



PALMERSTON NORTH CITY COUNCIL

**AGENDA
EXTRAORDINARY
COUNCIL**

9AM, WEDNESDAY 7 FEBRUARY 2018
COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH



MEMBERSHIP

Grant Smith (Mayor)

Tangi Utikere (Deputy Mayor)

Brent Barrett

Susan Baty

Rachel Bowen

Adrian Broad

Gabrielle Bundy-Cooke

Vaughan Dennison

Low Findlay QSM

Leonie Hapeta

Jim Jefferies

Lorna Johnson

Duncan McCann

Karen Naylor

Bruno Petrenas

Aleisha Rutherford

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter

Chief Executive, Palmerston North City Council

Palmerston North City Council

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Private Bag 11034, 32 The Square, Palmerston North



EXTRAORDINARY COUNCIL MEETING

7 February 2018

MEETING NOTICE

PURSUANT TO CLAUSE 21 OF SCHEDULE 7 OF THE LOCAL GOVERNMENT ACT 2002, I HEREBY REQUISITION AN EXTRAORDINARY MEETING OF THE COUNCIL TO BE HELD AT 9.00AM ON WEDNESDAY, 7 FEBRUARY 2018 IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 32 THE SQUARE, PALMERSTON NORTH, TO CONSIDER THE BUSINESS STATED BELOW.



MAYOR

ORDER OF BUSINESS

NOTE: THE EXTRAORDINARY COUNCIL MEETING COINCIDES WITH THE ORDINARY MEETING OF THE PLANNING AND STRATEGY COMMITTEE MEETING AND THE ORDINARY COMMITTEE OF COUNCIL MEETING. THE FORMAT FOR THE MEETING WILL BE AS FOLLOWS:

- COMMITTEE OF COUNCIL WILL OPEN AND ADJOURN IMMEDIATELY TO FOLLOWING PLANNING AND STRATEGY COMMITTEE
- PLANNING AND STRATEGY COMMITTEE WILL OPEN AND ADJOURN IMMEDIATELY TO FOLLOWING EXTRAORDINARY COUNCIL MEETING
- EXTRAORDINARY COUNCIL MEETING WILL OPEN, CONDUCT ITS BUSINESS AND THEN CLOSE.

1. APOLOGIES

2. Confirmation of Agenda and Urgent items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson’s explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

REPORTS

3. Extension of Right to Vote to Non-Committee Members

Page 7

Memorandum, dated 2 February 2018 from the Governance & Support Team Leader, Kyle Whitfield.

4. Exclusion of Public

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or

interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Heather Shotter), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Communications and Marketing Manager (or their representative (name)) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell, Carly Chang and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

[Add Council Officers], because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

MEMORANDUM

TO: Council

MEETING DATE: 7 February 2018

TITLE: Extension of Right to Vote to Non-Committee Members

DATE: 2 February 2018

AUTHOR/S: Kyle Whitfield, Governance & Support Team Leader, City Corporate

RECOMMENDATION(S) TO COUNCIL

1. That Standing Order 1.6, relating to the extension of the right to vote to non-committee members, apply to the following committees for the current term of Council:
 - Planning and Strategy Committee
 - Community Development Committee
 - Economic Development Committee
 - Arts, Culture and Heritage Committee
 - Sport and Recreation Committee
 - Finance and Performance Committee
 - Audit and Risk Committee
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1. ISSUE

The Council needs to pass a specific resolution if it wishes to extend the right to vote to non-committee members.

2. BACKGROUND

Standing Order 1.6 of the Council's Standing Orders provides a mechanism to extend the right to vote to non-Committee members. Under this Standing Order, the Mayor and Councillors of the Council are entitled to vote and/or move or second motions before a committee or sub-committee, regardless of whether or not they are members of the committee or sub-committee. However, the Standing Order applies only to those committees and sub-committees which have been approved for this purpose by the Council. Any person to whom such rights has been extended is not eligible for appointment as chair

or deputy chair nor is to be counted as part of the quorum of any meeting of the committee or sub-committee concerned.

3. NEXT STEPS

It is not recommended that the new Standing Order apply automatically to every committee and sub-committee, as such right would be inappropriate for some committees, particularly any hearings committee, any joint committee with another local authority, and funding committee, and the District Licensing Committee.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No

ATTACHMENTS

Nil

Kyle Whitfield
Governance & Support
Team Leader