



PALMERSTON NORTH CITY COUNCIL

AGENDA

FINANCE AND PERFORMANCE

COMMITTEE

9AM, MONDAY 18 FEBRUARY 2019

COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH



MEMBERSHIP

Susan Baty (Chairperson)

Jim Jefferies (Deputy Chairperson)

Grant Smith (The Mayor)

Adrian Broad

Gabrielle Bundy-Cooke

Vaughan Dennison

Lew Findlay QSM

Leonie Hapeta

Lorna Johnson

Karen Naylor

Bruno Petrenas

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square

City Library | Ashhurst Community Library | Linton Library

Heather Shotter

Chief Executive, Palmerston North City Council

Palmerston North City Council

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Private Bag 11034, 32 The Square, Palmerston North



FINANCE AND PERFORMANCE COMMITTEE MEETING

18 February 2019

ORDER OF BUSINESS

NOTE: The Finance and Performance Committee meeting coincides with the ordinary meeting of the Audit and Risk Committee meeting. The Committees will conduct business in the following order:

- Finance and Performance Committee
- Audit and Risk Committee

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

4. Public Comment

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

(NOTE: If the Committee wishes to consider or discuss any issue raised that is not specified on the Agenda, other than to receive the comment made or refer it to the Chief Executive, then a resolution will need to be made in accordance with clause 2 above.)

5. Confirmation of Minutes

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“That the minutes of the Finance and Performance Committee meeting of 17 December 2018 Part I Public be confirmed as a true and correct record.”

6. Acquisition of Fitzherbert East Road site for Landfill Purposes

Page 11

Memorandum, dated 8 January 2019 presented by the Property Manager, Bryce Hosking.

7. E-Waste Recycling at Ferguson Street - First Six Months of Reduced Fees

Page 17

Memorandum, dated 30 January 2019 presented by the Waste Management Manager, Stewart Hay.

8. Quarterly Performance and Finance Report - Quarter Ending 31 December 2018

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Memorandum, dated 1 February 2019 presented by the Finance Manager, Stuart McKinnon.

9. Treasury Report for 6 months ended 31 December 2018

Page 101

Memorandum, dated 25 January 2019 presented by the Strategy Manager Finance, Steve Paterson.

10. Committee Work Schedule

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11. Exclusion of Public

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
12.	Award of Contract 3696 for Engagement of Legal Advisor for the Wastewater BPO Project	Third Party Commercial	s7(2)(b)(ii)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Heather Shotter), Chief Financial Officer (Grant Elliott), Chief Infrastructure Officer (Tom Williams), General Manager – Strategy and Planning (Sheryl Bryant), General Manager - Community (Debbie Duncan), Chief Customer and Operating Officer (Chris Dyhrberg), Human Resources Manager (Wayne Wilson), General Manager - Marketing and Communications (Sacha Haskell) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council’s Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Committee Administrators (Penny Odell, Rachel Corser and Courtney Kibby), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Transport & Infrastructure Manager (Robert van Bentum) and Commercial Advisory Manager (Fiona Dredge) because of their knowledge and ability to

assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

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Minutes of the Finance and Performance Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 17 December 2018, commencing at 9.00am

Members Present:	Councillor Susan Baty (in the Chair), The Mayor (Grant Smith) and Councillors Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Karen Naylor and Bruno Petrenas.
Non Members:	Councillors Brent Barrett, Rachel Bowen, Aleisha Rutherford and Tangi Utikere.
Apologies:	The Mayor (Grant Smith) (on Council Business) and Councillors Duncan McCann (late arrival) and Aleisha Rutherford (early departure)

The Mayor (Grant Smith) was not present when the meeting resumed at 1.15pm. He was not present for clauses 95 to 99 inclusive.

Councillor Duncan McCann was present when the meeting resumed at 1.15pm. He was not present for clause 94.

Councillor Adrian Broad was not present when the meeting resumed at 1.15pm. He entered the meeting at 1.19pm during consideration of clause 96. He was not present for clause 95.

Councillor Tangi Utikere left the meeting at 1.26pm during consideration of clause 96. He was not present for clauses 96 to 99 inclusive.

Councillor Aleisha Rutherford left the meeting again at 1.46pm during consideration of clause 97. She was not present for clauses 97 to 99 inclusive.

94-18 Apologies

Moved Susan Baty, seconded Aleisha Rutherford.

The COMMITTEE RESOLVED

1. That the Committee receive the apologies.

Clause 94-18 above was carried 14 votes to 0, with 1 abstention, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

The Mayor (Grant Smith).

The meeting adjourned at 9.01am

The meeting resumed at 1.15pm

When the meeting resumed The Mayor (Grant Smith) and Councillor Adrian Broad were not present.

When the meeting resumed Councillor Duncan McCann was present.

95-18 Confirmation of Minutes

Moved Susan Baty, seconded Aleisha Rutherford.

The COMMITTEE RESOLVED

1. That the minutes of the Finance and Performance Committee meeting of 19 November 2018 Part I Public and Part II Confidential be confirmed as a true and correct record.

Clause 95-18 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

96-18 2018 Rating Valuations - Impact on Rating Incidence

Memorandum, dated 3 December 2018 presented by the Strategy Manager Finance, Steve Paterson.

Councillor Adrian Broad entered the meeting at 1.19pm

Councillor Tangi Utikere left the meeting at 1.26pm

Moved Susan Baty, seconded Lorna Johnson.

The COMMITTEE RECOMMENDS

1. That it be noted the new rateable land values will significantly alter the incidence of rates both within and between the differential rating groups of property and, in particular, transfer a significantly greater share of the rates to the residential sector with greater than average increases in rates on residential properties with lower values.
2. That it be noted it is possible to alter the incidence of rates by mechanisms such as altering the level of the uniform annual general charge or the differential surcharges applying to the general rate or a combination of both.
3. That the Chief Executive be instructed to develop a scenario for public consultation through the 2019/20 annual budget process that seeks to moderate the effects of the revaluation on rates incidence by changing the level of the uniform annual general charge and the differential surcharges for the general rate.

Clause 96-18 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

97-18

Papaioea Place Redevelopment Quarterly Update

Memorandum, dated 29 November 2018 presented by the Property Manager, Bryce Hosking.

Councillor Aleisha Rutherford left the meeting at 1.46pm

Moved Leonie Hapeta, seconded Brent Barrett.

The **COMMITTEE RESOLVED**

1. That the memorandum dated 29 November 2018 and titled 'Papaioea Place Redevelopment Quarterly Update' be received for information.

Clause 97-18 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

98-18

Committee Work Schedule

Moved Susan Baty, seconded Leonie Hapeta.

The **COMMITTEE RESOLVED**

1. That the Finance and Performance Committee receive its Work Schedule dated December 2018.

Clause 98-18 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

99-18

Disposal of Excess Land at the McGregor Street Drainage Reserve

Memorandum, dated 19 November 2018 presented by the Property Manager, Bryce Hosking.

Moved Jim Jefferies, seconded Brent Barrett.

The **COMMITTEE RECOMMENDS**

1. That Council agree to undertake a boundary adjustment on the McGregor Street drainage reserve, and in doing so, agree to dispose of the excess land by transferring the ownership of said land, at no cost, to the respective neighbours.

Clause 99-18 above was carried 12 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

Note:

Councillor Susan Baty declared a conflict of interest and withdrew from voting and discussion on clause 101 above.

Councillor Jim Jefferies chaired the meeting during consideration of clause 101 above.

The meeting finished at 1.57pm

Confirmed 18 February 2019

Chairperson

MEMORANDUM

TO: Finance and Performance Committee

MEETING DATE: 18 February 2019

TITLE: Acquisition of Fitzherbert East Road site for Landfill Purposes

DATE: 8 January 2019

PRESENTED BY: Bryce Hosking, Property Manager, Infrastructure

APPROVED BY: Tom Williams, Chief Infrastructure Officer

RECOMMENDATION(S) TO COUNCIL

1. That Council agrees to enter into the Reverse Sensitivity Encumbrance arrangement as part of the acquisition of the Fitzherbert East Road site for Landfill Purposes.

1. ISSUE AND BACKGROUND

1.1 This report is regarding 3 parcels of land on Fitzherbert East Road, which are currently owned by the Crown, via the New Zealand Transport Agency (NZTA):

- Section 6 on Survey Office Plan (SO) 33243 being 0.9824 hectares;
- The legal road comprising 0.4719 hectares shown as Section 5 of SO 33243; and
- The legal road comprising 0.3985 hectares shown as Section 7 of SO 33243.

The combined area is 1.8528 hectares and is shown below:



- 1.2 Council has agreed to reacquire the land from the Crown for \$1, with Council paying for the legal and disbursement costs associated with the acquisition transaction. These costs have been capped at \$6,500 + GST. This is standard practise in these situations.
- 1.3 As part of this reacquisition, NZTA require Council to enter into a Reverse Sensitivity Encumbrance arrangement for the site to protect their continued interest in, and safety regarding, State Highway 57 (Fitzherbert East Road).
- 1.4 The encumbrance term is 999 years, and has a rental of \$10 per annum. Being a Reverse Sensitivity Encumbrance, the rental will only be payable if Council does not fully meet the obligations imposed by the encumbrance. For clarity, if Council meets the obligations of arrangement, no rental is payable.
- 1.5 Council's obligations under this encumbrance are summarised in Clause 3 of this report, with a full copy of the encumbrance document attached as Appendix A.
- 1.6 As the term of the arrangement exceeds 3 years, Council approval must be obtained prior to entering into the arrangement.

2. BACKGROUND

- 2.1 The land was originally within the Oroua County Council ownership and developed in the 1980s as the site for a landfill for Ashhurst.
- 2.2 Following the nation-wide amalgamation of Councils in 1989, Palmerston North City Council took over responsibility for the site and continued to operate the landfill until its closure in 1996. Since this time Council has continued to manage the site both in terms of undertaking maintenance and meeting the consent obligations under the closed landfill consent.
- 2.3 In 2012 Council applied for a renewal of consent for the closed landfill, however, during this process it was discovered that the landfill was not in Council ownership but instead was acquired in 1996 by the Crown through the Public Works Act 1981 for roading purposes.
- 2.4 The original road corridor was planned to run around the rear of what became the Ashhurst landfill, however, when Fitzherbert East Road was formed as the State Highway in its current alignment, the land boundaries were not amended. It is unclear why this process was not done at the time.
- 2.5 Ownership at this stage should have been transferred back to Palmerston North City Council. In other words. the legalisation and land ownership transfer discussed in this report addresses a long-standing anomaly in respect of the ownership.

- 2.6 The Public Works Act 1981 requires land that was acquired, but no longer required, to be offered back to whomever it was acquired from. Given the Crown no longer have a use for the land in this report, they are obligated to offer the land back to Council. Refer to Clause 1.2 for the agreed terms.
- 2.7 For clarity, Council has been managing the site since 1996 despite it not being in Council ownership. This has included undertaking maintenance (i.e. mowing and weed removal), as well as meeting the consent obligations under the closed landfill consent (i.e. on-going monitoring). This has been at Council's cost. Council has already budgeted for these ongoing costs and in acquiring this land Council will not be spending any more ongoing operational monies on the site other than what Council has already allowed for and been spending.
- 2.8 Also for clarity, given the site is a closed landfill there is no prospect of it being on-sold by Council to another party as it is not suitable for any other residential or rural use.

3. SUMMARY OF OBLIGATIONS UNDER THE REVERSE SENSITIVITY ENCUMBRANCE

- 3.1 Council's obligations within the Reverse Sensitivity Encumbrance are detailed under the Operative Provisions section of the encumbrance document. Refer Appendix A.
- 3.2 A summary of Council's obligations can be paraphrased as:
- Any new buildings constructed on the site within 30m of the boundary meet the current standards for noise and vibration;
 - All lighting on the land must be designed, installed and maintained so that it is shielded from or directed away from the State Highway.
 - Any signage on the property that faces the State Highway has written approval from NZTA prior to being erected.
 - Council acknowledges and accepts that the land can be adversely affected by effects arising from the construction, operation, upgrading and maintenance of the State Highway. As such Council will not do anything to hinder, prevent or obstruct this, nor will Council have a compensation claim to any adverse effects.

4. NEXT STEPS

- 4.1 Vest the land back into Council's ownership via a Gazette Notice to LINZ along with the Reverse Sensitivity Encumbrance.

5. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual <Enter clause>	No
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 5: A Driven and Enabling Council	
The recommendations contribute to the outcomes of the Driven and Enabling Council Strategy	
The recommendations contribute to the achievement of action/actions is Not Applicable	
Contribution to strategic direction	This is an administrative manner and good governance.

ATTACHMENTS

1. Appendix A - Reverse Sensitivity Encumbrance [!\[\]\(7a8011739ec4e250e2f89a547d75fb0a_img.jpg\)](#) 

Form E

Encumbrance Instrument

(Section 101 Land Transfer Act 1952)

Affected instrument Identifier and type (if applicable)	All/part	Area/Description of part or stratum
864024	All	

Encumbrancer

PALMERSTON NORTH CITY COUNCIL

Encumbrancee

NEW ZEALAND TRANSPORT AGENCY

Estate or interest to be encumbered

Insert e.g. Fee simple; Leasehold in Lease No. etc.

Fee simple

Encumbrance Memorandum Number

Not applicable

Nature of security

State whether sum of money, annuity or rentcharge and amount

Rent charge of TEN DOLLARS (\$10.00) per annum, and such other sums of money as are payable by the Encumbrancer to the Encumbrancee pursuant to this Encumbrance Instrument.

Encumbrance

Delete words in [], as appropriate

The Encumbrancer encumbers for the benefit of the Encumbrancee the land in the above computer register(s) with the above sum of money, annuity or rentcharge, to be raised and paid in accordance with the terms set out in the Annexure Schedule(s) and so as to incorporate in this Encumbrance the terms and other provisions set out in the Annexure Schedule(s) for the better securing to the Encumbrancee the payment(s) secured by this Encumbrance, and compliance by the Encumbrancer with the terms of this encumbrance.

MEMORANDUM

TO: Finance and Performance Committee

MEETING DATE: 18 February 2019

TITLE: E-Waste Recycling at Ferguson Street - First Six Months of Reduced Fees

DATE: 30 January 2019

PRESENTED BY: Stewart Hay, Waste Management Manager, Infrastructure

APPROVED BY: Tom Williams, Chief Infrastructure Officer

RECOMMENDATION(S) TO FINANCE AND PERFORMANCE COMMITTEE

1. That the information provided in the Memorandum dated 30 January 2019 and titled 'E-Waste Recycling at Ferguson Street – First Six Months of Reduced Fees' be received by the Finance and Performance Committee.

1. ISSUE

- 1.1 Following consideration of a report titled 'E-Waste Recovery Options in Palmerston North', the Finance and Performance Committee requested: *That the information provided in the Report dated 30 October 2018 and titled 'E-Waste Recovery Options in Palmerston North' be received and used to inform a further report on the results of the first six months of reduced E-Waste Recovery fees to be considered by the Finance and Performance Committee in February 2019.*

2. BACKGROUND

- 2.1 In the absence of any mandated or government funded stewardship scheme for end of life electrical and electronic waste in New Zealand, e-waste recycling services are either fragmented or patchy. The majority comprise: voluntary, not for profit initiatives or fee for service provided by commercial companies. This is in contrast to overseas examples where product stewardship or extended producer responsibility schemes provide funding for e-waste recycling and recovery. A levy is charged at point of sale to cover the recycling and recovery costs at end of life.

- 2.2 E-waste recycling typically comprises end of life disposal of electronic and electrical items once any residual life has been exhausted following re-sale. Larger appliances such as washing machines, fridge and freezers can usually be disposed of through metal recyclers. However, many smaller items have limited easily recoverable component materials.
- 2.3 For a majority of items, the cost of responsibly recycling and re-processing items to recover the valuable materials far outweighs any returns achieved. As a result, significant funding is required to support e-waste recycling and recovery.
- 2.4 Council historically provided e-waste recycling services on a full cost recovery basis, whereby the fee charged for items covered the transport costs and reprocessing charges from Council's Auckland based provider E-Cycle. Council staff costs for managing the e-waste are not charged, but recovered as part of the operating costs for the Ferguson Street Recycling Centre, which is funded from the public rubbish and recycling targeted rate.
- 2.5 The volumes of e-waste presented at Ferguson Street had been relatively modest, for 2017/18 around 2.8 tonnes per month (33 tonnes per year), comprising up to 3,050 items annually. The quantity of e-waste being presented has remained steady since the introduction of the service in 2014. The fees charged are certainly a factor in any increase in tonnages of e-waste that is bought in for recycling. E-waste recycling is expensive when compared to disposal within the household rubbish collection (PNCC or privately provided).
- 2.6 To encourage an increase in the quantities of e-waste being diverted from landfill to recycling and recovery, Officers recommended a reduction in the fees and charges effective 1 July 2018, this was presented in the fees and charges report to the 19 March 2018 Finance and Performance Committee Meeting. The proposal was adopted by Committee. However, an additional resolution was adopted as follows:
- 2.7 *That fees for household e-waste categories of 'TV and Electronics', 'Consumer Electronics' and 'Other' excluding photocopiers, be set to \$0 on a trial basis, for a 6 month period FY19, subject to a financial analysis report being bought back to Finance and Performance April 2018.*
- 2.8 A report was presented to the 23 April 2018 Meeting of the Finance and Performance Committee, presenting information on e-waste recycling and a financial

analysis of setting the fee for e-waste to \$0, excluding photocopiers for a period of 6 months in 2018/19. The following recommendation were made at this meeting:

- 2.9 *That the decision on zero waste fees be deferred until after the results of the first six months of reduced fees are available.*
- 2.10 *That the Chief Executive report back on options for Palmerston North City Council to increase e-waste recovery in the city.*
- 2.11 *That the report, estimating an additional cost of \$300,000 for a six month trial of e-waste charges for \$0 for 'TV and Electronics', 'Consumer Electronics' and 'Other' excluding photocopiers be received.*
- 2.12 A report was presented to the 19 November 2018 Meeting of the Finance and Performance Committee, titled 'E-Waste Recovery Options in Palmerston North', presenting information on current actions to increase e-waste diversion and impact on the reduced fees for the period July – September 2018. Potential options to increase e-waste recovery was also included in the report.
- 2.13 The Finance and Performance Committee at the 19 November 2018 made the following recommendations:
- 2.14 *That the information provided in the Report dated 30 October 2018 and titled 'E-Waste Recovery Options in Palmerston North' be received and used to inform the preparation of a further Report on the results of the first six months of reduced E-Waste Recovery fees to be considered by the Finance and Performance Committee in February 2019.*
- 2.15 *That the Chief Executive be instructed to lobby Central Government to introduce a mandatory product stewardship for e-waste diversion.*
- 2.16 This report seeks to respond to the recommendation in Clause 2.15: *That the information provided in the Report dated 30 October 2018 and titled 'E-Waste Recovery Options in Palmerston North' be received and used to inform the preparation of a further Report on the results of the first six months of reduced E-Waste Recovery fees to be considered by the Finance and Performance Committee in February 2019.*

3. E-WASTE WASTE DIVERSION – FIRST SIX MONTHS OF REDUCED FEES

- 3.1 The fees and charges were reduced effective 1 July 2018 as adopted by Council following the fees and charges report presented to the 19 March 2018 Finance and Performance Committee.
- 3.2 A summary of the quantities received in the six-month period 1 July 2018 – 31 December 2018 are shown in Table 1 below, along with the extrapolated figures for 2018/219 and a comparison the quantities received in 2017/18.

Table 1: E-Waste – Quantities of items received July – December 2018

Item	Qty (July-Dec 2018)	Qty (est.) 2018/19	Qty 2017/18
TV's and Computers			
Desktop Computers and Servers	22	44	201
Mice			-
Small Computer Items (e.g. speakers/keyboards/docking stations/hubs/modems/switches/routers)	382	764	494
Copier Toner (per kg)	9	18	-
UPS	23	43	9
Laptops and Tablets	189	378	231
Computer Monitors	271	542	331
Printers/Scanners/Fax Machines	277	554	442
TV's	582	1,164	464
Photocopiers	8	18	13
Consumer Electronics			
Mobile Phones/GPS/Digital Camera's	0	0	1
Stereos/Car Stereos/Gaming Consoles	247	494	119
Miscellaneous (per kg)	295*	590*	579*
DVD/VCR/CD Players	163	326	179
Household Appliances			
Small Appliances (e.g. Heaters/fans/toasters/kettles/blenders/alarm clocks/phones/cameras)	430	860	253

Medium Appliances (e.g. vacuum cleaners/microwaves)	312	624	287
Large Appliances (e.g. fridges/freezers/washing machines/dryers/dishwashers)	37	74	30
TOTAL ITEM COUNT	2,952	5,903	3,054

* Not included in total item count as this is a weight figure

- 3.3 The impact of the reduced fees effective 1 July 2018, and associated communications has seen a noticeable increase in the number of items received at Ferguson Street. There was significant increase in the first month (July) of the reduced fees, this has fallen away but has remained fairly steady during the period August – December 2018.
- 3.4 Table 1 above shows that in the first six months the number of e-waste items bought into Ferguson Street for recycling is almost the total number received in 2017/2018. If this trend continues, Officers expect almost 6,000 items for 2018/19 – which represents a 100% increase (doubling) in the number of e-waste items compared with 2017/18.
- 3.5 Officers have noticed a small decrease in the number of computer related e-waste items since the introduction of the Tech Collect service in October 2018 – this relates to items that Council charge a small fee for but are free through the Tech Collect service. Other items appear to have remained consistent.
- 3.6 A total of approximately 33 tonnes of e-waste was recycled in 2017/18. Officers expect that approximately 55-60 tonnes will be diverted in 2018/19.
- 3.7 Officers has recently signed an agreement with a local provider who will be able to take a portion of the e-waste. This provider will largely take computers and computer accessories for recycling and recovery. Where possible, items will be refurbished for reuse.

4. SUMMARY

- 4.1 The fee reduction effective 1 July 2018 has seen a significant increase in the number of electrical items received at Ferguson Street for recycling.

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- 4.2 Officers will be working with the communications team to further promote the e-waste service provided at Ferguson Street.
- 4.3 Officers consider that the current pricing structure for e-waste provides a service that enables responsible recycling while still acknowledging that there is a cost for the of end of life disposal.
- 4.4 Officers believe the current e-waste service strikes a balance between providing an appropriate disposal method for e-waste whilst not unduly burdening the ratepayers of the City.

5. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual <Enter clause>		Yes
Are the decisions significant?		No
If they are significant do they affect land or a body of water?		No
Can this decision only be made through a 10 Year Plan?		No
Does this decision require consultation through the Special Consultative procedure?		No
Is there funding in the current Annual Plan for these actions?		Yes
Are the recommendations inconsistent with any of Council's policies or plans?		No
The recommendations contribute to Goal 4: An Eco City		
The recommendations contribute to the outcomes of the Eco City Strategy		
<p>The recommendations contribute to the achievement of action/actions in the Waste Plan</p> <p>The actions are: Provide a greenwaste drop-off collection service at Ashhurst and Awapuni, for a small fee, and E-Waste, compact fluorescents and batteries collection service at Ferguson St, for a fee</p> <p>Investigate asset management for the rubbish and recycling activity</p>		
Contribution to strategic direction	Contribute to the development of future options to assist with the planning of the future direction for the Waste Activity	

ATTACHMENTS

Nil

MEMORANDUM

TO: Finance and Performance Committee

MEETING DATE: 18 February 2019

TITLE: Quarterly Performance and Finance Report - Quarter Ending 31 December 2018

DATE: 1 February 2019

PRESENTED BY: Stuart McKinnon, Finance Manager, Finance

APPROVED BY: Grant Elliott, Chief Financial Officer
Sheryl Bryant, General Manager - Strategy & Planning

RECOMMENDATION(S) TO FINANCE AND PERFORMANCE COMMITTEE

1. That the Committee receives the December 2018 Quarterly Performance and Financial Report.

1. ISSUE

- 1.1 To provide a quarterly update on the performance and financial achievements of the Council for the period ending 31 December 2018. This is the second quarterly report for the year.

2. BACKGROUND

- 2.1 Details of operating and financial performance are included in the following sections. Reports are against the new goals as detailed in the 10 Year Plan 2018-28.

3. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No

Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 5: A Driven and Enabling Council	
The recommendations contribute to the outcomes of the Driven and Enabling Council Strategy	
The recommendations contribute to the achievement of action/actions in a plan under the Driven and Enabling Council Strategy	
The action is: to enable Council to exercise governance by reviewing financial performance and operating performance and provide accountability for these to the public.	
Contribution to strategic direction	As above.

ATTACHMENTS

1. December Quarterly Performance and Finance Report (Financials) [!\[\]\(4c660a3c4ce1da3313488b7854f55083_img.jpg\)](#) [!\[\]\(f01c435bb39e3068a9b4895c9a993158_img.jpg\)](#)
2. December Quarterly Performance and Finance Report (Performance Measures) [!\[\]\(c5f009707b314589d498a683120545c5_img.jpg\)](#) [!\[\]\(8b308e9f1e6682fd04ddef01495a93be_img.jpg\)](#)
3. December Quarterly Performance and Finance Report (Supplementary Materials) [!\[\]\(7a2466fab2a9c99ba33ed3fbd8b0c93f_img.jpg\)](#) [!\[\]\(f632f5613101834356c1771a91f82a1c_img.jpg\)](#)

Chief Executive's Quarterly Report to Council

For December 2018

Introduction

The city's vision (*Small City Benefits, Big City Ambition*), ambitious goals (*An Innovative & Growing, Creative & Exciting, Connected & Safe, Eco-city led by A Driven and Enabling Council*) and guiding principles (*inclusive, open, ambitious, bold, enabling and a guardian*) reflect that we want to be recognised for great quality of life while offering the lifestyle, education and business opportunities available in much larger cities. Big goals demand bold leaders, and we are working to equip and empower our organisation to achieve the aspirations and goals in the fast-moving, competitive regional city environment.

The city is also in a growth phase and we must attract capital, talent and visitation to be prosperous. Our community has changing needs and expectations and we must compete on opportunity, not just on lifestyle and affordability.

The 'stretch' in our Vision demands a high-performance Council. Being 'Driven and Enabling' is about working in simpler, faster and better ways, working closer with each other, and closer with our community. We will embrace new technologies, develop efficiencies, and create a nimble, aspirational culture. We have to make it easier to service, attract and delight residents, businesses and visitors to the city. Overall, we need a sharper focus, better execution, greater accountability.

This quarterly report highlights how we are progressing towards this vision for our city.

10 Year Plan & Key Performance Indicators

The Council's 10 Year Plan outlines 99 key performance measures (KPI) that indicate achievement towards the city's vision, goals and guiding principles. Good progress continues to be made in this area and it is very pleasing to see that all but one KPI are either being achieved (83) or on track to be achieved (14) by the end of the financial year. The one area currently not on track relates to programming delays and contractor availability (City Centre Streetscape Plan projects – Square East Stage 1 and 2).

Financial

We are pleased with progress in the capital programme, given the organisational changes that have taken place during the second quarter of the year, with a total of \$16.9M on an \$8.4M increased programme having been completed to date. Although the overall expenditure is currently 20% behind year to date budget, 32.9% of the current overall budget has been completed compared to 20.1% achieved at the same time in previous financial year. Renewal expenditure of \$8.7M spend to date (or 33.1% of budget) is currently tracking at a similar rate to the previous financial year, with significant programmes including road resurfacing and CET Arena upgrades due to commence in the next quarter. Further progress towards completion of both the capital and renewal programmes is expected and continues to be a focus area for the new Chief Infrastructure Officer over the next quarter.

It is however, disappointing that our operational budget is currently in deficit by \$452k due to \$1M of costs primarily associated with the Library for the Future capital project being operationalised as a result of the

decision to halt the library of the future project. We are assessing future options after the receipt of the recent report on the earthquake risk of the central city library.

Catalyst projects

Highlights on some of the City's catalyst projects are outlined as follows:

- **'Streets for People' (City Centre Streetscape Plan and Redesign)** – Physical construction of Stage 1 (Square side of Square East - Plaza to Broadway) began with ongoing engagement with businesses a crucial component. A hold period during December occurred to eliminate disruption to businesses.
- **Central Library Upgrade** – A seismic assessment report has been completed and a hold was placed on the Library for the Future project. A spatial needs analysis is to commence informing future options associated with the seismic assessment report.
- **Central Energy Trust Arena Masterplan and projects** – Construction of the Artificial Turf has both consent and contractor in place, and is now awaiting funding to be secured through external funding agencies. A recommendation was made for appointment of the designer for the Speedway Pits relocation following tender evaluation in mid-December, with noise attenuation being a key design issue. Options are being explored for funding of the South Stand.
- **Central Energy Trust Wildbase Recovery Centre** – A blessing ceremony was held, alongside finalisation of fitout and commissioning works. Final predator-proof audit was completed and volunteer recruitment training and teacher workshops undertaken. The Centre is planned for a public opening in February.
- **He Ara Kotahi & Shared Pathway** – Work has continued on the Turitea Stream Bridge, Farm Road Bridge and the remainder of Stage 2 pathway. The Manawatu River bridge is well underway with completion of the span across the river, and consents are in place to light the bridge and the Massey side of the shared pathway. A contract has been let for Stage 3 of the path including the suspension bridge over the Kahuterawa Stream.
- **Te Apiti Biodiversity and Recreation** – Key stakeholders have met and a draft Masterplan was presented to the Manawatu Gorge Governance Group
- **Manawatu River Framework (including Ahimate Park)** – Earthworks were completed at Ahimate Reserve; Albert Street hard stand pattern design and pricing was completed with works commencing in February; Mountain bike jump parks in Albert Street pine forest are underway; Mobile exercise equipment prototype is built and in use on the river next to Centennial Drive; \$350k of CET funding for Karaka Bridge Lighting was received, with equipment being purchased
- **Wastewater Treatment Plant Upgrade** – Communications and engagement included a public open day at the treatment plant and meetings with tradewaste consent holders, Rangitāne, Massey University and Manawatu River Leaders Accord. A workshop with consultants and Rangitāne occurred to finalise longlist options. Planning work is underway for the river monitoring trial. Peer reviews of critical project delivery components was completed by Mott MacDonald. Legal services tender process is underway.
- **Regional Ringroad, Rail, Airport and multi-modal infrastructure to enable Longburn & NEIZ Industrial Growth** – Business case work is continuing on the PN Integrated Transport Initiative, with consultants engaged to prepare an options assessment prior to a public engagement phase. Indications are the construction period may be beyond Year 3 of the 10 Year Plan. A preferred

option for improvement works along Napier Road from Whakarongo to Keith Street is nearing completion.

- **Digital Transformation** – Work continued with Effectus Ltd to prepare an organisational Digital Transformation Plan and Roadmap. Meetings occurred with key partners (InspireNet, MidCentral & Spark) to gain support for the Digital Transformation programme. Learnings from other Smart Cities and Urban Transformation programmes are being taken into consideration as we develop our programme.
- **Three Waters Model** – A study of regional options for delivery of the three waters, including a stocktake of all water assets, has been commissioned by PNCC on behalf of the regional TA's. The region aims to proactively contribute to the Central Government three waters review.

Organisational Transformation & City Growth

This quarter ended with recruitment of our new senior executive leadership team who are ready to create a strategically-driven and focused organisation where better systems, processes and a stronger culture are fundamental to delivering on the city Vision. The new organisational structure and stronger leadership has been put into place so that we have the capability and capacity to be a Driven and Enabling Council. Embedding the new structure and talent attraction to build capability and capacity will be a key focus area for the senior executive team. Over the next quarter the senior executive will be preparing an organisational performance plan that will enable staff to deliver on the Driven and Enabling Council goal.

In November, Central government announced a significant \$40 million investment for our region from the Provincial Growth Fund towards the development of a Regional Rail Hub near Palmerston North. This will increase Palmerston North's role as a logistic hub and bring significant growth to the region. By moving the rail freight operations out of the urban area, and in conjunction with the Palmerston North Integrated Transport Initiative, growing traffic constraints around the current site will be resolved, allowing better movement for residents through the city, and open up much-needed land for development.

Palmerston North economic growth also continues to strengthen, supported by strong growth in construction activity. There was an increase in the value of building consents issued by Council in December, which lifted annual building consents above \$300 million in the year to December. Stronger growth in house prices in the city points to further demand for the construction of new housing during 2019.

Forward Focus

The next period for this financial year will be focussed on developing the organisational performance plan, delivering the capital programme, bedding in our organisational transformation and enabling major events, alongside undertaking a Section 17A review of our Arts and Culture service delivery and coordination of the Te Ahu a Turanga: Manawatu Tararua Highway project (gorge replacement) commissioner hearings set for the end of March 2019.

Some exciting events for our city over this time include:

- 2019 Sister Cities New Zealand conference (21-23 March 2019) where the theme of the conference "Prosperity Through Partnership", focusing on the economic development opportunities of international city relationships, is timed to coincide with the Festival of Cultures event in the city. Delegations from Palmerston North's overseas city partners, Guiyang (China), Missoula (USA) and Mihara (Japan), will be attending this event.
- New Zealand Tattoo 2019 (12-13 April 2019) is a national military entertainment spectacular to celebrate New Zealand's heritage, identity and place in the world. This event will be held at central Energy Trust Arena and we are looking forward to hosting dignitaries from around the country.

- Hurricanes v Brumbies Investec Super Rugby home match being hosted in Palmerston North at Central Energy Trust Arena (Friday 1st March 2018) some 23 years to the day the Hurricanes played their first ever Super Rugby match back in 1996. It promises to be an epic encounter, with Manawatu fans seeing some of their Turbos players in action in the 2019 Hurricanes squad.

Heather Shotter
CEO

Are we on Track

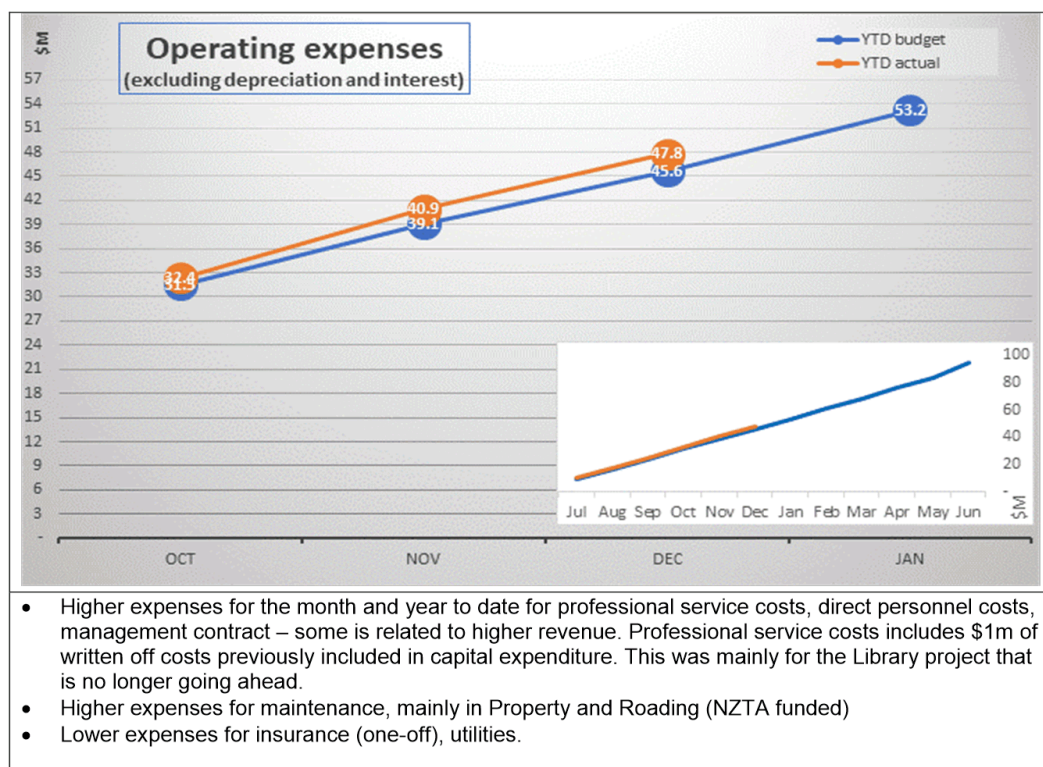
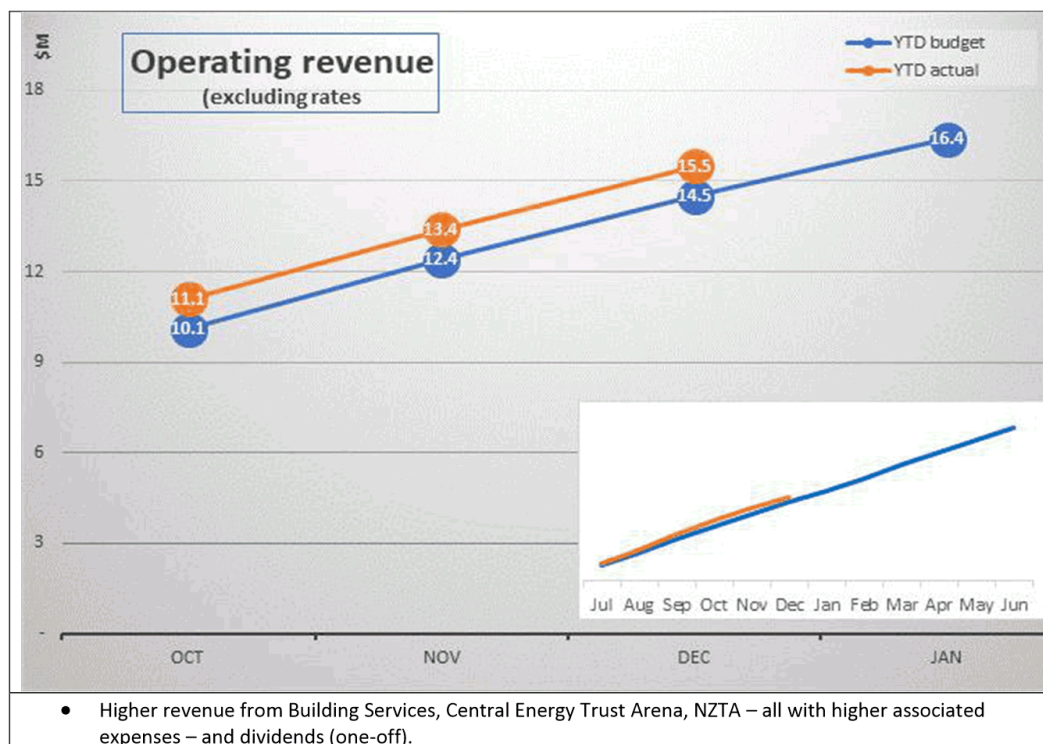
Financial Summary to Budget

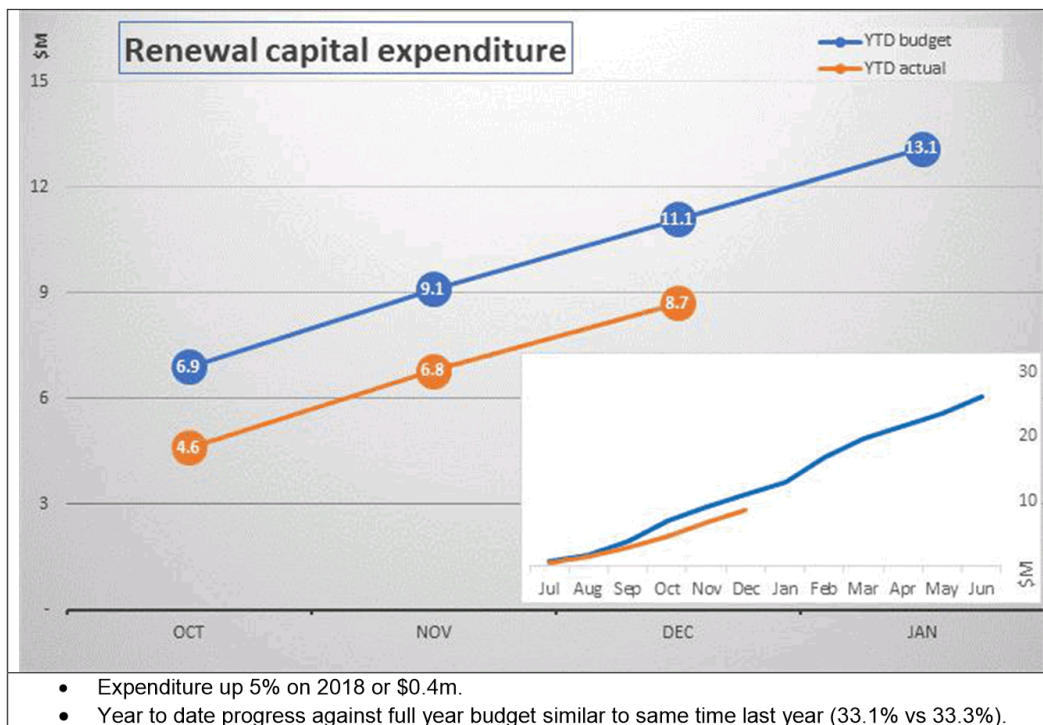
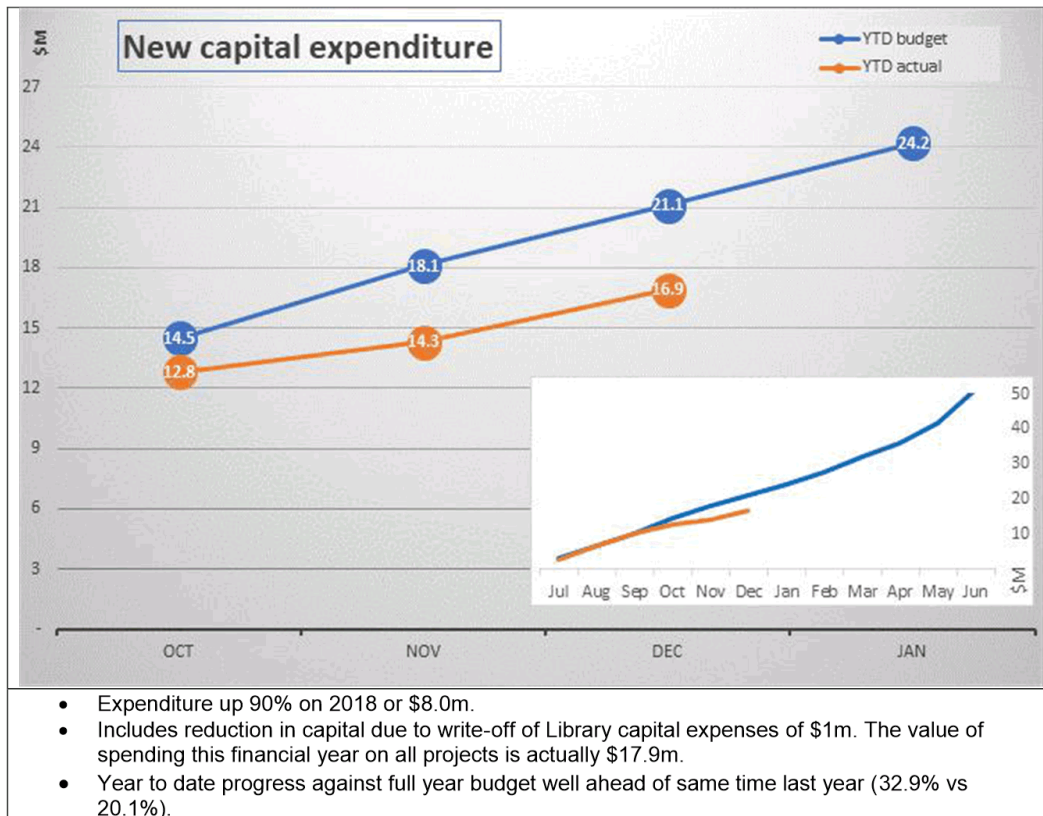
The following table of operating financial performance and graphs are compared to revised budget.

Summary of Financial Performance	2018/19		\$000's			
	Year to Date		Variance		Full Year	Full Year
	Actual	Budget	\$000's	%	Revised Budget	Annual Budget
For the period to 31 December 2018						
Operating revenue	15,547	14,485	1,062	7.3%	28,128	28,128
Rates	47,682	47,334	348	0.7%	94,579	94,537
Total Revenue	63,229	61,819	1,410	2.3%	122,706	122,665
Operating Expenses	47,823	45,568	(2,255)	(4.9%)	94,539	94,469
Interest	2,923	3,317	394	11.9%	7,278	7,267
Total Expenses	50,747	48,885	(1,861)	(3.8%)	101,817	101,735
Operating Controllable Surplus / (Deficit)	12,482	12,934	(452)		20,889	20,930
Depreciation	(16,034)	(17,313)	1,279		(34,627)	(34,627)
Non-operating revenue	7,405	8,738	(1,333)		16,462	16,436
Non-operating expenses	(657)	-	(657)		-	-
Net Result	3,196	4,358	(1,162)		2,725	2,739

Highlights

- Overall operating surplus is below budget, mainly due to the \$1m write-off of Library related costs previously included in capital expenditure. This was transferred from capex to operating expenses as the library of the future project is no longer going ahead, so therefore there is no asset to capitalise.
- Revenue includes higher rates revenue from water by meter, penalties and general rates.
- Other higher revenue from Building Services, Central Energy Trust Arena, NZTA – all with higher associated expenses.
- Higher expenses year to date for professional service costs, management contract and maintenance – all part related to higher revenue.
- Professional service costs include the write-off of mainly Library related costs of \$1m previously included in capital expenditure that are now unlikely to be directly attributable to any resulting asset.





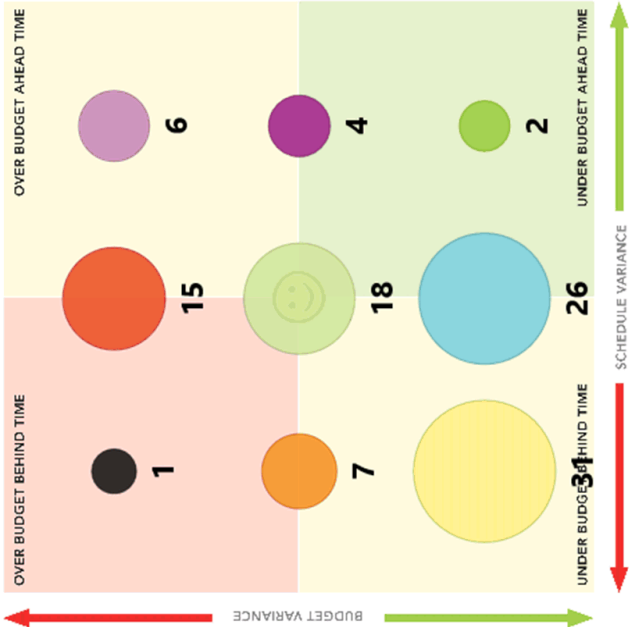
Capital New Work Summary for DECEMBER 2018/19

Financial Period
DECEMBER 2018/19

Description	Programme Count	Budget Health	Schedule Health	YTD Actuals	YTD Budget	Variance	Total Budget
Not Started	18			\$0	\$0	\$0	\$2,600,092
On Track	18	●	●	\$8,434,654	\$8,001,169	(\$433,485)	\$13,234,788
On Budget Ahead of Schedule	4	●	●	\$464,893	\$526,508	\$61,615	\$793,020
Under Budget On Schedule	26	●	●	\$1,292,527	\$2,887,604	\$1,595,077	\$10,692,575
Under Budget Ahead of Schedule	2	●	●	\$73,544	\$121,884	\$48,340	\$181,887
Over Budget On Schedule	15	●	●	\$5,386,137	\$3,551,015	(\$1,835,122)	\$8,649,093
Over Budget Ahead of Schedule	6	●	●	\$322,617	\$138,100	(\$184,517)	\$658,097
On Budget Behind Schedule	7	●	●	\$1,560,782	\$1,605,979	\$45,197	\$2,948,760
Under Budget Behind Schedule	31	●	●	\$250,705	\$4,211,727	\$3,961,022	\$10,756,966
Over Budget Behind Schedule	1	●	●	\$102,630	\$74,286	(\$28,344)	\$886,922
Total	128			\$17,888,490	\$21,118,272	\$3,229,782	\$51,402,200

Description	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
On Track	69	48	33	40	41	18
On Budget Behind Schedule	3	2	1	2	2	7
On Budget Ahead of Schedule	1	5	7	7	5	4
Under Budget On Schedule	18	33	37	38	33	26
Under Budget Behind Schedule	1	8	16	21	21	31
Over Budget Ahead of Schedule	3	4	4	4	3	2
Over Budget On Schedule	10	15	13	12	16	15
Over Budget Behind Schedule				1		1
Over Budget Ahead of Schedule	4	5	7	7	6	6
Not Started						18
Total	102	108	109	126	127	128

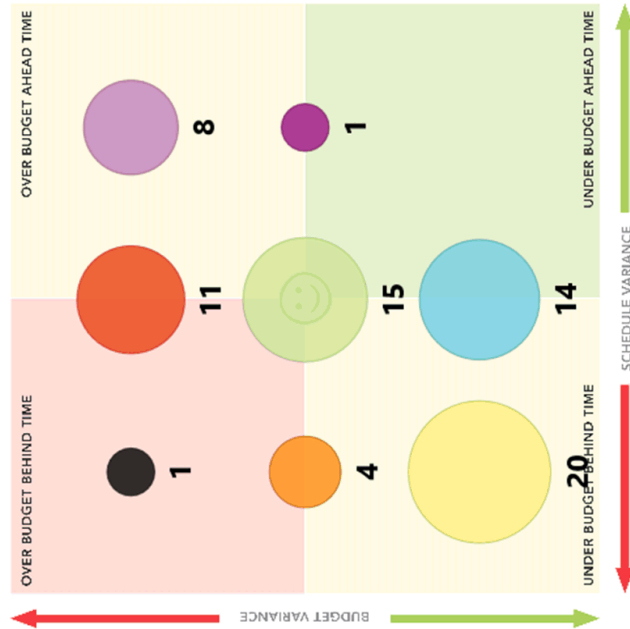
Capital Work Progress and Budget Summary



- The Over Budget Behind Time programme (the black circle) is:
 - Programme 985: Kelvin Grove Water Supply Zone – New Bore: While expected expenditure exceeds budget YTD, the project is expected to be completed within the existing budget. Physical progress now exceeds reported progress, and it is unlikely this project will remain in this category.

Capital Renewal Work Summary for DECEMBER 2018/19

Capital Work Progress and Budget Summary



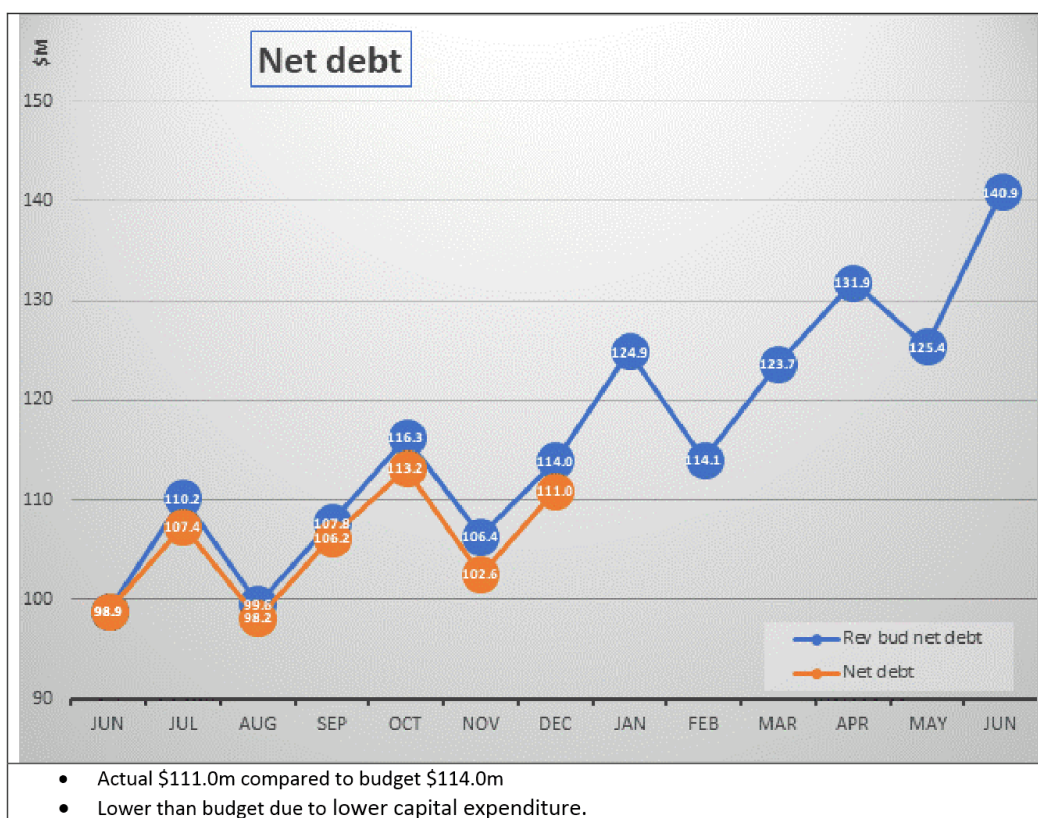
Financial Period
DECEMBER 2018/19

Description	Programme Count	Budget Health	Schedule Health	YTD Actuals	YTD Budget	Variance	Total Budget
Not Started	16			\$0	\$0	\$0	\$1,583,749
On Budget Ahead of Schedule	1	●	●	\$41,321	\$36,000	(\$5,321)	\$60,000
On Budget Behind Schedule	4	●	●	\$588,089	\$645,607	\$57,518	\$1,429,507
On Track	15	●	●	\$2,345,928	\$2,217,791	(\$128,137)	\$4,120,347
Over Budget Ahead of Schedule	8	●	●	\$1,071,506	\$462,258	(\$609,248)	\$2,150,264
Over Budget Behind Schedule	1	●	●	\$184,660	\$29,077	(\$155,583)	\$415,489
Over Budget On Schedule	11	●	●	\$1,136,814	\$512,084	(\$624,730)	\$2,327,738
Under Budget Behind Schedule	20	●	●	\$2,455,090	\$5,252,923	\$2,797,833	\$9,660,668
Under Budget On Schedule	14	●	●	\$918,691	\$1,984,452	\$1,065,761	\$4,646,918
Total	90			\$8,742,098	\$11,140,192	\$2,398,094	\$26,394,680

Description	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
On Track	36	26	23	31	28	15
On Budget Behind Schedule	1	1	1	1	1	4
On Budget Ahead of Schedule	1	1	1	1	1	1
Under Budget On Schedule	15	17	18	22	21	14
Under Budget Behind Schedule	3	3	6	12	16	20
Under Budget Ahead of Schedule	1	1	2	4	2	2
Over Budget On Schedule	11	16	13	15	11	11
Over Budget Behind Schedule	1	1	1	1	1	1
Over Budget Ahead of Schedule	1	1	3	10	8	8
Not Started						16
Total	65	65	65	89	89	90

- The Over Budget Behind Time programme (the black circle) is:

- Programme 1056: Totara Road WWTP – Replacement of Inlet Screens. This two year and \$2m project was scheduled to be complete late in the 17/18 year but has been beset with issues. Most notably the screens, as installed, have not met Council's performance specifications and the Contractor went into voluntary administration mid-contract. The Programme Manager is currently engaging with the various parties to ensure the performance specifications will be met. Partly due to issues above and partly due to the high general construction rates being experienced currently, it is estimated this project will conclude approximately \$350k over budget. Full year budget has been transferred out of savings achieved from other renewal works in wastewater to meet this with year to date spend higher than phased.



Borrowing	2018/19 \$000's					
	Year to Date		Variance		Full Year	Full Year
For the period to 31 December 2018	Actual	Budget	\$000's	%	Revised Budget	Annual Budget
Gross debt	127.0	115.0	(12.0)	(10.4%)	141.9	138.6
Cash investments	16.0	1.0	(15.0)		1.0	1.0
Net Debt	111.0	114.0	3.0	2.6%	140.9	137.6

Highlights

- Weighted average cost of borrowing forecast at 5.4% (budget cost of borrowing 5.7%)
- Net debt is lower than budget due to lower capital expenditure than budgeted.

10 Year Plan Catalyst Projects Quarterly Updates (December 2018)

City Centre Transformation Catalyst Projects			
	What happened during the December Quarter	Alerts (if any)	What's Next
'Streets for People' (City Centre Streetscape Plan and Redesign)	<p>Streets for People brochure developed and ongoing engagement with businesses.</p> <p>Work on Stage 1 (on Square side) of Square East (Plaza to Broadway). No construction work was undertaken in Dec to eliminate disruption to businesses throughout their busiest shopping period.</p> <p>Meeting with Horizons and NZTA on development of a business case for the Urban Bus Terminal.</p>	<p>Project is behind schedule due to programming delays. Work will be tendered to ensure an early start to construction to minimise the level of funding required to be carried forward into 2019-20.</p>	<p>Continue construction works on Stage 1. New stone kerbs and pavers to be laid.</p> <p>A tree and vegetation assessment is being undertaken around the Square. This will provide the framework for all trees and vegetation planted as part of Streets for People.</p> <p>Plan for delivery of Stage 2 Square East (Church St and Main St on the business side) being progressed with landscape consultant. Indicative construction for Stage 2 from July to October 2019 - dependent on design and procurement.</p>
Te Manawa 2025 Redevelopment	<p>Business case team working with TM to determine development of the business case.</p>		<p>A "spatial needs analysis" will be commencing along with a continuation of the business case development.</p>
Central Library Upgrade	<p>Detailed seismic assessment being completed.</p>		<p>A "spatial needs analysis" will be carried out over the next 3 months to inform possible future options for the Central Library building.</p>
Central Energy Trust Arena Masterplan and projects	<p>Artificial Turf: the final Resource Consent was issued in Dec by Horizons. Field Turf have been contracted to do the work. Start date depends on fundraising. Awaiting response from 3 funding agencies for additional \$350K required.</p> <p>Sports House: Sports House Design to be submitted for Resource Consent. Lease negotiations are continuing and hoped to be concluded over the next month.</p> <p>Speedway Pits Relocation: RFP closed 14 Dec for Pits Relocation Designer, Tender Evaluation Panel has met and recommendation made for appointment of designer.</p>	<p>Resource Consent for Pits Relocation: Acoustic Engineer advice is that speedway pits operation will be at the limit of the current District Plan, however noise attenuation is feasible and a more detailed report showing how has been received.</p> <p>South Stand Funding: Funding for the South Stand project may be difficult to obtain through trust funding sources. All options will be explored.</p>	<p>When the turf is closer to being fully funded the Masterplan concept will be launched in detail to public. It had been hoped this turf project will be completed in March 2019 but due to external funding more likely to be May 2019.</p> <p>Complete the Master Plan design palette.</p> <p>Complete initial risk register with any additional risks/mitigation methods.</p> <p>Complete RFP for Project Manager for the South Stand.</p> <p>Complete RFP for the Landscape Designer for the Entrance Plaza.</p>

	South Stand: RFP for the South Stand Project Manager is being drafted.		Secure remainder of external funding required for Artificial Turf so go ahead can be given for construction.
Heritage Protection Package	<p>Information gathering on other Councils' and organisations' approaches.</p> <p>Continued background discussions with engineers.</p> <p>Answering queries from current and prospective building owners. Contacted owners to say that the Heritage Fund is open for applications.</p>	Neighbouring Councils are advocating against legal timelines and requested changes from government. PNCC has previously submitted on this point and will track what, if any, changes come out of this.	Survey owners of earthquake-prone heritage buildings on needs and issues.

Manawatu River Network Catalyst Projects			
	What happened during the December Quarter	Alerts (if any)	What's Next
Central Energy Trust Wildbase Recovery Centre	<p>Blessing and VIP celebrations held.</p> <p>Various construction, fitout and commissioning works progressed.</p> <p>Final predator-proof audit completed.</p> <p>Volunteer recruitment training and teacher workshops carried out.</p>		<p>Visibility (from birds to humans) design completed and priced – work scheduled for Feb.</p> <p>Operational procedure development and training continue.</p> <p>Completing construction and commissioning.</p> <p>Planning for opening to the public in mid-Feb.</p>
Victoria Esplanade Masterplan and projects	<p>Worked with stakeholders.</p> <p>Councillor briefing.</p> <p>Masterplan approved at Dec Sport & Recreation Committee.</p>		First meeting of Esplanade User Group Forum to be arranged for March 2019.
He Ara Kotahi & Shared Pathway	<p>Work to complete the Turitea Stream Bridge, Farm Road Bridge and the remainder of the Stage 2 pathway is ongoing. The Manawatu River bridge is well underway and is now spanning the river and work is on track. Council has consent to light the Massey side of the lighting loop, and the bridge lighting resource consent is also complete. Contract let for stage 3 of the path including the suspension bridge over the Kahuterawa.</p>	He Ara Kotahi and the associated river pathway to Linton and Massey are on track to complete, however the cost to complete exceeds the approved budget and a report is being prepared for Council. Some of the costs will be met by 3 rd party funders.	Complete the Turitea, farm road and main Bridges.
Manawatu River Shared Pathway (Ashhurst to City)	Working with landowners to get agreement to proceed.		Depends on how negotiations proceed.

Te Apiti Biodiversity and Recreation	<p>Meetings and hui with key stakeholders – Rangitane, Ruakawa, Ferry Reserve Domain Board.</p> <p>Presentation of draft Masterplan to Manawatu Gorge Governance Group (3 Dec).</p>		<p>Meeting to be arranged with Ngati Kahungunu prior to next Gorge Governance Group meeting on 22 Feb 2019.</p>
Manawatu River Framework (incl Ahimate Park)	<p>Ahimate Reserve earthworks completed.</p> <p>Detailed design and pricing for Albert Street hard stand pattern is completed, and work will begin in Feb.</p> <p>Mountain bike jumps park in the Albert St pine forest well underway, and work will restart on this site in Feb.</p> <p>Mobile exercise equipment prototype is built and is on the river - next to the Centennial Drive entrance, and is getting use. Two more mobile gym platforms will be built by early Feb.</p> <p>CET funding for Karaka Bridge Lighting decision was successful and PNCC received \$350K. Lights will be purchased this month.</p>		<p>Planting the Reserve – ideally this planting season.</p> <p>Continue with the works programme. Car park will be fully up and running by end of Jan and opened to the public.</p> <p>Star path is being laid mid-Jan). Palmerston North will be first city in the Southern Hemisphere to have a star path.</p> <p>Developing an event to open the Dog Park once the car park is complete. This will be a fun day, agility competitions, etc.</p> <p>Begin the lighting install on the bridge and in the Plaza area.</p>
Te Motu o Poutoa	<p>Preparing co-management report.</p> <p>Geo-tech assessment is underway on site.</p>		<p>Report on co-management Kawenata (partnership document) going to March Sport and Recreation Committee.</p>

Sustainable Growth Projects Catalyst Projects			
	What happened during the December Quarter	Alerts (if any)	What's Next
Wastewater Treatment Plant Upgrade	<p>Communications and engagement, including public Open Day at WWTP attended by over 100 people. Engagement meetings included tradewaste consent holders, Rangitane, Massey University and Manawatu River Leaders Accord.</p> <p>Fatal flaw workshop with consultants and Rangitane to finalise longlist options completed and documented.</p>	<p>Wider iwi engagement has yet to begin.</p> <p>River nutrient trial consent delayed.</p>	<p>Initiate River Monitoring Trial as soon as consent received from Regional Council.</p> <p>Continue enhanced river monitoring work including establishing Dissolved Oxygen monitoring probes.</p> <p>Undertake fish survey of Manawatu River in collaboration with Rangitane.</p>

	<p>Planning work for River monitoring trial.</p> <p>Peer reviews of some critical project delivery components completed by Mott MacDonald.</p> <p>Stage one of the tender for project Legal Services completed and two parties were selected for interactive interviews in Jan 2019.</p>		<p>Initiate detailed work on scoping of longlist options to inform traffic light assessment later in 2019.</p> <p>Complete Legal Services tender process and engage preferred provider.</p>
Regional Ringroad, Rail, Airport and multi-modal infrastructure to enable Longburn and NEIZ industrial growth	<p>NZTA's Joint Working Group, on which PNCC is represented, is working on a Business Case for the PN Integrated Transport Initiative.</p> <p>Preparing an options assessment prior to a public engagement phase.</p>	<p>Indications are that the construction period is not yet confirmed, and may be beyond year 3.</p>	<p>NZTA is expected to release preferred option for Napier Rd, Whakarongo and Keith St in the third quarter of 18/19. PNCC's submission to NZTA argued for 4-laning of the road between Roberts Line and Keith St. This may become a significant issue if NZTA see things differently.</p>
Infrastructure for Residential Growth: Whakarongo, Aokautere, City West Urban Intensification, Ashhurst	<p>Whakarongo: the designs and layout plans continue to be refined. Meetings with iwi, urban planners, stormwater engineers, and Council officers continue to influence this.</p> <p>Public consultation on Plan Change C Kikiwhenua. 22 submissions were received.</p> <p>Geotechnical investigations finalised to support Aokautere Structure Plan.</p>	<p>Whakarongo: There has been a delay in getting the results of the stormwater modelling for the Whakarongo upper terrace block. This will cause delays in the layout plans being finalised.</p>	<p>Whakarongo: PNCC will receive an updated stormwater design as well as a refined layout plan in late Jan / early Feb.</p> <p>Plan Change C Kikiwhenua further submissions in February.</p> <p>Workshop on Aokautere Structure Plan in collaboration with landowners.</p>
City-wide Stormwater Management	<p>Stormwater assessments completed for Te Wanaka and Napier Rd re-zone proposals.</p> <p>City-wide model extension for area south to Longburn completed.</p> <p>Continued to progress work to assess Whakarongo growth area stormwater effects and mitigation.</p> <p>Stormwater amendments to the Engineering Standards for Land Development (ESLD) issued as part of a wider package of changes to ESLD.</p>	<p>Heavy rain events on 13th, 20th and 25th Dec resulted in some flood damage to small numbers of properties across the city.</p>	<p>Initiate delayed scoping of framework to develop standard guidance and acceptable designs for stormwater treatment and attenuation in new sub-divisions.</p>

City-wide Water Supply, Source and Storage Development	Completed foundation sub-base improvement works for the Railway Rd reservoir.	Isolated E coli detection has set back commissioning date for Keith Street bore until 3 months of bacteria free testing has been completed.	Begin construction of new tank at Railway Road bore site. Complete site layout assessment for Railway Road to inform chemical treatment tender.
	Construction of pipework at Keith Street bore all but complete.		Complete installation and commissioning of Keith Street bore. Begin internal engagement on planning requirements for new building to house UV equipment at Papaioea Bore 3.

Major Internal Projects			
	What happened during the December Quarter	Alerts (if any)	What's Next
Digital Transformation	<p>Working to prepare a Digital Transformation Plan and Roadmap.</p> <p>Meetings with key partners (such as InspireNet, MidCentral and Spark) to get support for Digital Transformation programme.</p> <p>Looking at learnings from Smart Cities and Urban Transformation programmes.</p>		The draft Digital Transformation Plan and Roadmap will be presented to key stakeholders for feedback mid Jan to finalise key deliverables and to set the scene for Digital Transformation from 2019 and beyond.
Three Waters Model	Working on study of regional options for delivery of the three waters.		Continue with study so Councils in the Region can proactively contribute to the Central Govt three waters review.

Quarterly Performance and Financial Report - December 2018

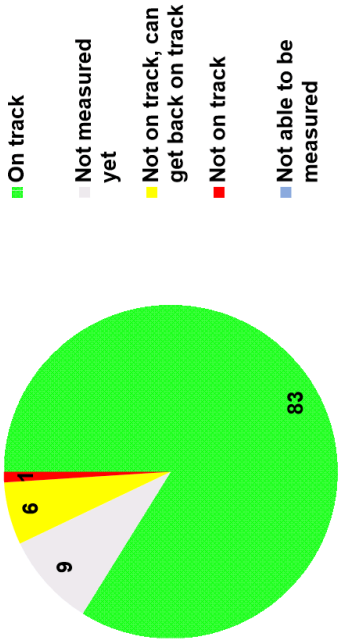
10 Year Plan KPIs

This part of the report looks at how well the Council is delivering on the performance measures, and whether services and projects are being provided within budget.

The performance measures have been updated in accordance with the 10 Year Plan 2018-28. The report is organised by Activities. Each Activity page has "traffic lights" to show progress towards the 10 Year Plan:

W	Not measured yet
G	On track
Y	Not on track, can get back on track
R	Not on track, unlikely to get back on track
B	Not able to be measured or completed, due to circumstances outside of Council's control

Annual Budget Performance Measure Summary



Synopsis and common themes

- There are 99 10 Year Plan performance measures and the majority of these are green. That means Council is on track to achieve a significant number of its objectives.
- There are 83 measures that are being achieved or 92% of those that have been measured.
- There is currently 1 red measure meaning the objective is unlikely to be achieved. There are six measures not being achieved which are believed to be capable of getting back on track.

Goal 1: An Innovative and Growing City

City Development Activity

2

Performance Measures (Page 44 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
01. There is a continual supply of land for at least 1,900 greenfield residential sections.	Kikiwhenua Residential Area proposed. Developing structure plan for expanded Aokautere Area. Identified preferred options for housing at Ashhurst. Finalising business and housing needs assessment	G	G		
02. Ratio of lower quartile home price to median household income. (This measures whether a household that is renting can afford to buy a home. It is part of the MBIE set of indicators and will allow comparisons with other Councils. It is a new measure so Council has no target set yet.)	Finalising Business and Housing Capacity assessment. 78.4% of renting households in Palmerston North in March 2017 were not able to feasibly afford to own a lower quartile house. The ratio was 78.2% in December 2016.	B	G		
03. At least 95% of resource consent applications are processed within statutory timeframes.	Of the 122 resource consents processed, 110 (90%) were processed within statutory timeframes.	Y	Y		
04. At least 95% of building consent applications are processed within statutory timeframes.	Of the 329 building consent applications processed for the quarter, 318 (97%) were processed within the statutory timeframe.	G	G		
05. Council keeps its status as an accredited building consent authority.	Accreditation retained.	G	G		
06. At least three years of housing and business land with services is immediately available.	Finalising Business and Housing needs assessment.	G	G		

Performance Measures (Page 44 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
07. Council development projects reflect principles of good urban design. (Narrative measure)	Master plans and design review informing catalyst projects	Y	G		
08. Building Services: Major services and projects are provided within budget.	Building Services Building Services financial position remains favourable. Although there are additional expenses due to increased workloads, this is exceeded by revenue. Planning Services - Private Use of consultants for processing has been higher than anticipated therefore expenses are higher than expected. Planning Services - Public Professional services expenses continue to be higher than anticipated. Urban Design On budget. Heritage Management On budget.	G	G		

Strategic Transport (Roading) Activity

4

Performance Measures (Page 48 of the 10 Year Plan)		Comments	Sept	Dec	Mar	June
01. Percentage of requests for service relating to roads and footpaths responded to (with at least an initial formal response) within three working days. (greater than 95%)		Out of the 3161 RFs received to date 2926 (93%) were responded to within 3 working days.	Y	Y		
02. The average quality of ride on the sealed local road network, measured by smooth travel exposure. (STE greater than 80%)		End of Year Measure	W	W		
03. The change in the number of fatal and serious injury crashes from the previous financial year on the city's local roading network. (Reduction in five-yearly rolling average)		End of Year Measure.	W	W		
04. Percentage of sealed roads that are resurfaced each year. (Greater than 3.5%)		End of Year Measure.	W	W		
05. The percentage of footpaths that meet Council standard. (Note: Council is developing an improved system for monitoring footpath standards. It is based on IPWEA (Institute of Public Works Engineering Australasia). Footpath Condition Rating Standard, and will be a much more robust way of measuring and prioritizing footpath maintenance and renewals. The results in the first year of its use will be used to set new targets for subsequent years.)		90.7% of footpaths meet Council standard (Grade 1 to 3, very good to fair). 9.3% of footpaths do not meet Council standards, with 7.3% poor (Grade 4) and 2% very poor (Grade 5). Programmes are underway to focus maintenance & renewal expenditure to address individual Grade 4/5 faults across the city.	G	G		
06. A 30-year Asset Management Plan is in place for strategic transport and roading, and major AMP projects approved in the 10 Year Plan are achieved. [Specific projects will be listed in the Plan] (Renewals as a group: see note in 10 Year Plan pg. 48)		The Asset Management Plan was completed and adopted by Council in 2018 prior to the start of the current 10 Year Plan. An improvement plan has been developed and work has been initiated in a number of areas to improve data collection and analysis as well as optimising maintenance and renewal investment in such areas as footpaths, road pavements and bridges.	G	G		

Performance Measures (Page 48 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
07. Strategic Transport (Roading) and Active and Public Transport: Major services and projects provided within budget.	<p>Routine capital new transport safety and pavement and footpath renewal programmes of work are on track to be delivered. A range of key transport projects such as Food HQ and Napier Road Safety Improvements are awaiting NZTA business case processes and approvals. He Ara Kotahi and the associated river pathway to Linton and Massey are on track to complete, however the cost to complete exceeds the approved budget and a report is being submitted to Council to approve additional funding to complete the project. Some of the costs will be met by third party funding. Urban cycleway extensions and improvement projects have been delayed by consultation and re-design work but are on track for delivery by year end.</p>	G	Y		

Economic Development Activity

Performance Measures (Page 58 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
01. Funding is distributed and the contract deliverables achieved with the funding will be described. (Narrative measure)	Funding distributed according to the contract. Statement of Intent for 2018/19 agreed. CEDA deliverables are described in the 6-month reporting, with the first report due 20 March 2019.	G	G		
02. Conference and Function Centre: Major services and projects are provided within budget.	There are no major projects planned for the Conference & Function Centre during this current financial year. Some asset renewal works are planned such as replacing sound proof dividing doors in the Conference Room and upgrade of the main switchboard located in the basement of the CAB building over the next few months. Business for the Conference & Function Centre is strong with a high level of continual enquiries and bookings in to the future.	G	G		
03. Major services and projects are provided within budget for the Economic Development Activity	<u>Economic Development</u> Within budget. <u>International Relations</u> Within budget.	G	G		

Goal 2: Creative and Exciting City

Active Public Space Activity

7

Performance Measures (Pages 65-66 of the 10 Year Plan)		Comments		Sept	Dec	Mar	June
01. Projects from the City Centre Streetscape Plan are implemented on time and budget. (Narrative measure)		Square East Stage 1 is in construction and on schedule to complete by May 2019, Square East stage 2 is in design and consultation, with construction due to start by mid-2019. Progress is behind schedule due to programming delays. Works will be tendered to ensure an early start to construction so as to minimise the level of funding required to be carried forward into 19-20 FY.		G	R		
02. Projects from the Manawatu River Framework are implemented on time and budget. (Narrative measure)		Currently on budget and ahead of the forecast timeline. The natural play equipment installed at Ahimate Reserve - is proving to be very popular.		G	G		
03. Description of the range of public space projects and their outcomes. (Narrative measure)		<p>Cuba street upgrade complete and Square East underway. A variety of placemaking projects undertaken including:</p> <ul style="list-style-type: none"> • The Square Unbox (15 groups partnered with; increased usage of The Square during non-event times) • Two different mobile gyms launched with positive engagement in both The Square and Manawatu River • Seven mural projects completed, partnering with the arts, LGBT, youth and business communities • Two new little free libraries and one new sharing cupboard • One pop-up art mart activating a vacant shop whilst exhibiting local arts and crafts. 		G	G		

Performance Measures (Pages 65-66 of the 10 Year Plan)		Comments	Sept	Dec	Mar	June
04. Description of the range of community events and initiatives. (Narrative measure)		Armistice Day, Christmas in the Square, Carols at Caccia, NY Event events were all delivered. Christmas Parade was cancelled due to weather, and Christmas in the Square was relocated to Fly Palmy Arena due to weather. This quarter is the prime events season with a full programme including; Gravel & Tar Cycling event, Summer Concerts, Speedway Team Champs, Waitangi Day, Explore Esplanade Day, plus Palmy Unleashed events. Planning is underway for Rural Games, Festival of Cultures, Hurricanes v Brumbies activations, Gold Cup Festival and NZ Tattoo.	G	G		
05. Funding for economic events is distributed and the contract deliverables achieved with the funding are described. (Narrative measure)		Event budget fully allocated and new event architecture implemented to maximise economic benefit to the city. Work continues with third party contractor and NZDF to deliver the creative work on the Tattoo. Collaboration continues with SuperStock Team Champs to deliver a city fan activation around the event and social media interest has been significant. Gravel and Tar International cycling event was delivered in January with the first female ride and equal prize money for women confirmed.	G	G		
06. Active and Public Space: Major services and projects are provided within budget.		Events managed to budget to date. Procurement of Events van underway, this was identified as a better use of funds than an Events trailer as previously canvassed last quarter. Tattoo has the largest variable budget exposure as it is reliant on ticket sales revenues, however ticket sales are expected to ramp up in the near future leading into the event itself.	G	G		

Arts, Culture & Heritage Activity

Performance Measures (Page 71 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
01. Funding is distributed and the key objectives achieved with the funding are described. (Narrative measure)	There was no round of Creative Communities Scheme this quarter. Fee for service funding has continued to tick over under the previous funding community funding outcomes.	G	G		
02. Sites of significance to Rangitāne are identified, protected or acknowledged. (Narrative measure)	Cultural impact assessments undertaken for new development areas, e.g. Kikiwhenua.	G	G		
03. Increase in the number of scheduled heritage features contained in the District Plan. (Current numbers are 7 Sites of Significance to Tangata Whenua, 89 Buildings & Objects, 2 Heritage Areas, 117 Notable Tree and Groups of Tree, and 15 Habitats of Local Significance).	The project scope for the review of notable trees in the District Plan is currently being developed.	G	G		
04. Increase in investment in earthquake-prone heritage buildings. (Narrative measure)	Supporting a number of owners to work towards works via the heritage fund.	G	G		

Performance Measures (Page 71 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
05. Major services and projects are provided within budget for the Arts, Culture & Heritage Activity	<p>Other Cultural Facilities: (The Regent, Globe, Caccia Birch, Creative Sounds)</p> <p>The Regent, The Globe and Caccia Birch presented their annual reports to Council. They have been provided with a Letter of Expectations and a new template for their next Statement of Intent.</p> <p>Support to arts, culture & heritage groups</p> <p>Falling Waters sculpture location (Convention and Conference Centre) identified and agreed by Iwi and MOU partners. Consultation underway with artist on details of the restoration and installation of the work.</p> <p>Consultation continuing with Palmerston North Public Sculpture Trust on a new sculpture project and development of a new funding agreement.</p> <p>Supported and advised artists in developing the Toa o Manawatū sculpture project and presenting to the Arts, Culture and Heritage Committee.</p> <p>Reviewed We Are All Artists paste up project and commenced planning for 2019 project in association with Placemaking Palmerston North and NOA Open Studio at Te Manawa Museum. Initiated project to recognise and commemorate the work of artist and Rose Mural painter, Frank Davis.</p> <p>Te Manawa</p> <p>Stage 1 of the 2025 Business Case has been completed. Installation of door counters is underway to enable the next stage of the Business Case to be undertaken. Refurbishment of the Art Gallery has been completed and reopened.</p>	G	G		

Active Community Activity

Performance Measures (Page 76 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
01. A 30-year Asset Management Plan is in place for sports facilities and major AMP projects approved in the 10 Year Plan are achieved. [Specific projects will be listed in the Plan.] (Renewals as a group and Central Energy Trust Arena projects.)	Asset Management Plans were adopted by Council in June 2018 and are being implemented as per 2018-2028 10 Year Plan.	G	G		
02. Sports fields are available for weekend organised use. (At least 85%)	Sports fields have been available for weekend use 96% of the time (26 out of 27 weekends).	G	G		
03. Swimming pool annual usage: Lido - more than 330,000 people Freyberg - more than 110,000 people	The six month total for the Lido is 198,092. This is 17% higher than the same period last year. The six month total for Freyberg is 80,018. This is 29% higher than the same period last year.	G	G		
04. Funding is distributed (for external recreation organisations to help increase levels of participation in sport and active recreation) and the key objectives achieved with the funding are described. (Narrative measure)	Funding distribution has continued with assistance from Sport Manawatu.	G	G		
05. Major services and projects are provided within budget for the Active Community Activity	Central Energy Trust Arena Artificial Turf construction has been awarded but Council is awaiting final external funding before construction begins for a completion date of May 2019. Project Manager and Designer has been appointed for the Pits Relocation Project. Pits Relocation resource consent project is yet to be applied for. Arena asset renewal projects are scheduled for items such as the LED light and acoustic tile replacement for Fly Palmy Arena are being scheduled within the context of the recently required floor replacements. These projects will be programmed between years to ensure renewals are being carried out in line with budget. Utilisation, delivery of services and forward bookings are strong for the venue.	G	G		

Performance Measures (Page 76 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
	<p>City Wide Reserves City Wide reserve projects are largely on track - many have been deliberately timed for the drier summer months. Wild Base Recovery Centre project has been delayed and will be over budget once completed, due to unanticipated contract variations.</p> <p>Local Reserves Major service targets are being met.</p> <p>Sportsfields Major service standards are being met. Major projects include Colquhoun Park changing rooms and drainage at Ongley Park which are both currently in the detailed design phase.</p> <p>Support to recreation groups All funding as per 2018-2028 10 Year Plan has been distributed as in accordance with the plan to major sporting providers.</p> <p>Swimming Pools Services standards are being met. Renewals at the Lido and Freyberg pool are on track. Upgrades at Ashhurst Pool are in the proposal and pricing phase.</p>	G	G		

Goal 3: Connected & Safe Community

Connected Communities Activity

13

Performance Measures (Pages 93-94 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
01. Library visitor numbers. (More than 800,000 connections a year)	477,227 physical visits YTD to the seven Library locations. (An increase of 39,100 people over same period last year). 228,667 Library website sessions. 24,247 Manawatu Heritage website sessions. 51,573 PC sessions. 81,213 WIFI sessions.	G	G		
02. Use of physical collections. (Average use per item per year is at least 4)	Physical item use is holding steady. Items are used an average of 5.19 times per year. For comparison, the national average is 3.42 times per year.	G	G		
03. Use of digital collections. (Narrative measure)	eBook and eAudiobook use continues to increase as the collections and offerings are increased. (Use has increased 33% over same period last year). Use of the digital databases and eResources continues to strengthen. Of note is the acquisition of Strategic Grants, an online grants database for community groups. This will build capacity in the community by helping those groups apply and able to win grants, through research, planning, project matching, policy and process development, writing and training.	G	G		
04. Description of the range of programmes and events. (Narrative measure)	There were 1485 Library programmes delivered during this period with a total of 39,386 participants. Programmes are aligned to the following outcomes: Creative Expression, Cultural Expression, Digital Inclusion, Heritage, Informational Literacy, Lifelong Learning, Literacy, Social Connectivity, Employment, Health & Wellbeing. A major highlight of the programming schedule was Youth Space's "Try it Out" expo, a culmination of a co-design project with the 2018 Future Leaders cohort. In collaboration with the Palmy Youth Network, the expo involved the active participation of 18 community groups, providing an opportunity for young people to connect and get a taste of the many opportunities on offer in the city. Over 90% of the 400+ visitors surveyed reported the expo had provided information and opportunities to connect, that they otherwise would not have had.	G	G		

Performance Measures (Pages 93-94 of the 10 Year Plan)		Comments	Sept	Dec	Mar	June
05. Public toilets are accessible, appropriately located and gender neutral. (Narrative measure)		Planning underway for new toilets at He Ara Kotahi bridge which will be installed once bridge construction is complete (after April 2019). All toilet renewals and new installations are accessible and gender neutral, and located in areas of need.	G	G		
06. A 30-year Asset Management Plan is in place for community centres and hubs and major AMP projects approved in the 10 Year Plan are achieved. (Renewals as a group)		Property Asset Management Plan (adopted by Council in June 2018) is being implemented as per 2018-2028 10 Year Plan.	G	G		
07. Levels of community centre use. (Narrative measure, including use of at least 1400 hours per centre per year)		Use of Centres for the first six months is on track to exceed the annual KPI with 3,648 visitors and over 970 hours on average for the first 6 months of this financial year. Officers are continuing to work with the various management committees to ensure that high community use of the Centres is supported. Community Centres Hours Ashhurst 731 Pasifika / Westbrook 596 Milson 860 Kelvin Grove 949 Highbury Whanau Centre 922 Rangiora 1295 Awapuni 1352 PN Community Leisure 1055	G	G		
08. A 30-year Asset Management Plan is in place for the cemeteries and major AMP projects approved in the 10 Year Plan are achieved. (Renewals as a group)		Asset Management Plans were adopted by Council in June 2018 and are being implemented as per 2018-2028 10 Year Plan.	G	G		
09. Cemetery provision meets legislative requirements.		Legislative requirements are meeting met including the Burial and Cremations Act and provisions of the RMA	G	G		
10. Council housing is tenanted. (At least 95%, excluding units not available due to renovations)		Occupancy rate is currently 98%. 6 Units are currently undergoing maintenance with tenants already allocated for 2. Stage 1 of the Papaioea redevelopment is due to open within the next quarter.	G	G		
11. Council tenants are satisfied with the standard of housing (two-yearly survey). (At least 90%)		The last survey was completed in July 2017 when the result exceeded 90%. The survey will be completed again later this year.	G	G		
12. Units meet the Otago Medical School He Kainga Oranga Rental Warrant of Fitness Standard.		On track.	G	G		

Performance Measures (Pages 93-94 of the 10 Year Plan)		Comments		Sept	Dec	Mar	June
13. A 30-year Asset Management Plan is in place for community housing and major AMP projects approved in the 10 Year Plan are achieved. (Renewals as a group, see note in 10 Year Plan, pg 94)		Asset Management Plans were adopted by Council in June 2018 and are being implemented as per 2018-2028 10 Year Plan.		G	G		
14. Funding is distributed according to Council's Community Funding Policy and the key objectives achieved with the funding are described. (Narrative measure)		Strategic Priority Grants was launched following the approval of the new Community Funding Policy 2018. 98 community groups were engaged, with a series of group and individual hui. 75 applications were received, and are currently being assessed against Council's priorities.		G	G		
15. Positive feedback from residents on Council's community engagement. (Narrative measure)		Questions on satisfaction with Council's community engagement will be included in the Annual Residents' Survey.		G	W		
16. Description of the range of engagement techniques used by Council. (Narrative measure)		Emphasis is on using social media and on-line techniques including encouraging residents to sign up for information and updates about Council's consultations, on-line polls, and digital submission forms; plus "in-person engagement" such as the Nature Calls Open Day at the Wastewater Treatment Plant.		G	G		

Performance Measures (Pages 93-94 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
17. Major services and projects are provided within budget for the Connected Community Activity.	Cemeteries Cemetery projects are on track. Service standards are being met, however an operating overspend is forecast- due to the need to increase staff resourcing.	G	G		
	Community Centres Bunnythorpe Community Centre - Project team established including community representatives. Architect appointed and draft concept plans have been prepared.				
	Libraries The Library joined a new Inter-Library Loan platform this quarter that enables reciprocal material sharing with over 130 New Zealand Libraries. This increases the collections our Library users have access to and makes sharing materials more efficient for staff. The Central Library building was deemed an earthquake prone building in December. A spatial needs analysis will be completed in the first quarter of 2019 to inform the development of remedial options.				
	Public Toilets Programme 161 Citywide New Public Toilets and Programme 186 Renewal of Public Toilets are both on track for current financial year.				
	Social Housing The Papaioea project is on schedule, with completion of stage one expected in March 2019.				
	Support to Community Groups Review of the administration of Hancock House has been completed and recommendations currently being implemented. Assistance provided to the Multi-Cultural Council to develop a new strategic plan. This has been extremely well received.				

Safe Communities Activity

Performance Measures (Page 101 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
01. The range of SAB initiatives and the outcomes they achieve. (Narrative measure)	A collaborative community priority setting exercise based on a range of agency data was held to review priorities. Application for re-accreditation as a Safer Community will be submitted early 2019, once final letters of support have been received.	G	G		
02. Palmerston North retains its accreditation as a Safe City.	Application for re-accreditation in 2019 on track for submission to the Safe Community Foundation New Zealand for assessment. An accreditation ceremony is currently being planned to take place in early-mid 2019.	G	G		
03. Council works with local communities to get people prepared for emergencies. (Narrative measure)	Council is currently preparing Community Response Plans for Linton and Ashhurst. This is being done in conjunction with the community. It is also planned for similar plans for Longburn, Bunnythorpe and Aokautere to be completed in 2019. Testing of some of these plans is to be completed in 2019.	G	G		
04. Three dog education campaigns and / or community events attended.	Two education programmes conducted	G	G		
05. Council is an accredited Food Act verifier. (99% of verifications are conducted within statutory timeframes)	100% of verifications completed within statutory timeframe	G	G		
06. 99% of verifications are conducted within statutory timeframes.	100% of verifications conducted within statutory timeframes	G	G		
07. Description of healthy lifestyle initiatives. (Narrative measure)	Sun Protection Policy (Infrastructure) – Tree planting and shade development is being implemented as per 2018-28 10 Year Plan. Smokefree Outdoors Policy - Council continues to promote a smokefree city through the use of smokefree signage in public places, and working collaboratively with partners through the smokefree reference group who are responsible for promoting the policy. Sugar Sweetened Beverages Policy - actively encouraging food and beverage vendors to make available non-sugary drinks at PNCC events.	G	G		

Performance Measures (Page 101 of the 10 Year Plan)		Sept	Dec	Mar	June
08. Major services and projects are provided within budget for the Safe Communities Activity.	Comments				
	Animal Control Required services delivered within budget.	Y	G		
	Civil Defence All current service delivery is within budget. The Emergency Operation Centre project in Victoria Avenue, due for completion in October 2019, is meeting the CAPEX budget.				
	Public Health Required services delivered within budget.				
	Safer Community Initiatives Contracted services include City Ambassadors programme and CCTV contracts which are progressing within budget.				

Goal 4: Eco-City

Rubbish & Recycling Activity

19

Performance Measures (Page 108 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
01. Rubbish and recycling placed in Council's official bags or bins are collected on the stated day. (At least 98%)	99.95% Rubbish and recycling placed in Council's official bags and bins were collected on the stated day. There were total of 261 missed Recycling Bins and Crate (YTD) and 109 Total Missed Rubbish Collection (YTD) .	G	G		
02. Compliance with resource consents for the Rubbish and Recycling Activity measures by the number of:- Abatement notices (zero)- Infringement notices (zero)- Enforcement orders (zero)- Convictions (zero)	Complete compliance with resource consent conditions during the period.	G	G		
03. A 30-year Asset Management Plan is in place for rubbish and recycling and major AMP projects approved in the 10 Year Plan are achieved. (Renewals as a group)	AMP in place for Rubbish and recycling Service and Major AMP projects approved in the 10 Year Plan.	G	G		
04. Major services and projects are provided within budget for the Rubbish & Recycling Activity.	Capital and renewal projects are on schedule and major services within budget	G	G		

Biodiversity and Sustainable Practices Activity

20

Performance Measures (Page 113 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
01. 15,000 green corridors trees planted per year.	New contractor appointed. Working towards next planting season	G	G		
02. Number and description of sustainable practices campaigns. (Narrative measure)	Initial planning completed for an integrated approach to promoting water conservation and improved sustainability in Three Waters. Waste recycling bin trials have been rolled out to key Council parks including Vautier and Colquhoun. Planning is well advanced for establishment of an annual Hazardous Waste drop-off day. Renewed focus on supporting event team staff to deliver sustainable waste management at events.	G	G		
03. Number and description of Eco Design home consultations. (Narrative measure)	For the 2nd quarter, the EDA service conducted 53 in-home consultations, made 4 community presentations and attended 10 government industry based workshops/meetings.	G	G		
04. Major services and projects are provided within budget for the Biodiversity and Sustainable Practices Activity	<p>Biodiversity Environmental initiatives such as native planting of the Mangaoone Confluence, Turitea stream planting and urban eels project have continued during the period, with support from the Freshwater fund.</p> <p>Support to Environmental Groups On track. Environment grant funding is managed through PN Environment Trust</p> <p>Sustainable Practices Building Services financial position in regards to the Eco Design Advisor service delivery remains favourable.</p>	G	G		

Stormwater Activity

Performance Measures (Page 117 of the 10 Year Plan)		Comments				Sept	Dec	Mar	June
01. The number of flood events per year resulting in stormwater from Council's stormwater system entering a habitable floor in an urban area. (No more than 5)		Three events on December 13th, 20th and 25th which resulted in flooding of habitable buildings confirmed to Council.				G	G		
02. The number of habitable floors per 1,000 properties within urban stormwater service areas affected by a flood event. (No more than 2)		Total of 9 habitable buildings affected by flood event YTD. Equivalent of 0.12 habitable floors per 1000 properties. The data represents only those property flooding event reported to Council.				G	G		
03. Median time to attend a flooding event. (Less than 2 hours) (Note: A flooding event is one resulting in stormwater entering a habitable building.)		In all cases notification of stormwater flooding of habitable floors was notified to Council after any event so response times are not relevant. Additionally even if notified Council will respond to mitigate a public safety or health risk rather than any flooding impact.				G	G		
04. The number of complaints received about the performance of Council's stormwater system per 1,000 properties connected. (No more than 15)		10.2 complaints per 1000 property connected. 337 complaints on total which include 26 cases of sump/grate problems. 63 cases of pipe/underground damage. 16 cases of property flooding or drainage problems. 227 cases of roadside ponding, and finally there were 5 cases of waterway problems. The figures are calculated Year to Date.				G	G		
05. Compliance with resource consents for discharge from Council's stormwater system measured by the number of:- Abatement notices (zero)- Infringement notices (zero)- Enforcement orders (zero)- Convictions (zero)in relation to stormwater resource consents		No abatement, infringement, enforcement notices or convictions received for any discharges from Council's Stormwater system				G	G		
06. A 30-year Asset Management Plan is in place for stormwater and major AMP projects approved in the 10 Year Plan are achieved. (Renewals as a group. City-wide Stormwater Improvement Works (programme 1060)		A 30 year AMP for Stormwater was adopted in June 2018. Work is progressing on further development of the 5 year detailed renewal and capital new programmes. Work is being advanced on implementing actions in the AMP Improvement plan, including a condition assessment of all the urban drains and streams.				G	G		

Performance Measures (Page 117 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
07. Major services and projects are provided within budget for the Stormwater Activity	The scheduled programmes of stormwater network improvement and renewal works are fully scoped and funding fully allocated. While implementation is behind schedule with only 30% of the work completed, the remainder of the work scope is currently in final design and pricing and all scheduled work will be completed by year end.	G	Y		

Wastewater Activity

Performance Measures (Page 123 of the 10 Year Plan)		Sept	Dec	Mar	June
01. Number of dry weather wastewater overflows from Council's wastewater system per 1,000 connections per year. (No more than 1)		G	G		
02. Complaints per 1,000 connections about:- Wastewater odour (No more than 1)- Wastewater system faults (No more than 3)- Wastewater system blockages (No more than 10)- Council's response to issues with the wastewater system. (No more than 1). (total target: no more than 15)		G	G		
03. Median time for attending to overflows resulting from blockages or other faults. (Less than 1.5 hours)		G	G		
04. Median time for resolution of overflows resulting from blockages or other faults. (Less than 8 hours) (Attendance and resolution is less than 9.5 in total)		G	G		
05. Compliance with resource consents for discharge from Council's wastewater system as measured by the number of:- Abatement notices (zero)- Infringement notices (zero)- Enforcement notices (zero)- Convictions received by Council in relation to resource consents (zero)		G	Y		

15 incidents of overflow, 0.45 overflows per 1000 connections (YTD).

Total of 200 complaints received since the first quarter (YTD). Of this total 90 complaints related to service issues for which a work order was issued. Complaints totalled 6.19 complaints per 1000 connections or 2.78 work order verified (ie for a Council asset) complaints per 1000 connections. Complaints comprised 5 for wastewater odour (0.15 per 1000 connections), 51 manhole faults (1.58 per 1000 connections) and 144 blocks or leaks (4.46 per 1000 connections).

Median time for attending an overflow resulting from a blockage is 0.435 hours. Maximum time for attending an overflow resulting from a blockage is 73.08 hours. Current recording does not collect meaningful data for response times. Changes were made in October to change the way the call centre handles call outs so that no "courtesy response time" is recorded. More meaningful response time is to be expected in the next reporting cycle.

Median time for resolution of overflow resulting in blockages or other faults is 2.61 hours. Maximum time for resolution of overflow resulting in blockages or other faults 139.9 hours.

There is a potential technical non compliance in respect of the Ashhurst Wastewater Storage Pond consent due to PNCC staff failing to take two consecutive monthly Dissolved Oxygen Monitoring readings. Measures have been implemented in respect of proactive monitoring and reporting alerts to ensure omissions are addressed before they result in a non-compliance.

Performance Measures (Page 123 of the 10 Year Plan)		Comments	Sept	Dec	Mar	June
06. A 30-year Asset Management Plan is in place for wastewater and major AMP projects approved in the 10 Year Plan are achieved. (Renewals as a group)		A 30 year AMP was adopted by Council in June 2018 and work is progressing on implementing tasks in the AMP Improvement Plan. Major upgrade projects at the Wastewater Treatment Plant such as screen replacement, grit removal systems and inlet pump replacement are substantially complete or well advanced through design.	G	G		
			Y	G		
07. Major services and projects are provided within budget for the Wastewater Activity.		All major projects have adequate budget provisions, surpluses have been identified and reallocated to those projects that were projected to have shortfalls				

Water Supply Activity

Performance Measures (Pages 130-131 of the 10 Year Plan)		Comments	Sept	Dec	Mar	June
01. Compliance with Part 4 (bacteria compliance criteria) of the Public Health Act 1956 (as amended by the Health (Drinking Water) Amendment Act 2007). (100%)		All monitoring data received to date indicates full compliance with Drinking Water Standard New Zealand. However final compliance report will not be available until September 2019.	W	W		
02. Compliance with Part 5 (protozoal compliance criteria) of the Public Health Act 1956 (as amended by the Health (Drinking Water) Amendment Act 2007). (100%)		All monitoring data received to date indicates full compliance with DWSNZ. However final compliance report will not be available until September 2019.	W	W		
03. The number of complaints per 1,000 connections relating to clarity, taste, odour, continuity of water supply, drinking water pressure or flow, and Council's response to any of these issues (no more than 40).		Total 696 since the first quarter or 23.45 complaints per 1000 connections (YTD), including 41 burst main, 18 low pressure, 52 continuity of water supply, 11 meter faults, 333 toby faults, 4 bad smell, 32 coloured water, and 205 other issues.	G	G		
04. Average consumption of drinking water per day per resident. (no more than 360 litres per person per day)		Annual measure calculated at the end of the financial year.	W	W		
05. Median response time for urgent call-out attendance. (2 hours or less)		The median recorded response time is 0.47 hours. In the previous quarter, data was not available from Kbase due to a change in the recording protocol made by Council staff to meet other KPI requirements. A change to the protocol has been made to enable meaningful data to be available in the next quarter.	W	G		
06. Median response time for resolution of urgent call-outs. (7 hours or less)		Median resolution time of 1.27 hours for 35 of the 52 call-outs for which resolution is recorded. Maximum resolution time is 10.9 hours	G	G		
07. Median response time for non-urgent call-out attendance. (10 hours or less)		The median response time for non-urgent call outs is 0.93 hours for the 199 out of 643 call outs for which a response time is recorded. The maximum recorded response time is 64.35 hours. Data was not available for quarter 1 due to a change in the KBase recording protocol made to meet other KPI requirements. The protocol has been changed so that meaningful data will be available in the next quarter.	G	G		
08. Median response time for resolution of non-urgent call-outs. (75 hours or less)		Median resolution time for non-urgent call out is 3.365 hours for the 608 out of 643 call outs for which response time is recorded. Maximum recorded response time is 474 hours.	G	G		

Performance Measures (Pages 130-131 of the 10 Year Plan)	Comments	Sept	Dec	Mar	June
09. Percentage of real water loss from the water reticulation network. (Less than 20%)	Annual measure calculated at the end of the financial year.	W	W		
10. A 30-year Asset Management Plan is in place for water and major AMP projects approved in the 10 Year Plan are achieved. (Renewals as a group)	Asset Management Plan was adopted by Council in June 2018. Work on-going to develop and refine pipe renewal, bore and treatment plant renewal programmes. All renewal programmes approved and well advanced.	G	G		
11. Major services and projects are provided within budget for the Water Supply Activity	Operations budget is on track. The major asset renewal programmes are on track to be completed within budget. The majority of capital new programmes are also on track to be either largely completed or committed by year end.	Y	G		

Goal 5: Driven & Enabling Council

Leadership Activity

27

Performance Measures (Page 138 of the 10 Year Plan)		Comments	Sept	Dec	Mar	June
01. Positive feedback from residents on Council's community engagement. (Narrative measure)		Questions on satisfaction with Council's community engagement will be included in the Annual Residents' Survey.	G	W		
02. Description of the range of engagement techniques used by Council. (Narrative measure)		Emphasis is on using social media and on-line techniques including encouraging residents to sign up for information and updates about Council's consultations, on-line polls, and digital submission forms. Plus "in-person engagement" such as the Nature Calls Open Day at the Wastewater Treatment Plant.	G	G		
03. Strategies, Plans and Policies are in place, monitored and reviewed. (Narrative measure)		A new monitoring system for the high level strategy measures is being developed for August reporting. The detailed plan measure reporting will follow on after that. These new reporting processes will sit alongside the non-financial reporting that is currently in place. It will be provided through a 'dashboard' type approach which is accessible to the public as well as Council audiences.	G	G		
04. Councillor meetings and administration: Major services and projects are provided within budget.		Within Budget	G	G		
05. Major services and projects are provided within budget for the Leadership Activity.		Direction Setting Within budget	G	G		
		Elections Within budget	G	G		
		Mayor and Chief Executive's Office Over budget, but can get back on track.	G	Y		

Supplementary Material

1. Groups of Activities Net Result Statement
2. Capital expenditure and funding source
3. Capital Expenditure
4. Financial Statements
5. Revised budget amendments
6. Personnel

Attachment 1 – Groups of Activities Net Result Statement

	ACTIVITY STATEMENT									
	NET RESULT - Surplus/(Deficit)									
	2018/19 \$'000's									
	ACTUAL - Year to Date				REVISED BUDGET - Year to Date				FULL YEAR	
	Revenue	Expenses	Net Surplus / (Deficit)		Revenue	Expenses	Net Surplus / (Deficit)		Revised Budget Net Surplus / (Deficit)	Annual Plan Budget Net Surplus / (Deficit)
Palmerston North City Council										
Detailed Groups of Activities										
For the six months ending 31 December 2018										
Innovative & Growing City	3,039	5,813	(2,775)		2,608	5,338	(2,730)	(45)	(5,640)	(5,640)
Creative & Exciting City	1,270	11,320	(10,050)		935	10,814	(9,879)	(172)	(19,652)	(19,651)
Connected & Safe Community	2,642	9,206	(6,564)		2,811	8,356	(5,545)	(1,019)	(11,264)	(11,309)
Eco-City	1,512	3,398	(1,886)		1,477	3,683	(2,206)	320	(4,225)	(4,225)
Transport	3,756	7,019	(3,262)		3,535	6,868	(3,333)	71	(7,249)	(7,249)
Water	27	2,279	(2,253)		18	2,134	(2,116)	(137)	(4,312)	(4,272)
Wastewater	544	3,190	(2,647)		576	3,004	(2,428)	(219)	(5,060)	(5,060)
Stormwater	5	920	(915)		1	823	(822)	(93)	(1,747)	(1,747)
Driven & Enabling Council	2,752	4,677	(1,925)		2,523	4,548	(2,025)	100	(7,261)	(7,187)
TOTAL GROUP OF ACTIVITIES	15,547	47,823	(32,277)		14,485	45,568	(31,083)	(1,193)	(66,340)	(66,340)
Total Rates	47,682	-	47,682		47,334	-	47,334	348	94,579	94,537
Interest	88	3,011	(2,923)		9	3,326	(3,317)	394	(7,278)	(7,267)
OPERATING - CONTROLLABLE RESULT - Surplus/(Deficit)	63,317	50,835	12,482		61,828	48,894	12,934	(452)	20,889	20,930
Plus Non-controllable operating	-	-	-		-	-	-	-	-	-
Depreciation	-	16,034	(16,034)		-	17,313	(17,313)	1,279	(34,627)	(34,627)
Gain/(Loss) on disposal of Fixed Assets	44	-	44		-	-	-	44	-	-
Derivative financial instrument valuation	-	701	(701)		-	-	-	(701)	-	-
NET OPERATING RESULT - Surplus/(Deficit)	63,360	67,569	(4,209)		61,828	66,207	(4,380)	171	(13,738)	(13,697)
Plus Non-operating revenue	-	-	-		-	-	-	-	-	-
Vested Assets	1,032	-	1,032		1,000	-	1,000	32	2,000	2,000
Development Contributions	914	-	914		531	-	531	382	1,063	1,063
Revenues for capex	406	-	406		322	-	322	84	1,762	1,973
NZTA for capex	5,054	-	5,054		6,885	-	6,885	(1,830)	11,637	11,400
Taxation Losses Received	-	-	-		-	-	-	-	-	-
NET RESULT - Surplus/(Deficit)	70,766	67,569	3,196		70,566	66,207	4,358	(1,162)	2,725	2,739

Attachment 2 – Capital expenditure and funding source

Capital Expenditure and Funding Source	2018/19		\$000's		Full Year Revised Budget	Full Year Annual Budget
	Year to Date		Variance			
For the period to 31 December 2018	Actual	Budget	\$000's	%		
Capital New	16,924	21,118	(4,195)	(19.9%)	51,402	47,890
Funded by:						
Borrowing	11,182	14,989	3,806	25.4%	39,816	36,330
External revenue	5,741	6,129	(388)	(6.3%)	11,586	11,560
Capital Renewal	8,735	11,140	(2,405)	(21.6%)	26,341	26,186
Funded by:						
Rates	8,103	9,532	1,429	15.0%	19,731	19,731
External revenue	632	1,609	(976)	(60.7%)	2,876	2,876
Three year averaging (borrowing)					3,579	3,579
Borrowing					154	-
Note for year to date renewal capital expenditure all is shown as funded by rates. Part will be funded by rates in other years (3 year averaging) and part by debt (carry forward from 2017/18 already rate funded, additional approvals). It is not meaningful to assign the budget amount for these to the year to date expenditure.						

Highlights:

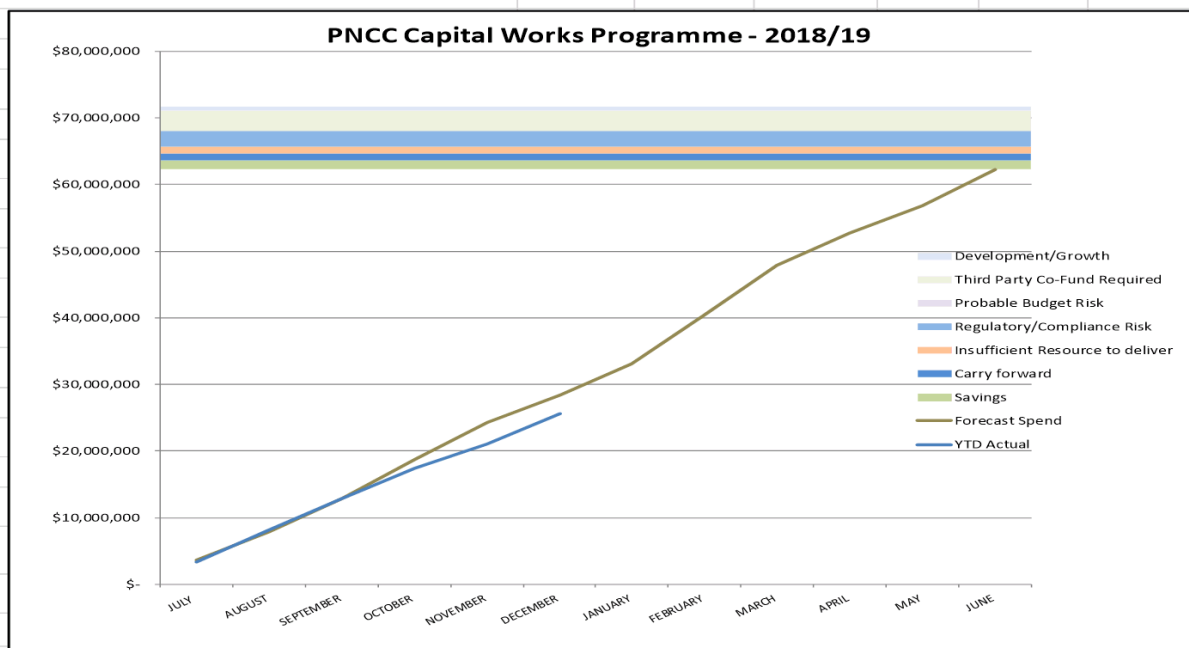
- Central Library Building upgrade capital costs were written off, reducing capital new expenditure by \$1m.
- Some other programmes are awaiting timing of developer requirements to be finalised.
- Significant programmes due to commence include road resurfacing projects and CET Arena upgrades

Attachment 3 – Capital Expenditure

Palmerston North City Council	CAPITAL EXPENDITURE				
Detailed Groups of Activities	2018/19 \$000'S				
For the six months ending 31 December 2018	ACTUALS	REVISED BUDGET YTD		FULL YEAR	
	Expenditure YTD	Expenditure YTD	Variance Actual to Budget YTD	Revised Budget Full Year	Annual Budget Full Year
Innovative & Growing City	336	320	16	387	337
Creative & Exciting City	3,684	6,323	(2,639)	16,680	15,772
Connected & Safe Community	3,148	4,215	(1,067)	13,690	14,208
Eco-City	366	321	45	965	1,006
Transport	12,191	14,727	(2,536)	27,152	25,929
Water	3,086	2,715	371	8,395	6,427
Wastewater	1,153	2,158	(1,006)	5,130	5,295
Stormwater	555	738	(183)	1,648	1,648
Driven & Enabling Council	1,140	742	398	3,751	3,453
TOTAL GROUP OF ACTIVITIES	25,658	32,258	(6,600)	77,797	74,076

Summary table

\$000	New Capital	Renewal Capital
Able to complete – completed year to date	16,924	8,735
Able to complete – to complete	21,003	15,713
Development/growth awaiting requirement determination	593	-
Third party funding required	3,125	-
Probable budget risk, delayed while extra funding is defined	-	-
Council, organisation decision required to proceed	5,576	533
Regulatory/compliance risk may delay	2,335	-
Insufficient resource to develop	937	-
Savings or budgets not required this year	367	902
Unallocated, carry forward	541	511
Total	51,403	26,394
Total Capital Revised Budget	77,797	



Financial Position (Total - All Areas)		December
YTD Budget (Able to Complete)		\$ 28,430,960
YTD Actual		\$ 25,658,469
	Variance:	\$ 2,772,491

The Notable Differences are listed on Page 2. These are the subtotals
Note: This compares Council's budget YTD with actual expenditure and
does not factor in "Able to Complete" adjustments as per the graph above.

Capital New Actual <i>Behind</i> Budget:	-	5,517,818
Capital New Actual <i>Ahead of</i> Budget:		2,203,015
Capital Renewal Actual <i>Behind</i> Budget:	-	2,917,878
Capital Renewal Actual <i>Ahead of</i> Budget:		1,015,534

Notable Differences – Capital New Programme (Greater than \$100,000)	
<i>Actual behind Budget</i>	
1082-Central Energy Trust Arena Manawatu – Speedway Relocation & Artificial Pitch	- 1,561,651
1101-The Library of the Future	- 885,845
244-City Centre Streetscape Plan – Square East (Plaza to ANZ)	- 513,818
1488-Seal extension Rural Unsealed Road	- 471,080
1306-Library HVAC Upgrade	- 351,550
1518-Central Library Building Upgrade – Capital New	- 300,000
1367-Street Light Infill Improvements	- 263,249
1362-Roberts/Railway Road North Intersection Safety Realignment	- 248,462
1358-Footpath extensions city wide	- 215,000
829-City-wide – Undergrounding of Power and Telecom Cables	- 199,525
368-Central Energy Trust Wildbase Recovery Centre (subject to part external funding)	- 171,153
25-Forest Hill Road – Seal Extension	- 118,459
1446-City Centre Flagtrax installation on street light columns	- 118,027
1513-New emergency operations centre (EOC) Fit Out	- 100,000
	- 5,517,818
<i>Actual Ahead of Budget</i>	
57-Manawatu River – Downstream Pedestrian/Cycle Bridge Construction (subject to part external funding)	709,522
1086-City-wide – Street Lighting Upgrade to Current LEDs	689,625
357-Social Housing – Papaioea Place Redevelopment	534,556
1570-UV Treatment for Papaioea Park Bore 3	153,767
1384-Citywide – New water supply reservoirs to replace an earthquake prone reservoir and enhance supply storage through out the city	115,545
	2,203,015

Able to Complete		<i>A programme which has no barriers to completing during 18/19 yr.</i>
Programmes	\$ 62,376,159	X programmes which are proceeding as per the Annual Plan
Development/Growth		<i>A Programme pegged to local land development/growth, Progress will only occur when and if an external agency progresses their plans.</i>
Programmes	\$ 592,564	
Third Party Co-Fund Required		<i>A Programme which relies on external funding (eg grants or community funding). Progress will only occur when and if the total of Council and external funding equals the total amount required to complete the works.</i>
Programmes	\$ 3,124,523	
Probable Budget Risk		<i>A Programme which, by leiu of current market forces, the budget is deemed to be inadequate and delays will occur while the extra funding is defined and sought from either/both Council or an external agency</i>
Programmes	\$ -	
Council/Organisation Decision Required		<i>A programme which has been funded but still requires Council/Organisation go-ahead for reasons other than budget.</i>
Programmes	\$ 6,109,252	
Regulatory/Compliance Risk		<i>A programme which may be delayed due to complex Regulatory/Compliance issues.</i>
Programmes	\$ 2,335,143	
Insufficient Resource to Deliver		<i>A programme with a significant design (or other, inc. construction) component, for which resource (much of which may be specialist) is proving difficult to aquire.</i>
Programmes	\$ 937,372	
Carry Forward		<i>A Programme (or part of) which is currently being recommended to Council for Carrying Forward.</i>
Programmes	\$ 1,052,419	
Savings		<i>A programme (or part of) which will be surplus at year end, either because all works were completed for less than the budget or separate provision has been made for the same work in future years.</i>
Programmes	\$ 1,269,446	

*Programme to be part delivered. For Further comment see following pages.

Purpose of Report

* This report provides an overview of the 2018/19 Capital Works programmes (Renewals & Capital New) regarding delivery during the financial year.
* Those programmes where there is certainty of completion have been cashflowed over the financial year against which actual expenditure is being recorded.
* The first priority is to ensure these programmes are delivered.
* The report also groups programmes where there is uncertainty of delivery into six different categories.
* The second priority is to "barrier-bust" why programmes in these categories cannot be recategorised as "Able to Complete".
* When programmes are reclassified in this way the cashflow will be revised to reflect the change.
* Where programmes are packaged together to form a larger project (e.g. Library of the Future) the combined performance of these will be reported elsewhere.

Notable Differences - Capital Renewal Programme (Greater than \$100,000)

Actual	behind Budget			
139-City-wide - Sealed Road Resurfacing	-	950,247		
115-City-wide - Sealed Pavement Renewals	-	288,753		
54-City-wide - Wastewater Pipe Renewal	-	283,864		
1068-Totara Road Wastewater Treatment Plant - Replacement of Inlet Pumps	-	252,909		
213-Cultural Facilities - Replacement of Structures, Internal Fit Out and Services	-	241,915		
1059-Totara Road Wastewater Treatment Plant - Replacement of Grit Removal Systems	-	204,182		
1062-City-wide - Stormwater Renewal Works	-	188,761		
64-City-wide - Footpath Renewals and Replacements	-	157,498		
1067-Totara Road Wastewater Treatment Plant - Replacement of Security Fence and Gate	-	118,888		
1051-Central Energy Trust Arena Manawatu - Combined Asset Refurbishment	-	118,860		
828-City-wide - Parking Meter Replacement	-	112,000		

					-	2,917,878
<i>Actual Ahead of Budget</i>						
63-Council's Plant and Vehicles - Replacements						333,285
1291-Library Roof and HVAC Replacement						281,539
1056-Totara Road Wastewater Treatment Plant - Replacement of Inlet Screens (Renewal)						155,583
281-Operational Property -Civic Administration Building - Refurbishments						137,013
218-City-wide - Water Pipe Replacements						108,115
						1,015,534

Programme	2018/19 Budget	Able to Complete			Savings	Quadrant Position	Risk Categories							Comments
		Full Year Forecast Spend	Actual Spend to date	Actual Physical Progress			Carry Forward	Development /Growth	Third Party Co-Fund Required	Probable Budget Risk	Council/Org. Decision Required	Regulatory /Compliance Risk	Insufficient Resource to Develop	
PNCC Total Capital Works Programme	77,796,879	62,376,159	25,658,469		1,269,446		1,052,419	592,564	3,124,523	-	6,109,252	2,335,143	937,372	
Capital New	51,402,199	37,927,746	16,918,402		367,307		541,401	592,564	3,124,523	-	5,576,142	2,335,143	937,372	
Connected & Safe Community	10,221,614	6,171,079	2,337,952		-		140,000	-	-	-	3,910,535	-	-	
107-Cemeteries - Kelvin Grove - Ash Plot developments and Childrens area extension	37,528	37,528	4,317	4%	-		-	-	-	-	-	-	-	
147-Cemeteries - Kelvin Grove, Ashhurst and Bunnythorpe - New Burial Berms	122,880	122,880	15,051	52%	-		-	-	-	-	-	-	-	
161-Public Toilets - Citywide programme	299,031	299,031	59,751	16%	-		-	-	-	-	-	-	-	
357-Social Housing - Papaioea Place Redevelopment(1277-C/fwd - Papaioea Place Community Ho)	4,631,640	4,631,640	3,153,370	61%	-		-	-	-	-	-	-	-	The over budget is a budget phasing issue only, project on track to be completed within budget.
1101-The Library of the Future	3,522,797	400,000	- 595,845	0%	-		-	-	-	-	3,122,797	-	-	Council has accepted the Detailed Seismic Assessment. Officers are now preparing a plan to identify and evaluate the options, though it is certain the project will not proceed in its current form.
1137-Digital Technology to Support 21st Century Citizens and Servi	285,565	-	-	0%	-		-	-	-	-	285,565	-	-	See Programme 1101 Above.
1150-City Libraries - Building Security System Replacement	52,173	-	-	0%	-		-	-	-	-	52,173	-	-	See Programme 1101 Above.
1306-Library HVAC Upgrade			- 351,550	100%										
1413-Bunnythorpe Community Facility	240,000	240,000	47,411	0%	-		-	-	-	-	-	-	-	
1437-Dog Pound Quarantine Extension	60,000	60,000	5,448	81%	-		-	-	-	-	-	-	-	
1484-Purchase of wearable cameras for parking and animal contro	20,000	20,000	-	0%	-		-	-	-	-	-	-	-	
1513-New Emergency Operations Centre(EOC) Fit Out	200,000	60,000	-	0%	-		140,000	-	-	-	-	-	-	Design on revised schedule, but will still be complete as per original deadline. As this is a multi-agency project the timing was uncertain, residual budget will be needed next year.
1518-Central Library Building Upgrade - Capital New	750,000	300,000	-	0%	-		-	-	-	-	450,000	-	-	See Programme 1101 Above.
Creative & Exciting City	11,966,106	6,513,437	2,588,221		113,003		-	40,000	3,124,523	-	140,000	2,035,143	-	
No Programme			- 682	100%										
93-City Reserves - Memorial Park Reserve Development Plan Implementation	537,000	50,375	6,959	3%	-		-	-	486,625	-	-	-	-	Project is subject to external funding contribution, which has not been secured for this year.
94-Walkways and Shared Path - Purchase of Land to Extend Network	395,000	395,000	55,000	71%	-		-	-	-	-	-	-	-	
95-Walkways and Shared Path - Construction	70,885	70,885	14,412	42%	-		-	-	-	-	-	-	-	
111-Neighbourhood Reserves - Roslyn - Edwards Pit Park Development	32,315	32,315	-	0%	-		-	-	-	-	-	-	-	
158-Citywide - Safety Improvements to Reserves	34,400	34,400	5,953	34%	-		-	-	-	-	-	-	-	
160-Citywide - Improved Access to Reserves for Persons with Disabilities	37,528	37,528	- 9,624	36%	-		-	-	-	-	-	-	-	
165-Outdoor Adventure Reserves - Arapuke Forest Park/Kahuterawa Development	38,049	38,049	342	44%	-		-	-	-	-	-	-	-	
285-Freyberg Pool - Modifications to Toddler Pool			- 4,869	100%										Project Completed last year, final costs in Qtr 1
367-Public Sculptures/Art Funding	50,000	50,000	-	0%	-		-	-	-	-	-	-	-	
368-Central Energy Trust Wildbase Recovery Centre (subject to part external funding)	1,886,491	1,886,491	1,715,338	97%	-		-	-	-	-	-	-	-	
568-City Reserves - Manawatu River Framework - Waitoetoe Park Development	237,693	237,693	158,551	73%	-		-	-	-	-	-	-	-	This is a budget phasing issue, forecast year-end position is on budget
587-Neighbourhood Reserves - Kelvin Grove - Linklater Reserve Development	275,942	275,942	102,702	70%	-		-	-	-	-	-	-	-	
697-Clearview Reserve Development	30,927	30,927	-	0%	-		-	-	-	-	-	-	-	
752-City Reserves - Manawatu River - Framework Implementation	282,135	282,135	148,074	37%	-		-	-	-	-	-	-	-	
902-Property - Seismic Strengthening of Council Owned Buildings	170,887	57,884	64,786	100%	113,003		-	-	-	-	-	-	-	Part of the overall review of seismic performance of Council buildings. Any further work will form part of an overall programme.

Programme	2018/19 Budget	Able to Complete			Savings	Quadrant Position	Risk Categories							Comments
		Full Year Forecast Spend	Actual Spend to date	Actual Physical Progress			Carry Forward	Development /Growth	Third Party Co-Fund Required	Probable Budget Risk	Council/Org. Decision Required	Regulatory /Compliance Risk	Insufficient Resource to Develop	
<i>Creative & Exciting City - cont.</i>														
967-Citywide - Edibles Planting	5,212	5,212	5,116	100%	-		-	-	-	-	-	-	-	
1082-Central Energy Trust Arena Manawatu - Speedway Relocation & Artificial Pitch	4,700,000	26,959	16,699	0%	-		-	-	2,637,898	-	-	2,035,143	-	Construction preparations proceeding, but will require third party funding to be in place to proceed - currently reported to be on track. Pit relocation has significant RMA component which is looking likely to delay construction into 19/20 year.
1083-Central Energy Trust Arena Manawatu - Entrance Plaza & Western Concourse	1,100,000	1,100,000	-	0%	-		-	-	-	-	-	-	-	
1084-Central Energy Trust Arena - Masterplan Priority 1 Projects			77,624	100%										Project completed last year, final charges in this year.
1097-Sportsfields - Drainage to Increased Capacity	174,080	174,080	-	10%	-		-	-	-	-	-	-	-	
1099-Parks and Reserves - Shade Development	26,240	26,240	26,898	100%	-		-	-	-	-	-	-	-	
1100-Waitoetoe Dog Socialisation Area			- 416	100%										Project completed last year, final charges in this year.
1131-City Boundary Entrance Treatments	438,699	438,699	34,078	54%	-		-	-	-	-	-	-	-	
1127-City Reserves - Victoria Esplanade - Bonsai House	8,000	8,000	-	0%	-		-	-	-	-	-	-	-	
1171-City-wide - Increased Smokefree Signage			- 13	100%										Project completed last year, final charges in this year.
1174-Citywide - Outdoor Gyms (locations to be determined)	125,000	125,000	88,211	51%	-		-	-	-	-	-	-	-	
1175-Citywide - Shade Trees	10,000	10,000	1,970	65%	-		-	-	-	-	-	-	-	
1181-Sportsfields - Hokowhitu Lagoon Improvements	50,922	50,922	-	14%	-		-	-	-	-	-	-	-	
1182-Citywide - Recreation spaces - Improved Lighting	20,849	20,849	17,087	96%	-		-	-	-	-	-	-	-	
1282-Panieri Park - Purchase of Adjacent Land	40,000	-	-	41%	-		-	40,000	-	-	-	-	-	
1320-Sportsfields - Hokowhitu Lagoon Supplementary Water Take from River Canoe Polo	181,265	181,265	18,792	46%	-		-	-	-	-	-	-	-	
1330-Placemaking Co-created Project	15,000	15,000	-	30%	-		-	-	-	-	-	-	-	
1342-Fitzherbert Park - Cricket Ground Enhancements (subject to	265,854	265,854	-	24%	-		-	-	-	-	-	-	-	
1391-Urban Growth - City West South of Pioneer Highway - Walkways Development	74,400	74,400	-	0%	-		-	-	-	-	-	-	-	
1411-Sportsfields - Skogland park Irrigation	6,000	6,000	-	0%	-		-	-	-	-	-	-	-	
1414-Vautier Park Power Supply	100,000	100,000	-	0%	-		-	-	-	-	-	-	-	
1439-Culture/Heritage - Urban Eels Project Contribution	22,000	22,000	-	0%	-		-	-	-	-	-	-	-	
1446-City Centre Flagtrax installation on street light columns	210,000	210,000	31,973	49%	-		-	-	-	-	-	-	-	
1449-Events and Festivals equipment purchase	15,000	15,000	-	0%	-		-	-	-	-	-	-	-	
1468-Heritage Archive Shelving	10,000	10,000	-	0%	-		-	-	-	-	-	-	-	
1476-City Centre Laneways Programme	20,000	20,000	-	8%	-		-	-	-	-	-	-	-	
1523-Ashhurst Pool Enhancements	83,333	83,333	-	0%	-		-	-	-	-	-	-	-	Pool has only just transferred to Council, works are about to commence
1534-Central Energy Trust Arena - South Grandstand Stage 1(1540-C/fwd - Central Energy Trust Arena)	165,000	25,000	13,260	0%	-		-	-	-	-	140,000	-	-	Waiting on decision from Project Control Group as to whether to deliver in one phase or two.
1566-Railway wheels for Railway land	20,000	20,000	-	0%	-		-	-	-	-	-	-	-	

Programme	2018/19 Budget	Able to Complete			Savings	Quadrant Position	Risk Categories							Comments
		Full Year Forecast Spend	Actual Spend to date	Actual Physical Progress			Carry Forward	Development /Growth	Third Party Co-Fund Required	Probable Budget Risk	Council/Org. Decision Required	Regulatory /Compliance Risk	Insufficient Resource to Develop	
<i>Driven and Enabling Council</i>	820,679	675,679	72,452		145,000		-	-	-	-	-	-	-	
60-Information Management Strategic Plan Project - New Software Applications	104,140	104,140	30,500	40%	-		-	-	-	-	-	-	-	
99-Council's Service Development - New Technology and Programmes	289,000	144,000	-	0%	145,000		-	-	-	-	-	-	-	Additional mowing equipment for new areas being considered. Currently no other call on this budget in this year.
245-Gordon Kear Forest - Development of Internal Roding	45,939	45,939	41,962	85%	-		-	-	-	-	-	-	-	
1010-Council Chamber Powerpoints and Cabling			- 10	100%										Project completed last year, final charges in this year.
1185-Non-Financial Reporting System	205,000	205,000	-	0%	-		-	-	-	-	-	-	-	
1187-PNCC Website Customisation	101,600	101,600	-	0%	-		-	-	-	-	-	-	-	
1188-Land Use Monitoring	75,000	75,000	-	0%	-		-	-	-	-	-	-	-	
<i>Eco-city</i>	602,944	602,944	243,696		-		-	-	-	-	-	-	-	
506-City Wide Public Space Rubbish & Recycling Bins	68,000	68,000	4,903	5%	-		-	-	-	-	-	-	-	
657-Recycling - City Wide Wheelie Bins and Crates to Additional Properties	55,945	55,945	26,054	47%	-		-	-	-	-	-	-	-	
721-Awapuni Landfill - Landscaping	17,000	17,000	14,377	79%	-		-	-	-	-	-	-	-	This project is demand driven by the needs of the landfill. Budget will not be overspent at year end.
1077-Citywide - Biodiversity Enhancement Through Native Planting	20,372	20,372	2,085	13%	-		-	-	-	-	-	-	-	This project will be on budget at year end
1106-Recycling - Install RFID Tags on Existing Recycling Wheelie Bins	202,127	202,127	189,762	100%	-		-	-	-	-	-	-	-	
1217-City-wide Shared Pathways - New Rubbish/Recycling Bins	25,500	25,500	6,516	56%	-		-	-	-	-	-	-	-	
1371-Closed Landfills and Transfer Stations - Site Infrastructure	55,000	55,000	-	7%	-		-	-	-	-	-	-	-	
1373-City Wide Public Recycling Facilities	49,000	49,000	-	0%	-		-	-	-	-	-	-	-	
1451-Council Facilities LED Lighting Upgrades	60,000	60,000	-	0%	-		-	-	-	-	-	-	-	
1533-Materials Recovery Facility - Air Quality Improvements	50,000	50,000	-	76%	-		-	-	-	-	-	-	-	
<i>Innovative & Growing City</i>	7,000	7,000	-		-		-	-	-	-	-	-	-	
1535-City-Wide - Campervan Dump Stations	7,000	7,000	-	0	-		-	-	-	-	-	-	-	
<i>Stormwater</i>	1,013,000	943,000	492,841		-		-	70,000	-	-	-	-	-	
51-City-wide - Stormwater Subdivision Contributions	50,000	-	-	0%	-		-	50,000	-	-	-	-	-	
197-Urban Growth - North East Industrial Park Stormwater	20,000	-	-	0%	-		-	20,000	-	-	-	-	-	
1001-Urban Growth - Whakarongo - Installation of Stormwater Systems(1284-C/fwd - Urban Growth - Whakarongo -)	380,000	380,000	195,054	52%	-		-	-	-	-	-	-	-	
1060-City-wide - Stormwater Improvement Works	563,000	563,000	297,787	50%	-		-	-	-	-	-	-	-	

Programme	2018/19 Budget	Able to Complete			Savings	Quadrant Position	Risk Categories							Comments
		Full Year Forecast Spend	Actual Spend to date	Actual Physical Progress			Carry Forward	Development /Growth	Third Party Co-Fund Required	Probable Budget Risk	Council/Org. Decision Required	Regulatory /Compliance Risk	Insufficient Resource to Develop	
Public Transport	20,654,945	18,336,966	9,848,108		55,000		-	-	-	-	1,325,607	-	937,372	
25-Forest Hill Road - Seal Extension	363,087	363,087	244,628	100%	-		-	-	-	-	-	-	-	Negotiations with out of town contractor have failed, tenders now being sought locally.
57-Manawatu River - Downstream Pedestrian/Cycle Bridge Construction (subject to part external funding)(1275-C/fwd -	7,351,629	7,351,629	4,830,528	45%	-		-	-	-	-	-	-	-	Good progress, construction on track to finish by end of May. A small additional funding request is being prepared.
114-City-wide - New Cycle Stands and Shelters	30,000	30,000	13,852	46%	-		-	-	-	-	-	-	-	
148-City-wide - Bus Stop Improvements	63,000	63,000	9,550	17%	-		-	-	-	-	-	-	-	
163-City-wide - New Street Tree Planting(1542-C/fwd - City-wide - New Street Tree)	88,959	88,959	60,320	87%	-		-	-	-	-	-	-	-	
167-Urban Growth - Whakarongo - James Line Upgrade - Stage 4(1287-C/fwd - Urban Growth - Whakarongo -)	1,203,347	1,203,347	1,061,954	87%	-		-	-	-	-	-	-	-	
201-City-wide - Roading Subdivision Contributions	166,000	166,000	-	0%	-		-	-	-	-	-	-	-	
243-City Centre Streetscape Plan - Main Street East (Bus Terminal & Canopies)	137,856	137,856	-	5%	-		-	-	-	-	-	-	-	Work under this budget is being carried out in conjunction with Programme 244 below
244-City Centre Streetscape Plan - Square East (Plaza to ANZ)(900-C/fwd - The Square East Side - Stree)	2,852,719	1,915,347	372,032	29%	-		-	-	-	-	-	-	937,372	Programme delayed and now 2 months behind original programme. Should not materially delay final completion of multi-year programme.
279-City-wide - Minor Road Safety Improvements	830,000	830,000	179,328	46%	-		-	-	-	-	-	-	-	The majority of the funding is dedicated to College Street Cycleway, which is out to tender.
636-Aokautere Drive Pedestrian Cycle Improvements	50,000	50,000	-	48%	-		-	-	-	-	-	-	-	
732-Summerhill Drive - Pedestrian and Cycle Improvements	181,492	181,492	5,097	31%	-		-	-	-	-	-	-	-	
829-City-wide - Undergrounding of Power and Telecom Cables(713-C/fwd - City-wide - Undergrounding o)	1,185,607	160,000	475	36%	-		-	-	-	-	1,025,607	-	-	Powerco & Chorus have committed to \$160K, the rest of the budget is dependent on these agencies deciding to undertake further work.
977-Manawatu River (Fitzherbert bridge to Linton) - Cycle/Pedestrian Pathway (subject to part external funding)(1230-C/fwd - Manawatu River (Fitzherbert	1,530,371	1,530,371	1,114,921	44%	-		-	-	-	-	-	-	-	Project on Track, but will be subject to a funding shortfall. Report will be forwarded to Council in the near future.
1003-Urban Growth - Whakarongo - Intersection Upgrades	184,775	184,775	167,594	95%	-		-	-	-	-	-	-	-	
1007-Urban Growth - Whakarongo - Internal Roads	30,420	30,420	30,420	90%	-		-	-	-	-	-	-	-	
1086-City-wide - Street Lighting Upgrade to Current LEDs	1,504,858	1,504,858	1,507,192	59%	-		-	-	-	-	-	-	-	Officers are investigating the apparent over-expenditure, which appears to be at odds with forecasts.
1089-Industrial Growth - NEIZ - Richardsons Line Upgrade	100,000	100,000	-	0%	-		-	-	-	-	-	-	-	
1090-Industrial Growth - NEIZ - Roberts/Richardsons Line Intersection Upgrades	46,000	46,000	-	0%	-		-	-	-	-	-	-	-	
1121-Massey and Research Institutes Development (Food HQ) (subject to part external funding)	500,000	200,000	5,000	19%	-		-	-	-	-	300,000	-	-	The multi-year NZTA funding is still subject to approval, but they have just approved some minor preparatory work.
1155-City-wide - Street Seats	11,000	11,000	8,757	97%	-		-	-	-	-	-	-	-	
1183-Stoney Creek Road (School) Safety Upgrade	80,000	80,000	820	29%	-		-	-	-	-	-	-	-	
1216-City-wide - Additional Cycle Lanes	102,000	102,000	14,810	4%	-		-	-	-	-	-	-	-	A major Portion of this programme is Dedicated to College Street Cycleway.
1257-City-wide - Cycle Phases at Intersections			2,155	100%										Project completed last year, final charges in this year.
1259-Broadway Avenue Upgrade			200	100%										Project completed last year, final charges in this year.
1315-Walker's Road - New Shared Pathway	122,700	122,700	87,714	100%	-		-	-	-	-	-	-	-	Awaiting final claim from Contractor
1354-Walkways and Shared Paths - City Loop Wayfinding	2,500	2,500	-	49%	-		-	-	-	-	-	-	-	
1358-Footpath extensions city wide	350,000	350,000	-	4%	-		-	-	-	-	-	-	-	
1362-Roberts/Railway Road North Intersection Safety Realignment	350,625	350,625	3,563	23%	-		-	-	-	-	-	-	-	
1363-Turitea Road Drainage Improvements (above Water Works Rd)	100,000	45,000	42,870	100%	55,000		-	-	-	-	-	-	-	
1367-Street Light Infill Improvements	446,000	446,000	67,252	41%	-		-	-	-	-	-	-	-	Tenders sought, but deemed to be too high, so Officers are currently discussing this with tenderers.
1440-Cuba Street urban streetscape improvements - Rangitikei to George Street	40,000	40,000	-	4%	-		-	-	-	-	-	-	-	
1444-Shared path resilience improvements - Limestone to concrete	150,000	150,000	2,660	20%	-		-	-	-	-	-	-	-	Project is being delayed to co-ordinate in with the construction of the pedestrian/cycle bridge.
1488-Seal extension Rural Unsealed Road	500,000	500,000	28,920	18%	-		-	-	-	-	-	-	-	Negotiations with out of town contractor have failed. Tenders now being sought locally

Programme	2018/19 Budget	Able to Complete			Savings	Quadrant Position	Risk Categories							Comments
		Full Year Forecast	Actual Spend to date	Actual Physical			Carry Forward	Development /Growth	Third Party Co-Fund	Probable Budget Risk	Council/Org. Decision	Regulatory /Compliance	Insufficient Resource to	
Wastewater	1,136,007	940,228	61,115		-		-	195,778	-	-	-	-	-	
73-City-wide - Wastewater Subdivision Contributions	100,000	39,229	-	10,461	2%		-	60,771	-	-	-	-	-	
210-Urban Growth - Installation of Wastewater Systems for New Industrial Areas - NEIZ Extension Area	135,007	50,000		6,662	0%		-	85,007	-	-	-	-	-	
570-Totara Road Wastewater Treatment Plant - Replacement of Inlet Screens (Growth)			-	11,348	100%									Project completed last year, final charges in this year.
630-City-wide - Seismic Strengthening to Wastewater Structures	64,538	64,538		3,132	10%		-	-	-	-	-	-	-	
906-Bunnythorpe Wastewater Connection to Palmerston North	1		-	2,496	0%									Project completed last year, final charges in this year.
1000-Urban Growth - Whakarongo - Installation of Wastewater Systems(1307-C/fwd - Urban Growth - Whakarongo -)	257,179	257,179		32,133	37%		-	-	-	-	-	-	-	Majority of remaining funds committed to pump station for lower terrace.
1043-Totara Road Wastewater Treatment Plant - Inlet Main Duplication	50,000	50,000		9,474	25%		-	-	-	-	-	-	-	
1048-Totara Road Wastewater Treatment Plant - Construction of New Food Waste Facilities	174,282	174,282		18,364	15%		-	-	-	-	-	-	-	
1055-Urban Growth - City West - Installation of Wastewater Systems	50,000	-		-	0%		-	50,000	-	-	-	-	-	
1074-Totara Road Wastewater Treatment Plant - Earthquake Strengthening of Civil Structures	112,000	112,000		10,662	15%		-	-	-	-	-	-	-	
1381-Totara Rd WWTP - Biogas Generator Exhaust Heat Recovery	193,000	193,000		-	0%		-	-	-	-	-	-	-	Works delayed due to the need to do scheduled engine maintenance
Water	4,979,904	3,737,413	1,274,016		54,304		401,401	286,786	-	-	200,000	300,000	-	
91-Turitea Water Treatment Plant - Construction of Duplicate Water Pipeline from Lower Dam to Harts Road Reservoirs(1544-	646,654	245,253		48,075	4%		401,401	-	-	-	-	-	-	Project start on hold to allow harvesting of trees to be completed.
246-City-wide - Water Subdivision Contributions	50,000	-		27,760	0%		-	50,000	-	-	-	-	-	
592-Turitea Water Treatment Plant - Sludge Handling and Disposal Improvements	54,304	-		140	3%		-	-	-	-	-	-	-	
593-Water Safety and Security Mitigation	264,449	264,449		49,837	31%		-	-	-	-	-	-	-	
610-Turitea Valley Road/Pacific Drive - New Water Supply Link Pipe and Reservoir			-	110	100%									
651-City-wide - Seismic Strengthening of Water Structures	413,789	413,789		191,790	49%		-	-	-	-	-	-	-	
985-Kelvin Grove Water Supply Zone - New Bore	886,922	586,922		102,630	9%		-	-	-	-	-	300,000	-	Final design and tender of chemical treatment and building is being finalised.
1004-Urban Growth - Whakarongo - Installation of Water Supply Systems(1285-C/fwd - Urban Growth - Whakarongo -)	516,786	280,000		236,979	49%		-	236,786	-	-	-	-	-	
1005-Industrial Growth - Installation of Water Supply Systems to an Expanded North East Industrial Zone(1286-C/fwd - Urban	284,000	284,000		298,615	99%		-	-	-	-	-	-	-	
1384-Citywide - New water supply reservoirs to replace an earthquake prone reservoir and enhance supply storage through out the city	750,000	750,000		115,545	45%		-	-	-	-	-	-	-	
1385-Water Telemetry Disaster Resilience Additional Microwave Link	203,000	203,000		34,579	11%		-	-	-	-	-	-	-	
1386-Ashhurst water supply upgrade to address fire fighting shortfalls and cater for growth	160,000	160,000		14,192	7%		-	-	-	-	-	-	-	Programme scheduled to occur at end of year as a result of trying to maximise internal resource optimisation.
1389-City Wide - Second River Crossing and Emergency Supply	200,000	-		-	0%		-	-	-	-	200,000	-	-	Project delay while Massey finishes seismic assessment of reservoir.
1570-UV Treatment for Papaioea Park Bore 3	550,000	550,000		153,767	39%		-	-	-	-	-	-	-	

Programme	2018/19 Budget	Able to Complete			Savings	Quadrant Position	Risk Categories							Comments		
		Full Year Forecast Spend	Actual Spend to date	Actual Physical Progress			Carry Forward	Development /Growth	Third Party Co-Fund Required	Probable Budget Risk	Council/Org. Decision Required	Regulatory /Compliance Risk	Insufficient Resource to Develop			
Capital Renewal	26,394,680	24,448,413	8,740,067		902,139		511,018	-	-	-	533,110	-	-			
Connected & Safe Community	3,468,697	2,515,432	880,513		471,920		-	-	-	-	481,345	-	-			
37-Cemeteries - Terrace End - Site Enhancements	9,216	9,216	-	0%	-		-	-	-	-	-	-	-			
178-Central Library Replacement of Shelving, Furniture and Fittings	868,370	868,370	-	0%	-		-	-	-	-	-	-	-			
180-Social Housing - Citywide - Community Housing Refurbishments	147,435	147,435	21,920	48%	-		-	-	-	-	-	-	-			
186-Public Toilets - Refurbishments and Replacements	88,000	88,000	88,297	100%	-		-	-	-	-	-	-	-	Work Complete		
188-City Library Replacement and Purchase of Library Materials	824,583	824,583	487,223	65%	-		-	-	-	-	-	-	-			
202-Central Library Interior Design Renewals	197,000	-	-	0%	-		-	-	-	-	197,000	-	-	Council has accepted the Detailed Seismic Assessment. Officers are now preparing a plan to identify and evaluate the options, though it is certain the project will not proceed in its current form.		
203-Interior Design of Community Libraries, Youth Space, and Mobile Library	32,000	32,000	25	0%	-		-	-	-	-	-	-	-			
265-Citywide - Community Centre Refurbishments	135,516	135,516	-	3%	-		-	-	-	-	-	-	-			
278-Cemeteries - Kelvin Grove - Roading and Footpath Refurbishment	66,716	66,716	-	0%	-		-	-	-	-	-	-	-			
1120-Ashhurst and Te Patikitiki Community Library Renewals	102,500	7,500	-	3%	-		-	-	-	-	95,000	-	-	Building Repairs awaiting outcome of library management decision on partnership scheme with other libraries.		
1138-Digital Technology to Support 21st Century Citizens and Service (Renewal)	35,000	-	-	0%	-		-	-	-	-	35,000	-	-	See Programme 202 above		
1139-Radio Frequency Identification (RFID) Materials Management	104,345	-	-	0%	-		-	-	-	-	104,345	-	-	See Programme 202 above		
1151-City Libraries - Building Security System Renewal	50,000	-	-	0%	-		-	-	-	-	50,000	-	-	See Programme 202 above		
1269-Bylaw Signage - Replacement	6,096	6,096	1,508	30%	-		-	-	-	-	-	-	-			
1291-Library Roof and HVAC Replacement	771,920	300,000	281,539	51%	471,920		-	-	-	-	-	-	-	WT Partnership are using this programme to undertake essential building maintenance at the library in accordance with the assessment report.		
1512-CCTV replacements	30,000	30,000	-	17%	-		-	-	-	-	-	-	-			
Creative & Exciting City	4,713,448	4,202,430	1,129,012		-		511,018	-	-	-	-	-	-			
98-Citywide Reserves - Renewals (Victoria Esplanade, Memorial	240,000	240,000	77,765	37%	-		-	-	-	-	-	-	-			
173-Citywide - Playground Renewals	269,000	269,000	108,141	27%	-		-	-	-	-	-	-	-			
174-Citywide - Replacement of Furniture on Reserves	124,000	124,000	55,715	39%	-		-	-	-	-	-	-	-			
177-Citywide - Replacement of Gardens on Reserves	31,273	31,273	15,988	55%	-		-	-	-	-	-	-	-			
184-Walkways and Shared Paths - Refurbishments and	45,867	45,867	900	13%	-		-	-	-	-	-	-	-			
190-Citywide - Replacement of Trees on Reserves	13,030	13,030	13,800	100%	-		-	-	-	-	-	-	-			
194-Citywide - Renewal of Bridges on Reserves			154	100%												
195-Citywide - Renewal of Hardsurface Areas on Reserves	139,000	139,000	16,534	48%	-		-	-	-	-	-	-	-			
213-Cultural Facilities - Replacement of Structures, Internal Fit Out and Services	404,999	404,999	58,084	42%	-		-	-	-	-	-	-	-			
234-Sportsfields and Outdoor Courts - Changing Room Refurbishments	965,588	454,570	11,645	0%	-		511,018	-	-	-	-	-	-	Project was on hold, but is proceeding at Colquhoun Park with a revised scope and linking in with Softball Junior World Cup		
254-City-wide - Sportsfield Carpark and Hardsurface Area Resurfacing			248	100%												
258-Citywide - Refurbishment and Replacement of Boundary Fences on Reserves	45,867	45,867	57,289	73%	-		-	-	-	-	-	-	-	This is demand driven and often gets ahead as neighbours replace fences over Christmas break		
267-Sportsfields and Outdoor Courts - Fitzherbert/Manawaroa/Ongley Parks - Cricket Wicket	12,288	12,288	-	0%	-		-	-	-	-	-	-	-			
269-Sportsfields and Outdoor Courts - Vautier Park - Synthetic Court Refurbishments (Plexipave)	45,000	45,000	-	0%	-		-	-	-	-	-	-	-			

Programme	2018/19 Budget	Able to Complete			Savings	Quadrant Position	Risk Categories							Comments
		Full Year Forecast Spend	Actual Spend to date	Actual Physical Progress			Carry Forward	Development /Growth	Third Party Co-Fund Required	Probable Budget Risk	Council/Org. Decision Required	Regulatory /Compliance Risk	Insufficient Resource to Develop	
<i>Creative & Exciting City</i>														
271-Sportsfields and Outdoor courts - Awapuni Tennis Court	52,000	52,000	31,254	56%	-		-	-	-	-	-	-	-	
596-Aquatics - Lido Pool - Asset Renewals	349,381	349,381	151,772	36%	-		-	-	-	-	-	-	-	
598-Aquatics - Freyberg Community Pool - Asset Renewals	70,000	70,000	2,520	0%	-		-	-	-	-	-	-	-	
819-Central Energy Trust Arena - Replacement of Equipment	44,151	44,151	19,922	15%	-		-	-	-	-	-	-	-	
826-BC - Bunnythorpe Sports Domain - Renewals	31,765	31,765	-	0%	-		-	-	-	-	-	-	-	
1051-Central Energy Trust Arena Manawatu - Combined Asset Refurbishment	1,105,000	1,105,000	417,106	37%	-		-	-	-	-	-	-	-	Work from next year brought forward and will be completed. This will enable previously unplanned sprinkler work to be designed, along with the scheduled lights and ceiling work for construction in 19/20 yr.
1108-Cultural/Heritage Reserve - Hokowhitu Lagoon - Bank Renewal(1531-C/fwd - Cultural/Heritage Reserve -)	401,739	401,739	5,532	14%	-		-	-	-	-	-	-	-	Construction works have now begun
1144-Manawatu Heritage (Archives Digital Repository) Renewal	10,000	10,000	4,950	0%	-		-	-	-	-	-	-	-	
1406-City Reserves - The Square - Te Marae O Hine - Pouwhenua	186,500	186,500	80,000	32%	-		-	-	-	-	-	-	-	
1474-City-wide - Renewal of park buildings and structures	50,000	50,000	-	0%	-		-	-	-	-	-	-	-	
1490-i-Site LED screen renewal	54,000	54,000	-	0%	-		-	-	-	-	-	-	-	
1496-Replacement of Street Flags	23,000	23,000	-	0%	-		-	-	-	-	-	-	-	
<i>Driven & Enabling Council</i>	2,930,308	2,930,308	1,166,234		-		-	-	-	-	-	-	-	
53-Computer Replacement - Rolling Replacements	475,000	475,000	152,716	5%	-		-	-	-	-	-	-	-	
58-Network Additions and Upgrades	40,707	40,707	-	0%	-		-	-	-	-	-	-	-	
63-Council's Plant and Vehicles - Replacements	1,075,000	1,075,000	487,685	90%	-		-	-	-	-	-	-	-	
68-Aerial Photography	27,729	27,729	35,978	55%	-		-	-	-	-	-	-	-	
80-Council's Plant and Equipment - Replacement	166,368	166,368	104,335	85%	-		-	-	-	-	-	-	-	
85-Council's Depot Buildings and Structures(1532-C/fwd - Council's Depot Buildings a)	42,000	42,000	17,146	16%	-		-	-	-	-	-	-	-	
86-Council Wide - Furniture Replacements	10,270	10,270	2,010	30%	-		-	-	-	-	-	-	-	
221-Print Synergy - Replacement of Print Synergy Machinery	4,000	4,000	-	0%	-		-	-	-	-	-	-	-	
272-Staff Cafeteria - Replacement of Equipment	5,690	5,690	1,866	40%	-		-	-	-	-	-	-	-	
281-Operational Property -Civic Administration Building - Refurbishments	807,544	807,544	378,639	85%	-		-	-	-	-	-	-	-	
318-Telecommunications Replacement - Council Buildings	91,000	91,000	33,063	35%	-		-	-	-	-	-	-	-	
755-Replacement of Parking Enforcement Hand Helds and iPhones	55,000	55,000	-	0%	-		-	-	-	-	-	-	-	
784-Replacement of Council's Photocopiers/Printers	130,000	130,000	28,484	10%	-		-	-	-	-	-	-	-	
<i>Eco-City</i>	361,650	334,084	121,942		27,566		-	-	-	-	-	-	-	
185-Closed Landfills and Transfer Stations - Site Infrastructure Renewals	140,684	140,684	63,392	39%	-		-	-	-	-	-	-	-	
612-Recycling - City Wide Wheelie Bin and Crate Renewals	73,566	46,000	18,097	35%	27,566		-	-	-	-	-	-	-	Forecast annual bin replacements should not require the full budget.
649-Recycling - Materials Recovery Facility Renewals	131,400	131,400	40,454	55%	-		-	-	-	-	-	-	-	
1368-City Wide Public Space Rubbish & Recycling Bins Renewals	15,000	15,000	-	0%	-		-	-	-	-	-	-	-	
1374-City Wide Public Recycling Facilities Renewals	1,000	1,000	-	0%	-		-	-	-	-	-	-	-	
<i>Innovative & Growing City</i>	379,939	379,939	237,343		-		-	-	-	-	-	-	-	
251-Convention Centre - Replacement of Equipment	34,958	34,958	18,198	30%	-		-	-	-	-	-	-	-	
270-Investment Properties - Holiday Park - Renewals	191,231	191,231	183,666	96%	-		-	-	-	-	-	-	-	
664-Convention Centre - Renewals	153,750	153,750	35,480	48%	-		-	-	-	-	-	-	-	

Programme	2018/19 Budget	Able to Complete			Savings	Quadrant Position	Risk Categories							Comments
		Full Year Forecast Spend	Actual Spend to date	Actual Physical Progress			Carry Forward	Development /Growth	Third Party Co-Fund Required	Probable Budget Risk	Council/Org. Decision Required	Regulatory /Compliance Risk	Insufficient Resource to Develop	
Stormwater	634,647	634,647	62,387		-		-	-	-	-	-	-	-	
20-City-wide - Stormwater Pump Station Renewals	70,000	70,000	-	11%	-		-	-	-	-	-	-	-	
1062-City-wide - Stormwater Renewal Works	564,647	564,647	62,387	23%	-		-	-	-	-	-	-	-	Early Delays should be caught up in the good weather
Transport	6,496,909	6,395,144	2,239,310		50,000		-	-	-	-	51,765	-	-	
64-City-wide - Footpath Renewals and Replacements(1546-	961,767	961,767	628,014	39%	-		-	-	-	-	-	-	-	
74-City-wide - Street Light Replacements	135,000	135,000	99,598	75%	-		-	-	-	-	-	-	-	
82-City-wide - Off Street Parking Resurfacing, Remarking and Signage Replacement	10,000	10,000	-	53%	-		-	-	-	-	-	-	-	
115-City-wide - Sealed Pavement Renewals	2,514,897	2,514,897	827,496	31%	-		-	-	-	-	-	-	-	
122-City-wide - Road Drainage Replacements	374,007	374,007	254,155	39%	-		-	-	-	-	-	-	-	
139-City-wide - Sealed Road Resurfacing	1,756,392	1,756,392	49,753	44%	-		-	-	-	-	-	-	-	
155-City-wide - Street Tree Replacements	60,000	60,000	41,321	87%	-		-	-	-	-	-	-	-	
162-City-wide - Vehicle Crossing Replacements(1547-C/fwd - City-wide - Vehicle Crossin)	476,081	476,081	339,749	64%	-		-	-	-	-	-	-	-	
175-City-wide - Traffic Signals Renewals			2,125	100%										
181-City-wide - Bus Shelter Upgrades and Replacements	34,000	34,000	1,350	10%	-		-	-	-	-	-	-	-	
742-Campbells Road - Bridge Renewal	51,765	-	-	0%	-		-	-	-	-	51,765	-	-	Currently on hold while ring road is finalised. Council disagrees with NZTA that the replacement bridge should only be 70% of class One
648-City-wide - Replacement of Deteriorating Cycle Stands	11,000	11,000	-	6%	-		-	-	-	-	-	-	-	
828-City-wide - Parking Meter Replacement	112,000	62,000	-	76%	50,000		-	-	-	-	-	-	-	Asset condition leads officers to conclude only a small number require replacement.
Wastewater	3,993,634	3,743,404	1,091,656		250,230		-	-	-	-	-	-	-	
54-City-wide - Wastewater Pipe Renewal	1,600,000	1,514,770	652,463	51%	85,230		-	-	-	-	-	-	-	Work on Schedule, estimate full budget not required
65-City-wide - Wastewater Pump Station Renewal	150,000	150,000	44,531	30%	-		-	-	-	-	-	-	-	
179-Totara Road Wastewater Treatment Plant - Minor Equipment Renewals	130,000	130,000	64,261	66%	-		-	-	-	-	-	-	-	Supplier has been tardyin delivering heat exchanger due to work over-commitment. Officers are pressing case for prioritising Council jobs.
621-Totara Road Wastewater Treatment Plant - Digester Lids Refurbishment	17,433	17,433	18,356	100%										
1056-Totara Road Wastewater Treatment Plant - Replacement of Inlet Screens (Renewal)(1555-C/fwd - Totara Road Wastewater Trea)	415,489	415,489	184,660	54%	-		-	-	-	-	-	-	-	Council has approved additional budget, but this is currently phased into the later months, hence the continued "Over Budget" warning in the quadrant report. Officers will correct this in the January reforecast.
1059-Totara Road Wastewater Treatment Plant - Replacement of Grit Removal Systems	635,000	635,000	41,163	40%	-		-	-	-	-	-	-	-	
1067-Totara Road Wastewater Treatment Plant - Replacement of Security Fence and Gate	350,000	350,000	14,132	36%	-		-	-	-	-	-	-	-	
1068-Totara Road Wastewater Treatment Plant - Replacement of Inlet Pumps	545,712	380,712	72,091	34%	165,000		-	-	-	-	-	-	-	Final design modelling did not support initial design that suggested cost effective improvements could be made to channel. Reduced project scope on track to finish as per original project.
1380-Totara Rd WWTP - Biogas Generator Major Overhauls	150,000	150,000	-	5%	-		-	-	-	-	-	-	-	Contractor has been commissioned
Water	3,415,448	3,313,025	1,811,669		102,423		-	-	-	-	-	-	-	
199-City-wide - Water Bore Headworks and stations Renewal	282,903	282,903	192,240	74%	-		-	-	-	-	-	-	-	
207-Turitea Water Treatment Plant - Equipment and Facility Renewals	196,641	196,641	136,870	88%	-		-	-	-	-	-	-	-	
214-City-wide - Water Toby and Meter Replacements	170,904	170,904	70,873	56%	-		-	-	-	-	-	-	-	
218-City-wide - Water Pipe Replacements	2,015,000	1,912,577	1,131,715	60%	102,423		-	-	-	-	-	-	-	Work and finance on track, estimate all tasks will be completed with a surplus.
663-Ashhurst - Bore to Reservoir Pipe Replacement	600,000	600,000	145,793	23%	-		-	-	-	-	-	-	-	
1058-City-wide - Groundwater Bores Renewal	150,000	150,000	134,178	99%	-		-	-	-	-	-	-	-	

Summary of Capital Programmes Applied to an Overall Project					
December 2018					
The following shows the source programmes or part of that programme applied to a common project and the current year progress compared to the 2018/19 budget assigned to that project.					
Project	Annual Budget Programmes sourced from	Type	Actual costs YTD \$	Revised Budget YTD \$	Revised Budget FY \$
Cuba Street refurbishment					
	64-City-wide - Footpath Renewals and Replacements	Renewal	290,970	225,149	225,149
	115-City-wide - Sealed Pavement Renewals	Renewal	213,897	127,659	170,000
	122-City-wide - Road Drainage Replacements	Renewal	208,152	120,000	120,000
	279-City-wide - Minor Road Safety Improvements	New	27,005	32,034	97,539
	1155-City-wide - Street Seats	New	2,927	11,331	11,331
	163-City-wide - New Street Tree Planting	New	4,525	5,704	12,000
	Total		747,475	521,877	636,019
James Line reconstruction					
	167-Urban Growth - Whakarongo - James Line Upgrade - Stage 4	New	1,061,954	1,072,761	1,157,045
	1000-Urban Growth - Whakarongo - Installation of Wastewater System	New	26,204	11,204	170,000
	1001-Urban Growth - Whakarongo - Installation of Stormwater System	New	195,054	166,993	220,000
	1003-Urban Growth - Whakarongo - Intersection Upgrades	New	167,594	196,450	196,450
	1004-Urban Growth - Whakarongo - Installation of Water Supply System	New	236,979	230,014	280,000
	Total		1,687,785	1,677,422	1,923,495
Forest Hill Road Seal Extension					
	25-Forest Hill Road - Seal Extension		244,628	363,087	363,087
	279-City-wide - Minor Road Safety Improvements		-	-	-
	Total		244,628	363,087	363,087
Totara Road Wastewater Treatment Plant - Inlet Screens					
	1056-Totara Road Wastewater Treatment Plant - Replacement of Inlet Screens (Renewal)	Renewal	186,398	179,660	415,000
	570-Totara Road Wastewater Treatment Plant - Replacement of Inlet Screens (Growth)	New	(11,348)	-	-
	Total		175,050	179,660	415,000
Central Library Building Upgrade					
	1101-Central Library Building Upgrade	New	(595,845)	290,000	3,522,797
	1306-Library HVAC Upgrade	New	(351,550)	-	1
	1137-Central Library upgrade - furniture/shelving and equipment	New	-	-	285,565
	1150-City Libraries - Building Security System Replacement	New	-	35,000	52,173
	1518-Central Library Building Upgrade - Capital New	New	-	300,000	750,000
	178-Central Library Replacement of Shelving, Furniture and Fittings	Renewal	-	-	868,370
	1138-Digital Technology to Support 21st Century Citizens and	Renewal	-	-	35,000
	1151-City Libraries - Building Security System Renewal	Renewal	-	-	50,000
	202-Central Library Interior Design Renewals	Renewal	-	-	197,000
	1291-Library Roof and HVAC Replacement	Renewal	281,539	-	771,920
	Total		(665,857)	625,000	6,532,826

Attachment 4 – Financial Statements

Palmerston North City Council					
Summary of Financial Performance					
Year to Date Period Ended December 2018					
	Year to Date			Full Year	
	Actual	Budget	Actual	Revised	Annual
			Prior Year	Budget	Budget
	\$000	\$000	\$000	\$000	\$000
OPERATING REVENUE					
Rates revenue	47,682	47,334	45,356	94,579	94,537
Interest and dividends	737	509	724	517	517
Other revenue	13,266	12,529	12,848	24,421	24,421
Operating subsidies and grants	1,690	1,456	1,302	3,207	3,207
TOTAL OPERATING REVENUE	63,375	61,828	60,230	122,724	122,682
CAPITAL REVENUE					
Capital subsidies and grants	5,460	7,206	4,388	13,399	13,373
Development contributions	914	531	958	1,063	1,063
Vested assets	1,032	1,000	2,099	2,000	2,000
TOTAL CAPITAL REVENUE	7,406	8,737	7,445	16,462	16,436
TOTAL REVENUE	70,781	70,565	67,675	139,186	139,118
EXPENSES					
Employee and elected member remuneration	(21,692)	(21,433)	(20,263)	(42,980)	(42,815)
Depreciation and amortisation	(16,034)	(17,313)	(15,522)	(34,627)	(34,627)
Interest	(3,712)	(3,320)	(2,965)	(7,284)	(7,284)
Professional service costs	(6,193)	(4,267)	(4,122)	(9,677)	(9,650)
Other expenses	(19,954)	(19,874)	(18,553)	(41,893)	(42,003)
TOTAL EXPENSES	(67,585)	(66,207)	(61,425)	(136,461)	(136,379)
NET SURPLUS/(DEFICIT) BEFORE TAX	3,196	4,358	6,250	2,725	2,739

Palmerston North City Council				
Statement of Financial Position				
as at 31 December 2018				
	2018/19			2017/18
	as at 31 December 2018		Full Year	As at 30 June 2018
	Actual	YTD Rev Budget	Rev Budget	Actual
	\$000s	\$000s	\$000s	\$000s
Current Assets				
Cash & Short Term Deposits	19,425	1,643	1,643	1,643
Trade and other receivables	7,680	8,103	11,021	11,051
Inventory	5,082	512	512	512
Derivative financial instruments	-	-	-	-
Non-current assets held for sale	-	-	-	-
Total Current Assets	32,187	10,258	13,176	13,206
Non-Current Assets				
Property, plant and equipment	1,564,704	1,574,554	1,614,126	1,558,609
Intangible Assets	1,329	1,572	1,572	1,572
Biological Assets	1,431	1,432	989	1,432
Investment Properties	5,515	5,515	5,515	5,515
Investments & Advances	13,703	13,409	13,409	13,409
Derivative financial instruments	-	-	-	-
Total Non-Current Assets	1,586,683	1,596,482	1,635,611	1,580,537
Total Assets	1,618,870	1,606,740	1,648,787	1,593,743
Current Liabilities				
Bank overdraft	-	-	-	-
Trade and other payables	16,912	15,599	21,910	21,910
Provisions	970	1,491	1,491	1,491
Current Employee Entitlements	4,622	4,850	5,071	5,071
Current Portion - Term Liab	25,000	25,000	25,000	25,000
Derivative financial instruments	340	346	346	346
Total Current Liabilities	47,845	47,286	53,818	53,818
Non-Current Liabilities				
Provisions	665	665	665	665
Term Employee Entitlements	1,430	1,368	1,368	1,368
Term Liabilities	102,000	90,047	116,848	74,875
Derivative financial instruments	8,782	8,075	8,075	8,075
Total Non-Current Liabilities	112,877	100,155	126,956	84,983
Total Liabilities	160,721	147,440	180,774	138,801
Assets less Liabilities	1,458,149	1,459,300	1,468,013	1,454,942
Public Equity				
Retained earnings	1,050,235	1,047,795	1,046,162	1,043,437
Other reserves	407,913	411,505	421,852	411,505
Total Public Equity	1,458,149	1,459,300	1,468,013	1,454,942

Attachment 5 – Revised budget amendments**Revised Budget Amendments**

The revised budget is after adjusting the 2018/19 Annual Budget for the following changes authorised by Council. These also impact the level of debt required.

Operating	\$000
Annual budget Net Result	2,739
Changes authorised by Council:	
Other changes:	
Inclusion of Warmup Palmy targeted rate	(14)
Revised Budget Net Result	2,725

Capital Expenditure	Programme	\$000
Annual Budget total capital expenditure		74,076
Changes authorised by Council:		
Adjust budget carry forwards to actual		674
Pedestrian/cycle bridge (To be offset by reallocations from other programmes)		1,210
Water source and security (to be added)	985, 592, 1005, 246,1404,1384, 593, 1570	1,412
Walkways purchase of land (amend to carryforward)	94	145
Emergency operations centre	1513	200
Replacement community signage options	1490	54
GK forest new roads	245	26
Annual Budget total capital expenditure		77,797

Variations of Budgets

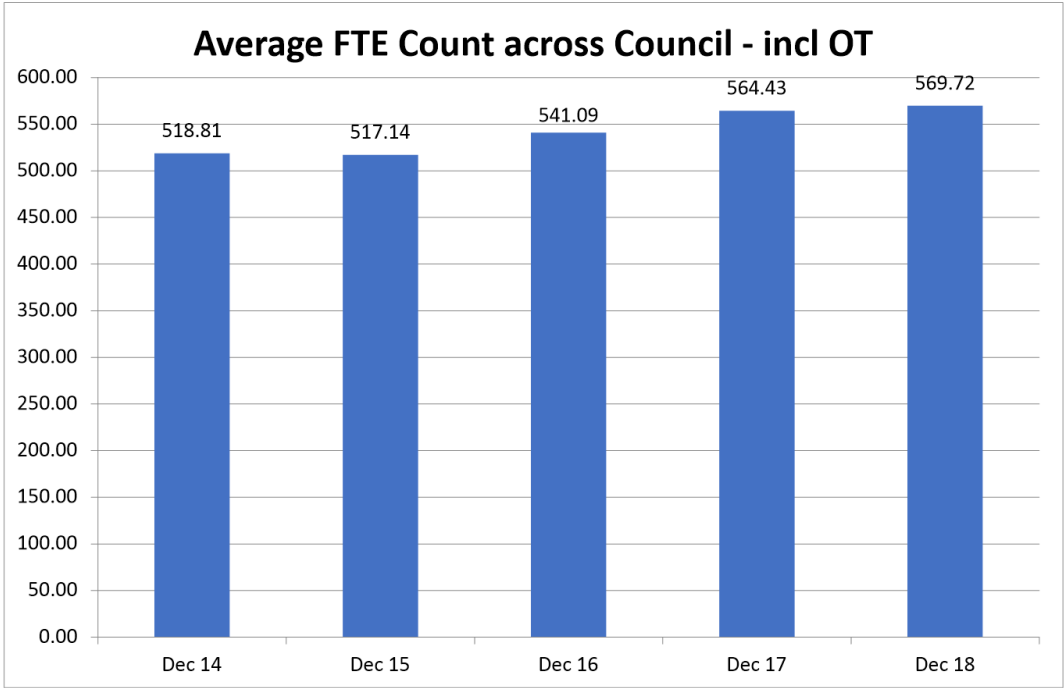
The Delegations Manual provides that the Chief Executive may approve transfers of budgets where this will best achieve the outcome intended and savings can be made to offset the authorised increase. Amounts authorised are required to be reported quarterly to the Finance and Performance Committee.

Operating	Budget	Variation	
Activity	\$000	\$000	%
Sculptures maintenance (internal transfer of programme across activities)	5	-	
1480 Sponsorship opportunities with economic benefits (internal transfer of programme)	50	-	
Maori advisory (internal transfer of operating costs across activity)	45		
Turitea Forest harvest brought forward, cash beneficial (net of capital revenue and write-off)	Capital Rev 26 Write off (40)	(14)	

Capital Expenditure	Programme	Type	Budget	Variation	
			\$000	\$000	%
Investment Properties - Holiday Park	270	Renewal	141	50	35
Public toilets	186	Renewal	100	(12)	(12)
Council's depot and buildings	85	Renewal	80	(38)	(48)
Public sculptures (internal transfer of programme across activities)	367	New	50	-	
'Seismic strengthening of wastewater structures	630	New	177	(112)	(63)
'Totara Rd - seismic strengthening of civil structures	1074	New	100	12	12
'City Centre Flagtrax installation	1446	New	150	60	40
Water telemetry disaster resilience microwave link	1385	New	163	40	25

Attachment 6 – Personnel

FTE Count Across Council – As at December 2018



MEMORANDUM

TO: Finance and Performance Committee

MEETING DATE: 18 February 2019

TITLE: Treasury Report for 6 months ended 31 December 2018

DATE: 25 January 2019

PRESENTED BY: Steve Paterson, Strategy Manager Finance, Finance

APPROVED BY: Grant Elliott, Chief Financial Officer

RECOMMENDATION TO FINANCE AND PERFORMANCE COMMITTEE

1. That the performance of the treasury activity for the 6 months ending 31 December 2018 be noted.

1. ISSUE

To provide an update on the Council's treasury activity for the 6 months ended 31 December 2018.

2. BACKGROUND

The Council's 10 Year Plan Budget for 2018/19 forecast additional debt of \$38.71m would need to be raised during the year to fund the \$47.89m of new capital expenditure programmes (including assumed carry forwards from 2017/18). In June 2018 the Council resolved to specifically authorise the raising of up to \$39m of additional debt.

Council's Financial Strategy (updated version adopted 25 June 2018) contains the following ratios which the Council has determined to be prudent maxima:

- Net debt as a percentage of total assets not exceeding 20%
- Net debt as a percentage of total revenue not exceeding 200%
- Net interest as a percentage of total revenue not exceeding 15%
- Net interest as a percentage of annual rates income not exceeding 20%

The Treasury Policy (embracing the Liability Management and Investment Policy), adopted in December 2017 and updated on 25 June 2018, also contains a number of other criteria regarding debt management.

3. PERFORMANCE

Following the latest annual review published on 9 April 2018 Council's S&P Global Rating's credit rating remains unchanged at AA / A-1+.

Schedule 1 *attached* shows the details of Council's debt as at 31 December 2018. Debt levels were within the policy parameters outlined in section 2 of this report.

The summarised gross term debt movements are shown in the following table:

	10 Year Plan Budget for year (2018/19) \$000	Actual – 3 months (2018/19) \$000	Actual – 6 months (2018/19) \$000
Debt Balance at 1 July 2018	106,153	99,875	99,875
New Debt #*	38,710	15,000	30,000
Debt repayments #		(2,875)	(2,875)
Closing Balance	144,863	112,000	127,000
<u>Comprising:</u>			
Bank advance (on call)			
LGFA short term advance		10,000	10,000
LGFA & Council stock		102,000	117,000

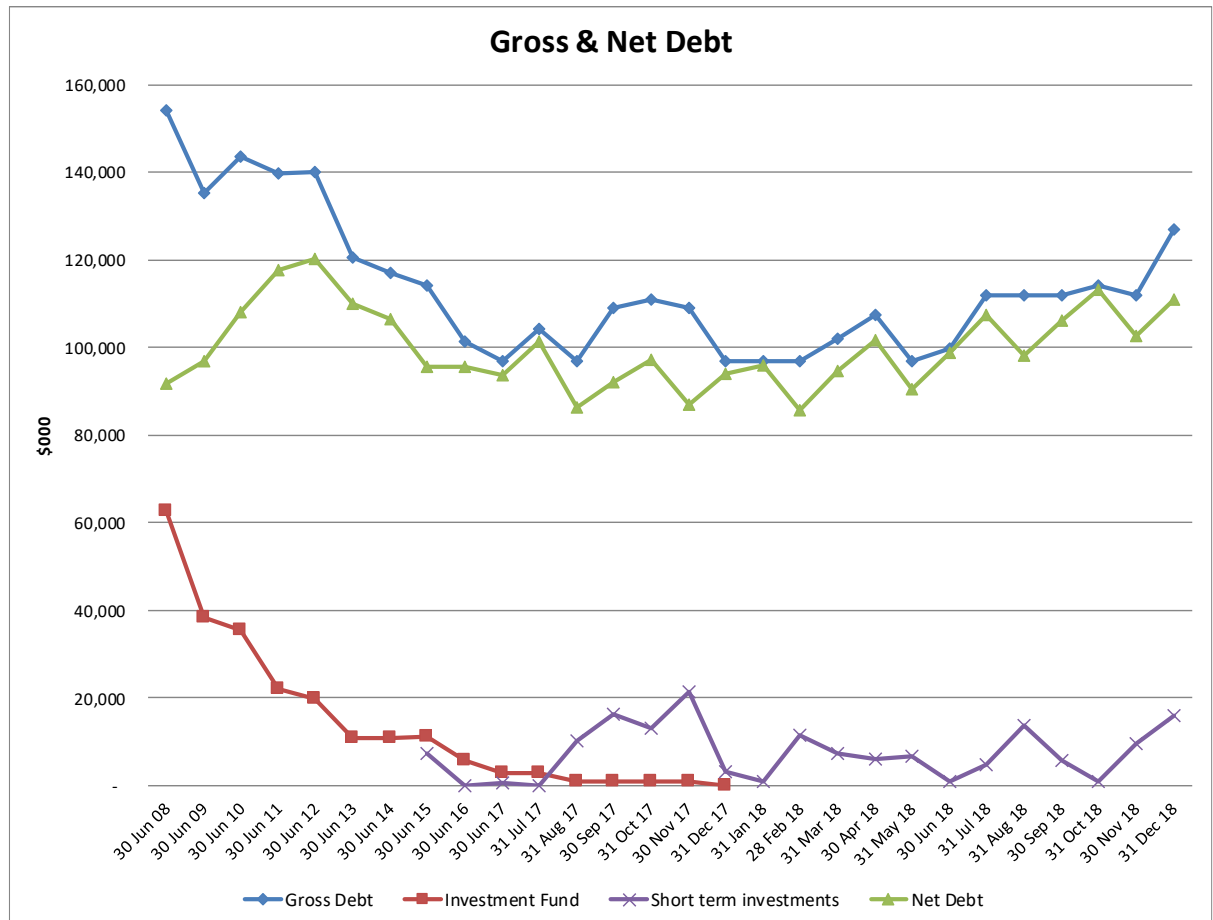
A portion of the Council's debt is drawn on a daily basis – daily drawdowns & repayments are not included in these figures but the net draw or repayment for the year to date is shown as part of new debt or debt repayment as appropriate.

* \$15m new debt was raised in July originally to pre-fund debt maturing in March 2019, however later used to fund capital expenditure undertaken in the latter part of last year and paid for early this year. A further \$15m of new debt was raised in December 2019 to pre-fund maturing debt in March 2019. This sum was placed on short term deposit until March 2019 at an interest rate that more than covers the cost of borrowing.

Net debt at 31 December 2018 was \$111m (i.e. gross \$127m less short-term deposits of \$16m compared with \$98.875m at 1 July 2018 (i.e. gross \$99.875m less short-term deposits of \$1.0m).

Council's Treasury Policy requires the Council to be informed if deposits over \$10m are held with a registered bank. As at 31 December a short-term deposit of \$15m is held at ANZ Bank to be used to repay maturing LGFA debt in March 2019.

Movements in recent years are shown in the following graph:



Actual finance costs incurred during the 6 months (including interest, line fees & the effects of swaps) amounted to \$3.01m compared with the budget for the year of \$7.284m.

The Council has entered financial instruments related to its debt portfolio utilising swap trading lines established with Westpac and ANZ. The details of these are shown in **Schedule 2 attached**.

The value of these instruments is measured in terms of its “mark-to-market” i.e. the difference between the value at which the interest rate was fixed and the current market value of the transaction. Each of these transactions was valued at the date they were fixed and again at the reporting date. Financial reporting standards require the movement in values to be recorded through the Council’s Statement of Comprehensive Income (Profit & Loss Account). They have been revalued as at 31 December 2018 and show a decrease in book value of \$577k for the quarter and \$704k for the year to date.

The Council's Treasury Policy contains guidelines regarding the measurement of treasury risk as follows:

- Interest rate risk is managed by the Council maintaining the ratio of debt that is subject to floating versus fixed interest rates within pre-set limits.
- Funding and liquidity risk is managed by the Council maintaining a pre-set portion of its debt in a range of maturity periods eg < 1 year, 1 – 3 years, 5 years +.

The position compared to the policy is illustrated in the graphs in **Schedule 3**. The overall ratio of fixed v floating interest rate debt is based on the assessed level of total debt in 12 months' time.

The interest rate risk position graph shows that as at 31 December two of the target policy sub-limits are not being met. However these will self-correct by April. Such an outcome is contemplated and permitted by the policy.

As at 31 December 2018 all remaining policy targets had been met.

Council's credit lines with the banks include a \$18m four-year credit facility with Westpac Bank (maturing 31 July 2020) and a revolving \$25m three-year facility with ANZ Bank (maturing 31 March 2021).

4. CONCLUSION & NEXT STEPS

Finance costs for the 6-month period (including interest, line fees & the effect of swaps) was \$3.01m compared with budget for the year of \$7.284m.

In conjunction with Council's treasury advisors hedging instruments are regularly reviewed in an effort to ensure the instruments are being utilised to best advantage as market conditions change. The level of hedging cover is also reviewed as the forecasts of future debt levels are revised.

Council's borrowing strategy is continually reviewed, in conjunction with Council's treasury advisors, to ensure best advantage is taken of Council's quality credit rating.

A further performance report will be provided after the end of the March 2019 quarter.

5. COMPLIANCE AND ADMINISTRATION

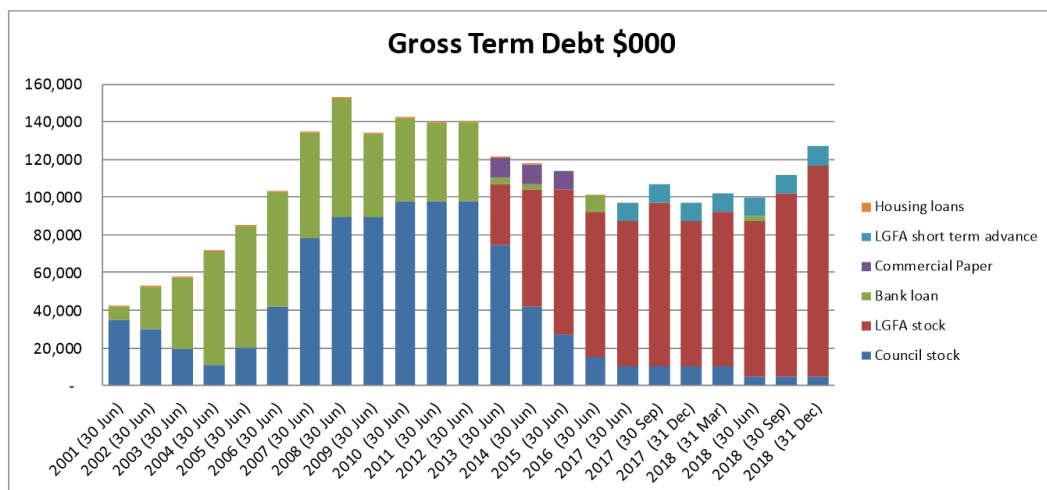
Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 5: A driven and enabling Council	
The recommendations contribute to the outcomes of the Driven and Enabling Council Strategy	
The recommendations contribute to the achievement of action/actions	Not Applicable
Contribution to strategic direction	Routine

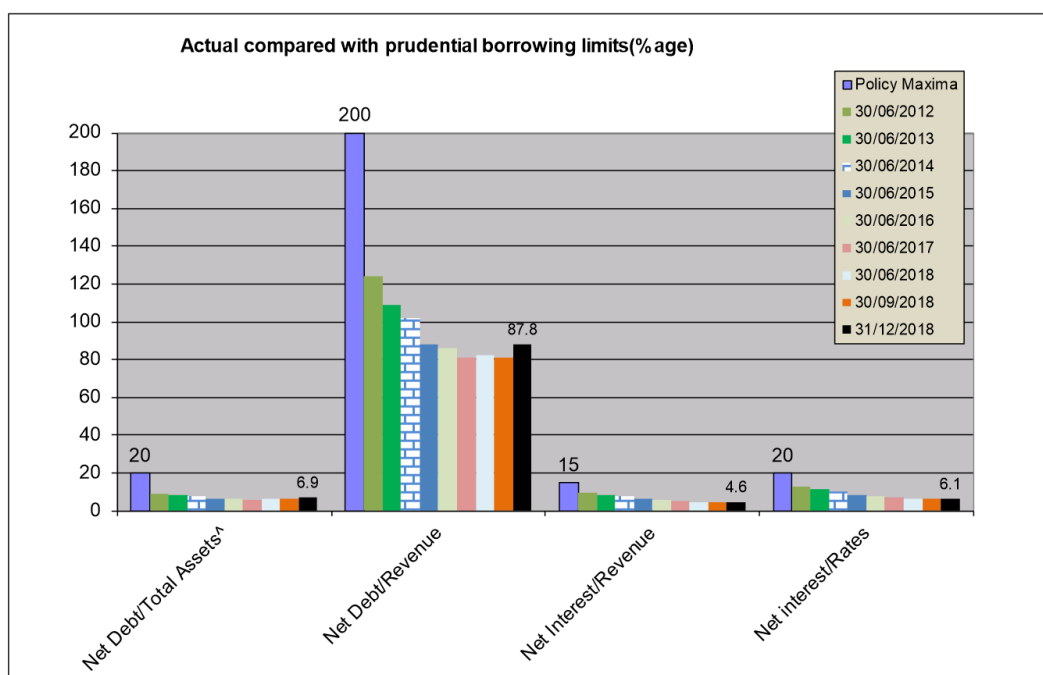
ATTACHMENTS

- Schedules 1 and 2  

Schedule 1 - Debt levels & Prudential Borrowing Ratios

Palmerston North City Council								
Term Debt as at 31 December 2018								
1. Loan Stock on Issue - Council debentures						Current		
Issue Date	Term	Principal	Margin over BKBM	Interest Rate	Maturity Date	as at 31/12/2018	Interest Rate	Reset Date
FRN 5 Aug 16	6	5,000,000	0.6300%	2.5700%	5-Aug-2022		Floating Qtrly	5-Feb-19
		5,000,000						
2. Loan Stock on Issue - Borrowed from LGFA								
LGFA 17 Dec 12	7	10,000,000	0.9650%	2.9306%	15-Mar-2019	10,000,000	Floating Qtrly	15-Mar-19
LGFA 25 Feb 13	6	5,000,000	0.7400%	2.7056%	15-Mar-2019	5,000,000	Floating Qtrly	15-Mar-19
LGFA 20 May 13	8	5,000,000	0.6425%	2.6425%	15-May-2021		Floating Qtrly	15-Feb-19
LGFA 24 Feb 14	7	10,000,000	0.5525%	2.5525%	15-May-2021		Floating Qtrly	15-Feb-19
LGFA 19 May 14	7	5,000,000	0.6000%	2.6000%	15-May-2021		Floating Qtrly	15-Feb-19
LGFA 13 Apr 15	7	10,000,000	0.3300%	2.2150%	5-Apr-2022		Floating Qtrly	7-Jan-19
LGFA 18 Aug 14	9	10,000,000	0.6325%	2.5225%	15-Apr-2023		Floating Qtrly	15-Jan-19
LGFA 23 Jul 18	6	15,000,000	0.5525%	2.4425%	15-Apr-2024		Floating Qtrly	15-Jan-19
LGFA 6 Sep 17	7	6,000,000	0.6000%	2.5656%	15-Sep-2024		Floating Qtrly	15-Mar-19
LGFA 6 Sep 17	8	6,000,000	0.6600%	2.5500%	15-Apr-2025		Floating Qtrly	15-Jan-19
LGFA 22 Mar 18	8	5,000,000	0.7250%	2.6150%	15-Apr-2026		Floating Qtrly	15-Jan-19
LGFA 16 Mar 15	12	5,000,000	0.4575%	2.3875%	15-Apr-2027		Floating Qtrly	15-Jan-19
LGFA 8 Jun 15	12	5,000,000	0.4525%	2.3425%	15-Apr-2027		Floating Qtrly	15-Jan-19
LGFA 17 Dec 18	10	5,000,000	0.7875%	2.6588%	15-Apr-2028		Floating Qtrly	15-Jan-19
LGFA 17 Dec 18	11	10,000,000	0.8225%	2.6938%	15-Apr-2029		Floating Qtrly	15-Jan-19
		112,000,000						
3. Sums drawn from ANZ								
As required					31-Mar-2021		Reset at any time	
					* plus line fee of 0.22%			
4. Sums drawn from Westpac								
On call - variable amount				2.805%	31-Jul-2020		Reset at any time	
					* plus line fee of 0.27%			
5. Short term facility from LGFA								
LGFA 12 Nov 18		10,000,000	0.09%	2.080%	11-Feb-2019	10,000,000		
Total as at 31 December 2018		127,000,000				25,000,000		





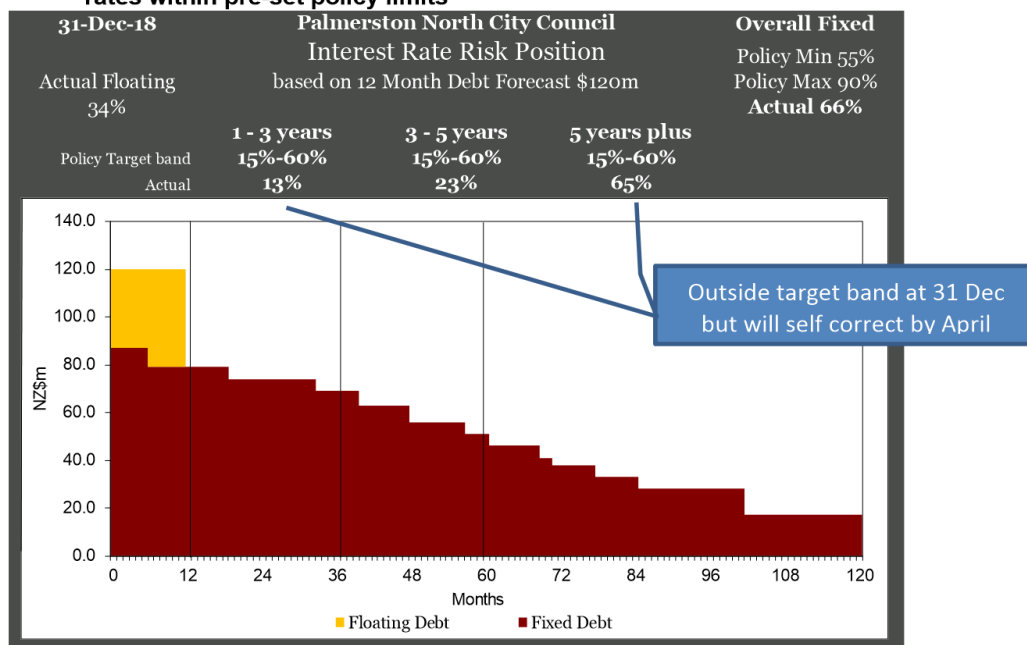
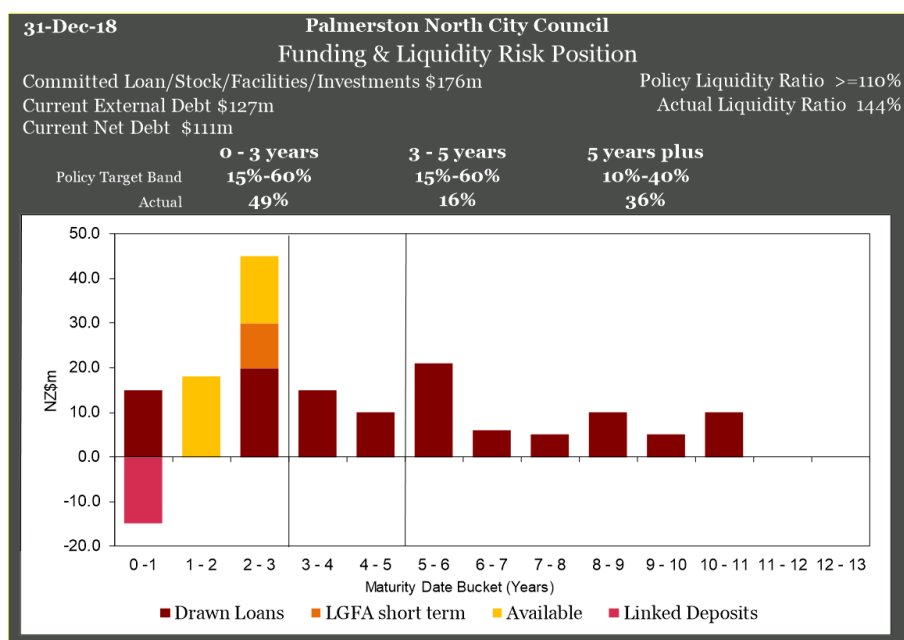
The Financial Strategy contains a series of prudential borrowing ratios. The chart above shows the actual results for since 2011/12 compared to those ratios.

The net debt/revenue policy ratio limit was reduced from 180% to 175% with the adoption of the updated policy on 27 June 2012. The 2018-28 Financial Strategy incorporates a new policy maximum of 200%.

[^] The Net Debt/Total Assets ratio became effective from 1 July 2015. Previously the ratio used was Net Debt/Equity and the actuals for the previous ratio are shown in this report for information.

Schedule 2 - Interest Rate Swaps

Palmerston North City Council									
Interest Rate Swaps as at 31 December 2018									
Council pays fixed & receives floating on a monthly basis							Hedgebook		
Bank	Trade Date	Deal No	Amount	Start Date	Maturity	Fixed Interest rate	Current Floating rate	Reset date	Value at 31-Dec-18
Westpac	12-Feb-13	2882838	5.0	11-Mar-13	9-Dec-20	4.61%	1.900%	9-Jan-19	(260,956)
Active total at 31 Dec 18			5.0						(260,956)
								Current	0
								Term	(260,956)
Council pays fixed & receives floating on a quarterly basis							Hedgebook		
Bank	Trade Date	Deal No	Amount	Start Date	Maturity	Fixed Interest rate	Current Floating rate	Reset date	Value at 31-Dec-18
Westpac	10-Sep-09	1329748	6.0	21-Oct-09	22-Jul-19	5.8675%	1.885%	22-Jan-19	(174,641)
Westpac	19-Aug-10	1656930	5.0	10-Oct-10	10-Jan-20	5.9375%	1.890%	10-Jan-19	(246,336)
Westpac	19-Aug-10	1656928	5.0	10-Oct-10	10-Jul-20	5.9350%	1.890%	10-Jan-19	(343,447)
Westpac	12-Feb-13	2882855	8.0	8-Mar-13	10-Jun-19	5.54%	1.980%	8-Mar-19	(140,430)
Westpac	12-Feb-13	2882863	7.0	8-Mar-13	8-Jun-20	5.35%	1.980%	8-Mar-19	(347,283)
ANZ	17-Dec-13	8539285	3.0	17-Feb-14	15-Nov-20	4.92%	2.000%	15-Feb-19	(174,305)
Westpac	21-Feb-14	3540565	5.0	7-Mar-14	7-Sep-20	6.295%	1.984%	7-Mar-19	(372,453)
Westpac	23-Mar-10	3672868	5.0	6-Jun-14	6-Dec-18	6.055%	matured 6 December 2018		
Westpac	8-May-14	3673014	5.0	9-Jun-14	7-Sep-21	6.060%	1.984%	7-Mar-19	(543,451)
Westpac	8-May-14	3672892	5.0	10-Jul-14	11-Apr-22	5.690%	1.890%	10-Jan-19	(620,178)
Westpac	8-May-14	3672895	5.0	6-Jun-14	8-Jun-21	5.820%	1.980%	6-Mar-19	(466,379)
ANZ	20-Jun-14	9572093	5.0	15-Dec-14	15-Jun-23	4.840%	1.966%	15-Mar-19	(578,968)
Westpac	18-Jul-14	3787822	6.0	29-Sep-15	29-Sep-23	4.850%	1.970%	29-Mar-19	(725,964)
Westpac	20-Feb-15	4211117	5.0	8-Mar-17	6-Mar-20	3.810%	1.980%	6-Mar-19	(111,970)
ANZ	28-Nov-14	10730910	5.0	15-Dec-17	15-Jun-24	4.500%	1.966%	15-Mar-19	(585,079)
ANZ	28-Nov-14	10730993	5.0	10-Apr-18	10-Oct-24	4.515%	1.890%	10-Jan-19	(636,281)
Westpac	20-Feb-15	4211119	5.0	6-Dec-18	6-Dec-19	3.875%	1.980%	6-Mar-19	(92,911)
Active total at 31 Dec 18			85.0						(6,160,076)
Westpac	28-Nov-14	4040149	5.0	10-Jan-20	10-Jan-24	4.585%	0	10-Jan-20	(436,524)
Westpac	28-Nov-14	4040489	7.0	8-Jun-20	8-Dec-22	4.5675%	0	8-Jun-20	(396,988)
Westpac	25-Feb-15	4218128	5.0	7-Sep-20	9-Sep-24	3.990%	0	7-Sep-20	(292,052)
Westpac	25-Feb-15	4218131	5.0	8-Jun-21	10-Jun-24	3.990%	0	8-Jun-21	(209,701)
ANZ	25-Feb-15	11281075	3.0	16-Nov-20	15-Nov-24	3.990%	0	16-Nov-20	(168,424)
Westpac	18-Jan-16	4910927	5.0	9-Dec-20	9-Jun-25	3.970%	0	9-Dec-20	(295,074)
Westpac	26-Feb-16	5013577	5.0	11-Apr-22	12-Jan-26	3.635%	0	11-Apr-22	(146,206)
ANZ	3-May-17	15995740	6.0	22-Jul-19	21-Apr-22	3.350%	0	22-Jul-19	(204,564)
ANZ	27-Nov-17	17029213	5.0	15-Jun-23	15-Jun-27	3.7675%	0	15-Jun-23	(129,894)
ANZ	27-Nov-17	17029223	6.0	29-Sep-23	29-Jun-27	3.7875%	0	29-Sep-23	(142,769)
ANZ	27-Mar-18	17670250	5.0	15-Jun-24	15-Jun-29	3.840%	0	15-Jun-24	(129,883)
ANZ	27-Mar-18	17670276	5.0	10-Oct-24	10-Jan-31	3.920%	0	10-Oct-24	(154,929)
ANZ	27-Mar-18	17670295	5.0	10-Jun-24	10-Jun-32	3.935%	0	10-Jun-24	(196,544)
ANZ	29-Nov-18	18984011	5.0	6-Dec-19	6-Sep-23	2.555%	0	6-Dec-19	(61,191)
ANZ	29-Nov-18	18984258	2.0	6-Mar-20	6-Mar-29	3.095%	0	6-Mar-20	(54,151)
Forward start total at 31 Dec 18			74.0						(3,018,894)
								Current	(9,178,970)
								Term	(407,982)
									(8,770,988)
									(9,439,926)

Schedule 3 - Risk Exposure Position**Interest Rate Risk Position – proportions of Debt subject to floating versus fixed interest rates within pre-set policy limits****Funding & Liquidity Risk Position – proportions of Debt within pre-set maturity bands**

COMMITTEE WORK SCHEDULE

TO: Finance and Performance Committee

MEETING DATE: 18 February 2019

TITLE: Committee Work Schedule

RECOMMENDATION(S) TO FINANCE AND PERFORMANCE COMMITTEE

1. That the Finance and Performance Committee receive its Work Schedule dated February 2019.

ATTACHMENTS

1. Committee Work Schedule  

FINANCE AND PERFORMANCE COMMITTEE

PART I

COMMITTEE WORK SCHEDULE – FEBRUARY 2019

Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
1	February March 2019	Cost of free swimming for children under 5 years old at the Lido and Freyberg Aquatic Facilities	Chief Infrastructure Officer	Awaiting further information from CLM	19 November 2018 Clause 85.4
2	February 2019	Results on the first 6 months of reduced E-Waste Recovery fees	Chief Infrastructure Officer		19 November 2018 Clause 92.1
3	TBA April 2019	Property Portfolio	Chief Infrastructure Officer	Workshop scheduled for 11 February 2019	21 February 2011 Clause 10-11
4	April 2019	Quarterly Performance and Finance Report	Chief Financial Officer		
5	TBA	Options to minimise the rating impact of the new valuations	Chief Financial Officer	Workshop completed. Moved to Committee of Council.	19 November 2018 Clause 89-18
6	TBA March 2019	Lobby Central Government to introduce a mandatory product stewardship for e-waste diversion	General Manager – Strategy and Planning	To be reported as part of the Remit report to Planning and Strategy	19 November 2018 Clause 92.2
7	August 2019	Update on infill lighting required to achieve compliance in P and V categories	Chief Infrastructure Officer	On track	19 November 2018