

# PALMERSTON NORTH CITY COUNCIL

## Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 27 May 2019, commencing at 9.00am

- Members Present:** The Mayor (Grant Smith) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.
- Apologies:** Councillors Jim Jefferies and Tangi Utikere (on Council Business).

**Note:**

At the commencement of the meeting the Mayor paid tribute to Town Crier Caroline Robinson, who had recently passed away.

A moments silence was observed.

### 48-19 Apologies

Moved Grant Smith, seconded Brent Barrett.

#### RESOLVED

1. That Council receive the apologies.

Clause 48-19 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

### 49-19 Confirmation of Minutes

Moved Grant Smith, seconded Rachel Bowen.

#### RESOLVED

1. That the minutes of the ordinary meeting of 29 April 2019 Part I Public and Part II Confidential be confirmed as a true and correct record.

Clause 49-19 above was carried 12 votes to 0, with 1 abstention, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

**Abstained:**

Councillor Adrian Broad.

## **REPORTS**

**50-19**

### **Options for Community Groups and Schools to promote events**

Memorandum, dated 13 May 2019 presented by the Head of Brand and Marketing, Christy Dobbs and the General Manager - Marketing and Communications, Sacha Haskell.

Moved Grant Smith, seconded Karen Naylor.

### **RESOLVED**

1. That Council receive the memorandum dated 13 May 2019 and titled "Options for Community Groups and Schools to promote events".

Clause 50-19 above was carried 13 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

**51-19**

### **Amendments to Delegations Manual and Terms of Reference of Committees**

Memorandum, dated 10 May 2019 presented by the Legal Counsel, John Annabell.

Moved Grant Smith, seconded Vaughan Dennison.

### **RESOLVED**

1. That the Delegations Manual and Terms of Reference of Committees be amended, the amendments being as set out in the attachment to the memorandum dated 10 May 2019 and titled "Amendments to Delegations Manual and Terms of Reference of Committees".

Clause 51-19 above was carried 13 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

**52-19 Council Work Schedule**

Moved Grant Smith, seconded Vaughan Dennison.

**RESOLVED**

1. That the Council receive its Work Schedule dated May 2019.

Clause 52-19 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

**RECOMMENDATIONS FROM COMMITTEE MEETINGS**

**53-19 Planning and Strategy Committee Part I Public - 6 May 2019**

Consideration was given to Planning and Strategy Committee recommendations as appended to these minutes.

Moved Duncan McCann, seconded Rachel Bowen.

**RESOLVED**

1. That the Committee's recommendations be adopted.

Clause 53-19 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

**54-19 Sport and Recreation Committee Part I Public - 13 May 2019**

Consideration was given to Sport and Recreation Committee recommendations as appended to these minutes.

Moved Leonie Hapeta, seconded Duncan McCann.

**RESOLVED**

1. That the Committee's recommendations be adopted.

Clause 54-19 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

**55-19 Economic Development Committee Part I Public - 13 May 2019**  
Consideration was given to Economic Development Committee recommendations as appended to these minutes.

Moved Adrian Broad, seconded Leonie Hapeta.

**RESOLVED**

1. That the Committee's recommendations be adopted.

Clause 55-19 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

The meeting finished at 10.05am

Confirmed 24 June 2019

**Deputy Mayor**

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 27 May 2019

**TITLE:** Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 6 May 2019 Meeting

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Set out below are the recommendations only from the Planning and Strategy Committee meeting Part I Public held on 6 May 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

**24-19 Petition - Dogwood Way, Milson**

The **COMMITTEE RECOMMENDS**

1. That the Planning and Strategy Committee receive the petition for information.
2. That the Chief Executive be instructed to provide a report to the Planning and Strategy Committee on solutions with residents on the issues identified in the Dogwood Way petition.

**7-19 Emissions Management and Reduction Plan**

Memorandum, dated 15 March 2019 presented by the City Planning Manager, David Murphy.

The **COMMITTEE RECOMMENDS**

1. That the Palmerston North City Council's Emissions Management and Reduction Plan (2018/2019) is received.
2. That the preliminary results of the 2016/17 and 2017/18 Emissions Inventory as detailed in the "Emissions Management and Reduction Plan" report dated 15 March 2019 are noted.
3. That the Chief Executive be instructed to report annually on the Council's Emissions Reduction and Management Plan.

**28-19 Housing Steering Group: Terms of Reference**

Memorandum, dated 9 April 2019 presented by the City Planning Manager, David Murphy.

**The COMMITTEE RESOLVED**

1. That the memorandum dated 20 February 2019 and titled "Housing Steering Group: Scope of the Terms of Reference" be uplifted from the table.

**The COMMITTEE RECOMMENDS**

2. That the information contained in the memorandum dated 20 February 2019 and titled "Housing Steering Group: Scope of the Terms of Reference" as attached to the memorandum dated 9 April 2019 and titled "Housing Steering Group: Terms of Reference" be received.
3. That a Housing Steering Group is formed.
4. That the Housing Steering Group Terms of Reference attached to the memorandum dated 9 April 2019 and titled "Housing Steering Group: Terms of Reference" be adopted.

**26-19 Cost Benefit Assessment of Council Ownership of On-Property Pressure Sewer Equipment**

Memorandum, dated 11 February 2019 presented by the Transport & Infrastructure Manager, Robert van Bentum.

**The COMMITTEE RECOMMENDS**

1. That Council endorses the current pressure sewer policy adopted by Council at its December 2018 meeting, which provides for Council ownership of on property pressure sewer assets only where there is a significant wider community benefit.
2. That, in the context of the pressure sewer policy, Council accepts that wider community benefit be interpreted as only where there is a significant cost benefit to Council associated with deferred or avoided capital investment in network infrastructure.

**32-19 Rural School Bus Safety**

Report, dated 14 March 2019 presented by the Transport & Infrastructure Manager, Robert van Bentum.

The **COMMITTEE RECOMMENDS**

1. That Council receive the report titled “Rural School Bus Safety” dated 14 March 2019.
2. That Council confirm Option 2 comprising improvement and enhancement of current practice and focussing on implementing low cost interventions within current budget limits, as the appropriate approach for ensuring safety issues on school bus routes are addressed, subject to Annual Budget consideration process in regard to recommendation 4.
3. That the Chief Executive be instructed to provide a report on the ability of the District Plan to require developers to consider at the planning stage how children might get to school from a new development; and to enable safe connection to the active and public transport network (including the MoE School bus service in the definition of public transport) once the development is complete. Such a report is also to identify steps that can be taken to progress this issue if the District Plan currently lacks the ability to provide for such action.
4. That \$50,000 for staff time and non-engineering related infrastructure investment be referred to the annual budget consideration process.

**33-19 Late item – City’s Masterplans**

The **COMMITTEE RECOMMENDS**

1. That the Chief Executive be instructed to provide a report on the status of the City’s Masterplans (currently Arena Masterplan, Streets for People/Central City Masterplan, Reserves Masterplans, with the Civic and Cultural Masterplan and Urban Cycle Network Masterplan in progress) in each triennium, to the Planning and Strategy Committee by September 2019.

**ATTACHMENTS**

Nil

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 27 May 2019

**TITLE:** Presentation of the Part I Public Sport and Recreation Committee Recommendations from its 13 May 2019 Meeting

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Set out below are the recommendations only from the Sport and Recreation Committee meeting Part I Public held on 13 May 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

**27-19 New Deed of Lease for 113 Hillcrest Drive**

Memorandum, dated 5 April 2019 from the Property Financial Officer, Sharron Bergerson and the Property Manager, Bryce Hosking.

The **COMMITTEE RECOMMENDS**

1. That Council as the administering body under the Reserves Act 1977, on behalf of the Minister of Conservation, approves the lease of land at 113 Hillcrest Drive, Palmerston North, to Ruahine Kindergarten Association Incorporated.
2. The Council agree to execute a new ten (10) year lease between Palmerston North City Council and Ruahine Kindergarten Association Incorporated for 113 Hillcrest Drive, Palmerston North.

### ATTACHMENTS

Nil



## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 27 May 2019

**TITLE:** Presentation of the Part I Public Economic Development Committee Recommendations from its 13 May 2019 Meeting

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Set out below are the recommendations only from the Economic Development Committee meeting Part I Public held on 13 May 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

**19-19 Request for support - Ruapehu District Council LGNZ remit**

Memorandum dated 10 May 2019 from the Strategy & Policy Manager, Julie Macdonald.

The **COMMITTEE RECOMMENDS**

1. That the Council support the following remit at the LGNZ AGM in July 2019: "That LGNZ actively support the Tourism Industry Aotearoa Local Government Funding Model to Support Regional Tourism Growth."

### ATTACHMENTS

Nil