

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 24 June 2019, commencing at 9.00am

- Members Present:** Deputy Mayor (Tangi Utikere) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.
- Apologies:** The Mayor (Grant Smith) and Councillors Gabrielle Bundy-Cooke and Leonie Hapeta.

56-19 Apologies

Moved Tangi Utikere, seconded Aleisha Rutherford.

RESOLVED

1. That Council receive the apologies.

Clause 56-19 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

57-19 Late Item

Moved Tangi Utikere, seconded Rachel Bowen.

RESOLVED

1. That the Memorandum dated 5 June 2019 and titled "Wastewater BPO Recommended Short List Options" be received.

Clause 57-19 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

58-19 Tribute - Waana Morrell Davis

Moved Tangi Utikere, seconded Rachel Bowen.

RESOLVED

1. That the Council notes, with respect, the passing of Waana Davis.

Clause 58-19 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

59-19 Presentation - Queen's Birthday Honours

Moved Tangi Utikere, seconded Aleisha Rutherford.

RESOLVED

1. That Council note that congratulations will be conveyed on behalf of the Council to the local recipients of the Queen's Birthday Honours 2019.

Clause 59-19 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

60-19 Confirmation of Minutes

Moved Susan Baty, seconded Lorna Johnson.

RESOLVED

1. That the minutes of the ordinary meeting of 27 May 2019 Part I Public be confirmed as a true and correct record.

Clause 60-19 above was carried 11 votes to 0, with 2 abstentions, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

Abstained:

Councillors Aleisha Rutherford and Tangi Utikere.

61-19 Committee of Council Part I Public - 10 June 2019

Consideration was given to Committee of Council recommendations as appended to these minutes.

Moved Tangi Utikere, seconded Aleisha Rutherford.

RESOLVED

1. That clauses 13-19.3 and 13-19.4 of the Committee's recommendations be adopted.

Clause 61.1 above was carried 11 votes to 1, with 1 abstention, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillor Karen Naylor.

Abstained:

Councillor Lew Findlay QSM.

Moved Tangi Utikere, seconded Aleisha Rutherford.

2. That the balance of the Committee's recommendations be adopted.

Clause 61.2 above was carried 12 votes to 0, with 1 abstention, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

Councillor Lew Findlay QSM.

REPORTS

62-19 Setting Rates for 2019/20

Memorandum, dated 11 June 2019 presented by the Strategy Manager Finance, Steve Paterson.

Moved Tangi Utikere, seconded Susan Baty.

RESOLVED

1. That the resolution to set the rates for the 2019/20 year, as appended to these minutes be adopted.
2. That it be noted that the setting of rates is a significant decision within the parameters of the Local Government Act 2002 and that it is satisfied there has been compliance with the decision-making and consultation requirements of the Act.

Clause 62-19 above was carried 12 votes to 0, with 1 abstention, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

Councillor Lew Findlay QSM.

63-19

Resolutions to Authorise Borrowing

Memorandum, dated 11 June 2019 presented by the Strategy Manager Finance, Steve Paterson.

Moved Lorna Johnson, seconded Brent Barrett.

RESOLVED

1. That Council authorises the Chief Executive to borrow, in accordance with delegated authority, up to \$45 million ("the Borrowing") of additional term debt by way of bank loan or loans or credit facilities or other facilities or the issue of stock for the Borrowing secured by the Debenture Trust Deed.
2. The purpose of the Borrowing is the carrying out or continuing of programmes identified in the Annual Budget for the 2019/20 year.
3. The security for the Borrowing may be the charge over rates under the Debenture Trust Deed if the Chief Executive considers appropriate.
4. The benefits of the Borrowing are that it will enable the Council to carry out the programmes identified in the Annual Budget while spreading the costs for those programmes over time to recognise future benefits. The risk is that interest rates may vary in the future resulting in higher debt servicing costs to the Council.
5. For the reasons set out in this report the Council has determined, that, having regard to the Council's financial strategy, in the particular circumstances it is prudent and reasonable to enter into the proposed borrowing.

Clause 63.1 to 63.5 inclusive above were carried 12 votes to 1, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillor Karen Naylor.

Moved Lorna Johnson, seconded Brent Barrett.

6. That the raising of the Borrowing will comply with the Council's Liability Management Policy.
7. That Council note that the decision to borrow up to \$45 million is a

significant decision within the parameters of the Local Government Act 2002 and is satisfied that there has been compliance with the decision-making and consultation requirements of the Act.

Clauses 63.6 and 63.7 above were carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

64-19 District Plan Change C - Kikiwhenua Residential Area - Appointment of Commissioners

Memorandum, dated 6 June 2019 presented by the Legal Counsel, John Annabell.

Moved Tangi Utikere, seconded Duncan McCann.

RESOLVED

1. That Mr Chris Mitchell (Chairperson), Councillor Rachel Bowen, Councillor Lorna Johnson and Mr Reginald Proffit be appointed as Commissioners to consider submissions relating to District Plan Change C – Kikiwhenua Residential Area and be given such powers and responsibilities as delegated to Commissioners, including making decisions on submissions.
2. That if the hearing and/or completion of the Commissioners' decision is not finalised by the date of the 2019 Local Government Elections, this appointment and delegation of powers and responsibilities remain in place until the hearing and decision have been completed.

Clause 64-19 above was carried 10 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Note:

Councillors Rachel Bowen, Adrian Broad and Lorna Johnson declared a conflict of interest and withdrew from voting and discussion on clause 64-19 above.

65-19 Earthquake Prone Building Policy: For Council Owned Buildings

Memorandum, dated 7 June 2019 presented by the City Planning Manager, David Murphy.

Elected Members voted to postpone consideration of the policy until the August 2019 Council meeting.

Moved Tangi Utikere, seconded Duncan McCann.

RESOLVED

1. That the Earthquake Prone Buildings Policy – For Palmerston North City Council Owned Property be left to lie on the table until the August 2019 Council meeting.

Clause 65-19 above was carried 12 votes to 1, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillor Karen Naylor.

66-19

Draft Venues Policy

Memorandum, dated 12 June 2019 presented by the Strategy & Policy Manager, Julie Macdonald.

Moved Duncan McCann, seconded Aleisha Rutherford.

RESOLVED

1. That Council receive the information in the memorandum titled 'Draft Venues Policy' dated 12 June 2019.

Clause 66-19 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

67-19

Review of Operations of District Licensing Committee

Memorandum, dated 16 May 2019 presented by the Legal Counsel, John Annabell.

Moved Vaughan Dennison, seconded Rachel Bowen.

RESOLVED

1. That the memorandum titled 'Review of Operations of District Licensing Committee' dated 16 May 2019 be received for information.

Clause 67.1 above was carried 12 votes to 0, with 1 abstention, the voting being as follows:

For:

Councillors Brent Barrett, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenasm Aleisha Rutherford and Tangi Utikere.

Abstained:

Councillor Susan Baty.

Moved Vaughan Dennison, seconded Rachel Bowen.

2. That the Council note there is no requirement for annual reporting on the operations of the District Licensing Committee.

Clause 67.2 above was carried 8 votes to 3, with 2 abstentions, the voting being as follows:

For:

Councillors Rachel Bowen, Adrian Broad, Vaughan Dennison, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas and Aleisha Rutherford.

Against:

Councillors Brent Barrett, Lew Findlay QSM and Karen Naylor.

Abstained:

Councillors Susan Baty and Tangi Utikere.

68-19

S17A Arts and Culture Review - Suggested Process

Memorandum, dated 18 June 2019 presented by the Head of Community Planning, Andrew Boyle.

Elected Members thought the S17a review should include a robust and thorough consultation. There was a recommendation to consider an updated consultation document at the Arts Culture and Heritage Committee and that this process should not be rushed.

Moved Vaughan Dennison, seconded Susan Baty.

Note:

On a motion "that the Council approves the revised process for the s17A Arts and Culture Review as outlined in this memorandum entitled "S17A Arts and Culture Review – Suggested Process" and dated 24 June 2019", the motion was lost 1 votes to 11, with 1 abstention, the voting being as follows:

For:

Councillor Vaughan Dennison.

Against:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas and Tangi Utikere.

Abstained:

Councillor Aleisha Rutherford.

69-19

Request to delegate approval to let Contract 3739 for Colquhoun Park Pavilion Upgrade

Memorandum, dated 9 June 2019 presented by the Parks and Reserves Manager, Kathy Dever-Tod.

It was noted that the awarding of a contract would usually be considered by Council and therefore was appropriate that an Elected Member also be

delegated authority to award contract 3739.

Moved Tangi Utikere, seconded Rachel Bowen.

RESOLVED

1. That Council note that any delay in awarding Contract 3739 - Colquhoun Park Pavilion Upgrade, will impact on the timeline for the delivery of the pavilion in time for the Junior Men's U18 Softball World Cup
2. That, due to the Council not meeting in July 2019, the Council delegates authority to the Chief Executive, the Chief Infrastructure Officer and either Mayor or Deputy Mayor to award Contract 3739 - Colquhoun Park Pavilion Upgrade, within budget provisions.

Clause 69-19 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The meeting adjourned at 10.28am

The meeting resumed at 11.00am

70-19 Council Work Schedule

Moved Tangi Utikere, seconded Rachel Bowen.

RESOLVED

1. That the Council receive its Work Schedule dated June 2019.

Clause 70-19 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

71-19 Wastewater BPO Recommended Short List Options

Report, dated 5 June 2019 presented by the Transport and Infrastructure Manager, Robert van Bentum.

Moved Tangi Utikere, seconded Brent Barrett.

RESOLVED

1. That the Council receive the report and endorse the selected shortlist options, as listed in the "Wastewater BPO Recommended Short List Options Report," proceeding to more detailed assessment in the next phase of the BPO Project.

Clause 71-19 above was carried 12 votes to 1, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillor Lew Findlay QSM.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

72-19 Planning and Strategy Committee Part I Public - 5 June 2019

Consideration was given to Planning and Strategy Committee recommendations as appended to these minutes.

Moved Duncan McCann, seconded Rachel Bowen.

RESOLVED

1. That the Committee's recommendations be adopted.

Clause 72-19 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

73-19 Community Development Committee Part I Public - 5 June 2019

Consideration was given to Community Development Committee recommendations as appended to these minutes.

Moved Aleisha Rutherford, seconded Rachel Bowen.

RESOLVED

1. That the Committee's recommendations be adopted.

Clause 73-19 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

74-19 Sport and Recreation Committee Part I Public - 10 June 2019

Consideration was given to Sport and Recreation Committee recommendations as appended to these minutes.

Moved Duncan McCann, seconded Aleisha Rutherford.

RESOLVED

1. That the Committee's recommendations be adopted.

Clause 74-19 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

75-19

Finance and Performance Committee Part I Public - 17 June 2019

Consideration was given to Finance and Performance Committee recommendations as appended to these minutes.

Moved Susan Baty, seconded Jim Jefferies.

RESOLVED

1. That the Committee's recommendations be adopted.

Clause 75-19 above was carried 12 votes to 0, with 1 abstention, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

Abstained:

Councillor Aleisha Rutherford.

76-19

Arts, Culture and Heritage Committee Part I Public - 17 June 2019

Consideration was given to Arts, Culture and Heritage Committee recommendations as appended to these minutes.

Moved Rachel Bowen, seconded Jim Jefferies.

RESOLVED

1. That the Committee's recommendations be adopted.

Clause 76-19 above was carried 12 votes to 0, with 1 abstention, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

Abstained:

Councillor Aleisha Rutherford.

EXCLUSION OF PUBLIC

77-19 Recommendation to Exclude Public

Moved Tangi Utikere, seconded Aleisha Rutherford.

RESOLVED

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | | Reason for passing this resolution in relation to each matter | Ground(s) under Section 48(1) for passing this resolution |
|---|--|---|---|
| 23. | Pioneer City West Private District Plan Change Request | Negotiations | s7(2)(i) |
| 24. | Release of Part II Items | Legal Privilege | s7(2)(g) |
| 25. | Rotation of Trustees on Council Controlled Organisations | Privacy | s7(2)(a) |

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Heather Shotter), Chief Financial Officer (Grant Elliott), Chief Infrastructure Officer (Tom Williams), General Manager – Strategy and Planning (Sheryl Bryant), General Manager - Community (Debbie Duncan), Chief Customer and Operating Officer (Chris Dyhrberg), General Manager - Marketing and Communications (Sacha Haskell), Sandra King (Executive Officer) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council’s Executive Leadership Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Team Leader Governance and Legal (Charlotte Greif) and Committee Administrators (Penny Odell, Rachel Corser and Natalya Kushnirenko) because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

City Planning Manager (David Murphy) because of his knowledge and ability to assist the meeting in speaking to his report and answering questions, noting that such officer will be present at the meeting only for the item that relate to his report.

Clause 77-19 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The public part of the meeting finished at 11.39am

Confirmed 26 August 2019

Mayor

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 24 June 2019

TITLE: Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 5 June 2019 Meeting

Set out below are the recommendations only from the Planning and Strategy Committee meeting Part I Public held on 5 June 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

40-19 Prioritising Pedestrian Safety in the Network

Memorandum, dated 21 May 2019 presented by the Transport & Infrastructure Manager, Robert van Bentum.

The **COMMITTEE RECOMMENDS**

1. That Council receive the memorandum titled 'Prioritising Pedestrian Safety in the Network' dated 21 May 2019.
2. That Council endorses Officers' proposed action list as identified in Table 1 of the memorandum titled 'Prioritising Pedestrian Safety in the Network' dated 21 May 2019 to improve safety outcomes for pedestrians through enhancement of existing approaches and programmes implemented within existing approved budgets.
3. That a quarterly report on Pedestrian Safety Issues continue to be placed on the Committee's work schedule.

41-19 Palmerston North Housing and Business Development Capacity Assessment Report - May 2019

Memorandum, dated 15 April 2019 presented by the City Planning Manager, David Murphy.

The **COMMITTEE RECOMMENDS**

1. That the Palmerston North Housing and Business Development Capacity Assessment Report – May 2019 is received to inform future decision making, in particular changes to the Palmerston North City District Plan and the 2021 Long Term Plan Process.
2. That the rationale sitting behind the ratings differential being applied to the first five hectares of residentially zoned land and the remaining balance is reviewed. The review should consider how the Ratings Policy can best support the release of residential zone land for development.
3. That a targeted review of the District Plan is undertaken that investigates the options to further refine the approach to managing retail and office activities across the Inner, Outer and Fringe Business Zones.
4. That the rationale sitting behind the ratings differential being applied to Inner and Outer Business Zone property by its Ratings Policy is reviewed. The review should consider how the Policy can best support the social, environmental and commercial outcomes being sought for the Inner and Outer Business Zones.
5. That the purpose of the Leased Parking Policy is reviewed so that it considers how best the Policy can support the social, environmental and commercial outcomes being sought for the Inner Business Zone.

46-19 Draft Waste Management and Minimisation Plan 2019 - Deliberations on Submissions

Memorandum, dated 15 May 2019 presented by the Parks & Reserves Manager, Kathy Dever-Tod.

The **COMMITTEE RECOMMENDS**

1. That the Council adopts the Waste Management and Minimisation Plan 2019.
2. That delegated authority is given to the Chairperson and Deputy Chairperson of the Planning and Strategy Committee for the approval of minor amendments to the Waste Management and Minimisation Plan 2019 prior to publication.
3. That the Waste Management and Minimisation Plan 2012 is revoked upon commencement of the Waste Management and Minimisation Plan 2019 on the 15th July 2019.

47-19 International Relations Policy

Memorandum, dated 17 May 2019 presented by the International Relations Manager, Toni Grace.

The **COMMITTEE RECOMMENDS**

1. That the Council adopts the International Relations Policy.
2. That delegated authority is given to the Chairperson and Deputy Chairperson of the Planning and Strategy Committee for the approval of minor amendments to the International Relations Policy prior to publication.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 24 June 2019

TITLE: Presentation of the Part I Public Community Development Committee Recommendations from its 5 June 2019 Meeting

Set out below are the recommendations only from the Community Development Committee meeting Part I Public held on 5 June 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

10-19 Options for Library Services in Highbury

Memorandum, dated 14 May 2019 presented by the Manager - Libraries, Community, Linda Moore.

The **COMMITTEE RECOMMENDS**

1. That the memorandum dated 14 May 2019 and titled "Options for Library Services in Highbury" be received.
2. That the Chief Executive be instructed to provide a report back to the Community Development Committee following further community engagement around the future of the Library services in the Highbury Area and providing detail of the outcomes of the next steps outlined in the report dated 14 May 2019 and titled "Options for Library Services in Highbury".

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 24 June 2019

TITLE: Presentation of the Part I Public Sport and Recreation Committee Recommendations from its 10 June 2019 Meeting

Set out below are the recommendations only from the Sport and Recreation Committee meeting Part I Public held on 10 June 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

35-19 Bowling Club Merger Proposal

Memorandum, dated 28 May 2019 presented by the Park and Reserves Manager, Kathy Dever-Tod

The **COMMITTEE RECOMMENDS**

1. That Council instruct the Chief Executive to use the Sports Facility Investment Process to complete the preliminary feasibility assessment for the proposed bowling club merger and report back to the appropriate Committee in November 2019.

36-19 Terrace End Bowling Club Site - Property Development Assessment

Memorandum, dated 13 May 2019 presented by the Property Manager, Bryce Hosking.

The **COMMITTEE RECOMMENDS**

1. That Council receives the report titled 'Terrace End Bowling Club Site – Property Development Assessment' dated 13 May 2019, and it be considered in conjunction with the merger proposal being presented by Bowling Club representatives at the same Committee Meeting.
2. That it be noted that any proposal to dispose or develop the 17 Summerhays Street site would be subject to a consultation process under Section 138 of the Local Government Act 2002.

38-19 Rangitāne Park - Consultation on the proposal to extend the lease area of Menzshed Manawatu to allow extension of the building they occupy

Report, dated 2 May 2019 presented by the Park and Reserves Manager, Kathy Dever-Tod

The COMMITTEE RECOMMENDS

1. That Council approve community consultation on the proposal to extend the lease area and term for Menzshed Manawatu on Rangitāne Park.
2. That Council note the consultation will meet requirements of Section 54 of the Reserves Act 1977 which requires the opportunity for people to object and be heard on proposed leases on reserve land.
3. That Council note the land areas affected by the proposed lease extension for the Menzshed Manawatu is described as part of Lot 94 DP 44172, part of Lot 96 DP 44172 and part of Part Section 361 Town of Palmerston North. The lease area is shown in the draft proposed amended lease contained in Appendix One of the report titled "Rangitāne Park - Request for permission to consult on the proposal to extend the lease area of Menzshed Manawatu to allow extension of the building they occupy" dated 2 May 2019.
4. That the Chairperson and Deputy Chairperson of the Sport and Recreation Committee be given delegated authority to approve minor amendments to the draft Deed of Variation of Lease.

39-19 Ashhurst Domain - Proposal to lease area for a function venue

Report, dated 20 May 2019 presented by the Park and Reserves Manager, Kathy Dever-Tod

The COMMITTEE RECOMMENDS

1. That Council approve community consultation on the proposal for a lease for a function venue at the Ashhurst Domain, meeting the requirements of Section 54 of the Reserves Act 1977.
2. That Council note the recreation reserve on which the lease is proposed is part of Lot 1 DP 55676, the lease area and the draft lease are contained in Attachment Six of the report titled "Ashhurst Domain – Proposal to lease area for a function venue" dated 20 May 2019.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 24 June 2019

TITLE: Presentation of the Part I Public Committee of Council Recommendations from its 10 June 2019 Meeting

Set out below are the recommendations only from the Committee of Council meeting Part I Public held on 10 June 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

12-19 Free Swimming at Council pools for children under 5 years old

Memorandum, dated 28 May 2019 presented by the Parks and Reserves Manager, Kathy Dever-Tod.

The **COMMITTEE RECOMMENDS**

1. That the report dated 28 May 2019 and titled "Free Swimming at Council pools for children under five years old" be received.
2. That the Council introduces pool supervision ratios to be applied at all Council pools in conjunction with the existing CLM pool alone policy from the 1st July 2019.
3. That Council introduces free swimming for supervised children under the age of five years plus one supervising caregiver.
4. That Council increases the estimated cost of introducing free swimming, for supervised pre-schoolers and one caregiver to \$60,000 per annum.

13-19 Finalising the Annual Budget (Plan) 2019/20

Memorandum, dated 27 May 2019 presented by the Strategy Manager Finance, Steve Paterson.

The **COMMITTEE RESOLVED**

1. That Standing Order 3.9.15 be suspended to enable the Committee to reconsider clause 8-19.7 of the Committee of Council meeting on 20 May 2019.
2. That clause 8-19.7 of the Committee of Council meeting on 20 May 2019 be revoked.

The **COMMITTEE RECOMMENDS**

3. That the Annual Budget 2019/20 as circulated with the memorandum titled "Finalising the Annual Budget (Plan) 2019/20" dated 27 May 2019 and amended through the incorporation of the replacement pages circulated with the memorandum titled "Finalising the Annual Budget (Plan) 2019/20 - Amendments" dated 5 June 2019 be adopted.
4. That the Council acknowledge that although the Prospective Statement of Comprehensive Revenue and Expense for the Annual Budget shows a budgeted surplus of \$1.437m for the 2019/20 year, using the calculation required by the Local Government (Financial Reporting and Prudence) Regulations 2014, projects a deficit of \$2.04m. For the reasons outlined in the memorandum the Council resolves this outcome is financially prudent having regard for the matters contained in Section 100 of the Local Government Act 2002.
5. That the Mayor and Chief Executive be given delegated authority to approve the final Annual Budget (Plan) document for publication.
6. That the adoption of the Annual Budget (Plan) 2019/20 be confirmed as a significant decision within the parameters of the Local Government Act 2002 and that the Council is satisfied that all submissions had been considered and that there has been compliance with the decision-making and consultation requirements of the Act.
7. That the Chief Executive be given delegated authority to authorise payments to Council-controlled organisations and other external organisations in accordance with their respective service level agreements.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 24 June 2019

TITLE: Presentation of the Part I Public Finance and Performance Committee Recommendations from its 17 June 2019 Meeting

Set out below are the recommendations only from the Finance and Performance Committee meeting Part I Public held on 17 June 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

35-19 Update on College Street Transport Upgrade

Memorandum, dated 7 June 2019 presented by the Transport & Infrastructure Manager, Robert van Bentum.

The **COMMITTEE RECOMMENDS**

1. That the memorandum titled 'Update on College Street Transport Upgrade' dated 7 June 2019 be received.
2. That no further work on the College Street Transport Upgrade (Awapuni shopping area) progress until the relevant businesses have been consulted and the outcome of this to be reported back to Council.

36-19 Camp Kilsby Scouting NZ: Application for Grant from Council to fund Development Contribution Fee

Memorandum, dated 31 May 2019 presented by the City Planning Manager, David Murphy.

The **COMMITTEE RECOMMENDS**

1. That the Council approve the application by the Camp Kilsby - Scouting NZ for a grant to fund Development Contribution fees, to the value of \$4,136.25 (GST inclusive), associated with the establishment of a community and leisure facility scouting hall at 315 Hewitts Road, Palmerston North.

38-19 Amendment to Fees and Charges

Memorandum, dated 30 April 2019 presented by the Strategy Manager Finance, Steve Paterson.

The **COMMITTEE RECOMMENDS**

1. That it be noted that at the Finance and Performance Committee meeting on 15 April 2019 oral advice was given that the fees and charges for online service consenting (Building Services) as identified on page 79 of the Finance and Performance Committee agenda dated 15 April 2019 should be amended with the following:

| | |
|--|---------|
| Value of work less than \$125,000 | \$86 |
| Value of work more than \$125,000 up to \$2.5m | 0.0748% |
| Value of work more than \$2.5m | \$1,868 |

2. That the fees and charges for Building Services effective from 1 July 2019 include the fees and charges for online consenting services at the levels outlined in recommendation 1.

39-19 Palmerston North Airport Ltd - Final Statement of Intent for 2019/20

Memorandum, dated 5 June 2019 presented by the Strategy Manager Finance, Steve Paterson.

The **COMMITTEE RECOMMENDS**

1. That the Palmerston North Airport Ltd Statement of Intent for 2019/20 be endorsed.

40-19 Fees and Charges - Confirmation Following Public Consultation

Memorandum, dated 5 June 2019 presented by the Strategy Manager Finance, Steve Paterson.

The COMMITTEE RECOMMENDS

1. That the fees and charges for Planning & Miscellaneous Services, as scheduled in Attachments A and B of the memorandum titled 'Fees and Charges – Confirmation Following Public Consultation' dated 5 June 2019, be approved, effective from 1 July 2019.
2. That the fees and charges for Trade Waste Services, as scheduled in Attachment C of the memorandum titled 'Fees and Charges – Confirmation Following Public Consultation' dated 5 June 2019, be approved, effective from 1 July 2019.

ATTACHMENTS

Nil

UNCONFIRMED

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 24 June 2019

TITLE: Presentation of the Part I Public Arts, Culture and Heritage Committee Recommendations from its 17 June 2019 Meeting

Set out below are the recommendations only from the Arts, Culture and Heritage Committee meeting Part I Public held on 17 June 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

23-19 s17A Arts and Culture Review - Consultation on Options

Report, dated 30 May 2019 presented by the Head of Community Planning, Andrew Boyle.

The **COMMITTEE RECOMMENDS**

1. That the Chief Executive be instructed to report back to the Arts, Culture & Heritage Committee with a revised consultation document for the s17A review.

24-19 Committee Work Schedule

The **COMMITTEE RECOMMENDS**

1. That the Arts, Culture and Heritage Committee receive its Work Schedule dated June 2019.
2. That the Chief Executive be instructed to provide a report to the next Finance & Performance meeting outlining options for assisting the Regent Theatre in funding a new sound system, including the option of providing a loan.

ATTACHMENTS

Nil

Palmerston North City Council

Resolution to Set Rates for the 2019/2020 year

The Palmerston North City Council resolves to set rates for the financial year commencing on 1 July 2019 and ending on 30 June 2020 in accordance with the Rating Policies and Funding Impact Statement contained in its Annual Budget (Plan) 2019/20 as follows:

1 Details of rates to be set

Notes

- All rates and charges shown are inclusive of Goods and Services Tax.
- References to the 'Act' relate to the Local Government (Rating) Act 2002.

1.1 Uniform Annual General Charge

A Uniform Annual General Charge of \$500 on each rating unit pursuant to section 15 of the Act.

1.2 Water Supply Rates

A targeted rate for water supply, set under section 16 of the Act, of:

- \$257 per separately used or inhabited part of a residential rating unit which is connected to a Council operated waterworks system. This charge is not made where water supply is invoiced on the basis of water consumed.
- \$257 per rating unit for all other rating units which are connected to a Council operated waterworks system. This charge is not made where water supply is invoiced on the basis of water consumed.
- \$128.50 per rating unit which is not connected to a Council operated waterworks system but which is serviceable (i.e. within 100 metres of such waterworks system) and the Council would allow a connection.

Instead of the above targeted rates for metered water supply, targeted rates set under sections 16 and 19 of the Act, of \$1.2075 per cubic metre of water supplied to

any rating unit that is invoiced on the basis of water consumed plus a fixed amount of \$212.75 per metered connection.

1.3 Wastewater Disposal Rates

A targeted rate for wastewater disposal, set under section 16 of the Act, of:

- \$252 per separately used or inhabited part of a residential rating unit which is connected to a public wastewater drain.
- \$252 per rating unit for all other rating units which are connected to a public wastewater drain.
- \$252 per pan (i.e. water closet or urinal) for all pans in excess of three for non-residential rating units connected to a public wastewater drain.
- \$126 per separately used or inhabited part of a residential rating unit which is not connected to a public wastewater drain but which is serviceable (i.e. within 30 metres of such a drain) and the Council would allow the connection.
- \$126 per rating unit for all other rating units which are not connected to a public wastewater drain but which is serviceable (i.e. within 30 metres of such a drain) and the Council would allow the connection.

1.4 Rubbish and Recycling Rates

1.4.1 Kerbside Recycling

A targeted rate for kerbside recycling set under section 16 of the Act of:

- \$127 per separately used or inhabited part of a rating unit for residential properties receiving the Council's kerbside collection service.
- \$127 per rating unit for non-residential and rural/semi-serviced properties receiving the Council's kerbside collection service.

Where ratepayers elect, and the Council agrees, additional levels of service may be provided. These additional services could be by way of provision of more recycling bins or more frequent service. Each additional level of service will be charged a rate of \$127. This may include charges to non-rateable rating units where the service is provided.

1.4.2 Rubbish and Public Recycling

A targeted rate for rubbish and public recycling set under section 16 of the Act of \$72 per separately used or inhabited part of each residential rating unit and \$72 per rating unit for all other rating units. Rating units which are vacant land will not be liable for these rates.

1.5 Warm Palmerston North

A targeted rate set on all properties that have benefited from the installation of insulation through the Warm Up Palmy Home Insulation Scheme. The rate is calculated as a percentage of the service amount (the cost of the installation) until the service amount and the costs of servicing the serviced amount are recovered. For 2019/20 the rate will be 16%.

1.6 General Rate

A general rate pursuant to section 13 of the Act set on all rateable land on the basis of land value and assessed differentially (based on land use) against each property group code at the rate of cents in the dollar set down in the following schedule:

| Differential Group | | Differential Factor (expressed as % of Group Code MS) | Rate (cents in \$ of LV) |
|--------------------|---|---|-----------------------------|
| Code | Brief Description | | |
| R1 | Single unit residential | Balance (approx. 78) | 0.5765 |
| R2 | Two unit residential | 115 | 0.8476 |
| R3 | Three unit residential | 125 | 0.9213 |
| R4 | Four unit residential | 135 | 0.9950 |
| R5 | Five unit residential | 145 | 1.0687 |
| R6 | Six unit residential | 155 | 1.1424 |
| R7 | Seven unit residential | 165 | 1.2161 |
| R8 | Eight or more unit residential | 175 | 1.2898 |
| MS | Miscellaneous | 100 | 0.7370 |
| CI | Non-residential (Commercial/Industrial) | 265 | 1.9531 |
| FL | Rural & Semi-serviced (5 hectares or more) | 20 | 0.1474 |
| FS | Rural & Semi-serviced (0.2 hectares or less) | 60 | 0.4422 |
| FM | Rural & Semi-serviced (between 0.2 & 5 hectares) | 45 | 0.3317 |

2. Due Dates for Payment of Rates

Rates (other than metered water targeted rates) will be payable at the offices or agencies of the Council in four quarterly instalments on 1 August 2019, 1 November 2019, 1 February 2020 and 1 May 2020.

The due dates (i.e. final day for payment without incurring penalty) shall be:

| | |
|------------------|------------------|
| Instalment One | 30 August 2019 |
| Instalment Two | 29 November 2019 |
| Instalment Three | 28 February 2020 |
| Instalment Four | 29 May 2020 |

3. Due Dates for Payment of Metered Water Targeted Rates

Properties which have water provided through a metered supply will be invoiced either monthly or two monthly at the discretion of the Council.

The due date for metered water targeted rates shall be the 20th of the month following invoice date as follows:

| Monthly invoicing | | | | | |
|-------------------|----------------------------------|-------------------|------------|----------------------------------|------------------|
| Instalment | Date meter read & invoice issued | Due date | Instalment | Date meter read & invoice issued | Due date |
| 1 | June 2019 | 20 July 2019 | 7 | December 2019 | 20 January 2020 |
| 2 | July 2019 | 20 August 2019 | 8 | January 2020 | 20 February 2020 |
| 3 | August 2019 | 20 September 2019 | 9 | February 2020 | 20 March 2020 |
| 4 | September 2019 | 20 October 2019 | 10 | March 2020 | 20 April 2020 |
| 5 | October 2019 | 20 November 2019 | 11 | April 2020 | May 2020 |
| 6 | November 2019 | 20 December 2019 | 12 | May 2020 | 20 June 2020 |

| Two monthly invoicing | | | | | |
|-----------------------------|----------------------------------|-------------------|---|----------------------------------|------------------|
| Linton, East & North Rounds | | | Ashhurst, South West, PNCC & Central Rounds | | |
| Instalment | Date meter read & invoice issued | Due date | Instalment | Date meter read & invoice issued | Due date |
| 1 | June 2019 | 20 July 2019 | 1 | July 2019 | 20 August 2019 |
| 2 | August 2019 | 20 September 2019 | 2 | September 2019 | 20 October 2019 |
| 3 | October 2019 | 20 November 2019 | 3 | November 2019 | 20 December 2019 |
| 4 | December 2019 | 20 January 2020 | 4 | January 2020 | 20 February 2020 |
| 5 | February 2020 | 20 March 2020 | 5 | March 2020 | 20 April 2020 |
| 6 | April 2020 | 20 May 2020 | 6 | May 2020 | 20 June 2020 |

4. Penalties on Unpaid Rates (excluding metered water)

A penalty charge of 10% will be added on the following dates to any portion of an instalment remaining unpaid after the due dates:

| | |
|------------------|------------------|
| Instalment One | 2 September 2019 |
| Instalment Two | 2 December 2019 |
| Instalment Three | 2 March 2020 |
| Instalment Four | 2 June 2020 |

Any penalty charge imposed on the outstanding first instalment will be automatically remitted provided payment of the full year's rates is made by 29 November 2019.

A penalty charge of 10% will be added to any outstanding rates (including penalties) assessed in previous years and remaining outstanding at 2 July 2019 (penalty applied on 3 July 2019) and again on 3 January 2020.

Penalties will not be applied to the metered water targeted rate.

24 June 2019