



PALMERSTON NORTH CITY COUNCIL

**AGENDA
EXTRAORDINARY
COUNCIL**

9AM, WEDNESDAY 12 FEBRUARY 2020
COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH



MEMBERSHIP

Grant Smith (Mayor)

Tangi Utikere (Deputy Mayor)

Brent Barrett

Susan Baty

Rachel Bowen

Zulfiqar Butt

Vaughan Dennison

Renee Dingwall

Lew Findlay QSM

Patrick Hancock ONZM

Leonie Hapeta

Lorna Johnson

Billy Meehan

Karen Naylor

Bruno Petrenas

Aleisha Rutherford

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter

Chief Executive, Palmerston North City Council

Palmerston North City Council

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Private Bag 11034, 32 The Square, Palmerston North



EXTRAORDINARY COUNCIL MEETING

12 February 2020

MEETING NOTICE

Pursuant to Clause 21 of Schedule 7 of the Local Government Act 2002, I hereby requisition an extraordinary meeting of the Council to be held at 9.00am on Wednesday, 12 February 2020 in the Council Chamber, first floor, Civic Administration Building, 32 The Square, Palmerston North, to consider the business stated below.



MAYOR

ORDER OF BUSINESS

NOTE: The extraordinary Council meeting coincides with the ordinary meeting of the Environmental Sustainability Committee meeting and the Planning & Strategy Committee meeting. The Committees will conduct business in the following order:

- Environmental Sustainability Committee
- Planning & Strategy Committee
- Extraordinary Council

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

4. Confirmation of Minutes

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"That the minutes of the ordinary meeting of 18 December 2019 Part I Public be confirmed as a true and correct record."

REPORTS

5. Appointment to Electoral College - Central Economic Development Agency

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Memorandum, presented by Hannah White, Democracy & Governance Manager.

6. Exclusion of Public

To be moved:

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
7.	Minutes of the ordinary meeting - Part II Confidential - 18 December 2019	For the reasons setout in the ordinary minutes of 18 December 2019, held in public present.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 18 December 2019, commencing at 9.00am

Members Present: The Mayor (Grant Smith) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Apologies: Councillors Leonie Hapeta and Patrick Handcock ONZM.

Councillor Aleisha Rutherford left the meeting at 9.45am during consideration of clause 156. She entered the meeting again at 10.36am after the consideration of clause 157. She was not present for clauses 156 and 157.

Councillor Lew Findlay was not present when the meeting resumed at 1.33pm. He entered the meeting again 1.35pm during consideration of clause 170. He was not present for clause 169.

154-19 Apologies

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council receive the apologies.

Clause 154-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

155-19 Late Items

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED that the following late items be accepted for consideration.

1. Changes to Councillor Portfolios
The reason why this report is late is because advice was being sought on appropriate membership of portfolios. This report is urgent as portfolios are to start as soon as possible in the New Year.
2. Award of Contract 3735 - Streets for People, Square East Stage 2 (Part II)
The reason why this report is late is due to the need to complete

negotiations with the tenderer on the two delivery options presented in the report. The report is urgent as the award of tender, if delayed until February, would mean that the optimum construction season window post-Christmas will be missed.

Clause 155-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Acknowledgement of Service of former Councillor Duncan McCann

Rangitāne acknowledged the service of former Councillor Duncan McCann.

The Mayor acknowledged the service of former Councillor McCann and gave a short speech.

Amanda Linsley from Manawatu Chamber of Commerce thanked former Councillor McCann for his work with the Chamber of Commerce.

In his reply, former Councillor McCann acknowledged Rangitane, Elected Members and Council staff for their support over the last nine years, and their kind words. He noted the last five years have been particularly fruitful for the City, and made particular mention of the work done by the Planning team and the Parks & Reserves team.

Former Councillor McCann noted the work being done by community organisations making a difference on the frontline, and made special mention of the changes he had championed during his time at Council, including a greater engagement with the river.

Former Councillor McCann thanked his wife Sharon for her support and encouragement.

Elected Members took the opportunity to acknowledge former Councillor McCann and to make various comments.

156-19 Presentation - Horizons Regional Council

Councillor Aleisha Rutherford left the meeting at 9.45am

Ged Shirley and Kelly Curry of Horizons Regional Council made a presentation regarding the proposed launch of the new bus ticketing system ('Bee' card) in Palmerston North and the region.

This would be the first step in a national travel card system, which would operate across nine regions when fully implemented. The card would operate on a tag on, tag off basis (like Snapper cards in the Wellington region) with a website where users could top up card balances, etc. Concession cardholders would be able to get their concession loaded on to their new Bee card and

would be informed of this new process.

Horizons had rolled out Bee card in Whanganui, and the lessons learnt would inform the planned roll out in Palmerston North; go live is planned for early in February 2020. This new system would enable improved data analysis which would be used to plan services and improve efficiency.

Collateral would follow with targeted advertising for different user groups. Elected Members would be asked to assist as 'am-bus-adors' in the near future.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Council receive the presentation for information.

Clause 156-19 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Tangi Utikere.

157-19 Confirmation of Minutes

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the minutes of the extraordinary meeting of 13 November 2019 Part I Public be confirmed as a true and correct record.

Clause 157-19 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Tangi Utikere.

The meeting adjourned at 10.18am

The meeting resumed at 10.36am

When the meeting resumed Councillor Aleisha Rutherford was present

REPORTS

158-19 Papaioea Place Redevelopment - Stage 2 - Approval of Contract Memorandum, presented by Bryce Hosking, Manager - Property.

Clause 158-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Grant Smith, seconded Susan Baty.

RESOLVED

1. That Council approves the contract with G & K Construction Limited (trading as Latitude Homes) for \$5,986,532 including GST for the construction of Stage 2 of the Papaioea Place Redevelopment.

159-19 The Manawatū River - Manawatu Golf Club Proposed Land Exchange
Memorandum, presented by Bryce Hosking, Manager - Property.

The Officer advised the square metres amounts advised in the report were estimations, and provided the exact square metres as a result of the survey.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council as the administering body of Centennial Drive Reserves, authorise the disposal of 570 square metres of land, being part of lot Part Section 1678 Town of Palmerston North, in return for 11,358 square metres of land owned by Manawatū Golf Club land, being part of Part Lot 3 DP 19255, Section 1679, town of Palmerston North, Part Lot 1 DP 1332, and Part Lot 261 DP 666.
2. That Council, in exercise of the powers conferred on it by delegation by the Minister of Conservation, confirms that Council has met the requirements of Sections 119 and 120 of the Reserves Act 1977.
3. That Council note that the requirements of Section 4 of the Conservation Act 1987 have been satisfied in relation to consultation with Iwi over granting a land exchange at Centennial Drive Reserves.

Clause 159-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

160-19 Parking Mitigation Options in the Implementation of the College Street Transport Upgrade

Memorandum, presented by Robert van Bentum, Manager Transport and Infrastructure.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council approve a Capital New Programme entitled College Street Upgrade Parking Mitigation in 2019-20 with a budget of \$480,000 to enable the construction of 32 indented parking spaces on College Street to

mitigate the parking loss of the Transport Upgrade Project.

Clause 160-19 above was carried 13 votes to 2, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Leonie Hapeta, Lorna Johnson, Billy Meehan, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillors Lew Findlay QSM and Karen Naylor.

Moved Karen Naylor, seconded Rachel Bowen.

Note:

On a motion that "Council approve a Capital New Programme entitled College Street Upgrade Parking Mitigation in 2019-20 with a budget of \$360,000 to enable the construction of 24 indented parking spaces on College Street to mitigate the parking loss of the Transport Upgrade Project", the motion was lost 3 votes to 11, the voting being as follows:

For:

Councillors Rachel Bowen, Karen Naylor and Aleisha Rutherford.

Against:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Bruno Petrenas and Tangi Utikere.

161-19

Programme 1068 WWTP Replacement of Inlet Lift Pumps

Memorandum, presented by Robert van Bentum, Manager - Transport and Infrastructure.

Moved Grant Smith, seconded Susan Baty.

RESOLVED

1. That Council approve an increase of \$404,000 to the 2019-20 budget for Waste Water Capital Renewal Programme 1068 - Totara Road Wastewater Treatment Plant - Replacement of Inlet Pumps, from \$36,000 to \$440,000.

Clause 161-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

162-19

Rangitāne o Manawatū Committee Delegation

Memorandum, presented by Sheryl Bryant, General Manager - Strategy and Planning.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Memorandum dated 18 December 2019 and titled "Rangitāne o

Manawatū Committee Delegation” be received.

Clause 162-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

163-19

Review of Policy on Appointments

Memorandum, presented by Sheryl Bryant, General Manager - Strategy & Planning.

During discussion Elected Members requested that both Committees be named specifically.

Moved Rachel Bowen, seconded Renee Dingwall.

RESOLVED

1. That the policy on appointments, section (c), adopted by the Council at its 7 October 2019 meeting be amended to read:

The selection panel will comprise the Mayor or Deputy Mayor, the Chairperson of the Community Development Committee or Arts, Culture & Heritage committee with regard to the CCNZ/Arts and Culture Fund Committee and the Chief Executive in other cases, and two other Councillors who not considering to become a member of the relevant committee; or alternatively if the two councillor members have already been appointed to the Committee those members will sit on the Panel.

Clause 163-19 above was carried 12 votes to 2, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

The Mayor (Grant Smith) and Councillor Billy Meehan.

164-19

Agreement to Establish a Joint Committee

Memorandum, presented by Sheryl Bryant, General Manager - Strategy & Planning.

During discussion it was noted that the Chief Executive would be unable to sign this agreement due to injury, so it was requested that the Mayor be authorised to sign it instead.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Mayor be authorised to sign the agreement with Manawatū

District Council to re-establish the Manawatū District / Palmerston North City Joint Strategic Planning Committee, attached as appendix 1 to the report dated 18 December 2019 and titled “Agreement to Establish a Joint Committee”, noting that this is based on the previous agreement dated 16 November 2016 with the addition of the following clause between clauses 11 and 12 in the agreement:

“The provision in MDC Standing Order 19.3 allowing a casting vote for the person presiding at a meeting in the case of an equality of votes, shall not apply to meetings of the Joint Committee.”

Clause 164-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

165-19

Establishment of the Manawatū District / Palmerston City Joint Strategic Planning Committee

Memorandum, presented by Sheryl Bryant, General Manager - Strategy & Planning.

Moved Grant Smith, seconded Billy Meehan.

RESOLVED

1. That the Council re-establishes the Manawatū District / Palmerston North City Joint Strategic Planning Committee, with terms of reference as outlined in the agreement to form the Manawatū District / Palmerston North City Joint Strategic Planning Committee dated 18 December 2019.
2. That the Council approves the Mayor’s recommendations for the Palmerston North City Council members of the Manawatū District / Palmerston North City Joint Strategic Planning Committee as:
 - Deputy Mayor, Tangi Utikere
 - Councillor Susan Baty
 - Councillor Leonie Hapeta
 - Councillor Aleisha Rutherford
3. That meetings of the Manawatū District / Palmerston North City Joint Strategic Planning Committee be held on the following dates:
 - Thursday 12th March 2020
 - Thursday 11th June 2020
 - Thursday 10th September 2020
 - Thursday 10th December 2020

Clause 165-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan,

Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

166-19 Annual Meeting Calendar 2020

Memorandum, presented by Carly Chang, Democracy & Governance Administrator.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Council adopts the Annual Meeting Calendar 2020 attached as an appendix to the report dated 18 December and titled "Annual Meeting Calendar 2020", subject to the following alteration:

- Play, Recreation & Sport changes from 16 September to 21 October 2020.

Clause 166-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

167-19 Adoption of Triennial Agreement

Memorandum, presented by Sheryl Bryant, General Manager - Strategy & Planning.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Draft Triennial Agreement for the Manawatu-Whanganui Region be adopted, and that Horizons Regional Council be requested to remove the specific references to the Regional Community Outcomes Group (COGS) and the Local Authorities Public Relations Network (LAPRN) in Appendix One.

Clause 167-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

168-19 Council Work Schedule

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Council receive its Work Schedule dated December 2019.

Clause 168-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The meeting adjourned at 12.21pm

The meeting resumed at 1.33pm

When the meeting resumed Councillor Lew Findlay was not present

RECOMMENDATIONS FROM COMMITTEE MEETINGS

169-19 Finance & Audit Committee Part I Public - 4 December 2019

Consideration was given to Finance & Audit Committee recommendations as appended to these minutes.

Moved Susan Baty, seconded Karen Naylor.

RESOLVED

1. That the Committee's recommendations be adopted.

Clause 169-19 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

170-19 Rangitāne Nominations for Committees

Memorandum, presented by Hannah White, Democracy & Governance Manager.

During discussion Elected Members agreed to amend the resolution in order to allay concerns relating to the potential for a conflict of interest for Wiremu Te Awe Awe.

Councillor Lew Findlay entered the meeting again at 1.35pm

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the nominations received from Rangitāne for representation be approved as follows, subject to legal advice to the contrary in relation to Wiremu Te Awe Awe, who is also a Councillor on the Horizons Regional Council:

- Wiremu Te Awe Awe, Chris Whaiapu and Danielle Harris to the Rangitāne o Manawatū Committee;
- Danielle Harris to the Community Development Committee;

- Ruma Karaitiana to the Economic Development Committee; and
- Chris Whaiapu to the Environmental Sustainability Committee.

Clause 170-19 above was carried 13 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

Councillor Lew Findlay QSM.

171-19 Approval of Statements of Expectation for the Cultural Council Controlled Organisations

Memorandum, presented by Joann Ransom, Community Development Manager.

During discussion Elected Members proposed a number of additional resolutions to amend the Statements of Expectation for each of the cultural Council Controlled Organisations. The purpose of the amendments was to ensure consistency between the Statements of Expectation and to request the Council Controlled Organisations to address additional requirements.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the statement on page 10 of the report that reads 'Draft Statements of Intent presented to Council in April/May' be amended to read 'Draft Statements of Intent presented to Arts, Culture & Heritage Committee, at the latest, on 10 June'.
2. That reference to 'The Globe Theatre Trust' on page 2 of the Regent Theatre Trust Board Statement of Expectation 1 July 2020 to 30 June 2023 be amended to read 'The Regent Theatre Trust'.

Clauses 171.1 and 171.2 above were carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Rachel Bowen, seconded Lorna Johnson.

3. That the Statement of Expectation for Globe Theatre Trust Board include the following:
 - a. to actively explore and report on commercial models (such as the shared risk/reward model that Globe have initiated in some of their music programming) that might attract hirers who otherwise would not use the venue because of the cost but whose offering might enable the venue to expand into new audience areas or explore commercial

opportunities.

- b. to actively explore collaboration on a one-stop front of house booking operation that enables getting bookings in the right City venue for the event.
- c. to actively explore bringing ticketing functions under one umbrella for city venues.
- d. to identify their regionally/nationally significant events based on current delivery and explore what a stretch target for that would look like.

Clause 171.3a to 171.3d above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Rachel Bowen, seconded Lorna Johnson.

- e. to work with Palmerston North City Council and other agencies to develop Economic Impact reporting for those events, as used in the Significant Events report that CEDA has previously presented to the Economic Development Committee.

Clause 171.3e above was carried 12 votes to 2, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Tangi Utikere, Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Against:

Councillors Vaughan Dennison and Billy Meehan.

Moved Rachel Bowen, seconded Lorna Johnson.

4. That the Statement of Expectation for Globe Theatre Trust Board be approved including amendments.

Clause 171.4 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Rachel Bowen, seconded Lorna Johnson.

5. That the Statement of Expectation for Caccia Birch Trust Board include the following:
 - to actively explore and report on commercial models (such as the shared risk/reward model that Globe have initiated in some of their music programming) that might attract hirers who otherwise would not use the venue because of the cost but whose offering might enable the venue to expand into new audience areas or explore commercial

opportunities.

Clause 171.5 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Rachel Bowen, seconded Lorna Johnson.

6. That the Statement of Expectation for Caccia Birch Trust Board be approved including amendment.

Clause 171.6 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Rachel Bowen, seconded Lorna Johnson.

7. That the Statement of Expectation for Regent Theatre Trust Board include the following:

- to actively explore and report on commercial models (such as the shared risk/reward model that Globe have initiated in some of their music programming) that might attract hirers who otherwise would not use the venue because of the cost but whose offering might enable the venue to expand into new audience areas or explore commercial opportunities.
- to actively explore collaboration on a one-stop front of house booking operation that enables getting bookings in the right City venue for the event.
- to actively explore bringing ticketing functions under one umbrella for city venues.
- to identify their regionally/nationally significant events based on current delivery and explore what a stretch target for that would look like.
- to work with Palmerston North City Council and other agencies to develop Economic Impact reporting for those events, as used in the Significant Events report that CEDA has previously presented to the Economic Development Committee.

Clause 171.7 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Aleisha Rutherford, seconded Rachel Bowen.

8. That Council expects the Regent Theatre Trust Board to address its employee cost liabilities in its Statement of Financial Position to ensure

that this liability reduces over the next three years.

Clause 171.8 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Rachel Bowen, seconded Lorna Johnson.

9. That the Statement of Expectation for Regent Theatre Trust Board be approved including amendments.

Clause 171.9 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Grant Smith, seconded Tangi Utikere.

10. That reference to 'Council representatives' on pages 2 and 4 of the Te Manawa Trust Board Statement of Expectation 1 July 2020 to 30 June 2023 be amended to refer to 'Council Officers'.

Clause 171.10 above was carried 9 votes to 4, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Vaughan Dennison, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Bruno Petrenas and Tangi Utikere.

Against:

Councillors Rachel Bowen, Zulfiqar Butt, Renee Dingwall and Karen Naylor.

Abstained:

Councillor Aleisha Rutherford.

Moved Rachel Bowen, seconded Lorna Johnson.

11. That the Statement of Expectation for Te Manawa Museums Trust Board include the following:

- a. to identify their regionally/nationally significant events based on current delivery and explore what a stretch target for that would look like.
- b. to work with Palmerston North City Council and other agencies to develop Economic Impact reporting for those events, as used in the Significant Events report that CEDA has previously presented to the Economic Development Committee.

Clause 171.11a to 171.11b above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Rachel Bowen, seconded Lorna Johnson.

- c. to continue to include targets that separate out in-person and digital visits, but review these to ensure that they align with the way that Central Library does in its reporting for the purposes of officer comparison when reporting to Council.
- d. to identify communities of interest based on current activity and explore what future engagement could look like, including seeking specific customer engagement and feedback from those target groups.

Clause 171.11c and 171.11d above were carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Rachel Bowen, seconded Lorna Johnson.

- e. That all references to the Te Manawa 2025 Business Case are removed from the SOE.

Clause 171.11e above was carried 9 votes to 5, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Lorna Johnson, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Against:

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Lew Findlay QSM, Billy Meehan and Tangi Utikere.

Moved Rachel Bowen, seconded Lorna Johnson.

- f. That the phrase 'noting that Te Manawa is currently without a cogent statement of purpose' is removed from the SOE.

Clause 171.11f above was carried 12 votes to 2, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

The Mayor (Grant Smith) and Councillor Billy Meehan.

Moved Rachel Bowen, seconded Lorna Johnson.

- g. That the SOE be redrafted to follow the same format as the other SOEs presented in this report, and to include the generic requirements identified in those documents.

Clause 171.11g above was carried 11 votes to 3, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Karen Naylor, Aleisha Rutherford and Tangi Utikere.

Against:

The Mayor (Grant Smith) and Councillors Billy Meehan and Bruno Petrenas.

Moved Aleisha Rutherford, seconded Rachel Bowen.

- i. That Council officers are invited to attend 6 monthly Te Manawa board meetings.

Clause 171.11i above was carried 12 votes to 2, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Against:

Councillors Tangi Utikere and Vaughan Dennison.

Moved Brent Barrett, seconded Bruno Petrenas.

- j. In Te Manawa's draft Statement of Expectations, replace page 3 paragraph beginning 'in development of these plans ...' with 'in developing these plans, it is expected that Te Manawa will take an appropriate level of cognisance of the region's economic, social, environmental and cultural strengths, working with key stakeholders in these sectors to explore the potential of strategic partnerships.'

Clause 171.11j above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Rachel Bowen, seconded Brent Barrett.

12. That the Statement of Expectation for Te Manawa Museums Trust Board be approved including amendments.

Clause 171.12 above was carried 13 votes to 1, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillor Vaughan Dennison.

Moved Rachel Bowen, seconded Brent Barrett.

13. That ways of streamlining the reporting and presenting requirements be identified.

14. That a collaborative approach through facilitation of the Arts Powerhouse group be supported.

15. That the Chief Executive arranges a joint workshop with Te Manawa Board and Elected Members to be held in February/March 2020 to discuss the draft TM SOI before the Te Manawa Board submit that to Council.

Clause 171.13 to 171.15 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Rachel Bowen, seconded Lorna Johnson.

Note:

On a motion that “All references to Council officers attending Te Manawa Board meetings are removed from the SOE”, the motion was lost 6 votes to 8, the voting being as follows:

For:

Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Lorna Johnson and Karen Naylor.

Against:

The Mayor (Grant Smith) and Councillors Susan Baty, Vaughan Dennison, Lew Findlay QSM, Billy Meehan, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

172-19

Changes to Membership of Councillor Portfolios

Memorandum, presented by Hannah White, Democracy & Governance Manager.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council approves the updated recommendations for Councillor Portfolios as listed in the report to the Council entitled Changes to Membership of Councillor Portfolios dated 18 December 2019. Changes being:

- For the People & Community Portfolio – remove Councillor Naylor
- For the Health & Wellbeing Portfolio – confirm Councillor Naylor
- For the Education & Students Portfolio – add Councillor Hapeta and remove Councillor Naylor

Clause 172-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

EXCLUSION OF PUBLIC

173-19

Recommendation to Exclude Public

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
20.	Ozone ERP Replacement	Commercial Activities and Negotiations	s7(2)(h) and s7(2)(i)
21.	Award of Contract 3538 for Construction of Duplicate Water Pipeline from Turitea WTP to Ngahere Park Reservoirs	Commercial Activities	s7(2)(h)
27.	Award of Contract 3881 for Programme 1183 Stoney Creek Road Safety Upgrade	Commercial Activities	s7(2)(h)
29.	Award of Contract 3735 - Streets for People. Square East Stage 2	Commercial Activities and Negotiations	s7(2)(h) and s7(2)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

Clause 173-19 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The public part of the meeting finished at 4.07pm.

Confirmed 12 February 2020

Mayor

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 18 December 2019

TITLE: Presentation of the Part I Public Finance & Audit Committee Recommendations from its 4 December 2019 Meeting

Set out below are the recommendations only from the Finance & Audit Committee meeting Part I Public held on 4 December 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

77-19 Review of Structure of Dog Control Fees

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

The **COMMITTEE RECOMMENDS**

1. That the report be received and that it be noted that officers will be placing more emphasis than before on monitoring compliance with the criteria for classification as a preferred owner.
2. That no specific change be made to the charging structure for animal control fees but the rationale for the components of the fees be consciously considered each year as part of the process of recommending an updated schedule of fees and charges.

78-19 Contract Approval - CET Arena - Arena 2 Ceiling, Lighting and Fire System Upgrade

Memorandum, presented by Bryce Hosking, Manager - Property.

The **COMMITTEE RECOMMENDS**

1. That the Council approves the contract between Palmerston North City Council and Colspec Construction Limited for the Arena 2 Ceiling, Lighting and Fire System Upgrade for the sum of \$2,082,757 + GST. This is for the major construction works including contingency, beginning on 9 December 2019.
2. That the Council notes that:
 - a) Enabling and minor works for this project, including the procurement of materials and sub-contractors, have already been completed. These works will be reflected in the contract between Palmerston North City Council and Project Work 2008 Limited for the Arena 2 Ceiling, Lighting

and Fire System Upgrade for the sum of \$277,244 + GST; and

- b) The major construction works covered in the contract to be approved in Recommendation 1 of the report titled “Contract Approval – CET Arena – Arena 2 Ceiling, Lighting and Fire System Upgrade” and dated 4 December 2019, are set to begin on 9 December 2019. This means works will commence prior to Recommendation 1 being approved by Council.

79-19 New Deed of Lease for 21 Havelock Avenue

Memorandum, presented by Bryce Hosking, Manager - Property.

The **COMMITTEE RECOMMENDS**

1. That the Council as the administering body under the Reserves Act 1977, on behalf of the Minister of Conservation, approves the lease of land and building at 21 Havelock Avenue, Palmerston North, to Papaioea Pasifika Centre Trust.
2. That the Council agree to execute a new five-year and nine-months lease between Palmerston North City Council and Papaioea Pasifika Centre Trust for 21 Havelock Avenue, Palmerston North.

81-19 Request for City Wide Capital New Programme to Fund New Parking Infrastructure

Memorandum, presented by Robert van Bentum, Manager Transport and Infrastructure.

The **COMMITTEE RECOMMENDS**

1. That the Council approve a Capital New Programme entitled City Wide - On-Street Parking Infrastructure for the 2019-20 financial year with a budget of \$75,000.

82-19 Te Motu o Poutoa Land Purchase Opportunity

Report, presented by Kathy Dever-Tod, Parks and Reserves Manager.

The **COMMITTEE RECOMMENDS**

1. That the Council purchases the land at the entranceway to Te Motu o Poutoa for \$300,000 from Higgins Family Holdings.
2. That the Council funds the \$300,000 land purchase by: 1. transferring \$170,000 of the unspent budget from Programme 708 (Urban Growth - Aokautere - Reserves Land Purchase) to this purchase; and 2. utilising \$130,000 of unallocated budget from Programme 94 (Walkways and Shared Path – Purchase of Land to Extend Walkways) for this purchase to make up the total.
3. That the top up of Programme 708 (Urban Growth - Aokautere - Reserves Land Purchase) of \$170,000 to cover the amount used at Te Motu o Poutoa to purchase the entranceway land be referred to the next 10 Year Plan 2021 process.

83-19 CET Arena Redevelopment Update

Memorandum, presented by Bryce Hosking, Manager - Property.

The **COMMITTEE RECOMMENDS**

1. That Council approve the plan to deliver Programmes 1534 (Embankment), 1082 (Speedway Pits Relocation) and 1083 (Entrance Plaza) concurrently as one project through a single main contractor during the 2019/20 and 2020/21 years.
2. That Council approve the budgets for these Programmes totalling \$6.833m for the current 2019/20 financial year and \$8.862m for the 2020/21 financial year as follows:

	2019/20	2020/21
Programme 1534	\$1,694,000	\$2,481,000
Programme 1082	\$2,876,000	\$4,040,000
Programme 1083	\$2,263,000	\$2,341,000
TOTAL	\$6,833,000	\$8,862,000

3. That Council note that as a consequence of the changes above the remaining LTP budgets for the following Programmes have been reduced to the following:

Programme 990	\$6,757,000
Programme 1083 (Land Purchase)	\$1,008,000

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 12 February 2020

TITLE: Appointment to Electoral College - Central Economic Development Agency

PRESENTED BY: Hannah White, Democracy & Governance Manager

APPROVED BY: Sheryl Bryant, General Manager - Strategy & Planning

RECOMMENDATION(S) TO COUNCIL

1. That Council adopts the Mayor's recommendation to appoint Deputy Mayor Tangi Utikere and Councillor Aleisha Rutherford to the Electoral College for the primary role of recommending the Chairperson and Directors to the Central Economic Development Agency Board.
-

1. ISSUE

There are three independent director vacancies on the Board of the Central Economic Development Agency. The positions are currently being advertised.

While the reestablishment of the Manawatu District/ Palmerston North Joint Strategic Planning Committee was agreed at Council, 18 December 2019 (165-19(1)), an Electoral College is yet to be appointed for the 2019-2022 term of Council.

2. BACKGROUND

Councillor appointees to the Manawatu District/ Palmerston North Joint Strategic Planning Committee were confirmed by Council on 18 December 2019 (165-19) as Deputy Mayor Utikere and Councillors Baty, Hapeta and Rutherford.

The Constitution of Central Economic Development Agency Ltd (6.2) notes that Directors of the company shall be appointed by the Shareholders. This is reiterated in the Agreement in Relation to the Reestablishment of the Manawatu District/ Palmerston North Joint Strategic Planning Committee (4 c (ii)).

The Appointment of Directors Policy of Central Economic Development Agency Ltd (10 August 2016) sets out the appointment process. The Electoral College shall comprise six members, three appointed by PNCC, one of which should be the Mayor and three appointed

by MDC, one of which should be the Mayor. The Electoral College recommends director appointments to the Joint Committee (3.2).

Since the power to appoint directors sits within the function of this committee, the Mayor has recommended that Deputy Mayor Utikere and Councillor Rutherford be further appointed to the Electoral College.

3. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 1: An Innovative and Growing City	
The recommendations contribute to the outcomes of the Economic Development Strategy	
The recommendations contribute to the achievement of action/actions in the Economic Development Plan	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Ensures ongoing partnership with CEDA to build the economic wellbeing of the city.

ATTACHMENTS

Nil