



PALMERSTON NORTH CITY COUNCIL

AGENDA
ARTS, CULTURE & HERITAGE
COMMITTEE

9AM, WEDNESDAY 4 MARCH 2020

COUNCIL CHAMBER, FIRST FLOOR,
CIVIC ADMINISTRATION BUILDING,
32 THE SQUARE, PALMERSTON NORTH



MEMBERSHIP

Rachel Bowen (Chairperson)
Brent Barrett (Deputy Chairperson)
Grant Smith (The Mayor)

Zulfiqar Butt
Renee Dingwall
Lorna Johnson

Karen Naylor
Bruno Petrenas
Tangi Utikere

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter
Chief Executive, Palmerston North City Council

Palmerston North City Council

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ARTS, CULTURE & HERITAGE COMMITTEE MEETING

4 March 2020

ORDER OF BUSINESS

NOTE: The Arts, Culture and Heritage Committee meeting coincides with the ordinary meeting of the Committee of Council and the Infrastructure Committee meeting. The Committees will conduct business in the following order:

- Committee of Council
- Arts, Culture and Heritage Committee
- Infrastructure Committee

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

4. Public Comment

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

(NOTE: If the Committee wishes to consider or discuss any issue raised that is not specified on the Agenda, other than to receive the comment made or refer it to the Chief Executive, then a resolution will need to be made in accordance with clause 2 above.)

5. Presentation - Centrepoint Theatre Page 7

6. Presentation - Palmerston North Defence Heritage Advisory Group Page 9

7. Confirmation of Minutes Page 11
“That the minutes of the Arts, Culture & Heritage Committee meeting of 11 December 2019 Part I Public be confirmed as a true and correct record.”

8. Status of the Relationship Between PNCC and NZ Rugby Museum Page 15
Memorandum, presented by Joann Ransom - Community Development Manager.

9. Committee Work Schedule Page 19

10. Exclusion of Public

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and

the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

PRESENTATION

TO: Arts, Culture & Heritage Committee

MEETING DATE: 4 March 2020

TITLE: Presentation - Centrepont Theatre

RECOMMENDATION(S) TO ARTS, CULTURE & HERITAGE COMMITTEE

- 1. That the Arts, Culture & Heritage Committee receive the presentation for information.**
-

SUMMARY

Kate Louise Elliott, General Manager of Centrepont Theatre, will make a presentation regarding current funding for Centrepont, future plans for the Theatre and this year's programme of activity.

ATTACHMENTS

Nil

PRESENTATION

TO: Arts, Culture & Heritage Committee

MEETING DATE: 4 March 2020

TITLE: Presentation - Palmerston North Defence Heritage Advisory Group

RECOMMENDATION(S) TO ARTS, CULTURE & HERITAGE COMMITTEE

- 1. That the Arts, Culture & Heritage Committee receive the presentation for information.**
-

SUMMARY

Joe Hollander of Palmerston North Defence Heritage Advisory Group will present an update of the Group's activities to the Committee.

ATTACHMENTS

Nil

PALMERSTON NORTH CITY COUNCIL

Minutes of the Arts, Culture & Heritage Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 11 December 2019, commencing at 9.03am

Members Present: Councillor Rachel Bowen (in the Chair), The Mayor (Grant Smith) and Councillors Brent Barrett, Zulfiqar Butt, Renee Dingwall, Lorna Johnson, Karen Naylor, Bruno Petrenas and Tangi Utikere.

Non Members: Councillors Susan Baty, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan and Aleisha Rutherford.

Apologies: The Mayor (Grant Smith) (for early departure on Council business).

The Mayor (Grant Smith) left the meeting at 9.53am during consideration of clause 37. He was not present for clauses 37 and 38.

Note: Kathy Dever-Tod read a statement from Chris Muckersie regarding replacement plaques for two trees in The Square that have been presented to Council.

34-19 Apologies

Moved Vaughan Dennison, seconded Leonie Hapeta.

The **COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

Clause 34-19 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

35-19 Public Participation at Meetings

Memorandum, presented by Natalya Kushnirenko, Democracy & Governance Administrator.

Moved Rachel Bowen, seconded Brent Barrett.

The **COMMITTEE RESOLVED**

1. That the Arts, Culture & Heritage Committee set aside a public comment section of not more than 30 minutes at the commencement of each ordinary meeting of the Committee to provide members of the community

the opportunity to comment.

Clause 35-19 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

36-19 Presentation - NZ Rugby Museum

Mr Stephen Berg made a presentation on behalf of New Zealand Rugby Museum regarding the recent exhibition in Japan for the Rugby World Cup, which was very well received. The Museum had commenced negotiations regarding taking an exhibition to France for the 2023 Rugby World Cup.

The Museum was interested in a secure, long term arrangement with Palmerston North City Council, and would like to continue to be located in the cultural centre/museum precinct as it had a good relationship with Te Manawa.

The Museum would like the redevelopment plans to include additional room for display and space for visitor interaction. There could be opportunities to explore in terms of archiving, National Library and a NZ Rugby Hall of Fame.

Elected Members congratulated the Museum on the successful visit to Japan, and noted the Museum continued to be a drawcard for visitors to the City.

Moved Karen Naylor, seconded Tangi Utikere.

The **COMMITTEE RESOLVED**

1. That the Arts, Culture & Heritage Committee receive the presentation for information.

Clause 36-19 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

37-19 Cultural CCOs Annual Reports for year ended 30 June 2019

Memorandum, presented by Joann Ransom - Community Development Manager.

The Mayor (Grant Smith) left the meeting at 9.53am.

The meeting adjourned at 10.45am.

The meeting resumed at 11.06am.

After discussion the Community Development Manager advised the following corrections to her report:

- With respect to the Regent Theatre, performance was \$60,000 better than forecast
- With respect to Te Manawa, the number of visitors through the door was 126,000 plus 50,000 who engaged with the Museum and Gallery digitally

Elected Members expressed their thanks to the CCOs and their teams for the support they provided to the community.

Moved Rachel Bowen, seconded Brent Barrett.

The **COMMITTEE RESOLVED**

1. That the Annual Reports for the year ended 30 June 2019 submitted by The Globe Theatre Trust Board, Te Manawa Museums Trust Board, Caccia Birch Trust Board and The Regent Theatre Trust Board (the cultural CCOs) be received.
2. That the performance achieved by each of the four cultural CCOs be noted.
3. That the Committee thank the Chairs, Board members, staff and volunteers of the cultural CCOs for their contributions and commitment during the 2018-19 year.

Clause 37-19 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

38-19 Committee Work Schedule

Moved Rachel Bowen, seconded Brent Barrett.

The **COMMITTEE RESOLVED**

1. That the Arts, Culture & Heritage Committee receive its Work Schedule dated December 2019.
2. That the Chief Executive be instructed to provide a report on the status and activities of the Arts Powerhouse Group.

Clause 38-19 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The meeting finished at 11.32am

Confirmed 4 March 2020

Chairperson

MEMORANDUM

TO: Arts, Culture & Heritage Committee

MEETING DATE: 4 March 2020

TITLE: Status of the Relationship Between PNCC and NZ Rugby Museum

PRESENTED BY: Joann Ransom - Community Development Manager

APPROVED BY: Chris Dyhrberg, Chief Customer Officer

RECOMMENDATION(S) TO ARTS, CULTURE & HERITAGE COMMITTEE

1. That the Chief Executive ensure the NZ Rugby Museum is considered in the current work around the Civic and Cultural Precinct Master Plan.
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1. ISSUE

Council is aware of how valuable the NZ Rugby Museum is to the City and wants to ensure it is successful and supported.

2. BACKGROUND

At a Council Meeting on 20 May 2019 to consider the outcome of the consultation process on the Annual Budget for 2019/2020, Council resolved:

- “That programme 1562 – NZ Rugby Museum cataloguing/conservation work, finished in 2018/19, be extended for one additional year with an operational grant of \$20,000 to the NZ Rugby Museum in 2019/20 for curatorial work.
- “That the Chief Executive provide a report to the Arts Culture & Heritage Committee on the status of the relationship between PN City Council and NZ Rugby Museum with recommendations for any necessary action to demonstrate the City's ongoing support and commitment.”

3. STATUS OF THE RELATIONSHIP

The NZ Rugby Museum is an independent charitable organisation that is currently supported by Council in three ways:

- Facility – Council's support of the NZ Rugby Museum is primarily a rent-free tenancy in Te Manawa.

- Grant funding – in 2018/2019 and 2019/2020 the Museum made submissions through the annual budget consultation process and were granted \$20,000 each year to fund curatorial work of the archives and collection.
- Marketing advice – in 2019 Council assisted the NZ Rugby Museum in the development and management of an interactive display at the Rugby World Cup in Japan.

In December 2019 the Museum made a presentation to Council on the Rugby World Cup collaboration with Council. Officers have met twice with the Manager of NZ Rugby Museum to follow up on that presentation and to learn more about the organisation.

In summary the Museum:

- Values its location within the arts and cultural precinct;
- Wishes to remain co-located with Te Manawa going forward;
- Lacks exhibition space;
- Has inadequate and inappropriate storage space for their extensive archives.

4. RECOMMENDATIONS TO DEMONSTRATE SUPPORT AND COMMITMENT

4.1 The work being undertaken around the redevelopment of the cultural precinct, including the central library and Te Manawa, should also include NZ Rugby Museum.

5. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council’s policies or plans?	Yes
The recommendations contribute to Goal 2: A Creative and Exciting City	
The recommendations contribute to the outcomes of the Creative and Liveable Strategy	
The recommendations contribute to the achievement of action/actions in the Arts Plan	
The action is: “Provide a resilient and cutting edge space(s) for Te Manawa that is fit for the	

purpose of housing and displaying arts, heritage, Toi Maori and treasures, and science public assets”.

Contribution to strategic direction and to social, economic, environmental and cultural well-being

NZ Rugby Museum is an integral part of the Te Manawa museum offering and any planning for the Te Manawa complex and the Civic Centre itself needs to take into account NZ Rugby Museum and its potential. This is because the museum is nationally significant and attracts tourists and visitors which add value to the local economy.

ATTACHMENTS

Nil

COMMITTEE WORK SCHEDULE

TO: Arts, Culture & Heritage Committee

MEETING DATE: 4 March 2020

TITLE: Committee Work Schedule

RECOMMENDATION(S) TO ARTS, CULTURE & HERITAGE COMMITTEE

1. That the Arts, Culture & Heritage Committee receive its Work Schedule dated March 2020.

ATTACHMENTS

1. Work Schedule [↓](#) 

ARTS, CULTURE & HERITAGE COMMITTEE

COMMITTEE WORK SCHEDULE – MARCH 2020

Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
1.	March 2020	Status of the relationship between PNCC and NZ Rugby Museum	Chief Customer Officer		Committee of Council 20-May-2019 clause 8.6
2.	June 2020	Draft Statements of Intent for CCOs	Chief Customer Officer		
3.	June 2020	Six monthly reports for CCOs	Chief Customer Officer		
4.	June 2020	Annual report on maintenance and renewal plans and budgets for cultural facilities	Chief Infrastructure Officer		25 June 2018 clause 19.2
5.	August 2020	Annual report from Palmerston North Public Sculpture Trust	Chief Customer Officer		Council 29 April 2019 clause 36.4
6.	August 2020	Status and activities of the Arts Powerhouse Group	Chief Customer Officer		11 December 2019 clause 38.2
7.	August 2020	Annual progress report on the development of a Military Heritage Theme across Council programmes	General Manager – Strategy & Planning		25 June 2018 clause 20.2
8.	August 2020	Final Statements of Intent for CCOs	Chief Customer Officer		
9.	November 2020	Annual Reports for CCOs	Chief Customer Officer		