



PALMERSTON NORTH CITY COUNCIL

AGENDA COUNCIL

9AM, WEDNESDAY 18 MARCH 2020

**COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH**



MEMBERSHIP

Grant Smith (Mayor)

Tangi Utikere (Deputy Mayor)

Brent Barrett

Susan Baty

Rachel Bowen

Zulfiqar Butt

Vaughan Dennison

Renee Dingwall

Lew Findlay QSM

Patrick Handcock ONZM

Leonie Hapeta

Lorna Johnson

Billy Meehan

Karen Naylor

Bruno Petrenas

Aleisha Rutherford

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

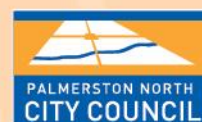
Heather Shotter

Chief Executive, Palmerston North City Council

Palmerston North City Council

W pncc.govt.nz | E info@pncc.govt.nz | P 356 8199

Private Bag 11034, 32 The Square, Palmerston North



COUNCIL MEETING

18 March 2020

ORDER OF BUSINESS

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

4. Deputation - Street Prints

Page 7

- 5. Confirmation of Minutes** Page 9
 “That the minutes of the ordinary meeting of 26 February 2020 Part I Public be confirmed as a true and correct record.”

REPORTS

- 6. Annual Budget 2020/21 - Final version of Consultation Document** Page 23
 Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

- 7. Presentation of the Part I Public Committee of Council Recommendations from its 4 March 2020 Meeting** Page 47
 “That the Committees recommendations be adopted or otherwise dealt with.”

- 8. Exclusion of Public**

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
9.	Minutes of the ordinary meeting - Part II Confidential - 26 February 2020	For the reasons setout in the ordinary minutes of 26 February 2020, held in public present.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be

prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

DEPUTATION

TO: Council

MEETING DATE: 18 March 2020

TITLE: Deputation - Street Prints

RECOMMENDATION(S) TO COUNCIL

1. That the Council receive the deputation for information.
-

SUMMARY

Jah Smith, Director of Pushing Arts New Zealand Trust, will make a deputation regarding the recent Papaioea Street Prints Festival.

ATTACHMENTS

Nil

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 26 February 2020, commencing at 9.00am

Members Present: The Mayor (Grant Smith) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Apologies: Councillors Leonie Hapeta and Billy Meehan.

Councillor Vaughan Dennison entered the meeting at 9.08am during consideration of clause 5. He was not present for clause 4.

4-20 Apologies

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council receive the apologies.

Clause 4-20 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett Susan Baty, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

5-20 Deputation - Rural Games

Councillor Vaughan Dennison entered the meeting at 9.08am.

Mr James Stewart, Mr Daniel O'Regan and Ms Margaret Kouvelis made a deputation regarding the Rural Games and what the event meant to the city economically and socially.

They advised that the Rural Games is held every year in Palmerston North and that their aim for the event was to bridge the gap between rural and urban communities through sport and fun activities. They hold a different sporting event every hour and run specific activities for children under 12 years of age and for over 12 years of age and adults. The activities are designed for people to experience tasks that they would not usually do.

They thanked the Palmerston North City Council for their 5% contribution to the event and asked if that could be extended to 15%.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Council receive the presentation for information.

Clause 5-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

6-20

Presentation - New Years Honours

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council note that congratulations have been conveyed on behalf of the Council to the local recipients of the New Year's Honours 2020.

Clause 6-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

7-20

Confirmation of Minutes

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the minutes of the extraordinary meeting of 12 February 2020 Part I Public be confirmed as a true and correct record.

Clause 7-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

REPORTS

8-20

Establishment of Jaycee Trust Travelling Fellowship Selection Panel

Memorandum, presented by Hannah White, Democracy & Governance Manager.

Moved Vaughan Dennison, seconded Lew Findlay QSM.

RESOLVED

1. That a Jaycee Trust Travelling Fellowship Selection Panel for the 2019-2022 term of Council be established and the Terms of Reference be confirmed as follows:
 - The purpose of the Jaycee Trust Travelling Fellowship Selection Panel is to allocate up to two Jaycee Trust Travelling Fellowships of not more than \$5,000 each per year, with discretion to grant more than two fellowships as long as the total amount of funding does not exceed \$10,000 per year.
2. That the Council delegate authority to the Jaycee Trust Travelling Fellowship Selection Panel to assess applications to the scheme and approve up to two travelling fellowships of not more than \$5,000 each per year, with discretion to grant more than two fellowships as long as the total amount of funding does not exceed \$10,000 per year.
3. That the decision-making process for the Jaycee Trust Travelling Fellowship Selection Panel to conduct its business be as follows:
 - Decisions of the panel shall, where possible, be reached by consensus of members present. In the event that a vote is necessary, a decision will be reached if it has the support of the majority of members present.
 - The Quorum for meetings of the Panel will be at least two members.
4. That Council appoint the Chairperson of the Community Development Committee to the Jaycee Trust Travelling Fellowship Selection Panel as Chair.
5. That members of the community be invited to submit applications for the two community positions on the Jaycee Trust Travelling Fellowship Selection Panel and for those registrations to be received by Hannah White, Democracy & Governance Manager, by 5.00pm on 31 March 2020.
6. That an appointment panel be established to consider all applications for membership to the Jaycee Trust Travelling Fellowship Selection Panel and to make recommendations to a Council meeting at which the final appointments will be made, as follows:
 - The appointment panel to comprise the Mayor, Chair and Deputy Chair of the Community Development Committee.
 - That the appointment panel, once decided, convene a meeting as soon as possible to determine the membership of the Jaycee Trust Travelling Fellowship Selection Panel.
 - That a report be presented to the 27 May 2020 Council meeting putting forward the name of those recommended to become members.

Clause 8-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Rachel Bowen, seconded Renee Dingwall.

Note:

On a motion that clause 8.4 be amended to read "The Council open a selection process to appoint an Elected Member to the Jaycee Trust selection panel". The motion was lost 5 votes to 9, the voting being as follows:

For:

Councillors Brent Barrett, Rachel Bowen, Renee Dingwall, Karen Naylor and Bruno Petrenas.

Against:

The Mayor (Grant Smith) and Councillors Susan Baty, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Aleisha Rutherford and Tangi Utikere.

Moved Aleisha Rutherford, seconded Karen Naylor.

An amendment was made to delete "The Chairperson shall have a casting vote" from clause 8.3. The amendment was carried 12 votes to 2, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillors Zulfiqar Butt and Patrick Handcock ONZM.

9-20

CCNZ/ Arts & Culture Fund Committee Assessment Committee

Memorandum, presented by Hannah White, Democracy & Governance Manager.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the following resolutions specific to the CCNZ/ Arts & Culture Committee be rescinded noting that such a committee acts as an external body and follows the Creative Communities Scheme Guidelines:

23 September 2019 121-19

121.5 Appointment process for committees with external members

13 November 2019, 147-19

147.2 Chairperson appointments

147.5 Deputy chairperson appointments

147.7 Terms of Reference for committees

147.11 Nominations to be sought for two community representatives

147.12 Selection panel

18 December 2019 , 163-19

163.19 Selection panel amendments

2. That Councillors Bowen and Dingwall be approved as Council's appointees to the CCNZ/Arts & Culture Fund Committee for the 2019-2022 term.
3. That the existing assessment committee be convened to elect community members and a chairperson according to the Creative Communities Scheme Guidelines.

Clause 9-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

10-20

Addition to Safe City Portfolio Terms of Reference

Memorandum, presented by Hannah White, Democracy & Governance Manager.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Civil Defence and Emergency Management be added to the Safe City Portfolio Terms of Reference.

Clause 10-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

11-20

Statement of Intent for Te Manawa 2020/21

Memorandum, presented by Sheryl Bryant, General Manager – Strategy & Planning.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That, pursuant to the Local Government Act 2002, Schedule 8, Part 1, Clause 4, the deadline for delivery of the Te Manawa Draft Statement of Intent 2020/21 be extended by 1 month to 1 April 2020.

Clause 11-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

12-20

Establishment of Local Initiatives Fund Funding Allocation Panel

Memorandum, presented by Joann Ransom, Community Development Manager.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That a Local Initiatives Fund Allocation Panel for the 2019-2022 term of Council be established and the Terms of Reference be confirmed as follows:
 - The purpose of the Local Initiatives Fund Allocation Panel is to allocate the available Local Initiatives Fund budget as provided for in the Community Funding Policy 2018. The Panel may make as many grants as it deems necessary to achieve the outcomes of the Fund.
2. That Council appoints Councillor Susan Baty to sit on the Local Initiatives Fund Allocation Panel for the 2019-2022 term.
3. That the Council delegate authority to the Local Initiatives Fund Allocation Panel to assess applications to the scheme as provided for in the Community Funding Policy 2018.
4. That an appointment panel, comprising of the Chair of the Community Development Committee (Chair), Councillor Susan Baty and the Community Development Manager, be established to consider all nominations for membership to the Local Initiatives Fund Allocation Panel and are delegated authority to make final appointments.

Clause 12-20 above was carried 13 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

Councillor Susan Baty.

13-20

Committee Work Schedule

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Council receive its Work Schedule dated February 2020.

Clause 13-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

14-20 Finance & Audit Committee Part I Public - 19 February 2020

Consideration was given to Finance & Audit Committee recommendations as appended to these minutes.

Moved Susan Baty, seconded Karen Naylor.

RESOLVED

1. That clauses 6-20 and 7-20 of the Committee's recommendations be adopted.

Clause 14.1 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Susan Baty, seconded Karen Naylor.

2. That clause 8-20 of the Committee's recommendations be adopted.

Clause 14.2 above was carried 11 votes to 2, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Lorna Johnson, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillors Lew Findlay QSM and Karen Naylor.

Abstained:

Councillor Rachel Bowen.

Moved Susan Baty, seconded Karen Naylor.

3. That clause 9-20 of the Committee's recommendation be adopted, subject to the word "for" be replaced with "up to" before "\$2,925,919" and the words "+ GST" be deleted.

Clause 14.3 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

EXCLUSION OF PUBLIC

15-20 Recommendation to Exclude Public

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
15.	Minutes of the ordinary meeting - Part II Confidential - 18 December 2019	For the reasons set out in the ordinary minutes of 18 December 2019, held in public present.	
16.	Appointment of Town Crier	Privacy	s7(2)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Clause 15-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The public part of the meeting finished at 10.17am.

Confirmed 18 March 2020

Mayor

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 26 February 2020

TITLE: Presentation of the Part I Public Finance & Audit Committee
Recommendations from its 19 February 2020 Meeting

Set out below are the recommendations only from the Finance & Audit Committee meeting Part I Public held on 19 February 2020. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

6-20 New Deed of Lease for Manawatu Pony Club, Manawatu Canine Club and Ruahine Kindergarten Milverton

Memorandum, presented by Bryce Hosking, Manager - Property.

The **COMMITTEE RECOMMENDS**

1. That Council, as the administering body under the Reserves Act 1977, on behalf of the Minister of Conservation, approve the following leases:
 - a. Land lease at Ashhurst Domain, Palmerston North, to Manawatu Pony Club Incorporated.
 - b. Land lease at Ashhurst Domain, Palmerston North, to The Manawatu Canine Centre Incorporated.
 - c. Land lease at Milverton Park, Palmerston North, to Ruahine Kindergarten Association Incorporated.
2. That Council agree to execute the following leases:
 - a. A new five-year lease with renewal option between Palmerston North City Council and Manawatu Pony Club Incorporated for the land at Ashhurst Domain, Palmerston North.
 - b. A new five-year lease with renewal option between Palmerston North City Council and The Manawatu Canine Centre Incorporated at Ashhurst Domain, Palmerston North.
 - c. A new five-year lease with renewal option between Palmerston North City Council and Ruahine Kindergarten Association Incorporated for the land at Milverton Park, Palmerston North.

7-20 Powerco Easement at Vautier Park

Memorandum, presented by Bryce Hosking, Manager - Property.

The **COMMITTEE RECOMMENDS**

1. That Council, as the administering body of Vautier Park (legally described as Part Section 249 Town of Palmerston North), authorise the granting of an easement to convey electricity, to Powerco.
2. That Council, in exercise of the powers conferred on it by delegation under the Reserves Act 1977, authorise the granting of an easement to convey electricity, to Powerco.
3. That Council note that the requirements of Section 4 of the Conservation Act 1987 have been satisfied in relation to consultation with Iwi over granting an easement to convey electricity at Vautier Park.
4. That Council note that the requirements of Sections 119 and 120 of the Reserves Act 1977 have been satisfied in relation to public notification prior to the resolution to grant an easement to convey electricity over Vautier Park.

8-20 Wastewater BPO Quarterly Report & Financial Status

Report, presented by Robert van Bentum - Transport and Infrastructure Manager and Sacha Haskell, General Manager - Communications and Marketing.

The **COMMITTEE RECOMMENDS**

2. That Council approves additional budget of \$470,700 in order to complete the technical work and marketing and communications input scoped for the BPO Project for the 2019/2020 financial year.

9-20 PNCC Animal Shelter Options

Report, presented by Bryce Hosking, Manager - Property.

The **COMMITTEE RECOMMENDS**

1. That Council agrees to proceed with Option 2 and builds a new Animal Shelter next to the existing facility in Totara Road, Palmerston North for \$2,925,919 + GST. This will be a multi-year Programme split over the 2020/21 and 2021/22 financial years.

The proposed programme budget (not currently budgeted for) will be split:

2020/21 \$300,000 – Design and Consent Phase

2021/22 \$2,625,919 – Construction Phase

2. That consideration be given by the Chief Executive to bringing the design and consent phase into the current year if possible.

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 18 March 2020

TITLE: Annual Budget 2020/21 - Final version of Consultation Document

PRESENTED BY: Steve Paterson, Strategy Manager - Finance

APPROVED BY: Stuart McKinnon, Chief Financial Officer

RECOMMENDATION(S) TO COUNCIL

1. That recommendation 11 of report 3-20 of the Committee of Council meeting of 4 March 2020 be amended to read:

“That the Consultation Document for the 2020/21 Annual Budget (Plan) as attached to the report titled “Annual Budget 2020/21 – Final Version of Consultation Document” be adopted”.

1. ISSUE

The Committee of Council considered a draft version of the Consultation Document for the 2020/21 Annual Budget and has recommended its adoption (updated to incorporate a small number of amendments discussed at the meeting).

An updated version, incorporating those amendments and a small number of other minor changes authorised by the Mayor and Chief Executive is attached for information and adoption.

2. BACKGROUND

The substantive discussion of the content and form of the proposed Annual Budget for 2019/20 occurred at the meeting of the Committee of Council on 4 March 2020. Drafts of the Consultation Document (CD) and supporting information were considered and recommended for adoption (incorporating the amendments discussed at the meeting).

An updated version of the CD is attached for information. For clarity it is recommended that the adoption recommendation refer to the version of the CD attached to this report.

If the Council’s scheduled consultation timeframe is to be followed there can be no further changes to the proposed budgets or rates at this stage.

3. NEXT STEPS

Community engagement is scheduled to begin on 20 March followed by hearing any oral submissions then considering all submissions and any updated information.

The proposed consultation for the Nature Calls wastewater project has been brought forward to begin at the same time as that for the Annual Budget. The consultation material and submission forms for that will be available for the proposed community meetings and the event scheduled for the Conference & Function Centre.

The final Annual Budget must be adopted before 30 June 2020 and is scheduled for the Council meeting on 24 June 2020.

4. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 5: A Driven and Enabling Council	
The recommendations contribute to the outcomes of the Driven and Enabling Council Strategy	
The recommendations contribute to the achievement of action/actions in a plan under the Driven and Enabling Council Strategy	
The action is: Adopting an Annual Budget (Plan) is a legislative requirement for the Council and it is not possible to set the rates for the year without first having adopted an Annual Budget.	
Contribution to strategic direction and to social, economic, environmental	Funding is required to enable any and all actions to be accomplished.

and cultural well-being	
-------------------------	--

ATTACHMENTS

1. Annual Budget 2020/21 – Final Version of Consultation Document [↓](#) 

SUBMISSION FORM

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

PLEASE NOTE: Submissions will not be returned, so if you want a copy please keep one



AB 2020/21

MAHERE PŪTEA Ā-TAU
ANNUAL BUDGET

P A P A I O E A
PALMERSTON NORTH CITY

*Your City
Your Say*

Share your
thoughts by
20 April 2020

Consultation Document

for the proposed Annual Budget
(Annual Plan)

YEAR THREE

OF THE 10 YEAR PLAN
2018 – 2028

He iti rā, he iti pounamu
Small city benefits, big city ambition

pncc.govt.nz

Te Kaunihera o Papaioea
Palmerston North City Council



ONE VISION

Palmerston North **SMALL CITY BENEFITS BIG CITY AMBITION**

Five Strategic Goals

- 1. AN INNOVATIVE
AND GROWING CITY**
 - 2. A CREATIVE
AND EXCITING CITY**
 - 3. A CONNECTED
AND SAFE COMMUNITY**
 - 4. AN ECO CITY**
 - 5. A DRIVEN AND
ENABLING COUNCIL.**
-

WHAT'S INSIDE

4

INTRODUCTION

5

OUR BUDGETING PROCESS

6

HOW YOUR RATES ARE SPENT

8

**WHAT'S CHANGED FROM
THE 10 YEAR PLAN?**

10

CATALYST PROJECTS UPDATE

13

**FINANCIALS – THE BIG PICTURE
FOR 2020/21**

14

RATING INFORMATION

15

RATES EXAMPLES

16

HAVE YOUR SAY

17

SUBMISSION FORM

INTRODUCTION

Council set its 'Small city benefits, big city ambition' vision in 2018 in the 10 Year Plan. This is our second budget since then and the last budget before we begin our 2021 - 2031 10 Year Plan. It's how we check if we're still on target to deliver on that plan and is updated to reflect changed circumstances and to revise timing where necessary of our programmes.

This proposed budget confirms our priorities for the next twelve months and projected revenue and costs. It's also how we determine rates. This document also highlights changes to our 10 Year Plan and confirms how our catalyst projects are progressing. Our full and detailed proposed budget is available online on pncc.govt.nz/annualbudget

We'd like your feedback on our proposed budget for this year. We'd also like to hear what we should consider in our next 10 Year Plan (2021 - 2031).

MESSAGE FROM THE MAYOR

Palmerston North is set to experience significant growth with more than \$3.5 billion being invested in the region over the next ten years - primarily in Palmerston North. Our 10 Year Plan took a 'Big Picture' approach and we need to continue with that framework and take advantage of the huge opportunities these investments will create for our city and the region.

This year's Annual Budget outlines how we're going to support sustainable growth and ensure our infrastructure and facilities are in their best shape for now and future generations. We recently completed the He Ara Kotahi bridge and shared pathway, and this was a great example of what major projects can deliver to the city.

We're making good progress with our other catalyst projects that are shaping our city and we're preparing to soon ask for your feedback on one of our biggest projects ever – the Nature Calls city wastewater project.

Council is conscious of delivering value for your rates while continuing to be an innovating, creative and exciting city, with a community that feels safe and connected and continues to grow in a sustainable manner.

This proposed document outlines minor changes from our 10 Year Plan and why they are being made. We'd like your feedback on our plan for the next twelve months, and we're also keen to hear what we should be considering for our next 10 Year Plan.



Grant Smith JP
Mayor

MESSAGE FROM THE CHIEF EXECUTIVE

Creating a better future for Palmerston North requires vision, action and attention to detail. In 2018 – Year 1 of the 10 Year Plan – we set in motion our vision of small city benefits; big city ambition.

Two years on, the city is making tangible progress on the goals that will deliver on this vision and make Palmerston North stand out as an extraordinary place to live. We are seeing this take shape on multiple levels at different stages of progress, from the KiwiRail Regional Freight Hub and Central Energy Trust Arena Masterplan, to the City Centre Streetscape upgrade and progress with Papaioea Place Housing Development.

We are front-footing growth and development to turn exciting opportunities into vibrant realities. This is a considerable challenge and we have to carefully manage the major capital and creative investments being made in our city. To that end, we are now preparing and consulting with you on the annual budget for this year 3 of the 10 year Plan.

Together as a city, every year, we have to strike a prudent balance between achieving our aspirations, and ensuring this is affordable for our community. We are in a rapidly-changing environment and need an Annual Plan that budgets astutely considering all the factors presently in play.

This proposed Annual Budget for 2020/21 (see key points on page 5) checks and calibrates our approach to keep our city on a path for sustainable and exciting growth. Lower-than-projected rates increases and more investment in customer experience are part of an ongoing long term plan adjustment equation. Your say on the approach for the year ahead, and also on things to factor in for the next 10 Year Plan, is important for supporting our positive growth direction.

I look forward to hearing your recommendations.



Heather Shotter
Chief Executive

OUR BUDGETING PROCESS

YEAR 1 OF THE 10 YEAR PLAN

Our new 10 Year Plan is prepared in consultation with the community. This includes the budget for Year 1 as well as our plans for the future. By June 2021 we need to have completed the three-yearly review of our 10 Year Plan.

PRE-PLANNING

In Year 3 pre-planning work on the upcoming 10 Year Plan begins.



YEAR 2 OF THE 10 YEAR PLAN

An Annual Budget for the financial year is prepared and highlights any differences from the 10 Year Plan. It will also set the rates for the financial year.

YEAR 3 OF THE 10 YEAR PLAN

We are currently preparing this. It is based on Year 3 of the 10 Year Plan and will set the rates for the financial year.

THE PROCESS

WHAT IS A 10 YEAR PLAN?

The 10 Year Plan is designed to bring our vision and goals to life, and covers the services we provide, upkeep of the city's infrastructure, and new projects that'll make our city an even better place to live in.

We prepare a new 10 Year Plan in consultation with residents every three years.

WHAT IS AN ANNUAL BUDGET?

Every year we prepare an Annual Budget (called an annual plan) that sets out what we plan to do in the current financial year and how this impacts on your rates and Council's debt. Our Annual Budgets are based on our 10 Year Plan which sets out what Council will do for residents over a ten-year period.

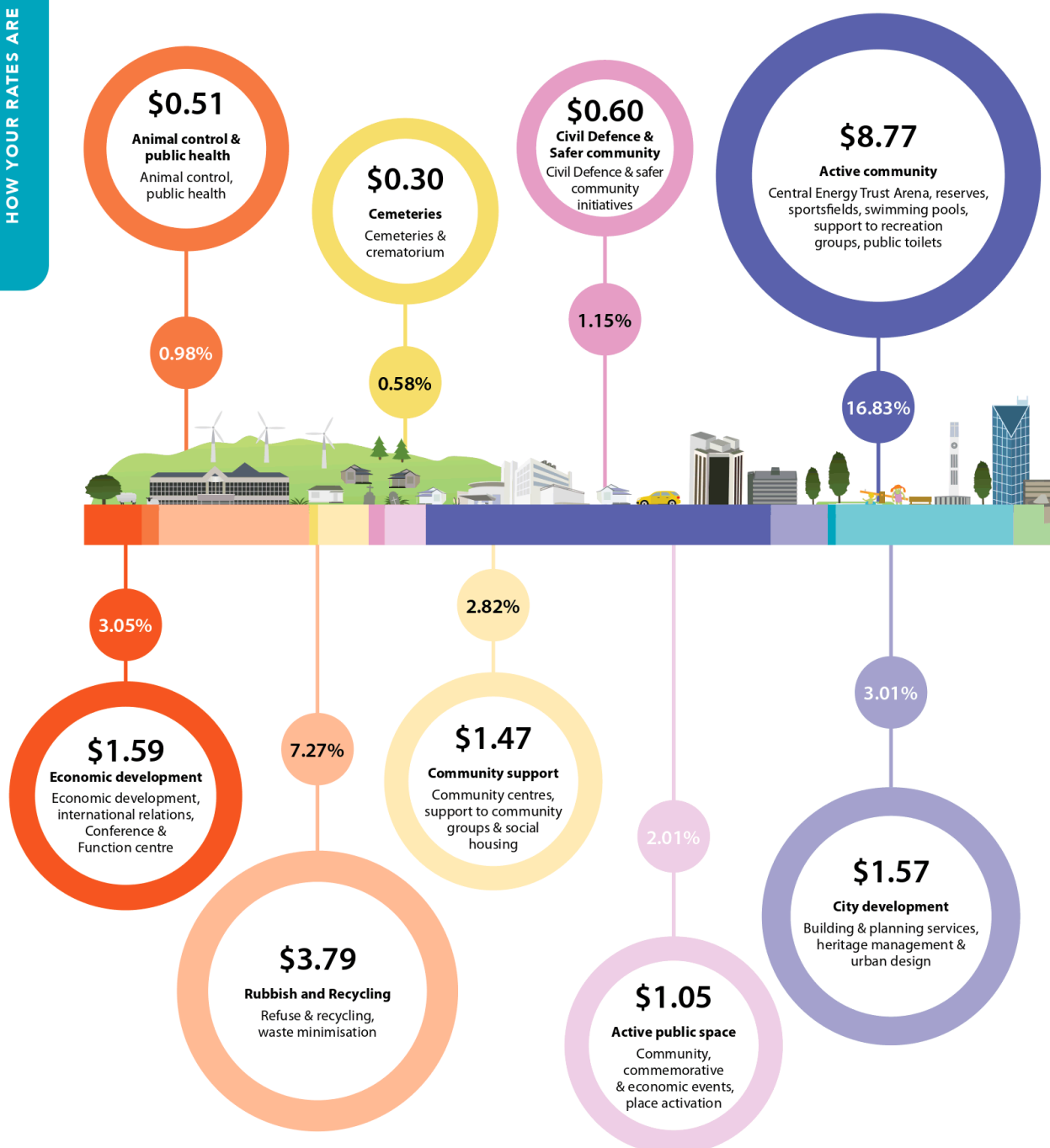
We are now preparing our Annual Budget for 2020/21 and want to hear your thoughts. This will be based on Year 3 of the 10 Year Plan.

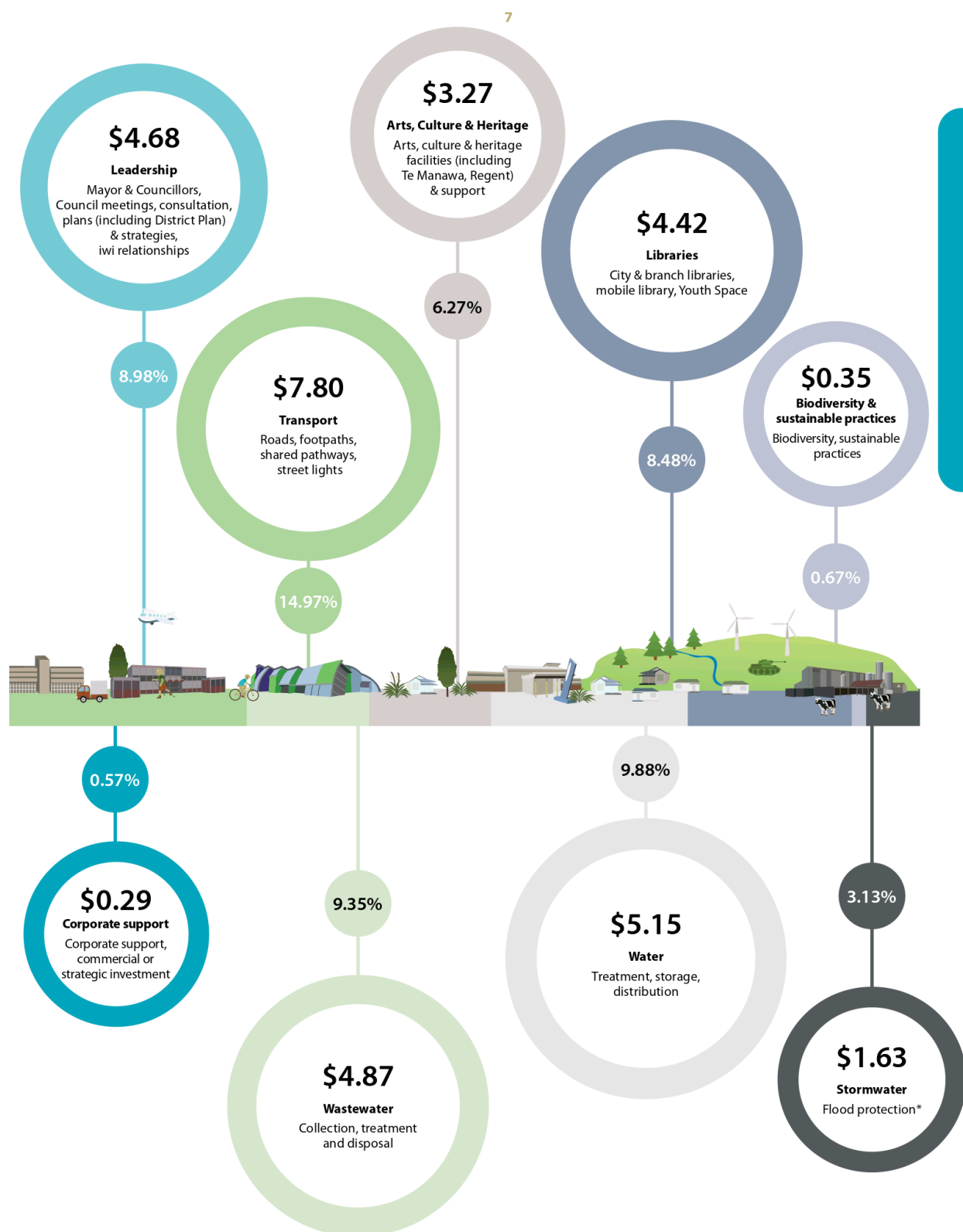
KEY POINTS OF THE PROPOSED ANNUAL BUDGET FOR 2020/21

- ▶ **Rates:** We're proposing total rates to increase by 4.4% (down from 5.2% projected in the 10 Year Plan). This lower increase has been helped by interest costs being lower than assumed in our 10 Year Plan.
- ▶ **Nature Calls - wastewater treatment plant upgrade:** in the 10 Year Plan we made assumptions about how much the Nature Calls project may cost, however, recent indications are it will cost considerably more (see page 10). Council is conscious of this when making commitments to other programmes. The physical work is programmed for 2024 to 2028.
- ▶ **Capital Development:** Our challenging programme of capital development for 2019/20 is making good progress, however, we are assuming around 30% of the budget for planned work will be carried over to 2020/21.
- ▶ **Organisational Development:** We need to future proof our organisation for the challenges of a growing city, including building staff capacity, updating our digital capability and improving customer service. This requires investment in our people and systems.
- ▶ **Additional debt repayment:** Each year the Council pays off some of the loans it has taken out to build new city infrastructure. It is now proposed to pay off \$500,000 more than originally scheduled in 2020/21 as a way of positioning the Council to be capable of borrowing the large sums required in the coming years to fund major projects, especially for wastewater.

HOW YOUR RATES ARE SPENT

THE COUNCIL DIVIDES ITS SERVICES INTO ACTIVITIES. BELOW SHOWS THE WEEKLY COSTS FOR EACH ACTIVITY (INCLUDING INTEREST & DEBT REPAYMENT). ASSUMING THE PROPOSED RATES INCREASE OF 4.4% THEN THESE SERVICES WOULD COST THE AVERAGE RESIDENTIAL RATEPAYER \$52.11 A WEEK.





* Horizons Regional Council is responsible for Manawātū River and Mangaone Stream flood protection

WHAT'S CHANGED FROM THE 10 YEAR PLAN?

PROPOSED CHANGES TO YEAR 3 OF THE 10 YEAR PLAN

The good news:

We've had lower interest rates on our debt than we had previously assumed. We also have a lower debt level due to a change in timings for some of our capital projects. This has led to lower interest costs and an ability to cope with other urgent work without such a significant increase in rates.

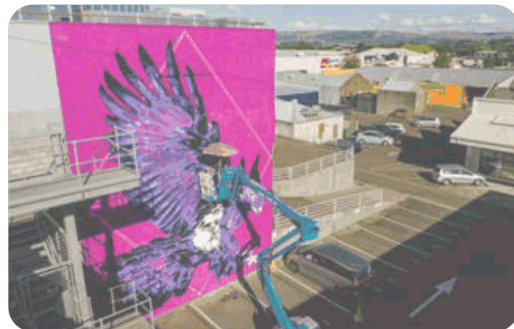
We've added...

- Funding to renew key equipment for water, wastewater and stormwater systems to lower the risk of system failure.
- Funding to maintain the successfully extended walkway networks (\$70,000)
- Increased funding to our sportsfield renovations programmes to improve their durability. (\$250,000).
- Further funding for an increased level of service for our regional sportsfields such as Fitzherbert Ave, Colquhoun Park and Memorial Park due to their increased use. (\$143,000).
- Increased funding to enable Central Energy Trust Wildbase to be open seven days a week. (\$360,000 – this is \$152,000 more than 2019/20).
- Increased funding to improve and build the capability of our organisation to improve the delivery of Council services and work programmes. This will contribute to ensuring we are an efficient organisation, committed to achieving our vision and goals. (\$500,000)
- An increase to planned debt repayment of \$500,000. This reflects the need to position the Council for the future to fund major urgent capital investments such as the upgraded wastewater treatment and disposal system.



We're continuing...

- To fund \$50,000 (first introduced in 2019) for the Arts Event Fund to support national and regional arts events hosted in Palmerston North.
- To fund \$60,000 (first introduced in 2019) for the administration of Hancock Community House.
- To increase the amount of funding for footpath renewal following an audit that showed a need for more upgrades than originally assumed.



We're deferring...

- Constructing additional social housing units until the Papaioea Place project is complete.
- Addressing Ashhurst's discoloured water issues to ensure the work is properly scoped and a business case prepared.
- Some transport and city centre streetscape programmes to better reflect the time it takes for public engagement, obtaining external funding, negotiating with landowners and meeting resource consent conditions.

We're undertaking...

- Stage 4 upgrade of James Line (this was deferred in 2019).
- Stage 2 of the Papaioea Place social housing complex (this was originally planned for 2021-2023).
- A revision of the timing of components for Central Energy Trust Arena Masterplan – see more about this on the Catalyst Projects Update (page 10)

**We've removed...**

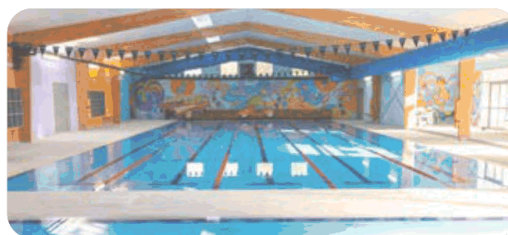
- Contributing to the construction of the proposed Sports House in Cuba St following the withdrawal of the project partner, Sport Manawātū.

**We're bringing forward...**

- The replacement of Council's ageing financial system. It is now more urgent, and a wider range of the organisation's systems need to be addressed. This proposed budget includes provision for \$2.9 million for this in 2020/21. To reduce the impact on rates this cost will be funded from rates over the next five years.

**We're increasing...**

- The amount we allow for the renewal of recycling trucks we currently lease.
- Funding for urgent works required in the Civic Administration building to meet health and safety standards.
- Funding to improve the stormwater network and to increase the resilience of our wastewater treatment plant.
- Funding to \$150,000 to reflect the expected cost of the highly successful programme (first introduced in 2019 as a trial with a budget of \$60,000) to support the provision of free swimming for under 5's.

**Let us know what you think by 20 April 2020**

Make a submission – more details on pages 16 - 17.
How to make a submission:



email
submission@pncc.govt.nz



go online
pncc.govt.nz/annualbudget



deliver Customer Services Centre,
Civic Administration Building,
The Square, Palmerston North



freepost
Annual Budget Submissions, PNCC,
FreePost PX33317, Palmerston North DX Sort

CATALYST PROJECTS UPDATE

BIG THINGS ARE IN THE PIPELINE FOR PALMY'S WASTEWATER



Soon we'll be asking you to have a say on the biggest financial and environmental decision our city will make in the coming years.

He whakaaro ou? Learn more naturecalls.nz



NATURE CALLS – OUR WASTEWATER TREATMENT PLANT UPGRADE

It will be the largest project this Council has undertaken and is the biggest environmental and financial decision our city needs to make. Our current resource consent was granted in 2003 for 25 years, however, we have agreed to bring forward our next application for consent to 2022.

Before the project started in 2017, a budget of \$128 million was set aside in the 10 Year Plan as a placeholder for a new wastewater solution. The exact cost of shortlisted options, as well as funding opportunities, is part of ongoing investigations into each option. But indications are this could cost more than the \$128 million. Opportunities to reduce the cost to ratepayers will also be looked at.

How to have your say on Nature Calls – our wastewater treatment plant upgrade

We'll be bringing the shortlisted wastewater management options to you when our Nature Calls consultation begins on 23 March 2020.

Got a question or would like to know more?



attend a public meeting

During consultation we will be hosting public meetings that you will be able to attend and ask questions. One of these will be held in conjunction with the Annual Budget and 10 Year Plan pre-engagement (see page 16 of this document)



email

naturecalls@pncc.govt.nz



phone

Customer Service 06 356 8199
(24 hours a day, seven days a week)



go online

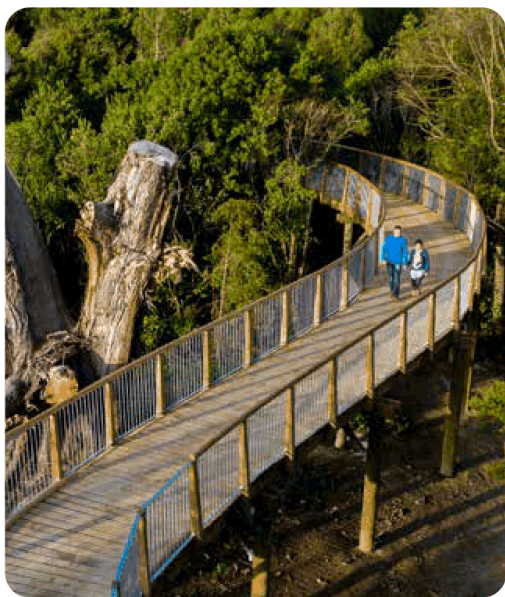
naturecalls.nz



visit us

Our Customer Service Centre in the Square will also have everything you need to ensure your voice is heard

You can also sign up to follow this project to receive an email that will keep you updated with the process.



CITY CENTRE STREETSCAPE – 'STREETS FOR PEOPLE'

Construction has commenced for Stage 2 of our Streets for People project which is upgrading the area of The Square between Main Street and Church Street. When complete, the footpath in front of the shops will be doubled in width, with more trees, seating and outdoor dining space. A large portion of the construction period and budget is dedicated to improving and maintaining underground services including stormwater pipes.

RURAL RING ROAD AND REGIONAL FREIGHT HUB

The Regional Freight Ring Road project is designed to divert heavy traffic around the city centre and connect with two major new industrial zones we've created. One to the West at Longburn and one in the North East of the city next to the airport.

We have a Memorandum of Understanding with KiwiRail and New Zealand Transport Agency to work together to establish a freight hub in the North East Industrial Zone. KiwiRail will soon announce their preferred option for their location in Palmerston North for their Regional Freight Hub.

LIBRARY OF THE FUTURE

This project is on-hold due to the earthquake-prone status of the Central Library building. We are now determining how it will be used in the future. This has had an impact on proposed programmes that encompassed this project.

CENTRAL ENERGY TRUST ARENA MASTERPLAN AND PROJECTS

In September 2019, the construction of the artificial turf was completed, delivering a surface that is the first of its kind in the region. The next three projects in the Masterplan are:

- Cuba Street welcoming Entrance Plaza
- Speedway Pits
- Embankment Redevelopment

These three projects will be delivered concurrently by a single contractor. A competitive tender process has been undertaken and the preferred tender will be presented to Council in late March. If the tender is accepted, construction is expected to commence in early April. Central Energy Trust has confirmed a \$1.078 million grant towards the electrical components of these three projects.

Sport Manawatu have withdrawn their interest in building a 'Sports House' on site. Council had planned to contribute \$1.5 million over two years towards this building. This amount remains in the budget for 2021/22 as a capital expense. A feasibility study is being carried out on the viability of an administration/commercial building instead.

TE MANAWA 2025 REDEVELOPMENT

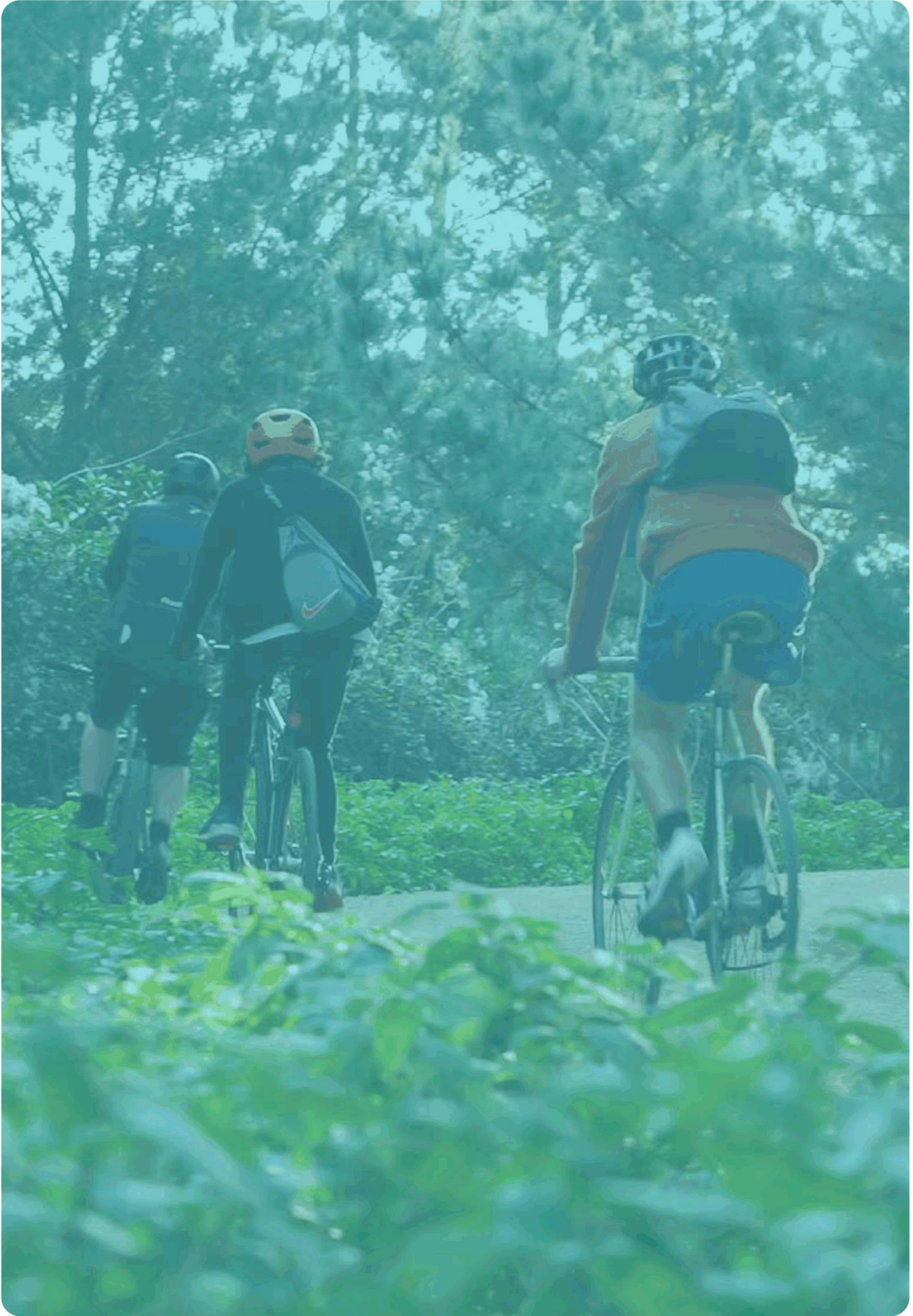
Council and Te Manawa Museums Trust are working on a business case study to investigate the proposal further. If the projects go ahead then the bulk of the funds will be raised by the Trust, with a Council contribution.

VICTORIA ESPLANADE MASTERPLAN AND MANAWATU RIVER PROJECTS

The Esplanade Masterplan was approved in December 2018 and is now in the project delivery phase. Two key projects that are to be delivered in the 2020/21 Financial Year are the Park Road Entrance realignment project and the Bonsai House/Lath House project. When completed both developments will improve the visitor experience at the Esplanade.

ACTIVE TRANSPORT: WALKING AND CYCLING

The He Ara Kotahi shared pathway project is now completed and is being well-used. Several projects are delayed enabling consultations or negotiations with other parties, these include the Summerhill Drive improvements, Napier Road and the Urban Cycle Network Development.



FINANCIALS – THE BIG PICTURE FOR 2020/21

PROSPECTIVE STATEMENT OF REVENUE & EXPENSES

BUDGET 2019/20 (\$'000s)		YEAR 3 OF 10 YEAR PLAN 2020/21 (\$'000s)	PROPOSED BUDGET 2020/21 (\$'000s)
	SOURCES OF REVENUE		
98,855	Rates ¹	104,847	103,179
32,990	Other Operating Revenue ²	30,015	36,733
7,822	Subsidies & Grants for Capital ³	8,407	6,939
1,476	Development Contributions ⁴	1,891	1,891
2,000	Vested Assets ⁵	2,000	2,000
143,143		147,160	150,742
	OPERATING EXPENSES		
98,855	Expenses ⁶	104,847	103,179
32,990	Interest ⁷	30,015	36,733
7,822	Depreciation ⁸	8,407	6,939
143,143		147,160	150,742
1,437	NET SURPLUS / (DEFICIT)	(2,369)	1,388
4.6%	RATES INCREASE	5.2%	4.4%

^{1.} Rates revenue is used to pay for operating expenses, renewal of the City's assets & repayment of debt

^{2.} Other operating revenue includes fees and charges for the use of Council services such as building & resource consents, parking & rental from housing & buildings the Council owns

^{3.} Subsidies & Grants for Capital is mostly subsidy from NZTA for roading

^{4.} Development Contributions are sums paid by developers for the growth component of new City infrastructure

^{5.} Vested Assets is the value of roads & pipeline networks in new subdivisions given to the Council to become part of the Council's infrastructure

^{6.} Expenses are all of the day to day running costs for Council services. This includes repairs and maintenance of Council assets but not replacing them. Replacements are funded from separate capital renewal budgets that total \$22.4 million for 2020/21.

^{7.} Interest is the cost of interest payable on the Council's loans. Interest rates are now much lower than originally assumed. Council borrows to fund all new City infrastructure then uses rates revenue to repay the loans over the life of the assets that have been built. This means the cost of new infrastructure is spread over the generations who use or benefit from it.

^{8.} Depreciation is the term for the share of the cost of assets that is allocated to each year.

RATING INFORMATION

**WE ARE PROPOSING AN OVERALL RATES INCREASE OF 4.4%
(IN THE 10 YEAR PLAN WE ESTIMATED 5.2%)**

RATES PRINCIPLES

User-pays applies to some Council services. Where this isn't practicable, services are funded from various forms of rates.

The city's rating system is based on a number of principles:






- General rates are based on the land value (as at 1 September 2018) of each property rather than the capital value.
- The level of the rate charged depends on what the property is being used for. Non-residential, rural and semi-serviced and multi-unit residential properties have different rates.
- To foster the sense of a single community, the same rating system applies throughout the city.
- Core council services such as water supply, wastewater, rubbish and recycling are funded by a fixed amount (targeted rate) at the same level for all properties.
- A uniform annual general charge (UAGC) is made to every property – this helps ensure every property contributes at least a minimum amount.

PROPOSED RATES FOR 2020/21

Council's 10 Year Plan assumed that total rates would need to increase by 5.2% to cover the cost of delivering services in 2020/21. Due to changes in circumstances the proposed budget for 2020/21 would require total rates to increase by 4.4%

Rates are made up of two parts, one fixed and one variable based on the land value.

For 2020/21 the fixed part is proposed to be made up of a UAGC (\$500 for each property) and targeted rates for services provided to a property as follows:

Charge type	Charge 2019/20	Charge 2020/21	What it pays for
General (UAGC) 	\$500	\$500	Contributes to paying for all other Council services and acts as a way of ensuring that all properties contribute a more equal share of cost rather than it all being based on the land value
Water 	\$257	\$268	Pays for the cost of providing water
Wastewater 	\$252	\$253	Pays for the cost of treating and disposing of wastewater
Kerbside Recycling 	\$127	\$127	Pays for the cost of kerbside recycling
Rubbish & Public Recycling 	\$72	\$70	Pays for general rubbish & recycling costs including transfer stations, cleaning up fly-tipping, community education

TARGETED RATES FOR SERVICES

RATES EXAMPLES

EXAMPLES OF PROPOSED RATES FOR 2020/21 ARE SHOWN IN THE FOLLOWING TABLE:

	Single Unit Residential					Two Unit Residential			
	Land value	Land value	Land value	Land value		Land value	Land value	Land value	Land value
	Quartile 1	Median	Average	Quartile 3		Quartile 1	Median	Average	Quartile 3
General Rates \$ (including UAGC of \$500)	1,636	1,912	1,992	2,219	General Rates \$ (including UAGC of \$500)	2,480	2,794	2,956	3,199
Targeted Rates \$	718	718	718	718	Targeted Rates \$	1,436	1,436	1,436	1,436
Total Rates \$	2,354	2,630	2,710	2,937	Total Rates \$	3,916	4,230	4,392	4,635
Actual \$ 2019/20	2,275	2,534	2,609	2,822	Actual \$ 2019/20	3,781	4,077	4,230	4,459
Increase \$ over 2019/20	79	96	101	115	Increase \$ over 2019/20	135	153	162	176

	Non-Residential (Commercial/Industrial) #					Miscellaneous			
	Land value	Land value	Land value	Land value		Land value	Land value	Land value	Land value
	Quartile 1	Median	Average	Quartile 3		Quartile 1	Median	Average	Quartile 3
General Rates \$ (including UAGC of \$500)	5,269	8,794	15,180	16,880	General Rates \$ (including UAGC of \$500)	1,634	2,965	5,147	5,429
Targeted Rates \$	323	323	323	323	Targeted Rates \$	70	70	70	70
Total Rates \$	5,592	9,117	15,503	17,203	Total Rates \$	1,704	3,035	5,217	5,499
Actual \$ 2019/20	5,316	8,636	14,652	16,253	Actual \$ 2019/20	1,641	2,894	4,950	5,215
Increase \$ over 2019/20	276	481	851	950	Increase \$ over 2019/20	63	141	267	284

	Rural/Semi-serviced (between 0.2 & 5ha)					Rural/Semi-serviced (5ha or more)			
	Land value	Land value	Land value	Land value		Land value	Land value	Land value	Land value
	Quartile 1	Median	Average	Quartile 3		Quartile 1	Median	Average	Quartile 3
General Rates \$ (including UAGC of \$500)	1,380	1,609	1,613	1,785	General Rates \$ (including UAGC of \$500)	1,001	1,243	1,797	1,815
Targeted Rates \$	70	70	70	70	Targeted Rates \$	70	70	70	70
Total Rates \$	1,450	1,679	1,683	1,855	Total Rates \$	1,071	1,313	1,867	1,885
Actual \$ 2019/20	1,401	1,617	1,620	1,783	Actual \$ 2019/20	1,044	1,272	1,794	1,810
Increase \$ over 2019/20	49	62	63	72	Increase \$ over 2019/20	27	41	73	75

Non-residential examples do not include any rates for wastewater based on the number of toilet pans or water charged by meter. The proposed charge per pan is \$253. Metered water is charged on the basis of a fixed amount (depending on the size of the connection) and the balance by the volume used.

HAVE YOUR SAY

At the back of this document you'll find a submission form that you can fill out and send back to us.

TELL US WHAT YOU THINK AND GET MORE DETAILS:



go online and read the supporting documents at pncc.govt.nz/annualbudget



facebook @PNCityCouncil



talk with a Councillor for contact details go to [pncc.govt.nz /talk](http://pncc.govt.nz/talk)



come to a "Let's Talk" session



attend a hearing (you can do this even if you're not making a submission)



phone 356 8199

DATES TO NOTE



Submissions open 20 March 2020



Submissions close 20 April 2020



Hearings 8 & 11 May 2020



Committee of Council considers submissions and Budget amendments 20 & 21 May 2020



Council adopts Annual Budget 24 June 2020

COME TO A LET'S TALK SESSION

LET'S TALK SESSIONS		
DAY	TIME	VENUE
Thu 26 March	10.30am – 11.30am	Ashhurst Community Library - Cnr Cambridge & Bamfield Streets, Ashhurst
Tue 14 April	7.30pm – 8.30pm	Bunnythorpe School - Baring Street, Bunnythorpe
Wed 15 April	5pm – 7pm	Conference and Function Centre - Main Street, Palmerston North

This session will have stalls set up where you can come to talk about the Annual Budget, the Nature Calls Wastewater Treatment Plant Upgrade and sectors within our goals such as (Arts, Environment, Youth, Elderly, Community Support, Disability, Business, Sport and Recreation).

HEARINGS - HAVE YOUR SAY IN PERSON

HEARINGS – 8 & 11 MAY (TO BE HELD IN THE COUNCIL CHAMBER)			
DAY	SESSION 1	SESSION 2	SESSION 3
Friday 8 May	9am – 11am	3.30pm – 5.30pm	7pm – 9pm
Monday 11 May	9am – 11am	3.30pm – 5.30pm	7pm – 9pm

ANNUAL BUDGET 2020/21

Year 3 of the 10 Year Plan 2018 - 2028

This form is for you to let us know what you think about our proposed Annual Budget for Year 3 of the 10 Year Plan for 2018 - 2028 and what we should be thinking about going into the next 10 Year Plan. Please print clearly so this form can be easily photocopied, read and understood. Provide all of your contact details including postal address, phone and/or email. Make it clear if you're representing an organisation by filling out the relevant field below.

Full Name:			
Name of the organisation you represent <i>(only if applicable)</i> :			
Address:			
Phone:	(mobile)	(hm)	(wk)
Email:			
Signature:			

IF YOU WOULD LIKE TO SPEAK TO YOUR SUBMISSION AT A HEARING

Select your preferred dates and times:

1ST OPTION

Date: _____ 2020 Time: _____

2ND OPTION

Date: _____ 2020 Time: _____

All submissions will be acknowledged in writing and given to the Mayor and Councillors, who will consider the views and comments expressed when finalising the Annual Budget.

If you would like to make a personal presentation in support of your submission before a Committee of Councillors, please tell us your choices of dates and times in order of preference. Options for dates and times are listed on page 16 of the Consultation Document.

As required by the Local Government Official Information and Meetings Act 1987, all submissions will be publicly available, including their placement on the Council's website, although you may request that your contact details (but not your name) be regarded as confidential. If you want your contact details withheld please let us know by ticking this box:

Withhold my contact details:

☐

HOW TO MAKE A SUBMISSION:



email
submission@pncc.govt.nz



freepost
Annual Budget Submissions, PNCC,
FreePost PX33317, Palmerston North DX Sort



deliver
Customer Services Centre, Civic
Administration Building, The Square,
Palmerston North



go online
pncc.govt.nz/annualbudget

Let us know by 20 April 2020

[illegible][illegible]

He iti rā, he iti pounamu | Small city benefits, big city ambition



Te Kaunihera o Papaioea | Palmerston North City Council
pncc.govt.nz | info@pncc.govt.nz | 06 356 8199
Private Bag 11034, The Square, Palmerston North, 4442



pncc.govt.nz/annualbudget

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 18 March 2020

TITLE: Presentation of the Part I Public Committee of Council Recommendations from its 4 March 2020 Meeting

Set out below are the recommendations only from the Committee of Council meeting Part I Public held on 4 March 2020. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

3-20 Annual Budget (Plan) 2020/21 - Adopting Supporting Information and the Consultation Document

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

The COMMITTEE RECOMMENDS

1. That the Chief Executive incorporate the following amendments to the draft of the supporting information and the Consultation Document for the 2020/21 Annual Budget:
 - deferral of the programmes as scheduled in the tabled Appendix G
 - reduced budget provisions for the programmes as scheduled in the tabled Appendix H
 - other amendments (if any)
2. That Programme 86 – Council Furniture Replacements be reduced to \$136,000 (with the remaining \$125,000 to be considered in the Long Term Plan process).
3. That the UAGC remain at \$500 for 2020/21.
4. That the sector focussed “Let’s Talk” sessions are reframed as an evening marketplace event with sector ‘stalls’; and that the potential for further or sector-specific sessions is considered if there is demand.
5. That the hearings sessions are morning and afternoon, with appropriate breaks, and that there is at least one evening session offered.
6. That an additional sum of \$500,000 be approved for debt repayment.
7. That the following is included in the Consultation Document:
 - High level financials in simple form (as outlined on page 8 of the

supporting document)

- On page 6 – increased level of service at Parks and Reserves (\$463,000); maintain increased opening hours at Wildbase Recovery Centre (\$152,000); additional resources to position the organisation for enhanced performance (\$500,000)
8. That the annual budget community engagement process be utilised to include information and consultation on Nature Calls.
 9. That the budget for Programme 1611 Free Swimming for Under 5 Year Olds be increased from \$60,000 to up to \$150,000.
 10. That the following (amended to incorporate amendments in recommendation 1) be adopted as supporting information that has been relied upon to prepare the Consultation Document for the 2020/21 Annual Budget (Plan):
 - Financial overview and forecast financial statements
 - Annual Budget (Plan) Disclosure Statement
 - Groups of Activities information, including financial forecasts and programme schedules
 - Significant forecasting assumptions
 - Descriptions of the proposed rating system, rates and funding impact statements
 - Descriptions of proposed levels of service for Council activities and performance measures
 11. That the Consultation Document (amended to incorporate amendments in recommendation 1) for the 2020/21 Annual Budget (Plan) be adopted.
 12. That the Mayor and Chief Executive be delegated authority to make minor amendments to the Consultation Document.
 13. That the objectives of the rates remission policy be reviewed as part of the wider review of financial policies during the preparation of the 10 Year Plan 2021-31.

ATTACHMENTS

Nil