



PALMERSTON NORTH CITY COUNCIL

AGENDA COUNCIL

9AM, WEDNESDAY 25 MARCH 2020
COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH



MEMBERSHIP

Grant Smith (Mayor)

Tangi Utikere (Deputy Mayor)

Brent Barrett

Susan Baty

Rachel Bowen

Zulfiqar Butt

Vaughan Dennison

Renee Dingwall

Lew Findlay QSM

Patrick Hancock ONZM

Leonie Hapeta

Lorna Johnson

Billy Meehan

Karen Naylor

Bruno Petrenas

Aleisha Rutherford

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter

Chief Executive, Palmerston North City Council

Palmerston North City Council

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Private Bag 11034, 32 The Square, Palmerston North



COUNCIL MEETING

25 March 2020

ORDER OF BUSINESS

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

- 4. Confirmation of Minutes** Page 7
- “That the minutes of the ordinary meeting of 18 March 2020 Part I Public be confirmed as a true and correct record, subject to an amendment to clause 23-20, noting that Clause 3.11 of Committee of Council recommendations be adopted subject to the below amendment:
“That the Consultation Document for the 2020/21 Annual Budget (Plan) as attached to the report titled ‘Annual Budget 2020/21 – Final Version of Consultation Document’ and amended to include corrections to the financial table on page 13 of the document, and subject to the deletion of the “Let’s Talk” sessions, be adopted”.”

REPORTS

- 5. Update on the Release of Part II (confidential) items** Page 13
- Memorandum, presented by Hannah White, Democracy and Governance Manager.
- 6. Fees & Charges - Animal Control** Page 17
- Memorandum, presented by Steve Paterson, Strategy Manager - Finance.
- 7. Work Schedule** Page 21

RECOMMENDATIONS FROM COMMITTEE MEETINGS

- 8. Presentation of the Part I Public Planning & Strategy Committee Recommendations from its 11 March 2020 Meeting** Page 23
- “That the Committees recommendations be adopted or otherwise dealt with.”
- 9. Presentation of the Part I Public Finance & Audit Committee Recommendations from its 18 March 2020 Meeting** Page 25
- “That the Committees recommendations be adopted or otherwise dealt with.”

10. Presentation of the Part I Public Play, Recreation & Sport Committee Recommendations from its 18 March 2020 Meeting

Page 29

“That the Committees recommendations be adopted or otherwise dealt with.”

11. Exclusion of Public

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
12.	Award of Tender - CET Arena Redevelopment	Commercial Activities	s7(2)(h)
13.	Leave of Absence	Privacy	s7(2)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 18 March 2020, commencing at 9.05am

- Members Present:** The Mayor (Grant Smith) (in the Chair) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.
- Apologies:** Councillors Rachel Bowen, Billy Meehan and Karen Naylor.

18-20 Notification of Additional Items

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the additional item 'Alteration to Standing Orders' be received. The reason for lateness is that legal advice was sought after Central Government announcements relating to COVID-19, which require attention at this meeting.

Clause 18-20 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

19-20 Alteration to Standing Orders

Memorandum, presented by Hannah White, Democracy and Governance Manager.

Moved Lew Findlay QSM, seconded Leonie Hapeta.

RESOLVED

1. That Council alters its Standing Orders to read:
 - 2.5A – Temporary right to attend by audio or audiovisual link
During the COVID-19 Pandemic for six months until August 2020, members of the local authority or its committees have the right to attend meetings by means of an audio or audiovisual link, unless they have been lawfully excluded.
[cl 25A(1), Schedule 7, LGA]
 - 2.5B – Temporary right to vote by audio or audiovisual link

During the COVID-19 Pandemic for six months until August 2020, where a meeting has a quorum, members attending a meeting by audio or audiovisual link may vote on any matters raised at the meeting, provided the conditions of the standing orders are met where relevant.

[cl 24(1) and cl 24(4), Schedule 7, LGA]

Clause 19-20 above was lost 9 votes to 4 (alterations to standing orders require a 75% majority), the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillors Brent Barrett, Susan Baty, Zulfiqar Butt and Lorna Johnson.

20-20

Apologies

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council receive the apologies.

Clause 20-20 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

21-20

Confirmation of Minutes

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the minutes of the ordinary meeting of 26 February 2020 Part I Public and Part II Confidential be confirmed as a true and correct record.

Clause 21-20 above was carried 12 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

Councillor Leonie Hapeta.

REPORTS

22-20

Annual Budget 2020/21 - Final version of Consultation Document

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

During discussion Elected Members acknowledged that consultation could not be done publicly at present due to the COVID-19 situation, and that a new communications plan was in process to determine how best to address this. Elected Members asked that they be able to have input into this process, and requested that a physical piece of information be delivered to all households within the City boundary directing people to the online consultation process, to ensure all in the community were informed.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That consultation moves to online only, and that the consultation document reflect this change.
2. That recommendation 11 of clause 3-20 of the Committee of Council meeting of 4 March 2020 be amended to read:

“That the Consultation Document for the 2020/21 Annual Budget (Plan) as attached to the report titled ‘Annual Budget 2020/21 – Final Version of Consultation Document’ and amended to include corrections to the financial table on page 13 of the document, and subject to the deletion of the “Let’s Talk” sessions, be adopted”.

Clauses 22.1 and 22.2 above were carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Aleisha Rutherford, seconded Lew Findlay QSM.

3. That a draft Communications Plan for the Annual Plan be circulated to Elected Members for feedback before the Chief Executive approves it.
4. That a physical piece of Annual Budget material be produced directing people to the online consultation process, and this be delivered to all households within the PN City Council boundary.

Clauses 22.3 and 22.4 above were carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

23-20 Committee of Council Part I Public - 4 March 2020

Consideration was given to Committee of Council recommendations as appended to these minutes.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That clauses 3.1 to 3.12 of the Committee's recommendations be adopted.

Clause 23.1 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Grant Smith, seconded Tangi Utikere.

2. That clause 3.13 of the Committee's recommendations be adopted.

Clause 23.2 above was carried 10 votes to 3, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Susan Baty, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillors Brent Barrett, Renee Dingwall and Lorna Johnson.

The meeting finished at 10.22am.

Confirmed 25 March 2020

Mayor

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 18 March 2020

TITLE: Presentation of the Part I Public Committee of Council Recommendations from its 4 March 2020 Meeting

Set out below are the recommendations only from the Committee of Council meeting Part I Public held on 4 March 2020. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

3-20 Annual Budget (Plan) 2020/21 - Adopting Supporting Information and the Consultation Document

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

The **COMMITTEE RECOMMENDS**

1. That the Chief Executive incorporate the following amendments to the draft of the supporting information and the Consultation Document for the 2020/21 Annual Budget:
 - deferral of the programmes as scheduled in the tabled Appendix G
 - reduced budget provisions for the programmes as scheduled in the tabled Appendix H
 - other amendments (if any)
2. That Programme 86 – Council Furniture Replacements be reduced to \$136,000 (with the remaining \$125,000 to be considered in the Long Term Plan process).
3. That the UAGC remain at \$500 for 2020/21.
4. That the sector focussed “Let’s Talk” sessions are reframed as an evening marketplace event with sector ‘stalls’; and that the potential for further or sector-specific sessions is considered if there is demand.
5. That the hearings sessions are morning and afternoon, with appropriate breaks, and that there is at least one evening session offered.
6. That an additional sum of \$500,000 be approved for debt repayment.
7. That the following is included in the Consultation Document:
 - High level financials in simple form (as outlined on page 8 of the supporting document)
 - On page 6 – increased level of service at Parks and Reserves

(\$463,000); maintain increased opening hours at Wildbase Recovery Centre (\$152,000); additional resources to position the organisation for enhanced performance (\$500,000)

8. That the annual budget community engagement process be utilised to include information and consultation on Nature Calls.
9. That the budget for Programme 1611 Free Swimming for Under 5 Year Olds be increased from \$60,000 to up to \$150,000.
10. That the following (amended to incorporate amendments in recommendation 1) be adopted as supporting information that has been relied upon to prepare the Consultation Document for the 2020/21 Annual Budget (Plan):
 - Financial overview and forecast financial statements
 - Annual Budget (Plan) Disclosure Statement
 - Groups of Activities information, including financial forecasts and programme schedules
 - Significant forecasting assumptions
 - Descriptions of the proposed rating system, rates and funding impact statements
 - Descriptions of proposed levels of service for Council activities and performance measures
11. That the Consultation Document (amended to incorporate amendments in recommendation 1) for the 2020/21 Annual Budget (Plan) be adopted.
12. That the Mayor and Chief Executive be delegated authority to make minor amendments to the Consultation Document.
13. That the objectives of the rates remission policy be reviewed as part of the wider review of financial policies during the preparation of the 10 Year Plan 2021-31.

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 25 March 2020

TITLE: Update on the Release of Part II (confidential) Items

PRESENTED BY: Hannah White, Democracy and Governance Manager

APPROVED BY: Sheryl Bryant, General Manager - Strategy & Planning

RECOMMENDATION(S) TO COUNCIL

1. That the report Update on the Release of Part II (confidential) Items be received.
-

1. ISSUE

- 1.1 The purpose of this report is to update Council on the release of former confidential (Part II) decisions into the public domain.

2. BACKGROUND

- 2.1 In February 2019, the Audit and Risk Committee instructed the Chief Executive to report on all Council/Committee Part II items that had been transferred to Part I in the last 12 months.
- 2.2 Two lists of Part II decisions made by Council/Committees during 2016-2018 were published on the Council's website in May and June 2019.
- 2.3 The Audit and Risk Committee expected the balance of this term's confidential decisions (2019) to be reported back to Council by March 2020. This report updates Council on the progress made to release confidential decisions made during 2019.

3. ITEMS TO TRANSFER TO PART 1 FROM 2019

- 3.1 A review of all Part II decisions for 2019 has now been completed. After officer consideration followed by legal review, of the 28 items considered under Part II in 2019, 18 can be released in full, 7 with redactions and 3 will remain in Part II. The list of items to be released to the public will be reviewed by the Chief Executive and circulated to Councillors.

3.2 In order to make information more assessible to the public, officers have explored better ways to display the released Part II information on the Council's website. A similar format to [Kapiti District Council's](#) is preferred and has been agreed by ICT as possible. It is envisaged that most released items for 2019 will include the decision, report and attachments. Some reports might be redacted to remove confidential information and some attachments might be excluded, but wherever possible the full report will be released.

3.3 A list of released decisions will be published as an interim measure, while officers prepare the new format to publish more material to the website.

4. ITEMS TO TRANSFER TO PART 1 FROM 2016-2018

4.1 Alongside the 2019 release, officers have also reviewed historic items remaining in Part II from 2016-2018. Of the 24 items that were left in Part II at the last review, 14 are now able to be released to the public. These will be included in the release.

4.2 Once the 2019 list of Part II decisions has been published, officers will begin work on publishing the older releases of 2016-2018 into the new format.

5. NEXT STEPS

5.1 Officers will start collating and publishing the material able to be released onto the Council's website.

5.2 Councillors will be sent a list of released Part II decisions upon release.

6. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 5: A Driven and Enabling Council	
The recommendations contribute to the outcomes of the Driven and Enabling Council Strategy	

The recommendations contribute to the achievement of action/actions in Not Applicable	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Release of items previously considered under Part II shows transparency of Council activity.

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 25 March 2020

TITLE: Fees & Charges - Animal Control

PRESENTED BY: Steve Paterson, Strategy Manager - Finance

APPROVED BY: Stuart McKinnon, Chief Financial Officer

RECOMMENDATION(S) TO COUNCIL

1. That item 6 of clause 16-20 of the recommendations from the Finance and Audit Committee meeting of 18 March 2020 be replaced with the following:
 - “6.1 That the fees and charges for Impounding of Animals (in terms of section 14 of the Impounding Act 1955) and for Dog Registration and Dog Impounding (in terms of sections 37 and 68 of the Dog Control Act 1996) as proposed in Appendix 6 be adopted with the following amendment:
 1. the preferred owner application fee and the proposed process for obtaining preferred owner status be applied only to those who are not currently classified as preferred owners
 2. the registration fee for all preferred owners be \$85
 - 6.2 That following public notification the fees and charges take effect from 1 July 2020.”
-

1. ISSUE

The Finance & Audit Committee on 18 March resolved (item 6, clause 16-20):

“6. That the fees and charges for Impounding of Animals (in terms of section 14 of the Impounding Act 1955) and for Dog Registration and Dog Impounding (in terms of sections 37 and 68 of the Dog Control Act 1996) as proposed in Appendix 6 be adopted, and following public notification, take effect from 1 July 2020 and that the preferred owner application and suggested process to retain preferred owner status – current preferred owner fee be deleted.”

At the meeting advice was given that a further report would be provided directly to the Council outlining the potential revenue implications if the recommendation is adopted. This memo outlines the implications and provides further recommendations for consideration.

2. BACKGROUND

The thrust of the report's recommendations was to put more emphasis on the preferred owner scheme and to reward preferred owners with a lower registration fee. It was proposed that those registering as preferred owners would be required to undertake a test in addition to the site inspections etc, and to cover the cost of this a one-off application fee would be charged.

The Committee recommendation is that the fee apply only to those who are not currently classified as preferred owners. It should be noted that preferred owner status relates to not only the person who is the registered owner but also their location. This means those with preferred owner status lose this in various situations such as moving location, failing to register on time, repeated offences for roaming etc.

Council's Dog Control Policy states 'preferred owner status must be renewed each year'. In practice this is actioned by the dog owner paying their dog registration on time and the animal control officer subsequently granted the status.

There are currently approximately 3,660 dog owners categorised as preferred owners. Lowering the registration fee from \$92 to \$75 (as originally proposed) would reduce revenue by approx. \$54k (GST excl.). This would be partially offset by the increase in registration fees for rural non-working desexed dogs and the application fees for new dog owners who choose to apply to become preferred owners. It is difficult to predict the numbers likely to choose to do this. We believe there is some scope to reduce the present preferred owner registration fee but not to the level originally proposed. It is therefore recommended the registration fee be \$85 rather than \$75 previously recommended.

3. NEXT STEPS

The new schedule of fees and charges for animal control will be publicly notified as required in June and become effective from 1 July 2020.

4. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No

The recommendations contribute to Goal 3: A Connected and Safe Community	
The recommendations contribute to the outcomes of the Connected Community Strategy	
The recommendations contribute to the achievement of action/actions in the Safe Community Plan	
The action is: Achieve compliance with relevant legislation, bylaws, and policies through provision of information, education and enforcement (animal control....)	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	The registration fee for preferred owners is lower than that for those who have not be granted this status. Preferred dog owners are those who meet a series of safety related criteria. The proposals are designed to encourage more dog owners to become classified as preferred owners.

ATTACHMENTS

Nil

COMMITTEE WORK SCHEDULE

TO: Council


MEETING DATE: 25 March 2020

TITLE: Work Schedule

RECOMMENDATION(S) TO COUNCIL

1. That the Council receive its Work Schedule dated March 2020.

ATTACHMENTS

1. Work Schedule - March 2020 [↓](#) 

COUNCIL

WORK SCHEDULE – MARCH 2020

Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
1.	March 2020	Report on Part II matters	General Manager – Strategy and Planning		25 March 2019 Clause 26-19
2.	March May 2020	Finance & Audit Committee Independent Appointee	General Manager – Strategy and Planning	Time for wider advertising of position	Council 13 November 2019 Clause 147.9
3.	May 2020	Jaycee Trust Travelling Fellowship - membership appointments	General Manager – Strategy and Planning		Council 26 February 2020 Clause 8.6

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 March 2020

TITLE: Presentation of the Part I Public Planning & Strategy Committee Recommendations from its 11 March 2020 Meeting

Set out below are the recommendations only from the Planning & Strategy Committee meeting Part I Public held on 11 March 2020. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

8-20 Review of Water Supply Bylaw - s 155 Determinations

Report, presented by Julie Macdonald, Strategy & Policy Manager.

The **COMMITTEE RECOMMENDS**

1. That pursuant to s 155(1) of the Local Government Act 2002, the Council determines that a bylaw is the most appropriate way of addressing the perceived problem of providing a reliable and efficient water supply system that maintains public health and safety and preserves the environment.
2. That pursuant to s 155(2)(a) of the Local Government Act 2002, the Council determines that a stand-alone bylaw is the most appropriate form for a water supply bylaw.
3. That pursuant to s 155(2)(b) of the Local Government Act 2002, the Council agrees that it is not anticipated that a revised bylaw would give rise to implications under the New Zealand Bill of Rights Act 1990.
4. That the Chief Executive is instructed to draft an amended Water Supply Bylaw which addresses the perceived problem of providing a reliable and efficient water supply system that maintains public health and safety and preserves the environment.
5. That the Chief Executive include water conservation in the scope when drafting the amended Water Supply bylaw.
6. That the Chief Executive report in 2020 on options to enhance water conservation in the city, including benefit cost analyses for rainwater storage, greywater recycling and universal water supply metering.

On the motion that the words “needed to provide” be replaced with “the most appropriate way of addressing the perceived problem of providing”. The motion was carried 10 votes to 0, the voting being as follows:

9-20 Draft Venues Policy for consultation

Memorandum, presented by Julie Macdonald, Strategy and Policy Manager.

The **COMMITTEE RECOMMENDS**

1. That Council does not proceed with a Venues Policy.

11-20 Draft Speed Limits Bylaw 2020 - approval for consultation

Report, presented by Julie Macdonald - Strategy & Policy Manager.

The **COMMITTEE RECOMMENDS**

1. That the Council approve the draft Palmerston North Speed Limits Bylaw 2020 Consultation Document (as attached as attachment one in the report titled “Draft Speed Limit Bylaw 2020 – approval for consultation, dated 11 March 2020) for consultation with the public.
2. That the Mayor and Deputy Mayor be authorised to approve minor amendments to the consultation document prior to publication.
3. That growth areas including Whakarongo, and the school, be included in stage 2 for consultation.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 March 2020

TITLE: Presentation of the Part I Public Finance & Audit Committee Recommendations from its 18 March 2020 Meeting

Set out below are the recommendations only from the Finance & Audit Committee meeting Part I Public held on 18 March 2020. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

14-20 Palmerston North Airport Ltd - Interim Report for 6 months to 31 December 2019

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

The **COMMITTEE RECOMMENDS**

1. That the Interim Report and Financial Statements of Palmerston North Airport Ltd for the period ended 31 December 2019 be received.

15-20 Palmerston North Airport Ltd - Draft Statement of Intent for 2020/21

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

The **COMMITTEE RECOMMENDS**

1. That the Palmerston North Airport Ltd (PNAL) draft Statement of Intent (SOI) for 2020/21 be received and the associated presentation, including the preliminary assessments from the Board Chair and Chief Executive of the impact of COVID-19 on the company, be noted.
2. That PNAL be advised the Council supports the proposed direction and implementation strategy and that an updated version of the SOI be prepared for Council consideration following the Board's consideration of the potential impact of COVID-19 on the budgeted financial position.
3. That PNAL be advised that in the interests of supporting the proposed Terminal Development Plan, the Council is prepared to consider an amendment to the dividend policy, though the nature of that policy will need to be considered in the light of the updated financial forecasts.

16-20 Fees and Charges Review

Report, presented by Steve Paterson, Strategy Manager - Finance.

The COMMITTEE RECOMMENDS

1. That the Fees and Charges Review report be received and the current status of fees and charges be noted.

Trade waste

2. That the proposal to adopt updated fees and charges for Trade Waste services effective from 1 July 2020 as attached in Appendix 2, be approved for public consultation and the Chief Executive be authorised to undertake the necessary consultative process under sections 82 and 150 of the Local Government Act 2002.

Planning & Miscellaneous

3. That the Statement of Proposal (and the associated summary) to adopt updated fees and charges for Planning Services and Miscellaneous Services effective from 1 July 2020 as attached in Appendix 3, be approved for public consultation and the Chief Executive be authorised to undertake the necessary consultative process under sections 83 and 150 of the Local Government Act 2002.

Building

4. That the fees and charges for Building Services, as proposed in Appendix 4 be adopted and following public notification take effect from 1 July 2020.

Environmental Health

5. That the fees and charges for Environmental Health Services (in terms of regulation 7 of the Health (Registration of Premises) Regulations 1966) as proposed in Appendix 5, be adopted and following public notification, take effect from 1 July 2020.

Animal Control

6. That the fees and charges for the Impounding of Animals (in terms of section 14 of the Impounding Act 1955) and for Dog Registration and Dog Impounding (in terms of sections 37 and 68 of the Dog Control Act 1996) as proposed in Appendix 6 be adopted, and following public notification, take effect from 1 July 2020 and that the preferred owner application and suggested process to retain preferred owner status – current preferred owner fee be deleted.

Burial & Cremation

7. That the fees and charges for Burial and Cremation, as proposed in Appendix 7 be adopted and following public notification, take effect from

1 July 2020.

Service Connections

8. That the fees and charges for Service Connections, as proposed in Appendix 8 be adopted and take effect from 1 July 2020.

Sportsfields

9. That the fees and charges for Sportsfields as proposed in Appendix 9 be adopted and take effect from 1 July 2020.

Bulk Water Filling Station

10. That the fees and charges for the Bulk Water Filling Station as proposed in Appendix 10 be adopted and take effect from 1 July 2020.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 March 2020

TITLE: Presentation of the Part I Public Play, Recreation & Sport Committee Recommendations from its 18 March 2020 Meeting

Set out below are the recommendations only from the Play, Recreation & Sport Committee meeting Part I Public held on 18 March 2020. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

4-20 Bowling Club Merger - Pre-feasibility report

Report, presented by Aaron Phillips, Senior Parks Planner, Kathy Dever-Tod, Manager Parks and Reserves and Brad Cassidy (Sport Manawatū).

The **COMMITTEE RECOMMENDS**

1. That the Council support a merged bowling club being located on Waihikoa Park, North Street, at the site currently leased to the Northern Bowling Club.
2. That the Council agree that the Terrace End Bowling Club will be relieved of their responsibility under their lease clause 36.d. to remove the buildings and leasehold improvements from the Summerhays site estimated as costing \$200,000.
3. That the Council refer the provision of a grant of \$300,000 to the draft 2021/31 Ten Year Plan process representing a proposed contribution to assist the merging clubs with construction of an artificial bowling green on the Waihikoa Park at North Street.
4. That the Council, when finalising its 2020/21 Annual Budget, consider incorporating provision of \$50,000 to engage external consultants to carry out investigations and reporting for the Regional Sports Facilities Investment Decision Making Process, including assessment of the best location for a covered bowling green.
5. That it be noted consultation on the future of the Summerhays Street site will be subject of a separate report to Planning and Strategy Committee.

8-20 Draft Play Policy 2020 (Play Palmy, Play!) for consultation

Memorandum, presented by Julie Macdonald - Strategy & Policy Manager.

The COMMITTEE RECOMMENDS

1. That the Draft Play Policy 2020 (Play Palmy, Play!) (attachment 1 of the memorandum titled 'Draft Play Policy for consultation' dated 18 March 2020) is received and adopted for consultation.
2. That the Chairperson and Deputy Chairperson of the Play, Recreation and Sport Committee be given delegated authority to approve minor amendments to the Draft Play Policy 2020 (Play Palmy, Play!) prior to consultation.

ATTACHMENTS

Nil