



PALMERSTON NORTH CITY COUNCIL

AGENDA

INFRASTRUCTURE COMMITTEE

9AM, WEDNESDAY 4 MARCH 2020
COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH



MEMBERSHIP

Vaughan Dennison (Chairperson)

Susan Baty (Deputy Chairperson)

Grant Smith (The Mayor)

Brent Barrett

Rachel Bowen

Zulfiqar Butt

Lew Findlay QSM

Billy Meehan

Karen Naylor

Bruno Petrenas

Aleisha Rutherford

Tangi Utikere

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter

Chief Executive, Palmerston North City Council

Palmerston North City Council

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Private Bag 11034, 32 The Square, Palmerston North



INFRASTRUCTURE COMMITTEE MEETING

4 March 2020

ORDER OF BUSINESS

NOTE: The Infrastructure Committee meeting coincides with the ordinary meeting of the Committee of Council and the Arts, Culture & Heritage Committee meeting. The Committees will conduct business in the following order:

- Committee of Council
- Arts, Culture & Heritage Committee
- Infrastructure Committee

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

4. Public Comment

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

(NOTE: If the Committee wishes to consider or discuss any issue raised that is not specified on the Agenda, other than to receive the comment made or refer it to the Chief Executive, then a resolution will need to be made in accordance with clause 2 above.)

5. Presentation - NZTA

Page 7

6. Confirmation of Minutes

Page 9

“That the minutes of the Infrastructure Committee meeting of 11 December 2019 Part I Public be confirmed as a true and correct record.”

7. Infrastructure Capital Works Dashboard - January 2020

Page 13

Memorandum, presented by Geoffrey Snedden, Acting Manager Project Management Office.

8. Committee Work Schedule

Page 17

9. Exclusion of Public

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

PRESENTATION

TO: Infrastructure Committee

MEETING DATE: 4 March 2020

TITLE: Presentation - NZTA

ITEM 5

RECOMMENDATION(S) TO INFRASTRUCTURE COMMITTEE

- 1. That the Infrastructure Committee receive the presentation for information.**

SUMMARY

Mr Lonnie Dalzell, NZTA-Manawatu Gorge Road Alliance Project Manager, will make a presentation regarding the new Gorge Highway.

ATTACHMENTS

Nil

PALMERSTON NORTH CITY COUNCIL

Minutes of the Infrastructure Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 11 December 2019, commencing at 9.00am

- Members Present:** Councillor Vaughan Dennison (in the Chair), The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Lew Findlay QSM, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.
- Non Members:** Councillors Renee Dingwall, Patrick Handcock ONZM, Leonie Hapeta and Lorna Johnson.
- Apologies:** The Mayor (Grant Smith) (for early departure on Council business).

The Mayor (Grant Smith) was not present when the meeting resumed at 11.36am. He entered the meeting again at 11.42am during consideration of clause 3. He was not present for clause 2.

1-19 Apologies

Moved Vaughan Dennison, seconded Leonie Hapeta.

The COMMITTEE RESOLVED

1. That the Committee receive the apologies.

Clause 1-19 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The meeting adjourned at 9.02am.

The meeting resumed at 11.36am.

When the meeting resumed The Mayor (Grant Smith) was not present.

2-19 Public Participation at Meetings

Memorandum, presented by Natalya Kushnirenko, Democracy & Governance Administrator.

Moved Vaughan Dennison, seconded Susan Baty.

The COMMITTEE RESOLVED

1. That the Infrastructure Committee set aside a public comment section of not more than 30 minutes at the commencement of each ordinary meeting of the Committee to provide members of the community the

opportunity to comment.

Clause 2-19 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

3-19 Public Comment

Mr Blair Alabaster and Ms Amanda Linsley made public comment regarding changes to Spearhead Manawatu.

The Mayor (Grant Smith) entered the meeting again at 11.42am.

Moved Vaughan Dennison, seconded Susan Baty.

The **COMMITTEE RESOLVED**

1. That the public comment be received for information.

Clause 3-19 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

The Mayor (Grant Smith).

4-19 Papaioea Place Redevelopment 6-Monthly Update

Memorandum, presented by Bryce Hosking, Manager - Property.

Moved Vaughan Dennison, seconded Susan Baty.

The **COMMITTEE RESOLVED**

1. That the memorandum dated 7 November 2019 and titled 'Papaioea Place Redevelopment 6-Monthly Update' be received for information.

Clause 4-19 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

5-19 Committee Work Schedule

Moved Vaughan Dennison, seconded Susan Baty.

The **COMMITTEE RESOLVED**

1. That the Infrastructure Committee receive its Work Schedule dated December 2019.

Clause 5-19 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The meeting finished at 11.55am

Confirmed 5 February 2020

Chairperson

MEMORANDUM

TO: Infrastructure Committee

MEETING DATE: 4 March 2020

TITLE: Infrastructure Capital Works Dashboard - January 2020

PRESENTED BY: Geoffrey Snedden, Acting Manager Project Management Office

APPROVED BY: Tom Williams, Chief Infrastructure Officer

RECOMMENDATION(S) TO INFRASTRUCTURE COMMITTEE

1. That the January 2020 Infrastructure Capital Works Dashboard be received.
2. That the Committee agrees to receive the Infrastructure Capital Works Dashboard bi-monthly.

1. ISSUE

To provide the January dashboard update on the delivery of the Infrastructure Capital New and Capital Renewal Projects.

2. BACKGROUND



Details of the performance of each of the teams is included in the attached document.

3. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No

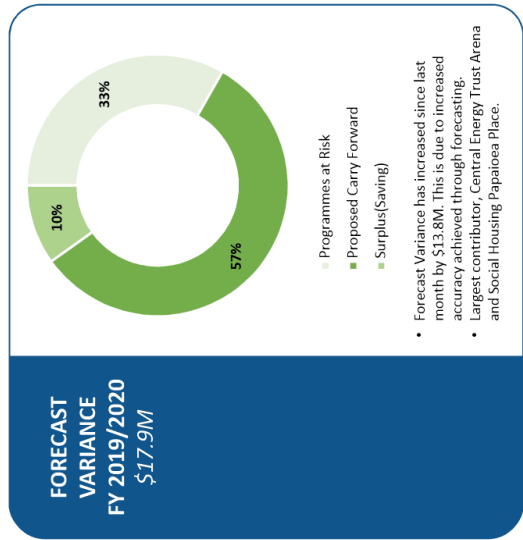
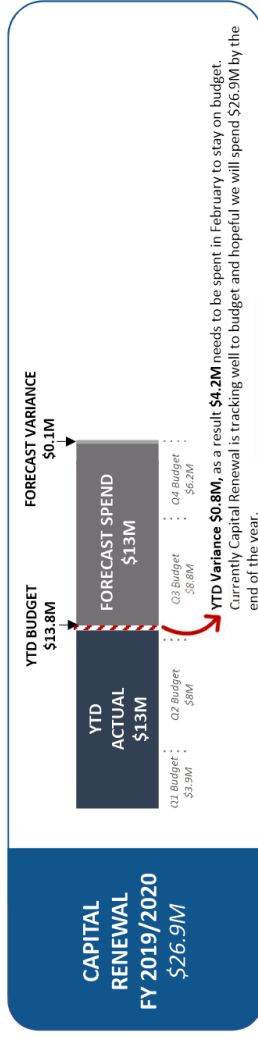
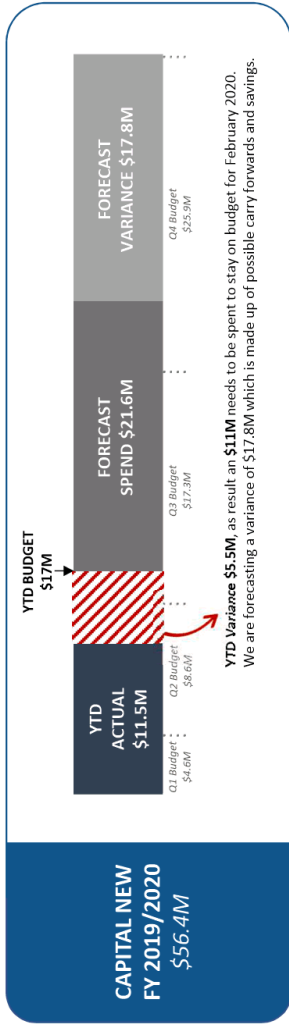
The recommendations contribute to Goal 5: A Driven and Enabling Council
The recommendations contribute to the outcomes of the Driven and Enabling Council Strategy
The recommendations contribute to the achievement of action/actions in a plan under the Driven and Enabling Council Strategy
The action is: to enable Council to exercise governance by reviewing financial and operating performance of the Instructure Unit Capital Works programme.

ATTACHMENTS

1. Capital Works Dashboard - January 2020  

CAPITAL WORKS DASHBOARD

JANUARY 2020



SUSTAINABLE GROWTH

- ✓ Duplicate Water Pipeline contractor due to establish site prior to the end of February.
- ✓ Papatoea Park Bore 1 & 2 are now running through UV units, commissioning of Bore 3 expected to occur in February.
- ✓ Construction on James Line Waste Water Pump Station started in January.
- ✓ Land sale and purchase agreement for entrance way land and the base of Te Motu o Poutoa is currently being drawn up.
- ✓ Stormwater Design Whakarongo concept report complete, starting detailed design of the attenuation pond.

⚠ Investigating North Street Network Upgrade in Ashhurst has identified that construction can be undertaken at a later stage in the LTP, however currently looking at design options.

- ✓ 13 Sustainable Growth Programmes are identified as being at risk, this means due to factors external to Infrastructure's direct responsibility or control are not able to be completed as planned.

CITY CENTRE

- ✓ Streetscape stage 2 construction started late January, completion end of June.
- ✓ Tenders received and have been evaluated for Speedway Pits, Arena Entrance and Embankment Redevelopment. Report to go to Council in March for approval.

⚠ Design has not commenced on Square East Stage 3&4, therefore these will not be included in Stage 2 construction.

RIVER NETWORK

- ✓ Geotechnical survey has been completed for the Cycle Pedestrian Pathway. Negotiations with land owners are progressing.

⚠ Inclement weather for Urban Eels project is becoming an issue. Project is ready for build however we are waiting for stream levels to drop.

CAPITAL WORKS DASHBOARD

JANUARY 2020

AT RISK PROGRAMMES



Industrial Growth
Roberts/Richardsons Line Intersection
 Waiting on greater certainty around private property owner investment and decision on KiwiRail integrated transport hub before detailed design and implementation of programme works can begin.

Industrial Growth
Installation of Water Systems
 Waiting on greater certainty around private property owner development before we invest in new water, stormwater and wastewater systems so it can be robustly designed and implemented.

Urban Growth
Aokautere Land Purchase
 Programme is growth dependent and growth in this area is not yet firmly underway. Council approved this money to be used to purchase entranceway land at base of Te Motu o Poutoa in December 2019.

Urban Growth
Whakarongo Internal Roads
 Waiting on private subdivision development to occur before programme can be implemented.

Urban Growth
Walkways Development City West
 The development of these walkway connections is dependent on the racecourse subdivision development and District Plan change. It is unlikely that the plan change will occur in the current financial year.

Central Energy Trust Arena
 Feasibility report to be presented to Council in March 2020.

TRANSPORT & INFRASTRUCTURE

- Works underway on high profile **Stage 2 Square East** works as part of Streets for People and **Stoney Creek Road Safety Upgrade**
- Dittmer Drive Shared path** upgrade reached 50% completion.
- Footpath renewal and new extensions** programmes over 50% complete.
- Detailed and programming underway for March start to implementing **College St Transport Upgrade**
- External consultants engaged to complete detailed inspection of highest risk 18 bridges

Turitea Duplicate Trunk Main (\$1.8M) start date delayed by pipe procurement and contractor mobilisation issues

Totara Road WWTP – lift pump project delayed due to installation re-design. Delay will impact forecast cash flow and result in additional carry forward

NZTA and KiwiRail decision making on PNITI and Freight hub programmes continue to delay decisions on PNCC funded enabling projects

WATER OPERATIONS

- Both **treatment plants** and bore stations have been operating well.
- Turitea Dam** level is holding up well for this time of year.
- Birmingham Avenue Storm Water Pump** has arrived and will be installed once the cable protector is installed.

Capacity constraints and local contractor availability means there is a risk to timely delivery of the **H&S improvements** for the **Waste Water Treatment Plant** and the **Waste Water Pump Stations**.

SOLID WASTE

- The **Baler** is now on site with installation expected mid February. This will shut the factory for 4 days.
- Awapuni Rising Sewer Main** scheduled for construction in late April/May

Staff working long hours to ensure **capacity at the MRF** to accommodate a 4-day shut down for baler installation.

PROPERTY

- Refurbishment works at **Milson Community Centre** are underway.
- Demolition is underway at **Papaloa Place** for stage 2.
- Assessment and negotiations with preferred tenderer are continuing for the combined **Speedway Pits, Embankment upgrade, and new Entrance Plaza projects**. Due to come to Council with tender award report in March.

Meeting held with the **Bunnythorpe Community Centre** Trust to begin rescoping, and redesign discussions. Unlikely construction will begin this financial year, but if redesigns can be agreed upon, consent could be obtained for construction next year.

PARKS & RESERVES

- Colquhoun Park** building upgrade completed
- New accessible hoist at the **Lido** has been installed
- Practice wicket at **Fitzherbert Park** is almost complete.
- Te Marae o Hine & Ahimatea Pou** are currently being painted
- Hockey Turf** is expected to be completed at the start of March.

Incliment weather for **Urban Eels** project is delaying commencement.

Sections of the **Hokowhitu Lagoon** walkway will be closed Feb-April with construction starting late Feb.

Awaiting confirmation of external funding for **Bonsai House**. Mayor is coordinating with IPC. Positioning the Lath house separate from existing conservatory likely to increase the cost by \$60k.

ASSET & PLANNING

The **Strategic Asset Management Plan** and **Asset Management Policy** updated to reflect feedback received from the wider organisation.

- Work to progress the development of **Asset Management Plans** and the programme of works to support the Long Term Plan commenced.
- Continue to work with **Project Managers** to ensure projects are delivered within the FY and to minimise possible carry forwards
- PMO team** has new project manager and project administrator starting next month.

Resourcing of activity managers and other staff to review draft Activity/Asset Management Plans and provide input in the first quarter of 2020

Capacity to **deliver current Programme Portfolio**

COMMITTEE WORK SCHEDULE

TO: Infrastructure Committee

MEETING DATE: 4 March 2020

TITLE: Committee Work Schedule

ITEM 8

RECOMMENDATION(S) TO INFRASTRUCTURE COMMITTEE

1. That the Infrastructure Committee receive its Work Schedule dated March 2020.

ATTACHMENTS

1. Committee Work Schedule - March 2020 [↓](#) 

INFRASTRUCTURE COMMITTEE

COMMITTEE WORK SCHEDULE – MARCH 2020

Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
1.	August 2020	Update on infill lighting required to achieve compliance in P and V categories	Chief Infrastructure Officer		19 November 2018
2.	June 2020	Papaioea Place Redevelopment Six Monthly Update	Chief Infrastructure Officer	Agreed at June 2019 meeting that updates could be six monthly instead of quarterly	No formal resolution, see memorandum "Papaioea Place Redevelopment Quarterly Update" dated 29 August 2018 clause 1.2
3.	June 2020	Six Monthly Report on CET Arena Redevelopment	Chief Infrastructure Officer		Council 7 October 2019 Clause 127.2