

PALMERSTON NORTH CITY COUNCIL

AGENDA COMMITTEE OF COUNCIL SUPPLEMENTARY ITEM

9AM, WEDNESDAY 20 MAY 2020

ELWOOD ROOM, CONFERENCE & FUNCTION CENTRE
354 MAIN STREET, PALMERSTON NORTH



MEMBERSHIP

Grant Smith (Chairperson)

Tangi Utikere (Deputy Chairperson)

Brent Barrett
Susan Baty
Rachel Bowen
Zulfiqar Butt
Vaughan Dennison
Renee Dingwall

Lew Findlay QSM

Leonie Hapeta Lorna Johnson Billy Meehan Karen Naylor Bruno Petrenas Aleisha Rutherford

Patrick Handcock ONZM

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square City Library | Ashhurst Community Library | Linton Library

Heather Shotter
Chief Executive, Palmerston North City Council

Palmerston North City Council

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PALMERSTON NORTH CITY COUNCIL

COMMITTEE OF COUNCIL MEETING

20 May 2020

SUPPLEMENTARY ITEM

8. Annual Budget 2020/21 - Appendices 2 & 3

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Memorandum, presented by Stuart McKinnon, Chief Financial Officer.





PALMERSTON NORTH CITY COUNCIL

MEMORANDUM

TO: Committee of Council

MEETING DATE: 20 May 2020

TITLE: Annual Budget 2020/21 -Appendices 2 & 3

PRESENTED BY: Stuart McKinnon, Chief Financial Officer

APPROVED BY: Stuart McKinnon, Chief Financial Officer

The Annual Budget memorandum makes reference to two appendices that were not available at the time of circulation of the Agenda. These are now attached.

Attached are two appendices:

Appendix 2 – Schedule of proposed carry forward capital programmes

Appendix 3 - Schedule of proposed amendments to capital expenditure programmes

ATTACHMENTS

- 1. Appendix 2 Schedule of Proposed Capital Carry Forward Programmes $\underline{\mathbb{J}}$
- 2. Appendix 3 Schedule of proposed amendments to capital expenditure programmes 🗓 🛗

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Programmes
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		2019/20	Assumed Carry	Requested Amount to	External
	œ	evised Budget	Revised Budget Forward in Draft	Carry Forward	funding
Programme ID-Name	Type	(\$000s)	Budget (\$000's)	(\$000s) Reason for requested carry forward	(\$000\$)
235-Manawatu River (Ashhurst to Riverside Drive) - Cycle/Pedestrian Pathway	C	\$656	\$460	\$0 This is a complex project with a number of land negotiations ongoing. An easement payment for part of the land access required is expected to be made by 30 June 2020.	\$234
636-Aokautere Drive Pedestrian Cycle Improvements	S	\$331	\$200	\$209 Not required 19/20 year, further construction in 20/21 will require this	\$107
732-Summerhill Drive - Pedestrian and Cycle Improvements	S	\$272	\$0	\$250 Project in detailed design phase as proposed solution exceeded budget. Budgets will need to be consolidated from two years and other programmes to construct project in 2020/21	\$128
1216-City-wide - Additional Cycle Lanes	S	\$104	0\$	\$104 Budget is allocated to complete a portion of College Street where implementation has been delayed by Covid-19.	\$53
1257-City-wide - Cycle Phases at Intersections	C	\$42	0\$	\$42 Budget is insufficient to deliver solution and needs to be added to 2020/21 budget to enable implementation	\$21
1349-Dittmer Drive Shared Path Permanent Surface - New Bridge to Buick Crescent	S	\$736	\$155	\$0 Works underway, dependant on contractor commitments to other Infrastructure projects.	\$79
1358-Footpath extensions city wide	S	\$545	0\$	\$85 Implementation delayed by Covid-19, full budget is committed and under contract although delivery may extend into July 2020	\$204
1361-Turitea Road - Pedestrian Path/Steps	S	\$81	0\$	\$26 Project underway and scheduled for construction early in 2020/21	\$13
1444-Shared path resilience improvements - Limestone to concrete	S	\$203	\$0	\$50 Work delayed by Covid but currently being procured through panel. Expect work to commence in June depending on weather.	\$0
1492-Wayfinding signage CBD area for key public institutions	S	\$36	\$0	\$36 Development continue on a theme and template for signage which will be implemented in 2020	\$0
1559-Urban Cycle Network Development	S	\$1,465	\$643	\$500 Construction to commence April 19/20 and carry into 20/21	0\$

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	~	2019/20 evised Budget	2019/20 Assumed Carry Revised Budget Forward in Draft	Carry Forward		funding
Programme ID-Name	Type	(\$000\$)	Budget (\$000's)	(\$000\$)	\$000s) Reason for requested carry forward	(\$000\$)
93-City Reserves - Memorial Park Reserve Development Plan Implementation	N C	\$803	0\$	\$700	\$700 Although work has commenced it has been assumed the majority of the expenditure will be incurred early in 2020/21	\$0
94-Walkways and Shared Path - Purchase of Land to Extend Network	S	\$515	\$50	\$0	\$0 Te Motua potua land purchase 19/20	\$0
196-Caccia Birch - Lagoon Embankment Upgrade	S	06\$	0\$	\$90	\$90 Draft design currently with Caccia Birch Trust for review. The works cannot be completed in 2019/20 as insufficient time due to Covid delays.	\$0
558-Neighbourhood Reserves - Takaro - Oriana Reserve Development	S	\$15	\$15	\$0	\$0 Negotiations with landowners/developers are ongoing with construction planned for 2021/22.	0\$
697-Clearview Reserve Development	S	\$31	\$31	\$31	\$31 Negotiations with landowners/developers are ongoing with construction planned for 2020/21.	0\$
1082-Central Energy Trust Arena Manawatu - Speedway Relocation & Artificial Pitch	CN	\$4,003	\$405	\$2,000	\$2,000 Multi-year project. Project start was delayed until May.	\$300
1083-Central Energy Trust Arena Manawatu - Entrance Plaza	CN	\$2,263	\$987	\$1,300	\$1,300 Multi-year project. Project start was delayed until May.	0\$
1133-Sportsfields - Artificial Football Field (subject to part external funding)	CN	\$85	\$85	\$0	\$0 Project will not proceed in 2020/21 - due to delays in determining feasibility	\$55
1357-Urban Growth - Ashhurst - Reserve Land Purchase	S	\$771	\$396	\$396	\$396 Remainder of budget is carried forward dependant on actual growth occuring.	\$0
1391-Urban Growth - City West South of Pioneer Highway - Walkways Development	CN	\$74	\$74	\$0	50 This work is dependent on the RACE development and plan change. It does not appear that this will be ready in 2020/21.	\$0
1534-Central Energy Trust Arena Manawatu - Embankment Redevelopment	S	\$1,694	0\$	\$1,075	\$1,075 Multi-year project. Project start was delayed until May.	0\$
1473-City Centre Lighting and Projection Demonstration Project	CN	\$204	66\$	0\$	\$0 Further investigations are ongoing on this project to determine scope and mandate. This has been prioritised out to 2021/22.	\$101
902-Property - Seismic Strengthening of Council Owned Buildings	CN	\$595	\$378	\$361	Construction delays due to COVID-19 results in this budget being carried forward. Siesmic bracing of the Crematorium should start in the 2020 calendar year.	0\$

Appendix 2 Carry Forwards from 2019/20

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Carry Forwards from 2019/20

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External funding	(\$000\$)	\$0	0\$	\$	\$0	\$0	\$0	0\$	0\$
	(\$000s) Reason for requested carry forward	\$180 Forms part of College St project under programme 1559 - will complete in conjunction with that in 20/21 year.	50 Waiting on greater certainty around private property owner development before we invest in new water, stormwater and wastewater systems so it can be robustly designed and implemented.	\$0 Waiting on greater certainty around private property owner development before we invest in new water, stormwater and wastewater systems so it can be robustly designed and implemented.	\$0 This is for growth in industrial areas and is dependant on development. No call on budget for 19/20 year.	\$500 Officers are currently rescoping work to enable a solution to be implemented.	\$110 Project in final stages of implementation. Procurement of final mechanical equipment delayed by Covid. Works under contract and scheduled for completion early in 2020/21	50 Waiting on greater certainty around private property owner development before we invest in new water, stormwater and wastewater systems so it can be robustly designed and implemented.	\$600 The Detailed Seismic Assessment (DSA) will be completed by Novare Design by June 2020. Any strengthening recommendations provided will need to be aligned with the outcome of the BPO program and relevant SAMP.
Requested Amount to Carry Forward	(\$000\$)	\$180	0\$	0\$	0\$	\$500	\$110	0\$	\$600
2019/20 Assumed Carry Revised Budget Forward in Draft	Budget (\$000's)	\$180	\$276	\$408	\$226	\$1,283	\$	\$50	\$1,209
2019/20 Revised Budget	(\$000s)	\$480	\$276	\$468	\$231	\$1,119	\$436	\$50	\$1,287
	Type	S	C	S	S	C	S	C	C
	Programme ID-Name	1623-College Street Upgrade Parking Mitigation	197-Urban Growth - North East Industrial Park Stormwater	1001-Urban Growth - Whakarongo - Installation of Stormwater Systems	210-Urban Growth - Installation of Wastewater Systems for New Industrial Areas - NEIZ Extension Area	1043-Totara Road Wastewater Treatment Plant - Inlet Main Duplication	1048-Totara Road Wastewater Treatment Plant - Construction of New Food Waste Facilities	1055-Urban Growth - City West - Installation of Wastewater Systems	1074-Totara Road Wastewater Treatment Plant - Earthquake Strengthening of Civil Structures

Appendix 2 Carry Forwards from 2019/20

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		2019/20	Assumed Carry	Requested Amount to		External
Programme ID-Name	Type	Revised Budget (\$000s)	Revised Budget Forward in Draft (\$000's)	Carry Forward (\$000s)	<u>orward</u> (\$000s) Reason for requested carry forward	funding (\$000s)
91-Turitea Water Treatment Plant - Construction of Duplicate Water Pipeline from Lower Dam to Harts Road Reservoirs	CN	\$2,725	\$740	\$1,000	\$1,000 Progress on stage 1 of the project has been delayed by Covid-19. Project now under contract so unspent funds required to be carried forward to fund completion of the entire project in 2020/21.	0\$
651-City-wide - Seismic Strengthening of Water Structures	S	\$553	\$465	\$447	\$447 construction to occur once duplicate main works stage 2(first stage March 2020 start) is completed	0\$
985-Kelvin Grove Water Supply Zone - New Bore	5	\$605	0\$	\$283	\$283 Final phase of construction work on treatment building delayed by Covid and contractor availability. Works to be tendered and will be under contract at the end of FY, requiring balance funds to be carried forward.	0\$
1004-Urban Growth - Whakarongo - Installation of Water Supply Systems	S	\$437	\$437	\$	50 Waiting on greater certainty around private property owner development before we invest in new water, stormwater and wastewater systems so it can be robustly designed and implemented.	\$0
1005-Industrial Growth - Installation of Water Supply Systems to an Expanded North East Industrial Zone	S	\$411	\$411	0\$	\$0 Waiting on greater certainty around private property owner development before we invest in new water, stormwater and wastewater systems so it can be robustly designed and implemented.	0\$
1170-Urban Growth - City West - Installation of Water Supply Systems	S	\$100	\$100	0\$	50 Waiting on greater certainty around private property owner development before we invest in new water, stormwater and wastewater systems so it can be robustly designed and implemented.	0\$
1384-Citywide - New water supply reservoirs to replace an earthquake prone reservoir and enhance supply storage through out the city	CN	\$613	\$263	0\$	\$0 Now planned to be full delivered by 30 June 2020.	0\$

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				Requested		
		2019/20	2019/20 Assumed Carry	Amount to		External
		Revised Budget Forward in Draft	Forward in Draft	Carry Forward		funding
Programme ID-Name	Туре	(\$000\$)	Budget (\$000's)	(\$000\$)	(\$000s) Reason for requested carry forward	(\$000\$)
1385-Water Telemetry Disaster Resilience Additional Microwave Link	S	\$334	\$		\$131 Stage 2 of telemetry resilience programme involves equipment purchase and installation. Funds allocated just prior to lock-down, so delaying expenditure. Project will be delivered in first 6 months of 2020/21.	\$0
1388-Citywide Water Conservation Management - New pressure zone and District Meter Area Implementation	N	\$163	\$	79 \$	\$60 Project delayed by property owner negotiations requiring relocation of pressure reducing station. Revised design complete and final construction can now proceed. Some carry forward required as construction work will continue into 2020/21	0\$
1389-City Wide - Second River Crossing and Emergency Supply	S	\$610	\$610	0\$	\$0 Construction work will be scheduled once initial work is completed and unlikely to proceed anytime in the near future	\$0
234-Sportsfields and Outdoor Courts - Changing Room Refurbishments	CR	\$1,707	\$200	\$200	\$200 This is the remainder of the budget from Colquhoun Softball pitch development carried over to complete the Bunnythorpe Domain Changing room replacement.	0\$

Appendix 2

Carry Forwards from 2019/20

External funding (\$000s)	OS.	0\$	0,
<u>luested</u> <u>ount to</u> <u>orward</u> (\$000s) Reason for requested carry forward	\$131 Historically over the summer months, water levels of the lagoon drop significantly therefore reducing the usable area for water sport recreation. A recharge system connected to the Manawatu River was installed in March 2019 and is designed to address the water level issues. The average water level utilising this system is yet to be established and is a dependency that will influence future design of any boardwalk installation. Consequently, Program 1108 will be split across two stages. With the first stage from the western weir to the boat ramps being complete by April 2020. The second stage from the boat ramps to the water bore at the eastern end of the lagoon will be designed in the construction offseason and complete by April 2021.	Heritage finally signed off the design. Now a fire report update is required before building consent application can be lodged. The next process is select a builder and construct. Not confident that this will be delivered to completion this financial year, however if there are no hold ups with the Fire and consent process it may very well be done.	S246 Shelving replacement project (to replace shelving in Non Fiction for H&S reasons) has been impacted by lockdown – Prep work has been completed but need to visit other libraries to make the final decision on the best shelving to use. In addition, the supply of library shelving from overseas has been impacted by COVID-19
Requested Amount to Carry Forward (\$000s)	\$131	\$105	\$246
2019/20 Assumed Carry Revised Budget Forward in Draft (\$000s) Budget (\$000's)		\$81	\$
2019/20 Revised Budget (\$000s)	\$481	\$331	\$260
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Programme ID-Name	1108-Cultural/Heritage Reserve - Hokowhitu Lagoon - Bank Renewal	213-Cultural Facilities - Replacement of Structures, Internal Fit Out and Services	178-Central Library Replacement of Shelving, Furniture and equipment

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				Requested		
		2019/20	Assumed Carry	Amount to		External
	Œ,	evised Budget	Revised Budget Forward in Draft	Carry Forward		funding
Programme ID-Name	Type	(\$000s)	Budget (\$000's)	(\$000\$)	(\$000s) Reason for requested carry forward	(\$000\$)
202-Central Library Interior Design Renewals	ర	\$266	0\$	\$232	\$232 The LED lighting and carpet replacement projects have been delayed due to the seismic bracing project running well behind time – this was due to be completed by December 2019 and is still not finished. The LED lighting replacement project is co-dependent on the seismic bracing project. The LED lighting and some of the flooring products are from overseas suppliers and supply has been impacted by COVID-19	0,
203-Interior Design of Community Libraries, Youth Space, and Mobile Library	S	\$33	0\$	\$33	\$33 Maintenance and safety improvements for staff and customers at Awapuni, Roslyn and Youth Space has been delayed as we work through proposals with landlord (Awapuni and Roslyn) and lease renewal negotiations (Youth Space). This has taken longer than anticipated and was interrupted by COVID-19. This programme is connected to Prog 1151 (CCTV installation at the branches) programmed for the 2020/21 year	05
1120-Ashhurst and Te Patikitiki Community Library Renewals	8	\$73	0\$	\$53	\$53 Project was stopped and subsequently delayed due to COVID-19.	\$0
1139-Radio Frequency Identification (RFID) Materials Management	8	\$102	0\$	\$95	\$95 Project was stopped and subsequently delayed due to COVID-19.	\$0
1575-Seismically brace the HVAC piping	8	\$200	0\$	\$164	\$164 Supply and install of materials delayed due to COVID- 19.	0\$
281-Operational Property -Civic Administration Building - Refurbishments	S	\$1,023	0\$	\$524	\$524 Multi-year project. Project start was delayed until June due to COVID-19.	\$0
784-Replacement of Council's Photocopiers/Printers	R	\$147	\$0	\$61	Replacement of actual copiers is on a as needed basis.	\$0
1059-Totara Road Wastewater Treatment Plant - Replacement of Grit Removal Systems	S.	\$316	\$273	\$268	\$268 Project is being rescoped to deliver the best solution.	\$0

Appendix 2 Carry Forwards from 2019/20 External funding (\$000s)

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Associated External Funding

Capital Renewals

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\$14,719 \$2,909 \$17,628 \$2,102

Annual Budget 2020/21 - Schedule of Proposed Amendments to Capital Expenditure Programmes

Appendix 3

	Туре	\$00 202 Draft Plan	\$000's 2020/21 Proposed Type Draff Plan Final Plan Comment	Comment
1000-Urban Growth - Whakarongo - Installation of Wastewater Systems	UN	\$328	0\$	\$0 Dependant on actual growth occurring.
1001-Urban Growth - Whakarongo - Installation of Stormwater Systems	NO	\$308	\$100	\$100 Construction of stage 1 detention pond possible
1003-Urban Growth - Whakarongo - Intersection Upgrades	Ö	\$435	\$100	\$100 Dependant on actual growth occurring.
1004-Urban Growth - Whakarongo - Installation of Water Supply Systems	N O	\$200	\$100	Investment in expanded water supply potentially delayed by slower rate of development. Optioneering for new bore site still to occur.
1007-Urban Growth - Whakarongo - Internal Roads	Ö	\$153	\$0	\$0 Dependant on actual growth occurring.
1055-Urban Growth - City West - Installation of Wastewater Systems	N N	\$100	0\$	\$0 Dependant on actual growth occurring.
1060-City-wide - Stormwater Improvement Works	Z	\$1,770		The project at risk is the Gas Works Drain \$1,300 Improvement project as design and Horizons consent might be needed
1121-Massey and Research Institutes Development (Food HQ) (subject to part external funding)	O	\$500	0\$	No approved NZTA funding and this is not likely until next RLTP 2021-2024. Immediate work can be funded under Road to Zero safety Programme. May need to transfer approved funding.
1170-Urban Growth - City West - Installation of Water Supply Systems	N O	\$200	\$0	Investing in expanded water supply network potentially delayed by slower rate of development. Identification of new bore site still to occur.
1174-Citywide - Outdoor Gyms (locations to be determined)	Ö	\$128	\$0	Have offered this up as a potential budget saving in COVID / rates discussion

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			Comment
s,000\$	2020/21	Proposed	Type Draft Plan Final Plan Comment

(5
124-Turitea Water Treatment Plant - Upgrade to Respond to Review of	Drinking Water Standards

\$50 requirements as we await establishment of

\$200

new Water Regulator

Continued uncertainty around

Programme not required as NZTA is funding

Original location at Keith Street cannot \$300 proceed, so work now focussed on an

the works

\$

\$307

S

1359-Hillary Crescent Ashhurst Safety Improvements

1384-Citywide - New water supply reservoirs to replace an earthquake prone reservoir and enhance supply storage through out the city

1389-City Wide - Second River Crossing and Emergency Supply

1391-Urban Growth - City West South of Pioneer Highway - Walkways Development Design for the Broadway streetscape to be

Dependant on actual growth occurring.

\$

\$63

Z

reservoir and water tower

bundled up with the design package for

\$0 all the Streets for People Programme of

\$580

S

works and this is to be funded from

Programme 244

Suitable locations and options to be

\$0 deliver 2020/21 with a view for implementation following.

\$46

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\$0 stalled awaiting decision by Massey on cofunding and seismic strengthening of their

\$100

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connection to Massey University bore

Preferred option of emergency

alternative bore site.

\$1,200

S

1400-City Centre Streetscape Plan - Broadway

1408-City Reserves - CBD Reserves - Play Development

1410-Recycling - Recycling Bins and Crates to Non Residential Properties

1483-Urban Growth - Flygers Line - Mangaone Stream connection land purchase and development

1560-Bill Brown Park - Additional Carparking

Dependant on actual growth occurring.	Feasibility work will occur in 2020/21 with a view of car park design and construction being undertaken in the following year.
\$0	\$0
\$40	\$102
S	CN

Demand for recycling services from non

\$32 residential customers is far slower than

\$162

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anticipated.

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\$,000\$	2020/21	Proposed
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Proposed

Type Droff Plan Final Plan Comment

CN	\$75	\$40	Due to Covid-19 there will be some carry \$40 forward of funds from 2019/20 reducing funding required for 2020/21 FY.
CN	\$250	\$100	Project associated with expanding wet weather storage at College Street PS. More time required to develop options and identify cost effective solution
CN	\$700	\$400	At least 80% can be done, if not the whole project, procurement and construction due to unknown scope might delay project
CN	\$922	\$100	Project not considered urgent hence construction deferred until 2021/22. Funds required to complete detailed design in 2020/21.
CN	\$800	\$500	Focus of the 20/21 years is the completion of the design for all the Programmes of Work for the Streets for People Programme of works and \$500k is suitable budget to enable this to occur
ON	\$833	\$200	This programme involves delivery of a wide rage of interventions and involved consultation, engagement with third parties and land acquisition. Working on pipeline of work to ensure full programme of work can be delivered every year.
N O	\$204	\$80	Design work only, awaiting completion of subdivision.
N N	\$286	\$150	\$150 Dependant on actual growth occurring.

1618-Totara Road Wastewater Treatment Plant - High Voltage Power

resilience upgrades

1616-City Wide Wastewater Pump Station - Capacity Upgrade

1615-City Wide - Parking and Traffic Signs and Marking

167-Urban Growth - Whakarongo - James Line Upgrade - Stage 4

244-City Centre Streetscape Plan - Square East (Plaza to ANZ)

279-City-wide - Minor Road Projects

558-Neighbourhood Reserves - Takaro - Oriana Reserve Development

716-Urban Growth - Whakarongo - Walkways Land Purchases

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\$000\\$ **2020/21**

Proposed

\$100 significantly reduced for a year without major consequences - say reduce \$185 made on the procurement of the best This programme of renewals could be Further business case development is Project requires detailed design and \$150 consultation with affected property by \$350k to \$100k Type Draft Plan Final Plan Comment options. owners \$600 \$295 \$450 S S CR 910-Ferguson Street (Linton Street to Pitt Street) - Road Widening and Traffic

uncil's Service Development - New Technology and Programmes
99-Council's Service Development -

Signal Installation

162-City-wide - Vehicle Crossing Replacements

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