



PALMERSTON NORTH CITY COUNCIL

**AGENDA
COUNCIL
LATE ITEMS**

9AM, WEDNESDAY 24 JUNE 2020
ELWOOD ROOM, CONFERENCE & FUNCTION CENTRE
354 MAIN STREET, PALMERSTON NORTH



MEMBERSHIP

Grant Smith (Mayor)

Tangi Utikere (Deputy Mayor)

Brent Barrett

Susan Baty

Rachel Bowen

Zulfiqar Butt

Vaughan Dennison

Renee Dingwall

Lew Findlay QSM

Patrick Hancock ONZM

Leonie Hapeta

Lorna Johnson

Billy Meehan

Karen Naylor

Bruno Petrenas

Aleisha Rutherford

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter

Chief Executive, Palmerston North City Council

Palmerston North City Council

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Private Bag 11034, 32 The Square, Palmerston North



COUNCIL MEETING

24 June 2020

LATE ITEM

REPORTS

26. Amendment to the Council and Committee Meeting Schedule for 2020 Page 4

Memorandum, presented by Hannah White, Democracy & Governance Manager.

Reason item was late: Clerical error.

Reason this item cannot be delayed: Council needs to discuss and approve the addition to the committee meeting schedule so that public notification can be given according to the appropriate timeframes and the meeting can be held in July.

MEMORANDUM

TO: Council

MEETING DATE: 24 June 2020

TITLE: Amendment to the Council and Committee Meeting Schedule for 2020

PRESENTED BY: Hannah White, Democracy & Governance Manager

APPROVED BY: Sheryl Bryant, General Manager - Strategy & Planning

RECOMMENDATION TO COUNCIL:

1. Agree that the Rangitāne o Manawatū Committee will meet at 2pm 29 July 2020 in the Function and Conference Centre.

1. ISSUE

- 1.1 The Rangitāne o Manawatū Committee meetings are yet to be scheduled for 2020.

2. BACKGROUND – LEGAL REQUIREMENTS

- 2.1 The Local Government Official Information and Meetings Act 1987 (LGOIMA) requires Council to notify the public of the time and place of all of its committee meetings. We ask for the following amendments to the committee meetings scheduled on the Council's calendar of meetings.
- 2.2 Section 7(19)(6) of the LGA allows for local authorities to adopt and amend a schedule of meetings:

Section 7(19)(6) If a local authority adopts a schedule of meetings—

(a) the schedule—

(i) may cover any future period that the local authority considers appropriate; and

(ii) may be amended; and

(b) notification of the schedule or of any amendment to that schedule constitutes a notification of every meeting on the schedule or amendment.

2.3 Committee Members of the Rangitāne o Manawatū Committee have been consulted and have agreed 2pm 29 July 2020 for their inaugural meeting. This meeting is scheduled to meet in the afternoon following the July Council meeting.

3. NEXT STEPS

3.1 If approved, this meeting will be publicly notified.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council’s policies or plans?	No
The recommendations contribute to Goal 5: A Driven and Enabling Council	
The recommendations contribute to the outcomes of the Driven and Enabling Council Strategy	
The recommendations contribute to the achievement of action/actions in Not Applicable	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	The inaugural Rangitāne o Manawatū meeting will be held.

ATTACHMENTS

NIL