

PALMERSTON NORTH CITY COUNCIL

AGENDA

**COMMUNITY DEVELOPMENT
COMMITTEE**

9AM, WEDNESDAY 1 JULY 2020
ELWOOD ROOM, CONFERENCE & FUNCTION CENTRE
354 MAIN STREET, PALMERSTON NORTH



MEMBERSHIP

Lorna Johnson (Chairperson)

Rachel Bowen (Deputy Chairperson)

Grant Smith (The Mayor)

Brent Barrett

Susan Baty

Zulfiqar Butt

Renee Dingwall

Lew Findlay QSM

Patrick Handcock ONZM

Leonie Hapeta

Billy Meehan

Karen Naylor

Bruno Petrenas

Aleisha Rutherford

Danielle Harris

Agenda items, if not attached, can be viewed at:

**pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library**

Heather Shotter

Chief Executive, Palmerston North City Council

Palmerston North City Council

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Private Bag 11034, 32 The Square, Palmerston North



COMMUNITY DEVELOPMENT COMMITTEE MEETING

1 July 2020

ORDER OF BUSINESS

NOTES:

- This meeting will also be held via audio visual links. A recording of the meeting will be made available on our website shortly after the meeting has finished.

If you wish to attend this meeting via audio visual link then please contact the Democracy & Governance Administrator, Natalya Kushnirenko, on natalya.kushnirenko@pncc.govt.nz to request a link.

- Prior to the commencement of the Community Development Committee meeting, the newly appointed Member will be invited to make a Declaration of Office.

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

4. Public Comment

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

(NOTE: If the Committee wishes to consider or discuss any issue raised that is not specified on the Agenda, other than to receive the comment made or refer it to the Chief Executive, then a resolution will need to be made in accordance with clause 2 above.)

5. Deputation - Horizons Regional Council Page 7

6. Deputation - Papaioea Housing Development Page 9

7. Confirmation of Minutes Page 11

“That the minutes of the extraordinary Community Development Committee meeting of 25 February 2020 Part I Public be confirmed as a true and correct record.”

8. Effectiveness of Council's Youth Engagement Page 21

Memorandum, presented by Hannah White, Democracy & Governance Manager.

9. Report on City-Wide Mobility Parking Signage Upgrade Page 35

Memorandum, presented by Robert van Bentum, Manager - Transport & Infrastructure.

10. Health & Wellbeing Portfolio Update (June) Page 39

Memorandum, presented by Councillor Billy Meehan.

11. **Neighbourhoods, Villages & Rural Portfolio Update (June)** Page 43
Memorandum, presented by Councillor Bruno Petrenas.
12. **Safe City Portfolio Update (June)** Page 47
Memorandum, presented by Councillor Patrick Handcock.
13. **People and Community Portfolio Update (January - June 2020)** Page 51
Memorandum, presented by Councillor Lorna Johnson.
14. **Committee Work Schedule** Page 59
15. **Exclusion of Public**

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting

only for the items that relate to their respective report/s [or matters as specified].

DEPUTATION

TO: Community Development Committee

MEETING DATE: 1 July 2020

TITLE: Deputation - Horizons Regional Council

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Community Development Committee receive the deputation for information.
-

SUMMARY

Chair Rachel Keedwell and Councillor Sam Ferguson of Horizons Regional Council will make a deputation to the Community Development Committee regarding the launch of the Bee Card.

ATTACHMENTS

Nil

DEPUTATION

TO: Community Development Committee

MEETING DATE: 1 July 2020

TITLE: Deputation - Papaioea Housing Development

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Community Development Committee receive the deputation for information.
-

SUMMARY

Judy Groom, a resident at Papaioea housing development, will make a deputation on behalf of a group of tenants who are keen to see a community centre in the complex.

ATTACHMENTS

Nil

PALMERSTON NORTH CITY COUNCIL

Minutes of the Extraordinary Community Development Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 25 February 2020, commencing at 1.00pm

Members Present: Councillor Lorna Johnson (in the Chair), The Mayor (Grant Smith) and Councillors Rachel Bowen, Brent Barrett, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Apologies: Councillors Susan Baty, Leonie Hapeta, Tangi Utikere and Ms Danielle Harris.

Councillor Findlay left the meeting at 3.48pm during consideration of clause 13. He was not present for clauses 13 and 14.

11-20 **Apologies**

Moved Lorna Johnson, seconded Rachel Bowen.

The **COMMITTEE RESOLVED**

1. To receive the apologies.

Clause 11-20 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

12-20 **Draft Local Alcohol Policy - Submissions**

Moved Lorna Johnson, seconded Rachel Bowen.

The **COMMITTEE RESOLVED**

1. To hear submissions from presenters who indicated their wish to be heard in support of their submission.
2. To note the Procedure for Hearing of Submissions, as described in the procedure sheet.
3. That the submissions on the Draft Alcohol Policy be received, and referred to the Community Development Committee on 6 May 2020 for consideration

Clause 12-20 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

The Committee considered submissions on the Draft Local Alcohol Policy 2020 together with supporting oral statements including additional tabled material.

The following people appeared before the Committee and made oral statements in support of their submissions and replied to questions from Elected Members.

Jazz Rawiri, Albert Sports Bar, Royal Hotel (40)

Jazz Rawiri spoke to his submission and made the following comments:

- There is a huge regulatory burden for on-licence premises compared to off-licences.
- On-licence premises are important to encourage safe drinking in Palmerston North.
- If the Albert Bar had to close at midnight, it would be detrimental to business as the majority of bars are empty during the day and are active at night.
- What happened to the data from the 2am closing trial in 2017?
- The proposed reduced hours for off-licensed premises isn't going to affect their trade or change people's behaviour.
- It would be better to consider bars in the industrial zones on a case by case basis rather than implementing a blanket midnight close.
- Bars that have not breached their license should not be penalised by early closure.
- There has been a lack of publication about the proposed changes. He said he hadn't directly been notified about it. The majority of patrons know nothing about this proposal, there is nothing on social media and it has fallen short of being properly advertised to patrons.
- The 2017 early closure trial was not advertised to patrons before the trial started. He asked what sort of measures were taken to consult people?
- The price disparity between off and on licenses needs to be addressed.

Ian McQueen – BAS (PN) Ltd TA Brewers Apprentice (43)

Ian McQueen spoke to his submission and made the following comments:

- The 2am closing trial in 2017 didn't work as it meant everyone was on the streets at the same time rather than a natural drop off between 2-3am. This caused a shortage of taxis available which resulted in more street violence.
- It had a detrimental effect on the hospitality industry as income halved and staff worked fewer hours.
- People didn't come into town earlier – but drank more at home.

- Sydney is not a good example to follow, when they reduced their opening hours, the late night economy shrank and there was no change in the levels of violence.
- We held a 24 hour licence which worked well as people come in at all times of day and night. However we were quite often falsely accused by the media for incidents that had occurred near our premises, even though we might have been closed when the incident happened.
- Since supermarkets started selling alcohol, the problem with preloading has increased as they often sell alcohol as loss leaders. Prices have continued to drop in off-licenses compared to on-licence premises.
- Alcohol consumption went down last year.

Kerry Hocquard – Cancer Society of New Zealand – Manawatū Centre Ltd (51)

Kerry Hocquard spoke to the submission made by the Cancer Society of New Zealand, she made the following comments:

- There is a link between excess alcohol consumption and an increased risk of cancer.
- There is no safe level of drinking.
- Disappointing council hasn't used all of its powers to limit alcohol consumption.
- Council needs to reduce the saturation of alcohol outlets near sensitive areas ie schools, playgrounds, places of worship. Many supermarkets and liquor outlets are at most 10 mins to nearest school.
- Alcohol outlets in our most highly deprived areas are causing the most harm.
- Council needs to advocate to central government measures that reduce alcohol consumption.
- Children are heavily exposed to alcohol advertising.
- There needs to be more restrictions on alcohol sponsorship and age limits.
- Although there is a difference between off-licence and on-licence alcohol consumption, our commitment is to reduce consumption everywhere.

Lourie Family – Orlando Country (55)

Angus Lourie spoke to his submission and made the following comments:

- As an event and conference centre the proposal to close at midnight would require us ending events at 11pm and sending people to town to carry on partying.
- It takes an hour to close the venue, we want people to be able to leave in a reasonable manner and not feel pressured to finish their drinks quickly.
- We would rather people stay with us where we can guarantee their

safety.

- The proposal is going to discourage people from coming to Palmerston North. As a conference centre we are competing regionally so putting local restrictions on trading hours will mean people choose venues elsewhere.
- Unfortunately the safe thing (i.e. to buy alcohol at a pub) is too expensive for most people so they end up pre-loading before going into town. The government need to encourage pubs to drop their prices so they are competitive with off-licences.

Jules Grace (56)

Jules Grace spoke to his submission made the following comments:

- Licenced premises are the safest place to consume alcohol. The current 3am closing time works well and there is no need to change it.
- Reducing on-licence hours won't reduce harm but will push people to go elsewhere to drink.
- Alcohol harm is mostly due to pre-loading and happens outside of the bars on the streets because drunk people are not let into the bars.
- There is a lack of police presence which means people get away with consuming alcohol on the streets which can lead to street violence.
- The city's reputation will be harmed if Council goes ahead with the proposal, as our vibrant nightlife will die. Alcohol is not the element that makes a vibrant night life, but is a contributing factor.

Reuben Takara (62)

Reuben Takara spoke to his submission made the following comments:

- Experience as a bouncer in Palmerston North:
 - Preloading has become more of a problem since the supermarkets have been allowed to sell alcohol. They often sell it cheaply or as a loss leader, which has meant the availability of alcohol has expanded in society.
 - There seems to be a much lower responsibility to minimise harm for off-licences than for on-licences. This has enabled underage drinking and excessive drinking to prosper.
 - The Police commissioned early closing trial in 2017 failed miserably. Violence increased which put more pressure on police. Bars felt pressure to participate in the trial but once we'd agree, no additional support was given. Patrons came into town at the same time but they had been drinking more.
- Things that do work to reduce alcohol harm include:
 - A one-way door policy at 2.30am.
 - Increase pressure of police on the streets.
 - Angels on the streets (need to reinstated) to help drunk people get

- home or sober them up.
- Massey University Student Association needs to be more involved in working with student hotspots in the city.

Audrey Jarvis – “Let the Children Live” Group, Wesley Broadway Methodist Church (39)

Audrey Jarvis spoke to the submission from the “Let the Children Live” group she made the following comments:

- Excessive alcohol consumption increases the risk of family violence.
- International research has found excessive preloading increases the risk of domestic violence.
- The group strongly support reducing the trading hours for off-licence premises.
- There is an issue of location of licenced premises, it is important that the district plan seeks consultation for all new licenced premises.
- Re-directing alcohol advertisements from young people to adults is important.
- There needs to be more legislation to reduce alcohol harm.

Giselle Barets - Health Promotion Agency Te Hiringa Hauroa (50)

Giselle Barets spoke to the submission from Te Hiringa Hauroa, she made the following comments:

- The agency supports the work the Council is doing to minimise alcohol harm. The draft policy is easy to read.
- It is recommended that the council separates the early and late hours in the policy.
- Need to include a part on limiting the growth of alcohol outlets in sensitive sites in the city and list these sites in the policy. Could also look at freezing new licences or having a cap in areas which have too many alcohol outlets.

Dr Rob Weir – MidCentral DHB Public Health Service (49)

A presentation was tabled at the meeting for circulation to Elected Members.

Dr Rob Weir spoke on the MidCentral DHB’s submission, he made the following comments:

- The DHB supports the proposal with a review in two years.
- Sensitive sites should be included in the draft policy.
- Support the 10pm closing time for off-licence premises.
- Research shows people are likely to consume higher quantities and drink more frequently in areas where alcohol outlets are open after 10pm, compared to areas where the off-licence closes before 10pm.

Note:

Councillors Lew Findlay and Karen Naylor declared a declaration of interest in the above submission.

Murray Cleghorn – Brew Union Brewing Co (61)

Murray Cleghorn spoke to his submission and made the following comments:

- Acknowledged the work on-licences were doing in educating the public on responsible drinking.
- Offering a selection of low/non-alcohol beverages important as an alternative.
- Concerned the proposed reduction in trading hours would lead to a loss of nightlife vibrancy, particularly for conference centres.
- Police need to enforce the alcohol bylaw (which prohibits drinking on the street) in the city centre. This would also stop side-loading (people drinking in their cars).
- Great opportunity for central govt to review the problem of low alcohol pricing in causing excessive alcohol consumption.
- Council would more likely reduce the harm of excessive drinking by encouraging the police to have a greater presence on the streets at night and by improving signage.
- The Police needs to share the data from the 2017 trial with Council.

The meeting adjourned at 2.53pm.

The meeting resumed at 3.12pm.

Gary Wright – The Fish Bar Ltd and Bubbles Bar (69 & 70)

Chris Hince – spoke on behalf of Gary Wright’s submission. He made the following comments:

- Regarding the Police initiated, 2017 early closing trial:
 - It led to a significant income reduction which caused part of the business to contract.
 - Palmerston North doesn’t have the infrastructure/ taxis available to cater for a large volume of people to leave all at once. This lead to violence and safety issues as people had to wait for taxis.
 - Police assured bar owners that patrons would change their habits and come earlier to town and spend more. This didn’t happen, patrons arrived at the normal time.
 - Individual bars collected data from the trial, no data was shared with bar-owners from the Police.
 - The current 3am closing time allows patrons to head home between 1.30 and 3am, enabling the current transport infrastructure to keep up with demand.

Julian Clark –George Hospitality Group (35)

Julian Clark spoke to his submission and made the following comments:

- Many people who preload and then come into town don't get into the bars, as they are considered too drunk at the door or are forced to leave. They are therefore left on the streets to cause problems.
- Closing early takes money out of the pocket of hospitality workers.
- The 2017 trial, encouraged everyone to drink till 2am and then everyone was kicked out (600+) at one time.
- We have a one-way door policy from 2.30am, it encourages people to either filter out slowly or stay in the bar.
- From 2am-3am most people start to leave bars and go home.
- The Red Flag Team are extremely useful at sobering people up and helping them get home safely.

Amanda Linsley - Manawātū Chamber of Commerce (48)

Amanda Linsley spoke to the submission from the Manawatu Chamber of Commerce, she made the following comments:

- Support the purpose of Local Alcohol Policy, we need a safe community with a vibrant city centre.
- Reducing trading hours will not reduce alcohol consumption, as the problem is pre-loading.
- The proposal (midnight closing) seriously disadvantages the out-of-town bars.
- Conference centres won't be as competitive if they are forced to close earlier.

Adam Parker – Hospitality New Zealand Palmerston North (46)

A presentation was tabled at the meeting for circulation to Elected Members.

Adam Parker spoke to the submission from Hospitality NZ, he made the following comments:

- There is a lack of data to suggest there is substantial alcohol related harm in Palmerston North. More data is needed to support any policy change.
- The proposed policy will influence event venues if they can't provide alcohol after midnight.
- A recent study on preloading suggested that most people get drunk to have fun. Restriction on trading hours not going to stop pre-loading.

Councillor Findlay left the meeting at 3.48pm.

Nathan Cowie – Alcohol Healthwatch Trust (52)

Nathan Cowie spoke to the submission from Alcohol Healthwatch and made the following comments:

- Support minimum unit pricing for alcohol. As prices in off-licences are too low, e.g. as low as 68c per standard drink.
- In terms of the policy:
 - Strongly support the proposed trading hour reductions, 1am closing in city centre would reduce harm further.
 - Would recommend a sensitive sites protection eg no alcohol outlets 100m from schools.
 - Would support further controls on new outlets and a cap on new licences.
 - Support review after 2 years.
 - Recommend the Council looks at the Cardiff, UK approach, which encourages shared co-ordination between council and police.

Patrick Handcock – Palmerston North Safety Advisory Board (63)

A presentation was tabled at the meeting for circulation to Elected Members.

Cllr Patrick Handcock spoke to the submission of the Safety Advisory Board, he made the following comments:

- Support the proposed changes to trading hours and the review of policy in 2 years.
- It will be a challenge for conference centres to survive, exemptions to the policy could be considered on a case by case basis. If businesses can prove a relevant reason for an exemption.

Bernice Adlam – The Palmy BID (47)

Bernice Adlam spoke to the submission from the Palmy BID, she made the following comments:

- The Council is seen as biased as the proposed changes will favour the City Council's Convention Centre (located in the city centre – 2am closing) over others venues in the city (proposed midnight closing).
- Policy changes will have a detrimental financial effect on the city's hospitality industry.
- We support leaving the trading hours as they are and reviewing them in
- two years.
- Preloading is the problem and should be addressed through educational programmes similar to the anti-smoking campaign in schools. To teach young people about the dangers of pre-loading.
- Support a minimum unit price for alcohol.
- BID Palmy would like to work with the Council to improve this policy.

Ricky Quirk - George Hospitality Group (42)

Ricky Quirk spoke to his submission and made the following comments:

- Spoke about the 2017 trial:
 - Fair bit of pressure to participate.
 - 11.30pm to midnight, influx of people in bars and then forced to close at 2am.
 - The reduced trading hours made people behave worse.
 - Everyone on streets at same time led to chaos from the first Saturday. Over the six months, things didn't improve, people pretty upset. Out-of-towners were confused the bars were shutting early.
 - Don't need a mandatory one-way door policy as bars are doing it already.

Tim Adlam – The Speights Ale House Palmerston North (54)

Tim Adlam spoke to his submission and made the following comments:

- The Speights Ale House already closes at 2am so proposal won't affect it. However would like to have the option of a temporary licence for big events.
- Suggested trailing a 4am or 5am closing time as the natural attrition rate would make the streets safer. There would be fewer people on the street to cause problems. The later bars stay open the easier it is to close.
- Bars can't stop people pre-loading but we get blamed for it.
- The proposed midnight closing of conference centres is going to impact everyone.

Colleen Maxwell – Masonic Hotel (71)

Colleen Maxwell spoke to her submission and made the following comment:

- Supports the current 3am closing time, the 2am trial caused a lot of problems. Due to the lack of infrastructure - patrons were faced with long waits for taxis.

13-20

Confirmation of Minutes

Moved Lorna Johnson, seconded Rachel Bowen.

The COMMITTEE RESOLVED

1. That the minutes of the Community Development Committee meeting of 5 February 2020 Part I Public be confirmed as a true and correct record.

Clause 13-20 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

14-20 Draft Local Alcohol Policy 2020 - Summary of Submissions
Report, presented by Peter Ridge, Senior Policy Analyst.

Moved Lorna Johnson, seconded Rachel Bowen.

The **COMMITTEE RESOLVED**

1. That the Draft Local Alcohol Policy 2020 summary of submissions be received.

Clause 14-20 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

The meeting finished at 4.55pm

Confirmed 1 July 2020

Chairperson

MEMORANDUM

TO: Community Development Committee

MEETING DATE: 1 July 2020

TITLE: Effectiveness of Council's Youth Engagement

PRESENTED BY: Hannah White, Democracy & Governance Manager

APPROVED BY: Sheryl Bryant, General Manager - Strategy & Planning

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the report entitled "Effectiveness of Council's Youth Engagement" to the Community Development Committee of 01 July 2020 be received.
2. That Youth Council be invited to present to the Community Development Committee at least annually.

1. ISSUE

On 25 March 2019 a petition of 522 people was received by Council entitled "There is no Plan B. Let's take action." The petition requested that Council "create better forums for meaningful engagement with young people so we can be involved in the future of our city." In response the Council noted that Council was working with young people in various ways and requested a report consider how that work is being shared in meaningful ways.

This report seeks to provide a snapshot of how the organisation engages with young people with a specific focus on young people's voice in decision-making.

2. BACKGROUND

- 2.1 "Young people" are defined by the United Nations Convention on the Right of the Child as aged between 12 and 24 years. Young people are not a homogenous group- they have diverse needs, experiences and aspirations.
- 2.2 Youth engagement occurs across several key goals and strategies and across several operational areas of Council. A summary of youth engagement with Palmerston North City Council is attached in Appendix 1.
- 2.3 Youth are the recipients of several Council work programmes which sit under Council's strategic framework. For example, Youth Space contributes to *Goal 3-*

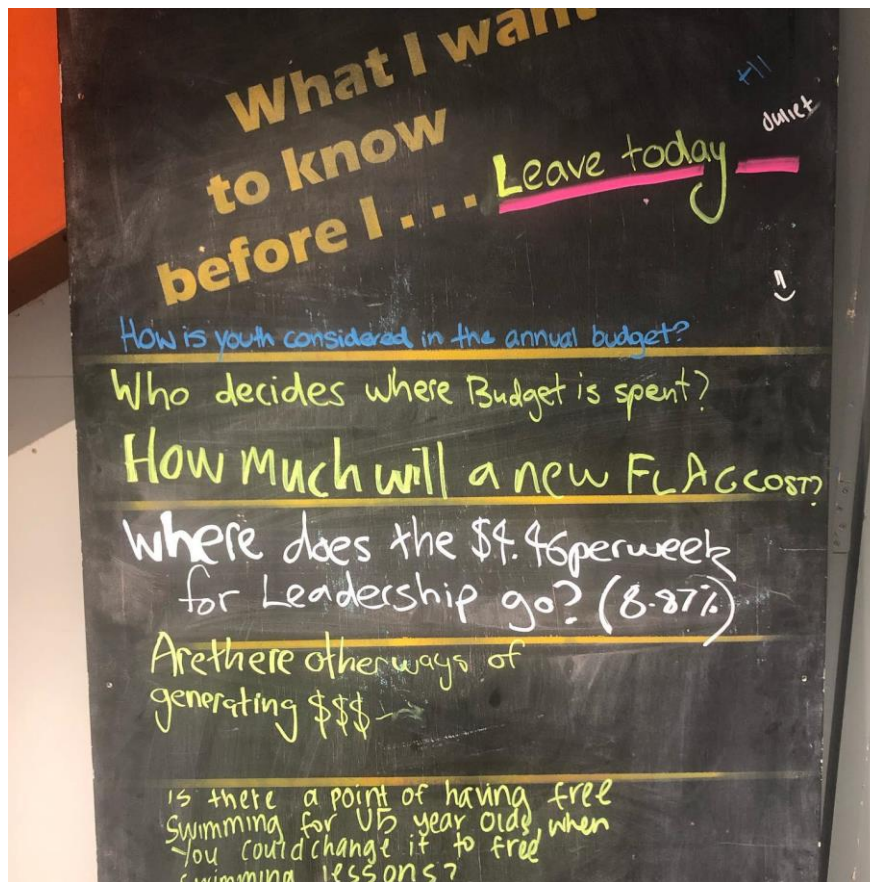
Connected Community Strategy, Community Services and Facility Plan, Priority 1: Develop, provide and advocate for services and facilities that create a connected, welcoming and inclusive community. The impact of this facility can be evidenced in the visitation numbers over time, attached in Appendix 2. Youth leadership programmes are an outworking of *Goal 1- Economic Development Strategy, Priority 4: Support an 'Innovation Economy' to underpin growth into the future and Goal 3- A connected and safe community, Priority 3: Build community capacity to take ownership and encourage community leadership of solutions* including better coordination between community organisations and groups in the Community Support and Active Citizenship Plans.

- 2.4 The 2019 youth and student development programmes engaged with 122 young people. Activity foci range from social enterprise to wellbeing to career development. Of these the key focus of this report are activities with a core development focus of active citizenship, governance and community-led development, that is the 40 young people who actively participated in Youth Council, Manawatu Student Leaders and TUIA te here tangata programmes.

Palmerston North Youth Council

- 2.5 The attention of the 2020 Youth Council is to give space for a youth voice in local government. Examples of activity are: the annual budget korero held at Youth Space attended by youth, wider public, Officers and Councillors (see photographs below); and the facilitation of two urban design 2-hour workshops as part of city centre play consultation (55 young people attended, covering 6 schools and tertiary students).
- 2.6 The work of the Youth Council is separate to that of Co-Lab which focuses on event management.
- 2.7 The Youth Council administers a scholarship programme focused on the development of Palmerston North youth leadership. In 2019 Youth Council members attended the Festival for the Future, as a part of their leadership development. The conference centres on grassroots solutions and social entrepreneurship.
- 2.8 One representative from Youth Council is elected to the Creative Communities Scheme Committee.
- 2.9 There are connections between the Youth Council and the Schools Strike for Climate Change. The Youth Council Chair is on the board of Schools Strike for Climate Change and other Youth Council members have addressed strike gatherings.
- 2.10 The Youth Council is made up predominantly of high school rangatahi, representing diverse schools, cultures and languages- Awatapu, Freyberg, Palmerston North Boys High, Palmerston Girls High, Massey; Māori, American, Chinese, Pākehā, Samoan, Sri Lankan, Tongan.

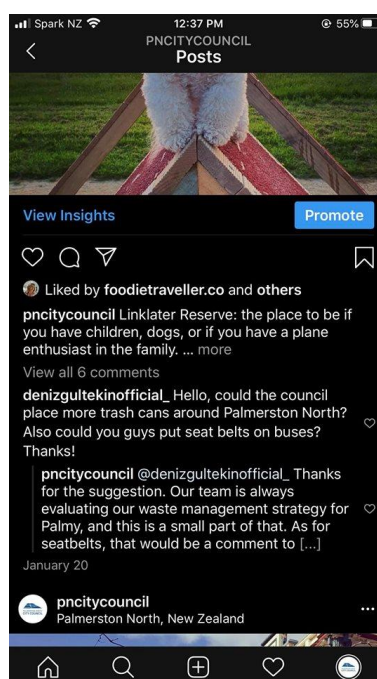
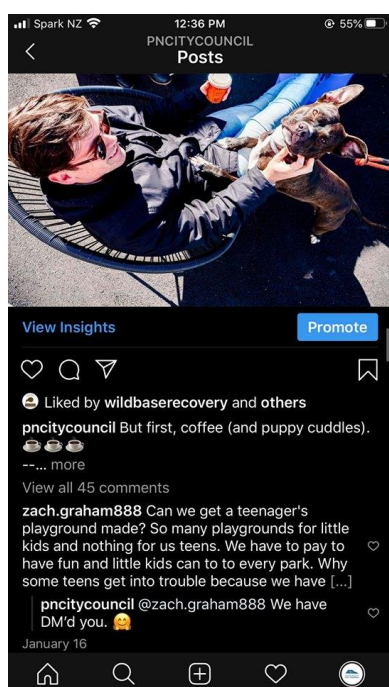
Images 1 and 2: 2019 Annual Budget consultation session



Social Media Engagement

- 2.11 One way in which Palmerston North City Council seeks and receives young people's views is using the five social media channels of Facebook, Instagram, Twitter, LinkedIn and YouTube. Noting that in general, the most popular social media platforms for youth are typically Instagram, Snapchat and TikTok.
- 2.12 The official Youthspace Facebook account has 2800 Facebook followers and 528 Instagram followers. Youthspace uses Facebook to advertise and to reach parents and wider organisations and Instagram to interact with young people. Social media "engagement" is measured when an individual comments, likes or shares a post. "Good engagement" is usually considered as between 3 and 6%. YouthSpace Instagram aims for 6% engagement, that is for 31/528 followers to interact with the content posted. The average for the last 52 weeks per post has been 65 engagements. YouthSpace is exploring TikTok and YouTube options.
- 2.13 The official Council Facebook account (@PNCityCouncil) has 18174 followers and the Instagram account has 1812 followers (13% of which are under 24 years). Year on year April 2019- April 2020 engagement with the Facebook page has grown by 36% overall. For the past six months the Instagram engagement measure has been 13%. Year on year April 2019- April 2020 Facebook engagement has grown by 117% overall. The age of Facebook followers and those engaging is set out in Appendix 4.
- 2.14 There has been an increase in youth connecting with Palmerston North City Council's Instagram account in the year to date. Examples of direct communication from youth through this channel are shown below.

Images 3 and 4: Instagram youth engagement examples



3. ANALYSIS

- 3.1 Council's current youth engagement approach is a strength's-based model with strong inter-agency connections across the wider resourced youth and student sector at strategic and operational levels. The focus is on youth wellness and leadership development.
- 3.2 There are roles throughout the organisation that champion students and young people and their views as a part of business as usual.
- 3.3 There have been limited recent opportunities for young people to contribute to consultation processes.
- 3.4 Next steps are to move engagement to the higher rungs of Hart's Ladder model used by Ministry of Youth Development where youth participate meaningfully in decision-making (See Appendix 3 attached, or <http://www.myd.govt.nz/working-with-young-people/youth-participation-in-decision-making/index.html>).
- 3.5 The Youth Council are best placed as the first-stop body for engagement in decision-making.
- 3.6 Success of any future engagement would depend on the capacity to provide a range of opportunities (breadth of engagement) that acknowledge that young people are not a homogenous group; and ensuring that relationship building remains central so that relationships with young people are interconnected, sustained and genuine rather than one-off or transactional.
- 3.7 Sharing of a social media post cannot be taken as a measure of whether an individual supports or decries the content of the message. However, it does show that young people are connecting with Council activities through these media.
- 3.8 The systematic ways in which social media feedback should or could contribute to consultation and engagement is a wider research subject than this report.

4. NEXT STEPS

- 4.1 Consider a joint regular meeting of officers with KPIs directly identifying youth as a stakeholder to ensure (a) integration across the organisation and (b) youth voice is fed through so that it is heard by decision-makers.
- 4.2 Review Youth Council interaction with Council operations and governance with a view to meaningful engagement with young people as a part of the 10 Year Plan review of the Active Citizenship Plan.

5. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 3: A Connected and Safe Community	
The recommendations contribute to the outcomes of the Connected Community Strategy	
The recommendations contribute to the achievement of action/actions in the Active Citizenship Plan	
The action is: <ul style="list-style-type: none"> • Use innovative social media campaigns, and other tools, to engage a wide range of people in a wide range of topics • Provide information about the Council's policies, services and decisions in a wide range of fit for purpose ways that suit people's expectations. • Youth Council meets regularly and recruits members annually. 	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Identifying youth as a part of the review of the active citizenship plan will offer greater opportunity for youth engagement with Council decision-making.

ATTACHMENTS

1. Table 1: Summary Chart [!\[\]\(0c9598167da18fe048e2ff3ed53aec39_img.jpg\)](#) [!\[\]\(e83ac70b3b8bbb96d46889534d83fd84_img.jpg\)](#)
2. Chart 1 & 2: Youth Space Visitation numbers over time [!\[\]\(0bbd29ee3ef4f88b24b8a7664b57d9d8_img.jpg\)](#) [!\[\]\(44b0a1736161984d68f2e1df89ec30a4_img.jpg\)](#)
3. Hart's ladder [!\[\]\(1ff20d26020a2bd13471e1cb96edabd6_img.jpg\)](#) [!\[\]\(a134bfa8ae21d2f793be67330fb38c0b_img.jpg\)](#)
4. Chart 3 & 4: Social media user breakdown [!\[\]\(a46e0b83adfa13c4164819485d29d477_img.jpg\)](#) [!\[\]\(886571d5a3ca49a6792fcc7501f58353_img.jpg\)](#)

1. Overview of Youth Engagement - Q1 to Q3

Snapshot of 19/20 engagements	Goals	Strategy	Key outcomes for young people	Organisation Unit					Activity Quarter 19/20				Key relationships external
				CUSTOMER	STRAT & PLANNING	INFRA	FINANCE	MAR COMMS	Q1	Q2	Q3	Q4	
Future leaders contract - social enterprise and innovation scheme	G1	Economic Development	‘INNOVATION ECONOMY’ TO UNDERPIN GROWTH INTO THE FUTURE	*					*	*	*		Inspiring Stories Trust (national)
PNYC youth excellence and initiatives scholarships round	G1	Economic Development	OPPORTUNITIES FOR EMPLOYMENT AND GROWTH	*			*		*				Highschool and tertiary providers
Increased in employment of under 30's at PNCC 2019/20 year	G1	Economic Development	OPPORTUNITIES FOR EMPLOYMENT AND GROWTH	*	*	*	*	*	*	*	*		PNCC
Manawatu Young Professionals Network - career development event support	G1	Economic Development	OPPORTUNITIES FOR EMPLOYMENT AND GROWTH	*					*	*	*		Manawatu Young Professionals Network, Industry Leaders
Tertiary student internships and placements with PNCC through UCOL employability hub and Massey University Career and Employment Hub	G1	Economic Development	OPPORTUNITIES FOR EMPLOYMENT AND GROWTH	*	*	*			*	*	*		Massey University. UCOL
Cafe chats - monthly mentorship meetings	G1	Economic Development	OPPORTUNITIES FOR EMPLOYMENT AND GROWTH	*							*		Manawatu Young Chamber of Commerce, Industry Leaders, Manawatu chamber of Commerce
PNCC summer jobs	G1	Economic Development	OPPORTUNITIES FOR EMPLOYMENT AND GROWTH		*	*							
Massey University Small business tutorial support	G1	Economic Development	OPPORTUNITIES FOR EMPLOYMENT AND GROWTH	*							*		Massey University Small Business Class S2 2019
Strong Youth and Student Sector Network	G1	City Development	OPPORTUNITIES FOR EMPLOYMENT AND GROWTH	*					*	*	*	*	
Strategic relationships/partnership projects held across the sector	G1	City Development	OPPORTUNITIES FOR EMPLOYMENT AND GROWTH	*	*	*	*	*	*	*	*	*	Massey University, UCOL, IPU NZ, CEDA, Accelerate 25, MoE
Student Connect event package partnership	G2	Creative and Liveable	A NATIONAL AND INTERNATIONAL REPUTATION AS AN EXCITING CITY WITH PLENTY TO DO AT NIGHT AND ON WEEKENDS	*	*				*	*	*	*	CEDA, Student Experience Working Group
Te Manawa x student city – youth engagement in museums consultation	G2	Creative and Liveable	AN ARTS POWERHOUSE WITH A NATIONAL REPUTATION FOR CREATIVITY AND THE ARTS	*					*				Te Manawa, Of By All Project (international)
Street prints Rangatahi art internships	G2	Creative and Liveable	AN ARTS POWERHOUSE WITH A NATIONAL REPUTATION FOR CREATIVITY AND THE ARTS	*	*						*		Pushing Arts Trust/Street Prints Programme, Student City
Festival of Colours student led Event - Customer Unit Q3	G2	Creative and Liveable	GREAT PLACES FOR ALL PEOPLE, AND PARTICULARLY FAMILIES	*	*			*			*		Tertiary Sector, The Edge
Steps of Tane welcoming communities initiative	G2	Creative and Liveable	GREAT PLACES FOR ALL PEOPLE, AND PARTICULARLY FAMILIES	*	*						*		Iwi, UCOL
Awapuni restoration project work – Rangatahi internship	G2	Creative and Liveable	GREAT PLACES FOR ALL PEOPLE, AND PARTICULARLY FAMILIES	*	*						*		Iwi, Co-Lab
BMX track at Ahimate Park	G2	Creative and Liveable	GREAT PLACES FOR ALL PEOPLE, AND PARTICULARLY FAMILIES			*			*				Community
Support of youth services through strategic priority grants	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*	*	*			*	*	*	*	Big Brothers Big sisters, Highbury Whanau Center, YouthLine, YOSS
What makes a good life' – ministry of children national consultation to support children and youth strategy	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*					*				Ministry of Children
Palmy Youth Council - Local Government Orientation	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*	*				*				PNYC, PNCC
PNYC – Annual Budget youth engagement for let’s talk	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*	*				*				Community
Sister city conference - youth korero panel	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*	*				*	*			IPUNZ, Massey University, PNCC International Relations

Myanmar young leaders project	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*	*			*	*	IPUNZ, Massey University, PNCC International Relations , TUIA Rangatahi Leaders, Youth Council, PNCC Student City Role			
Programming for Young People and Students	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*	*			*	*	*	*		
Student cohort to Social Wellbeing Forum 2019	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*					*	Student City, Massey University Student Social Work Interns, Tuia Rangatahi Leaders, PNYC			
Festival for the future – social innovation conference trip	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*					*	Student City, Massey University, UCOL, IPUNZ, Awatapu, PNGHS, PNBHS, QEC, Tuia Rangatahi Leaders, Palmy Youth Network			
Massey enterprise hub workshop session with tertiary students	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*	*	*	*		*	PNYC, Student City, Welcoming Communities, Placemaking, Massey University Students, Tuia Rangatahi Leaders			
PNYC x youth engagement meet the councillors event	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*	*				*	PNYC, Students City, QEC, Awatapu, PNBHS, PNGHS, UCOL, Co-Lab group (youth space)			
PNYC local elections comms project	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*			*		*	PNYC, UCOL			
Urban Design workshops to develop informed decisions for city center play	G3	Connected Community	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*	*					QEC, Girls High Boys High, Freyberg, Massey University, IPUNZ, Awatapu Highschool, PNYC, Co-Lab			
Okoro Matariki Puanga bonfire - international student volunteers	G3	Connected Community	GREAT PLACES FOR ALL PEOPLE, AND PARTICULARLY FAMILIES	*	*	*	*		*	Global Ambassadors, IPUNZ Volunteers, Student Connect			
Tertiary Knock Out - Student sporting event	G3	Connected Community	SERVICES AND FACILITIES THAT CREATE A CONNECTED, WELCOMING AND INCLUSIVE COMMUNITY	*					*	UCOL Students			
Purea I te Ahi – suicide awareness event x hope walk	G3	Connected Community	SERVICES AND FACILITIES THAT CREATE A CONNECTED, WELCOMING AND INCLUSIVE COMMUNITY	*		*			*	Co-Lab (Youth Space), Iwi, Hope Walk, Youth Line, YOSS,			
PNCC Facilities - youth space, blueprint makerspace and libraries	G3	Connected Community	SERVICES AND FACILITIES THAT CREATE A CONNECTED, WELCOMING AND INCLUSIVE COMMUNITY	*					*	*	*	*	Community
City welcome sessions	G3	Connected Community	SERVICES AND FACILITIES THAT CREATE A CONNECTED, WELCOMING AND INCLUSIVE COMMUNITY	*					*	*	*	*	Community
International Student welcome and orientations	G3	Connected Community	SERVICES AND FACILITIES THAT CREATE A CONNECTED, WELCOMING AND INCLUSIVE COMMUNITY	*						*	International student departments at highschool and tertiary		
PNYC - tautoko and representation at school strike for Climate rallies.	G4	Eco City	BUILD COMMUNITY CAPACITY TO TAKE OWNERSHIP AND ENCOURAGE COMMUNITY LEADERSHIP OF SOLUTIONS, INCLUDING BETTER CO-ORDINATION BETWEEN COMMUNITY ORGANISATIONS AND GROUPS	*	*					*	Highschool students		

Chart 1: Youth Space Visitation Numbers over time (quarterly)

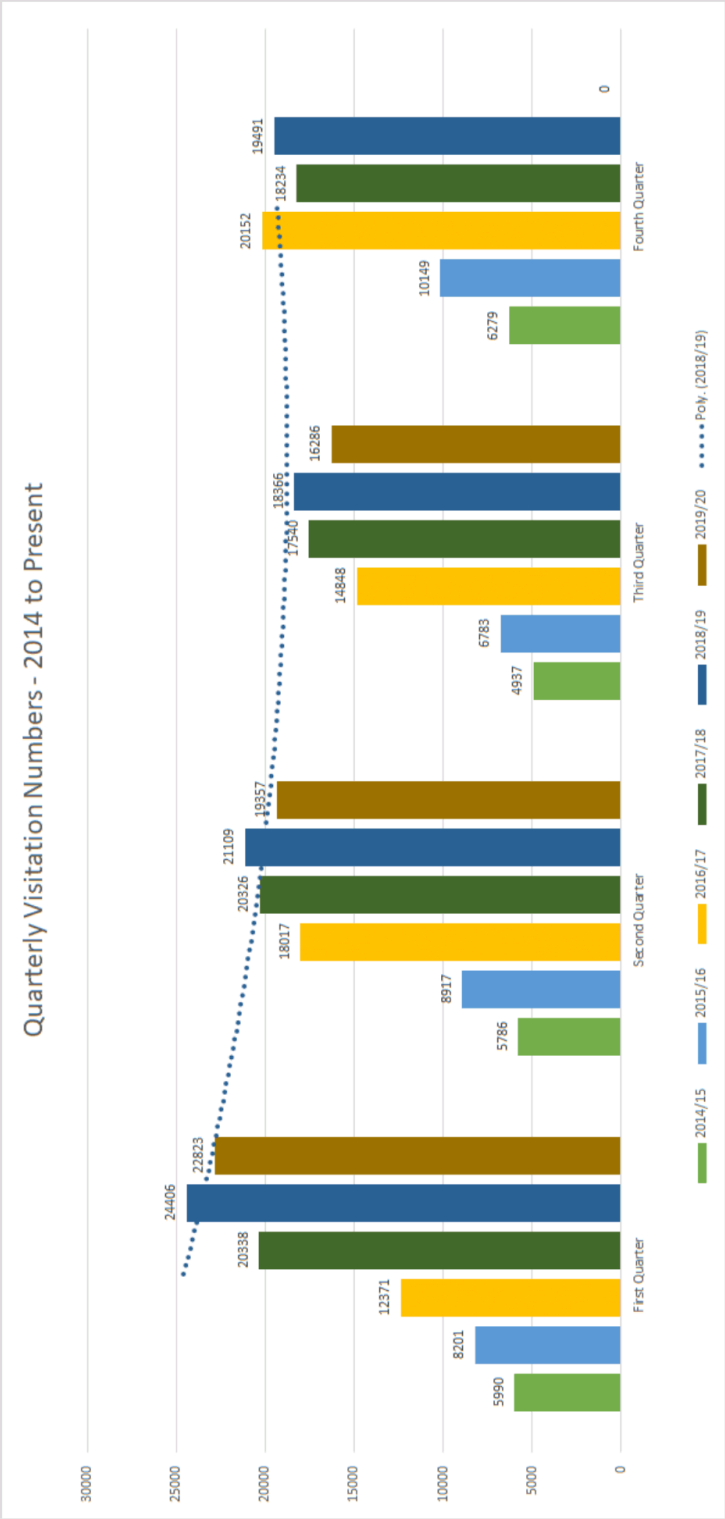
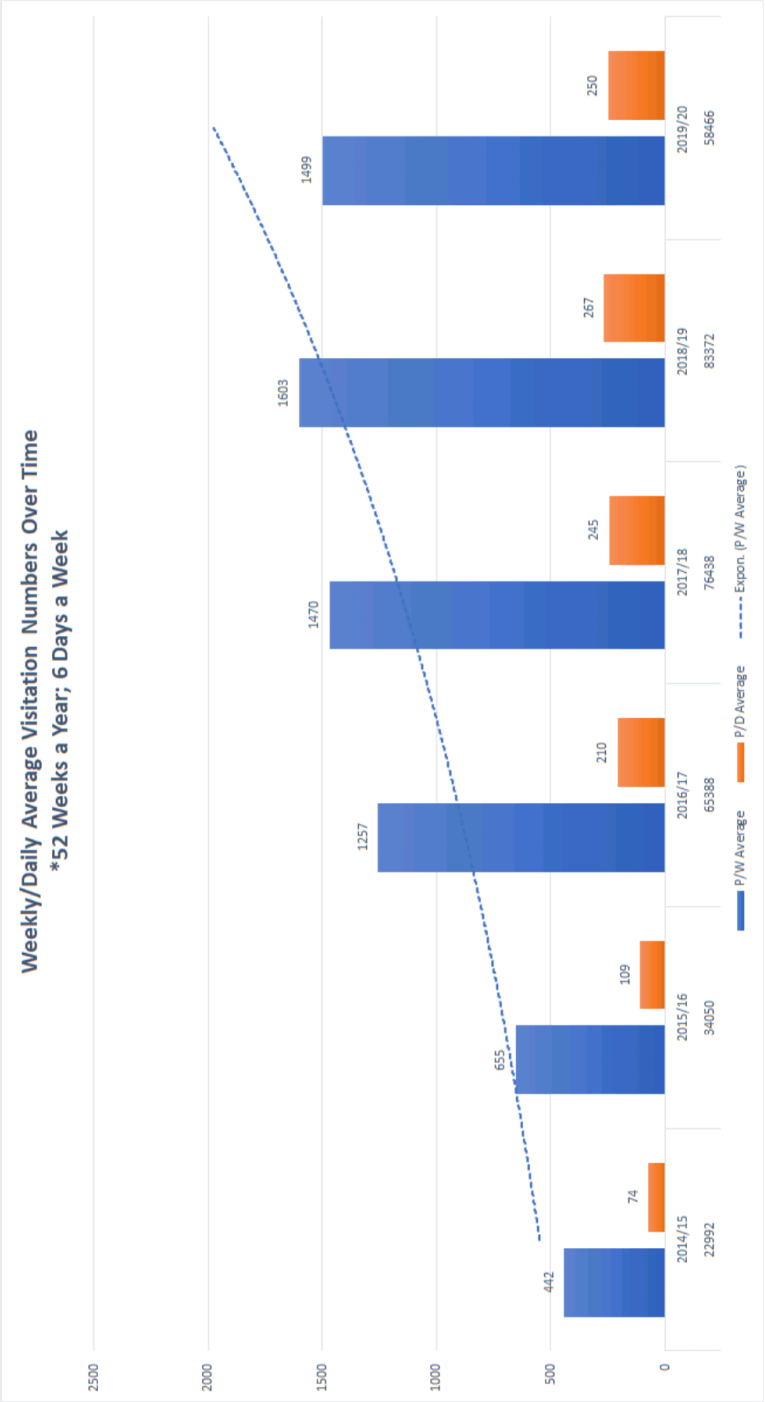


Chart 2: Youth Space Visitation Numbers over time (weekly/daily)



Hart's Ladder

Key Questions

Which level of Hart's Ladder is our project on?
Which level of Hart's Ladder should our project be on?
What do we need to do to move to the right level on the ladder for our project?

NON-PARTICIPATION

It is important to remember that tokenism, decoration and manipulation are not examples of youth participation. You do have the choice to move away from these methods towards more meaningful participation.

QUALITY OF PARTICIPATION

Young people and adults share decision-making

Young people lead and initiate action

Adult-initiated, shared decisions with young people

Young people are consulted and informed

Young people assigned but informed

Tokenism

Decoration

Manipulation

EXAMPLES

Young people have the ideas, set up the project and invite adults to join them in making decisions throughout the project. They are equal partners.

Young people have the initial idea and decide how the project is to be carried out. Adults are available and trust in the leadership of young people.

Adults have the initial idea, and young people are involved in making decisions, planning and implementing the project.

Adults design and facilitate the project, and young people's opinions are given weight in decision-making. Young people receive feedback about their opinions.

Adults decide on the project and young people volunteer for it. Young people understand the project and adults respect their views.

Young people are given a limited voice and little choice about what they can say and how they can communicate.

Young people take part in an event in a very limited capacity and have no role in decision-making.

Adults have complete and unchallenged authority and abuse their power. They use young people's ideas and voices for their own gain.

Young people decide they need a one-stop shop in their community. They partner with adults in different youth organisations and together lobby the government for resources.

A group of students get permission from their principal to run an environmental day. The students make the decisions, and the school provides support.

A community co-ordinator asks young people for event ideas for Youth Week. The young people suggest having a skating event. The co-ordinator and young people work together to make decisions and apply for funding.

A local council runs several consultations to get young people's input about a recreation park. Young people tell the council about features in the park they want changed. The council provides feedback to the young people about how their views affected decision-making.

A conference creates positions for two young people on a panel of speakers. Young people decide how to select their representatives and work with adults to understand their role.

A young person is asked by adults to be on a panel and represent 'youth'. The young person is not given the opportunity to consult with peers or understand the role.

A group of young people are given a script by adults about 'youth problems' to present to adults attending a youth conference.

A publication uses young people's cartoons, however, the publication is written by adults.

Chart 3: PNCC Facebook followers by age and gender

The people who follow your Page. This number is an estimate.

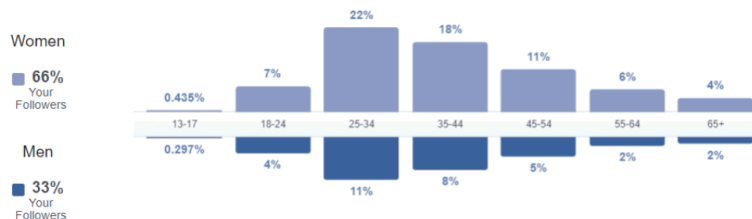
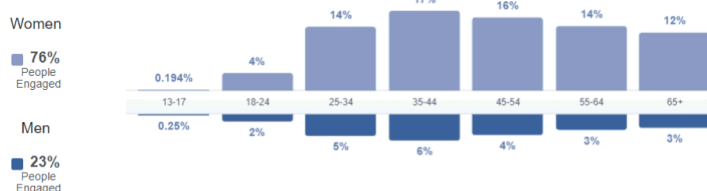


Chart 4: PNCC Facebook engagement by age and gender

The number of People Talking About the Page by user age and gender. This number is an estimate.



MEMORANDUM

TO: Community Development Committee

MEETING DATE: 1 July 2020

TITLE: Report on City-Wide Mobility Parking Signage Upgrade

PRESENTED BY: Robert van Bentum, Manager - Transport & Infrastructure

APPROVED BY: Tom Williams, Chief Infrastructure Officer

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the memorandum entitled "Report on City-Wide Mobility Parking Signage Upgrade" presented to the Community Development Committee on 1 July 2020, be received.
-

1. ISSUE

- 1.1 Council has approximately 81 public mobility carparks located both on-street and in Council controlled off-street car-parks. Currently the signage across the mobility parks is not consistent with some parks signed for 8am to 6pm excluding public holidays while others are signed 'at all times'.
- 1.2 The Disability Reference Group made a presentation to the Community Development Committee on the 2nd September 2019 requesting that all mobility parks be signed for 24hr, 7 day a week operation. Council resolved subsequently:

"That the Chief Executive be instructed to report back on the feasibility and implications of changing the mobility park signs to all include "at all times".
- 1.3 This report outlines progress made with confirming the feasibility and implementing the requested change.

2. BACKGROUND

- 2.1 Management and enforcement of the appropriate use of on-street and off-street parking is limited by law which requires that signs clearly outlining any restrictions related to parking are present in close proximity. For mobility parks which are distributed across the city, this requires a sign be located immediately adjacent to each and every park.

- 2.2 Parking signs are funded from the Transport Activity. As with any new asset, a new sign is treated as a capital asset and is funded by borrowing. In September 2019, Council did not have an approved Capital Programme to fund new parking infrastructure such as signs. Officers had identified the need for this capital new budget to enable investment in new signs to respond to parking challenges elsewhere in the city and sought approval from Council for a new programme.
- 2.3 In December 2019, Council approved Programme 1615 City-Wide Parking and Traffic Signs and Marking with a budget of \$75,000. Following creation of the new programme early in 2020, Officers have approved the allocation of funding to upgrade any mobility parking signs that needed replacement.
- 2.4 The balance of the Programme 1615 City Wide Parking and Traffic Signs and Market budget of \$65,000 has been allocated to implement changes to parking management across the city. Interventions include installing additional mobility parks, implementing time limited parking (P60 / P120) and extending no -parking provisions (yellow lines) to improve safety for all road users and ensure adequate availability of parking for priority users.

3. PROGRESS

- 3.1 Officers have confirmed that of the 81 mobility parks, some 19 require new signs to be supplied and installed at an estimated cost of \$10,000. A work order has been created and issued to Council's maintenance contractor Higgins Contractor Ltd. for the supply and installation of the new signs.
- 3.2 The new signs are due to be delivered to the contractor by the end of June 2020 and will be installed by the end of July.

4. NEXT STEPS

- 4.1 Once the new signs are installed there is no further action required.

5. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes

Are the recommendations inconsistent with any of Council's policies or plans?		No
The recommendations contribute to Goal 3: A Connected and Safe Community		
The recommendations contribute to the outcomes of the Connected Community Strategy		
<p>The recommendations contribute to the achievement of action/actions in the Active and Public Transport Plan</p> <p>The action is:</p> <p>The transport system is designed with resilient and reliable surfaces and other conditions for people with the greatest accessibility and mobility needs.</p>		
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Ensuring that all mobility parking is available at all times for drives with accessibility and mobility needs contributes to social inclusion and cultural well-being in the community.	

ATTACHMENTS

Nil

MEMORANDUM

TO: Community Development Committee

MEETING DATE: 1 July 2020

TITLE: Health & Wellbeing Portfolio Update (June)

PRESENTED BY: Councillor Billy Meehan

APPROVED BY: Sheryl Bryant, General Manager - Strategy & Planning

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Health & Wellbeing Portfolio update report for June 2020 be received for information.

1. ISSUE

The Health & Wellbeing Portfolio is reporting to the Community Development Committee for June 2020.

2. BACKGROUND

The Health & Wellbeing Portfolio members are encouraged to continue to update their goals and activities throughout the year.

3. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 3: A Connected and Safe Community	

The recommendations contribute to the outcomes of the Connected Community Strategy	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Active Citizenship Plan – the portfolios provide an opportunity for Elected Members to report on their engagement with organisations in their sector.

ATTACHMENTS

1. Portfolio Report [↓](#) 



PORTFOLIO UPDATE

TO Community Development Committee
CC Mayor, Deputy Mayor, Chief Executive
FROM Billy Meehan
Lead Councillor – Health & Wellbeing
DATE 11 June 2020
SUBJECT **PORTFOLIO UPDATE: JUNE 2020**

Portfolio membership

Councillors Billy Meehan, Leonie Hapeta, Rachel Bowen, Bruno Petrenas and Karen Naylor.

Portfolio scope

Workforce & employment; Mid-Central Health DHB relationship; people with disabilities; active recreation

Portfolio goals

- To improve the health and wellbeing of the community
- To enhance active recreation within the community

Activity summary

(note activity related to Portfolio only)

Short description	Stakeholder (group, individual, etc.)	Engagement type (event, discussion, etc.)	Members (note who attended)
Over the Line – Gravel and Tar 25 January	Community	Event	RB
Canoe Polo tournament 31 January	Kiwi Canoe Polo Club Robert Coulson	Tournament	BM
Play Policy consultation 11 February	Sport Manawatu	Discussion	RB
Disabilities and employment 14 February	Nick Dow	Meeting	BM
Up Down Girl opening 29 February	Accessible events/disability community	Event	RB

Community sports 21 April	Sport Manawatu Trevor Shailer	Zoom Meeting	LH, BM
Community sports 5 May	Sport Manawatu Trevor Shailer	Zoom Meeting	LH, BM
Combat sports 29 May	Snapback Gym Filipo Saua	Discussion	BM
Active youth/ post covid recovery 8 June	PNBC Malcom Nicol	Discussion	BM
Active youth/ post covid recovery 8 June	Kiwi Gym Dean Minchin	Discussion	BM
Diabetes Programme 9 June	Gravitate Gym Frankie Bryant	Discussion	BM
Maori Community Health 11 June	Te Wakahuia Fernandez Mackey	Meeting	BM
Mid Central DHB	Stakeholder Group	Meeting	TBA

Issues summary

(note any emerging themes of meetings, etc.)

- Sport Manawatu has been supporting clubs with guidelines for participation as we move down alert levels.
- Relief packages are available for clubs and regional organisations; however, the criteria will make it difficult for a lot of clubs to qualify.
- It was expressed the community found it difficult not having access to playgrounds.

MEMORANDUM

TO: Community Development Committee

MEETING DATE: 1 July 2020

TITLE: Neighbourhoods, Villages & Rural Portfolio Update (June)

PRESENTED BY: Councillor Bruno Petrenas

APPROVED BY: Sheryl Bryant, General Manager - Strategy & Planning

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Neighbourhoods, Villages & Rural Portfolio update report for June 2020 be received for information.

1. ISSUE

The Neighbourhoods, Villages & Rural Portfolio is reporting to the Community Development Committee for June 2020.

2. BACKGROUND

The Neighbourhoods, Villages & Rural Portfolio members are encouraged to continue to update their goals and activities throughout the year.

3. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 3: A Connected and Safe Community	

The recommendations contribute to the outcomes of the Connected Community Strategy	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Active Citizenship Plan – the portfolios provide an opportunity for Elected Members to report on their engagement with organisations in their sector.

ATTACHMENTS

1. Portfolio Report [↓](#) 



PORTFOLIO UPDATE

TO Community Development Committee
CC Mayor, Deputy Mayor, Chief Executive
FROM Cr Bruno Petrenas
Lead Councillor – Neighbourhoods, Villages & Rural
DATE 12 June 2020
SUBJECT **PORTFOLIO UPDATE: JUNE 2020**

Portfolio membership

Councillors Vaughan Dennison, Patrick Handcock, Billy Meehan and Aleisha Rutherford.

Portfolio scope

City neighbourhoods Awapuni, Highbury, Kelvin Grove, Milson, Roslyn and other community centres; villages of Ashhurst, Bunnythorpe, Linton, Longburn as well as surrounding rural communities; land transport.

Portfolio goals

- To enable more effective sector engagement between the Council and the community
- To identify issues within the specific community that need to be addressed

Activity summary

(note activity related to Portfolio only)

Short description	Stakeholder (group, individual, etc.)	Engagement type (event, discussion, etc.)	Members (note who attended)
Attend Bunnythorpe Community meeting and discuss with BCCA issues surrounding new Community Centre	Stakeholder group and any other Councillors who might want to engage with a specific community	Councillor attendance meetings	Cr Baty, Mayor, Cr Petrenas
Attend 2 NZTA Community Liaison Group meetings Traffic calming measures in progress Salisbury Street footpath almost complete 2 raised threshold platforms partially completed, third to start in the next two weeks		Attend meetings	Cr Rutherford

Issues summary

TBA following discussion with specific communities.

MEMORANDUM

TO: Community Development Committee

MEETING DATE: 1 July 2020

TITLE: Safe City Portfolio Update (June)

PRESENTED BY: Councillor Patrick Handcock

APPROVED BY: Sheryl Bryant, General Manager - Strategy & Planning

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Safe City Portfolio update report for June 2020 be received for information.

1. ISSUE

The Safe City Portfolio is reporting to the Community Development Committee for June 2020.

2. BACKGROUND

The Safe City Portfolio members are encouraged to continue to update their goals and activities throughout the year.

3. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 3: A Connected and Safe Community	

The recommendations contribute to the outcomes of the Connected Community Strategy	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Active Citizenship Plan – the portfolios provide an opportunity for Elected Members to report on their engagement with organisations in their sector.

ATTACHMENTS

1. Portfolio Report [↓](#) 



PORTFOLIO UPDATE

TO Community Development Committee
CC Mayor, Deputy Mayor, Chief Executive
FROM Patrick Handcock
Lead Councillor – Safe City
DATE 11 June 2020
SUBJECT **SAFE CITY PORTFOLIO UPDATE: JUNE 2020**

Portfolio membership

Councillors Patrick Handcock, Vaughan Dennison & Brent Barrett.

Portfolio scope

Safety Advisory Board; World Health Organisation accreditation; Neighbourhood Support; Road safety; Civil Defence & Emergency Management.

Portfolio goals

- Coordinating and facilitating the work of the Safety Advisory Board
- Building resilience and disaster preparedness for civil defence and emergency situations
- Meeting regulatory responsibilities
- Maintaining Palmerston North's Safe City accreditation

Activity summary

(note activity related to Portfolio only)

Short description	Stakeholder (group, individual, etc.)	Engagement type (event, discussion, etc.)	Members (note who attended)
2 February SAB Agenda Meeting	PNCC, SAB Membership	Agenda setting	PH
7 February Resident meeting re neighbourhood issues	PNCC & Police	Discussion	PH
13 February Safety Advisory Board Meeting	Stakeholders	Discussion	PH
20 February PN Neighbourhood Support Meeting	Stakeholders	Discussion	PH
22 February Attend Awesome Awapuni Day	Public/community	Event	PH

29 February Ethkick Opening Ceremony	Public/community	Event	GS, PH
26 February Mtg Joann Ransom – Strategic Planning SAB	PNCC & EM	Planning	PH
7 March Festival of Cultures	Community & visitors	Event	PH & EM's
12 March Strategic Planning session (1) SAB	Stakeholders	Planning	PH
16 March Agenda setting SAB	PH & PNCC Officers	Planning	PH
20 March – 21 May attend Emergency Management Group Controller/Joint Committee briefings re Covid-19	Stakeholders	Briefings	PH, TU, GS
30 March NH Support meeting (Zoom)	Board Members	Discussion	PH
1 May SAB Strategic Planning Session (2)	PH & PNCC Officers	Discussion	PH
4 May SAB Strat Planning Session (Zoom) (3)	Stakeholders	Discussion/planning	

Issues summary

Safe City portfolio continues its reset phase:

- Disruptions to meeting schedules due to Covid-19 but progress has been made.
- PNNHS has continued to operate throughout Covid-19 period with establishment of new NHS groups and many updates to existing groups received. NHS has almost completed a re-write of its Constitution, this being part of their reorganisation and continuous improvement.
- During the period of Covid-19 lockdown and restricted meetings the SAB has continued to develop its strategic plan and direction. There have been numerous virtual meetings refining high level statements and statements of community experience. Currently the Board is working on performance indicators. The approach has been to take a broader view to 'safe city' to enhance relevance for all of our stakeholders.
- A new PNCC City Safety Coordinator has been appointed: Ms. Anu Sefton.

MEMORANDUM

TO: Community Development Committee

MEETING DATE: 1 July 2020

TITLE: People and Community Portfolio Update (January - June 2020)

PRESENTED BY: Councillor Lorna Johnson

APPROVED BY: Sheryl Bryant, General Manager - Strategy & Planning

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the People and Community Portfolio update report for January – June 2020 be received for information.

1. ISSUE

The People and Community Portfolio is reporting to the Community Development Committee for January - June 2020.

2. BACKGROUND

The People and Community Portfolio members are encouraged to continue to update their goals and activities throughout the year.

3. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 3: A Connected and Safe Community	

The recommendations contribute to the outcomes of the Connected Community Strategy	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Active Citizenship Plan – the portfolios provide an opportunity for Elected Members to report on their engagement with organisations in their sector.

ATTACHMENTS

1. Portfolio Update [↓](#) 



PORTFOLIO UPDATE

TO Community Development Committee

CC Mayor, Deputy Mayor, Chief Executive

FROM Cr Lorna Johnson
Lead Councillor - People and Community Portfolio

DATE 12 June 2020

SUBJECT **PORTFOLIO UPDATE: JANUARY 2020 – JUNE 2020**

Portfolio membership

Councillors Lorna Johnson, Aleisha Rutherford, Rachel Bowen, Renee Dingwall, Lew Findlay, Pat Handcock, Zulfiqar Butt and Billy Meehan.

Portfolio scope

Senior and older persons; youth; multicultural; children & families.

Portfolio goals

(to achieve over 3 year term)

- To support a connected and safe community (Goal 3)
- To engage with the community sector, strengthen relationships and identify opportunities and issues
- To support Palmerston North to be recognised as an Age Friendly City
- To support Palmerston North to be accredited as a Welcoming Community

Activity summary

(note activity related to Portfolio only)

1. Cr Dingwall

Short description	Stakeholder (group, individual, etc.)	Engagement type (event, discussion, etc.)	Members (note who attended)
Discussion on Pasifika issues	National Womens P.A.C.I.F.I.C.A Group	Meeting	Cr Dingwall
Attended Powhiri for Street Prints Papaioea	Street Prints	Powhiri	Cr Dingwall, Cr Bowen
Presented awards at Summer Reading Finale	PNCC Libraries	Awards celebration	Cr Dingwall, Cr Bowen, Cr

			Baty, Cr Johnson
Attended Happy Lunar New Year	New Zealand Chinese Association	Event	Cr Dingwall, Cr Johnson
Presented bikes to Riverdale School at Gravel and Tar Cycle event	Gravel and Tar	Event	Cr Dingwall
Attended Fight the Fire Fundraiser		Event	Cr Dingwall, Cr Bowen, Cr Barrett, Cr Handcock
Attended New Year Dinner	New Zealand Chinese Association	Event	Cr Dingwall, Cr Johnson
Attended Let's Talk van: Ashhurst Domain movie	PNCC initiative	Event	Cr Dingwall, Cr Bowen, Cr Barrett
Attended Manawatu River Improvement Festival	Manawatu Rivers Accord	Event	Cr Dingwall
Attended Community Sector 2020 Welcome event	Volunteer Central and Palmerston North Community Services Council	Event	Cr Dingwall
Attended Annual State of the City Address	Rotary and Manawatu Chamber of Commerce	Event	Cr Dingwall
Attended Let's Talk van: Kelvin Grove movie	PNCC initiative	Event	Cr Dingwall
Attended Waitangi commemorations	Rangitane	Event	Cr Dingwall, Cr Johnson, Cr Bowen, Cr Barrett
Attended Let's Talk van: Waitangi Day		Event	Cr Dingwall
Attended Let's Talk van: Esplanade Day	PNCC initiative	Event	Cr Dingwall
Attended Relay for Life	Cancer Society	Event	Cr Dingwall
Attended Let's Talk van: Awesome Awapuni Day	PNCC initiative	Event	Cr Dingwall
Attended Te Manawa Pancake Art Challenge	Te Manawa	Event	Cr Dingwall
Attended Summer Shakespeare Opening Night	Massey	Event	Cr Dingwall
Attended Let's Talk van: Roslyn Wacky Water Day	PNCC initiative	Event	Cr Dingwall
Attended opening of new Pasifika business - Feauini Mortgages (on behalf of Mayor)	Pasifika community	Event	Cr Dingwall

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Attended Zonta International Women's Day breakfast	Zonta	Event	Cr Dingwall
Attended Festival of Cultures Opening Ceremony, Let's Talk van, judged stalls and presented awards at Closing Ceremony.	Manawatu Multicultural Council	Event	Cr Dingwall
Attended Migrante International Womens Day event	Migrante	Dance in solidarity – 1 billion rising	Cr Dingwall
Attended International Womens Day event at Te Manawa	CEDA	Panel discussion	Cr Dingwall, Cr Barrett
Attended Age Friendly meeting	Age Concern	Meeting	Cr Dingwall, Cr Findlay

2. Cr Rutherford

Waitangi Day - Let's Talk van
 Met with Ross Meads @ Ashhurst Library
 Esplanade Day - Let's Talk van
 Palmy Youth Network steering group meeting
 Met with Youth Space Team Leader
 Palmy Youth Network coffee networking meeting
 Papaioea Place opening
 IWD breakfast
 Festival of Cultures
 Rural Games - Let's Talk van
 Palmy Youth Network Facewine session x3
 2 x Ashhurst Community NZTA meetings

3. Cr Butt

30/1/20 Review first draft of Welcoming Plan 2020/2021, discussion about upcoming community events like Festival of Cultures, etc., Welcoming Communities Advisory Group Discussion/briefing

11/2/20 Discussion re 15 March Anniversary Commemorations Palmerston North, Interfaith Group, discussion with Executive Committee of MMA and Interfaith

4. Cr Bowen

Short description	Stakeholder (group, individual, etc.)	Engagement type (event, discussion, etc.)	Members (note who attended)
Te Manawa Family Fun Day 18 Jan	Children and Families	Event	Community
Street Prints Art Auctions 19 Jan	Arts and Culture	Event	Community. Visiting artists. Stakeholders

Summer Reading Finale 23 Jan	Children and Families	Event	Community. Stakeholders.
Fight the Fire fundraiser 26 Jan	Arts Culture and Heritage	Event	Community. Stakeholders. Visiting dignitaries.
Centrepont welcome to new team 11 Feb	Arts and Culture	Event	Board and staff of Centrepont, sponsors/funders
Esplanade Day 16 Feb	Community	Event/discussion	Community
Takaro Probus Club 19 Feb	Community	Presentation/Q&A	Probus members
Movie in the Park – IPU 21 Feb	Community	Event/discussion	Community
Wacky Water Day – Roslyn 29 Feb	Community/Children and Families	Event/discussion	Community
Potted Potter 1 March	Arts and Culture/Children and Families	Opening	Community
Summer Shakespeare opening 27 Feb	Arts and Culture	Opening hui	Stakeholders, funders, sponsors.
Brazilian Kids Carnival, Festival of Cultures 1 March	Multicultural/Children and Families	Event	Community
Book Launch: New Transgender Blockbusters 4 March	Arts and Culture	Event	Community
Zonta National Womens Day Breakfast 6 March	Community	Event	Community
Sort It Expo opening 25 May	Community/Children and Families	Online event	Stakeholders, funders/sponsors.

5. Cr Johnson

Short description	Stakeholder (group, individual, etc.)	Engagement type (event, discussion, etc.)	Members (note who attended)
Te Manawa Family Fun Day	community	event	U
Environment Network Manawatu	group	meeting	U
Library Summer Reading Programme Celebration	community	event	U
Gravel and Tar	community	event	U
Lunar Festival	community	event	U
Manawatu Chinese Association Dinner	Chinese community	event	U
Chinese Show Regent Theatre	Chinese community	event	U

Welcoming Communities advisory group	community	meeting	U
Sri Lankan Independence Day	Sri Lankan community	event	U
CSC get-together	Community groups	event	U
Waitangi Day Celebration and Let's Talk van	community	event	U
Manawatu Tenants Union	group	meeting	U
Theatre Awards	community	event	U
Esplanade Day	community	event	U
CSC membership meeting Feb	Community groups	meeting	U
Safety hui Highbury	community	meeting	U
RIN meeting	MSD, agencies	meeting	U
Awesome Awapuni	community	event	U
Bangalee Society	Bangalee community	event	U
Summer Shakespeare opening night	Community arts	event	U
Opening of Papaioea Place housing	community	event	U
MMA lecture series	community	meeting	U
Zonta IWD breakfast	community	event	U
Festival of Cultures	community	event	U
CSC manager meetings/calls	Community groups	meetings	U
Relay For Life opening ceremony	community	event	U
Rural Games powhiri	community	event	U
Cathedral March 15 th Anniversary MMA	Muslim community	event	U
Council Christchurch memorial	Muslim community	event	U
CSC member meeting zoom	Community groups	meeting	U
Malgra meeting	group	meeting	U
Te Manawa Family Fun Day 18 Jan	Children and Families	Event	Community

NB. The above list does not include councillors other than the portfolio holders who may have also attended events. Due to COVID-19 restrictions community engagement was limited during the period of lockdown.

Issues summary

No significant issues to report.

COMMITTEE WORK SCHEDULE

TO: Community Development Committee

MEETING DATE: 1 July 2020

TITLE: Committee Work Schedule

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Community Development Committee receive its Work Schedule dated July 2020.

ATTACHMENTS

1. Community Work Schedule [↓](#) 

COMMUNITY DEVELOPMENT COMMITTEE

COMMITTEE WORK SCHEDULE – JULY 2020

Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
1.	July 2020	Effectiveness of Council's Youth Engagement	General Manager - Strategy and Planning	Transferred from Planning & Strategy	Council 25 March 2019 Clause 22-3
2.	July 2020	Feasibility and implications of changing the mobility park signs to all include "at all times".	General Manager – Infrastructure/ Chief Customer Officer		2 September 2019 Clause 15.2
3.	July/August 2020	Opportunities for use of the St Marks Church site	Chief Customer Officer / General Manager - Strategy and Planning	To be negotiated along with research on needs for community centres Report circulated via the Friday Compendium dated 8 May 2020	Committee of Council 28 May 2018 Clause 3-42
4.	August 2020	Feasibility of introducing a Companion Card for those with permanent disabilities	General Manager – Infrastructure / Chief Customer Officer		2 September 2019 Clause 15.3
5.	November 2020	Options for Library Services in Highbury	Chief Customer Officer	Officers will be working with Te Aroha Noa's new Community Consultation Panel in coming months to shape further joint community engagement Related workshop scheduled for August	5 June 2015 Clause 10.2