



PALMERSTON NORTH CITY COUNCIL

**AGENDA
COUNCIL
LATE ITEM**

9AM, WEDNESDAY 28 OCTOBER 2020
COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH



MEMBERSHIP

Grant Smith (Mayor)

Brent Barrett
Susan Baty
Rachel Bowen
Zulfiqar Butt
Vaughan Dennison
Renee Dingwall
Low Findlay QSM

Patrick Handcock ONZM
Leonie Hapeta
Lorna Johnson
Billy Meehan
Karen Naylor
Bruno Petrenas
Aleisha Rutherford

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter

Chief Executive, Palmerston North City Council

Palmerston North City Council

W pncc.govt.nz | E info@pncc.govt.nz | P 356 8199
Private Bag 11034, 32 The Square, Palmerston North



COUNCIL MEETING

28 October 2020

LATE ITEM

REPORTS

Appointments at the resignation of the Deputy Mayor

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Memorandum, presented by Hannah White, Democracy and Governance Manager.

Reason for lateness: Securing appointments in a timely manner ensures that governance roles are fulfilled.

MEMORANDUM

TO: Council

MEETING DATE: 28 October 2020

TITLE: Appointments at the resignation of the Deputy Mayor

PRESENTED BY: Hannah White, Democracy and Governance Manager

APPROVED BY: David Murphy, Acting General Manager - Strategy and Planning

RECOMMENDATIONS TO COUNCIL

1. To receive the report titled “Appointments at the resignation of the Deputy Mayor” of 28 October 2020.
 2. That Council notes the Deputy Mayor and committee appointments made by the Mayor under clause 41A(3)(a) of Schedule 7 of the Local Government Act 2002 as listed in Section 3.1 of the report “Appointments at the resignation of the Deputy Mayor” of 28 October 2020 to come into effect 01 November 2020.
 3. That Council appoint to internal and external bodies as recommended by the Mayor and listed in Section 3.3 of the report “Appointments at the resignation of the Deputy Mayor” of 28 October 2020.
 4. That Council adopts the Mayor’s recommendation to appoint Councillor Leonie Hapeta to the Electoral College for the primary role of recommending the Chairperson and Directors to the Central Economic Development Agency Board.
 5. That the Deputy Mayor assist holistically with all Portfolios.
 6. That the Council make the recommendations to the Remuneration Authority regarding Elected Member remuneration as listed in Section 4.2 of the report “Appointments at the resignation of the Deputy Mayor” of 28 October 2020, such recommendations to take effect from 01 November 2020 the date the new positions are to be established.
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1. ISSUE

- 1.1 The resignation of the Deputy Mayor Tangi Utikere leaves the following vacancies:
- Deputy Mayor

And by consequence:

- Council- Deputy Chairperson
- Committee of Council- Deputy Chairperson

Committee leadership and membership:

- Economic Development Committee- Chairperson
- Hearings Committee- Chairperson
- Chief Executive’s Performance Review Panel- Chairperson
- Manawatū District Palmerston North City Joint Strategic Committee- member
- Manawatū District Palmerston North City Joint Strategic Committee- Electoral College member

Internal bodies:

- Palmerston North's 150th sesquicentenary steering group- member
- Ten Year Plan Steering Group- member

External bodies:

- Local Government New Zealand- Zone 3 Representative
- Manawatū-Whanganui Civil Defence Emergency Management Group- Alternate for the Mayor
- Horizons Regional Transport- Alternate for the Mayor

2. BACKGROUND

2.1. In accordance with the Local Government Act 2002 S41A(3) the Mayor has the following powers in relation to this report:

- (a) to appoint the deputy mayor:
- (b) to establish committees of the territorial authority:
- (c) to appoint the chairperson of each committee established under paragraph (b), and, for that purpose, a mayor—
 - (i) may make the appointment before the other members of the committee are determined; and
 - (ii) may appoint himself or herself.

2.2. It should be noted if the Council does not agree with the decisions the Mayor has exercised under his delegated authority, the Council has the ability to discharge a chairperson as per the Local Government Act 2002 Schedule 7, cl. 31 and a Deputy Mayor under Schedule 7, cl 18.

3. APPOINTMENTS

3.1 The Mayor has exercised his power by appointing:

- Deputy Mayor- Cr. Aleisha Rutherford
- Economic Development Committee - Chairperson- Cr. Leonie Hapeta
- Economic Development Committee- Deputy Chairperson- Cr. Vaughan Dennison
- Hearings Committee- Chairperson- Cr. Aleisha Rutherford
- Hearings Committee- Deputy Chairperson- Cr. Susan Baty
- Chief Executive’s Performance Review Panel- Chairperson- Cr. Susan Baty
- Manawatū District Palmerston North City Joint Strategic Planning Committee- Member- Cr. Zulfiqar Butt

3.2 The Council must make an appointment to the Manawatū District Palmerston North City Joint Strategic Planning Committee Electoral College for the purpose of recommending the Chairperson and Board members of the Central Economic Development Agency. The Mayor recommends Cr. Leonie Hapeta.

3.3 The Mayor also makes the following recommendations to appoint the following representatives to:

- Palmerston North's 150th sesquicentenary steering group- Member- Cr. Leonie Hapeta
- Ten Year Plan Steering Group- Member- Cr. Aleisha Rutherford
- Local Government New Zealand- Zone 3 Representative- Cr. Patrick Handcock
- Manawatū-Whanganui Civil Defence Emergency Management Group- Alternate for the Mayor – Cr. Patrick Handcock
- Horizons Regional Transport - Alternate for the Mayor- Cr. Aleisha Rutherford

3.4 As Deputy Mayor, Cr. Rutherford will relinquish her Portfolio duties and assist holistically with all Portfolios. No new appointments will be made to Portfolios as a consequence.

4. REMUNERATION

4.1 The total pool available to Palmerston North City Council is set by the Remuneration Authority and remains the same. The Authority has set the Mayor’s salary at \$152,500 and allocates a remaining \$778,568 to be distributed amongst councillors. On 13 November 2019 Council approved the amounts below, setting the minimum rate for a councillor and then according an additional percentage to Chairs of committees at a rate of 7% or 14%. The Remuneration Authority Determination for 2020/21 set out the remuneration for Palmerston North City Council as follows:

Office	Annual remuneration (\$)
Mayor	152,500

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Deputy Mayor, Chair—Economic Development Committee, Chair—Hearings Committee, and Chair—Chief Executive’s Performance Review Panel	80,524
Chair—Finance and Audit Committee	54,134
Chair—Infrastructure Committee	54,134
Chair—Planning and Strategy Committee	54,134
Chair—Arts, Culture and Heritage Committee	50,810
Chair—Community Development	50,810
Chair—Environmental Sustainability Committee	50,810
Chair—Play, Recreation and Sport Committee	50,810
Councillor (with no additional responsibilities) (7)	47,486
Councillor (Minimum Allowable Remuneration)	43,067

- 4.2 Council must now agree to the remuneration structure in order that Council’s recommendations be reported to the Remuneration Authority. If the changes are accepted by the Authority, the appropriate Determination will give effect to the changes and the new rates can then be backdated to the appointment of the members to the positions of responsibility, that is to be 01 November 2020 for the remainder of the 2019-2022 term.
- 4.3 The recommendation is that the structure remain the same as that agreed at the beginning of the 2019-2022 term and that it be re-written to allow for transfer of responsibility as follows:

Office	Annual remuneration (\$)
Mayor	152,500
Deputy Mayor, Chair—Planning & Strategy Committee, Chair—Hearings Committee	80,524
Chair—Finance and Audit Committee and Chair—Chief Executive’s Performance Review Panel	57,458
Chair—Infrastructure Committee	54,134

Chair—Arts, Culture and Heritage Committee	50,810
Chair—Community Development	50,810
Chair—Economic Development Committee and Play, Recreation and Sport Committee	54,134
Chair—Environmental Sustainability Committee	50,810
Councillor (with no additional responsibilities) (7)	47,486
Councillor (Minimum Allowable Remuneration)	43,067

4.4 The breakdown is set out below:

Role	Amount (\$)	Additional (%)	Number
Base Councillor	47,486	0	7
Monthly committee- Chair	6,648	14	3
Quarterly committee- Chair	3,324	7	5
Hearings Committee- Chair	3,324	7	1
CE Review Panel- Chair	3,324	7	1
Deputy Mayor	23,066	48.6	1

5. NEXT STEPS

- 5.1 The new appointments will be announced publicly, and the website updated.
- 5.2 The 2021 Council calendar to be confirmed in November, and Elected member business cards will be printed with the new positions noted for the remainder of the triennium.
- 5.3 Following the election of a new councillor in the new year further appointments may be made.

6. COMPLIANCE AND ADMINISTRATION

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Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 5: A Driven and Enabling Council	
The recommendations contribute to the outcomes of the Driven and Enabling Council Strategy	
The recommendations contribute to the achievement of action/actions in Not Applicable The action is: n/a	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Securing appointments in a timely and smooth manner ensures that governance roles are fulfilled.

ATTACHMENTS

Nil