

PALMERSTON NORTH CITY COUNCIL

Minutes of the Finance & Audit Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 18 November 2020, commencing at 9.01am

Members Present: Councillors Susan Baty (in the Chair), Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

Non Members: Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt and Billy Meehan.

Apologies: The Mayor (Grant Smith) (absent on Council business) and Councillor Billy Meehan (early departure on Council business).

Councillor Billy Meehan left the meeting at 9.40am during consideration of clause 57. He entered the meeting again at 10.48am during consideration of clause 59. He was not present for clauses 57 and 58.

55-20 Apologies

Moved Susan Baty, seconded Karen Naylor.

The COMMITTEE RESOLVED

1. That the Committee receive the apologies.

Clause 55-20 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

56-20 Confirmation of Minutes

Moved Susan Baty, seconded Rachel Bowen.

The COMMITTEE RESOLVED

1. That the minutes of the Finance & Audit Committee meeting of 21 October 2020 Part I Public be confirmed as a true and correct record.

Clause 56-20 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

57-20 COVID-19 Response Expenditure Review & Lessons Learnt
Memorandum, presented by Jason McDowell, Head of Risk & Resilience.

Councillor Billy Meehan left the meeting at 9.40am.

Note:

Councillor Susan Baty stood down as Chair and left the meeting at 9.32am; Councillor Karen Naylor took over as Chair until Councillor Baty returned to the meeting at 9.39am.

Moved Patrick Handcock ONZM, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the memorandum titled 'COVID-19 Response Expenditure Review & Lessons Learnt' presented to the Finance & Audit Committee on 18 November 2020, be received for information.
2. That the Finance & Audit Committee receive quarterly updates on Business Continuity preparedness.

Clause 57-20 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

58-20 Colquhoun Park - Proposal to Grant a Lease on Reserve Land to The Scout Association of New Zealand

Report, presented by Bryce Hosking, Manager - Property; Kathy Dever-Tod, Manager - Parks and Reserves.

Moved Lorna Johnson, seconded Brent Barrett.

The **COMMITTEE RECOMMENDS**

1. That Council notes the public notification process required under Sections 54, 119 and 120 of the Reserves Act 1977 has been completed with Council advertising its intention to lease reserve land at Colquhoun Park, 123 John F Kennedy Drive to The Scout Association of New Zealand.
2. That Council approve the Deed of Lease as attached in Appendix 1 of the report titled 'Colquhoun Park - Proposal to Grant a Lease on Reserve Land to The Scout Association of New Zealand' presented to the Finance & Audit Committee on 18 November 2020.
3. That Council, being satisfied that the functions and purposes of the Reserves Act have been considered, that the statutory processes have been met, and being satisfied that the decision is a reasonable one, exercise the delegated authority approved by the Minister of Conservation to grant consent for the lease at Colquhoun Park, 123 John F Kennedy Drive to The Scout Association of New Zealand.

Clause 58-20 above was carried 13 votes to 0, with 1 abstention, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

Abstained:

Councillor Leonie Hapeta.

The meeting adjourned at 10.30am

The meeting resumed at 10.47am

59-20 Health, Safety and Wellbeing Report July - September 2020

Memorandum, presented by Alan Downes, Health, Safety & Wellbeing Manager and Wayne Wilson, Human Resources Manager.

Councillor Billy Meehan returned to the meeting at 10.48am.

Moved Susan Baty, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the memorandum titled 'Health, Safety and Wellbeing Report July - September 2020', presented to the Finance & Audit Committee on 18 November 2020, be received for information.

Clause 59-20 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

60-20 Committee Work Schedule

Moved Susan Baty, seconded Patrick Handcock ONZM.

The **COMMITTEE RESOLVED**

1. That the Finance & Audit Committee receive its Work Schedule dated November 2020.

Clause 60-20 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

EXCLUSION OF PUBLIC

61-20 Recommendation to Exclude Public

Moved Vaughan Dennison, seconded Lew Findlay QSM.

The **COMMITTEE RESOLVED**

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
11.	Minutes of the Finance & Audit Committee meeting - Part II Confidential - 21 October 2020	For the reasons setout in the Finance & Audit Committee minutes of 21 October 2020, held in public present.	
12.	Approval of Award of Contract 3923 for Professional Service (Design) for City Centre Streetscape Upgrade	Commercial Activities	s7(2)(h)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Clause 61-20 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

The public part of the meeting finished at 11.40am

Confirmed 16 December 2020

Chairperson