

MINUTES	MEETING	TIME
<b>JOINT STRATEGIC PLANNING COMMITTEE</b>	<b>TUESDAY 10 NOVEMBER 2020</b>	<b>1:01PM</b>

Minutes of a meeting of the Manawatū District / Palmerston North City Joint Strategic Planning Committee held on Tuesday 10 November 2020, commencing at 1:01pm in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Helen Worboys	(Chairperson)	
	Cr Michael Ford	(Manawatū District Council)	
	Cr Grant Hadfield	(Manawatū District Council)	
	Cr Phil Marsh	(Manawatū District Council)	
	Mayor Grant Smith	(Palmerston North City Council)	
	Cr Susan Baty	(Palmerston North City Council)	
	Cr Leonie Hapeta	(Palmerston North City Council)	
	Cr Aleisha Rutherford	(Palmerston North City Council)	
	Cr Zulfiqar Butt	(Palmerston North City Council)	
	APOLOGIES:	Cr Lew Findlay	(Palmerston North City Council)
		Cr Bruno Petrenas	(Palmerston North City Council)
	LEAVE OF ABSENCE:	Cr Steve Bielski	(Manawatū District Council)
IN ATTENDANCE:	Cr Alison Short	(Manawatū District Council)	
	Cr Brent Barrett	(Palmerston North City Council) via zoom	
	Cr Rachel Bowen	(Palmerston North City Council) via zoom	
	Cr Renee Dingwall	(Palmerston North City Council) via zoom	
	Cr Patrick Handcock	(Palmerston North City Council) via zoom	
	Shayne Harris	(Acting Chief Executive, MDC)	
	Hamish Waugh	(General Manager – Infrastructure, MDC)	
	Brent Limmer	(General Manager – Community and Strategy, MDC)	
	Karel Boakes	(Acting General Manager – Corporate and Regulatory, MDC)	
	Michael Hawker	(Project Delivery Manager, MDC)	
	Steph Skinner	(Governance Officer, MDC)	
	Heather Shotter	(Chief Executive, PNCC)	
	Sheryl Bryant	(Acting Chief Infrastructure Officer, PNCC)	
	David Murphy	(Acting General Manager Strategy & Planning, PNCC)	
	Chris Dyhrberg	(Chief Customer Officer, PNCC)	
Linda Moore	(Libraries Manager, PNCC)		
Andrew Boyle	(Head of Community Planning, PNCC)		

#### JSP 20/050 MEETING OPENING

The Chairperson declared the meeting open.

#### JSP 20/051 APOLOGIES

Apologies for non-attendance by Cr Lew Findlay and Cr Bruno Petrenas were noted.

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**RESOLVED**

**That the apology from Cr Steve Bielski, be approved.**

**Moved by: Cr Michael Ford**

**Seconded by: Cr Leonie Hapeta**

**CARRIED**

JSP 20/052 CONFIRMATION OF MINUTES

**RESOLVED**

**That the minutes of the Joint Strategic Planning Committee meeting held 10 September 2020 be adopted as a true and correct record.**

**Moved by: Cr Michael Ford**

**Seconded by: Cr Susan Baty**

**CARRIED**

JSP 20/053 DECLARATIONS OF INTEREST

There were no declarations of interest.

JSP 20/054 NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

JSP 20/055 PUBLIC FORUM

There were no requests to speak in public forum at this meeting.

JSP 20/056 PRESENTATIONS

There were no presentations scheduled for this meeting.

JSP 20/057 PRESENTATION OF CEDA ANNUAL REPORT TO 30 JUNE 2020

Report of the General Manager – Community and Strategy dated 26 August 2020 providing the Central Economic Development Agency's (CEDA) Annual Report to 30 June 2020.

CEDA Board Chair Malcom Bailey, Chief Executive Linda Stewart and Finance and Operations Manager Jacqui Middleton presented a review of CEDA for the 2019-2020 year giving an overview of activities.

The floor was opened for Committee members to ask questions from both the Annual report and the presentation which CEDA members answered.

**RESOLVED**

- 1. That the Central Economic Development Agency's (CEDA) Annual Report to 30 June 2020 be received subject to completion of Audit NZ sign off.**

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2. That the committee notes that the Audit NZ feedback will be submitted for the committees information at the next available committee meeting after receipt.

Moved by: Cr Leonie Hapeta

Seconded by: Cr Michael Ford

**CARRIED**

JSP 20/058 PROVISION OF LIBRARY SERVICES BY PALMERSTON NORTH CITY COUNCIL TO THE RESIDENTS OF POHANGINA

Report of the Chief Customer Officer dated 2 November 2020 providing recommendations to Manawatū District/Palmerston North City Joint Strategic Planning Committee.

Chris Dyhrberg, Chief Customer Officer and Linda Moore, Libraries Manager spoke to their report with discussion from Committee members.

Cr Aleisha Rutherford suggested an amendment to proposed recommendation (2), adding 'to be reviewed after a 12 month period' which was agreed to by the Committee.

**RESOLVED**

1. That the memorandum entitled 'Provision of library services by Palmerston North City Council to the residents of Pohangina' of 10 November 2020 be received for information.
2. That the Committee request that the Chief Executive of Palmerston North City Council investigate a new agreement for service provision for the residents of Pohangina, Hiwinui and Colyton, to be reviewed after a 12 month period.

Moved by: Cr Aleisha Rutherford

Seconded by: Cr Zulfiqar Butt

**CARRIED**

JSP 20/059 CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

*Cr Susan Baty left the meeting at 2.45pm and returned at 2.49pm*

JSP 20/060 PUBLIC EXCLUDED BUSINESS

**RESOLVED**

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Confirmation of minutes
- b) CEDA Appointment of Directors

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That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Confirmation of minutes re CEDA Appointment of Directors	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.
b) CEDA Appointment of Directors	As above.	As above.

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Mayor Helen Worboys

Seconded by: Cr Michael Ford

**CARRIED**

*The meeting went into public excluded session at 2.49pm. For items JSP 20/061 to JSP 20/064 refer to public excluded proceedings. The meeting returned to open session at 2.55pm.*

JSP 20/065 MEETING CLOSURE

The meeting was declared closed at 2.56 pm.