



PALMERSTON NORTH CITY COUNCIL

**AGENDA
EXTRAORDINARY
COUNCIL**

8.30AM, THURSDAY 10 DECEMBER 2020
COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH



MEMBERSHIP

Grant Smith (Mayor)

Aleisha Rutherford (Deputy Mayor)

Brent Barrett

Patrick Handcock ONZM

Susan Baty

Leonie Hapeta

Rachel Bowen

Lorna Johnson

Zulfiqar Butt

Billy Meehan

Vaughan Dennison

Karen Naylor

Renee Dingwall

Bruno Petrenas

Lew Findlay QSM

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter

Chief Executive, Palmerston North City Council

Palmerston North City Council

W pncc.govt.nz | E info@pncc.govt.nz | P 356 8199

Private Bag 11034, 32 The Square, Palmerston North



EXTRAORDINARY COUNCIL MEETING

10 December 2020

MEETING NOTICE

Pursuant to Clause 21 of Schedule 7 of the Local Government Act 2002, I hereby requisition an extraordinary meeting of the Council to be held at 8.30am on Thursday, 10 December 2020 in the Council Chamber, first floor, Civic Administration Building, 32 The Square, Palmerston North, to consider the business stated below.



The Mayor Grant Smith

ORDER OF BUSINESS

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

REPORTS

4. Annual Meeting Calendar 2021

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Memorandum, presented by Hannah White, Democracy & Governance Manager.

5. Exclusion of Public

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
6.	Notice of Motion: Memorial Park	Negotiations	s7(2)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be

prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

MEMORANDUM

TO: Council

MEETING DATE: 10 December 2020

TITLE: Annual Meeting Calendar 2021

PRESENTED BY: Hannah White, Democracy & Governance Manager

APPROVED BY: David Murphy, Acting General Manager - Strategy and Planning

RECOMMENDATION TO COUNCIL

1. To adopt the Annual Meeting Calendar 2021 (Appendix 1) to the report titled 'Annual Meeting Calendar 2021'.
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1. ISSUE

- 1.1 At the end of each calendar year the Council is required to adopt a meeting calendar for the following year. The meeting calendar outlines dates, locations and other related information and is published both in hard copy and on the Council's website.

2. BACKGROUND

- 2.1 Elected Members and Appointed Members have been consulted in the drafting of the calendar. The proposed calendar incorporates Elected Member requests as far as practicable while balancing efficiency and capacity considerations.
- 2.2 Meetings are held with the public present and allow for participation of the public in public comment, presentations and submissions. As such it is important that meetings are scheduled in a way that allows members of the public who wish to attend and/or address meetings in person.
- 2.3 The meeting structure is based on a monthly and quarterly cycle, which is reflected in the calendar attached.
- 2.4 Most regular Council meetings will start at Wednesday, 9.00am. The second Council meeting in June and December will occur on a Monday at 9am.
- 2.5 Committee meeting times are specified in the calendar with meeting sessions beginning at 9am and 1pm on Wednesdays.

- 2.6 Meetings will be held in the Council Chambers; however other community locations are listed on the schedule to allow for flexibility.


3. NEXT STEPS


- 3.1 The updated Palmerston North City Council Annual Meeting Calendar 2021 will ensure that it can be distributed and published as required under legislation.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 5: A Driven and Enabling Council	
The recommendations contribute to the outcomes of the Driven and Enabling Council Strategy	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Adopting a schedule of meetings allows for transparency and a robust democratic process.

ATTACHMENTS

1. Annual Meeting Calendar 2021 [↓](#) 

PALMERSTON NORTH CITY COUNCIL ANNUAL MEETING CALENDAR 2021																	
COMMITTEE	DAY, TIME	MEMBERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC			
Council	Wed 9am	Mayor and All Councillors	N O M E E T I N G S		3 #	7 & 28, 1pm ^	5	2 & 28, Mon ###	N O M E E T I N G S	4	1	6	3	1 & 20, Mon			
Rangitāne o Manawatū	Wed 1pm	Mayor (Chair) and Councillors Vaughan Dennison, Karen Naylor and Mr Wiremu Te Awe Awe (Deputy Chair), Ms Danielle Harris, Mr Chris Whaiapu					7							6			
Planning & Strategy	Wed 9am	Mayor, Deputy Mayor (Chair), Patrick Handcock (Deputy Chair), Brent Barrett, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Leonie Hapeta, Lorna Johnson, Billy Meehan and Bruno Petrenas			10	10		12		9		11	8	20	10	8	
MD/PN City Joint Strategic Planning	Thur 1pm	MDC Members: The Mayor (Helen Worboys) (Chair) and Councillors Steve Bielski, Michael Ford, Grant Hadfield, Phil Marsh PNCC Members: The Mayor (Grant Smith) (Deputy Chair), Deputy Mayor (Aleisha Rutherford) and Councillors Susan Baty, Zulfiqar Butt and Leonie Hapeta				11				10			9			9	
Arts, Culture & Heritage	Wed 1pm	Mayor, Deputy Mayor and Councillors Rachel Bowen (Chair), Brent Barrett (Deputy Chair), Zulfiqar Butt, Renee Dingwall, Lorna Johnson, Karen Naylor and Bruno Petrenas			17		14					18			17		
Community Development	Wed 1pm	Mayor, Deputy Mayor and Councillors Lorna Johnson (Chair), Rachel Bowen (Deputy Chair), Brent Barrett, Susan Baty, Zulfiqar Butt, Renee Dingwall, Lew Findlay, Leonie Hapeta, Patrick Handcock, Billy Meehan, Karen Naylor, and Bruno Petrenas and Appointed Member Danielle Harris (Rangitāne)				17		12					22			1	
Economic Development	Wed 1pm	Mayor, Deputy Mayor and Councillors Leonie Hapeta (Chair), Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison (Deputy Chair), Renee Dingwall, Lew Findlay, Patrick Handcock, Bruno Petrenas and Appointed Member Ruma Karaitiana (Rangitāne)				17, 9am				9			15			8	
Committee of Council	Wed 9am	Mayor and All Councillors			17*			17, 18, 20**		2, 1pm *** 3, 9am *** 16, 9am ##							
Environmental Sustainability	Wed 9am	Mayor, Deputy Mayor (Deputy Chair) and Councillors Brent Barrett (Chair), Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lorna Johnson, Billy Meehan, Karen Naylor and Appointed Member Chris Whaiapu (Rangitāne)			10, 1pm			19					15		17		
Play, Recreation & Sport	Wed 1pm	Mayor and Councillors Leonie Hapeta (Chair), Billy Meehan (Deputy Chair), Brent Barrett, Zulfiqar Butt, Vaughan Dennison, Lew Findlay, Patrick Handcock, Karen Naylor and Bruno Petrenas			24		14, 9am					18, 9am		20			
Finance & Audit	Wed 9am	Mayor, Deputy Mayor and Councillors Susan Baty (Chair), Karen Naylor (Deputy Chair), Vaughan Dennison, Renee Dingwall, Lew Findlay, Leonie Hapeta, Patrick Handcock, Lorna Johnson, Bruno Petrenas and Appointed Member Stephen Armstrong (Independent)			24	24	28	26		23		25	22	27	24	15	
Infrastructure	Wed 1pm	Mayor, Deputy Mayor and Councillors Vaughan Dennison (Chair), Susan Baty (Deputy Chair), Brent Barrett, Rachel Bowen, Zulfiqar Butt, Lew Findlay, Billy Meehan, Karen Naylor, and Bruno Petrenas				24		26		23		25		27	24		
Hearings Committee	Meets as required	Deputy Mayor (Chair) and Councillors Brent Barrett, Susan Baty (Deputy Chair), Rachel Bowen, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Karen Naylor, Zulfiqar Butt and Bruno Petrenas		Meets as required						Meets as required							
Notes	<p>Venue for Meetings: Meetings are held at the Civic administration Building (Council Chamber or other meeting rooms), 32 The Square, Palmerston North, or at other venues listed below. Manawatu District & Palmerston North City Joint Strategic Planning Committee meetings are held at the Manawatu District Council, 135 Manchester St, Feilding.</p> <p>Other venues include: Ashhurst Village Valley Centre, Winchester & Guildford Streets, Ashhurst; Awapuni Community Centre, 22 Newbury Street, Palmerston North; Central Energy Trust Arena, 61 Pascal Street, Palmerston North 4410; Conference and Function Centre, 354 Main Street, Palmerston North 4410; Caccia Birch House, Hokowhitu Lagoon Recreation Reserve, Hokowhitu, Palmerston North, 4410; Globe Theatre, 312 Main Street, Palmerston North 4410; Highbury Whānau Resource Centre, Highbury Avenue, Palmerston North; Kelvin Grove Community Centre, 68 Kaimanawa Street, Palmerston North; Milson Community Centre, 77 Milson Line, Palmerston North; Palmerston North Airport, Airport Drive, Milson, Palmerston North 4442</p> <p>Palmerston North Central Library, 4 The Square, Palmerston North 4410; Palmerston North Community Leisure Centre, 569 Ferguson Street, Palmerston North; Pasifika Community Centre, Havelock Avenue, Palmerston North; Rangiora Community Centre, 102 Rangiora Avenue, Roslyn, Palmerston North 4414; Te Manawa, 326 Main Street, Palmerston North 4410</p>					<p>* Recommend approval of Consultation Document & Supporting Information 10 Year Plan</p>				<p>** Hearings 10 Year Plan</p>			<p>*** Deliberations 10 Year Plan</p>			<p>^ Consideration of CCOs' draft Statement of Intent</p>	
					<p># Adopt Consultation Document and supporting material 10 Year Plan</p>			<p>## Recommend approval of 10 Year Plan</p>			<p>### Adopt the 10 Year Plan Budget</p>						

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