

PALMERSTON NORTH CITY COUNCIL

Minutes of the Finance & Audit Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 16 December 2020, commencing at 9.03am

- Members Present:** Councillor Susan Baty (in the Chair), Councillors Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.
- Non Members:** Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt and Billy Meehan.
- Apologies:** The Mayor (Grant Smith), and Councillors Lew Findlay QSM, Patrick Handcock ONZM and Aleisha Rutherford (early departure).

Councillor Patrick Handcock left the meeting at 9.21am during consideration of clause 66. He was not present for clauses 66 to 70 inclusive.

64-20 Apologies

Moved Susan Baty, seconded Aleisha Rutherford.

The **COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

Clause 64-20 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford, and Mr Stephen Armstrong.

65-20 Confirmation of Minutes

Moved Susan Baty, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the minutes of the Finance & Audit Committee meeting of 18 November 2020 Part I Public be confirmed as a true and correct record.

Clause 65-20 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford, and Mr Stephen Armstrong.

66-20 Palmerston North Airport Ltd - Statement of Expectations

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

Following discussion by Elected Members, a change to the wording of Section 3 (iii) of the Statement of Expectations for Palmerston North Airport Ltd 2021-23 was requested, for clarity of communication around Council's expectations regarding carbon neutrality. A further request was made for the Chair and Deputy Chair of Finance & Audit Committee to be authorised to make minor amendments to the Statement of Expectations.

Councillor Patrick Handcock left the meeting at 9.21am.

Moved Brent Barrett, seconded Renee Dingwall.

The **COMMITTEE RECOMMENDS**

1. That the memorandum titled 'Palmerston North Airport Ltd – Statement of Expectations' presented to the Finance & Audit Committee on 16 December 2020, be received.
2. That the Statement of Expectations for Palmerston North Airport Ltd 2021-23 be adopted, subject to the following amendment:

Replace "PNAL's efforts to strive towards achieving carbon neutrality are recognised and encouraged" with "Council expects PNAL to make progress toward carbon neutrality" (Section 3 (iii)).

3. That the Chair and Deputy Chair of Finance & Audit Committee be authorised to make minor amendments to the Statement of Expectations for Palmerston North Airport 2021-23

Clause 66-20 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford, and Mr Stephen Armstrong.

67-20 2021/22 Business Assurance Plan

Memorandum, presented by Masooma Akhter, Business Assurance Manager.

Moved Susan Baty, seconded Karen Naylor.

The **COMMITTEE RECOMMENDS**

1. That Council approve the Business Assurance Plan for the 18 months beginning January 2021, included as Attachment One of the memorandum titled '2021/22 Business Assurance Plan' presented to the Finance & Audit Committee on 16 December 2020.
2. That each review from the 2021/22 Business Assurance Plan be included on the work schedule for the Finance & Audit Committee.

Clause 67-20 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

68-20 Business Assurance Accountability Report 2020

Memorandum, presented by Masooma Akhter, Business Assurance Manager.

Moved Susan Baty, seconded Aleisha Rutherford.

The **COMMITTEE RESOLVED**

1. That the memorandum titled 'Business Assurance Accountability Report 2020' presented to the Finance & Audit Committee on 16 December 2020, be received for information.
2. That a six-monthly accountability report be included on the work schedule for the Finance & Audit Committee for the 2019-2022 term.

Clause 68-20 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford, and Mr Stephen Armstrong.

69-20 Committee Work Schedule

Moved Susan Baty, seconded Leonie Hapeta.

The **COMMITTEE RESOLVED**

1. That the Finance & Audit Committee receive its Work Schedule dated December 2020.

Clause 69-20 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford, and Mr Stephen Armstrong.

EXCLUSION OF PUBLIC

70-20 Recommendation to Exclude Public

Moved Susan Baty, seconded Lorna Johnson.

The **COMMITTEE RESOLVED**

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
11.	Minutes of the Finance & Audit Committee meeting - Part II Confidential - 18 November 2020	For the reasons set out in the Finance & Audit Committee minutes of 18 November 2020, held in public present.	
12.	Tender Award - Contract 3791 - Junction and Road Safety Improvement	Third Party Commercial	s7(2)(b)(ii)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Clause 70-20 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

The public part of the meeting finished at 9.50am

Confirmed 24 February 2021

Chairperson