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**PALMERSTON NORTH CITY COUNCIL**

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**AGENDA**

**PLAY, RECREATION & SPORT  
COMMITTEE**

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**9AM, WEDNESDAY 16 DECEMBER 2020**

COUNCIL CHAMBER, FIRST FLOOR,  
CIVIC ADMINISTRATION BUILDING,  
32 THE SQUARE, PALMERSTON NORTH

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## MEMBERSHIP

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**Leonie Hapeta (Chairperson)**  
**Billy Meehan (Deputy Chairperson)**  
**Grant Smith (The Mayor)**

<b>Brent Barrett</b>	<b>Patrick Handcock ONZM</b>
<b>Zulfiqar Butt</b>	<b>Karen Naylor</b>
<b>Vaughan Dennison</b>	<b>Bruno Petrenas</b>
<b>Lew Findlay QSM</b>	

**Agenda items, if not attached, can be viewed at:**

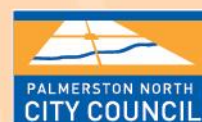
[pncc.govt.nz](http://pncc.govt.nz) | Civic Administration Building, 32 The Square  
City Library | Ashhurst Community Library | Linton Library

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**Heather Shotter**  
**Chief Executive, Palmerston North City Council**

**Palmerston North City Council**

W [pncc.govt.nz](http://pncc.govt.nz) | E [info@pncc.govt.nz](mailto:info@pncc.govt.nz) | P 356 8199  
Private Bag 11034, 32 The Square, Palmerston North



## **PLAY, RECREATION & SPORT COMMITTEE MEETING**

16 December 2020

### **ORDER OF BUSINESS**

NOTE: The Play, Recreation & Sport Committee meeting coincides with the ordinary meeting of the Finance & Audit Committee. The Committees will conduct business in the following order:

- Finance & Audit Committee
- Play, Recreation & Sport

#### **1. Apologies**

#### **2. Notification of Additional Items**

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

#### **3. Declarations of Interest (if any)**

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

**4. Public Comment**

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

(NOTE: If the Committee wishes to consider or discuss any issue raised that is not specified on the Agenda, other than to receive the comment made or refer it to the Chief Executive, then a resolution will need to be made in accordance with clause 2 above.)

**5. Presentation - Mr Nicholas Jessen** Page 7

**6. Presentation -Mr Norm Rapson, Palmerston North Golf Club** Page 11

**7. Presentation - Philip Meads and Bill Anderson, Bowling Clubs Working Group** Page 13

**8. Confirmation of Minutes** Page 17  
 “That the minutes of the Play, Recreation & Sport Committee meeting of 21 October 2020 Part I Public be confirmed as a true and correct record.”

**9. Sport Manawatū Annual Report (1 July 2019 to 30 June 2020) to Palmerston North City Council** Page 25  
 Memorandum, presented by Julie Macdonald, Strategy & Policy Manager.

**10. Colquhoun Park Refurbishment - Final Report** Page 121  
 Memorandum, presented by Kathy Dever-Tod Manager - Parks & Reserves.

**11. Committee Work Schedule** Page 125

**12. Exclusion of Public**



To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
13.	Minutes of the Play, Recreation & Sport Committee meeting - Part II Confidential - 21 October 2020	For the reasons setout in the Play, Recreation & Sport Committee minutes of 21 October 2020, held in public present.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

*[Add Third Parties]*, because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].



## **PRESENTATION**

**TO:** Play, Recreation & Sport Committee

**MEETING DATE:** 16 December 2020

**TITLE:** Presentation - Mr Nicholas Jessen

**FROM:** Mr Nicholas Jessen

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### **RECOMMENDATION TO PLAY, RECREATION & SPORT COMMITTEE**

1. That the Play, Recreation & Sport Committee receive the presentation for information.
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### **SUMMARY**

Mr Nicholas Jessen will make a presentation regarding public swimming pool facilities.

### **ATTACHMENTS**

1. Presentation\_Jessen Pools [!\[\]\(d27edc55493507da2f9b8c7a52b3b96f\_img.jpg\)](#) 



Nicholas Jessen B.A. LL.B.  
027 415 7515 jessen.nick@gmail.com

### To the Play, Recreation and Sports Committee,

I look forward to appearing before the Committee as a lifelong resident and user of Palmerston North's swimming pool facilities. I am passionate about Palmerston North and its community, and I wholeheartedly support the Council in its vision for Palmerston North as having "*small city*" benefits with "*big city*" ambition. I speak on my own behalf, but I am making this submission with the interests of the Community in mind.

My submission respectfully invites the Committee to:

- Recognise that there is a lack of suitable aquatic facilities in Palmerston North to provide for all aquatic sports and the health and well-being needs of the community.
- Recognise that providing a premium swimming pool facility for Palmerston North is an opportunity, and one that is consistent with many of the Council's strategic goals.
- Recognise that the lack of suitable aquatic facilities will become a more acute problem as the population growth expected for Palmerston North is realised.
- Ensure that adequate funding is prioritised and programmed through the Long-Term Plan process for a detailed feasibility assessment for a suitable swimming pool facility.

The Lido Aquatic Centre is a landmark of Palmerston North and a wonderful community facility for our whole community to play, learn to swim, and get fit, receiving over 330,000 visitors per year. However, the totality of swimming pool facilities in Palmerston North, including the Lido, are not suitable for the training or competitive requirements of many of the main aquatic sports that are popular in Palmerston North. Across the board, there is not enough year-round pool space in peak times for swimming or pools with appropriate dimensions, cover, and spectator seating.<sup>1</sup> As a flow-on effect, predominantly because of demand issues for consistent lane space, the facilities also do not meet the reasonable needs of our active recreation swimming pool users.

The reality is that Palmerston North no longer has facilities that are fundamentally adequate to fulfil the sporting and active recreation needs of the Palmerston North community which has outgrown its existing supply and will continue to do so. The Lido lane pools are at the end of their expected life, with the outdoor pool opening in 1966 and the John Boldt Memorial indoor pool opening in 1983. They were simply not designed to cater for a population of 100-120,000 people or for the needs of our competitive sports clubs and active recreation users.

The inadequacies of the facilities leads to many issues, some of which are known to the Council and others that swim within the Community. For example: star junior water-polo athletes are forced to train out of the region;<sup>2</sup> aquatic sports are prevented from flourishing and must compete with each other for the right to use lanes;<sup>3</sup> active recreation users including lane swimmers are dissuaded; canoe polo clubs hold major events in the Hoko-whitu Lagoon, which recently featured in the headlines for the presence of human faecal matter;<sup>4</sup> and the Manawatu Triathlon Club, cannot find any suitable facilities as a base for their activities.

<sup>1</sup> Sport NZ National Facilities Strategy - Aquatic 2013, national and regional event requirements for aquatic sports.

<sup>2</sup> <https://www.stuff.co.nz/manawatu-standard/news/300165236/palmerston-north-pair-top-young-water-polo-talent>

<sup>3</sup> <https://www.stuff.co.nz/manawatu-standard/news/300089213/swimming-coach-calls-for-more-pool-space-in-palmerston-north>

<sup>4</sup> <https://www.stuff.co.nz/manawatu-standard/news/123177420/wastewater-leaks-add-to-hoko-whitu-lagoon-pollution>

These inadequate aquatic sports facilities are a barrier for our clubs, athletes, and other active recreation users. This ultimately prevents aquatic activity from flourishing in this city, throttling participation and development in competitive sports, and preventing other active recreation users from meeting their health and well-being needs. In my opinion, the inadequacy of swimming pool facilities means that the City still has work to do to meet its primary Creative and Liveable City Goal of promoting Palmerston North's strength in sport development, capability and participation.<sup>5</sup>

It is, however, wrong to look at the facilities issue solely as a '*problem*' in need of fixing. It is also an opportunity for Palmerston North to achieve its strategic goals and its big city ambition. Our Creative and Liveable Strategy also aims for Palmerston North to be a place with national and international reputation as a creative and exciting place to live, work, and study, and as an exciting city with plenty to do at night and on weekends.<sup>6</sup> For many prospective residents, students, or visitors, a premier aquatic sports facility is an incredible attraction. The Creative and Liveable Strategy also aspires for Palmerston North to be renowned for its events, with such events showcasing our great public spaces as the front porches of our public institutions.<sup>7</sup> In turn, our Events and Festivals Plan accurately observes that Palmerston North is a central and accessible location for national secondary sports tournaments and major regional events, measuring success by increases in the number of North Island and national school sports events held in Palmerston North.<sup>8</sup> With a premium pool facility, success will be easy to measure, because the facilities cannot currently host any of these events for aquatic sport activities. Last, but not least, a premier pool facility that is capable of hosting major aquatic events is also consistent with Palmerston North's Economic Development Strategy to promote tourism and visitor activity as one of its priority sectors for economic growth.<sup>9</sup>

Swimming pool facilities are a key recreational and community facility, which are of course legislated as a "core service" provided by Councils. Based on my experience as a lifelong swimmer, the importance of swimming pool facilities assumes greater prominence for inland districts such as Palmerston North without ready access to beaches and lakes. Interestingly, there is no established hierarchy in s 11A of the Local Government Act 2002 in terms of core council services, with no inherent differentiation between recreational facilities and other core services such as network infrastructure or natural hazard avoidance. While a swimming pool may not appear to be as sexy as a new waste-water treatment plant for the City (and certainly will not compare in terms of cost), I argue that meeting our community's recreational and physical health needs is as important to overall community well-being as meeting its cultural and environmental health needs.

I know that new swimming pool facilities have a significant price tag, as infrastructure that is expensive to build and operate, and I acknowledge that Councils must be prudent in establishing the feasibility for new projects such as this. I respectfully invite the Council to prioritise and provide funding for this through the Long-Term Plan process so that it may occur promptly, as well as a demand assessment of aquatic facilities in the city (which I understand is a requirement if third party investment is to be sought for any facility).

In my opinion, the inadequacies of the facilities cannot be addressed other than by significant investment and development of a premium aquatic facility that will serve Palmerston North for the next 50 years. I believe that a new covered indoor 50 x 25 m swimming pool with sufficient depth and spectator seating should be built on the Council owned land that is available at the back of the existing Lido facility. This is centrally located in the City, with immediate connections to the Esplanade, the Manawatu River, He Ara Kotahi, and accommodation providers. Importantly, the Lido is already the landmark swimming pool in Palmerston North, and such a development would not only build its local, regional, and national profile, to benefit Palmerston North in many ways.

Thank you for your consideration,

Nicholas Jessen

<sup>5</sup> Creative and Liveable Strategy, Goal 2, p 7.

<sup>6</sup> Creative and Liveable Strategy, Goal 2, p 7; Goal 2, Priority 4, p 13.

<sup>7</sup> Creative and Liveable Strategy, Goal 2, p 7; Goal 2, Priority 1, p 9.

<sup>8</sup> Events and Festivals Plan, 'Where we want to be', p 4; 'Measures of success', p 6.

<sup>9</sup> Economic Development Strategy, Priority 2, p 10.





## **PRESENTATION**

**TO:** Play, Recreation & Sport Committee

**MEETING DATE:** 16 December 2020

**TITLE:** Presentation -Mr Norm Rapson, Palmerston North Golf Club

**FROM:** Mr Norm Rapson, Palmerston North Golf Club

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### **RECOMMENDATION TO PLAY, RECREATION & SPORT COMMITTEE**

1. That the Play, Recreation & Sport Committee receive the presentation for information.

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### **SUMMARY**

Mr Norm Rapson, Manager of the Palmerston North Golf Club will speak on the club's plans to put a driving range at Palmerston North golf course.

### **ATTACHMENTS**

Nil



## **PRESENTATION**

**TO:** Play, Recreation & Sport Committee

**MEETING DATE:** 16 December 2020

**TITLE:** Presentation - Philip Meads and Bill Anderson, Bowling Clubs Working Group

**FROM:** Philip Meads and Bill Anderson

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### **RECOMMENDATION TO PLAY, RECREATION & SPORT COMMITTEE**

1. That the Play, Recreation & Sport Committee receive the presentation for information.
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### **SUMMARY**

Philip Meads and Bill Anderson would like to make a presentation on behalf of the Bowling Clubs Working Group, which represents members from Northern Bowling Club, Terrace End Bowling Club and the Takaro Sports Club.

### **ATTACHMENTS**

1. Presentation\_ Bowling Clubs [↓](#) 

### **Presentation from the Northern Bowling Club, Terrace End Bowling Club and Takaro Sports Club**

The bowls steering group (comprising Northern, Terrace End and Takaro bowling clubs representatives) appointed consultants in 2019 to prepare a pre-feasibility assessment on a possible partnership of bowling clubs in Palmerston North. The total cost of this was \$12,000.

This assessment was considered by Council on 18 March and it was recommended at that meeting “That Council, when finalising its 2020/21 Annual Budget, consider incorporating provision of \$50,000 to engage external consultants to carry out investigations and reporting for the Regional Sports Investment Facilities Investment Decision Making Process, including assessment of the best location for a covered bowling green”.

Since that meeting a lot has changed and after the Covid enforced lock down the Terrace End Bowling Club decided to terminate their lease at Summerhays Street and have its members join the Northern Bowling Club but with Terrace End bowls as a separate entity sharing the facilities. The annualised cost savings through the use of the one facility as opposed to the two sites has been estimated at over \$60,000. The potential savings along with the remaining funds held by the Terrace End Bowling Club will be tagged for future infrastructure projects at North Street (for building renovations to better accommodate increased player numbers and a contribution to the cover for the artificial green).

Bowls Manawatu are now involved in the process to ensure the project aligns to regional outcomes. This has also meant regular engagement with stakeholders including Bowls New Zealand in preparation for the project to resume.

The Northern and Terrace End bowling clubs are now in the process of engaging with the secondary schools with the support of Bowls Manawatu (this is being done with Mark Noble and Sharon Sims who are both highly decorated and experienced bowlers). A secondary schools training program is being considered and this may put Manawatu in a good position to host National Secondary School tournaments. Bowls Manawatu have commenced a coaching program with adult junior players which is exceeding expectations. Bowls New Zealand have also been very proactive in supporting our programs and have now partnered with Sky Sports, Facebook and You Tube to bring live streamed bowls competitions to the community.

The feasibility assessment will determine the best location for a covered artificial turf that can be used as a regional facility. There are no covered bowling greens in the wider region (Manawatu, Whanganui and Horowhenua) and Bowls NZ and Bowls Manawatu support the erection of a cover in Palmerston North. Most regions in New Zealand now have at least one covered green.

The number of registered bowls players in the Manawatu area alone that would have the opportunity to access a covered green is 850, while there is anecdotal evidence to support that there is in excess of another 5000 community members who currently use our facilities/ greens.

The vacated Terrace End site has a market value of at least \$2,000,000. The demolition and redevelopment of the site along with the erection of a new covered artificial green at North Street could generate significantly more than this in economic activity in the city at no cost to the Council; in fact the opposite, a fiscal gain for Council.

The request for funding from Council for this project is also a one off and has never been done by the bowling community previously. We will continue to maintain the facilities at our cost and we will not seek further funding support from Council. Funds will be set aside each year in a term deposit to replace the green and the cover at the end of their expected life.

We would request that Council consider maintaining it's recommendation to support the \$50,000 needed to complete the feasibility assessment as soon as possible in the Long Term Plan.





# PALMERSTON NORTH CITY COUNCIL

**Minutes of the Play, Recreation & Sport Committee Meeting Part I Public, held in the Russell Lounge, Central Energy Trust Arena, 61 Pascal Street, Palmerston North on 21 October 2020, commencing at 1.57PM.**

**Members Present:** Leonie Hapeta (in the Chair), The Mayor (Grant Smith) and Councillors Brent Barrett, Zulfiqar Butt, Vaughan Dennison, Patrick Handcock ONZM, Billy Meehan, Karen Naylor and Bruno Petrenas.

**Non Members:** Susan Baty, Rachel Bowen, Renee Dingwall and Aleisha Rutherford.

**Apologies:** Lew Findlay QSM and Lorna Johnson

Councillor Rachel Bowen left the meeting at 3.35PM during the break, she was not present for clauses 26-20 to 29-20 inclusive.

The Mayor (Grant Smith) left the meeting at 4.16PM during consideration of clause 27-20. He was not present for clauses 27-20 to 29-20 inclusive.

## **20-20 Apologies**

Moved Leonie Hapeta, seconded Billy Meehan.

The **COMMITTEE RESOLVED**

1. To receive the apologies from Councillors Lew Findlay and Lorna Johnson.

Clause 20-20 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

## **Declaration of Interest**

Councillor Vaughan Dennison declared an interest in Item 6: Deputation: WBSC U18 Men's Softball World Cup.

## **21-20 Deputation - New Zealand Super 6's Golf Tournament** Deputation, by Warren Collett, Manawatū Golf Club.

Warren Collett made a presentation on the Super 6's Golf tournament that the Manawatū Golf Club hosted in March 2020. He raised the following points:

- The tournament was an inclusive 3 day event, where men and women

golfers competed for the same prize money.

- 90 players participated and two women made the top 24, one made the quarter finals. Participants came from all over the North Island.
- The tournament has been included as a Charles Tour elite event.
- The tournament was supported by the Club's members and sponsors. It was broadcast on the Sky Sport Next channel.
- The concept is owned by Manawatū Golf Club.
- The inclusive tournament helped raise the profile of junior and women golfers.
- The event was very successful and dates are confirmed for 4-7 March 2021.

The Committee congratulated the Manawatū Golf Club for hosting such a successful event.

Moved Leonie Hapeta, seconded Billy Meehan.

#### The **COMMITTEE RESOLVED**

1. To receive the deputation for information.

Clause 21-20 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

#### **22-20 Deputation – World Baseball Softball Confederation Under 18 Men's Softball World Cup**

Deputation, by Councillor Vaughan Dennison, Chair Softball 2020 and Tony Giles, CEO Softball NZ.

Councillor Vaughan Dennison introduced Tony Giles from Softball NZ and acknowledged the board members of Softball 2020 (the local organising committee, set up to run the event).

Tony Giles made a presentation on the World Baseball Softball Confederation Under 18 Men's Softball World Cup which was held in Palmerston North from 22 February – 1 March 2020.

He made the following points:

- Engagement with city was amazing, it showcased the ability of Council,

Sport Manawatū, Palmerston North City and Softball NZ to come together to host a successful event.

- After winning the bid to host the event, Softball NZ partnered with Palmerston North City Council to put on the event.
- The co-ordination of the different organisations involved in Softball 2020 (the local organising committee, set up to run the event) was outstanding.
- \$2M was required to bring the event together. A number of partners came together to finance the event.
- The re-development of Colquhoun Park was required to bring it up to an international standard.
- A community outreach programme aligned each of the 12 international teams with a school in Palmerston North. The team visited the school and the school supported the team throughout the tournament. Over 1000 students attended the games.
- The community was very supportive, 90 volunteers were required every day to help run the event.
- Softball 2020 had to find accommodation for all of the teams and officials which were here 17 days prior to the event.
- Over 1800 tickets were sold and 1000 were given away to the community.
- The legacy of this event is that Colquhoun Park is the second ranked facility for Softball NZ in the country and will attract many national events.

Mr Giles thanked the Council, Sport Manawatū and Softball Manawatū for their fantastic support in enabling the tournament to be a success.

Moved Leonie Hapeta, seconded Aleisha Rutherford.

#### The **COMMITTEE RESOLVED**

1. To receive the deputation for information.

Clause 22-20 above was carried 12 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Councillor Vaughan Dennison declared an interest in this item and did not vote.

**23-20 Confirmation of Minutes**

Moved Leonie Hapeta, seconded Billy Meehan.

The **COMMITTEE RESOLVED**

1. That the minutes of the Play, Recreation & Sport Committee meeting of 17 June 2020 Part I Public be confirmed as a true and correct record.

Clause 23-20 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**REPORTS**

**24-20 Artificial Turf - Needs Assessment**

Memorandum, presented by Julie Macdonald, Strategy and Policy Manager.

Moved Leonie Hapeta, seconded Billy Meehan.

The **COMMITTEE RESOLVED**

1. To receives the report 'Artificial Turf – Needs Assessment' by Recreation, Sport and Leisure Consultancy as provided in attachment 1.
2. That the proposal to do a feasibility study (at a cost of \$35,000) outlined in attachment 1 be referred to the 10 Year Plan 2021–31 process.
3. That other programmes relating to programme #1133 – Artificial Football Turf, such as design and consenting and Council's capital contribution to an artificial turf, are also referred to the 10 Year Plan 2021–31 decision-making process.

Clause 24-20 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**25-20 Proposal from Sport Manawatū to use carried-forward unspent Sports Event Partnership Funds**

Memorandum, presented by Julie Macdonald, Strategy & Policy Manager and Trevor Shailer, Sport Manawatū.

Moved Leonie Hapeta, seconded Vaughan Dennison.

The **COMMITTEE RECOMMENDS**

1. That the Council approve the use of \$31,000 of the carried-forward Sports Event Partnership Fund from 2019/20 for Sport Manawatū to review the Sports Event Partnership Fund and prepare a retention and attraction plan for secondary school and other sports events.

Clause 25.1 above was carried 12 votes to 1, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Billy Meehan, Bruno Petrenas and Aleisha Rutherford.

**Against:**

Councillor Karen Naylor.

Moved Leonie Hapeta, seconded Vaughan Dennison.

The **COMMITTEE RESOLVED**

2. To receive the report titled "Proposal from Sport Manawatū to use carried-forward unspent Sports Event Partnership Funds" dated 21 October 2020.

Clause 25.2 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

The meeting adjourned at 3.35pm

Councillor Rachel Bowen left the meeting at 3.35PM

The meeting resumed at 3.41PM

**26-20**

**Petition - Construction of the Palmerston North Children's Skatepark.**

Presentation, by Leo Mwape Matongkansi.

Leo Mwape Matongkansi presented his petition on the proposal to build a children's skatepark.

He outlined the safety concerns with having only one skatepark for children and teenagers in Palmerston North; especially around young children (and their parents) running in front of older skaters and causing accidents.

He proposed that Council construct a children's skatepark adjacent to the current one. This would allow parents to watch (all of) their children and for younger children to play on a more age appropriate skatepark.

The extension of the skatepark four years ago has made the skatepark very popular to skaters from across the region. The increased popularity compounds the safety concerns faced by younger children.

Signage alerting people to the risks and advising on appropriate skating attire

would be useful to minimise the risks as an interim measure.

The Committee agreed that mixing age groups is not the safest option and that a facility for younger children is worth considering in time to inform the Long Term Plan.

Officers advised that there were capacity constraints to progress this work.

Moved Karen Naylor, seconded Leonie Hapeta.

**The COMMITTEE RESOLVED**

1. That the Chief Executive investigate indicative options for a Junior Skatepark and report back to the Play, Recreation and Sport Committee in 2021.

Clause 26.1 above was carried 12 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Moved Karen Naylor, seconded Leonie Hapeta.

**The COMMITTEE RESOLVED**

2. To receive the petition for information.

Clause 26.2 above was carried 11 votes to 0, the voting being as follows:

**For:**

Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**27-20**

**Hokowhitu Lagoon Water Quality - Investigation and Monitoring Progress Report - October 2020**

Memorandum, presented by Robert van Bentum, Manager - Transport and Infrastructure.

The Mayor (Grant Smith) left the meeting at 4.16PM

Moved Leonie Hapeta, seconded Patrick Handcock ONZM.

**The COMMITTEE RESOLVED**

1. To receive the report titled "Hokowhitu Lagoon Water Quality – Investigation and Monitoring Progress Report – October 2020", noting the progress made and the further work scheduled to be undertaken in the 2020-21 Financial Year.

Clause 27-20 above was carried 11 votes to 0, the voting being as follows:

**For:**

Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee



Dingwall, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

## 28-20 Committee Work Schedule

Moved Leonie Hapeta, seconded Vaughan Dennison.

### The COMMITTEE RESOLVED

1. To receive its Work Schedule for October 2020.

Clause 28-20 above was carried 11 votes to 0, the voting being as follows:

#### For:

Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

## EXCLUSION OF PUBLIC

## 29-20 Recommendation to Exclude Public

Moved Leonie Hapeta, seconded Vaughan Dennison.

### The COMMITTEE RESOLVED

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
14.	Proposal from Sport Manawātū to repurpose carried-forward 2019/20 Sports Event Partnership Funds for its bid to host a national tournament	Third Party Commercial	s7(2)(b)(ii)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has

been excluded for the reasons stated.

Mr Trevor Shailer and Mr Brad Cassady, (Sport Manawatū), because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report.

Clause 29-20 above was carried 11 votes to 0, the voting being as follows:

**For:**

Councillors Leonie Hapeta, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

The public part of the meeting finished at 4.24PM

Confirmed 16 December 2020

**Chairperson**

## MEMORANDUM

**TO:** Play, Recreation & Sport Committee

**MEETING DATE:** 16 December 2020

**TITLE:** Sport Manawatū Annual Report (1 July 2019 to 30 June 2020) to Palmerston North City Council

**PRESENTED BY:** Julie Macdonald, Strategy & Policy Manager

**APPROVED BY:** David Murphy, Acting General Manager - Strategy and Planning

### RECOMMENDATIONS TO COMMITTEE

1. That the Committee receive the memorandum entitled 'Sport Manawatū Annual Report (1 July 2019 to 30 June 2020) to Palmerston North City Council' and dated 16 December 2020.

#### 1. ISSUE

- 1.1 In July 2019 a new funding agreement was entered between Sport Manawatū and the Council. A strategic partnership plan forms part of this agreement and includes outcomes aligned to Council's strategic direction, particularly as expressed in the Active Community, Active and Public Transport, Events and Festivals, and Economic Development Plans.
- 1.2 Six and twelve-month reports are required under the agreement. The six-month report was presented to Committee in March 2020. Attachment 1 is Sport Manawatū's annual report to the Council for the period from 1 July 2019 to 30 June 2020. Attachment 2 is a copy of Sport Manawatū's audited accounts for 2019/20.
- 1.3 Attachment 3 provides a commentary on high level measures of success for outcomes relevant to the funding agreement and an assessment of how Sport Manawatū is tracking against the agreed performance measures.

#### 2. BACKGROUND

- 2.1 Sport Manawatū is an independent charitable trust and receives multiple and diverse sources of funding, including from Sport New Zealand – Ihi Aotearoa, the Palmerston North City Council (approximately 20% of its total revenue) and other

councils in the region, the MidCentral District Health Board, and community trusts. Sport Manawātū works towards meeting several different investment outcomes through its activities and, therefore, this report includes activities that aren't solely funded through Council's funding agreement.

- 2.2 Council has funded Sport Manawātū since the early 1990s. Over time the grant has increased as services were added, including strategic plan implementation, event support, and active transport promotion. Changes in the level of grant funding have reflected organisational changes by Council (such as fluctuations in in-house versus outsourced delivery models) as well as Council policy changes (including changes to community outcomes and the community funding policy).
- 2.3 The funding agreement outcomes stemming from Council's strategic direction are:
  1. *Palmerston North has the most active community in New Zealand.*
  2. *People have the skills to safely and confidently cycle, and walk, on our active transport network and system (roads, footpaths, shared paths, cycleways).*
  3. *Everyone is encouraged to be active by playing and being active in sport and recreation facilities (places and spaces) across our City.*
  4. *Sports and community sport events create social and participation opportunities as well as economic benefits.*
- 2.4 The new outcomes are reflected in Sport Manawātū's report. It should be noted that many of the outcomes in the previous fee for service contract have been incorporated within the broader context of these new outcomes.

### 3. ANNUAL REPORT 2019/20 – YEAR 1 PROGRESS TOWARDS OUTCOMES

- 3.1 The COVID-19 pandemic caused significant disruption to sports codes in Palmerston North. The following comments identify key areas of work where progress has been made towards the outcomes in the funding agreement in the first year of the agreement:
- 3.2 Outcome 1: Palmerston North has the most active community in NZ.

Sport Manawātū:

- Provided critical sport and recreation sector leadership over the last few months and allocated \$174,000 from Sport NZ's community resilience fund to assist local clubs and organisations as well as enabling better cross-code and Council collaboration. The community was also supported by Sport Manawātū through

online methods to stay active during lockdown with challenges such as “walk the Manawatū” proving popular.

- Held the inaugural Festival for Women and Girls festival week in October 2019, reflecting Sport NZ’s commitment to improving outcomes for women and girls.
- Co-ordinated the last round of Kiwi Sport funding that equated to the distribution of over \$300,000 to the benefit of approximately 12,500 school children across the region.
- Instigated the Active Roslyn initiative that aims to increase physical activity at a suburb levels using a community-led approach.
- Allocated the new Active Communities Fund to support 80 community members who would normally face barriers accessing physical activity.
- Implemented some of the recommendations in the Manawatū-Whanganui Regional Sport Facility Plan (RSFP).
- Facilitated the process for three of the City’s bowling clubs in a proposed merger to the Northern Bowling Club, closely following the investment decision-making process in the RSFP.

### 3.3 Outcome 2: People have the skills to safely and confidently cycle, and walk, on our active transport network and system (roads, footpaths, shared paths, cycleways).

- In 2018 Council received a funding package for three years via ACC (administered by NZTA) for the delivery of the national Bike Ready (cycle skills) programme and delivered through Sport Manawatū. This years’ annual delivery target was 660 programme participants (predominantly year 5 and 6 school children) with 543 participants receiving cycle skills instruction. Delivery was impacted on by COVID-19 restrictions due to instruction in schools unable to take place during alert level restrictions.
- In terms of the delivery of cycle skills education into schools, Sport Manawatū has achieved better alignment between Council’s Bikes in Schools programme and schools that have travel plans.

### 3.4 Outcome 3: Everyone is encouraged to be active by playing and being active in sport and recreation facilities (places and spaces) across our city.

Sport Manawatū:

- Prepared a regional play framework to support play provision across the wider region. Sport Manawatū notes that it has received investment from Sport NZ for a ‘Play systems lead’ who will be responsible for implementing the framework.

- Maintained a good profile on social media platforms and website to inform the community of opportunities and information on COVID-19 restrictions.

3.5 Outcome 4: Sports and community sport events create social and participation opportunities as well as economic benefits.

- Sport Manawatū administered the Sports Events Partnership Fund to assess and approve applications from sports event organisers.
- Sporting events supported by the Sports Event Partnership Fund have contributed an estimated \$6.8 million to the City's economy.

#### 4. ANNUAL REPORT - MEASURES OF SUCCESS

- 4.1 Council's high-level measures are outlined in Attachment 3. As this report represents year one of a three-year funding agreement, these measures provide a benchmark for future assessment of collective progress towards the outcomes.
- 4.2 The degree to which Sport Manawatū's success measures have been met for each outcome area are also described in Attachment 3.

#### 5. NEXT STEPS




- 5.1 Council and Sport Manawatū staff will continue to work closely together on a wide range of activities and initiatives over the coming months guided by the funding agreement and a shared understanding of the priorities.
- 5.2 Sport Manawatū will present its next report to Council for the six months ending in December 2020 in 2021.

#### 6. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	<b>Yes</b>
If Yes quote relevant clause(s) from Delegations Manual clause	
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these actions?	<b>Yes</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>
The recommendations contribute to Goal 2: A Creative and Exciting City	

The recommendations contribute to the outcomes of the Creative and Liveable Strategy	
The recommendations contribute to the achievement of action/actions in the Active Community Plan	
The action is: Contract Sport Manawatū to deliver sport and recreation services to meet a number of community outcomes sought by Council.	
It also contributes to actions in the Active and Public Transport, Events and Festivals and the Economic Development Plans.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	A strong working relationship with Sport Manawatū is essential in meeting a range of strategic outcomes sought by the Council. The delivery of actions, priorities and outcomes in the Active Community Plan requires close collaboration with Sport Manawatū who are well-positioned in the community to deliver relevant services. The funding agreement and strategic partnership plan guides services and activities delivered to the community.

## ATTACHMENTS

1. Sport Manawatū Annual Report to Palmerston North City Council 2019/2020 [↓](#) 
2. Sport Manawatū Charitable Trust - Financial Statements 30 June 2020 [↓](#) 
3. Sport Manawatū and PNCC success measures - 2019/20 [↓](#) 

EVERYONE ACTIVE



SPORT MANAWATŪ

**PALMERSTON NORTH CITY COUNCIL**

**ANNUAL REPORT 2019-2020**

[SPORTMANAWATU.ORG.NZ](http://SPORTMANAWATU.ORG.NZ)



## PALMERSTON NORTH CITY COUNCIL 12-MONTH REPORT 01 July 2019 to 30 June 2020

The role of Sport Manawātū is to support the Council to achieve its aspiration of having a connected, vibrant, and thriving city, through the mediums of Play, Active Recreation and Sport. This report presents progress through the past 12-months against the Sport Manawātū contracted key result areas for the Palmerston North City Council, with specific detail supporting our partnership agreement. Highlights of our achievements during this period include:

### 1. Palmerston North is the most Active Community in New Zealand

- A key focus during the past 12-months was assisting the Manawātū Softball Association to deliver the WBSC Under 18's World Cup. We provided the Manawātū Softball Association with assistance through the recruitment of 100 volunteers involved with supporting teams over the week-long event.
- The strength of the GM group and the effectiveness of our communication provided for a rapid and effective response to COVID-19.
- The Green Prescription programme received 846 referrals for participants living in Palmerston North.
- More than \$300,000 of Kiwisport Funding was distributed to support over 12,000 school aged children into organised sport.
- The Active Communities Fund assisted 80 community members.
- The 'Walk the Manawātū' event (developed in response to the COVID-19 lockdown) attracted over 400 participants.

### 2. People have the skills to safely and confidently cycle and walk on our active transport network and system

- A total of 543, Year 5 and 6 students received cycle instruction through the new NZTA BikeReady programme.
- The Sport Manawātū Cycle Skills Advisor qualified as a Senior Assessor mentor with Skills Active.

### 3. Everyone is encouraged to be active by playing and being active in sport and recreation facilities across our city

- Sport Manawātū have progressed the development of a draft Play Framework aimed at supporting play-based outcomes across the region.
- Planning for a series of Places to Play 'Pop-ups' is underway for the city.

### 4. Sports and community sport events create social opportunities and economic benefits

- National Sporting events contributed \$6,840,716 to the city's economy

## 1. PALMERSTON NORTH IS THE MOST ACTIVE COMMUNITY IN NEW ZEALAND

### Deliver training, seminars, and programmes to the sector

#### Sector Leadership

In collaboration with Volleyball NZ, we have progressed efforts to establish a Manawātū-Whanganui Volleyball Association. A series of meetings with interested parties have taken place, draft rules have been established and circulated for feedback. A Volleyball Development Officer has been appointed and will assist the Board in establishing the association. The challenge with volleyball has been bringing all the individual parties together to agree on a way forward. The appointment of a Development Officer and the drafting of a set of rules demonstrates great progress.

A key focus during the past 12-months was assisting Manawātū Softball Association deliver the WBSC under 18's World Cup and to create a legacy that continues post the event. Sport Manawātū (SM) provided the Manawātū Softball Association with assistance through the recruitment of 100 volunteers and provided support to them and teams over the week-long event. A school programme was run concurrently with each team being adopted by a school to showcase elite athletes to the young people and coaching clinics were run at the schools prior to tournament starting. Further collaboration with Council and Iwi to support the World Cup is outlined under the Sports Event Partnership Fund outcome on page 42.

#### Governance

We have progressed five of seven partner plans to support priority sports in the Manawātū. A priority in the Hockey Manawātū Inc. Partner Plan was the appointment of an independent chair, a MOU whereby has been signed whereby SM would employ Mark Cleaver as an independent Chair of the Board for 12-months and will serve as a pilot for supporting Governance across RSO's. The appointment of an independent chair has bought a strong governance skill set to the Board. Having a strong chair to navigate the Covid situation alongside of a new GM was positive for the organisation.

#### Regional Leadership – Regional Sport Organisations Group

Significant progress has been made with the General Managers (GM) Group with the group previously meeting bi-monthly, however, determined monthly meetings to gain momentum on projects was necessary. The group is now focused on working on shared projects, with the YMCA joining the GM group to expand the focus into active recreation. The GM Group's key project was to put together a calendar of competitions across the wider Manawātū area to review what each RSO is offering and the season lengths of each sport.

The strength of the GM group and the effectiveness of our communication provided for a rapid and effective response to Covid where the group felt it was a safe environment to share. SM engagement to review the return to play guidelines would have been problematic and delayed if this group were not functioning prior to Covid. Through a discussion at the GM group a new holiday programme

initiative was born. Each code had originally intended to run their own programme, through collaboration an indoor and outdoor programme has been created.

Funding was granted through Active Community Fund to support the initiative. By establishing a greater understanding of the competition calendar could result in a positive change in the region. The design of the holiday programme is a practical application of collaboration between codes, exposes codes to other ways of operating, drives revenue streams for RSO's, provides access to activity for low deprivation communities, reflects a best practice model of co-design and locally led. A case study from the Holiday programme will be submitted as part of our 2020/21 6-month report.

<https://www.stuff.co.nz/manawatu-standard/news/300041762/sports-organisations-work-together-to-get-children-back-on-the-field>

### **Coach Development**

2019/20 saw the introduction of a women's only coach development programme (WICKED) The programme and its delivery have been co-designed by participants and the sector. The case study highlights the value and challenges of creating a scaffolded learning environment by developing the capability of female coach developers that will be able to develop female coaches in an environment that supports the social and emotional needs of the participants. The programme was led by four female Coach Developers and engaged 22 female programme participants.

### **Coach Developer Training**

Coach developer training continued with a series of workshop's involving 18 code representatives. In addition, mentoring support for coach developers from the following sports: Golf, Cricket, Rugby, Netball, Bike Skills, Touch, Hockey, Special Olympics, Triathlon and Football.

The workshop series was interrupted by COVID-9 but this allowed opportunities to deliver podcast type sessions via "ZOOM" and engage with guest speakers from different parts of NZ. Workshop series consisted of the following topics:

- Building learning relationship
- Presentation Skills
- Perception Check

### **Covid-19 Podcast**

- Jay Carter – NZ Golf (Working with a mentor)
- Wayne Masters – NZ Rugby (Creating scaffolded learning platforms)
- Kristen Hamling – Registered Phycologist (Courage to act)
- Garrett Williamson – NZ Netball (Working in different environments)
- Wayne Goldsmith – WG Coaching (Leadership)
- Facilitated coach developer training for Sport NZ (Match officials), Squash NZ, Central Netball, and Hockey NZ

### **Festival Week for Women and Girls in Sport & Active Recreation**

The inaugural Festival for Women and Girls in Sport and Active Recreation was held in October 2019, the purpose of which was to improve opportunities, experiences, and outcomes for women and girls engaged in sport and active recreation. A highlight of the week-long event was the successful launch of the Women Inclusive Coaching Keeping Engaged in Development (**WICKED**) initiative. This is a co-designed coaching course with 22 registered women coaches involved on the course.



**Image:** WICKED programme attendees

### **Coordinate an Active Community Forum**

#### **Sector Conference**

The Regional Play, Active Recreation and Sport (PARS) Sector conference was scheduled in May 2020, however, was rescheduled due to COVID-19. The conference will now be held on Friday 30 October.

### **Identify up to three priority suburbs to monitor and progress physical activity**

#### **Supporting an Active City**

We highlighted in our previous six-month report, a project targeting the Roslyn suburb aimed at increasing physical activity levels for residents who were not meeting the national guidelines. We discussed various intervention models and shared some of the challenges involved with the delivery of organisational lead programmes that fail to convert to long-term community owned successes. Three stakeholder meetings have taken place, which have involved identifying key community champions and groups.

The meetings have involved:

- Consultation with the Chair of the Roslyn Reach group, Church on Vogel, Public Health, Funders, school staff and programme delivers during lockdown



- Concept outline involving council and SM representatives with the Roslyn Reach group in June
- Follow up meetings involving programme delivers and staff within targeted schools where physical activity levels fall below the national/city average

The meetings have led to us landing on an initiative involving a Playstreets concept that would see neighbourhoods facilitating 'play based' activities within cul-de-sacs. SM along with council staff from the placemaking team will be partnering with the Roslyn Reach Group, Neighbourhood Support, and community champions to help test the model. The objective is to have these neighbour events occurring across the suburb and wider city. While the playstreets concept is not new to the city, a significant amount of work has been done between the council (Placemaking, Infrastructure teams) and NZTA to identify an agreed process where a template can be developed that would support this for residents who live on streets. This piece of work has been led by Keegan Aplin-Thane and will potentially become an exemplar for the Playstreets model used nationally.

Critically, the age group identified with the greatest need are those aged over 55 years, and we see the playstreets initiative complementing our approach to increasing physical activity whereby neighbourhoods can connect, provide support, and address the issues relating to social isolation. Reinforcing the ability for people to engage in street play will reduce the transport barriers for many who feel they have to travel to a park to recreate. A heightened level of trust built between neighbours through playstreets and block parties will increase peoples' comfort with walking amongst their own neighbourhood. Through these regular interactions between neighbours we would expect to see an increase in informal physical activity.

We also see the initiative will hopefully contribute to us finding out a bit more about residents view and value of physical activity, testing our thinking of the councils play guidelines and our shared desire to create a city that has great places for all people, and we are one of the most active communities in New Zealand. The intention will be that occupants from the 40 houses on the cul-de-sac will assist us test the model, with a range of activities including play equipment, street cricket, badminton, art along with a BBQ will offered! Work towards the Playstreets rollout will be on-going with the Roslyn Reach group and community residents. The project team have identified Wacky Water in 2021 as the platform to help promote the 'playstreets' model and we should have a case study to share, which will enable us to sell the idea with other community members.

In addition, more work is being carried out to identify community groups within Roslyn who we have not engaged. Our desire will hopefully contribute to a community participation plan where we will agree on interventions using a community led approach. We believe the impact of this approach will result in 9% increase by 2022 (representative of 510 people) completing a minimum of 2.5 hours or 3 days during a seven-day week.

### **Deliver Green Prescription and Active Families** - *working with those most in need of physical activity*

Sport Manawātū continuously works towards our vision of "Everyone Active". We make it easier for families to participate in sport and recreation, for kids and youth to choose to be active through community programmes and events.

The Green Prescription programme (GRx) is about engaging individuals who are currently inactive and would benefit from an increased level of physical fitness. The programme helps to support participants with their health and fitness goals by linking them to appropriate and sustainable physical exercise options, whilst giving them the skills and education to make healthy nutrition and lifestyle choices. One component of GRx is to support sustained positive health outcomes for participants upon graduation from the programme. Education on the opportunities available in the community is key to supporting this outcome, and is achieved through collaboration with local health agencies, sports clubs, and recreation providers.

- Eight hundred and forty-six participants living in Palmerston North were referred to the GRx programme during the July 19 – June 20 year.
- Two hundred and thirty-two participants graduated from our initial 10-week GRx programmes over the past 12 months. These participants have demonstrated an improvement in their health and physical activity levels, and, most importantly, have identified appropriate/sustainable exercise options to continue with.
- We continue to work successfully alongside some key stakeholders to identify priority groups to develop specific GRx programmes. Priority groups identified during 2019/2020 were individuals requiring maternal care, workplaces, and new migrants.
- The GRx team continue to collaborate with Massey University to formulate workshops that focus on 'identifying and managing psychological barriers to lifestyle change'. These workshops are offered during the GRx programme sessions in Palmerston North.
- Palmerston North participants continue to benefit from health education and nutritional guidance via GRx phone support. Eighty-four PN residents engaged with the phone support service during this period.

#### **The effects of COVID-19 and programme adaptations**

Our term 2 programme was adapted to be 100% online (in response to the COVID-19 lockdown). In addition to providing the online programme, we continued to support participants via weekly email updates, creating and managing a closed GRx Facebook page, including one on one fortnightly phone calls. This is one of the many comments that we have received from our participants in response to our service during the lockdown:

*'Have truly appreciated the phone and email support from the Green team during the last few months, and I'm sure I'm not the only one. Many thanks for keeping us all under your wings. Kind regards, Anne Couchman.'*

During each week of the term 2 programme, we offered three 'live' ZOOM exercise sessions and one 'live' ZOOM educational session (that highlighted the weekly topic). For those participants that were not able to attend the 'live' ZOOM sessions we offered them links to our recorded sessions and the accompanied resources which they could access at a time suited to them. In addition, GRx team members developed video workout routines that were shared with access via our SM YouTube Channel and Facebook page.

We have gained some great momentum with our GRx Maternal programme in Palmerston North. The programme continues to grow in numbers which is reflected in the increasing support received from health care providers. The programme continues to be a collaborative approach with the Diabetes Trust with a mutual aim to 'Improve women's health during pregnancy and the postnatal period through promotion of healthy eating and physical activity'.

Below is some feedback from some of the participants:

- *'I found the programme really great for my mental and physical health during my pregnancy. It kept my worries at bay about what I should and should not do while being active during pregnancy and having someone to share my thoughts with was great.'*
- *'It has been great having support throughout my pregnancy. It kept me motivated and kept me on track with my health and fitness goals. I never felt pressured, our consults were flexible, and it was great just talking to someone about my concerns.'*
- *'Felt encouraged and didn't feel alone while in the programme. I felt comfortable sharing my thoughts and feelings as I faced challenges to keep on track with staying well during my pregnancy. My overall experience was really nice. I definitely felt a lot of support with everything 10/10.'*

### **New Kiwi's Healthy Lifestyle Programme**

The GRx team united again with the Manawatū Diabetes Trust to deliver our third five-week GRx/Healthy Lifestyle programme to local refugee learners at the ELP (English Learning Partners – Palmerston North) school. (Our first programme was delivered in Oct 2016). The benefits of such a programme to this specific audience was initially identified through discussions with the Red Cross. The aim was to provide support to migrant refugees in the Manawatū by providing education around adapting to the kiwi way of life through healthy lifestyle choices. Fifty-seven former refugees participated in the 2019 programme. Below is feedback from one of the ELP tutors:

*'During the previous five-weeks, some learners and teachers at ELP slept just a little more soundly at night. And during the day others have groaned and pulled a few faces when moving their arms or walking about, but it is all for very good reasons! As well as having healthy cooking lessons, participants have been learning to strengthen their muscles and joints using exercise bands and warming up with gentle winter cardio exercise (cunningly disguised as fun and dance) at the SM workshops being held at ELP in July and August.'*

Comments from the participants:

*'It's good to drink water, not juice!' 'I really liked learning the chicken dance'. 'I learned how to make date balls in the blender – very nice'. 'I like the exercise and dancing, make me laugh!' 'I now use my exercise band every morning!'*



**Image:** New migrants taking part in an activation session in the city square

#### **GREEN PRESCRIPTION MUMS AND BUBS CLASSES**

Our term 4 'Mums and Bubs' class in Palmerston North once again created great interest. The class ran for five-weeks during the months of November/December attracting six participants. The mums and bubs programmes are aimed at providing new mums with support and education around safely re-engaging back into physical activity after pregnancy/childbirth. The programme also has a greater focus around providing information around eating well and overall positive lifestyle changes.



**Image:** Mums and bubs participants exercising down at the Manawatū River

The programme once again was supported by Plunket which provided education and support around nutrition for breast feeding mums and nutritional needs for their growing baby.



Below is feedback from the programme participants:

- *'This programme was a great support for me. It helped me to understand the importance of eating well – reading food labels and portion control. I also learnt on ways to be active with baby.'*
- *'I really enjoyed learning the exercises with the resistance bands. It was nice and easy, effective and it didn't require much equipment!'*
- *'The sessions where we learnt to do a home circuit and resistance bands was really helpful. Also, the information shared during the educational segment of the class was helpful. I especially liked the information presented on the Pelvic Floor.'*

#### **SUCCESS STORY: MARLENE WRIGHT**

'The Green Prescription programme has been a great support for me in getting back on track with my health and wellbeing. Before starting the programme, I found myself sleeping a lot, not motivated to do much, and easily making excuses as to why I could not do things. The approach that the GRX programme took I found very motivating. I did not feel pressured to do anything I did not feel comfortable with. There was a great balance of programme opportunities within the GRx programme which included educational learning's and physical activity options offered. Each opportunity was presented in a way that was not forced on you. This made for an environment that was non-threatening and non-judgemental. The educational topics covered a great range and they were all very interesting and informative. The resources that were provided throughout the programme were great and very helpful. I have now got a huge folder of resources to reference and lots of new recipes to try! Having the different guest speakers also presented some great insight into other support opportunities in the community to tap into. I have attended a few of the Diabetes Trust courses since meeting a few of their staff at the GRx presentations.



**Image:** Marlene in action during an Aqua session at the LIDO

When I reflect over the last 3-months, I am very proud of far I have already come within this short period of time. I set myself some goals when I first started the GRx programme and it feels great that I have

managed to achieve them! I know that this is just the beginning of my health and wellbeing journey and at this moment I feel motivated to keep going! I am generally feeling so much better. My legs are not as swollen and aching, which has resulted in better quality sleep at night. I feel I can do more jobs around the house after work and on weekends. I am no longer just collapsing onto the couch. Being a part of the GRx programme has helped put things in perspective. Hearing other people's challenges gives you motivation that if they can do it with their issues there is no reason why I can't? Thank you to the GRx team, I have appreciated all your help and encouragement.

**ACTIVE FAMILIES** - *Engaging whānau most in need of physical activity, sport, and active recreation*

The GRx Active Families programme is a community-based health initiative designed to increase physical activity in children and young people, aged 4–17 years of age, and their whānau/family.

The programme provides support, guidance, and opportunities for participants to create healthier lifestyle changes, through regular physical activity and healthy eating. This is achieved through education, nutritional guidance, goal setting and ongoing support. Each programme provides support for a minimum of 90 children and young people and their families, for a period of up to 12-months.

Below is a summary of how the Active Families Programme has been delivered within Palmerston North over the past year:

- 33 children/youth and their whānau living in Palmerston North were referred to the Active Families programme.
- Programme delivery has centred on the targeted suburb of Roslyn, in addition to using great community facilities around the city. These included Terrace End School, Roslyn Scout Hall, Lido Aquatic Centre, Ongley Park, YMCA, Milverton Park, Colquhoun Park, and Takaro Park. We promoted the use of local parks, reserves, and playgrounds.
- We had some great sessions with external providers from around the city to help provide links out into the community. This included CLM Palmy Powerhouse running a Building Champions fitness trial class for our families as a taster of the junior classes. As well as Snap Back Boxing who provided a trial boxing session for our families and teens. In addition to fitness providers, we had dieticians from Think Hauora provide us with a practical cooking session where our families made both a healthy breakfast option and healthy snacks. This was to give our families practical tools to make good nutritious options that were quick and easy to prepare at home.
- We have also provided opportunities for students at both UCOL and Massey University to gain practical experience in a community sport and exercise setting. Five students have supported our Palmerston North programmes to gain insights into motivations and barriers of families and teens and physical activity.

**Active Families programme**

The active families programme over the last year has been about keeping a good balance of different sports and different types of physical activity for our families to find an activity they were really interested in. The sports we included in our sessions were sports that children may not be exposed to at school or non-mainstream sports. These included Ultimate Frisbee, Cycling and Softball/ T-Ball.

We timed the Softball/T-ball session early 2020 in to coincide with the U18 Men's World championships held in Palmerston North over this time, so that if families really took an interest in this session they were able to go along and watch some of the games in the tournament as well.



**Image:** Active Families participants involved with a mixed martial arts session

We included sport taster sessions of summer sports that children could potentially join up to in Term one, these included Hockey and Cricket. We mixed this in with non-specific sport activities with the aim to show our families, they do not have to play regular sports as such to be active and can use their own environments to do so in. Weekly sessions included backyard games, playground workout, a family home-workout, Boxing session, and an Aqua Play session at the Lido Aquatic Centre for families to enjoy time together which included being active in the water and building water confidence. Not only did these activities use the community resources available to them, but also helped to develop the confidence of the families to carry on being physically active together outside of our weekly classes.

#### **COVID-19 Alert Level 3-4 Lockdown Edition**

With the recent global pandemic, Active Families face-to-face weekly sessions were not able to take place, so a modified online programme was rolled out to continue to support our families through the challenging time. Using social media, email, and phone calls, the programme was shaped to help support families to find ways and opportunities to be active in lock down at home. The programme was comprised of fun daily challenges for families to complete, weekly email topics and focuses for families to try and implement into their week, weekly zoom calls/recordings for those families who had access, and weekly phone calls or texts to check in with each family to see how they were going and if we could be of any other assistance.

The daily challenges consisted of little activities the whole family could take part in and only used resources commonly found in everyone's homes. They included challenges such as: cereal box pick-up challenge, fitness bowling, homemade elastics, balloon volleyball, neighbourhood walks determined by flipping a coin, and many more. Our zoom calls, (although challenges meant we could not get them to work successfully live) included a family fitness session, cooking demonstration, and a scavenger hunt to get families out exploring their neighbourhood. For these sessions, recordings of the zoom were taken and sent out to our families so they could still engage even if they could not get onto the live zoom calls.



**Image:** Louie Tyson sharing a post on the Active Families Group site

In addition, once the school term started back up, we added a weekly topic for families to take in, share, and implement into their family's lives. These topics included: fuelling our bodies for active lives, taking notice for our wellbeing, and the importance of play in our children's lives – all promoting getting moving around our environments and community. Although we had engagement from some families throughout the lock down, we did find it was very hard to get regular consistent contact from many families. We do however believe the online programme has some great benefits to it and will look to use it as a supporting tool to our regular Active Families programme and Home-led support moving forward.

### **Active Teens**

Our focus for Active Teens was to expose them to sports that could be played with little numbers and that could be played at local schools/parks on any afternoon after school with a couple of friends. These included sports such as basketball and tennis. Snap Back Boxing Gym opened their doors for our teens to experience a boxing session within their gym in the hope that any of our teens would really enjoy boxing and want to continue. We had real interest from one of our teens who had family already associated with the attached gym and she was going to try to go along with them in the future.

The New Year also presented an opportunity to have one-on-one meetings with each teen to delve into their goals they wanted to achieve over the next few months. Goals ranged from participating in regular activity, to including more vegetables in their diets.

It was a great insight into why our teens want to take part in the programme and helped with planning the term schedule and as well as extra resources needed for our teens. We included a Softball session in conjunction with the international softball tournament being held here in Palmerston North so if anyone really enjoyed the sport, they were able to go along and watch some of the games. Finally we had one teen on the programme who has Juvenile Arthritis, so it was important to deliver an Aqua



fitness session at the Lido Aquatic Centre to give this teen the tools to be able to do his own aqua fitness sessions should he wish to use the pool for his physical activity. The rest of the Active Teens programme was converted to online during the Covid-19 Pandemic and was similar to that of our online Active Families programme.



**Image:** An active teen taking part in a session at SnapBACK gym

### **Active Teens YMCA**

This reporting period has seen an Active Teens programme delivered in collaboration with the Central YMCA Alternate-Education School for their students. In an effort to increase the sense of responsibility for their own wellbeing within the teens, the programme was designed to educate and support the teens in regards to nutrition and sleep behaviours, while exposing them to physical activity that all teens could get involved in that was easy to carry on with after the programme finished. Activities incorporated in the weekly sessions included traditional Māori games, back-yard cricket, box fit session, aqua play, and teambuilding games – all of which they could continue with after the programme. The education sessions included an insight to how much fat and sugar is in common foods and takeaways, and a look into how much sleep teenagers need to function at an ideal level; both which were eye-openers for our teens.

We also had the teens deliver activities to each other to help gain confidence and promote ongoing leadership of the programme. This was a test for some students who were confronted with the challenge of giving clear instructions and keeping activities as simple as possible in a short amount of time. This session also brought out some real growth in a couple of students who had previously shied away from activities but stepped out of their comfort zone to have a go at delivering their groups activity and gave instructions to the rest of the group despite the real fear they felt in doing so.

### **Active Teens – Mauri Toa Rangatahi Corrections programme**

The Active Teens programme played a supporting role in collaboration with Whakapai Hauora for the Corrections Department and their Mauri Toa Rangatahi programme. The Mauri Toa Rangatahi is a rehabilitation programme to help support and empower young people to look at their lives differently including their own health and wellbeing. The Active Teens programme was used as a 'wrap-around'

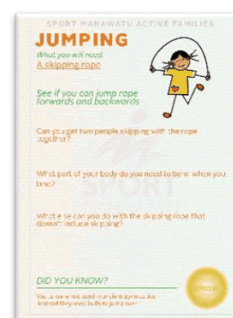
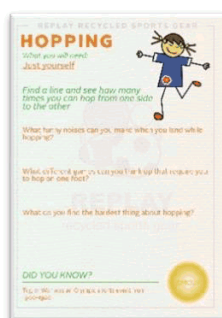
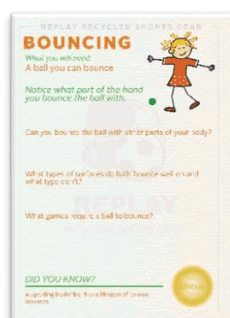
service that allowed these young men to develop links to services and activities, while learning to take responsibility of their own well-being. It also allowed the opportunity to apply the new skills they were learning throughout the programme in a different context.

The sessions we were able to complete before the Covid-19 lockdown, were to expose the young men to sports they may not have had the opportunity to play before; while including easily accessible activities they could do themselves outside of our sessions. The first session included fitness games to allow all facilitators to see how the youth reacted to winning and losing. The sports we trialed included Tennis and Softball – to coincide with the International Softball tournament on within the city. The group completed a fitness session at Takaro Park which is home to a great outdoor gym; this allowed the young men to learn how to use the equipment for the future should they wish to go back and use it again. We were also very fortunate to have Snapback Boxing Gym open up their gym to run a training. This was a great opportunity to experience the fitness and skill required in the sport, but also to learn the values of the boxing gym around positive attitudes toward life and others through fitness and fun.

### REPLAY Pass-Sport

The last year has seen the development of the Active Families Pass-Sport, a collaboration resource with REPLAY Recycled Sports Gear. It is designed for families to use to develop fundamental skills while playing together with sports equipment. The Pass-sport includes 10-pages of ideas and challenges that require a piece of Replay Recycled Sports equipment and imagination.

The intention with these PassSport's is to give them out to all our Active families along with one piece of equipment per family. At each weekly session they will bring back their piece of equipment and swap with another family for them to use the following week to fill out another page of their PassSport together. The intention is the family will continue to be active and explore skills and challenges with their piece of equipment between weekly Active Families sessions. We really look forward to seeing our families' use their PassSport's together and cannot wait to see what games and activities they come up with while improving their fundamental skills.



Sport Manawātū looks forward to continuing to collaborate with key stakeholders within Palmerston North to help our programme participants with their health and wellbeing goals by finding sustainable options for them. This will see the following become some priorities for the next year:

- Continuation of an online programme as part of our Home-led support for those families who found this way of engagement worked better for them.
- Look to identify and support community champions and deliver programmes in identified suburbs to increase the opportunities and sustainability for specific communities.
- Continue to build relationships and support primary schools within the context of physical activity and a healthy lifestyle.

### **ACTIVE FAMILIES SUCCESS STORY – Leleni Family**

The Leleni family started the Active Families programme at the end of 2018 with a desire to become more active as a family and push each other to become fit and lose/maintain a healthy weight. The two children Ella and Charlotte have always participated in organised sports, but the family did very little activity together. Throughout their involvement on the programme, the Leleni family has learnt the importance of being active as a family and the special memories created by it – which in turn has created more motivation to be active together.

Throughout the programme they were supported with nutritional advice, given lots of ideas for activities they could do together at home, and given ideas on how to use surroundings to improvise. The family now go for evening walks together, swim together, play more outdoor games and recently all completed a 'Building Champions' Obstacle Challenge together – of which they wish to enter more events alike in the future. The family also eat healthier than before and are seeing the positive health benefits of changes to both their activity levels and nutrition, with the family at a healthier weight range.

The biggest growth has been seen in youngest daughter Ella. At the beginning of the programme Ella was very shy and happy to hang in the background. After the encouragement to step out of her comfort zone she received at every Active Families session, Ella's confidence has continued to grow to the point she will now give anything a go! Just recently Ella did not want to ride a bicycle at our cycling session for fear of losing her balance and falling, but with her newfound confidence, encouragement from Mum and Active Team support staff, Ella was riding a bike by the end of the session and now the family can all go riding together.

When answering what activity/exercise they enjoyed doing the most together as a family at the end of the programme, Ella actually answered with bike riding – an amazing transformation. Ella was also awarded one of our growth awards at our Big Day Out celebration to recognise the effort she has put into the programme over the last year despite her fears and lack of confidence.



**Image:** Ella Leleni takes part in an active 'cycling' session

### Deliver activities that are complementary initiatives aimed at increasing community participation

#### **Active for Life** – *supporting our community during COVID-19*

Sport Manawatu's Active for Life plan was conceived during the COVID-19 lockdown period. Our active team members were regularly engaging with our health programme participants and were looking at innovative ways to support them remotely. Sport NZ apply the term 'Physical Literacy' which include "the motivation, confidence, physical competence, knowledge and understanding required by participants which allows them to take responsibility for engaging in physical activity and sport for life".

CONSIDERATIONS
<b>PHYSICAL</b> <ul style="list-style-type: none"> <li>• varied and modified activities to match their ability and encourage maximum participation experiences that consider enjoyment and impact on long term involvement</li> <li>• opportunity to develop skills and attributes that can be used in a range of sports and physical activities of their choosing.</li> </ul>
<b>SOCIAL AND EMOTIONAL</b> <ul style="list-style-type: none"> <li>• encouragement and positive reinforcement as they learn from knowledgeable, motivating, responsive people</li> <li>• time to socialise with others as well as time to be independent</li> <li>• opportunities that help them to become accepting of others and their physical, social and cultural differences</li> </ul>
<b>COGNITIVE</b> <ul style="list-style-type: none"> <li>• to be creative, imaginative, and curious so they can explore and solve problems for themselves</li> <li>• the opportunity to make up their own games, rules, and to learn about negotiation, teamwork</li> </ul>



and how to accept and learn from both winning and losing

- develop confidence, self-awareness and understand when they can take risks.

#### **SPIRITUAL**

- an environment that fosters them to question and form their own beliefs, attitudes, and values
- support to enable them to participate in the spiritual and cultural customs of their whānau, family and community that are a part of sport and physical activity
- support to affirm their spiritual and cultural foundation and feel confident to express this if required.

Participant feedback was collated and categorised under each of the pillars to help identify the type of information we would provide using interactive on-line engagement. We changed our language, preferring to use 'Active for Life' opposed to 'Physical Literacy' to reduce the need to define the approach. The team was then able to assess both challenges and opportunities, considering possible actions. Some of the feedback we received is tabled below:

APPROACH	THEME	CHALLENGE	OPPORTUNITY	CONSIDERED ACTION
<b>PHYSICAL</b>	MMC have been running a Zumba class virtually using Twitch App, yesterday we had almost 35 people :) Bunnythorpe streets/roads busier than ever with everyone out walking and cycling. Lots joining in the Bear hunt. GRx clients keeping active with walks, biking, Resistance bands, Yoga, backyard workouts and lots of household	Connecting with individuals/families to promote physical activity who do not have internet access. Many of the refugees depend on Red Cross volunteers to look after them, now this has been cut The type of physical activities available that are suitable for all ages. Lots of people really missing the pool - especially those with mobility issues, where it was their main form of exercise.	Majority of AF/AT are out daily on walks or bikes through Lockdown. Kids out playing Soccer/Basketball/games/daily challenges in their yards. Old exercise machines have been dug out from various garages/lofts/basements More families are out cycling, taking children on the road when previously they wouldn't have Children's dance classes are still running as are yoga etc (Tararua) More bike tracks are being made in back yards Lots of people have been finding ways of exercising, downloading exercise programmes, dancing, Zumba, Les Mills on TV. Have taken up the opportunity to catch up on household jobs inside and outside and trying out new things for entertainment MB Strava App Indoor challenges	<i>People appear to be getting out and about! What can we do to continue to support these outcomes?</i>  <i>Packaging our ideas through one platform (but still giving them the feel of connectedness and belonging within a group?)</i> <i>Active in Lockdown</i> <i>Virtual Classes</i> <i>Sport skills sessions</i>

	jobs and chores.			
<b>SOCIAL AND EMOTIONAL</b>	<p>Checking that they have contact with family and friends.</p> <p>Some clients have enjoyed being able to and having time to exercise with their partners, so are actually doing more than normal. Parents appear to be exercising more with their children.</p>	<p>Concerns about people's mental health, especially those who don't speak English, don't have computer access or don't have kiwi experiences with board games and stuff?</p> <p>People missing the face to face contact that they had by going to their workplaces, and their coffee cafes, suggested for some to buy the packet coffee mixes to make at home.</p>	<p>Smiling and saying hello from a distance when passing</p> <p>Keeping up the phoning and making people have a laugh when engaged with them MB</p> <p>Buddy system working for a couple of GRx clients – they check in with each other</p> <p>The bear hunt has been a great idea have heard children talking about ours and I have been looking for them myself when out walking, Maybe needs to be changed to an Easter Bunny for the weekend MB</p>	<p><i>How are we encouraging community connection through PA?</i></p> <p><i>Getting the community to share and connect</i></p> <p><i>Something to track their activity with a goal or target in mind</i></p>
<b>COGNITIVE</b>	<p>Fast food being unavailable has been both hard but also a good opportunity for some to try more home-cooked meals. (AF/AT)</p> <p>Trying to set up home gyms and ideas in the back yard as used to going to the Gyms,</p>	<p>Limited physical activity ideas and access to suitable facilities i.e. people only thinking about using specialised equipment or facilities.</p> <p>Children being at home more so increase in grocery budget</p> <p>This event has caused some clients to revert back to old ways – eating whatever they can get or hasn't done any activity.</p>	<p>Actually, losing weight by cooking from scratch all the time and generally eating healthier</p> <p>Hard for children out walking and they can't stop at the park for a swing etc , make an obstacle course in back yard MB</p> <p>People that don't usually eat at home much - running out of ideas for meal cooking.</p>	<p><i>How are we going to support families struggling for ideas?</i></p> <p><i>Great kiwi kai kitchen – make a meal for under \$20?</i></p> <p><i>Activity education what to do and perhaps what not to do</i></p>
<b>SPIRITUAL</b>	Selfishly want a bit of a changed world	Pressures on families beginning to build as we begin to move	Less stressed in lock down as don't have to be 100 places at once, Kids are out and about in	<i>What messages</i>

	<p>after this 4 weeks and hope people appreciate more of the less material things. (AF)</p> <p>Still a bit of confusion as to exactly what they were allowed to do in terms of going out to exercise – a bit of fear.</p>	<p>beyond week 2, entering week 3. A number of people are socially isolated Parents are finding it hard being housebound with children but coping best they can, one or two parents taking time for themselves and going for their own walks as well. (AF)</p> <p>Motivation levels are down for many - "exercise is easier to do with others around"</p>	<p>the garden collecting pinecones, on the tramp, bikes. We do have our own little playground and basketball hoop.</p>	<p><i>might we want to share?</i></p> <p><i>Mental Health messages Balance is Best?</i></p>
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The team submitted links to tested activities and information via posts that we used to support community into physical activity options. The information was collated under each of the pillars and placed into a suite of calendar activities that was reviewed fortnightly. Key themes to arise from community feedback included:

- Social Connectivity with others (Social and Emotional)
- Providing new activities for the family (possibly Play based) (Physical)
- Meal ideas and challenges (Cognitive)
- Supporting mental wellbeing – balance is best (Spiritual)

#### Calendar example including analytics

Monday	Tuesday	Wednesday	Thursday	Friday
<p>#MindfulMonday</p> <p>Sometimes when we are just starting to actively practice gratitude, we get stuck on what we can be grateful</p>	<p>#TastyTuesday</p> <p>Low fuss meals</p> <p>The Diabetes Trust have some great low fuss recipe options on their website. If you're looking to try something new and low fuss, have a</p>	<p>#WellnessWednesday</p> <p>The muesli box challenge. Upload Whitney's intro video, followed by Trevor's attempt.</p>	<p>Shared Sport NZ post: <a href="https://education.govt.nz/school/health-safety-and-wellbeing/pastoral-care-and-wellbeing/talking-to-children-about-covid-19-coronavirus/?fbclid=IwAR1d88FjAjdEPLBxLxisOALpe9DSvMoyxPBvxwOX">https://education.govt.nz/school/health-safety-and-wellbeing/pastoral-care-and-wellbeing/talking-to-children-about-covid-19-coronavirus/?fbclid=IwAR1d88FjAjdEPLBxLxisOALpe9DSvMoyxPBvxwOX</a></p>	<p>Stand at Dawn - ANZAC Day</p> <p>Encourage people to stand at their driveway at dawn.</p> <p>Use ad we placed in MS for this image.</p>

for, so this handy guide was put together by Prof. Robert Emmons, from the University of California to do just that! This is suitable for ALL AGES!	look at this link for some ideas. (NOTE: These recipes are great for everyone! Not just people with Diabetes)  <a href="https://d7f41b1a-4bd1-4a84-8944-54c5272b4dac.files.usr.com/ugd/f08ded_c38b9771c8b940e79cf3a52527d91c8f.pdf">https://d7f41b1a-4bd1-4a84-8944-54c5272b4dac.files.usr.com/ugd/f08ded_c38b9771c8b940e79cf3a52527d91c8f.pdf</a>		<a href="#">vRMyfsdYwmjTAUNd14Q</a>	
Link to: <a href="https://www.awesomeend.sin.me/30-days-of-gratitude/">https://www.awesomeend.sin.me/30-days-of-gratitude/</a>				
<b>Analytics to date: 23.4.2020, 8.30am   Updated 1.5.2020, 8.55am</b>				
Reach: 1.3K Post clicks: 19 Reactions: 14	Reach: 798   852 Post clicks: 17   20 Reactions: 4	Whitney: Reach: 1.4K   1920 Post clicks: 109   122 Reactions: 36 Trevor: Reach: 1.3K   1763 Post clicks: 193   196 Reactions: 36	Reach: 996 Engagement: 12	Reach: 843 Engagement: 44

### Key Learnings

Sport Manawatū staff identified some key benefits of the plan including:

- Ongoing use of the plan as a virtual engagement tool
- Interventions can be shaped depending on participant responses
- The logic model can be used for the basis of Play, Active recreation or Sport based interventions
- Participant engagement can be made either through one on one interaction or group chat

### Walk the Manawatū

The Walk the Manawatū event was developed in response to support our community to be active during the Covid-19 lockdown. The event involved a challenge of walking or running the length of the District (geographically, a distance measuring 100km starting from Rangiwahia in the North to Himatangi in the South). Participants were able to register as an individual or bubble, and permitted to walk, run, cycle, or scooter the distance, from the comfort of their neighbourhood bubble. Participants were required to keep track of kilometres, sending progress through by a cut-off date. We received a massive response to the initiative with over 400 participants taking part in the event. Local schools also got involved and Sport Manawatū responded by developing a classroom challenge.

Feedback from a participant is provided below:

*'We enjoyed the extra incentive of getting out during rāhui. This were pushed our 6yo a little further than ever by walking to and from the river (we living off Featherston St). It was hard work by his own admission, and we are so proud of him. He displayed resilience, patience, and perseverance. Thank you for putting it out there'*



**Image:** An image taken from the SM website promoting the Walk the Manawatū event.

### Coordinate Kiwisport Funding

The Kiwisport fund aims to address the drop-off in kids participating in organised sport in New Zealand. Sport Manawatū administers the fund, supporting projects that align to the following five priority areas:

- Identifying and focusing on initiatives /programmes that support low participating groups/communities.
- Bringing an increased focus on investing into initiatives which meet the needs of young people (12-18 years).
- Focusing on innovative approaches to getting girls and young women (10-18 years) participating in activities and sport that meet their needs.
- Continuing to decrease support for in-curriculum initiatives.
- Focusing on the importance of quality experiences.

<b>Kiwisport Allocated funding 01 July 2019 – 30 June 2020</b>			
<b>Organisation</b>	<b>Project</b>	<b>Participants</b>	<b>Funding Granted</b>
Awatapu College	Awatapu Fitness Club	60	5,000
Cloverlea School	Cloverlea Volleyball	100	2,526
Central Normal School	Athletics at CNS	450	4,909
Hokowhitu School	Senior Athletics	260	3,822
Manawatū Touch Association	Future Whistles	60	5,000
Monrad Intermediate	Traditional Māori Games	331	4,686
Netball Manawatū	Males in Netball	80	4,983
Parafed Manawatū	Wheelchair Basketball	400	5,000
PNTH Weightlifting Club	PNWC Youth Development	400	5,000
Russell Street School	Russell Street Athletics	350	5,000
Special Olympics NZ	Breaking Down the Barriers	20	4,524
Palmerston North Golf Club	Junior Golf Development Programme	20	5,000
Sport Manawatū	Manawatū Festival	350	4,066
B12 Touch	Shelley Naylor Realty Touch Module	352	14,315
Central Football	Volunteer Football Coach Development	6	8,949
Central Football	Fun Futsal for All	66	10,000
Manawatū Cricket	Female Cricket Pathway	300	35,312
Palmerston North Athletic Harriers Club	Primary School Athletics	1000	13,958
Turitea School	Fitzherbert Interschool Sport Programme	512	14,029
RecreActive	Water Skills for Life	2000	22,548
Takaro School	Takaro BJJ/MMA	25	8,511
Takaro School	Te Whakato te Kakano (Softball)	260	9,785
OnBoard Skate Inc	Grind Girls	200	9,998
SnapBACK Gym	Boxing Ring Assistance	116	4,420
Terrace End School	Athletics Equipment	188	591
Splashhurst Community Pool	Splashhurst Rural School Programme	300	10,000
Parkland School	Athletics Equipment	292	5,975
Manawatu Special Needs Taekwondo-Do	Open Days – Give it a go!	10	2,911
Takaro School	Athletics Equipment	261	7,366
Matthew Conger	Young Women Officiating	35	3,150
Roslyn School	Gymnastics at Roslyn School	400	5,000
Terrace End School	Terrace End Volleyball	188	4,906

Monrad Intermediate	Basketball Programme	331	4,994
College Street Normal School	CSNS Volleyball	200	5,000
Volleyball NZ	Volleyfest	1800	33,000
Hockey Manawātū	Hockey Development Officer	1000	17,000
<b>Total</b>		<b>12,489</b>	<b>\$311,234</b>

### Coordinate the Active Communities Fund

Established by the Council in 2018, the Active Communities Fund aims to remove financial barriers to enable individuals, families, caregivers, children and youth the opportunity to be more active, more often. The fund aims to remove barriers to participation through the provision of:

- Activity related costs
- Activity related equipment not provided through a club, school or activity provider
- Activity uniform, clothing or footwear
- Facility fees or Event costs
- Access to one on one or small group coaching
- Opportunities that support a life-long love of being physically active
- Travel related costs to enable participation
- Funding may be given retrospectively on a case by case basis.

The panel assesses applications on a case by case basis and meet a minimum of four times annually. Sport Manawātū promote the programme through its website and social media platforms including facebook. A promotional flyer was distributed earlier in the year making it easier for applicants to apply and we have begun carrying out reviews with groups and recipients to understand how the fund has made an impact on their lives. Eleven applications were received during the 12-month period seeking funds to support 86 individuals. They included:

<b>Active Communities Fund Applications 01 July 19 – 30 June 20</b>			
<b>Applicant</b>	<b>Programme/Activity</b>	<b>Amount Funded</b>	<b>Participants</b>
Queen Elizabeth College	Sports Fess	730	8
Queen Elizabeth College	Leadership Camp	2,500	10
Freyberg High School	Programme Fees	330	1
PNGHS	Tournament Fees	521	1
Outdoor sport holiday programme	Programme Fees	900	15
Snapback	Programme Fees	1,280	5
Marist Football	Membership/equipment	400	1
Indoor sport holiday programme	Programme Fees	1,920	32
PNBHS	Coaching Fees/equipment	800	1
Red Cross	Training fees/equipment	1,519	6
<b>Totals</b>		<b>\$10,900</b>	<b>80</b>

### **Active Communities Fun Recipient Story - Kalanhi Sa'u Tuputala**

Kalanhni received Active Communities funding to enable him to attend youth boxing through SnapBACK gym. Kalanhi started with SnapBACK as a very shy and reserved young man, who stood in the shadows. Since receiving this fund, he has never missed a training session and also turns up to an extra two trainings a week (trains while mum and dad train). He is now showing leadership and mentoring the younger children (even peers in his own group), by assisting with the junior youth classes. He is showing real leadership and confidence as his self-belief has increased so much. We have taken Kalahni away to a Rotorua training camp which in his words were the hardest thing he has done in his life, and just recently took him back to Rotorua for his first ever fight.

### **Testimonial on behalf of Kaden and Kalahni Sa'u-Tuputala**

My two sons Kaden and Kalahni originally started boxing training with Filipino and, Charmaine in 2018 before Snapback boxing club took off. When they moved from a temporary gym to starting Snapback we decided to follow as well. My oldest son Kalahni who is currently 12 years old was a very shy and laid-back boy who just went with the flow when it came to first training under the guidance of Filipino. Fast forward to 2020 and he is now very active in Snapback boxing club where he supports the junior classes, works hard to learn the sport of boxing as well as supporting other students in the Senior Youth Class. The support both Filipino and Charmaine have given Kalahni is one where they are like his boxing parents who support his well-being, give a safe space to train and feel welcomed.

He is one of Filipino and Charmaine's students who they believe in when it comes to jumping in the ring but he lacks the confidence in himself and that's where they speak to him to let him know to back himself because he has the boxing skills to excel. Kaden my 10-year-old son has always had a love for boxing, but it wasn't until this year he wanted to fully commit where he now trains up to four days a week. Starting in the gym he lacked confidence because of his solid build compared to other students his age and he never believed in working hard. When he went away to a NZ cadet boxing camp in 2019 with Filipino and Charmaine his lack of confidence played on him as there were more advanced boxers and, he didn't think he had what it took to continue with the camp.

The support Charmaine gave to Kaden being away from home gave him the confidence to go back to camp and finish it off which is what he did. Without the love and support Charmaine gave to Kaden he wouldn't have been able to push through the camp and, would have given up. He is also very active in the gym where he supports junior classes, aims to be a role model and looking to have his first fight this year. We also have a 5-year-old who does not participate in any of the boxing classes but always came along to watch. He has anxiety and would never want to interact with anyone let alone kids his own age. He would see all the people and cry to sit somewhere else because the people were unfamiliar to him.

Fast forward to 2020 and he now comes along to just hang out because he loves being in the boxing environment where it feels like home to him. He loves both Filipino and Charmaine who are Aunty and Uncle to him not Filipino or Charmaine. The Snapback Boxing owners do wonders for not only our children but our family as a whole. Our family is very active within the gym from helping at our children's classes, going to the adult's classes and helping where we can because we want to give back to those who have supported our children and, family.



The family environment they have created within the gym and the support they show to all children has had a positive effect and we can't wait to see what other positive paths they create to help those in need. Forever grateful for Snapback Boxing Gym and the family we have gained.



**Image:** Ian and Kalahni Sa'u-Tuputala with Snapback owner/trainer Filipo Saua

### **Working with Rangitāne o Manawatū to develop a physical activity plan designed to encourage whānau to be more active**

In March, SM began working on a Māori Participation Framework to support Play, Recreation and Sporting aspirations for whānau, hapu, and iwi. This framework supports our Boards commitment to our Tiriti of Waitangi and Diversity and Inclusion Policies. The framework is intended to help shape the future direction to achieve mutually supportive outcomes in partnership with Rangitāne, including iwi from within our wider region. Initial investigations have provided a general view of Māori participation in physical activity at a broad national level, and we have begun the process of capturing participant feedback from whānau involved in our Whānau Fit programmes. Engagement to date has included a discussion with the lead of the Māori Health Plan at the DHB, with ongoing discussions with Rangitāne. We will be establishing a Māori or Iwi reference group who we hope will provide ongoing support and guidance that supports and demonstrates our commitment to protect and promote the interests and status of tangata whenua into the future, and sets a premise for respectful partnerships.

### Whānau Fit

Term 1 saw the beginning of the Whānau Fit Programme's Triathlon module (following on from last year's Fitness Industry and Martial Arts module) with sessions based on swimming, running and cycling. Each of these were/were to be held using existing facilities or spaces within the city:

- Lido Aquatic Centre – swimming
- Shared Pathways/Te Ara Kotahi – cycling
- Massey University Athletics Track – running
- STRIDERS Super Sevens Event – community run

However, even before the government-imposed restrictions in mid-March, many of the participants began withdrawing themselves and/or family members due to concerns around gathering in groups for aerobic exercise, particularly visiting the Lido Aquatic Centre. The week before lockdown levels were imposed, the writing was on the wall and the Triathlon module was cancelled. As this was the final module planned for the 2019-2020 period, it effectively brought an early end to the entire programme. Additionally, the uncertain timeframe of the restrictions made it impossible to plan anything for the following term, let alone book facilities/providers who were equally uncertain of their future.

### Programme Participation

	Registrations	Withdrawals	New Enrolments
Term 3 2019 (FIMA) (Fitness Industry and Martial Arts)	49	10	0
Term 4 2019 (FIMA) (Fitness Industry and Martial Arts)	39	19	6
Term 1 2020 (TRI) (Triathlon)	26	0	0

Although funding for the programme will conclude in September, SM is committed to its obligations towards the Treaty of Waitangi and will continue to identify ways to support Māori. To enable this, we intend to work directly with iwi, and Māori health providers and practitioners to codesign programmes. Within the city this is primarily Rangitāne's Best Care (Whakapai Hauora), but we have relationships with Highbury Whānau Centre, Te Aroha Noa, and THINK Hauora. On top of this, the Active Communities Advisor commenced a professional development programme in the Atua Matua Health Framework (Dr Ihirangi Heke, PhD) to improve our capability.

The Atua Matua Framework is built upon other frameworks like Te Whare Tapa Wha (Durie, 1985), Ngā Pou Mana (Henare, 1988), and Te Wheke (Pere, 1991), and aims to improve Māori health by:

- connecting to whakapapa of atua, kaitiaki, tipua through movement
- engaging in mātauranga māori of whetū, wai and whenua
- exploring whānau, hapū and iwi-centric whakapapa to create contemporary health outcomes

One of the appeals of this framework is the ability of any individual to enter it any level, regardless of their prior knowledge in things Māori or not. The framework is also very adaptable, allowing it to be iwi centric. The combination of co-design of programmes, will hopefully contribute to Sport Manawatū and iwi finding ways of developing programmes, initiatives, and events involving many Māori pursuits including:

- mau rākau
- ngā taonga tākaro
- kapa haka
- te taiao
- waka ama
- wāhi tapu

### **Future Whānau Fit Planning**

As a continuation from plans begun last year, the ACA has met with the owners of High Wire Ropes Course and Te Roopu Whai Ora in further developing an Outdoor Recreation Module, as well as furthering discussion to deliver one of Te Wananga o Raukawa's programmes in the city – Te Poupou Pakari Tinana. At this stage it is anticipated to deliver this at Te Hotu Manawa Marae on Maxwells Line. Additionally, the Active Communities Advisor intends to deliver shorter concise programmes on cycling to promote active transport within the city. He has completed Bike Ready's cycle skills instructor Training and is now registered with Skills Active to become a cycle skills instructor.

### **Community Group Strength and Balance**

One of the ways SM is helping New Zealanders to live stronger for longer is by supporting the development of community group strength and balance exercise classes targeting those over the age of 65 years throughout the MidCentral Health region.

- There are now 22 Strength and Balance classes and 12 providers endorsed on the 'Live Longer for stronger' website in Palmerston North city.
- We continue to connect and engage with existing exercise providers cross the city working with providers for community classes to be approved and available for elders in the area.
- We are continuing to work closely with stakeholders, the MDHB Safe Mobility Council, and the falls prevention team to promote the programme and to improve alignment of health clinicians within the DHB
- We have developed a marketing plan to promote community strength and balance classes across the MidCentral DHB region, using newspapers and radio advertising.
- We are updating the community strength and balance booklet to include a list of all endorsed classes in the area to date. We will work collaboratively with the local pharmacists, General Practitioners including other clinicians where booklets will be placed for our community to access.

## Club Membership

Code	2014	2015	2016	2017	2018	2019
Netball	5116	3097	3687	2549	3312	4,200
Manawatū Rugby Union	4231	4231	3385	3945	3629	3,669
Central Football	4003	4052	1969	2223	2686	3,200
Futsal			2653	1788	317	288
Manawatū Cricket	3561	2123	2343	1531	1018	1,460
Golf	3415	1165	1051	1638	1589	1,516
Touch Rugby	2958	3072	2578	2452	3342	3,572
Hockey Manawatū	2388	2388	2455	2560	3007	5,100
Basketball Manawatū	2296	2296	2660	2450	2632	3,180
Central Squash	2186	2186	278	396	398	402
Swimming Manawatū Inc	775	775	441	544	860	676
Tennis Manawatū	732	450	450	299	401	244
Manawatū Gymsports	621	327	332	535	1045	750
Rugby League (MRL)	577	667	320	502	646	698
Bike Road	300	550	278	168	134	151
Bike MTN			722	787	843	725
PN Athletic and Harrier	280	251	251	363	210	190
Special Olympics	275	177	259	173	277	147
Kiwi Canoe Polo Club	263	259	285	249	321	316
Triathlon	198	292	290	889	1050	99
Badminton Manawatū	189	352	218	492	186	199
Manawatu Striders	184	184	191	176	133	100
Orienteering	50	42	30	43	43	22
Volleyball			1040	950	975	1,156
Softball Manawatū						1,327
Tae Kwon Do						200
Surf Lifesaving						82
Table Tennis						120
Bowls	735	664	332	309	309	272
<b>TOTAL (for data in every year codes)</b>	<b>35,333</b>	<b>29,779</b>	<b>28,498</b>	<b>28,011</b>	<b>24,982</b>	<b>33,912</b>

**Note:** The membership numbers above reflect figures captured at the 31 December 2019. Codes have various models in place to capture the information, and we need to highlight that the figures may not reflect the total annual membership for the period of the annual report. For example, some of the membership numbers captured reflect a full calendar year (January to December) while other codes capture numbers based on their financial year (July to June). Thus, some information will be mid-year assessments. Participation initiatives are not included within the membership numbers as not all codes collect this data. We can however provide participation data on some codes if requested.

## Provide Leadership advice on plans and projects the enhance opportunities for communities to be active and enhance decision-making

### Work with Council staff and stakeholders including presenting to Councils Play, Sport and Recreation committee on issues /projects impacting the sector or community

#### **Sector Recovery plan** – supporting the Sector during COVID-19

Sport Manawātū developed a sector recovery plan in April for providers/partners in response to the COVID-19 pandemic. The plan was developed using stakeholder feedback, National and local information, and insights from our March 2020 sector survey including direct feedback from sports administrators (paid and unpaid) across the city, Manawātū, and Tararua Districts. The plan was made flexible to adjust to the changing needs of the sector and respond quickly to accommodate the respective Alert levels.

We focused our efforts on addressing the following key areas:

1. Business Continuity for the Sector
2. Resumption of Sport and Active Recreation – Participant focused- Return to Play
3. Sector Collaboration and Partnerships
4. Supporting Innovation and leading change

Our strategic partnership status with Council meant that we were able to be involved in a range of discussions around support and recovery. The discussions also included the opportunity to carry over the surplus budget from the Sport Event Partnership Fund after allowing for a return of \$20k to PNCC annual budget. Council and SM coordinated a shared approach for the return to sport, rather than dealing with each code individually. Council asked SM to review the play protocols of each code, seeking clarity on how they would meet the Government criteria for Alert Level 2. This enabled SM to aid codes where needed in the development of Safety Plans. Contact Tracing of participants, officials and spectators at each game or training event, appeared the biggest challenge for codes wanting to use Council facilities. This resulted in the codes being 'game ready' when the government announced the Alert to level 1.

The impact from the Sector Recovery plan is highlighted in this stakeholder feedback from Central Football:

*"Firstly, I would like to praise the work the Sport Manawatu staff have done since the pandemic outbreak. Their forward thinking saw them convene the sporting sector just one week into the event. These hui's have been invaluable to ensuring the winter and summer codes have aligned thinking. I speak with absolute confidence that all codes have discussed and largely agreed that moving the dates to allow mutually beneficial outcomes for all is simply a given."*

### **Community Resilience Fund**

Sport Manawatū was also able to support clubs and codes with financial assistance through the Sport NZ Community Resilience Fund. The fund was set up to help regional and local organisations remain financially viable through the March - June period of disruption created by COVID-19. Over \$260,000 was distributed regionally, with \$173,496 granted to 46 city-based sporting groups.

The Community Resilience Fund Phase 2 will be made available from August 2020 to support sporting groups impacted by COVID-19.

### **Annual Budget Submission**

Sport Manawatū made a submission on the Annual Budget. Key outcomes supporting our sector included:

- Support for funding to maintain the successful extension to the walkway network.
- support for increasing funding into the sports fields renovations programme to improve their durability.
- Further funding for an increased level of service for our regional sports fields such as Fitzherbert Ave, Colquhoun Park, and Memorial Park.
- We also support continued investment into footpath renewal. The 2018 Active NZ survey highlighted walking as the top physical activity carried out by individuals (Manawatū region 56.6%).
- We believe play, active recreation and sport will play a critical role to achieve the council's vision. The Active Communities Plan sets the foundation for the work we need to do and we will need to position ourselves in partnership with the council to lead out a new way of doing things.
- We believe the sector is demonstrating a maturity in creating a sensible and responsible partnership and collaborative approach, no more so than facility planning.

## **Provide insights /research on local trends and issues impacting on Councils Spaces and Places**

### **Asset Management Plan**

Sport Manawatū were involved with reviewing proposed project developments outlined in the Asset Management Plan. The review included a look at parks and the council's commitment to key facility upgrades, and we provided feedback on proposed plans for ablutions.

### **Artificial Football Turf**

Sport Manawatū Spaces and Places lead was involved in the Artificial Football turf needs assessment review undertaken by Recreation, Sport, Leisure Consulting prior to COVID-19. Our role was to assist the stakeholders through the Regional Sports Facilities Plan decision making framework and facility evaluation process. The report focuses provides information on the assessed need, and strategic considerations to any future development. A draft report has been developed and will be presented to the Play, Recreation and Sport committee in October.



### **Outdoor Gym Working Group**

Sport Manawātū were involved on the working group to investigate criteria regarding new developments, possible facility sites, and proposed programme considerations. Having almost a decade designing and building outdoor facilities in Europe, ranging from Adventure Parks, Climbing Walls, Treehouses, Playgrounds, Ziplines and Flylines, the Active Communities Advisor was able to offer feedback, based on his professional experience overseas, but also from utilising the existing equipment at Takaro Park, and regular observation of others through Green Prescription and Whānau Fit programme delivery. Having used the newly installed asset at Calaeno Park, it was suggested that instruction on correct use on all these installations would be beneficial for the community, in terms of maximising the benefits, and mitigating the inherent risks. Sport Manawātū are also looking to provide instructions and have produced small video clips for both Takaro and Calaeno parks. Unfortunately, the COVID-19 lockdown forced council to redirect human and capital resources, so the programme is no longer supported during the 2020/21 annual period.

### **CET Arena**

Sport Manawātū and council coordinated a series of meetings with users of council owned facilities, including Indoor and Outdoor community sport users of CET Arena in June following the COVID-19 lockdown. The objectives of the meetings were to communicate the Council's 'Return to Play' policy and outline how facilities were going to be managed. In addition, Arena management outlined its Operational Safety Plan and discussed how the facility was going to operate throughout each of the COVID-19 level changes. A reoccurring theme to surface from the user group meetings was clarity regarding scheduling conflicts during high demand periods. CET Arena management explained the clause and process within its user hire agreement outlining the process of bookings, facility obligations, rates and actions should schedule conflicts arise. This approach supports a shared response by Arena staff and Sport Manawatu to support equitable utilisation for both community sport users and events hosted at Arena.

## **Act as the 'shop front' for the community to better access sector opportunities**

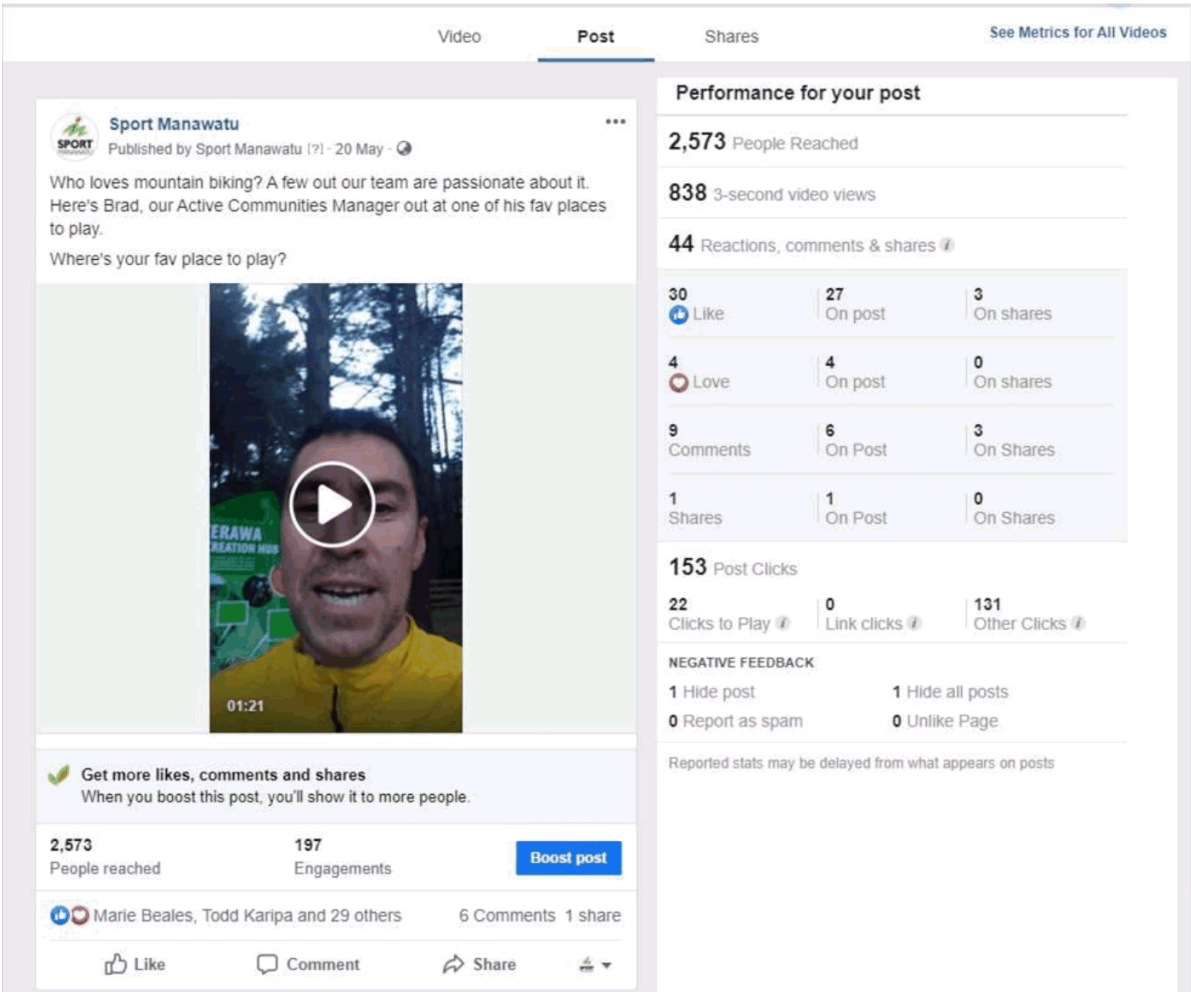
### **Maintain a website and social media presence that is up to date**

Sport Manawātū provide information to our communities through a number of communication channels: website, Facebook, Instagram, and e-newsletter.

The website continues to be a key avenue for providing information to users. This year has seen over 28,000 users to the site. Some of our top pages are Our People, Events, and Green Prescription, followed closely by Find Your Sport.

Alongside the website, we post regularly on Facebook, and we are working to increase our profile on Instagram. Our Facebook page has over 7,400 followers and grows weekly. We post a range of information from local clubs/organisations, to Sport NZ funding, to promoting local parks and reserves.

The most popular organic post (meaning no money was paid to promote this post) from June 2019 – July 2020 was:



**Maintain databases of clubs and facilities to ensure they are current**

Sport Manawatū maintains a database of clubs on its website, ensuring our community can connect directly with our regional sport and activity providers. The site provides information relevant to specific groups including sports seeking assistance with governance training, parent and teacher support, and organisations seeking funds for programmes/initiatives. More recently, the site supported efforts to keep our sector updated during COVID-19 alert levels, with guidance documents, plans, and procedure templates accessible for groups to adopt and utilise.



The website attracted 78,683 hits during the reporting period, a total of 11,854 on the homepage. The image below is an analytic snapshot from the website highlighting page views:

Page views	Unique page views
<a href="#">/find-your-sport/</a>	1,224
<a href="#">/find-your-sport/basketball/</a>	1,124
<a href="#">/find-your-sport/indoor-sports/</a>	963
<a href="#">/find-your-sport/football/</a>	934
<a href="#">/find-your-sport/badminton/</a>	856
<a href="#">/active/whanau-fit-programme/</a>	855
<a href="#">/find-your-sport/touch/</a>	854
<a href="#">/find-your-sport/archery/</a>	721
<a href="#">/find-your-sport/gymnastics/</a>	613
<a href="#">/find-your-sport/volleyball-2-2/</a>	497
<a href="#">/find-your-sport/kickboxingjiujitsu/</a>	465
<a href="#">/find-your-sport/running-walking/</a>	451
<a href="#">/find-your-sport/rifle-shooting/</a>	443
<a href="#">/find-your-sport/athletics/</a>	431
<a href="#">/find-your-sport/softball/</a>	399
<a href="#">/find-your-sport/parafed-manawatu/</a>	392
<a href="#">/find-your-sport/tennis/</a>	373
<a href="#">/find-your-sport/netball/</a>	368

This previous 'Find Your Sport' section (now 'Get Active'), is updated as and when a club or organisation notify Sport Manawātū of any updates to their details. Previously this section was heavily sport focussed, going forward this section will encompass play, active recreation, and sport opportunities across Palmerston North City, Manawātū, Taranaki, and the Horowhenua.

## Provide regional leadership for the development, rationalisation, or optimisation of sport facilities

### Regional Sport Facilities Plan (RSFP)

Sport Manawātū believes it is fulfilling its responsibilities and demonstrating its value in delivering on the Implementation Plan that has been agreed by the RSFP Steering Group. Sport Manawātū is in a unique position to oversee a number of regional and sub-regional projects, share valuable learnings that are benefiting the sector long term, and crucially playing our part in making sure every Council dollar is invested wisely for maximum return in benefits to the community.

We provided the following services in accordance with the agreed MoU actions:

- Provision of support including advice, guidance and evidence gathering for the development of feasibility assessments and business case reports to guide the successful execution of the decision-making framework. This will include consultation on local, district and regional facility hierarchy of needs. Examples of this work have been the coordination of merging three city-based bowling clubs.
- Advocate with funders and investors for facilities that reflect the principles of the Plan. This has included support for the CET Arena Masterplan and progressing the establishment of a regional funders forum involving TA's focusing on the sector.
- Arrange peer reviews for regional facility development concepts only. Examples: feasibility assessments, detailed business case and design concepts that are related to identified priority projects such as the bowls merger project.
- Assist with investment negotiations alongside stakeholders for spaces and places project developments and utilisation – CET Arena Masterplan and our assessment to support the artificial turf development.
- Share knowledge including resources specific to sector spaces and places – Sport NZ Visualisation Tool.
- Increase regional understanding and identifying better utilisation of spaces and places including providing regional sporting trend information, opportunities to benchmark outcomes and usage data, to understand demand and inform decision making as is conducted with the Regions Secondary Schools Principles Group.

In addition, and through our strategic partnership with the council, we have worked collaboratively towards the delivery of:

- Adhering to the RSFP guiding principles to assess priority projects.
- Following the decision-making framework, including the provision of feasibility assessments and business cases.
- Progressing the development of a RSFP funding framework.
- Keeping all steering group members fully informed on matters relating to the implementation of the plan.
- Guiding and supporting council staff and facility proponents through the RSFP priority actions during the agreed implementation plan period.

### **Bowls Merger project**

Third Bearing Consultants were contracted in August to carry out a Feasibility Assessment on behalf of the (Takaro, Terrace End and Northern Clubs) to address questions raised during the Bowls relocation deputation to Council in June 2019. This work was completed in February 2020, with project representatives making a Public Comment to the Council during the March Play, Recreation and Sport committee meeting. The outcome of the March meeting was to determine whether the relocation project which includes a covered bowling green was seen as viable to the elected members. Due to COVID-19, council decided to reduce its rate rates proposal significantly. A number of programmes it would have ordinarily considered were deferred for consideration next year as part of the next 10-Year Plan budgeting exercise. The covered bowling green feasibility study was one of those and it has been agreed that it be considered next year.

### **Manawatū Tri Club**

Sport Manawatū were asked to facilitate a meeting on behalf of the Manawatū Tri club who have been investigating options for clubrooms within the city. This follows several meetings between Tri club committee members and Council who were involved with identifying some local facility options. While the club have identified a potential option, there is an appetite from the club to assess the potential of a Sports

Hub involving other sporting groups. Clubs represented on the night included:

- Feilding Moa Harriers (FMH)
- Manawatū Triathlon Club (MTC)
- Red Kiwi Orienteering Club
- Manawatū Mountain Bike Club (MMBC)
- Bike Manawatū
- Palmerston North Canoe and Kayak (PNCKC)

The main discussion points raised regarding the benefits of a shared facility

- Less duplication of facilities and increased use.
- The creation of community activities that promote social inclusion as well as participation opportunities.
- Improved relationships that will lead to increased networking between user groups.
- Increased viability of clubs and facilities.
- Access to a broader range of programs
- Shared capital costs, resource's, and expertise, leading to more efficient use of resources, environmental benefits and reduced operating costs.
- Greater potential to attract sponsorship and grant funding due to an increased participation base.
- Sustainable funding and improved management arrangements that can ensure financial viability and increased community support for the facility and its programs.

The group also shared their concerns regarding our sporting environment including:

- The need for clubs to maintain their individual club identities and the challenges involved with club mergers.

- Volunteer support is getting harder and harder to attract members, particularly at Committee level – same people continuing to do all the work.
- Encouraging more females on committees.
- On-going pressures on committees to meet the changing needs of members.
- Community not engaging in the traditional offerings, preferring rather to participate in modified, non-traditional offerings.
- Assistance from Council to provide financial support for clubs leasing their facilities.

A number of opportunities were discussed that would see sporting groups partnering to provide multisport activities including the possibility of:

- Manawatū Team Adventure race (All clubs involved) - This would be amazing!!
- Working together to share race calendars to avoid double ups.
- Sharing knowledge and resources
- Sharing Administrators (Registration team, Promotion Team, Health and Safety Team) - perhaps creating a paid role for this to support all clubs.
- Supporting and encouraging families to stay active together.
- Create a space for a social environment.
- The option similar to the surf lifesaving clubs having restaurants and offering meals.

Representatives were planning to share the points from this meeting with their membership as a way to assess future discussions. The next meeting was scheduled for September.

#### **Massey Community Athletics Track (MCAT)**

Sport Manawatū continue to attend stakeholder meetings led by Massey University relating to community access and utilisation of the MCAT. The committee representatives are responsible for ensuring the facility operations support both City and Massey objectives. The group will be looking to make a submission to the 10-year plan.

#### **City Climbing Wall Discussion**

In March, we outlined a meeting facilitated by SM investigating options following the closure of the Vert-X Indoor Climbing facility on Park Road. An outcome from the meeting was to involve SM engaging with several established Indoor Climbing businesses operating in the central north island. In addition, a project working group will be established to assist with championing the idea locally. Unfortunately, COVID-19 affected any further progress towards a local facility however we will be looking to stimulate the discussion in late 2020.

## 2. PEOPLE HAVE THE SKILLS TO SAFELY AND CONFIDENTLY CYCLE ON OUR ROADS, SHARED PATHS, AND CYCLEWAYS

### Run and promote cycle skills education programmes

Sport Manawātū and council have continued to progress actions within this outcome area relating to becoming an NZTA BikeReady national cycle skills region. The NZTA BikeReady programme centres on quality standards and measures which includes spending more instructional time with individual participants. The programme includes an increase in funding that will greatly assist with building local capacity (developing more quality cycle skills instructors and getting more children riding a bike).

Sport Manawātū with feedback from NZTA have prioritised Year 5 and 6 students believing they have the required maturity and mental acumen to benefit from the BikeReady programme. We have also gained valuable insights through school pre-programme surveys to support this rationale. The move to using student surveys has provided us with a tool to determine who we respond to and how our intervention best achieves both council and SM cycling outcomes.

We have begun to identify programme benchmarks in addition to developing a case study to assess students, teachers and parents' attitudes and behaviours to cycling. The case study will be developed and presented at the review point of our three-year partnership agreement in 2022. Sport Manawātū in partnership with council have begun to monitor progress as part of a long-term study to address the decline of children riding a bike.

The schools we partnered with during this annual period include:

- Parklands school
- Roslyn school \*
- Winchester school
- Cloverlea school \*
- Hokowhitu school
- Ashhurst school
- Manawātū Home Educators

\*Denotes schools that are in the process of or have developed School Travel Plans with assistance from the council and contractor Via Strada.

An analysis from the school information captured to date includes:

- Between 95% and 100% of children surveyed have previously ridden a bike
- 74.4% of children surveyed owned a bike. Less than 50% of children from lower decile schools were owned a bike.
- 67% of children surveyed who own a bike ride in the community
- 29% of children surveyed indicate that their parents think it is unsafe to ride a bike in the community
- 33% of children surveyed indicate that their parents think it is unsafe to ride a bike on the road
- 56% of children surveyed indicate travel to school by car

- 52% of children survey indicate their parents ride a bike (Roslyn 17%, Winchester 76%)
- 48% of children indicate that they ride a bike with their parents (Roslyn 12%, Winchester 71%)
- The council are looking to use the survey information to help guide decisions on helping to identify Schools who may be considered for School Travel Plans, and the Bikes in Schools project.
- A BikeReady student pre-training survey example is attached at appendix 1 of this report.

#### **Bike Ready targets – Reaching an annual target of 660 programme participants**

A total of 543 Year 5 and 6 students received cycle skills instruction through the new NZTA BikeReady programme.

#### **Ensure there is coordination of walking and cycling related events and activities**

Sport Manawātū partnered with the Greasy Chain Charitable Trust in January to deliver a community participation initiative alongside the Gravel n Tar UCU event. Catering to around 35 people, the Family Fun Ride took place from the He Ara Kotahi bridge and followed the Bridle Track to Memorial Park. The event was used to help celebrate the efforts of children who were involved in our BikeReady programme. We also encouraged parents to join in on the activities, including migrant groups involved in a cycle skills programme held in December 2019. The ride concluded with families enjoying the 'Over the Line' event held at Memorial Park which included entertainment such as a live music concert, food stalls, and children's fun rides.

#### **Provide support for the Bikes in Schools programme**

The Sport Manawātū cycle skills advisor has been working with a Teacher from Roslyn school to support their professional development using Grade one skills instruction to get more children riding a bike.

- We have worked with senior classes and five teaching staff from Roslyn school. A programme was delivered in November.
- Awapuni Primary School now have a Bikes in Schools bike track and are awaiting their bikes. We will commence teacher training once the school have received their bike purchases.
- Sixteen staff from Ashhurst School received teacher training.
- We have also been working with the council, Via Strada and schools to implement School Travel Plans.
- Sport Manawātū were due to deliver a programme at Cloverlea school however this was cancelled due to COVID-19.

### 3. EVERYONE IS ENCOURAGED TO BE ACTIVE BY PLAYING AND BEING ACTIVE IN SPORT AND RECREATION FACILITIES ACROSS OUR CITY

Increase awareness of opportunities to be active in Councils sport and recreation facilities, parks, and reserves.

#### **Develop a Play Plan to implement actions from the Council's Play Policy Play Framework**

In 2019, Sport Manawātū conducted a survey to identify the behaviours of children and beliefs of teachers involved with a play-based learning model. In addition, further Insights were gathered to help identify the importance of play as a cornerstone to be physically active for life. Discussions with council staff and our Regional Sport Trust network has supported the development of a draft Play framework. The framework looks at play for children and adults as a continuum, identifies focus areas including safe places, promotion, and advocacy. Most importantly, it encourages outcomes that require parents to give time, place, and permission for children to explore. An extract from the Framework is included below:

#### **Purpose of the framework**

The purpose of the Framework is to establish support for play provision across the region. Specifically, we want to:

- Provide a unifying vision for play across the Manawātū region
- Articulate our shared beliefs and values about play
- Be able to coordinate our efforts regionally where there is value to all in doing so
- Ensure consistency of our messages about play
- Use our collective approach to advocate for consideration of play across other aspects of our respective businesses.

#### **Why play is important**

Play is an essential part of a happy and healthy childhood. Every child deserves to develop to their unique potential and play is an important part of that process. We know that play:

- Provides an opportunity for children to have fun and enjoy activities that are of importance to them.
- Provides opportunities for children to get a flying start to life by giving them a means of developing physically, cognitively, socially, and emotionally especially when it is child driven.
- Stimulates children's imagination and creativity.
- Supports the growth of resilience and independence through helping children to master their world and develop new competencies.
- Affords opportunities for the wider whanau to engage meaningfully with children.

We have just agreed on an annual investment plan with Sport NZ that includes the appointment of a Play Systems Lead who will be responsible for Framework actions that deliver on regional Play based outcomes. The position will be reliant on additional funding however as an interim measure and continue progress our efforts towards securing the role, SM will be working with the council on the playstreets initiative being rolled out as part of the Active Roslyn project.

**Pop-ups and Places to Play**

As part of our Active for Life initiative, we have commenced planning for a series of city-wide 'Places to Play' pop up events. The initiative aims to highlight the great parks, reserves, and recreation spaces we have around the city, while encouraging families to be active together within these great spaces. We will be working with council to help raise community awareness for facility developments, with the first event scheduled for Milverton Park in July.

We also intend to team up with REPLAY sport, connecting residents with options to receive repurposed sporting equipment. We intend to use the pop-up events to promote up-coming activities, programmes and distribute information including our PassSport fundamental movement skills and games booklets (reported earlier under Active Families) to encourage families to be physically active together.



## 4. SPORTS AND COMMUNITY SPORT EVENTS CREATE SOCIAL OPPORTUNITIES AND ECONOMIC BENEFITS FOR THE CITY

**Build strategic partnerships with sport and recreation providers, organisations, and other stakeholders to successfully host national and North Island school sport events**

**Administer the Sports Events Partnership Fund on behalf of Council including the establishment of an advisory group comprising Sport Manawātū, PNCC and CEDA representatives to assess and approve applications.**

### **Sports Event Partnership Fund**

A panel comprising representatives from Sport Manawātū, CEDA, and Council was established in July 2019 as a way to jointly make decisions on hosting sporting events in the city. The desired approach was enhancing the existing administrative process to ensure that funding decisions were made within a strategic context and improve coordination among event funders. Events approved during the previous period include:

<b>Sport Event Partnership Fund 01 July 2019 to 30 June 2020</b>				
<b>Organisation</b>	<b>Event</b>	<b>Amount Funded</b>	<b>Participants/ spectators</b>	<b>Economic Impact</b>
Badminton New Zealand	Yonex NZ Junior Team Badminton Championship	25,000	170/636	467,320
Athletics NZ	NZ Road Relays	5,000	350/850	211,225
Cycling NZ Schools	National Secondary Road Championship	7,500	650/1,850	753,648
NZ Secondary School Rugby	NZ Barbarians National 1 <sup>st</sup> XV Championships	25,000	652/670	225,276
Manawatu Cricket	CD U15 Girl Cricket Tournament	10,000	112/237	133,560
Hockey Manawatu	Jenny Hair Tournament and Hatch Cup	8,000	234/1,082	388,640
Basketball NZ	Schick Secondary School National Tournament	45,000	172teams/2,280	2,177,482
Ethkick & Ethsport	2020 Ethkick and Ethsports	4,500	350/1000	Community Event
Manawatu Golf Club	NZ Super 6's Tournament	12,500	270/331	253,043
Racketlon Manawatu	2020 Racketlon Championships	2,500	85/50	26,166

Massey Men's Netball	Regional Men's Tournament	1,000	155/64	14,572
Manawatu Softball	Youth Softball Tournament	12,700	1,563/1,075	597,429
Palmerston North Bowls	Golden Oldies Tournament	1,500	212/344	152,326
Softball NZ	U18 Men's Softball World Cup	5,000	2,000/480	1,440,029
<b>Total</b>		<b>\$165,200</b>	9,949/6,632	<b>\$6,840,716</b>

**Ensure that for supported events there is improved experience for participants and visitors including through the use of tikanga and Te Reo Māori**

Sport Manawātū continues to work closely with Rangitāne (mana whenua in Papaioea) to ensure where appropriate that tikanga Māori and Te Reo are incorporated into events in Palmerston North city. A key highlight for 2020 was the Powhiri (Welcome) by Rangitāne for the 12 International teams (including New Zealand) competing for the title of the WBSC Under 18 Men's Softball World Cup Championships. The Powhiri was led by Kaumatua Wiremu and Triste Te Aweawe, and kai korero Chris Whaiapu. Sport Manawātū also engaged (with the support of Rangitāne) Hone Morris who is a tikanga and reo Māori expert, to assist and support the international teams in the powhiri process. Hone gathered all the visitors together prior to the commencement of the Powhiri to explain the protocol and process behind the cultural welcome. This was a key element to support the cultural experience for the international teams and their supporters coming to Papaioea to compete in a World Event hosted by the council.

## APPENDIX OF ADDITIONAL ACTIVITY AND INFORMATION

### APPENDIX 1 | BIKEREADY STUDENT PRE-TRAINING SURVEY EXAMPLE



BIKEREADY STUDENT PRE-TRAINING SURVEY  
COMPILED BY STEVE HODGES INSIGHTS  
ANALYST AT SPORT MANAWATU

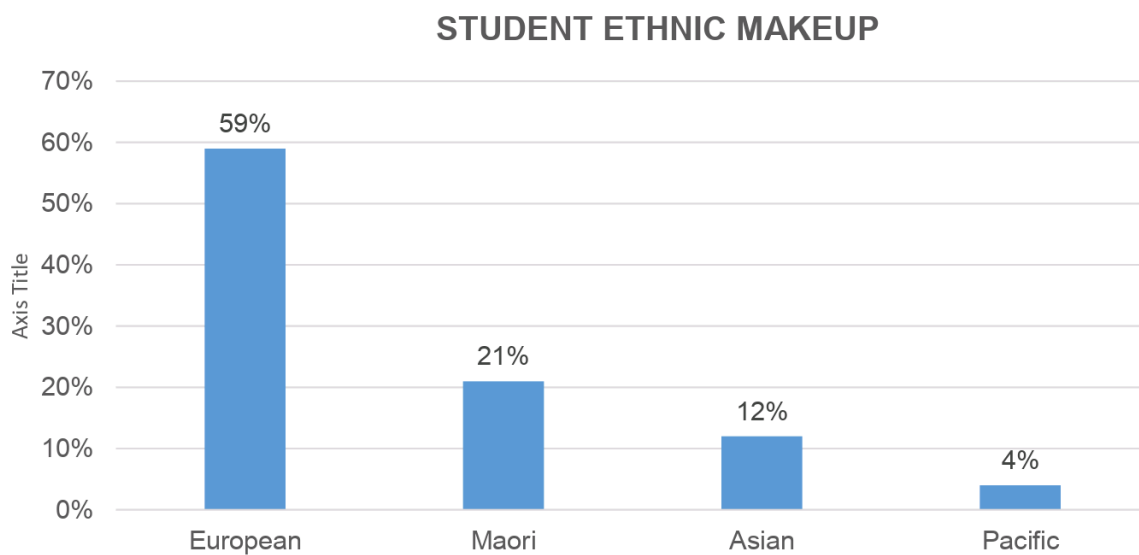
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**BACKGROUND: WINCHESTER SCHOOL**

Winchester School is a Decile 8 school located at 552 Ruahine St, in the Palmerston North City suburb of Hokowhitu. This suburb has a deprivation rating of 4.

The school has a student roll of 366, made up of the following ethnicities:



## EXECUTIVE SUMMARY

**Introduction:** The primary aim of this research survey was to evaluate the cycling behaviours and influences of a group of Year 5 and 6 students at Winchester school, Palmerston North.

**Methods:** Winchester school Year 5 and 6 students were given access to a combination of an online (Survey Monkey) questionnaire and printed copies of the survey asking them about their cycling behaviours and influences. In total 104 students completed the survey. Their responses were analysed and make up the conclusions in this report.

### **Results:**

#### Participants

- By gender, 62% were female.
- By school year, 55% were in Year 5.

#### Residence

- 73% of students lived in the suburb of Hokowhitu.

#### Travel to School

- 47% of the school's students travel to school by car.

#### Bike Ownership

- 94% students own a working bike.

#### Riding Experience

- 100% of students had ridden a bike.

#### Independent Riding Frequency

- 79% of students said they ride their bike in the community.
- 82% of students said they ride their bike on the road.

#### Barriers to Independent Riding

- Concerns about their personal safety (4%) combined with parent's concerns for their personal safety (35%) was a major reason students didn't ride their bikes in the community.
- Concern for their own personal safety (21%) combined with parent's concerns about their personal safety (26%) were the main reasons students didn't ride their bikes on the roads.

#### Confidence to Ride Independently

- Most students felt Extremely and/or Very confident (58%) about riding their bike in the community, in contrast;
- Students felt less confident (50%) about riding their bike on the road.

#### Parents/Caregivers Bike Riding Behaviour

- Most students' parents (76%) ride a bike.
- A third of parents (34%) ride their bike at least once a week.
- Most parents ride their bike on the road (53%).

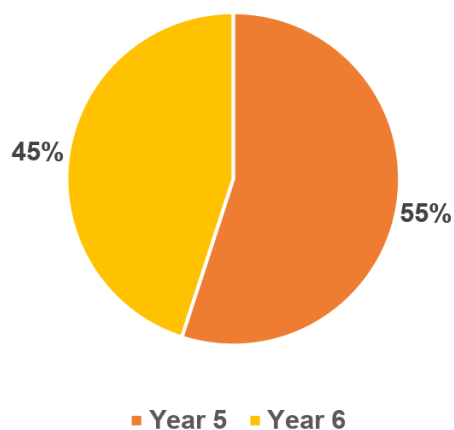
- Most (71%) students and parents/caregivers ride their bikes together with a quarter (25%) riding together at least once a week.

## RESULTS

### Q2: WHAT SCHOOL YEAR ARE YOU CURRENTLY IN?

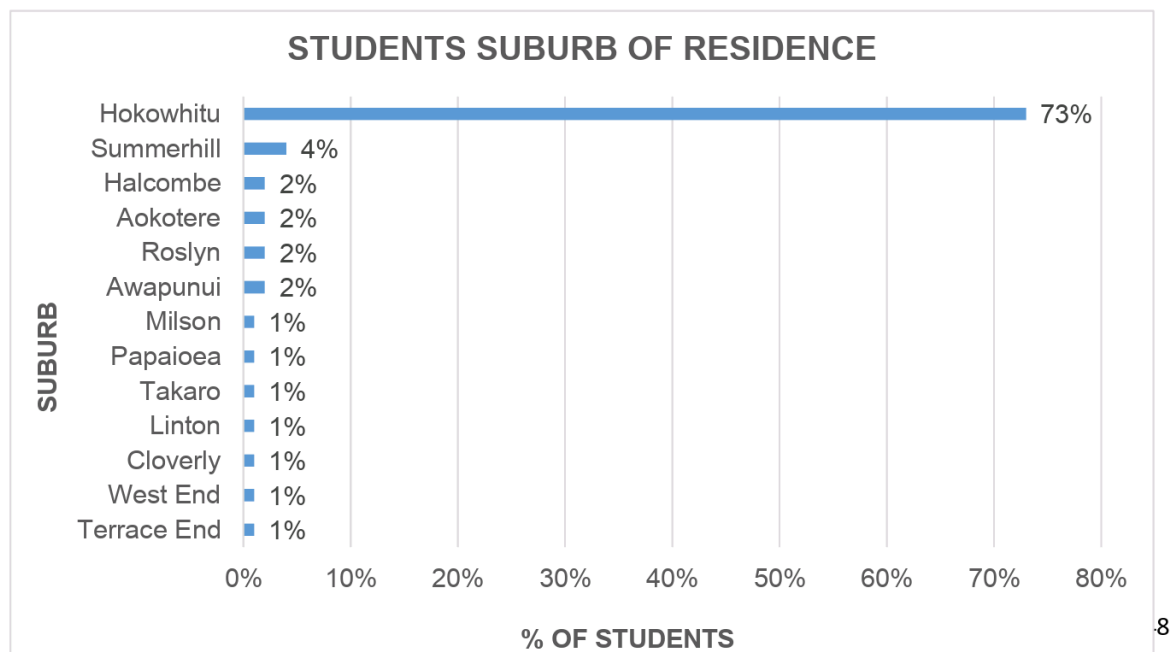
- Most (55%) Winchester school students surveyed were in Year 5.

#### STUDENTS SCHOOL YEAR



### Q3: WHAT SUBURB DO YOU LIVE IN?

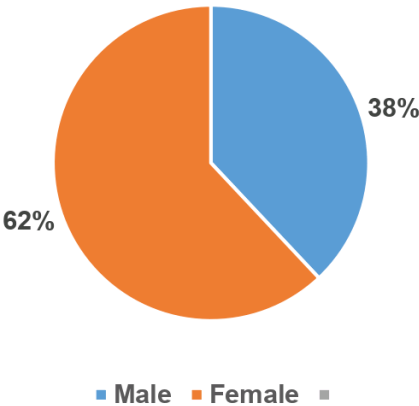
- The majority (67%) of students reside in the suburb of Hokowhitu.



**Q4: WHAT IS YOUR GENDER?**

- Nearly two thirds (62%) of the students surveyed were Female.

**STUDENT GENDER**



**Q6: DO YOU OWN A WORKING BIKE?**

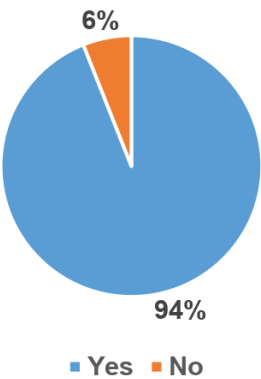
By Gender

- 95% of male students own a working bike.
- 94% of female students own a working bike.

By School Year

- 90% of Year 5 male students own a working bike. This figure rises to 100% for Year 6 students.
- 94% of Year 5 female students own a working bike. This figure drops to 93% for Year 6 female students.

**STUDENTS THAT OWN A BIKE**



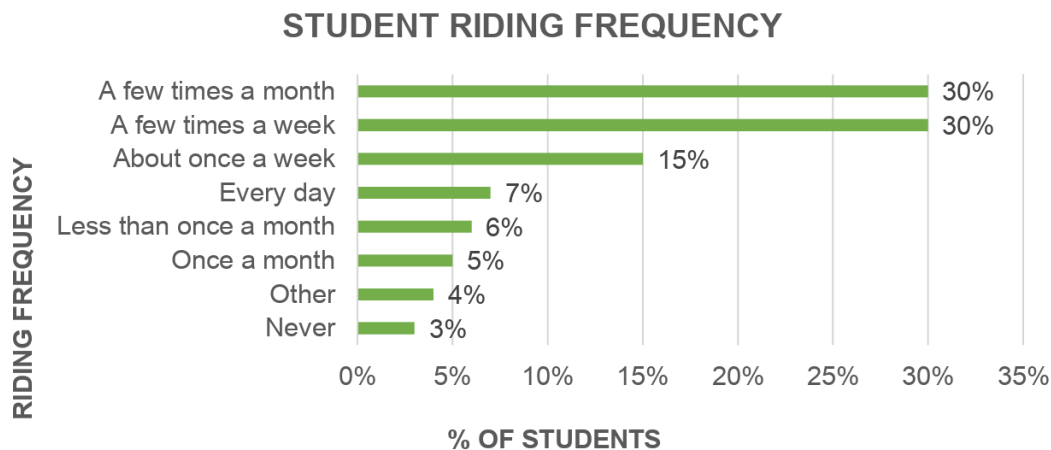


**Q7: IF YOU ANSWERED YES TO Q6, HOW OFTEN DO YOU RIDE YOUR BIKE?**By Gender

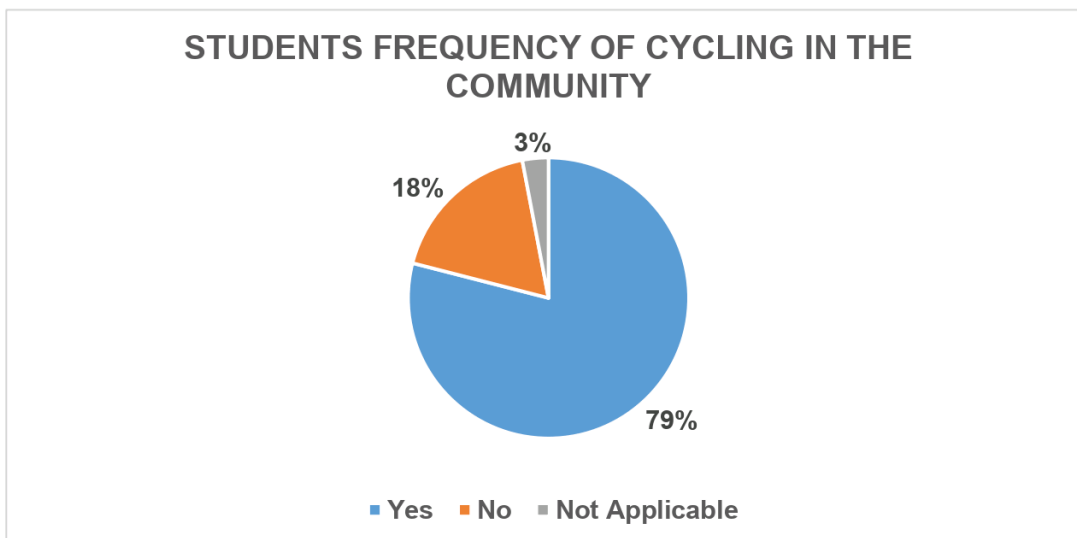
- Male students ride their bikes more frequently (61% weekly) than female students (47% weekly).

By School Year

- Year 6 students ride their bikes more frequently (58% weekly) than Year 5 students (47% weekly).

**Q8: DO YOU RIDE YOUR BIKE IN THE COMMUNITY?**By Gender

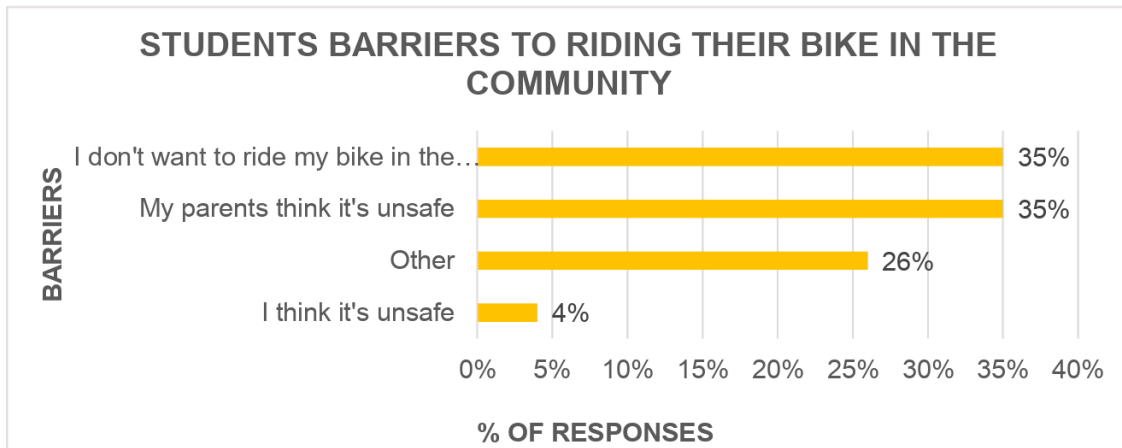
- 79% of male students ride their bike in the community compared to 78% of female students.



### Q9: IF YOU ANSWERED NO TO QUESTION 7: WHAT STOPS YOU FROM RIDING YOUR BIKE IN THE COMMUNITY?

Some of the **other** reason's students gave for not riding their bike in the community included:

- "My bike is broken"
- "I have other commitments"
- "I can't ride a bike well"



### Q10: HOW CONFIDENT DO YOU FEEL RIDING YOUR BIKE IN THE COMMUNITY?

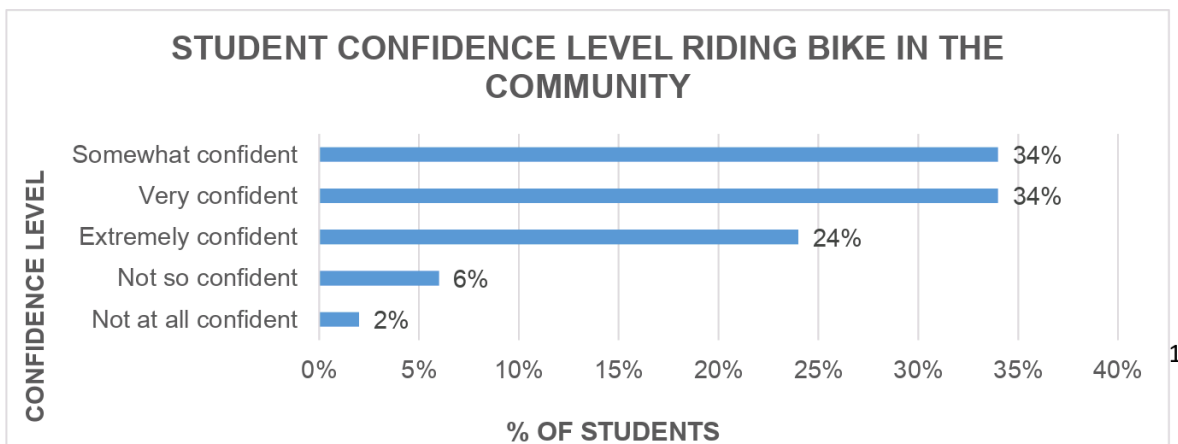
- Most Winchester School students (58%) were Extremely confident or Very confident about riding their bike in the community.

#### By Gender

- Over half (56%) of the male and female students (58%) were either Extremely confident or Very confident about riding their bike in the community.

#### By School Year

- Year 6 students were more confident (66% Extremely confident or Very Confident) than Year 5 students (51%) about riding their bike in the community.



**Q11: DO YOU RIDE A BIKE ON THE ROAD?**

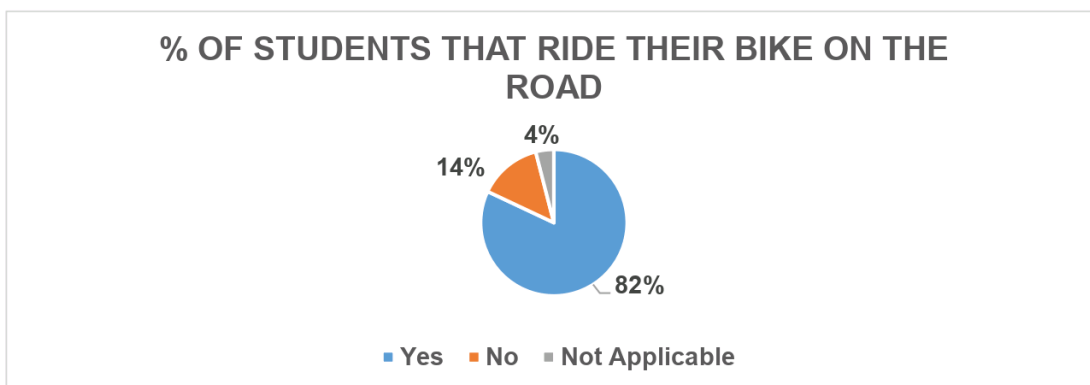
- Most Winchester school students (82%) ride their bike on the road.

By Gender

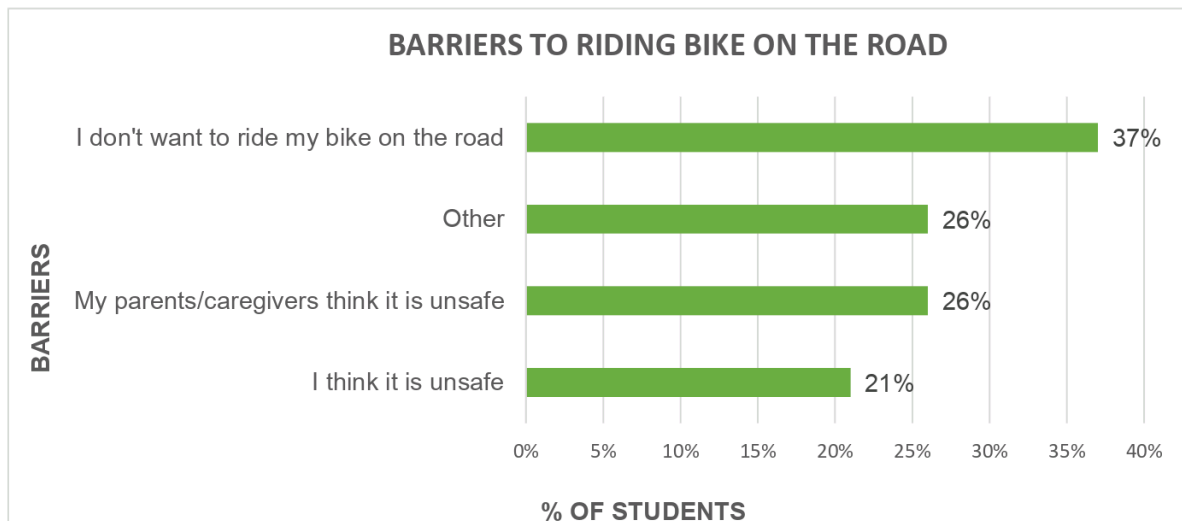
- 82% of Male and 81% of Female students said they ride their bike on the road.

By School Year

- 80% of male Year 5 students ride their bike on the road. This increases to 84% for Year 6 male students.
- 86% of female Year 5 students ride their bike on the road, decreasing to 75% for female Year 6 students.

**Q12: IF YOU ANSWERED NO TO QUESTION 10, WHAT STOPS YOU FROM RIDING YOUR BIKE ON THE ROAD?**

- Concerns about their personal safety or parents concern about their personal safety (47%) was the main reason students said they don't ride a bike on the road.

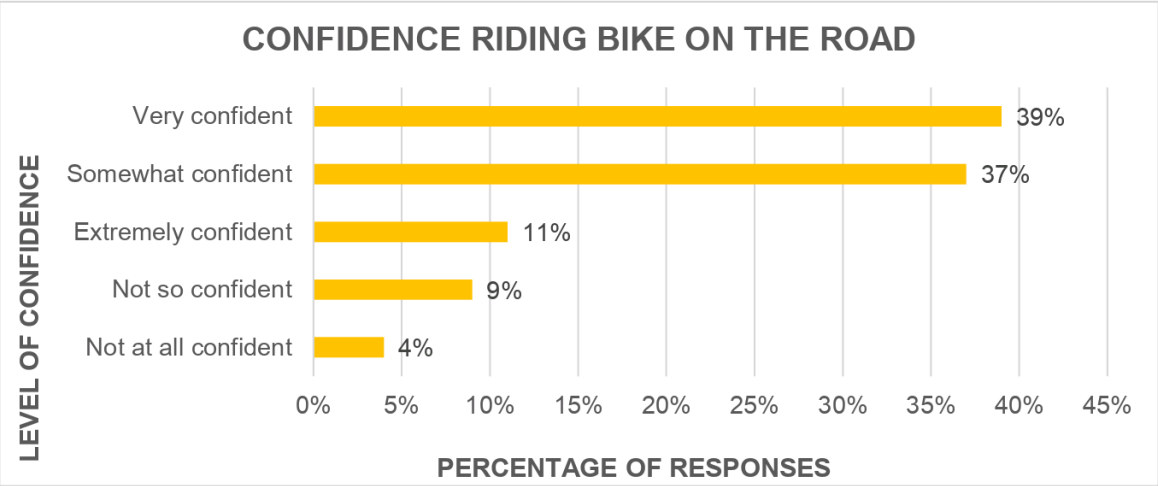


**Q13: HOW CONFIDENT DO YOU FEEL RIDING YOUR BIKE ON THE ROAD?**

- Half (50%) the students felt Extremely confident or Very confident about riding their bike on the road.

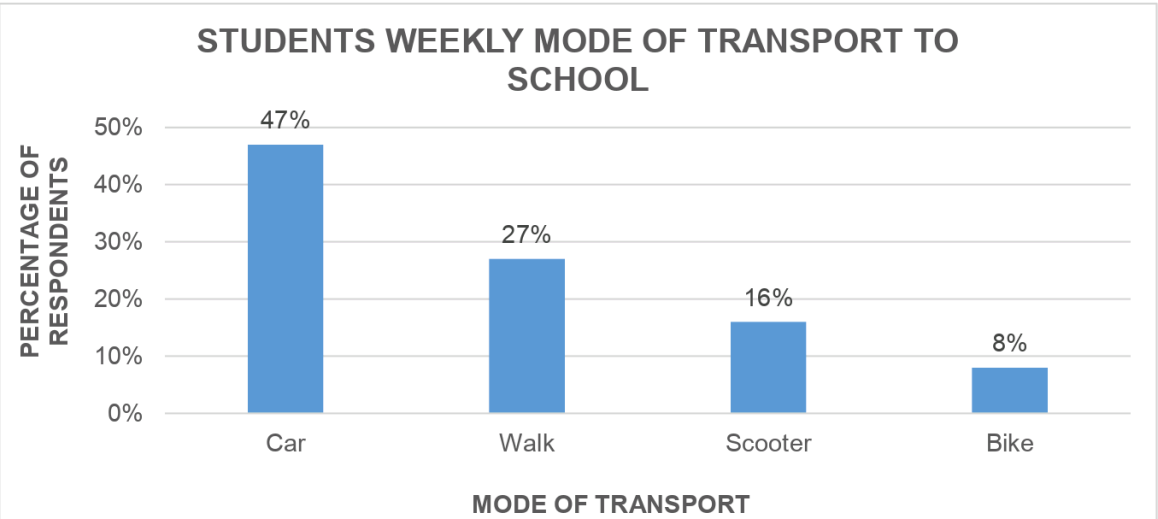
By Gender

- Male students felt more confident (60% were Extremely confident or Very Confident) about riding their bike on the road than Female students (43%).



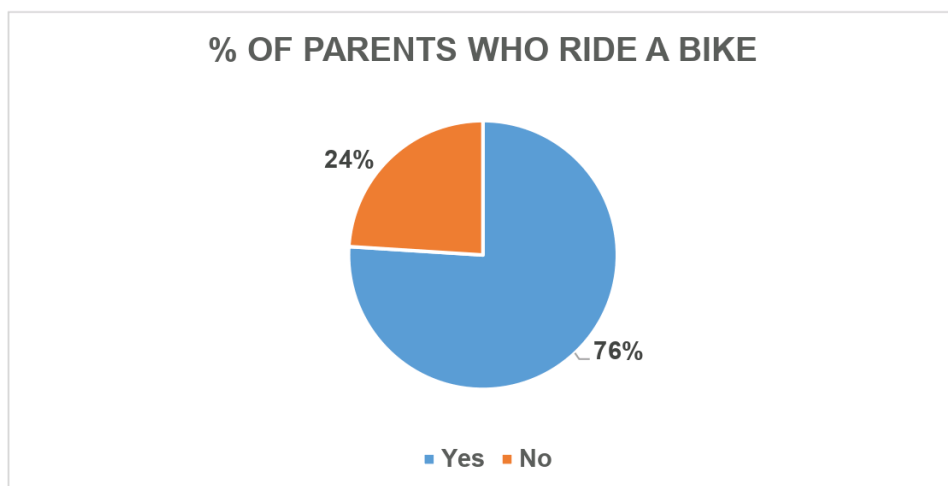
**Q14: HOW DO YOU TRAVEL TO SCHOOL MOST DAYS OF THE WEEK?**

- Just over half (51%) of students use some form of active transport to get to and from school each week.

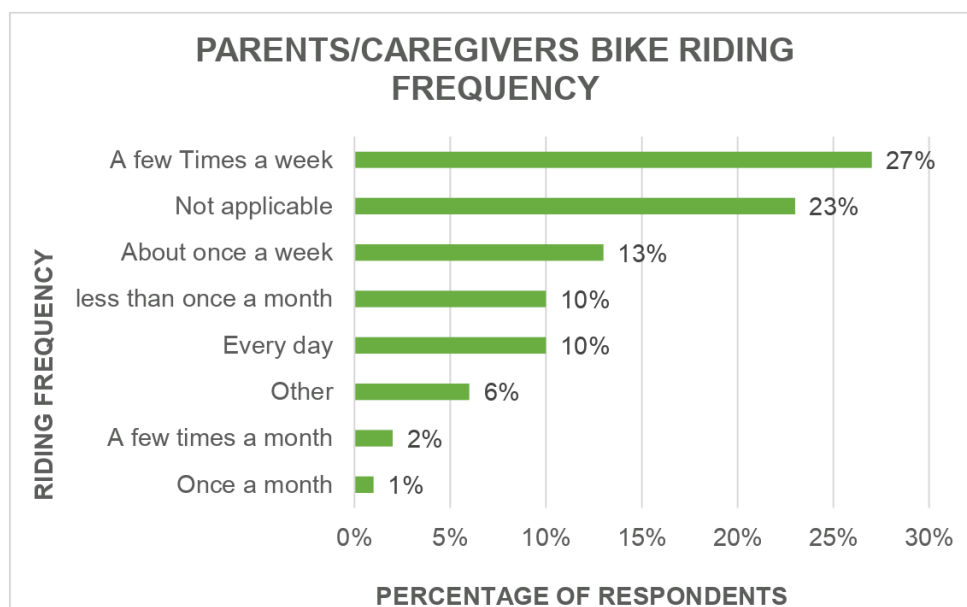


**Q15: DO YOUR PARENTS/CAREGIVERS RIDE A BIKE?**

- Most parents/caregivers (76%) of Winchester school students ride a bike.

**Q16: HOW OFTEN DO YOUR PARENTS/CAREGIVERS RIDE A BIKE?**

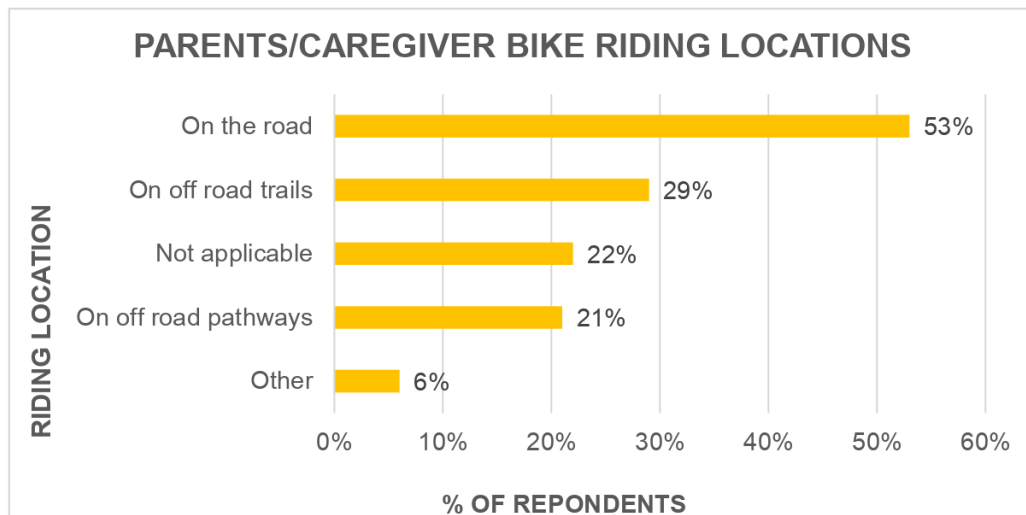
- Half (50%) of parents ride their bike at some stage during any given week.
- Two thirds (67%) of respondents who answered 'Other' said that their parents ride a bike at some stage during the year.



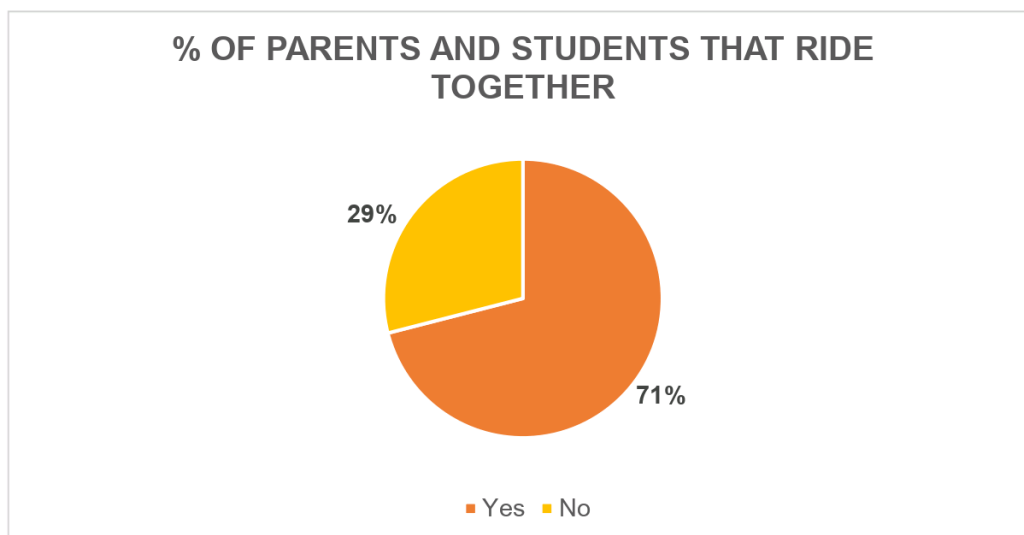
54

**Q17: WHERE DO YOUR PARENTS RIDE A BIKE?**

- Most (53%) of parents ride their bike on the road.

**Q18: DO YOU AND YOUR PARENTS/CAREGIVERS RIDE YOUR BIKES TOGETHER?**

- Most (71%) parents and students ride their bikes together.



**Q19: HOW OFTEN DO YOU AND YOUR PARENTS/CAREGIVERS RIDE YOUR BIKES TOGETHER?**

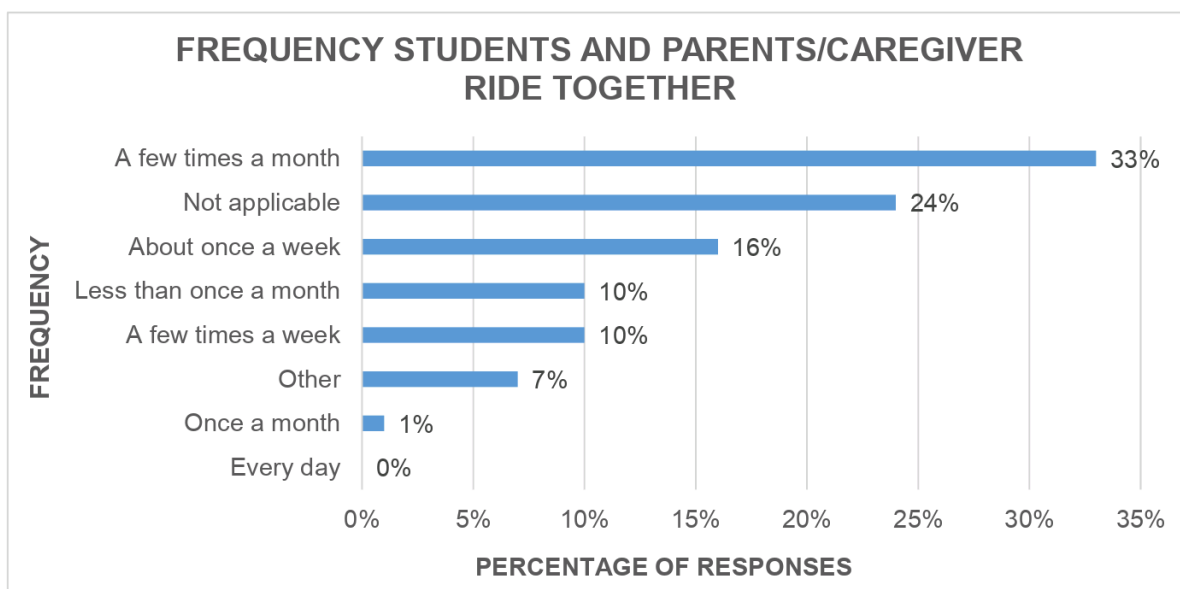
- A quarter (26%) of students and parents ride their bike together on a weekly basis.

By Gender

- Male students (30%) tend to ride their bikes with their parents/caregivers more often (Once a week or a Few times a week) than female students (24%).

By School Year

- Year 6 students (28%) tend to ride their bikes with their parents/caregivers more frequently (At least once a week or a few times a week) than Year 5 students (24%).



## DISCUSSION

Key findings of this study include:

1. Most students have access to a working bike and have ridden a bike at some stage. Despite this, only a small percentage (8%) cycled to school on a regular basis.
2. Cycling rates among Winchester students were very high for both road riding (82%) and riding in the community (79%).
3. Parents' perceptions of cycle safety and their willingness to ride a bike and frequency of bike riding have a significant influence on their children's bike riding behaviour.

At Winchester school, parental involvement in regular bicycling activity was very high (76%). This may help explain Winchester school students' current (high) rate of cycling/active transport use when travelling to and from school, on the road and in the community.

Parental perceptions of personal safety have been identified as a key barrier to the location and frequency students cycle to school, especially for girls. In this study, nearly a quarter (23%) of female students didn't ride their bikes in the community because their parents thought it was unsafe.

In contrast, no female students surveyed had concerns about their personal safety when riding their bike in the community. Similarly, parental concerns about safety (27%) was a significant reason why female students didn't ride their bikes on the road. In contrast, only a small percentage (9%) of female students felt that riding on the road was unsafe. Overcoming adult concerns about children's safety when riding their bikes unsupervised requires additional interventions that actively involve parents in cycling activities (training, education, events) with their children. For this reason, cycle skills training should be aimed at both parents and their children together to build confidence between them regarding safety issues and reinforce and promote the practice of cycling frequently for sport, leisure and transport.

Other barriers to cycling such as the weather and convenience of being driven to school may help explain the preference for walking and scootering to school among Winchester students. Several students commented that they travel by car to school in winter (when the weather is cold and wet) and ride their bike or use other modes of active transport more frequently in summer. The timing of this survey (winter) could account for the high rates of students travel by car to and from school. It would be useful to conduct the same survey during the warmer summer months to see what impact (if any) the change of seasons has on student's school travel behaviour. Safety concerns, including poor or nonexistent cycle ways, heavy traffic volumes and vehicle driver behaviour play an important role in determining student's willingness to cycle to and from school. In this report, nearly half (43%) of the students and parents surveyed said that they thought cycling on the road was unsafe.

## CONCLUSION

Compared to walking, cycling to school was less common among Winchester School students, was perceived as less safe. Future interventions to promote cycling to school should focus on psychosocial barriers such as raising parental awareness of the benefits of cycling to school and increasing parental and peer support for cycling to school.



## INDEPENDENT AUDITOR'S REPORT

### To the Trustees of Sport Manawatu Charitable Trust

#### Unqualified Opinion

We have audited the financial statements on pages 4 to 21 of Sport Manawatu Charitable Trust, which comprise the statement of financial position as at 30 June 2020, and the statement of comprehensive revenue and expenses, statement of changes in net assets and cash flow statement for the year then ended, and notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Sport Manawatu Charitable Trust as at 30 June 2020, and its financial performance and its cash flows for the year then ended in accordance with *Public Benefit Entity Standards Reduced Disclosure Regime (PBE Standards RDR)* issued by the New Zealand Accounting Standards Board.

#### Basis for Unqualified Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of Sport Manawatu Charitable Trust in accordance with Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards)(New Zealand)* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unqualified opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Sport Manawatu Charitable Trust.

#### Responsibilities of the Trustees for the Financial Statements

The Trustees are responsible on behalf of Sport Manawatu Charitable Trust for the preparation and fair presentation of the financial statements in accordance with *Public Benefit Entity Standards Reduced Disclosure Regime (PBE Standards RDR)*, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible on behalf of Sport Manawatu Charitable Trust for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate Sport Manawatu Charitable Trust or to cease operations, or have no realistic alternative but to do so.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in

the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located at the XRB's website at:

*[https://xrb.govt.nz/Site/Auditing\\_Assurance\\_Standards/Current\\_Standards/Page8.aspx](https://xrb.govt.nz/Site/Auditing_Assurance_Standards/Current_Standards/Page8.aspx)*

#### **Restriction on Responsibility**

This report is made solely to the Trustees, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees as a body, for our audit work, for this report, or for the opinion we have formed.

*CKS Audit*

**CKS Audit**  
17 September 2020

Sport Manawatu Charitable Trust  
Financial Report  
For the year ended  
30 June 2020

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Statement of Financial Position	6
Cash Flow Statement	7
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## Directory

### Board of Trustees

Nolan King

Shayne Harris

Craig Purdy

Tristine Emery (resigned 24 June 2020)

Barbara Cameron

Fenella Devlin

Nathan Hopcroft

### Registered office

47 Queen Street

Palmerston North

New Zealand

### Nature of business

Developing sport and active recreation in the Manawatu region.

### Auditor

CKS Audit

### Charities Commission Registration number:

CC29800

**Statement of Comprehensive Revenue and Expenses**

Sport Manawatu Charitable Trust

For the year ended 30 June 2020

	Notes	2020 \$	2019 \$
<b>Revenue from non-exchange transactions</b>			
Local Government grants		505,265	500,000
Sport NZ funding		645,000	649,000
Health grants		614,364	577,721
Other grants	5	140,727	195,885
		<u>1,905,356</u>	<u>1,922,606</u>
<b>Revenue from exchange transactions</b>			
Programmes		40,943	89,808
Interest income		36,130	40,572
Other operating income		125,874	163,448
		<u>202,947</u>	<u>293,828</u>
<b>Total revenue</b>		<u><b>2,108,303</b></u>	<u><b>2,216,434</b></u>
<b>Expenses</b>			
Staff costs		1,460,905	1,489,223
Administration and transport		286,452	320,391
Programmes		197,269	249,128
Interest expense		17,371	22,313
Depreciation	13	69,148	72,334
Loss on disposal of assets		0	35
<b>Total expenses</b>		<u><b>2,031,145</b></u>	<u><b>2,153,424</b></u>
<b>Total surplus / (deficit) for the year</b>		<u><b>77,158</b></u>	<u><b>63,010</b></u>
<b>Other comprehensive revenue and expenses</b>		-	-
<b>Total comprehensive revenue and expenses for the year</b>		<u><b>77,158</b></u>	<u><b>63,010</b></u>

These financial statements should be read in conjunction with the notes to the financial statements and the Audit Report.

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**Statement of Changes in Net Assets**

Sport Manawatu Charitable Trust

For the year ended 30 June 2020

	Accumulated comprehensive revenue and expenses \$	Total equity \$
Opening balance 1 July 2018	1,149,209	1,149,209
Total comprehensive income	<u>63,010</u>	<u>63,010</u>
<b>Closing equity 30 June 2019</b>	<b><u>1,212,219</u></b>	<b><u>1,212,219</u></b>
Opening balance 1 July 2019	1,212,219	1,212,219
Total comprehensive income	<u>77,158</u>	<u>77,158</u>
<b>Closing equity 30 June 2020</b>	<b><u>1,289,377</u></b>	<b><u>1,289,377</u></b>

These financial statements should be read in conjunction with the notes to the financial statements and the Audit Report.





**Statement of Financial Position****Sport Manawatu Charitable Trust****As at 30 June 2020**

	Notes	2020 \$	2019 \$
<b>Current assets</b>			
Cash and cash equivalents	7	1,444,200	1,119,479
Investments	8	319,755	310,171
Receivables and prepayments from exchange transactions	9	35,394	120,536
Receivables from non-exchange transactions	10	259,268	270,963
		<u>2,058,617</u>	<u>1,821,149</u>
<b>Non-current assets</b>			
Property, plant, and equipment	13	209,607	253,999
		<u>209,607</u>	<u>253,999</u>
<b>Total assets</b>		<u>2,268,224</u>	<u>2,075,148</u>
<b>Current liabilities</b>			
Trade and other creditors	11	321,688	90,656
Income in advance		117,517	13,750
Funds held on behalf	15	296,384	436,010
Finance leases	14	85,880	51,954
Employee entitlements	12	95,456	122,757
		<u>916,925</u>	<u>715,127</u>
<b>Non-current liabilities</b>			
Finance leases	14	61,922	147,802
		<u>61,922</u>	<u>147,802</u>
<b>Total liabilities</b>		<u>978,847</u>	<u>862,929</u>
<b>Net assets</b>		<u>1,289,377</u>	<u>1,212,219</u>
<b>Equity</b>			
Accumulated revenue and expenses		1,289,377	1,212,219
<b>Total equity</b>		<u>1,289,377</u>	<u>1,212,219</u>

Signed for and on behalf of the Board of Trustees who authorised these financial statements for issue on 17 September 2020:

  
Trustee

  
Trustee

These financial statements should be read in conjunction with the notes to the financial statements and the Audit Report.

6



**Cash Flow Statement**

Sport Manawatu Charitable Trust

For the year ended 30 June 2020

		2020	2019
	Notes	\$	\$
<b>Cash flows from operating activities</b>			
<i>Receipts</i>			
Sport NZ grants		650,000	649,000
Local government grants		530,668	476,439
Health provider grants		613,456	576,836
Other grants		291,471	112,370
Programmes		68,413	92,048
Other income		130,744	113,002
Wage subsidy received	11	165,881	0
Interest received		39,159	39,145
		<u>2,489,792</u>	<u>2,058,840</u>
<i>Payments</i>			
Suppliers		500,848	541,345
Staff costs		1,485,059	1,466,981
Interest paid		17,371	22,313
GST		(44,905)	14,657
Net funds held on behalf		139,626	(20,674)
		<u>2,097,999</u>	<u>2,024,622</u>
<b>Net cash flows from operating activities</b>		<u><b>391,793</b></u>	<u><b>34,218</b></u>
<b>Cash flows from investing activities</b>			
<i>Receipts</i>			
Disposal of fixed assets		0	200
		<u>0</u>	<u>200</u>
<i>Payments</i>			
Purchase of fixed assets		14,541	20,285
		<u>14,541</u>	<u>20,285</u>
<b>Net cash flows from investing activities</b>		<u><b>(14,541)</b></u>	<u><b>(20,085)</b></u>
<b>Cash flows from financing activities</b>			
<i>Receipts</i>			
		<u>0</u>	<u>0</u>
<i>Payments</i>			
Finance leases		42,947	41,591
Deposits into term investments		9,584	(394,752)
		<u>52,531</u>	<u>(353,161)</u>
<b>Net cash flows from financing activities</b>		<u><b>(52,531)</b></u>	<u><b>353,161</b></u>
Net increase / (decrease) in cash and cash equivalents		324,721	367,294
Cash and cash equivalents at 1 July		<u>1,119,479</u>	<u>752,185</u>
Cash and cash equivalents at 30 June	7	<u><b>1,444,200</b></u>	<u><b>1,119,479</b></u>

These financial statements should be read in conjunction with the notes to the financial statements and the Audit Report.

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## Notes to the financial statements

### Sport Manawatu Charitable Trust

For the Year ended 30 June 2020

#### 1 Reporting entity

The reporting entity is Sport Manawatu Charitable Trust (Sport Manawatu). Sport Manawatu is domiciled in New Zealand and is a charitable organisation registered under the Charitable Trusts Act 1957, and the Charities Act 2005.

The financial statements of Sport Manawatu are presented for the year ended 30 June 2020.

These financial statements and the accompanying notes summarise the financial results of the activities carried out by Sport Manawatu, which develops sport and active recreation in the wider Manawatu area.

These financial statements have been approved and were authorised for issue by the Board of Trustees on 17 September 2020.

#### 2 Statement of compliance

The financial statements have been prepared in accordance with Generally Accepted Accounting Practice in New Zealand (NZ GAAP). They comply with Public Benefit Entity International Public Sector Accounting Standards (PBE IPSAS) and other applicable financial reporting standards as appropriate that have been authorised for use by the External Reporting Board for Not-For-Profit entities. For the purposes of complying with NZ GAAP, the Trust is a public benefit not-for-profit entity and is eligible to apply Tier 2 Not-For-Profit PBE IPSAS on the basis that it does not have public accountability and it is not defined as large.

The Board of Trustees has elected to report in accordance with Tier 2 Not-For-Profit PBE Accounting Standards and in doing so has taken advantage of all applicable Reduced Disclosure Regime (RDR) disclosure concessions.

#### 3 Summary of accounting policies

##### *Changes in Accounting Policies*

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in the previous years.

The significant accounting policies used in the preparation of these financial statements are:

##### *3.1 Basis of measurement*

These financial statements have been prepared on the basis of historical cost.

##### *3.2 Functional and presentational currency*

The financial statements are presented in New Zealand dollars (\$), which is the organisations functional currency. All financial information presented in New Zealand dollars has been rounded to the nearest dollar.

## Notes to the financial statements

### Sport Manawatu Charitable Trust

For the Year ended 30 June 2020

#### 3.3 Revenue

Revenue is recognised to the extent that it is probable that the economic benefit will flow to the organisation and revenue can be reliably measured. Revenue is measured at the fair value of the consideration received. The following specific recognition criteria must be met before revenue is recognised.

#### Revenue from non-exchange transactions

##### *Donations*

Donations are recognised as revenue upon receipt and include donations from the general public, donations received for specific programme or services, or donations in-kind. Donations in-kind include donations received for services, goods, and volunteer time, and is recognised in revenue and expense when the service or good is received. Donations in-kind are measured at their fair value as at the date of acquisition, ascertained by reference to the expected cost that would be otherwise incurred by Sport Manawatu.

##### *Grant revenue*

Grant revenue includes both contract income from Government entities and grants given by other charitable organisations, philanthropic organisations, and businesses. Grant revenue is recognised when the conditions attached to the grant has been complied with. Where there are unfulfilled conditions attaching to the grant or contract, the amount relating to the unfulfilled condition is recognised as a liability and released to revenue as the conditions are fulfilled.

#### Revenue from exchange transactions

##### *Event income*

Entrance fees for functions and events are recorded as revenue when the function or event takes place.

##### *Interest income*

Interest revenue is recognised as it accrues, using the effective interest method.

#### Reclassification

The 2019 comparative amounts for revenue from non-exchange transactions, and revenue from exchange transactions were re-assessed. Non-exchange transactions were increased by \$79,807 while exchange transactions were decreased by the same amount.

#### 3.4 Financial instruments

Financial assets and financial liabilities are recognised when the organisation becomes a party to the contractual provisions of the financial instrument.

The organisation derecognises a financial asset or, where applicable, a part of a financial asset or part of a group of similar financial assets when the rights to receive cash flows from the asset have expired or are waived, or the organisation has transferred its rights to receive cash

## Notes to the financial statements

### Sport Manawatu Charitable Trust

For the Year ended 30 June 2020

flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party; and either:

- the organisation has transferred substantially all the risks and rewards of the asset; or
- the organisation has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

### Financial Assets

Financial assets within the scope of NFP PBE IPSAS 29 Financial Instruments: Recognition and Measurement are classified as financial assets at fair value through surplus or deficit, loans and receivables, held-to-maturity investments or available-for-sale financial assets. The classifications of the financial assets are determined at initial recognition.

The categorisation determines subsequent measurement and whether any resulting income and expense is recognised in surplus or deficit or in other comprehensive revenue and expenses. The organisations financial assets are classified as either financial assets at fair value through surplus or deficit, or loans and receivables. The organisations financial assets include: cash and cash equivalents, short-term investments, receivables from non-exchange transactions, and receivables from exchange transactions.

All financial assets except for those at fair value through surplus or deficit are subject to review for impairment at least at each reporting date. Financial assets are impaired when there is any objective evidence that a financial asset or group of financial assets is impaired. Different criteria to determine impairment are applied for each category of financial assets, which are described below.

#### *Financial assets at fair value through surplus or deficit*

Financial assets at fair value through surplus or deficit include items that are either classified as held for trading or that meet certain conditions and are designated at fair value through surplus or deficit upon initial recognition. The organisations investments equities fall into this category of financial instruments.

#### *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial recognition, these are measured at amortised cost using the effective interest method, less any allowance for impairment. The organisations cash and cash equivalents, short-term investments, receivables from non-exchange transactions, receivables from exchange transactions and non-equity investments fall into this category of financial instruments.

### Impairment of financial assets

The organisation assesses at the end of reporting date whether there is objective evidence that a financial asset or a group of financial assets is impaired. A financial asset or a group of financial assets is impaired and impairment losses are incurred if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset (a 'loss event') and that loss event has an impact on the estimated future cash flows of the financial asset or the group of financial assets that can be reliably estimated.

## Notes to the financial statements

### Sport Manawatu Charitable Trust

For the Year ended 30 June 2020

For financial assets carried at amortised cost, if there is objective evidence that an impairment loss on loans and receivables carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced through the use of an allowance account. The amount of the loss is recognised in the surplus or deficit for the reporting period.

In determining whether there is any objective evidence of impairment, the organisation first assesses whether there is objective evidence of impairment of financial assets that are individually significant, and individually or collectively significant for financial assets that are not individually significant. If the organisation determines that there is no objective evidence of impairment for an individually assessed financial asset, it includes the asset in a group of financial assets with similar credit risk characteristics and collectively assesses them for impairment. Assets that are individually assessed for impairment and for which an impairment loss is or continues to be recognised are not included in a collective assessment for impairment.

If in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed by adjusting the allowance account. If the reversal results in the carrying amount exceeding its amortised cost, the amount of the reversal is recognised in surplus or deficit.

### Financial liabilities

The organisations financial liabilities include trade and other creditors (excluding GST and PAYE), employee entitlements, and deferred income (in respect to grants whose conditions are yet to be complied with).

All financial liabilities are initially recognised at fair value (plus transaction cost for financial liabilities not at fair value through surplus or deficit) and are measured subsequently at amortised cost using the effective interest method except for financial liabilities at fair value through surplus or deficit.

#### 3.5 *Cash and cash equivalents*

Cash and cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

#### 3.6 *Short term investments*

Short term investments comprise term deposits which have a term of greater than three months and therefore do not fall into the category of cash and cash equivalents.

#### 3.7 *Property, plant, and equipment*





## Notes to the financial statements

### Sport Manawatu Charitable Trust

For the Year ended 30 June 2020

Items of property, plant, and equipment are measured at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the asset. Where an asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

Depreciation is charged on a straight-line basis over the useful life of the asset. Depreciation is charged at rates calculated to allocate the cost or valuation of the asset less any estimated residual value over its remaining useful life:

• Plant and equipment	9% - 67%
• Leased assets	27% - 33%
• Computer Hardware	30%
• Computer Software	40%
• Furniture & Fittings	20%

Depreciation methods, useful lives, and residual values are reviewed at each reporting date and are adjusted if there is a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset.

#### 3.8 Leases

##### *Classification and treatment*

Leases in terms of which Sport Manawatu assumes substantially all the risks and rewards of ownership are classified as finance leases.

##### *Finance leases*

Upon initial recognition the leased asset is measured at an amount equal to the lower of its fair value or the present value of the minimum lease payments. Subsequent to initial recognition, the asset is accounted for in accordance with the accounting policy applicable to that asset.

##### *Operating leases*

Leases that are not finance leases are classified as operating leases. Operating leases are not recognised in the statement of financial position. Payments made under operating leases are recognised in surplus or deficit on a straight-line basis over the term of the lease. Lease incentives received are recognised as an integral part of the total lease expense, over the term of the lease.

##### *Determining whether an arrangement contains a lease*

At the inception of an arrangement Sport Manawatu determines whether such an arrangement is, or contains a lease. This will be the case if the following two criteria are met:

- The fulfilment of the arrangement is dependent on the use of a specific asset(s), and
- The arrangement contains a right to use the asset(s).

At inception or on reassessment of the arrangement, Sport Manawatu separates payments and other consideration required by such an arrangement into those for the lease and those for other elements on the basis of their relative fair value. If Sport Manawatu concludes for a finance lease that it is impracticable to separate the payments reliably, then an asset and liability are recognised at an equal amount to fair value of the underlying asset. Subsequently the liability is reduced as payments are made and an imputed finance cost on the liability is recognised using Sport Manawatu's incremental borrowing rate.



## Notes to the financial statements

### Sport Manawatu Charitable Trust

For the Year ended 30 June 2020

#### 3.9 Employee benefits

Liabilities for wages, salaries, and annual leave are recognised in surplus or deficit during the period in which the employee provided the related services. Liabilities for the associated benefits are measured at the amounts expected to be paid when the liabilities are settled.

#### 3.10 Income tax

Due to its charitable status, the organisation is exempt from income tax.

#### 3.11 Goods and services tax (GST)

Revenues, expenses, and assets are recognised net of the amount of GST except for receivables and payables, which are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department is included as part of receivables or payables in the statement of financial position.

Cash flows are included in the statement of cash flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the Inland Revenue Department is classified as part of operating cash flows.

#### 3.12 Equity

Equity is measured as the difference between total assets and total liabilities. Equity is made up of the organisations accumulated surplus or deficit since its formation.

## 4 Significant accounting judgements, estimates, and assumptions

The preparation of the organisations financial statements requires management to make judgements, estimates, and assumptions that affect the reported amounts of revenues, expenses, assets, and liabilities, and the accompanying disclosures, and the disclosure of contingent liabilities. Uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of assets or liabilities affected in future periods.

### Judgements

In the process of applying the organisations accounting policies, management has made the following judgements, which have the most significant effect on the amounts recognised in the financial statements:

## Notes to the financial statements

Sport Manawatu Charitable Trust

For the Year ended 30 June 2020

### Estimates and assumptions

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are described below. The organisation based its assumptions and estimates on parameters available when the financial statements were prepared. Existing circumstances and assumptions about future developments, however, may change due to market changes or circumstances arising beyond the control of the organisation. Such changes are reflected in the assumptions when they occur.

### Useful lives and residual values

The useful lives and residual values of assets are assessed using the following indicators to determine potential future use and value from disposal:

- The condition of the asset.
- The nature of the asset, its susceptibility and adaptability to changes in technology and processes.
- The nature of the processes in which the asset is deployed.
- Availability of funding to replace the asset.
- Changes in the market in relation to the asset.

The estimated useful lives of the asset classes held by the organisation are listed in Note 3.7.

### Provision for doubtful debts

The estimation of the provision for doubtful debts at year end is based on reviewing the accounts receivable ledger and establishing a provision for those overdue accounts that are recorded as greater than 90 days overdue, and that are believed to be unrecoverable.

## 5 Other grants

	2020	2019
	\$	\$
Eastern Central Community Trust	106,120	106,120
New Zealand Community Trust	2,012	52,412
Lion Foundation	32,595	31,103
Other	0	6,250
	<u>140,727</u>	<u>195,885</u>

**Notes to the financial statements**

Sport Manawatu Charitable Trust

For the Year ended 30 June 2020

**6 Auditor's remuneration**

CKS Audit provides audit services to the organisation. No non-audit services are provided by CKS Audit.

Total amount recognised as an audit expense was \$5,500 (2019: \$5,500).

**7 Cash and cash equivalents**

Cash and cash equivalents include the following components:

	2020	2019
	\$	\$
Cash at bank	416,478	91,419
Short-term investments with maturities of less than 3 months	1,027,722	1,028,060
Total cash and cash equivalents	1,444,200	1,119,479

**8 Investments**

	2020	2019
	\$	\$
Investments – Maturing within 12 months of balance date	319,755	310,171
	319,755	310,171

**9 Receivables and prepayments from exchange transactions**

	2020	2019
	\$	\$
Accounts receivable	27,022	50,665
Provision for doubtful debts impairment	(734)	(6,080)
Prepayments	4,780	6,377
Accrued income	4,326	69,574
	35,394	120,536



**Notes to the financial statements****Sport Manawatu Charitable Trust****For the Year ended 30 June 2020****10 Receivables from non-exchange transactions**

	2020	2019
	\$	\$
Accounts receivable	139,268	150,963
Accrued income	120,000	120,000
	<u>259,268</u>	<u>270,963</u>

**11 Trade and other creditors**

	2020	2019
	\$	\$
Accounts payable	80,856	58,225
Provision for return of wage subsidy	165,881	0
Accrued expenditure	8,940	11,325
GST payable	66,011	21,106
	<u>321,688</u>	<u>90,656</u>

On 8 April 2020 Sport Manawatu received wage subsidy support based on the estimated decline in revenue during the entitlement period. After the entitlement period, once actual revenue had been determined, Sport Manawatu no longer met the requirements of the wage subsidy support. Thus, the amount received was repaid on 2 July 2020.

**12 Employee entitlements**

	2020	2019
	\$	\$
Annual leave entitlements	82,347	71,299
Accrued payroll expense	13,109	51,458
	<u>95,456</u>	<u>122,757</u>



**Notes to the financial statements**

Sport Manawatu Charitable Trust

For the Year ended 30 June 2020

**13 Property, plant, and equipment**

<b>2020</b>	<b>Cost / Valuation</b>	<b>Accumulated Depreciation</b>	<b>Net Book Value</b>
	\$	\$	\$
Plant & equipment	111,207	84,113	27,094
Computer equipment	109,548	77,682	31,866
Furniture & fittings	42,651	38,145	4,506
Finance Lease Assets	256,171	110,030	146,141
<b>Total</b>	<b>519,577</b>	<b>309,970</b>	<b>209,607</b>

<b>2019</b>	<b>Cost / Valuation</b>	<b>Accumulated Depreciation</b>	<b>Net Book Value</b>
	\$	\$	\$
Plant & equipment	106,058	75,128	30,930
Computer equipment	80,666	63,094	17,572
Furniture & fittings	42,651	34,618	8,033
Finance Lease Assets	275,393	77,929	197,464
<b>Total</b>	<b>504,768</b>	<b>250,769</b>	<b>253,999</b>

Reconciliation of the carrying amount at the beginning and end of the period:

<b>2020</b>	<b>Opening Balance</b>	<b>Additions</b>	<b>Disposals</b>	<b>Depreciation</b>	<b>Closing Balance</b>
	\$	\$	\$	\$	\$
Plant & equipment	30,930	5,150	0	8,986	27,094
Computer equipment	17,572	28,882	0	14,588	31,866
Furniture & fittings	8,033	0	0	3,527	4,506
Finance Lease Assets	197,464	0	9,276	42,047	146,141
<b>Total</b>	<b>253,999</b>	<b>34,032</b>	<b>9,276</b>	<b>69,148</b>	<b>209,607</b>



**Notes to the financial statements**

Sport Manawatu Charitable Trust

For the Year ended 30 June 2020

**14 Finance leases**

Sport Manawatu has entered into finance leases for vehicles and a photocopier. As at the reporting date, Sport Manawatu has entered into the following non-cancellable finance leases:

	2020	2019
	\$	\$
<i>Current</i>		
Motor vehicles	76,922	43,889
Photocopier	8,958	8,065
Total current	85,880	51,954
<i>Non-current</i>		
Motor vehicles	51,094	128,016
Photocopier	10,828	19,786
Total non-current	61,922	147,802
Total finance leases payable	147,802	199,756

Future minimum finance lease payments:

	2020	2019
	\$	\$
Not later than one year	98,073	69,325
Later than one year and no later than five years	64,884	162,957
Later than five years	0	0
Total finance leases payable	162,957	232,282

**15 Funds held on behalf**

	2020	2019
	\$	\$
PNCC Sports Event Partnership Fund	152,972	91,000
Sport NZ KiwiSport Fund	131,104	318,512
Other funds	12,308	26,498
	296,384	436,010

At 30 June 2020 \$131,104 of the KiwiSport funds had been allocated but had not been collected (2019: \$111,575).

**Notes to the financial statements****Sport Manawatu Charitable Trust****For the Year ended 30 June 2020****16 Commitments, Contingencies, and Guarantees and Security***Capital commitments*

At balance date Sport Manawatu had the following major capital commitments.

	2020	2019
	\$	\$
Server replacement	8,906	0
Total major capital commitments	8,906	0

*Operating commitments*

At balance date Sport Manawatu had the following major operating commitments:

	2020	2019
	\$	\$
Customer relations management application	4,080	0
Total major operating commitments	4,080	0

Sport Manawatu has entered into operating leases for premises, photocopier/printer, telecommunications equipment, vehicle systems, and a storage facility. As at the reporting date, Sport Manawatu has entered into the following non-cancellable operating leases:

	2020	2019
	\$	\$
Not later than one year	81,989	120,452
Later than one year and no later than five years	7,250	89,238
Later than five years	0	0
Total operating leases payable	89,239	209,690

*Contingencies*

There are no contingent assets or liabilities at reporting date.

*Guarantees and security*

There are no guarantees or securities at reporting date.



**Notes to the financial statements****Sport Manawatu Charitable Trust****For the Year ended 30 June 2020****17 Related party transactions**

Related Party	Description of the Transaction	2020 Value of transaction	2020 Amount outstanding	2019 Value of transaction \$	2019 Amount outstanding \$
Nolan King	Trustee of Sport Manawatu who is a trustee of Longburn Adventist College, which receives grants from Sport Manawatu.	6,132	0	8,000	5,333
Shayne Harris	Trustee of Sport Manawatu who is an employee of Manawatu District Council (MDC). Sport Manawatu receives grants from MDC.	90,000	0	91,000	0
Craig Purdy	Trustee of Sport Manawatu who is a trustee of Palmerston North Boys High School, which receives grants from Sport Manawatu.	0	0	5,000	1,000
Colleen Sheldon	Trustee of Sport Manawatu, until 1 May 2019, who is a councillor of Horizons Regional Council (HRC). Sport Manawatu receives grants from HRC.	0	0	35,000	8,750
Stuart Robinson	Employee of Sport Manawatu who was a board member of Netball Manawatu (NM), resigned 18 May 2018. Sport Manawatu provides office space to, and pays grants to NM.	0	0	6,817	656
Barbara Cameron	Trustee of Sport Manawatu who is a councillor of Manawatu District Council (MDC). Sport Manawatu receives grants from MDC.	90,000	0	91,000	0
Barbara Cameron	Trustee of Sport Manawatu who is a board member of MidCentral District Health Board (MCDHB). Sport Manawatu receives grants from MCDHB.	550,560	40,244	493,649	45,373



## Notes to the financial statements

Sport Manawatu Charitable Trust

For the Year ended 30 June 2020

### Key Management Personnel

As at balance date the key management personnel, as defined by PBE IPSAS 20 Related Party Disclosures, are the members of the governing body which is comprised of the Board of Trustees, Chief Executive Officer, Corporate Services Manager, Active Communities Manager, Support Services Manager, and the Sport Development Manager. No remuneration is paid to members of the Board of Trustees. The aggregate remuneration of key management personnel and the number of individuals, determined on a full-time equivalent basis, receiving remuneration is as follows:

	2020	2019
Total remuneration	504,536	466,016
Number of persons	5	6

### Remuneration and compensation provided to close family members of key management personnel

During the reporting period no remuneration or compensation was provided by the organisation to employees who are close family members of key management personnel.

## 18 Covid-19

On 11 March 2020, the World Health Organisation declared the outbreak of COVID-19 (a novel Coronavirus) a pandemic. Two weeks later, on 26 March, New Zealand increased its COVID-19 alert level to level 4 and a nationwide lockdown commenced. On 28 April level 4 transitioned to level 3. As part of this lockdown, some of the Trust's activities were reduced. While the disruption was temporary with the alert levels subsequently being lifted, there is some uncertainty around further changes in alert levels and any additional impacts on the Trust.

## 19 Events after the reporting date

The Board of Trustees and management is not aware of any other matters or circumstances since the end of the reporting period, not otherwise dealt with in these financial statements that have significantly or may significantly affect the operations of Sport Manawatu.

## ATTACHMENT 3 - Strategic Partnership Plan Outcomes – Sport Manawātū success measures

	Sport Manawatu's role in outcome	Officer comments						
Outcome 1: PN has the most active community in NZ	<ul style="list-style-type: none"><li>Support the capacity, capability and sustainability of play, sport and active recreation clubs, organisations and codes ("the sector") in order to improve participation and activity rates</li><li>Facilitate bringing together stakeholders (health, education) to improve physical activity levels</li><li>Development of stronger communities using Play, Recreation and Sport</li></ul> <p><b>Priority areas</b></p> <ul style="list-style-type: none"><li>Deliver training, seminars/conferences and programmes to the sector*</li><li>Co-ordinate an Active Community Forum or similar opportunity to bring together sport, play and active recreation stakeholders and partners e.g. Regional Sports Conference</li></ul>	<p>In the last few months this priority area, designed to provide support to the local sport and recreation sector, has been placed under significant pressure due to the COVID-19 pandemic. National and local expectations have to ensure close collaboration across the sector such as handling requests from codes regarding season extensions and operational requirements under the different alert levels. This has diverted resources away from usual work in this area.</p> <p>Sector leadership is demonstrated in the annual report in several ways:</p> <ul style="list-style-type: none"><li>Establishment of a Manawātū-Whanganui Volleyball Association including the appointment of a development officer.</li><li>Assisting Manawātū Softball Association with the recruitment of 100 volunteers and a concurrent school programme for the WBSC under 18 World Cup.</li><li>Progress on five of seven partner plans to support priority sports in the Manawātū; hockey has been highlighted in the annual report as an independent Board chair has been appointed to support governance.</li><li>Regional Sports Organisations General Managers Group met monthly working on shared projects including as a calendar of events and a new collaborative holiday programme offering a mix of indoor and outdoor sports codes (with some participants supported through the Active Communities Fund).</li><li>Coach development training was provided to women through the WICKED programmes and a series of workshops delivered via Zoom podcasts.</li></ul> <p>The inaugural Festival for Women + Girls week was held in October 2019 (the initial active community forum) arose from the Government's Women and Girls in Sport and Active Recreation Strategy (October 2018). A planned sector forum (Sports conference) was cancelled during the COVID-19 lockdown period (May) but has been rescheduled for later this year (30 October).</p> <p>Sport Manawātū has also been actively involved in the development process of Council's Play Policy.</p> <p>Staff have worked with Sport NZ to establish a physical activity level measure for PNCC using the combined results of two Active NZ surveys for 2017/18 and 2018/19. While Sport NZ provides online Insights and Visualisation tools, these have not been statistically accurate to a City level due to the number of Active NZ survey participants in each of the surveyed years.</p> <p><b>Success measures</b></p> <table><tr><td><i>Proof of up-skilling and innovation in the sector through training initiatives, opportunities and activities (evaluation of participants)</i></td><td><i>Met</i></td></tr><tr><td><i>Establishment of the Active Community Forum (by the end of 2019), documentation of actions agreed and progress towards these actions and the impact on community wellbeing/social connectivity</i></td><td><i>Met</i></td></tr><tr><td><i>Track levels of physical activity and compare these to other regions</i></td><td><i>Not evidenced in annual report but membership numbers of key sports codes are included.</i></td></tr></table>	<i>Proof of up-skilling and innovation in the sector through training initiatives, opportunities and activities (evaluation of participants)</i>	<i>Met</i>	<i>Establishment of the Active Community Forum (by the end of 2019), documentation of actions agreed and progress towards these actions and the impact on community wellbeing/social connectivity</i>	<i>Met</i>	<i>Track levels of physical activity and compare these to other regions</i>	<i>Not evidenced in annual report but membership numbers of key sports codes are included.</i>
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	<ul style="list-style-type: none"> <li>• Deliver, or support through allocation of funding grants, locally-led community initiatives to increase physical activity levels for particular individuals, whānau/families or communities, or areas, within the City</li> </ul> <p><b>Priority areas</b></p> <ul style="list-style-type: none"> <li>• Identify up to three priority suburbs and monitor progress of increased physical activity over the next three years</li> <li>• Deliver Green Prescription and Active Families programmes*</li> <li>• Deliver activities and other complementary initiatives aimed at increasing community participation</li> <li>• Co-ordinate Kiwi Sport funding for the Regional Sports Trust region*</li> <li>• Co-ordinate the Active Communities Fund (for low income access to opportunities)</li> <li>• Work with Rangitāne o Manawātū to develop a physical activity plan designed to encourage whānau to be more active.</li> </ul> <p>*indicates contribution from other organisations/partners</p>	<p><b>Priority suburb initiative – Active Roslyn</b></p> <p>Sport Manawātū developed an intervention model landing on a community-led approach (in preference to an organisation-led programme) for Roslyn. Sport Manawātū has made good progress on this initiative working with key stakeholders with existing relationships in Roslyn and identifying community champions. The key outcome is that a Play Street event, to be held in a cul de sac, will offer a range of activities to residents and create a platform to engage with the community about their physical activity levels.</p> <p>Further rollouts of Play street events are planned and will be promoted at the Wacky water Day in 2021. It is encouraging to see that Sport Manawātū is working closely within the community, particularly trying to engage with 'hard to reach' groups and trying innovative approaches to lifting localised physical activity levels. While it is still too early to see results Sport Manawātū has indicated a target of a 9% increase in physical activity levels to see people completing a minimum of 2.5 hours/week or being active for three days of a week. In future, Sport Manawātū hopes to contribute to a community participation plan where interventions are agreed using a community-led approach.</p> <p><b>Green Prescription (GRx) and Active Families Programmes</b></p> <p>These programmes focus work on those most in need of physical activity. Highlights identified in the annual report are:</p> <ul style="list-style-type: none"> <li>• 846 participants were referred to GRx during the 2019/20 year; 232 participants graduated from the 10-week programme.</li> <li>• 33 children/youth and their whānau were referred to the Active Families programme.</li> <li>• Ongoing work with key stakeholders on specific programmes for priority groups such as teens, maternal care, workplaces and new migrants.</li> <li>• Adaptation of the programmes to be online during COVID-19 lockdown period.</li> <li>• A focus on the delivery of the Active Families programme to Roslyn whānau (aligning to the above Roslyn-focussed initiative).</li> <li>• Evidence of feedback on these programmes is contained within the annual report with clear benefits identified by participants.</li> </ul> <p><b>Kiwisport Regional Partnership Fund</b></p> <p>This fund aims to address the drop-off in school aged children's participation in organised sport. The Kiwisport Regional Partnership Fund (RPF) has been in place since 2009 and ends on 31 December 2020. A full list of organisations allocated funding in the City is in the annual report, with <b>\$311,234</b> allocated to schools, sports clubs and associations, regional and national sports organisations. This funding assisted nearly 12,500 children participants in a good range of sport and active recreation activities.</p> <p>Sport NZ initiated a review of Kiwisport and in March 2019 released the findings. The review findings show that, in more recent years, the distribution of the Kiwisport RPF has deviated from the original objectives; and is now also less aligned to Sport NZ's strategies and plans.</p> <p><i>Whilst communities still value young people's participation in organised sport, there is a strong belief that the objectives of the RPF should be reset to focus on: higher quality provision, less focus on 'organised sport' as it's currently defined, widening the focus from schools and clubs to whole community offering, prioritising certain</i></p>

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	<p><i>groups in order to address societal inequities, better evaluation, and including influencers such as whanau and coaches within initiatives.<sup>1</sup></i></p> <p>As a result of this review and other factors, Sport NZ has recently opened a new fund: <b>Tū Manawa Active Aotearoa</b> that will support a wider range of activity opportunities than Kiwisport (and now includes play and active recreation rather than just sport). It is more clearly pointed at those who are less active, and the organisations eligible to apply have been broadened in recognition of their critical role in providing these opportunities.</p> <p><b>Active Communities Fund</b> This fund was established by Council in 2018 and is administered by Sport Manawātū. The fund aims to remove financial barriers to enable people to be more active. The fund was fully subscribed in 2019/20, as evidenced in the annual report, and supported 80 people.</p> <p><b>Māori Participation Action Plan</b> As documented in their annual report Sport Manawātū has been working on a Māori Participation Framework to support play, recreation and sport aspirations for whānau, hapu and iwi. Sport Manawātū has connected this work to its organisational commitments as well as the funding agreement with PNCC. Sport Manawātū noted the challenges of the Whānau Fit programme due to COVID-19 restrictions and how this contributed to an early end of the programme.</p> <p>Sport Manawātū also reported on a number of other activities and initiatives such as REPLAY Pass-Sport, Active for Life Plan and Community Group Strength and Balance classes.</p> <p><b>Success measures</b></p> <table border="1"> <tr> <td><i>Evidence of a community activity plan for the identified suburbs, as well as show progress towards implementation and highlight key results/findings</i></td><td><i>Ongoing – evidence of good progress made</i></td></tr> <tr> <td><i>Documented evidence of programme uptake and benefits</i></td><td><i>Met</i></td></tr> <tr> <td><i>Documented evidence of the application of funds and benefits to recipients</i></td><td><i>Met</i></td></tr> </table>	<i>Evidence of a community activity plan for the identified suburbs, as well as show progress towards implementation and highlight key results/findings</i>	<i>Ongoing – evidence of good progress made</i>	<i>Documented evidence of programme uptake and benefits</i>	<i>Met</i>	<i>Documented evidence of the application of funds and benefits to recipients</i>	<i>Met</i>
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<ul style="list-style-type: none"> <li>Provide leadership advice on plans and projects that enhance opportunities for communities to be active and enhance decision-making.</li> </ul> <p><b>Priority areas</b></p> <ul style="list-style-type: none"> <li>Work with Council staff and other stakeholders including presenting to Council's Sport and Recreation Committee on issues</li> </ul>	<p><b>Projects: Bowls and Play Policy development</b> Sport Manawātū was involved in two projects reported to the March 2020 meeting of the Play, Recreation and Sport Committee. Sport Manawātū facilitated the process for three of the City's bowling clubs in a proposed merger to the Northern Bowling Club. This proposal has closely followed the Investment decision-making process in the Regional Sports Facility Plan. Sport Manawātū has actively participated in PNCC's Play Policy development process.</p> <p>Sport Manawātū has also shared with Council a number of research reports including on Roslyn School's play-based pedagogy, a Play and Active Transport survey, a report on Roslyn demographic and insights report (Feb 2020). These reports have been useful in gaining local insights and have fed into the development of the draft Play Policy and have established a baseline for Roslyn physical activity initiative.</p>						

<sup>1</sup> <https://sportnz.org.nz/media/2511/kiwisport-review-executive-summary-3-5.pdf>

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	<p>and/or projects impacting the sector or community</p> <ul style="list-style-type: none"><li>• Provide insights/research on local trends and issues impacting on Council's Places and Spaces</li></ul>	<p><b>Annual Budget Submission</b></p> <p>Sport Manawātū also made a submission to the 2020/21 Annual Budget emphasising support for programmes leading to a more active community.</p> <p><b>Sector Recovery Plan – support to the sector during COVID-19</b></p> <p>The play, active recreation and sport sector has been hit hard due to COVID-19 and the restrictions placed on New Zealanders. Sport Manawātū played a pivotal role in sector continuity and recovery as a result of impacts of the COVID-19 alert levels. Sport Manawātū has provided critical sector leadership over the last few months and this has assisted in reducing disruption to codes and better cross-code collaboration. Sport NZ put together a \$25m early relief package to help the sector remain viable through the pandemic. Following this, the Government announced a \$264.6m investment into the Sport and Recreation sector as part of Budget 2020 that will be distributed over the next four years. This has included the establishment of the community resilience fund designed to support clubs and codes with financial assistance to help regional and local organisations remain financially viable through the March - June period of disruption created by COVID-19. Over \$260,000 was distributed regionally, with \$173,496 granted to 46 city-based sporting groups.</p> <p><b>Success measures</b></p> <table><tr><td><i>Evidence that insights/research is influencing decisions on Council's places and places</i></td><td><i>Met</i></td></tr><tr><td><i>Distribution to the sector relevant information and research leading to good decisions</i></td><td><i>Met</i></td></tr><tr><td><i>Track participation in sport and active recreation activities and events</i></td><td><i>Met</i></td></tr></table>	<i>Evidence that insights/research is influencing decisions on Council's places and places</i>	<i>Met</i>	<i>Distribution to the sector relevant information and research leading to good decisions</i>	<i>Met</i>	<i>Track participation in sport and active recreation activities and events</i>	<i>Met</i>
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	<ul style="list-style-type: none"><li>• Act as the “shop front” for the community to better access sport and active recreation opportunities in the City</li></ul> <p><b>Priority areas</b></p> <ul style="list-style-type: none"><li>• Ensure staff are available to assist the community to meet their play, sport and active recreation needs</li><li>• Maintain a website and social media presence (e.g. Facebook) that is up-to-date and informative</li><li>• Maintain databases of clubs and facilities to ensure they are current</li></ul>	<p>Sport Manawātū offers a range of ways the community can access information such as through their website (had over 28,000 users this year) and on social media channels such as Facebook (has over 7,500 followers) and Instagram. There has been a noticeable increase in the range of information on social media channels.</p> <p>During the COVID-19 lockdown Sport Manawātū had to modify its traditional way of working including accessing the community, partners and the sector through remote means. They did this effectively through Zoom meeting and posting video clips. Recovery and support information was provided on its website during the COVID-19 event</p> <p>The ‘Find your Sport’ (database of opportunities) tab on Sport Manawātū’s website receives a good number of visits and it is interesting to note the range of sports people are accessing from the analytics provided. It is good to see that Sport Manawātū is expanding the breadth of activities and re-branded the tab to one focussed on getting active rather than just sport.</p> <p><b>Success measures</b></p> <table><tr><td><i>Evidence that the community is easily accessing the information and resources they need to be active</i></td><td><i>Met</i></td></tr></table>	<i>Evidence that the community is easily accessing the information and resources they need to be active</i>	<i>Met</i>				
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	<ul style="list-style-type: none"><li>Provide regional leadership for the development, rationalisation or optimisation of sports facilities</li></ul> <p><b>Priority areas</b></p> <ul style="list-style-type: none"><li>Co-ordinate the implementation of recommendations in the Regional Sports Facility Plan (RSFP)</li><li>Provide advice to Council and sports facility proponents on the investment decision-making framework</li></ul>	<p>Sport Manawātū is the lead organisation in the implementation of the recommendations in the Manawatu-Whanganui Regional Sport Facility Plan. Council endorsed this Plan in 2018 to guide the decision-making process when sports facility development proposals are being considered. Sport Manawātū's role involves co-ordination a cross-council steering group (met in August 2019 and in May 2020). Working collaboratively is not new but does require a shift away from only focussing on the City's sporting facility needs to consider the needs of the wider region. Benefits of this Plan have been evidenced through guiding work on the bowling club amalgamation and in aligning existing projects to follow the process. In addition, the Steering Group are sharing experiences and learning from each other as well as gaining awareness of regionally significant as well as local sport facilities proposals.</p> <p><b>Success measures</b></p> <table><tr><td><i>Demonstration or examples of the implementation of the RSFP recommendations</i></td><td><i>Met</i></td></tr><tr><td><i>Create a tool to help determine future sport facility provision needs</i></td><td><i>Under development</i></td></tr></table>		<i>Demonstration or examples of the implementation of the RSFP recommendations</i>	<i>Met</i>	<i>Create a tool to help determine future sport facility provision needs</i>	<i>Under development</i>
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Outcome 2: people have the skills to safely and confidently cycle and walk on our active transport network and system	<ul style="list-style-type: none"><li>Be one of the main behaviour change agents (advocates) for active transport including promoting the benefits of walking and cycling for recreation and commuting</li><li>Play a supportive role in engaging with active transport stakeholders such as NZTA, Horizons Regional Council, adjoining Councils, advocacy groups etc.</li></ul> <p><b>Priority areas</b></p> <ul style="list-style-type: none"><li>Run and promote cycle skills education programmes (through the national BikeReady programme)</li><li>Ensure there is co-ordination of walking and cycling related events and activities</li><li>Provide support for the Bikes in Schools programme</li></ul>	<p>In 2018 Council received a funding package for three years via ACC (administered by NZTA) for the national Bike Ready programme. The annual delivery target for this investment was 660 programme participants (predominantly year 5 and 6 children) with 543 participants receiving cycle skills instruction in the reporting period. Sport Manawatu had to meet several investment conditions in order to access this funding from Council. This year the payment to Sport Manawatu was reduced by 75% due to the impact of COVID-19 and inability to carry out the cycle skills training through the lockdown period.</p> <p>Sport Manawatu provides support for the Bikes in Schools programme and there is evidence of better alignment between Bikes in Schools, schools that have travel plans and schools where Bike Ready is being delivered. A "Bike Ready student Pre-training survey" report for students at Winchester School is included as an appendix to the annual report.</p> <p>The annual report provides some information on the co-ordination of cycling-related events and activities however there are no walking events noted. Expectations about these types of event will be discussed further with Sport Manawatu.</p> <p><b>Success measures</b></p> <table><tr><td><i>Evidence that people's (particularly children's) cycle skills are improving through evaluation of the relevant programmes</i></td><td><i>Met</i></td></tr></table>		<i>Evidence that people's (particularly children's) cycle skills are improving through evaluation of the relevant programmes</i>	<i>Met</i>
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Outcome 3: everyone is encouraged to be active by playing and being active in sport and recreate in facilities across our City	<ul style="list-style-type: none"><li>Increase awareness of opportunities to be active in Council's sport and recreation facilities, parks and reserves</li></ul> <p><b>Priority areas</b></p> <ul style="list-style-type: none"><li>Develop a Play Plan to implement actions from the Council's Play Policy</li></ul>	<p>Council was presented with the draft Play Policy in March 2020. Progress on finalising the policy was interrupted due to COVID-19 but will be reported to Committee in December. Alongside this policy work Sport Manawatu has prepared a regional play framework to support play provision across the RST region. Sport Manawatu note it has received investment from Sport NZ for a 'Play systems lead' who will be responsible for implementing the framework. This, alongside Council's approach to play, will see more emphasis placed on play and the benefits it brings. It is encouraging to see the collaboration with Council on the play streets initiative as part of the Active Roslyn project. When Council adopts the Play Policy there will be more discussion on any actions that are appropriate for Sport Manawatu to assist in implementing.</p> <p><b>Success measures</b></p> <table><tr><td><i>Evidence that communities (children and adults) prioritise outdoor play in the home, community, school and club.</i></td><td><i>In progress</i></td></tr></table>		<i>Evidence that communities (children and adults) prioritise outdoor play in the home, community, school and club.</i>	<i>In progress</i>
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Outcome 4: sport and community sport events create social opportunities and economic benefits

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	<ul style="list-style-type: none"><li>Build strategic partnerships with recreation and sport providers, organisations (e.g. national and regional sports organisations) and other stakeholders to successfully host national and North Island school sports events</li><li>Facilitating a collaborative approach ensures the City continues to attract and retain sports events</li></ul> <p><b>Priority areas</b></p> <ul style="list-style-type: none"><li>Administer the Sports Events Partnership Fund on behalf of /with Council including the establishment of an Advisory Group comprising Sport Manawātū, PNCC and CEDA representatives to assess and approve applications.</li><li>Develop a retention plan for North Island and National Secondary School Sports events</li><li>Ensure that for supported events there is improved experience for participants and visitors including through the use of tikanga and Te Reo Māori</li></ul>	<p>This year has seen a change to the way the Sports Events Partnership Fund is administered with the establishment of an Advisory Group comprising Sport Manawātū, PNCC and CEDA representatives to assess and approve applications.</p> <p>A number of sports events have not been able to take place in 2020 and Sport Manawātū identified that unspent SEPF funds were potentially available to repurpose. Through the recovery planning discussions Council and Sport Manawātū agreed that \$20K be returned to Council.</p> <p>Discussions have commenced on the development of a retention plan for North Island and National Secondary School Sports events. Part of the SEPF is targeted towards these types of events (refer programme #799). It is anticipated that part of this work will look at the participant and visitor experience, for example through the use of tikanga and te reo Māori.</p> <p>In the reporting period three national secondary school sports events were held: road cycling, rugby and basketball. Unfortunately, due to the impacts of COVID-19 on sports events, the national secondary school volleyball champs were cancelled. It is noted that a number of other SEPF-supported sports events had a youth, or age-grade focus, such as the junior team badminton champs and the Central Districts U15 girls' cricket tournament.</p> <p><b>Success measures</b></p> <table><tr><td><i>Retention of North Island and national secondary school sports events.</i></td><td><i>These have been impacted on by COVID-19 restrictions. Three national secondary school sports events were held that were supported through the SEPF.</i></td></tr><tr><td><i>Increase in economic benefits from sporting events supported by Sport Manawātū/Council (through the allocation of the Sports Event Partnership Fund)</i></td><td><i>An estimated \$6.8m economic benefit from SEPF-supported events (13 events) has been reported for 2019/20. In 2018/19 the economic benefit from SEPF supported events (22 events) was estimated at \$11.0m (note this is a total output value rather than value added measure).</i></td></tr><tr><td><i>Monitor the social benefits of other community-based events supported by Sport Manawātū i.e. Ethkick, Pasifika Volleyball.</i></td><td><i>Ongoing</i></td></tr></table>	<i>Retention of North Island and national secondary school sports events.</i>	<i>These have been impacted on by COVID-19 restrictions. Three national secondary school sports events were held that were supported through the SEPF.</i>	<i>Increase in economic benefits from sporting events supported by Sport Manawātū/Council (through the allocation of the Sports Event Partnership Fund)</i>	<i>An estimated \$6.8m economic benefit from SEPF-supported events (13 events) has been reported for 2019/20. In 2018/19 the economic benefit from SEPF supported events (22 events) was estimated at \$11.0m (note this is a total output value rather than value added measure).</i>	<i>Monitor the social benefits of other community-based events supported by Sport Manawātū i.e. Ethkick, Pasifika Volleyball.</i>	<i>Ongoing</i>
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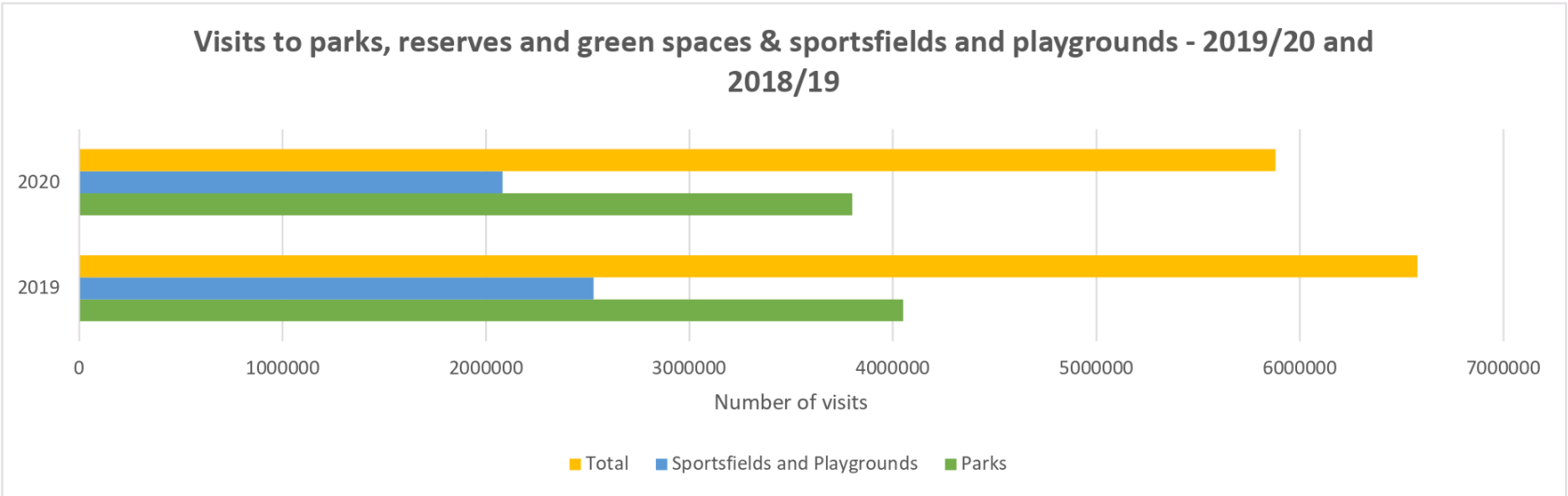
Strategic Partnership Plan Outcomes – PNCC high level measures (from relevant Council Plans)

Outcomes:	High level measures (at Plan level):	Description of measures:																									
1. Palmerston North has the most active community in NZ	Increase participation rates for all adults in sport and recreation <i>(Active Community Plan)</i>	<div><h3>PARTICIPATION RATES (PHYSICAL ACTIVITY)</h3><table><caption>Physical activity (Palmerston North and region) (2017 and 2018)</caption><tr><th>Age group</th><th>Palmerston North</th><th>Manawatu Regional Sports Trust</th></tr><tr><td>Young people</td><td>91.9%</td><td>91.9%</td></tr><tr><td>Adults</td><td>73%</td><td>69.6%</td></tr></table><p>Source: Active NZ Survey 2017 and 2018</p><p>This graph shows the percentage of respondents who reported being physically active in the previous seven days. It compares the Palmerston North City Council area to the wider Manawatu Regional Sports Trust area which includes Horowhenua District Council, Manawatu District Council, Palmerston North City Council and Tararua District Council. This graph shows that adults (age 18+) in Palmerston North are more likely to report participating in physical activity than in the regional population overall. There is not a significant difference in the participation levels of young people (age 5 to 17).</p><p><b>Source: PNCC City Dashboards/Active NZ surveys</b></p><p>Comment: Sport NZ has confirmed a PNCC-only physical activity measure based on the combined results of the 2017 and 2018 Active NZ surveys. The percentage of PNCC adults participating in any form of physical activity (including participation in sport and recreation) is <b>73%</b> compared to 69.6% for the Manawatū region. Physical activity levels for young people (5-17) is higher than for adults at 91.9% but is less than young people in the region overall. These percentages will be used as the benchmark for measuring physical activity over the period of the Sport Manawatū/PNCC funding agreement as there is no measure for 2019/20.</p></div>	Age group	Palmerston North	Manawatu Regional Sports Trust	Young people	91.9%	91.9%	Adults	73%	69.6%																
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Young people	91.9%	91.9%																									
Adults	73%	69.6%																									
2. People have the skills to safely and confidently cycle, and walk, on our active transport network and system (roads, footpaths, shared paths, cycleways)	Increase in cyclists Increase in pedestrians <i>(Active and Public Transport Plan)</i>	<div><h3>ACTIVE TRANSPORT – WALKING AND CYCLING</h3><table><caption>Active Transport means of travel to work and education - 2001 to 2018</caption><tr><th>Census Year</th><th>Bicycle to work</th><th>Bicycle to education</th><th>Walked or Jogged to work</th><th>Walked or Jogged to education</th></tr><tr><td>2001 Census</td><td>2034</td><td></td><td>2463</td><td></td></tr><tr><td>2006 Census</td><td>1833</td><td></td><td>2958</td><td></td></tr><tr><td>2013 Census</td><td>1791</td><td></td><td>2691</td><td></td></tr><tr><td>2018 Census</td><td>1446</td><td>1083</td><td>2895</td><td>3387</td></tr></table><p>Note : the 2018 Census was the first time Statistics NZ collected information on main means of travel to education.</p><p><b>Source: Statistics New Zealand</b></p><p>Comment: In 2018, 1,446 or 3.4% of the City’s people biked to work and 1,083 or 5.9% biked to education; both of these figures are higher than the national average. In terms of walking/jogging in 2018, 2,895 or 6.8% used this means to get to work and 3,387 or 18.4% walked/jogged to get to education. The 2018 Census percentage figures will be used as the benchmark for measuring means of travel to work and education over the period of the Sport Manawatū/PNCC funding agreement as there is no measure for 2019/20.</p></div>	Census Year	Bicycle to work	Bicycle to education	Walked or Jogged to work	Walked or Jogged to education	2001 Census	2034		2463		2006 Census	1833		2958		2013 Census	1791		2691		2018 Census	1446	1083	2895	3387
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3. Everyone is encouraged to be active by playing and being active in sport and recreation facilities (places and spaces) across our City

Increase in use of parks, sportsfields and playgrounds

PARKS, SPORTSFIELDS AND PLAYGROUNDS USE

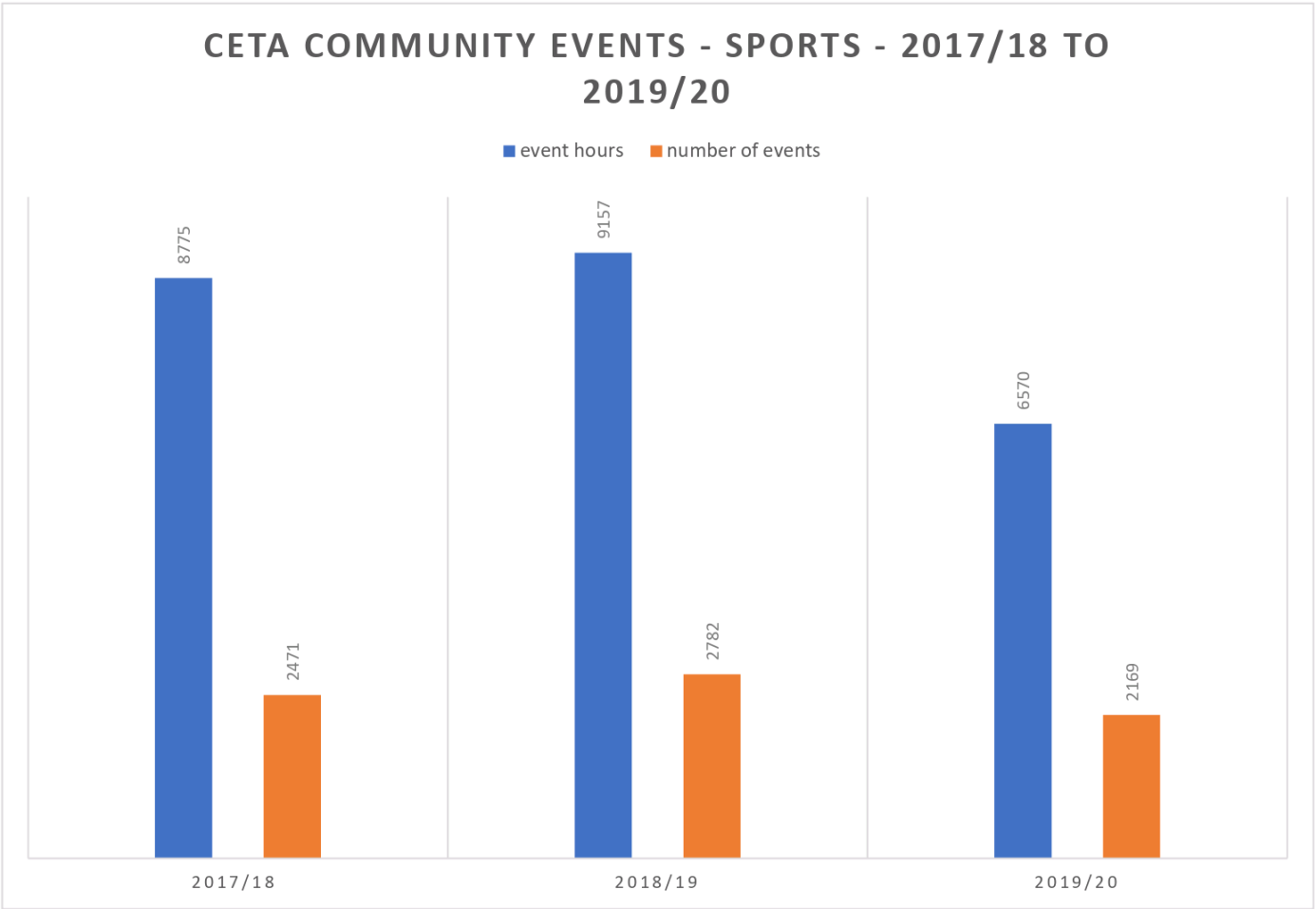


Source: PNCC Annual Resident’s surveys 2018/19 & 2019/20 – extrapolated from *Parks, Reserves and Open Spaces: Visit Frequency* data and population estimates

Comments: Visits to Council’s parks and greenspaces are estimated to be 3,800,000 with 2,080,000 visits to sportsfields and playgrounds for the 2019/20 year. These figures are lower than the previous year likely as a result of the COVID-19 lockdown and restrictions on accessing some public places. These figures will be used as the benchmark for measuring visits to parks, reserves and green spaces & sportsfields and playgrounds over the period of the Sport Manawatū/PNCC funding agreement.

Increase in use of Central Energy Trust Arena for community sport and active recreation

CENTRAL ENERGY TRUST – COMMUNITY SPORT AND RECREATION



Source: PNCC

Increase in use of aquatic facilities  
(Active Community Plan)

- Attendance:**
- 195,800 people attended or participated community sport events at CETA in 2018/19 (source: <https://performance.envivio.com/dashboard/Palmerston-north-city-dashboards/Goal-5139-Goal-5139-LongTermTarget-5345>).
  - 177,573 people people attended or participated community sport events at CETA in 2019/20.

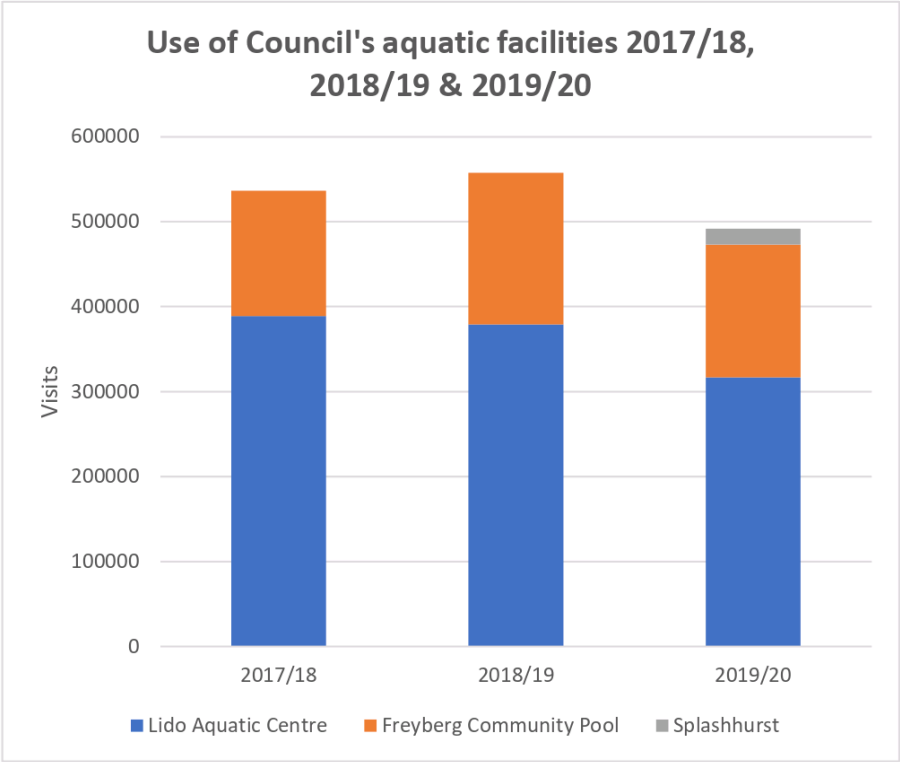
**Source: Palmerston North City Council**

The following classifications are used for measuring types of events to determine publicly attended events, closed community activities and purely commercial use. Public and Community events are each split between sport and non- sport related activity.

- *Public Events- Sport: Sports events where the public can attend and may be charged an admission fee. Examples: Mitre 10 Cup, Speedway, Silver Ferns, Super Rugby, Rose City Ballroom Dancing & Roller Derby*
- *Public Events- Non-Sport: Events other than sports events where the public are able to attend and may be charged an admission fee. Examples: Home Show, Women’s Lifestyle Expo, Big Boys Toys, Rail X, Red Cross Book Sale, Concerts, Pidgeon & Poultry Show, Sort It Expo, PN Cat Show*
- *Community Events- Sport: Regular club/ school users where local clubs/ associations organise weekly competitions, events or seasons for community participation. Example: PN Basketball, Manawatu Club Rugby, Marist Summer Soccer, Trainings, School sports tournaments, PN Volleyball, PN Table Tennis, PN Badminton*
- *Community Events- Non-Sport: Organisations/ not for profit/ community groups organise events based around community participation. Examples: PNBHS Prizegiving, Rotary Club lunches/ dinners, Muslim Association, Church Services, Westmount School*
- *Commercial Events: Events organised by private or commercial organisations for invited guests only. Examples: Business Trade Shows, Weddings, Business Dinners, Seminars, Business Training*
- *National Sports Events: National Sports Tournaments organised by National bodies for Regional, North Island or National Championships. Examples: National Secondary School Volleyball, National Youth Futsal Championships, AA Basketball Championships, New Zealand Junior Team Badminton Championships, New Zealand Secondary School Table Tennis Championships.*

Comment: In terms of the community sport event hours at CETA, these increased from 2017/18 to 2018/19 but decreased in 2019/20 due to COVID-19 restrictions. In 2019/20, the ‘community events – sport’ category, in terms of both hours of use and number of events, has the greatest proportion of use for all event categories. Similarly the number of community sport events had increased from 2017/18 to 2018/19 but decreased due to COVID-19 restrictions. These figures will be used as the benchmark for measuring community sport use over the period of the Sport Manawatū/PNCC funding agreement.

**AQUATIC FACILITY USE**



**Source: Yardstick reports**

Comments: In 2019/20 there were over 490,000 visits to Council’s pools: Splashhurst Community Pool, Lido Aquatic Centre and Freyberg Community Pool. This number is down on previous years due to COVID-19 restrictions. These figures will be used as the benchmark for measuring the use of aquatic facilities over the period of the Sport Manawatū/PNCC funding agreement.

Outcomes:	High level measures (at Plan level):	Description of measures:
4. Sports and community sport events create social and participation opportunities as well as economic benefits	<p>Increase in number of North Island and national school sports events</p> <p>Increase in participation in community events <i>(Events and Festivals Plan)</i></p>	<p><b>NORTH ISLAND AND NATIONAL SCHOOL SPORTS EVENTS</b></p> <p>In 2019/20 there were three national secondary school events supported by the Sports Events Partnership Fund:</p> <ul style="list-style-type: none"><li>• National Secondary Schools Road Cycling Championship (Colyton School/Manfeild Park)</li><li>• NZ Barbarians National 1<sup>st</sup> XV Championships (Massey University)</li><li>• Schick Basketball Secondary School National Tournament (CETA)</li></ul> <p>There were also a number of age-grade sports events held over the year:</p> <ul style="list-style-type: none"><li>• Yonex NZ junior team badminton champs (CET Arena)</li><li>• CD U15 girls cricket tournament (Ongley, Manawaroa and Fitzherbert Parks)</li><li>• Two Youth Softball Tournaments (Colquhoun Park)</li><li>• Jenny Hair Hockey Tournament (secondary school girls) and Hatch cup (boys) (Twin Turfs, Fitzherbert Park)</li><li>• U18 Men’s softball world cup (Colquhoun Park)</li></ul> <p>Source: Sport Manawatū Annual report 2019/20</p> <p><b>COMMUNITY EVENTS (SPORT &amp; RECREATION FOCUSED)</b></p> <p>Ethkick football tournament – 350 participants</p> <p>Super 7 series (fun run and walk) – 1500 people per event</p> <p>Park Run - 160 (average) finishers a week</p> <p>Palmy I Tri’d the Tris Series - average of 750 participants over 5 weeks</p> <p>Weet-bix Kids Tryathlon - more than 2200 children (aged 7-15) in 2019</p>

## MEMORANDUM

**TO:** Play, Recreation & Sport Committee

**MEETING DATE:** 16 December 2020

**TITLE:** Colquhoun Park Refurbishment - Final Report

**PRESENTED BY:** Kathy Dever-Tod Manager - Parks & Reserves

**APPROVED BY:** Sheryl Bryant, Acting Chief Infrastructure Officer

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### RECOMMENDATION(S) TO COMMITTEE

1. That the Committee receives the report entitled 'Colquhoun Park Upgrade – Final Report'.
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#### 1. ISSUE

- 1.1 To provide the Committee with a final report on the refurbishment of Colquhoun Park.

#### 2. BACKGROUND

- 2.1 Manawatu Softball Association (MSA) won the bid to host the Under 18 Men's Softball World Cup at Colquhoun Park. This required the facilities to be upgraded at Colquhoun Park, including:
  - Refurbishment of the building to compliance standards
  - Installing new permanent floodlights
  - Renewing fencing
  - Upsizing the diamond skins
  - Re-sowing the outfields
- 2.2 Palmerston North City Council (PNCC) owns the diamonds, outfields and changing rooms. The Colquhoun Park Sports Association (CPSA), comprising of Freyberg Rugby and MSA, co-own the clubrooms.
- 2.3 Council made provision within the 2018 Long Term Plan for the upgrade of the Colquhoun Park pavilion. This project was one of a series of projects identified in the

Recreation and Community Facilities Asset Management Plan to address aging infrastructure at Council's sportsfields.

- 2.4 Upon the announcement of the hosting rights for the Under 18 Men's Softball World Cup 2020, a scoping assessment was completed to identify all the developments needed at Colquhoun Park to host the tournament. The pavilion upgrade was identified as one of the key projects.
- 2.5 In February 2019 a significant risk to the programme was identified; that the available funding of \$966K, from Programmes 234 and 1577, plus an allowance of \$61K from Programme 186, to upgrade the associated public toilet, would be insufficient to provide all the desired elements of the pavilion upgrade. The Steering Group revisited the building layout plans several times during March and April to reduce the project scope, however the quantity surveyors' estimates were still well above budget.
- 2.6 A large component of the additional cost was related to compliance; existing issues that needed to be addressed to bring the building up to code, including fire, building accessibility and asbestos removal.
- 2.7 An additional amount of \$388K was requested as part of the 2019/2020 annual budget process to cover these compliance elements, bringing the total budget to \$1,415K.

### 3. PROJECT OUTCOMES

- 3.1 The programme of projects associated with preparation of Colquhoun Park for the World Cup, was managed through Council's project management office (PMO).
- 3.2 A Colquhoun Park Project Steering Group was established and met every two weeks. This included representatives from the CPSA, MSA and Council. The Steering Group reported to the Softball 2020 Board each month on the progress of each of the infrastructure projects.
- 3.3 The Colquhoun Park refurbishment included redevelopment of the Softball facilities as well as the changing rooms. It was completed in time to host both the National Softball Tournament and the Under 18 Men's Softball World Cup.
- 3.4 The facilities were upgraded to a standard accepted by the International Baseball Softball Confederation and SkySport.
- 3.5 Other programme/project outcomes include:

- Positive community engagement
- Black Sox intention to bring training events to the City
- International acclamation for high standard of diamond and outfield
- Location and futureproofing of in ground services
- Televised International and National sports events

3.6 In order to achieve these outcomes the budget was overspent by \$204,198. The major variations were the higher costs associated with the required new transformer and removal of additional asbestos not identified in the initial report.

3.7 Key lessons learned were:

- Early engagement with the community set up a positive relationship and helped ensure the resource consent went through without having to publicly notify.
- Having two members from key external stakeholders in the steering group would have helped ensure information and responsibilities were passed on.

#### 4. NEXT STEPS

4.1 The building is now being managed by the Property Division, with a maintenance and warrantee schedule for the new appliances and fixtures.

4.2 Issues identified during the defect period walkthrough are being rectified by the contractor.

#### 5. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	<b>Yes</b>
If Yes quote relevant clause(s) from Delegations Manual - Clause 167.2	
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>

Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these actions?	<b>Yes</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>
The recommendations contribute to Goal 2: A Creative and Exciting City	
The recommendations contribute to the outcomes of the Creative and Liveable Strategy Create a city that has great places for all people, particularly families Have the most active community in New Zealand	
The recommendations contribute to the achievement of action/actions in the Active Community Plan  The action is: Ensure that sport and active recreation projects benefit from a multi-disciplinary/ integrated approach  Implement projects from approved Master Plans, Reserve Management Plans and Development Plans	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Associated economic benefit to the city from the ability to host National and International events.

**ATTACHMENTS**

NIL



## COMMITTEE WORK SCHEDULE

**TO:** Play, Recreation & Sport Committee

**MEETING DATE:** 16 December 2020



**TITLE:** Committee Work Schedule

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### RECOMMENDATION TO PLAY, RECREATION & SPORT COMMITTEE

1. That the Play, Recreation & Sport Committee receive its Work Schedule for December 2020.

### ATTACHMENTS

1. Work Schedule - December 2020  

## PLAY, RECREATION & SPORT COMMITTEE

### COMMITTEE WORK SCHEDULE 2020

Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
1	December 2020	Colquhoun Park Final Report	Chief Infrastructure Officer		
2.	December 2020 2021	Memorial Park Update	Chief Infrastructure Officer	Officers will report progress in new year.	
3	2021	Options for a Children's Skateboard Park	Chief Infrastructure Officer	Considered at Council 25 November <del>Clause 137</del>	Clause 26-20 21 October 2020