

# PALMERSTON NORTH CITY COUNCIL

**Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 Te Marae o Hine The Square, Palmerston North on 03 March 2021, commencing at 9.05am.**

**Members Present:** Grant Smith (The Mayor) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

## **1-21 Presentation - New Year's Honours**

Moved Grant Smith, seconded Aleisha Rutherford.

### **RESOLVED**

That Council note that congratulations have been conveyed on behalf of the Council to the local recipients of the New Year's Honours 2021.

Clause 1-21 above was carried 15 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

## **2-21 Tribute - Helen Whitten**

Moved Grant Smith, seconded Aleisha Rutherford.

### **RESOLVED**

That the Council notes, with respect, the passing of Helen Whitten.

Clause 2-21 above was carried 15 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

## **3-21 Tribute - Gordon Cruden**

Moved Grant Smith, seconded Aleisha Rutherford.

### **RESOLVED**

That the Council notes, with respect, the passing of Gordon Cruden.

Clause 3-21 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**4-21 Tribute - Pat Snoxell**

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

That the Council notes, with respect, the passing of Pat Snoxell.

Clause 4-21 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**Declaration of Office - Councillor Orphée Mickalad**

Mr Wiremu Te Awe Awe opened with a karakia.

The Chief Executive read out the declaration of the Electoral Officer.

Councillor Orphée Mickalad made the declaration required by Clause 14 of Schedule 7 of the Local Government Act 2002, which were witnessed by the Mayor.

The Mayor welcomed Councillor Orphée Mickalad onto the Council.

Councillor Orphée Mickalad thanked the people of Palmerston North and said he looked forward to working with everyone around the table.

Meeting adjourned at 9.45am

Meeting resumed at 10.05am

**Presentation - James Beard**

Presentation, by James Beard.

Mr James Beard did not attend.

**5-21 Confirmation of Minutes**

Moved Grant Smith, seconded Aleisha Rutherford.

## RESOLVED

That the minutes of the ordinary meeting of 21 December 2020 Part I Public be confirmed as a true and correct record.

Clause 5-21 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

### For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

### Abstained:

Councillor Orphée Mickalad.

## REPORTS

- 6-21 District Plan Change D: Pressure Sewer Systems - Operative Report**  
Memorandum, presented by David Murphy, Acting General Manager - Strategy and Planning.

Moved Grant Smith, seconded Aleisha Rutherford.

## RESOLVED

1. That District Plan Change D: Pressure Sewer Systems is approved pursuant to Clause 17 of the first schedule of the Resource Management Act 1991.
2. That the approval of District Plan Change D: Pressure Sewer Systems is authorised by affixing the Common Seal of the Palmerston North City Council.
3. That District Plan Change D: Pressure Sewer Systems becomes operative on 18 March 2021 pursuant to Clause 20 of the First Schedule of the Resource Management Act 1991.
4. That the resolution to make District Plan Change D: Pressure Sewer Systems operative is publicly notified in accordance with Clause 20 of the First schedule of the Resource Management Act 1991.

Clause 6-21 above was carried 16 votes to 0, the voting being as follows:

### For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

- 7-21 CEDA Statement of Intent Extension**  
Memorandum, presented by David Murphy, Acting General Manager - Strategy and Planning.

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

1. That the Council notify CEDA in writing of a one (1) month extension for the 2021-2022 CEDA Statement of Intent.
2. That it be noted that Manawatu District Council is considering the same recommendation on 4 March 2021.

Clause 7-21 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**8-21 Council Work Schedule**

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

1. That the Council receive its Work Schedule dated March 2021.

Clause 8-21 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

***RECOMMENDATIONS FROM COMMITTEE MEETINGS***

**9-21 Committee of Council Part I Public - 17 February 2021**

Consideration was given to Committee of Council recommendations as appended to these minutes.

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

To adopt Clauses 4-21 & 6-21, Approving the 2021 10 Year Plan Supporting Material (including the Draft Financial and Infrastructure Strategies and Updated Funding and Financial Policies) and Consultation Document for Audit, **recommendations 1, 5, 6 & 7** from the Committee of Council meeting, 17 February 2021.

Clauses 9-21 above were carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

To adopt Clauses 4-21 & 6-21, Approving the 2021 10 Year Plan Supporting Material (including the Draft Financial and Infrastructure Strategies and Updated Funding and Financial Policies) and Consultation Document for Audit, **recommendation 2 (as amended)** from the Committee of Council meeting, 17 February 2021.

Clause 9-21 above was carried 15 votes to 1, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Bruno Petrenas and Aleisha Rutherford.

**Against:**

Councillor Karen Naylor.

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

To adopt Clauses 4-21 & 6-21, Approving the 2021 10 Year Plan Supporting Material (including the Draft Financial and Infrastructure Strategies and Updated Funding and Financial Policies) and Consultation Document for Audit, **recommendation 3** from the Committee of Council meeting, 17 February 2021.

Clause 9-21 above was carried 13 votes to 3, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Bruno Petrenas and Aleisha Rutherford.

**Against:**

Councillors Brent Barrett, Renee Dingwall and Karen Naylor.

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

To adopt Clauses 4-21 & 6-21, Approving the 2021 10 Year Plan Supporting Material (including the Draft Financial and Infrastructure Strategies and

Updated Funding and Financial Policies) and Consultation Document for Audit, **recommendation 4** from the Committee of Council meeting, 17 February 2021.

Clause 9-21 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**10-21**

**Finance & Audit Committee Part I Public - 24 February 2021**

Consideration was given to Finance & Audit Committee recommendations as appended to these minutes.

Moved Susan Baty, seconded Karen Naylor.

**RESOLVED**

To adopt:

- Clause 7-21 Quarterly Performance and Financial Report - Quarter Ending 31 December 2020, recommendations 1-2
- Clause 11-21 Manawatu Community Athletics Track - Reviewed Memorandum of Understanding, recommendations 1-2
- Clause 12-21 CET Arena Pedestrian Entrance Bridge LED Display, recommendation 1, and
- Clause 13-21 Clearview Reserve - Proposal to Grant an Easement on Reserve Land to Powerco, recommendations 1 -2

from the Finance & Audit Committee meeting 24 February 2021

Clauses 10-21 above were carried 15 votes to 0, with 1 abstention, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**Abstained:**

Councillor Orphée Mickalad.

Moved Susan Baty, seconded Karen Naylor.

**RESOLVED**

To adopt clause 9-21 Animal Shelter Options, recommendations 1 & 2 from the Finance & Audit Committee meeting 24 February 2021.

Clause 10-21 above was carried 14 votes to 1, with 1 abstention, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Bruno Petrenas and Aleisha Rutherford.

**Against:**

Councillor Karen Naylor.

**Abstained:**

Councillor Orphée Mickalad.

**EXCLUSION OF PUBLIC**

**11-21 Recommendation to Exclude Public**

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
17.	Minutes of the ordinary meeting - Part II Confidential - 21 December 2020	For the reasons set out in the ordinary minutes of 21 December 2020, held in public present.	
18.	Tender Award - Contract 3950 Victoria Esplanade - Park Road Entrance and Cook Street Intersection Upgrade	Third Party Commercial	s7(2)(b)(ii)
19.	Award of Contract 3984 for Seismic Strengthening Pre-Aeration and Sedimentation Facility	Commercial Activities and Negotiations	s7(2)(h) and s7(2)(i)
20.	Tender Award - Contract 3938 Roding Maintenance, Renewal and Minor Capital Services - 2021-24	Third Party Commercial	s7(2)(b)(ii)

This resolution is made in reliance on Section 48(1)(a) of the Local Government

Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Clause 11-21 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**Abstained:**

Councillor Orphée Mickalad.

The public part of the meeting finished at 10.36am

Confirmed 7 April 2021

**Mayor**



## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 3 March 2021

**TITLE:** Presentation of the Part I Public Committee of Council Recommendations from its 17 February 2021 Meeting

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Set out below are the recommendations only from the Committee of Council meeting Part I Public held on 17 February 2021. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 2.18.1)

**4-21 Approving the 2021 10 Year Plan Supporting Material (including the Draft Financial and Infrastructure Strategies and Updated Funding and Financial Policies) and Consultation Document for Audit**

Memorandum, presented by David Murphy, Acting General Manager - Strategy and Planning and Stuart McKinnon, Chief Financial Officer.

The **COMMITTEE RECOMMENDS**

1. That the proposed Revenue and Financing Policy and the proposed 2021 Development Contributions Policy be approved for public consultation.
2. That the Supporting Material (a. Council's 2021 Vision, Principles and Goals, plus Council's Strategies) be approved, subject to Audit, as the basis for the Consultation Document for the 2021 10 Year Plan.

That the Supporting Material (b. Council's Plans (2021-24)) be approved, subject to Audit, as the basis for the Consultation Document for the 2021 10 Year Plan.

That the Supporting Material (d. Financial Strategy) be approved, subject to Audit, as the basis for the Consultation Document for the 2021 10 Year Plan.

That the Supporting Material (c. Activity Levels of Service and Budgets) be approved, subject to Audit, as the basis for the Consultation Document for the 2021 10 Year Plan, noting **recommendations 3 and 4**.

That the Supporting Material:

- e. Infrastructure Strategy

- f. Revenue and Financing Policy
- g. Asset Management Plan Executive Summaries
- h. 2021 Development Contributions Policy
- i. Significant Forecasting Assumptions
- j. Forecast Financial Statements
- k. Rating Information
- l. Long Term Plan Disclosure Statement (late item)

be approved, subject to Audit, as the basis for the Consultation Document for the 2021 10 Year Plan.

3. That, dependent on 66% of the funding being raised externally, the programme for Central Energy Trust Arena – Southern Grandstand (Programme 990) be funded in:
  - Year 3: \$100,000 (costing/QS process)
  - Year 4: \$600,000 (design/planning/consenting)
  - Year 5: \$7,000,000 (construction)
  - Year 6: \$4,400,000 (construction)
4. That \$100k of programme 1959 (Envirohub and Resource Recovery Centre (subject to external funding)) be brought forward from Year 4 to Year 3 to enable feasibility and early design to inform the next Long Term Plan.

**6-21**

5. That the Consultation Document for the 2021 10 Year Plan be approved, subject to Audit.
6. That the Committee note that the Financial Policies, Supporting Material and the 2021 Consultation Document (amended if necessary, following the audit process) will be presented to Council for adoption and subsequent consultation.
7. That the Mayor, Deputy Mayor and Chair of Finance and Audit be given delegated authority to make minor amendments to the documents before they are provided to Audit NZ.

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 3 March 2021

**TITLE:** Presentation of the Part I Public Finance & Audit Committee Recommendations from its 24 February 2021 Meeting

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Set out below are the recommendations only from the Finance & Audit Committee meeting Part I Public held on 24 February 2021. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 2.18.1)

**7-21**            **Quarterly Performance and Financial Report - Quarter Ending 31 December 2020**

Memorandum, presented by Stuart McKinnon, Chief Financial Officer & Andrew Boyle, Head of Community Planning.

The **COMMITTEE RECOMMENDS**

1. That the Quarterly Performance and Financial Report – Quarter Ending 31 December 2020 be received.
2. That Council note the three waters grant funding values, and approve a corresponding change to the 2020/21 revised budget to reflect the revenue and expenditure increase, as outlined in the memorandum titled 'Quarterly Performance and Financial Report – Quarter Ending 31 December 2020', presented to the Finance & Audit Committee on 24 February 2021.

**9-21**            **Animal Shelter Options**

Report, presented by Bryce Hosking, Manager - Property & Kerry-Lee Probert, Head of Environmental Protection Services.

The **COMMITTEE RECOMMENDS**

1. That Council proceeds with Option 1 of the report titled 'Animal Shelter Options' presented to the Finance & Audit Committee on 24 February 2021, and undertakes the construction of the Animal Shelter Base Build only.
2. That the request for the increase of the total budget of Programme 1552

from \$2,750,000 to \$4,173,600, to enable the construction of the Animal Shelter Base Build, be included in the draft 2021-31 LTP for consideration.

This budget will have the following financial year split:

- 2021/22 (Year 1) – \$2,750,000, and
- 2022/23 (Year 2) – \$1,423,600.

**11-21 Manawatu Community Athletics Track - Reviewed Memorandum of Understanding**

Memorandum, presented by Kathy Dever-Tod, Manager - Parks and Reserves.

The **COMMITTEE RECOMMENDS**

1. That Council endorse the proposed 2020 Manawatu Community Athletics Track Memorandum of Understanding, as attached to the memorandum titled 'Manawatu Community Athletics Track - Reviewed Memorandum of Understanding' presented to the Finance and Audit Committee on 24 February 2021, noting that it replaces the 2000 and 2006 Memoranda of Understanding.
2. That Council approve signing of the 2020 Manawatu Community Athletics Track Memorandum of Understanding subject to funding in the 2021/31 Ten Year Plan.

**12-21 CET Arena Pedestrian Entrance Bridge LED Display**

Memorandum, presented by Bryce Hosking, Manager - Property.

The **COMMITTEE RECOMMENDS**

1. That Council increase the budget of Programme 1534 – Central Energy Trust Arena Manawatu – Embankment Redevelopment by \$130,000 + GST to allow for the additional external funding received to be used for the supply and installation of the LED displays along the pedestrian entrance bridge, and the balance of \$20,000 + GST of the external funding to be used as an operational expense for the initial licensing and content of these LED displays.

**13-21 Clearview Reserve - Proposal to Grant an Easement on Reserve Land to Powerco**

Report, presented by Bryce Hosking, Manager - Property; Kathy Dever-Tod, Manager - Parks and Reserves.

**The COMMITTEE RECOMMENDS**

1. That the Council approves notifying the public of the proposal to grant an easement at Clearview Reserve, Palmerston North to convey electricity, to Powerco, in accordance with Section 48 of the Reserves Act 1977.
2. That the Council notes the land area affected by the easement for Powerco is described as part of Lot 1 DP 69185. The affected area of the easement is shown in the draft LT plan contained in Attachment 1 of the report titled 'Clearview Reserve - Proposal to Grant an Easement on Reserve Land to Powerco' presented to the Finance & Audit Committee on 24 February 2021.