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**PALMERSTON NORTH CITY COUNCIL**

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**AGENDA**  
**COMMUNITY DEVELOPMENT**  
**COMMITTEE**

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**1PM, WEDNESDAY 12 MAY 2021**  
COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING  
32 THE SQUARE, PALMERSTON NORTH

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## MEMBERSHIP

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**Lorna Johnson (Chairperson)**  
**Rachel Bowen (Deputy Chairperson)**  
**Grant Smith (The Mayor)**

**Brent Barrett**  
**Susan Baty**  
**Zulfiqar Butt**  
**Renee Dingwall**  
**Lew Findlay QSM**  
**Patrick Handcock ONZM**

**Leonie Hapeta**  
**Billy Meehan**  
**Karen Naylor**  
**Bruno Petrenas**  
**Aleisha Rutherford**  
**Danielle Harris**

**Agenda items, if not attached, can be viewed at:**

[pncc.govt.nz](http://pncc.govt.nz) | Civic Administration Building, 32 The Square  
City Library | Ashhurst Community Library | Linton Library

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**Heather Shotter**  
**Chief Executive, Palmerston North City Council**

**Palmerston North City Council**

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Private Bag 11034, 32 The Square, Palmerston North



## **COMMUNITY DEVELOPMENT COMMITTEE MEETING**

12 May 2021

### **ORDER OF BUSINESS**

**1. Apologies**

**2. Notification of Additional Items**

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

**3. Declarations of Interest (if any)**

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

**4. Public Comment**

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

(NOTE: If the Committee wishes to consider or discuss any issue raised that is not specified on the Agenda, other than to receive the comment made or refer it to the Chief Executive, then a resolution will need to be made in accordance with clause 2 above.)

**5. Presentation - Ora Konnect**

Page 7

**6. Presentation - Te Roopu Oranga O Highbury Trust**

Page 9

**7. Confirmation of Minutes**

Page 11

“That the minutes of the Community Development Committee meeting of 17 March 2021 Part I Public be confirmed as a true and correct record.”

**8. Progress update - Community Funding Policy**

Page 19

Memorandum, presented by Julie Macdonald, Strategy and Policy Manager.

**9. Committee Work Schedule**

Page 23

**10. Exclusion of Public**

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

*[Add Third Parties]*, because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].



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## **PRESENTATION**

**TO:** Community Development Committee

**MEETING DATE:** 12 May 2021

**TITLE:** Presentation - Ora Konnect

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### **RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE**

- 1. That the Community Development Committee receive the presentation for information.**
- 

### **SUMMARY**

Ms Stacey Seruvatu, Project Manager, Ora Konnect, Te Tihi o Ruahine, and Ms Nikki Walden, Project Developer, Te Tihi o Ruahine, will provide an overview of who Ora Konnect is, its framework and aspirations.

### **ATTACHMENTS**

Nil





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## **PRESENTATION**

**TO:** Community Development Committee

**MEETING DATE:** 12 May 2021

**TITLE:** Presentation - Te Roopu Oranga O Highbury Trust

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### **RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE**

- 1. That the Community Development Committee receive the presentation for information.**
- 

### **SUMMARY**

Mrs Corrine Tippet, Secretary for Te Roopu Oranga O Highbury Trust, and Ms Chrissy Pual, Treasurer for Te Roopu Oranga O Highbury Trust, will make a presentation about Te Whare Koha Highbury, how the initiative is growing and becoming an important resource to the community, and future projects.

### **ATTACHMENTS**

Nil



# PALMERSTON NORTH CITY COUNCIL

## Minutes of the Community Development Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 17 March 2021, commencing at 1.01pm

**Members Present:** Councillors Lorna Johnson (in the Chair), Rachel Bowen, Susan Baty, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**Non Members:** Councillors Vaughan Dennison and Orphée Mickalad.

**Apologies:** The Mayor (Grant Smith), Councillor Brent Barrett and Ms Danielle Harris.

The Mayor (Grant Smith) entered the meeting at 1.17pm during consideration of clause 2. He left the meeting at 3.50pm during consideration of clause 6. He was not present for clause 1, and clauses 6 to 10 inclusive.

Councillor Aleisha Rutherford declared an interest in clause 5.

Councillor Patrick Handcock ONZM declared a conflict of interest in clause 5, and took no further part in discussion or debate on that item. He also declared an interest in clause 6, co-presented the Safe City Strategic Outcomes Plan 2019-2024 and sat in the gallery after the presentation.

Councillor Leonie Hapeta declared a conflict of interest in clause 5, and took no further part in discussion or debate on that item. She was not present when the meeting resumed at 3.20pm. She was not present for clauses 6 to 10 inclusive.

### 1-21 Apologies

Moved Lorna Johnson, seconded Rachel Bowen.

#### The COMMITTEE RESOLVED

1. That the Committee receive the apologies.

Clause 1-21 above was carried 14 votes to 0, the voting being as follows:

#### For:

Councillors Lorna Johnson, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

### 2-21 Presentation - Palmerston North Youth Council

Ms Grace Fakahau (Chair), Mr John Hopcroft (Secretary) and Mr Lucas Richardson (Treasurer) made a presentation about Palmerston North Youth

Council, its purpose and focus for 2021.

Mr Hopcroft summarised the purpose of Palmerston North Youth Council as follows:

- To develop opportunities for youth;
- To act as a bridge between youth and Council, to provide an opportunity for consulting and to make sure that youth is engaged with the civic process; and
- To ensure youth are connected and to act as role models.

Mr Hopcroft explained that projects were a key part of Youth Council as they were important opportunities for youth to be engaged in civic education, and described projects and initiatives delivered during 2019 and 2020, including Pizza and Politics, Wastewater Consultation 2020, Meet the Councillors 2019, City Centre Play 2020, Annual Budget Discussion 2019 as well as online initiatives undertaken during Covid-19 lockdown in 2020. He also discussed the Youth Council's scholarship programme.

Aligned with its purpose, Palmerston North Youth Council's goals for 2021 are to:

- Engage young people with civic education/politics;
- Continue to convey the opinions of Palmerston North's youth to Council;
- Engage with local Iwi.

The Mayor (Grant Smith) entered the meeting at 1.17pm.

Moved Lorna Johnson, seconded Rachel Bowen.

#### The **COMMITTEE RESOLVED**

1. That the Community Development Committee receive the presentation for information.

Clause 2-21 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

### **3-21**

#### **Confirmation of Minutes**

Moved Lorna Johnson, seconded Rachel Bowen.

#### The **COMMITTEE RESOLVED**

1. That the minutes of the extraordinary Community Development Committee meeting of 10 December 2020 Part I Public be confirmed as a

true and correct record.

Clause 3-21 above was carried 13 votes to 0, with 2 abstentions, the voting being as follows:

**For:**

Councillors Lorna Johnson, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**Abstained:**

The Mayor (Grant Smith) and Councillor Orphée Mickalad.

**4-21 Welcoming Communities Advisory Group Plan - Endorsement by Council**  
Memorandum, presented by Joann Ransom, Community Development Manager.

Moved Lorna Johnson, seconded Aleisha Rutherford.

The **COMMITTEE RECOMMENDS**

1. That Council endorses the Welcoming Communities Advisory Group Plan 2020-2023, included as Attachment One to the memorandum titled 'Welcoming Communities Advisory Group Plan – Endorsement by Council' presented to the Community Development Committee on 17 March 2021.

Clause 4-21 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**5-21 Draft Local Alcohol Policy - Deliberations on Submissions and Adoption**  
Memorandum, presented by Julie Macdonald - Strategy and Policy Manager.

In discussion an amendment to the Draft Local Alcohol Policy to include restriction for new off-licence premises in close proximity to sensitive sites was requested.

As a result of the resolutions adopted in this clause, Elected Members requested that the Chief Executive report back on the next steps in the Draft Local Alcohol Policy's consultation and adoption process.

The meeting adjourned at 3.05pm.

The meeting resumed at 3.20pm.

Councillor Leonie Hapeta was not present when the meeting resumed.

Moved Billy Meehan, seconded Rachel Bowen.

The **COMMITTEE RECOMMENDS**

[Local Alcohol Policy Content](#)

1. To include restriction for new off-licence premises in close proximity to sensitive sites.

Clause 5.1 above was carried 8 votes to 4, with 1 abstention, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Rachel Bowen, Vaughan Dennison, Lew Findlay QSM, Billy Meehan, Orphée Mickalad, Karen Naylor and Bruno Petrenas.

**Against:**

Councillors Lorna Johnson, Susan Baty, Renee Dingwall and Aleisha Rutherford.

**Abstained:**

Councillor Zulfiqar Butt.

Moved Lorna Johnson, seconded Aleisha Rutherford.

2. That the following policy guidelines of the draft LAP remain unchanged:

- 1.2.1, 1.2.3, 1.2.5, 1.2.7 (opening hours for on-licensed premises);
- 1.2.9 (hours for Hotel mini-bars);
- 1.3 (location of on-licensed premises);
- 1.5 (discretionary conditions for on-licensed premises);
- 2.2.1 and 2.2.2 (hours of off-licensed premises);
- 2.3 (location of off-licensed premises), as amended;
- 3.2.1 and 3.2.2 (hours of club licensed premises);
- 3.3 (location of club licensed premises);
- 3.4 (discretionary conditions for club licensed premises);
- 4.2 (house for special licences);
- 4.3 (discretionary conditions for special licences).

Clause 5.2 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Moved Lorna Johnson, seconded Aleisha Rutherford.

3. That the following policy guidelines of the draft LAP remain unchanged:

- 2.4 (discretionary conditions for off-licensed premises).

Clause 5.3 above was carried 10 votes to 2, with 1 abstention, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Orphée Mickalad, Bruno Petrenas and Aleisha Rutherford.

**Against:**

Councillors Billy Meehan and Karen Naylor.

**Abstained:**

Councillor Susan Baty.

Moved Lorna Johnson, seconded Aleisha Rutherford.

4. *"2am option"*

- (a) That policy guidelines 1.2.2, 1.2.4, and 1.2.6 (latest trading hours for on-licensed premises –Hotels, Taverns and Class 1 Restaurants) are changed to show the latest trading hour as 2am.
- (b) That policy guideline 1.2.8 (latest trading for all other on-licensed premises) is changed to read: For all other On-licensed Premises, the latest hour for trading is 12am on the day following the commencement of trading, except for function centres for which the latest hour of trading is 1am on the day following the commencement of trading."
- (c) That policy guideline 1.4 (one-way door restriction) is removed.

Clause 5.4 above was carried 10 votes to 3, the voting being as follows:

**For:**

Councillors Lorna Johnson, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**Against:**

The Mayor (Grant Smith) and Councillors Rachel Bowen and Renee Dingwall.

Moved Lorna Johnson, seconded Rachel Bowen.

5. That the Chief Executive report back on next steps as a result of the amendment to the Draft Local Alcohol Policy.

Clause 5.5 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**Notes:**

Moved Karen Naylor, seconded Billy Meehan.

On a motion that the words: 'to include restriction for new off-licence premises in high-deprivation areas' be included in the Draft Local Alcohol Policy, the motion was lost 5 votes to 7, with 1 abstention, the voting being as follows:

**For:**

Councillors Rachel Bowen, Vaughan Dennison, Lew Findlay QSM, Billy Meehan and Karen Naylor.

**Against:**

The Mayor (Grant Smith) and Councillors Lorna Johnson, Susan Baty, Renee Dingwall, Orphée Mickalad, Bruno Petrenas and Aleisha Rutherford.

**Abstained:**

Councillor Zulfiqar Butt.

Moved Vaughan Dennison, seconded Lew Findlay QSM.

On a motion that the words: 'to include a new section in the Local Alcohol Policy to impose a 'per capita cap' on new off-licensed bottle store premises' be included in the Draft Local Alcohol Policy, the motion was lost 5 votes to 6, with 1 abstention, the voting being as follows:

**For:**

Councillors Rachel Bowen, Vaughan Dennison, Lew Findlay QSM, Billy Meehan and Karen Naylor.

**Against:**

The Mayor (Grant Smith) and Councillors Lorna Johnson, Susan Baty, Renee Dingwall, Orphée Mickalad and Bruno Petrenas.

**Abstained:**

Councillor Zulfiqar Butt.

**Note:**

Councillor Aleisha Rutherford left the meeting at 3.30pm.

Councillor Aleisha Rutherford entered the meeting again at 3.40pm.

**Further Notes to clause 5:**

Councillor Aleisha Rutherford declared an interest.

Councillor Patrick Handcock ONZM declared a conflict of interest, withdrew from the discussion and sat in the gallery.

Councillor Leonie Hapeta declared a conflict of interest, withdrew from the discussion and sat in the gallery.

**6-21 Palmerston North Safety Advisory Board Strategic Outcomes Plan - Endorsement by Council**

Memorandum, presented by Joann Ransom, Community Development Manager, and Councillor Patrick Handcock ONZM.

The Mayor (Grant Smith) left the meeting at 3.50pm.

Moved Lorna Johnson, seconded Rachel Bowen.

The **COMMITTEE RECOMMENDS**

1. That Council endorses the Safe City Strategic Outcomes Plan 2019-2024 that has been developed by the Palmerston North Safety Advisory Board, included as Attachment One to the memorandum titled 'Palmerston North Safety Advisory Board Strategic Outcomes Plan - Endorsement by Council' presented to the Community Development Committee on 17 March 2021.

Clause 6-21 above was carried 12 votes to 0, the voting being as follows:

**For:**

Councillors Lorna Johnson, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and



Aleisha Rutherford.

**Note:**

Councillor Patrick Handcock ONZM declared a conflict of interest in clause 6, co-presented the Safe City Strategic Outcomes Plan 2019-2024 and sat in the gallery after the presentation.

**7-21**

**Safe City Portfolio Update (February)**

Memorandum, presented by Councillor Patrick Handcock ONZM.

Moved Lorna Johnson, seconded Rachel Bowen.

The **COMMITTEE RESOLVED**

1. That the Safe City Portfolio Update Report for February 2021 presented to the Community Development Committee Meeting on 17 March 2021, be received for information.

Clause 7-21 above was carried 13 votes to 0, the voting being as follows:

**For:**

Councillors Lorna Johnson, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**8-21**

**Neighbourhoods, Villages & Rural Portfolio Update (March)**

Memorandum, presented by Councillor Bruno Petrenas.

Moved Bruno Petrenas, seconded Patrick Handcock ONZM.

The **COMMITTEE RESOLVED**

1. That the Neighbourhoods, Villages & Rural Portfolio update report for March 2021 presented to the Community Development Committee Meeting on 17 March 2021, be received for information.

Clause 8-21 above was carried 13 votes to 0, the voting being as follows:

**For:**

Councillors Lorna Johnson, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**9-21**

**People and Community Portfolio Update (March)**

Memorandum, presented by Councillor Lorna Johnson.

Moved Lorna Johnson, seconded Rachel Bowen.

The **COMMITTEE RESOLVED**

1. That the People and Community Portfolio Update Report for March 2021 presented to the Community Development Committee Meeting on 17

March 2021, be received for information.

Clause 9-21 above was carried 13 votes to 0, the voting being as follows:

**For:**

Councillors Lorna Johnson, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**10-21 Committee Work Schedule - March 2021**

Moved Lorna Johnson, seconded Rachel Bowen.

The **COMMITTEE RESOLVED**

1. That the Community Development Committee receive its Work Schedule dated March 2021.

Clause 10-21 above was carried 13 votes to 0, the voting being as follows:

**For:**

Councillors Lorna Johnson, Rachel Bowen, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

The meeting finished at 4.02pm

Confirmed 12 May 2021

**Chairperson**

## MEMORANDUM

**TO:** Community Development Committee

**MEETING DATE:** 12 May 2021

**TITLE:** Progress update - Community Funding Policy

**PRESENTED BY:** Julie Macdonald, Strategy and Policy Manager

**APPROVED BY:** David Murphy, Acting General Manager - Strategy and Planning

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### RECOMMENDATION(S) TO COUNCIL

1. That the memorandum titled 'Progress update – Community Funding Policy' presented to the Community Development Committee on 12 May 2021 be received for information.
  2. That the 10-year plan decisions relating to the relevant funding 'envelopes' and strategic direction inform administration of relevant funds until the adoption of an updated policy.
- 

### 1. ISSUE

The review of the community funding policy 2018 is currently taking place. The intention was to seek approval from Council to consult the public on an updated community support policy in May 2021. Staff now propose to seek approval to consult on a draft in August 2021, so staff have an opportunity to address issues highlighted in a recently-completed business assurance review on funding. The business assurance review will be reported to the Finance and Audit Committee later this month.

### 2. BACKGROUND AND DISCUSSION

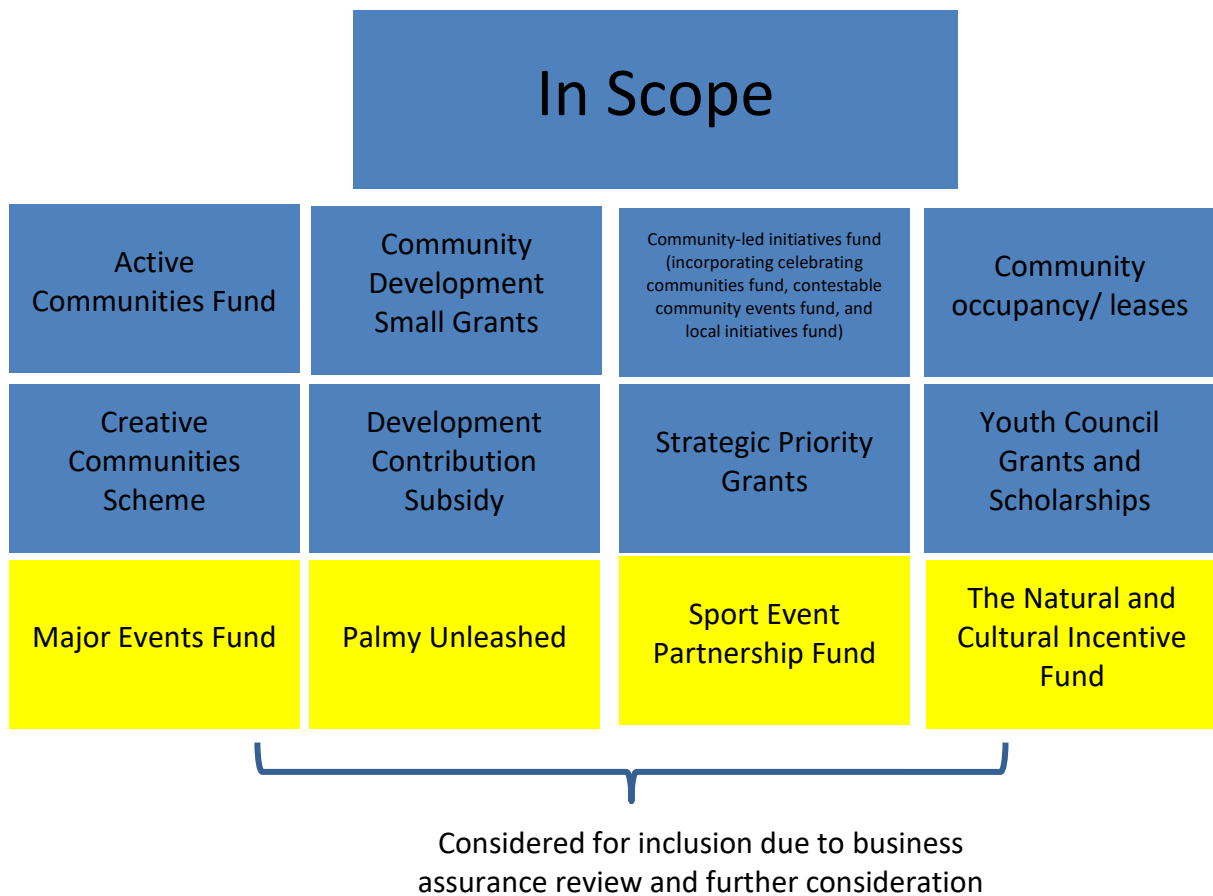
The Community Funding Policy 2018 is due for review. The proposed policy will include new elements, such as a framework to guide community leases of council-owned land or buildings (highlighted in a workshop last year). The proposed policy will potentially be renamed 'Community Funding and Support Policy' to reflect this inclusion. This work seeks to address a policy gap where decision-making was reliant on long-rescinded policy guidance for entering into leases for council-owned buildings or land.

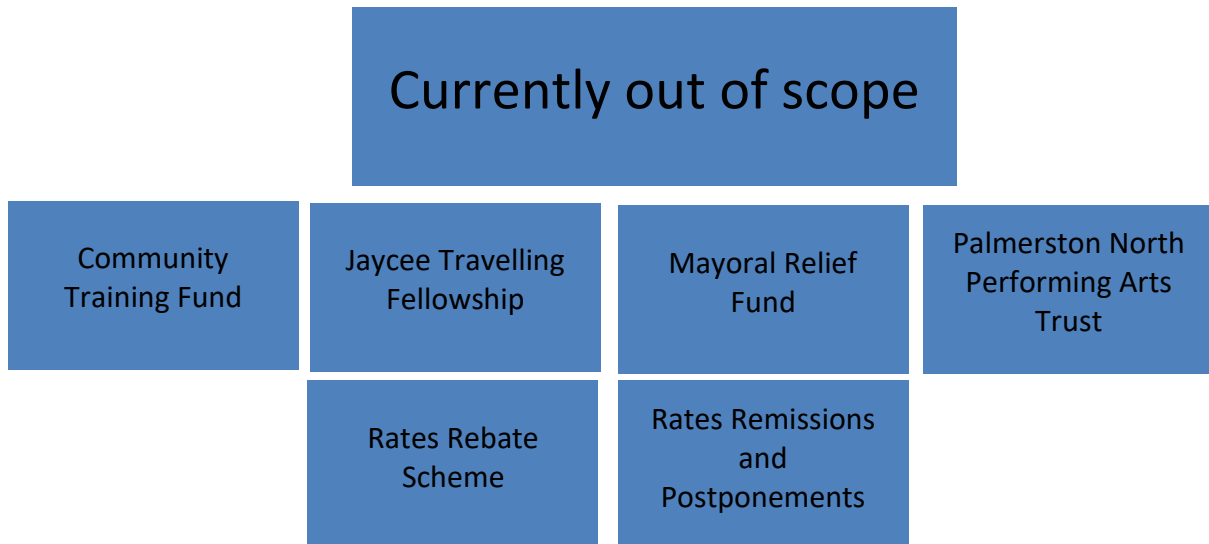
The timeline for the updated policy was driven by the need to update it in time for the next Strategic Priority Grants round (one of Council's main mechanisms for distributing community funds). However, a business assurance review was presented to the Executive

**ITEM 8**

Leadership Team ('ELT') on 27 April 2021 which raised some issues relevant to the policy. The review recommended that a policy framework be developed to guide events funding. Currently the Major Events Fund is outside the scope of the proposed policy (primarily due to its economic drivers). The ELT proposes that the inclusion of events funding within the revised policy will be the most efficient and effective means of responding to the policy-gap issue identified in the business assurance review. The inclusion of events funding will require a change to the scope of the policy under review, which currently is largely focused on the community and voluntary sector. The inclusion of events funding in the revised policy also provides an opportunity to consider and amend the policy scope to be more comprehensive and provide a more transparent process overall.

The diagram below shows the funding sources that are potentially in and out of scope of the policy currently under review. The yellow highlighted funds are now proposed for inclusion as a result of the business assurance review and further consideration by staff. As the policy development process is progressed, further analysis of those programmes outside the policy scope may be included.





Staff were unable to incorporate the events or other additional funds into the reviewed policy in time for inclusion in this meeting as expected by the Committee. The new policy scope means other council activities and processes will be affected by the review, and additional time is needed to ensure the policy provides practical guidance to administer funding sources with differing drivers. Therefore, staff will present a draft policy to the Planning and Strategy Committee in August 2021, as the Community Development Committee doesn't meet in August and may not have the appropriate delegation to consider the new, broader policy.

If the recommendations are adopted there will be little impact on the roll-out of the Strategic Priority Grants or other funds in 2021. This is because the 10-year plan decisions relating to the funding 'envelopes' and the strategic direction will inform all funding administration, as appropriate, until the new funding policy is adopted later in the year.

**3. NEXT STEPS**

- Staff will seek approval to consult the public on a draft community funding and support policy, to the Planning and Strategy Committee on 11 August 2021.
- Consultation will take place in September 2021.
- Oral submissions will be heard in November 2021.
- Deliberations on the submissions in December 2021.

**4. COMPLIANCE AND ADMINISTRATION**

**ITEM 8**

Does the Committee have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual	<b>No</b>
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these actions?	<b>Yes</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>
The recommendations contribute to Goal 3: A Connected and Safe Community	
The recommendations contribute to the outcomes of the Connected Community Strategy	
The recommendations contribute to the achievement of action/actions in the Community Support Plan	
The action is: - Review of the community funding policy; - Develop and implement a recreation and community assets rental policy.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Ensuring that policy responds to current issues.

**ATTACHMENTS**

Nil

## COMMITTEE WORK SCHEDULE

**TO:** Community Development Committee

**MEETING DATE:** 12 May 2021

**TITLE:** Committee Work Schedule

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### RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Community Development Committee receive its Work Schedule dated May 2021.

### ATTACHMENTS

1. Committee Work Schedule May 2021 [↓](#) 

**COMMUNITY DEVELOPMENT COMMITTEE**

**COMMITTEE WORK SCHEDULE – MAY 2021**

Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
1.	December 2021	Welcoming Communities Programme Annual Report	Chief Customer Officer		5 August 2020 37.2
2.	December 2021	Feasibility of introducing a Companion Card for those with permanent disabilities – 12 month review	Chief Customer Officer		5 August 2020 Clause 34.4
3.	December 2021	Presentation - Disability Reference Group			Invitation to present annually 4 November 2020 Clause 41-20