

ARTS, CULTURE & HERITAGE COMMITTEE

COMMITTEE WORK SCHEDULE – NOVEMBER 2021

| Item No. | Estimated Report Date | Period of Reporting | Subject | Officer Responsible | Current Position | Date of Instruction/ Point of Origin |
|---------------|------------------------|---------------------------------------|--|---|---|---|
| 1. | August 2021 | | Annual report on Maintenance and Renewal Plans and Budgets for Cultural Facilities | Chief Infrastructure Officer | | 25 June 2018 clause 19.2 |
| 2. | August 2021 | 1 January – 31 March 2021 | Te Manawa Quarterly Report (third quarter 2020/21) | | To be circulated for information after 31 May 2021, followed by formal receipt at August committee meeting | SOE 2020/21 LGA due date: 31 May 2021 |
| 3. | August 2021 | 1 July 2021 – 30 June 2023 | Final Statements of Intent Globe Theatre Regent Theatre Caccia Birch Te Manawa | Assistant Chief Executive | | |
| 4. | August 2021 | | Annual report from Palmerston North Public Sculpture Trust | Assistant Chief Executive | Annual report not required this year | Council 29 April 2019 clause 36.4 |

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| 5. | August 2021 | | Annual progress report on the development of a military heritage theme across Council programmes | Chief Planning Officer | | 25 June 2018 clause 20.2 |
| 6. | August 2021 | | Update on the City's 150th Celebrations Programme | Assistant Chief Executive | | 17 February 2021 clause 5.2 |
| 7. | November 2021 | 1 July 2020 – 30 June 2021 | Annual Reports Globe Theatre Regent Theatre Caccia Birch Te Manawa | Assistant Chief Executive | | |
| 8. | November 2021 | | Report on the feasibility and process for establishing a Heritage Advisory Panel in order to strengthen our approach to heritage management and promote a shared understanding of how our shared Rangitāne and European heritage should be identified, managed, protected, conserved, appreciated and celebrated | Chief Planning Officer | | Economic Development 17 March 2021 clause 9.2 |
| 9. | November 2021 | | Report on future plans for celebration of Waitangi Day and Matariki public holidays in Papaioea / Palmerston North | Assistant Chief Executive | | 17 February 2021 clause 6.2 |
| 10. | 2022 (first quarter) | 1 July – 30 September 2021 | Te Manawa Quarterly Report (first quarter 2021/22) | | Reporting arrangements return to align with legislative requirements | SOE 2020/21 LGA due date: 30 November 2021 |

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| | | | | | Council 1 September 2021 clause 95-21 | |
| 11. | February 2022 | | Develop model to enable community involvement in the in-house service delivery of Caccia Birch House | Chief Customer Officer | | |
| 12. | August 2022 | | Report on the future of the Artist in Residence scheme | Chief Customer Officer | | 17 February 2021 clause 6.3 |
| 13. | 2022 | | Report on resourcing required to ensure the city continues with two central city services for Anzac Day | Assistant Chief Executive | | |
| 14. | 2022 | | Annual report from Palmerston North Public Sculpture Trust | Assistant Chief Executive | | Council 29 April 2019 clause 36.4 |
| 15. | 2022 | | Review of the City's 150th Celebrations Programme delivery, costs and outcomes | Assistant Chief Executive | | 17 February 2021 clause 5.2 |
| 16. | 2022 | | Annual report on Maintenance and Renewal Plans and Budgets for Cultural Facilities | Chief Infrastructure Officer | | 25 June 2018 clause 19.2 |
| 17. | June 2024 | | Development of conservation plan for Caccia Birch House and property, costed and included in the CBH Masterplan programme of work for 2023/24 | | | |
| 18. | June 2025 | | Review of in-house service delivery of Caccia Birch House | | | |

CONFIDENTIAL DECISIONS RELEASED

| Meeting date | Title | Released | Not Released |
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More information on the decisions released can be found here: [released decisions](#)