



PAPAIOEA
PALMERSTON
NORTH
CITY

PALMERSTON NORTH CITY COUNCIL

AGENDA

COUNCIL

9AM, WEDNESDAY 3 NOVEMBER 2021

COUNCIL CHAMBER, FIRST FLOOR,
CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH

MEMBERS

Grant Smith (Mayor)	
Aleisha Rutherford (Deputy Mayor)	
Brent Barrett	Patrick Handcock ONZM
Susan Baty	Leonie Hapeta
Rachel Bowen	Lorna Johnson
Zulfiqar Butt	Billy Meehan
Vaughan Dennison	Orphée Mickalad
Renee Dingwall	Karen Naylor
Lew Findlay QSM	Bruno Petrenas

AGENDA ITEMS, IF NOT ATTACHED, CAN BE VIEWED AT

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter

Chief Executive | PALMERSTON NORTH CITY COUNCIL

COUNCIL MEETING

3 November 2021

ORDER OF BUSINESS

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

4. Confirmation of Minutes

"That the minutes of the ordinary meeting of 6 October 2021 Public be confirmed as a true and correct record."

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REPORTS

5. **Annual Meeting Calendar 2022** Page 13
 Memorandum, presented by Hannah White, Democracy & Governance Manager.

6. **Appointment as Zone 3, Local Government New Zealand representative** Page 17
 Memorandum, presented by Hannah White, Democracy & Governance Manager.

7. **Additional Portfolio Appointments for 2019-2022 triennium** Page 19
 Memorandum, presented by Hannah White, Democracy & Governance Manager.

8. **Council Work Schedule** Page 21

RECOMMENDATIONS FROM COMMITTEE MEETINGS

9. **Presentation of the Public Planning & Strategy Committee's Recommendations from its 20 October 2021 Meeting** Page 25

10. **Presentation of the Public Finance & Audit Committee's Recommendations from its 27 October 2021 Meeting** Page 27

11. **Exclusion of Public**

To be moved:

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
12.	Minutes of the ordinary meeting - Part II Confidential - 6 October 2021	For the reasons set out in the ordinary minutes of 6 October 2021, held in public present.	
13.	District Plan Change Hearings 2022-2023 - Appointment of Commissioner	Privacy	s7(2)(a)
14.	Electoral Officer appointment and other considerations for the 2022 Local body election	Third Party Commercial	s7(2)(b)(ii)
15.	Part IIB: Chief Executive's Performance Review 2020/21 [Limited circulation]	Privacy	s7(2)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 06 October 2021, commencing at 9.01am

Members Present: Grant Smith (The Mayor) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Apologies: Councillor Pat Hancock (early departure)

117-21 Apologies

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

That Council receive the apologies.

Clause 117-21 above was carried 16 votes to 0.

118-21 Confirmation of Minutes

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

That the minutes of the ordinary meeting of 15 and 21 September 2021 Public be confirmed as a true and correct record.

Clause 118-21 above was carried 16 votes to 0.

REPORTS

119-21 Representation Review 2021 - Final Proposal

Report, presented by Hannah White, Democracy & Governance Manager.

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

1. That the Council resolves to retain its Initial Proposal (Option 1) and adopts the following representation arrangements as its Final Proposal for the 2022 and 2025 triennial local elections, pursuant to sections 19H and 19J and clauses 1 and 2 of Schedule 1A of the Local Electoral Act 2001:
 - a. The Palmerston North City Council to comprise the mayor elected at-large and 15 councillors to be elected under the ward system, specifically 13 general ward councillors and two Māori ward councillors;
 - b. The Palmerston North City Council to comprise two wards, these being:
 - (i) Te Hirawanui General Ward as delineated on Plan LG-040-2013-W-1 deposited with the Local Government Commission and represented by 13 general ward councillors (elected by those electors city-wide on the general electoral roll);
 - (ii) Te Pūao Māori Ward as delineated on Plan LG-040-2013-W-1 deposited with the Local Government Commission and represented by two Māori ward councillors (elected by those electors city-wide on the Māori electoral roll);
 - c. No community boards be established.
2. That, as required by s19N of the Local Electoral Act 2001, the Council reject submissions:
 - a. containing objections outside of the scope of the representation review consultation.
 - b. containing objections to the number of councillors. The reason being that 15 councillors is an appropriate number to fairly and effectively represent the city.
 - c. containing objections to the at-large basis of election. The reason being that Palmerston North has a single, cohesive and city-wide community of interest that tightly overlaps the functional, perceptual and political dimensions of its population.
 - d. containing objections to the proposal to continue not to have any community boards. The reason being that there are no communities that are sufficiently distinct or isolated to warrant community board representation and that there are sufficient mechanisms for fair and effective representation already available.
3. That the Council place public notice of its Final Proposal noting an appeal period of one month.

Clause 119-21 above was carried 16 votes to 0.

120-21

Draft Support and Funding Policy - Approval for consultation

Memorandum, presented by Julie Macdonald, Strategy & Policy Manager.

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

1. That the Draft Support and Funding Policy 2021 (as amended), included as an attachment to the memorandum titled 'Draft Support and Funding Policy – Approval for consultation' be approved for consultation.
2. To delegate authority to the Mayor and the Deputy Mayor to approve minor amendments to the Draft Support and Funding Policy 2021 prior to publication.

Clause 120-21 above was carried 16 votes to 0.

Moved Renee Dingwall, seconded Grant Smith.

RESOLVED

Amendment to recommendation 1

That the words in red be added to section 5.2.1 of the draft Support and Funding Policy 2021 to clarify requirements.

- b) All applicants will be required to provide the following evidence:
- Details of previous Council support or funding (if any), including grants, discretionary funding, rates remissions and/or community occupancy; and
 - Statement of financial position including but not limited to audited (or reviewed) financial accounts and balance sheet.

Clause 120-21 above was carried 16 votes to 0.

121-21

Council Work Schedule

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

That the Council receive its Work Schedule dated October 2021.

Clause 121-21 above was carried 16 votes to 0.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

122-21 **Planning & Strategy Committee Public - 8 September 2021**

Consideration was given to the Planning & Strategy Committee recommendations below.

Moved Aleisha Rutherford, seconded Patrick Handcock ONZM.

RESOLVED

Annual Section 10A Dog Control Act 1996 Report.

That the report of the Dog Control Policy and Practices for the Palmerston North City Council pursuant to Section 10A of the Dog Control Act 1996 for the period 2020/21, as attached to this memorandum titled 'Annual Section 10A Dog Control Act 1996 Report' presented to the Planning & Strategy Committee on 8 September 2021, be received.

Clause 122.1-21 above was carried 16 votes to 0.

Moved Aleisha Rutherford, seconded Patrick Handcock ONZM.

RESOLVED

Draft Support and Funding Policy - Approval for Consultation

To not adopt:

1. That the occupancy of Square Edge and Creative Sounds buildings be noted as Out of Scope.
2. To amend Part B, section 7, #6 'Community Development Small Grants fund' of the Draft Support and Funding Policy, in order to remove the following new exclusions:
 - Applicants who at the time of applying are, or will be, recipients of Council's strategic priority grant;
 - Applicants whose current assets minus current liabilities are more than two years running costs.
3. To signal intent within the Draft Support and Funding Policy 2021 to remove sector-lead organisations in the arts, social and environmental sectors from the contestable funding model and offer them funding contracts instead.
4. That the scope of the development contributions subsidy is expanded to include building and resource consents costs.
5. That option 2 (status quo) is consulted on for community rental framework for occupancy of Council property.
6. That the Mayor and the Deputy Mayor be authorised to approve minor amendments to the Draft Support and Funding Policy 2021

prior to publication.

7. That the Draft Support and Funding Policy 2021, included as an attachment to the memorandum titled 'Draft Support and Funding Policy – Approval for Consultation' presented to the Planning & Strategy Committee on 8 September 2021, be approved for consultation, subject to the agreed amendments.

Clause 122.2-21 above was carried 16 votes to 0.

123-21

Finance & Audit Committee Public - 22 September 2021

Consideration was given to the Finance & Audit Committee recommendations below.

Moved Susan Baty, seconded Karen Naylor.

RESOLVED

Results of Public Engagement - Extension of Paid Parking Hours

That the following existing paid parking hours are retained:

- a. Thursday 8.30am-5.30pm
- b. Friday 8.30pm-5.30pm
- c. Saturday 11.00am-3.00pm
- d. Sunday no paid parking hours

Clause 123.1-21 above was carried 14 votes to 2.

Against:

Councillors Brent Barrett and Renee Dingwall.

Moved Karen Naylor, seconded Aleisha Rutherford.

RESOLVED

Treasury Report - 12 months ending 30 June 2021

That the performance of Council's treasury activity for the 12 months ending 30 June 2021 be noted.

Clause 123.2-21 above was carried 16 votes to 0.

EXCLUSION OF PUBLIC

124-21

Recommendation to Exclude Public

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
11.	Minutes of the extraordinary meeting - Confidential- 15 September 2021	For the reasons set out in the ordinary minutes of 15 September 2021 held with public present.	
12.	Trustee Appointments to Globe Theatre Trust Board	Privacy	s7(2)(a)
13.	Presentation of the Confidential Finance & Audit Committee Recommendations from its 22 September 2021 Meeting	For the reasons set out in the ordinary minutes of 22 September 2021 held with public present.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Clause 124-21 above was carried 16 votes to 0.

The public part of the meeting finished at 9.56am

Confirmed 3 November 2021

Mayor

MEMORANDUM

TO: Council

MEETING DATE: 3 November 2021

TITLE: Annual Meeting Calendar 2022

PRESENTED BY: Hannah White, Democracy and Governance Manager

APPROVED BY: Sheryl Bryant, Assistant Chief Executive

RECOMMENDATION TO COUNCIL

1. That Council adopt the Annual Meeting Calendar 2022 (Appendix 1).
-

1. ISSUE

- 1.1 At the end of each calendar year the Council is required to adopt a meeting calendar for the following year. The meeting calendar outlines dates, locations and other related information and is published both in hard copy and on the Council's website.
- 1.2 Meetings are held with the public present and allow for participation of the public in public comment, presentations and submissions. As such it is important that meetings are scheduled in a way that allows members of the public who wish to attend and/or address meetings to be able to do so.

2. BACKGROUND

- 2.1 Elected Members and Appointed Members have been consulted in the drafting of the calendar. The proposed calendar incorporates member requests as far as practicable while balancing efficiency and capacity considerations.
- 2.2 The meeting structure is based on a monthly and quarterly cycle, which is reflected in the calendar attached.
- 2.3 Most regular Council meetings will start at Wednesday, 9.00am. Committee meeting times are specified in the calendar with meeting sessions beginning at 9am and 1pm on Wednesdays.
- 2.4 The Council will meet twice in the month of June to ensure the annual budget and Council Controlled Organisations Statements of Intent are agreed before the 30 June legislative deadlines.

- 2.5 Meetings will be held in the Council Chambers with the Conference and Function Centre listed as a secondary option where needed.
- 2.6 The calendar is the schedule of meetings through until the local body election of October 2022 and noting the first meeting of the new triennium. Subsequent meetings of the new Council will be scheduled in coordination with the newly elected members.

3. NEXT STEPS


- 3.1 The 2022 meeting dates will be loaded into Elected Member diaries and the website updated for members of the public.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 5: A Driven & Enabling Council	
The recommendations contribute to the achievement of action/actions in (Not Applicable)	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Ensuring the calendar is published in a timely manner allows for effective and transparent governance and is in line with the requirements of the Local Government Official Information and Meetings Act 1987.

ATTACHMENTS

- 1. Annual Meeting Calendar 2022 [↓](#) 

PALMERSTON NORTH CITY COUNCIL ANNUAL MEETING CALENDAR DATES 2022														
Committee	Day & Time	Members	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Council	Wed 9am	Mayor and All Councillors		2 #	6	4	1 & 29###	N O M E E T I N G S	3	7	5 & 26 (7pm)			
Rangitāne o Manawatū	Wed 1pm	Mr Wiremu Te Awe Awe (Deputy Chair), Mayor (Deputy Chair) and Rangitāne members Mr Chris Whaiapu, Ms Danielle Harris and Councillors Vaughan Dennison, Karen Naylor			6					7				
Planning & Strategy	Wed 9am	Mayor, Deputy Mayor (Chair), Patrick Handcock (Deputy Chair), Brent Barrett, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Leonie Hapeta, Lorna Johnson, Billy Meehan and Bruno Petrenas	9	9	13	11	8			10	14			
MD/PN City Joint Strategic Planning	Thur 1pm	MDC Members: The Mayor (Helen Worboys) (Chair) and Councillors Steve Bielski, Michael Ford, Grant Hadfield, Phil Marsh PNCC Members: The Mayor (Grant Smith) (Deputy Chair), Deputy Mayor (Aleisha Rutherford) and Councillors Susan Baty, Zulfiqar Butt and Leonie Hapeta		10			9				8			
Arts, Culture & Heritage	Wed 1pm	Mayor, Deputy Mayor and Councillors Rachel Bowen (Chair), Brent Barrett (Deputy Chair), Zulfiqar Butt, Renee Dingwall, Lorna Johnson, Karen Naylor and Bruno Petrenas	16		13					10				
Community Development	Wed 1pm	Mayor, Deputy Mayor and Councillors Lorna Johnson (Chair), Rachel Bowen (Deputy Chair), Brent Barrett, Susan Baty, Zulfiqar Butt, Renee Dingwall, Lew Findlay, Leonie Hapeta, Patrick Handcock, Billy Meehan, Karen Naylor, and Bruno Petrenas and Appointed Member Danielle Harris (Rangitāne)		9			8				14			
Economic Development	Wed 1pm	Mayor, Deputy Mayor and Councillors Leonie Hapeta (Chair), Vaughan Dennison (Deputy Chair), Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Lew Findlay, Patrick Handcock, Bruno Petrenas and Appointed Member Ruma Karaitiana (Rangitāne)		16 (9am)			15				21			
Committee of Council	Wed 9am	Mayor and All Councillors	16*			10,12,13** 26,27***	15##							
Environmental Sustainability	Wed 9am	Mayor, Deputy Mayor and Councillors Brent Barrett (Chair), Zulfiqar Butt (Deputy Chair), Vaughan Dennison, Renee Dingwall, Lorna Johnson, Billy Meehan, Karen Naylor and Appointed Member Peter Te Rangī (Rangitāne)		30 (1pm)		18					21			
Play, Recreation & Sport	Wed 1pm	Mayor and Councillors , Billy Meehan (Chair), Leonie Hapeta (Deputy Chair,) Brent Barrett, Zulfiqar Butt, Vaughan Dennison, Lew Findlay, Patrick Handcock, Karen Naylor and Bruno Petrenas	23		27					17 (9am)				
Finance & Audit	Wed 9am	Mayor, Deputy Mayor and Councillors Susan Baty (Chair), Karen Naylor (Deputy Chair), Vaughan Dennison, Renee Dingwall, Lew Findlay, Leonie Hapeta, Patrick Handcock, Lorna Johnson, Bruno Petrenas and Appointed Member Stephen Armstrong (Independent)	23	23	27	25	22			24	28			
Infrastructure	Wed 1pm	Mayor, Deputy Mayor and Councillors Vaughan Dennison (Chair), Susan Baty (Deputy Chair), Brent Barrett, Rachel Bowen, Zulfiqar Butt, Lew Findlay, Billy Meehan, Karen Naylor, and Bruno Petrenas		16		18				17				
Hearings Committee	Meets as required	Deputy Mayor (Chair) and Councillors Susan Baty (Deputy Chair), Brent Barrett, Rachel Bowen, Zulfiqar Butt, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Karen Naylor and Bruno Petrenas	Meets as required											
Notes	Venue for Meetings: Meetings are held at the Civic administration Building (Council Chamber or other meeting rooms), 32 The Square, Palmerston North, or at Conference and Function Centre, 354 Main Street, Palmerston North 4410. Manawatu District & Palmerston North City Joint Strategic Planning Committee meetings are held at the Manawatu District Council, 135 Manchester St, Feilding. Meetings are live-streamed on the Council's Youtube channel.						* Recommend approval of Consultation Document & Supporting Information Annual Budget	** Hearings Annual Budget	*** Deliberations Annual Budget					
						School Holidays	# Adopt Consultation Document and supporting material Annual Budget	## Recommend approval of Annual Budget	### Adopt the Annual Budget and CCO Statements Of Intent					

MEMORANDUM

TO: Council

MEETING DATE: 3 November 2021

TITLE: Appointment as Zone 3, Local Government New Zealand representative

PRESENTED BY: Hannah White, Democracy & Governance Manager

APPROVED BY: Sheryl Bryant, Assistant Chief Executive

RECOMMENDATION TO COUNCIL

1. That Council adopt the Mayor's recommendation to appoint Councillor Renee Dingwall as one of Palmerston North City Council's representatives to the Local Government New Zealand Zone Three Group for the remainder of the 2019-2022 term.
-

1. ISSUE

A position as Council representative to Local Government New Zealand (Zone 3) has arisen due to Councillor Rachel Bowen's recent resignation from the role.

2. BACKGROUND

The purpose of zones, as set out in the Local Government New Zealand (LGNZ) constitution, is to:

- Be an electoral college for the appointment of National Council representatives;
- Be working for a member of LGNZ on a geographic basis;
- Provide an opportunity for two-way communication between these geographic areas and LGNZ – and LGNZ reports back to members on major national developments; and
- Provide networking, and information sharing opportunities.

Takiwā Tuatoru Zone Three covers the central North Island territorial authorities.

Two expressions of interest were received. The Mayor recommends Councillor Renee Dingwall as Council representative, alongside the Mayor, Deputy Mayor and Councillors Zulfiqar Butt and Patrick Handcock at the Zone 3 meetings for the remainder of the triennium.

Under clause 166.9 of the Delegations Manual, the Council is the determining body for the appointments of Council representation on any body.

3. NEXT STEPS

Councillor Dingwall will be asked to attend subsequent Takiwā Tuatoru Zone Three meetings. The next meeting is scheduled for 18-19 November 2021.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual 166.9		Yes
Are the decisions significant?		No
If they are significant do they affect land or a body of water?		No
Can this decision only be made through a 10 Year Plan?		No
Does this decision require consultation through the Special Consultative procedure?		No
Is there funding in the current Annual Plan for these actions?		Yes
Are the recommendations inconsistent with any of Council's policies or plans?		No
The recommendations contribute to Goal 5: A Driven & Enabling Council		
The recommendations contribute to the achievement of action/actions in (Not Applicable)		
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Securing an appointment in a timely and smooth manner ensures that governance roles are fulfilled.	

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 3 November 2021

TITLE: Additional Portfolio Appointments for 2019-2022 triennium

PRESENTED BY: Hannah White, Democracy & Governance Manager

APPROVED BY: Sheryl Bryant, Assistant Chief Executive

RECOMMENDATIONS TO COUNCIL

1. That Council note the appointment of Councillor Lorna Johnson as lead contact person for MaLGRA in the People and Community Portfolio.
 2. That Council note the appointment of Councillor Renee Dingwall as lead contact person for the Pasifika community in the People and Community Portfolio.
-

1. ISSUE

In response to public submissions on the 10 Year Plan, the Committee of Council resolved

1. That an Elected Member from the People and Community portfolio be appointed as the lead contact person for MaLGRA and that the rainbow community is added to the terms of reference of that portfolio.
2. That an Elected Member from the People and Community portfolio is appointed to be the lead contact person for the Pasifika community and that the Pasifika community is added to the terms of reference of that portfolio.

2. BACKGROUND

Expressions of interest were sought for each of these roles from the People and Community Portfolio members.

The current members of the People and Community Portfolio are: Councillor Johnson (Lead); supported by Councillors Bowen, Butt, Dingwall, Findlay, Handcock, and Meehan.

The Mayor has appointed Councillor Lorna Johnson as lead contact person for MaLGRA and the rainbow communities in the city.

The Mayor has appointed Councillor Renee Dingwall as lead contact person for the Pasifika communities in the city.

The original Terms of Reference note the scope of the People and Community portfolio to be: Senior & older persons; youth; multicultural; children & families. This will now be extended to include rainbow and Pasifika, in line with the resolution detailed above.

3. NEXT STEPS

The Terms of Reference for Portfolios will be updated.

Democracy & Governance will write to community leaders to inform them of the lead contact appointments.

The website will be updated.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 5: A Driven & Enabling Council	
The recommendations contribute to the achievement of action/actions in Governance and Active Citizenship	
The action is: Review the Portfolio system to increase responsiveness to community needs.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Ensuring the community is aware of portfolio roles and contacts allows for access to elected representatives.

ATTACHMENTS

Nil

COMMITTEE WORK SCHEDULE

TO: Council

MEETING DATE: 3 November 2021

TITLE: Council Work Schedule

RECOMMENDATION TO COUNCIL

1. That the Council receive its Work Schedule dated November 2021.

ATTACHMENTS

1. Council Work Schedule [↓](#) 

COUNCIL

WORK SCHEDULE – November 2021

Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
1	December 2021 April 2022	Manawatū Residents' card	Assistant Chief Executive	In progress	Council 25 May 2020 Clause 48-20
2	December 2021	Central Economic Development Association (CEDA) - Shareholding arrangements	Chief Planning Officer		Council 21 December 2020 Clause 157-20
3	TBC	Three Waters Reforms – report on Government guidance regarding the next steps	Chief Executive		Council 1 September 2021 Clause 89-21
4	TBC	Creation of Adaptive Management Systems Governance Group	Chief Planning Officer/ Assistant Chief Executive		Council 15 September 2021 Clause 108-21
5	March 2022	Remits from PNCC	Assistant Chief Executive		Council 24 June 2020 Clause 69-20
6	May 2022	Remits received from other Territorial Authorities	Assistant Chief Executive		Council 24 June 2020 Clause 69-20

Oasis # 13924077

CONFIDENTIAL DECISIONS RELEASED

Meeting date	Report Title	Released	Not Released
26 March 2018	Sale of Land - Request to amend settlement date	Resolution, Report with redactions	Appendix – Withheld - LGOIMA s7(2)(i) Negotiations
26 August 2019	Contract 3458 - Road Maintenance, Resurfacing and Rehabilitation 2017-21 - Progress Update	Resolution	Report - Withheld - LGOIMA 7(2)(f)(i) free and frank discussion
7 July 2021	Rotation of Trustees/Directors on Council Organisation	Report, Resolution, division, appendices with redactions.	N/A
1 September 2021	Trustee/Director Appointments to Council Organisations	Report, Resolution, division	Appendix – Withheld – LGOIMA s7(2)(a) Privacy
15 September 2021	Request for support for Manawatū Jets	Resolution, division	Report, Appendix – Withheld LGOIMA s7(2)(h) Commercial Activities

More information on the decisions released can be found on [released decisions](#)

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 3 November 2021

TITLE: Presentation of the Public Planning & Strategy Committee's Recommendations from its 20 October 2021 Meeting

Set out below are the recommendations only from the Public Planning & Strategy Committee meeting held on 20 October 2021. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

37-21 The Future Use of 17 Summerhays Street (Former Terrace End Bowling Club) - Deliberations on Submissions

Report, presented by Michael Duindam, Acting City Planning Manager.

The **COMMITTEE RECOMMENDS**

1. That the future use of 17 Summerhays Street (Former Terrace End Bowling Club) be confirmed for housing.
2. That the Chief Executive be directed to further investigate the need, design and location of any public green space to support the repurposing of 17 Summerhays Street for housing as part of the necessary amendments to the District Plan and/or resource consent process.
3. That the Chief Executive be directed to initiate a District Plan change to enable the proposed repurposing of 17 Summerhays Street for housing.
4. That it be noted that should the District Plan be amended to enable the repurposing of 17 Summerhays Street for housing, the District Plan change process will include public submissions and an assessment of potential environmental effects, including those identified in submissions received on the Future Use of 17 Summerhays Street Statement of Proposal.
5. That it be noted that should the Council wish to repurpose 17 Summerhays Street for housing in advance of a District Plan change, the Council could consider a resource consent application.

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 3 November 2021

TITLE: Presentation of the Public Finance & Audit Committee's Recommendations from its 27 October 2021 Meeting

Set out below are the recommendations only from the Public Finance & Audit Committee meeting held on 27 October 2021. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

71-21 **Quarterly Performance and Financial Report - Quarter Ending 30 September 2021**

Report, presented by Stuart McKinnon, Chief Financial Officer and Andrew Boyle, Head of Community Planning.

The **COMMITTEE RECOMMENDS**

1. That the memorandum titled 'Quarterly Performance and Financial Report – Quarter Ending 30 September 2021' presented to the Finance & Audit Committee on 27 October 2021, be received.