



PALMERSTON NORTH CITY COUNCIL

AGENDA

PLANNING & STRATEGY COMMITTEE

9AM, WEDNESDAY 8 DECEMBER 2021
COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH

MEMBERS

Aleisha Rutherford (Chairperson)
Patrick Handcock ONZM (Deputy Chairperson)
Grant Smith (The Mayor)

Brent Barrett	Lorna Johnson
Rachel Bowen	Billy Meehan
Zulfiqar Butt	Bruno Petrenas
Renee Dingwall	Orphée Mickalad
Leonie Hapeta	

AGENDA ITEMS, IF NOT ATTACHED, CAN BE VIEWED AT

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter

Chief Executive | PALMERSTON NORTH CITY COUNCIL

PLANNING & STRATEGY COMMITTEE MEETING

8 December 2021

ORDER OF BUSINESS

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

4. Public Comment

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

(NOTE: If the Committee wishes to consider or discuss any issue raised that is not specified on the Agenda, other than to receive the comment made or refer it to the Chief Executive, then a resolution will need to be made in accordance with clause 2 above.)

5. **Hearing of Submissions - Draft Support and Funding Policy** Page 7

6. **Confirmation of Minutes** Page 89
 "That the minutes of the Planning & Strategy Committee meeting of 10 November 2021 Part I Public be confirmed as a true and correct record."

7. **Proposed Plan Change J: Massey University Turitea Historic Area** Page 93
 Memorandum, presented by Michael Duindam, Principal Planner.

8. **Committee Work Schedule** Page 187

9. **Exclusion of Public**

To be moved:

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the

relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

SUBMISSION FROM CONSULTATION

TO: Planning & Strategy Committee

MEETING DATE: 8 December 2021

TITLE: Hearing of Submissions - Draft Support and Funding Policy

RECOMMENDATION(S) TO PLANNING & STRATEGY COMMITTEE

1. That the Planning & Strategy Committee hear submissions from presenters who indicated their wish to be heard in support of their submission.
2. That the Committee note the Procedure for Hearing of Submissions, as described in the procedure sheet.

SUBMITTERS WISHING TO BE HEARD IN SUPPORT OF THEIR SUBMISSION

Submission No.	Submitter	Page No.
3.	Palmerston North Women's Health Collective	13
5.	Manawatu Rugby Union	17
9.	Environment Network Manawatu	38
10.	The Stomach – Creative Sounds Society	41
11.	Menzshed Manawatu	43
14.	PN Community Services Council	58
18.	Volunteer Central	72
19.	Manawatu Multicultural Council	75
20.	Emma Prouse and James Griffiths	81

ATTACHMENTS

1. Submissions [↓](#) 
2. Procedure Sheet - Hearing of Submissions [↓](#) 

Subm No	Submitter
1	David Paul Edge - Manawatu Annual Jazz and Blues Festival associated with Manawatu Jazz Club incJazz
2	Hinemoa Hall - Te Aroha Noa Community Services Trust
3	Jean Hera - Palmerston North Women's Health Collective
4	Amanda Isada - Volleyball NZ Inc
5	Andrea Jackson - Manawatu Rugby Union
6	Maryanne Mechen
7	Craig W McDonald - Agape Fellowship Charitable Trust
8	Jes Yap - English Language Partners
9	Madz BatacheI - Environment Network Manawatu
10	Harry Lilley - The Stomach - Creative Sounds Society
11	David Chapple - Menzshed Manawatu
12	Raewyn Persson - Parentline Manawatu
13	Cindy Lilburn - Historic Places Manawatu-Horowhenua

14	Tim Kendrew - PN Community Services Council
15	Trevor Shailer - Sport Manawatū
16	Ben Schmidt - Manawatū Tenants' Union
17	Valerie Anne Burr - Palmerston North Electric Power Station Inc
18	Kate Aplin - Volunteer Central
19	Jessica Law - Manawatū Multicultural Council
20	Emma Prouse and James Griffiths
21	Don Tietjens - Manawatū Wood Workers Guild Inc.

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From: Submission
Subject: FW: Support and Funding Policy feedback

Your details

Full Name

David Paul Edge

Organisation (if applicable)

Manawatu Annual Jazz and Blues Festival associated with Manawatu Jazz Club incJazz

Hearing

Would you like to speak to Council in support of your submission? We expect the hearing to take place in February 2022.

Yes

Questions about the proposed policy objectives, principles and scope:

Policy principles and objectives

Do you support the proposed policy objectives?

Yes

Do you support the proposed policy principles?

Yes

Please provide further comments you may have about the policy objectives and principles.

It is important to identify longstanding, efficiently organised and presented events, like the Annual Manawatu Jazz and Blues Festival which has been providing a high quality event every year since 1968, and which relies on an assured NON- CONTESTABLE funding stream to function. Under the artistic direction of Rodger Fox, this Festival has also provided International artists since 2000, when our borders were open, and in the current Covid situation has still managed to present a high quality programme of International standard. This event has a very high profile throughout New Zealand and overseas, and also provides an important focal point for Jazz musicians playing in its free Cafe scene over two weekends around the Festival. The Festival's annual High School Jazz Competition and associated Education Workshops is a vital event for students, offering mentoring, and advice from professional musicians, including our overseas guest artists. This not only provides technical advice, but more importantly, priceless motivation and encouragement which benefits all musicians, irrespective of their future aims and careers. Music is a lifelong resource, and should be fostered. An assured NON- CONTESTABLE funding stream is essential to enable forward planning and maintain

1-2

the high quality event we have developed over the past 53 years. We acknowledge that there are other high quality long running regular events in Palmerston North's year, and we feel that funding for all such "Icon" events should be placed in a separate category so that the organisers can be assured of an agreed sum for a contracted period, rather than face the uncertainty inherent in a general contestable funding scheme.

Policy scope**Do you support the proposed policy scope?**

Yes

Please provide further comments you would like to make on the proposed policy scope.**What would you like to do next?**

I would like to go to the end of the survey

From: Submission
Subject: FW: Support and Funding Policy feedback

Your details
Full Name Hinemoa Hall
Organisation (if applicable) Te Aroha Noa Community Services Trust
Hearing
Would you like to speak to Council in support of your submission? We expect the hearing to take place in February 2022. No
Questions about the proposed policy objectives, principles and scope:
Policy principles and objectives
Do you support the proposed policy objectives? Unsure
Do you support the proposed policy principles? Unsure
Please provide further comments you may have about the policy objectives and principles. This concerns me, hence why I marked unsure. The way I have perceived this is that with making the framework and policy broader, this means community based organisations have more “competition” to face when in tender and making proposals or applications. I marked unsure because of this is the case, I don’t think it is fair for multiple not for profit organisations who are already finding it troubling to access funding.
Policy scope
Do you support the proposed policy scope? Yes
Please provide further comments you would like to make on the proposed policy scope.
What would you like to do next? I would like to go to the end of the survey

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Te Hā o Hine-ahu-one
Palmerston North Women's Health Collective
53 Waldegrave Street
P.O. Box 4253
PALMERSTON NORTH 4442

Phone: (06) 357 0314
pnwhc@xtra.co.nz
www.pnwomenshealth.org.nz



17th November 2021

PNCC Draft Support and Funding Policy

submissions@pncc.govt.nz

Introduction

Te Hā o Hine-ahu-one Palmerston North Women's Health Collective is a small community health group with 1.6 FTE staff, reduced from 2 FTE due to lack of funding. We are a current example of a community group facing significant funding challenges after the loss of a significant MidCentral DHB contract in the middle of 2019. This means we are currently very funding focused as we work hard just to survive. We have reason to hope that under the new health system there will be more of a focus on funding community health groups such as ours, particularly as we address health equity need. This means that our funding situation may change for the better next year.

The CD Small Grants Fund is usually the only PNCC funding we apply for, although we did apply to the Covid-19 Relief Fund this year. We very much appreciate all the Council support over the years, including in providing the women's centre building at 53 Waldegrave that we are a resident group of, at a low cost.

The Importance of Recognizing the Continually Changing Funding Climate

Firstly we would like to emphasize the importance of PNCC support and funding for community groups in all its variety of forms. It can make the difference between the survival or demise of community groups and the important work that they do. Policy that has flexibility and recognizes the continually changing funding climate for

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community groups is crucial. This is something I am well aware of having been involved in the community sector for over 35 years in a number of capacities. Funding recognition for important not for profit community groups is continually changing with a shifting emphasis from changing governments and incoming Ministers.

We don't wish to discuss who is currently well funded and who is struggling, but to simply point out that this is an ongoing issue. Often groups are taken by surprise by funding cuts, like we were, and this has significant impacts on already constrained budgets. We want to see a PNCC funding and support policy recognize the principle of need as well as equity. For example just because a group is receiving support by being in a PNCC owned building or getting rates remissions doesn't mean this should necessarily lower it as a support priority for other funding such as the Community Development Small Grants Fund. The whole funding picture needs to be considered in terms of priority, including other funding being accessed, the amount of this, the level of reserve, the level of need, and what is being achieved for the funding groups receive. I acknowledge that this is a very challenging decision-making role, particularly when trying to determining support priorities for those who meet all criteria and application requirements for accessing the funding.

Community Development Small Grants Fund

I have already made an inquiry about the support priorities for this fund in the draft policy and I understand that you have been told that there is no change to current policy. I have looked at the 2018 policy, and the priorities for the PNCC CD Small Grants application does not specifically include "do not receive other forms of operational funding and support from Council including rates remissions and community occupancy". I also recognize, as has been pointed out to me, that they are 'support priorities' and not 'exclusions'. I know it is the Community Services Council PNCC CD Small Grants Allocation Working Group that makes the decisions, however this clear guideline could mean that group members, if sticklers to following the letter of the guidelines, will not be as keen to grant funding to groups that receive other forms of Council support including rates remissions and community occupancy. This involves a lot of community groups, many of whom are not well funded. I am aware that in the current 2018 policy pg 9 there is a general expectation relevant to all Council funding that a community group needs to outline all 'Council funding (financial or otherwise) it has currently received at the time of applying'. This is not currently explicit in the PNCC Community Development Small Grants application itself but is covered somewhat by requiring annual financial reports which show where funding received comes from. Discussion with the member of the allocation working group that visits to discuss and explore the application with the applicant group attains further information. I have not been questioned very specifically about being in a Council owned building so I think this is not specifically a current emphasis.

Another change of particular relevance to this CD Small Grants Fund, which is focused on 'essential administrative expenses', is the maximum now being \$10,000 and not \$5,000. The current \$5,000 maximum is not received by any applicant, there is always a top percentage which over the last 10 years has been \$2,500 - \$4,000. I am left wondering if the upward move to \$10,000 will mean that there is a new move to

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more variation in how this fund is allocated and decisions around those who are seen as less deserving in terms of support priorities.

Conclusion

I understand that the driver for this proposed funding guideline is the equity principle. This is a fair and just principle, as is the desire to create support opportunities for all groups who are achieving outcomes towards the City's goals. Equity, however, can also be recognised in terms of other funding community groups are able to access in general, and the levels of this. It is not a level playing field for community groups. Equity can also be considered in terms of making things fairer in general for groups who are serving the community and addressing the inequality many citizens on low or lower incomes in PN are facing, particularly as the gap between rich and poor in Aotearoa continues to climb.

We agree that a clear guideline for decision-makers for (always) over-subscribed funds is essential to achieving transparent and fair funding decisions. We are however not convinced that the policy currently captures all the principles and guidelines that are important.

Ngā mihi mahana



Dr Jean Hera

Manager and Community Health Worker

for Te Hā o Hine-ahu-one Palmerston North Women's Health Collective Inc.

From: Submission
Subject: FW: Support and Funding Policy feedback

Your details
Full Name Amanda Isada
Organisation (if applicable) Volleyball NZ Inc
Hearing
Would you like to speak to Council in support of your submission? No
Questions about the proposed policy objectives, principles and scope:
Policy principles and objectives
Do you support the proposed policy objectives? Unsure
Do you support the proposed policy principles? Unsure
Please provide further comments you may have about the policy objectives and principles.
Policy scope
Do you support the proposed policy scope? Yes
Please provide further comments you would like to make on the proposed policy scope.
What would you like to do next? I would like to go to the end of the survey

From: Submission
Subject: FW: Support and Funding Policy feedback

Your details
Full Name Andrea Jackson
Organisation (if applicable) Manawatu Rugby Union
Hearing
Would you like to speak to Council in support of your submission? Yes
Questions about the proposed policy objectives, principles and scope:
Policy principles and objectives
Do you support the proposed policy objectives? Yes
Do you support the proposed policy principles? Yes
Please provide further comments you may have about the policy objectives and principles.
Policy scope
Do you support the proposed policy scope? Yes
Please provide further comments you would like to make on the proposed policy scope.
What would you like to do next? I would like give feedback on Part B of the draft policy
Questions about Part B of the draft policy: Active communities fund (see page 15)
Do you support the proposed criteria for this fund? Unsure

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<p>Please explain your reasons: N/A</p>
<p>Notable trees palmy – natural and cultural heritage incentive fund (see page 16)</p>
<p>Do you support the proposed criteria for this fund? Unsure</p>
<p>Please explain your reasons: N/A</p>
<p>Protecting Palmy history – natural and cultural heritage incentive fund (see page 16)</p>
<p>Do you support the proposed criteria for this fund? Unsure</p>
<p>Please explain your reasons: N/A</p>
<p>Strengthening Palmy – natural and cultural heritage incentive fund (see page 17)</p>
<p>Do you support the proposed criteria for this fund? Unsure</p>
<p>Please explain your reasons: N/A</p>
<p>Youth council scholarships (see page 17)</p>
<p>Do you support the proposed criteria for this fund? Yes</p>
<p>Please explain your reasons:</p>
<p>Community development small grants (see page 19)</p>
<p>Do you support the proposed criteria of this fund? Yes</p>
<p>Please explain your reasons: This fund would allow us to deliver benefits to achieve the councils goals, 2 & 3.</p>
<p>Community-led initiatives fund (see page 19)</p>
<p>The community-led Initiatives fund combines the previous local initiatives fund, celebrating communities fund, and the community events fund. Do you support the proposed criteria for this new, combined fund?</p>

5-3

Yes

Please explain your reasons:

Community centre support (see page 20)

Do you support the purpose, priorities and rental framework for this proposed support to community centres?

Unsure

Please explain your reasons:

Hancock community house support (see page 21)

Do you support the purpose, priorities and rental framework for this proposed support to Hancock community house?

Unsure

Please explain your reasons:

N/A

Occupancy of Council owned property by for-purpose groups (see page 22)

Do you support the purpose, priorities and rental framework for this proposed support to occupancy of council owned property by for-purpose groups?

Yes

Please explain your reasons:

Development subsidy (see page 23)

The development subsidy helps eligible parties to pay costs towards the Development contribution fee. The proposed policy will extend this to include cost towards either the Development contribution fee, Building consent costs, or Resource consent costs. Do you support the proposal to extend the development subsidy to include Building consent and Resource consent costs?

Yes

Please explain your reasons:

Palmy's resource recovery fund (see page 24)

Do you support the proposed criteria of this fund?

Unsure

Please explain your reasons:

N/A

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Promoting Palmy – natural and cultural heritage incentive fund (see page 24)**Do you support the proposed criteria for this fund?**

Unsure

Please explain your reasons:

N/A

Strategic priority grants (see page 25)**Do you support the proposed criteria for this fund?**

Yes

Please explain your reasons:

Addition of the sports sector for a connected and safe community

Youth council initiatives fund (see page 26)**Do you support the proposed criteria for this fund?**

Yes

Please explain your reasons:**Arts event fund (see page 27)****Do you support the proposed criteria for this fund?**

Unsure

Please explain your reasons:

N/A

Major events fund (see page 27)**Do you support the proposed criteria for this fund?**

Yes

Please explain your reasons:

What is the definition of a major event for clarification?

Sports event partnership fund (see page 28)**Do you support the purpose of this fund to support sports events that will either provide an economic benefit to the city or enhance community connectedness and health?**

Yes

Please explain your reasons:

5-5

Support the fund and suggest inclusion of established sporting events, Jets, Manawatu Turbos and Cyclones as they would struggle to fit with outlined priorities.

The arts event, major events, and sports event partnership funds' (see Part B, 14, 15, 16) all focus on generating economic benefits for the City. Do you think these funds should be combined and administered as one fund with three different priorities?

Please explain your reasons:

Sponsorship fund (see page 29)

Do you support the proposed purpose of this fund?
Yes

Please explain your reasons:

This year we partnered with PNCC for jersey sponsorship, wearing Palmy Proud within and outside our region. All NPC and FPC games are televised on a national scale providing great branding exposure for PNCC.

From: Submission
Subject: FW: Support and Funding Policy feedback

Your details
Full Name maryanne mechen
Organisation (if applicable)
Hearing
Would you like to speak to Council in support of your submission? Yes
Questions about the proposed policy objectives, principles and scope:
Policy principles and objectives
Do you support the proposed policy objectives? Yes
Do you support the proposed policy principles? Yes
Please provide further comments you may have about the policy objectives and principles. es agree that a more intergrated approach is better
Policy scope
Do you support the proposed policy scope? Yes
Please provide further comments you would like to make on the proposed policy scope. Agree with consistency approach. Principles and policy objectives to be realised have to match up to peoples reality.
What would you like to do next? I would like give feedback on Part B of the draft policy
Questions about Part B of the draft policy: Active communities fund (see page 15)
Do you support the proposed criteria for this fund? Yes

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Please explain your reasons:

This fits with our belief that dance as a physical activity is good for all age groups we support any initiatives that remove financial barriers to participation.

Notable trees palmy – natural and cultural heritage incentive fund (see page 16)**Do you support the proposed criteria for this fund?**

Yes

Please explain your reasons:**Protecting Palmy history – natural and cultural heritage incentive fund (see page 16)****Do you support the proposed criteria for this fund?**

Yes

Please explain your reasons:**Strengthening Palmy – natural and cultural heritage incentive fund (see page 17)****Do you support the proposed criteria for this fund?**

Yes

Please explain your reasons:

Without initiatives like this we are at risk of losing important infrastructure and craftsman that is irreplaceable. we have been slow to realise this unfortunately

Youth council scholarships (see page 17)**Do you support the proposed criteria for this fund?**

Yes

Please explain your reasons:

Again important initiative if we are serious about promoting a city that offers opportunity and nurtures a creative environment . Supporting and acknowledging active participation and pursuit of excellence amongst our youth has to be a good thing

Community development small grants (see page 19)**Do you support the proposed criteria of this fund?****Please explain your reasons:****Community-led initiatives fund (see page 19)**

6-3

The community-led Initiatives fund combines the previous local initiatives fund, celebrating communities fund, and the community events fund. Do you support the proposed criteria for this new, combined fund?

Yes

Please explain your reasons:

Communities of interest are important for community building and networking, also provide important connect with the wider community.

Community centre support (see page 20)

Do you support the purpose, priorities and rental framework for this proposed support to community centres?

Yes

Please explain your reasons:

Hancock community house support (see page 21)

Do you support the purpose, priorities and rental framework for this proposed support to Hancock community house?

Please explain your reasons:

Occupancy of Council owned property by for-purpose groups (see page 22)

Do you support the purpose, priorities and rental framework for this proposed support to occupancy of council owned property by for-purpose groups?

Please explain your reasons:

Development subsidy (see page 23)

The development subsidy helps eligible parties to pay costs towards the Development contribution fee. The proposed policy will extend this to include cost towards either the Development contribution fee, Building consent costs, or Resource consent costs. Do you support the proposal to extend the development subsidy to include Building consent and Resource consent costs?

Please explain your reasons:

Palmy's resource recovery fund (see page 24)

Do you support the proposed criteria of this fund?

Please explain your reasons:

6-4

Promoting Palmy – natural and cultural heritage incentive fund (see page 24)

Do you support the proposed criteria for this fund?

Yes

Please explain your reasons:

Strategic priority grants (see page 25)

Do you support the proposed criteria for this fund?

Please explain your reasons:

Youth council initiatives fund (see page 26)

Do you support the proposed criteria for this fund?

Yes

Please explain your reasons:

Arts event fund (see page 27)

Do you support the proposed criteria for this fund?

Yes

Please explain your reasons:

Yes this is an important initiative to support local art events. Regent Theatre hireage is a big budget item for events like ours. For a creative city to be a reality you have to invest in people and projects. Organisers/promoters in the community creative sector are mostly volunteers.

Major events fund (see page 27)

Do you support the proposed criteria for this fund?

Yes

Please explain your reasons:

Same as above.

Sports event partnership fund (see page 28)

Do you support the purpose of this fund to support sports events that will either provide an economic benefit to the city or enhance community connectedness and health?

Yes

Please explain your reasons:

I think you need both in the mix. I don't know why it is either-or?

6-5

The arts event, major events, and sports event partnership funds' (see Part B, 14, 15, 16) all focus on generating economic benefits for the City. Do you think these funds should be combined and administered as one fund with three different priorities?

Unsure

Please explain your reasons:

Generating economic benefits for the city is the outcome of well-organised Events. Arts events or major events. Resources need to be shared more equitably to help all events flourish. The focus needs to shift on the value of the event in terms of human input rather than economic benefit. The arts events and major events and sport events have cross overs.

Sponsorship fund (see page 29)

Do you support the proposed purpose of this fund?

Yes

Please explain your reasons:

7-1

Questions about the proposed policy objectives, principles and scope:

Your Contact Details	
Full name	CRAIG WESTLEY McDONALD
Organisation (if applicable)	AGAPE FELLOWSHIP CHARITABLE TRUST
Postal Address	7(2)(a) Privacy
Email	7(2)(a) Privacy
Phone	7(2)(a) Privacy
Please note, as required by legislation, your submission (including contact details provided on the submission form), will be available to the public and media and on the Council website as part of the decision-making process unless you request that these details be kept private. If you wish to keep your contact details confidential, please tick this box.	
<input type="checkbox"/> Yes	

Submissions hearings are expected to take place in December 2021.
Do you want to speak to the Council in support of your submission?

<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If you would like to speak to your submission, please ensure the contact details section of this form is completed and we'll be in touch with you to arrange a time for you to be heard.
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Policy principles and objectives

The principles have been framed differently to the 2018 policy. The principles in the 2018 policy focused on the community and voluntary sector only, as was appropriate then. The new draft policy develops the 2018 principles and improves the framing to make it relevant for a broader policy which includes a wider range of support and recipients.

Do you support the proposed policy objectives?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
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Do you support the proposed policy principles?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
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Please provide any comments:

Excellent set, clear and easy to understand.
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Policy scope

The draft policy captures most contestable funding envelopes that are administered by Council including funding to the events sector (see section 4 of the policy).

The policy also includes 'community occupancy' as a form of support that Council provides to organisations. This form of support allows for-purpose organisations to lease Council property at a community rate.

The proposed change will create greater consistency across all the support and funding programmes that Council provides. While each programme has its own unique purpose, we think the principles and approach that guide their allocation should be consistent.

Do you support the proposed policy scope?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
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Please provide any comments:

7-2

Questions about Part A of the draft policy:

Do you support the general eligibility requirements (see section 5.2)?		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Please provide any comments:		
Also need applicants ^{to report} how they are currently being funded and the extent that their funding is already adequate		

Discretionary decision-making

The draft policy introduces a new provision at section 5.4.4 (a) which gives staff the ability (in a prescribed situation) to refer a proposal to a committee of Council if it does not meet the requirements of the relevant support and funding programme.

This provision is to provide flexibility for Council to respond to opportunities that arise outside of normal funding timeframes and/or guidelines.

In specific circumstances, where a proposal does not meet the requirements for support a proposal could be referred to a committee of Council for a final decision (section 5.4.4 (a)). Do you support this provision?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Please explain the reasons for your answer.		
There may be good reasons for giving the funding for a specific purpose or the council may give other non-financial support instead.		

Community occupancy – for-purpose groups leasing Council property

Enabling community groups to lease or occupy Council owned land and buildings at subsidised community rental rates are a form of support to community groups. The draft policy includes three types of community occupancy: for Community Centres (see Part B, 8a), for Hancock Community House (Part B, see 8b) and for for-purpose groups leasing/occupying other Council property such as recreation reserves (Part B, see 8c).

The draft policy provides guidance for the allocation of 'community occupancy' and also what process would be followed when community occupancy arrangements end (see section 5.5).

To provide specific feedback on the proposed purposes, priorities and the way rents are set for Community Centres, Hancock Community House and other for-purpose groups leasing Council property please go to 'Questions about Part B of the draft policy' – programmes 8a, 8b and 8c.

Do you support the proposed process for allocating 'community occupancy' as set out in section 5.5 of the draft policy?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Do you support the proposed process that Council will take when a community occupancy comes to an end (see section 5.5.1(b))? draft policy?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Unsure

Please explain the reasons for your answer.

I think that vacant council properties should be more widely advertised among community group before new occupancy is decided.		
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7-3

Partnership agreements with sector leads

The draft policy introduces partnership agreements with sector leads in the voluntary and community sector (see section 5.6). This gives council the ability to engage a sector lead (who fit the criteria in part B, 12) through a partnership agreement.

Partnership agreements will be funded from the strategic priority grants funding envelope.

This proposal provides an option to provide direct funding to sector leads outside a contestable process. This policy direction is in response to submissions received through the 10-year plan process.

Do you support the proposal to establish 'partnership agreements with sector leads' as set out in section 5.6 of the draft policy?

☐ Yes

☒ No

☐ Unsure

Do you support the proposal to direct funds from the strategic priority grants to fund partnership agreements?

☐ Yes

☒ No

☐ Unsure

Please explain the reasons for your answer.

Although this may be a valuable option the council should consider making additional funding available and leave the strategic priority grants to be contestable

7-4

Questions about Part B of the draft policy:

1. Active communities fund (see page 11)

The total funding available in the active communities fund for 2021/2022 is \$10,425.

Do you support the proposed criteria for this fund?

☒ Yes

☐ No

☐ Unsure

Please explain the reasons for your answer.

2. Notable trees Palmy – natural and cultural heritage incentive fund (see page 12)

The Notable trees Palmy funding is a share of a total fund of \$44,100 for 2021/2022.

Do you support the proposed criteria for this fund?

☒ Yes

☐ No

☐ Unsure

Please explain the reasons for your answer.

3. Protecting Palmy history – natural and cultural heritage incentive fund (see page 12)

The Protecting Palmy history funding is a share of a total fund of \$44,100 for 2021/2022.

Do you support the proposed criteria for this fund?

☒ Yes

☐ No

☐ Unsure

Please explain the reasons for your answer.

Preserving a least some of the cultural and natural heritage of Palmerston North is important to both pakeha and maori and is part of the legacy we hand down to future generations

4. Strengthening Palmy – natural and cultural heritage incentive fund (see page 13)

The total funding available for Strengthening Palmy for 2021/2022 is \$151,050.

Do you support the proposed criteria for this fund?

☐ Yes

☐ No

☒ Unsure

Please explain the reasons for your answer.

I find it difficult to separate this policy from Protecting Palmy history and wondered if this could be simplified by combining both.

7-5

5. Youth council scholarships (see page 13)

The Youth Council scholarships funding is a share of a total fund of \$8,000 for 2021/2022.

The Youth Council scholarships was developed by the Palmerston North Youth Council.

Do you support the proposed criteria for this fund?

☒ Yes

☐ No

☐ Unsure

Please explain the reasons for your answer.

Although I also wondered how other individual who were doing the same things could get funding

6. Community development small grants (see page 14)

The total funding available for community development small grants for 2021/2022 is \$215,126.

Do you support the proposed criteria for this fund?

☒ Yes

☐ No

☐ Unsure

Please explain the reasons for your answer.

However would like the restriction that any other form of council funding precludes applicants. I think this should be a decision of the allocation panel. Funding should also remain at \$5,000.

7. Community-led initiatives fund (see page 14)

The total funding available for the Community-led initiatives fund for 2021/2022 is \$159,851.

The community-led initiatives fund combines the previous local initiatives fund, celebrating communities fund, and the community events fund. Do you support the proposed criteria for this new, combined fund?

☒ Yes

☐ No

☐ Unsure

Please explain the reasons for your answer.

Not sure that this funding should be open to the wider public. It should be restricted to organization that have already demonstrated that they have the skills to be successful.

8a. Community centre support (see page 15)

Council supports eight community centres across Palmerston North to provide for a range of community needs.

Do you support the purpose, priorities and rental framework for this proposed support to community centres?

☒ Yes

☐ No

☐ Unsure

Please explain the reasons for your answer.

These centres provide a valuable resource particularly to the suburbs where other facilities may be lacking. Need more publicity about their availability and the groups using them which may encourage greater utilization of them

7-6

8b. Hancock community house support (see page 16)

Hancock community house is a purpose-built community facility that accommodates a number of social service providers.

Do you support the purpose, priorities and rental framework for this proposed support to Hancock community house?

☒ Yes

☐ No

☐ Unsure

Please explain the reasons for your answer.

Since it opened it has become an even more important resource for the social and voluntary sector.

8c. Occupancy of Council owned property by for-purpose groups (see page 16)

The draft policy proposes a rental framework (see part B, 8c) for charging community rental rates which is consistent with how these rates are currently set.

Do you support the purpose, priorities and rental framework for this proposed support to occupancy of council owned property by for-purpose groups?

☒ Yes

☐ No

☐ Unsure

Please explain the reasons for your answer.

9. Development subsidy (see page 18)

The total funding available for the development subsidy for 2021/2022 is \$22,000

The development subsidy helps eligible parties to pay costs towards the Development contribution fee. The proposed policy will extend this to include cost towards either the Development contribution fee, Building consent costs, or Resource consent costs. Do you support the proposal to extend the development subsidy to include Building consent and Resource consent costs?

☐ Yes

☐ No

☒ Unsure

Please explain the reasons for your answer.

Although this may be an important function of council to support development I am not sure that this is the appropriate place to consider funding this for this

10. Palmy's resource recovery fund (see page 18)

The total funding available for Palmy's resource recovery fund for 2021/2022 is \$40,000.

Do you support the proposed criteria of this fund?

☐ Yes

☐ No

☒ Unsure

Please explain the reasons for your answer.

7-7

11. Promoting Palmy – natural and cultural heritage incentive fund (see page 19)		
The Promoting Palmy funding is a share of a total fund of \$44,100 for 2021/2022.		
Do you support the proposed criteria of this fund?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Unsure
Please explain the reasons for your answer.		
This is funding in a slightly different form than has previously been discussed. Again why not combine all three funding proposal into a single policy		
12. Strategic priority grants (see page 19)		
The total funding available for the strategic priority grants for 2021/2022 is \$1,406,435.		
Do you support the proposed criteria of this fund?		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Please explain the reasons for your answer.		
This is probably one of the most important funding initiative of the council which has important impacts on both the wider community and the voluntary sector.		
13. Youth council initiatives fund (see page 21)		
The Youth Council initiatives funding is a share of a total fund of \$8,000 for 2021/2022.		
The Youth Council initiatives fund was developed by the Palmerston North Youth Council.		
Do you support the proposed criteria for this fund?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Unsure
Please explain the reasons for your answer.		
14. Arts event fund (see page 22)		
The total funding available in the arts event fund for 2021/2022 is \$50,000.		
Do you support the proposed criteria for this fund?		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Please explain the reasons for your answer.		
Not only do they have an economic benefit to the community but a vibrant and innovative arts community has important psychological and well being effects		

7-8

15. Major events fund (see page 22)

The total funding available in the major events fund for 2021/2022 is \$200,000.

Do you support the proposed criteria for this fund?

☒ Yes

☐ No

☐ Unsure

Please explain the reasons for your answer.

As stated in previous response

16. Sports event partnership fund (see page 23)

The total funding available in the sports event partnership fund for 2021/2022 is \$260,000.

The current sports event partnership fund supports sports events that either provide an economic benefit to the city or enhance community connectedness and health. A recent review of the fund found that most of the funding went towards sports events that provided an economic benefit to the city. The draft policy does not change the status quo.

Do you support the purpose of this fund to support sports events that will either provide an economic benefit to the city or enhance community connectedness and health?

☒ Yes

☐ No

☐ Unsure

Please explain the reasons for your answer.

The arts event, major events, and sports event partnership funds' (see Part B, 14, 15, 16) all focus on generating economic benefits for the City. Do you think these funds should be combined and administered as one fund with three different priorities?

☐ Yes

☒ No

☐ Unsure

Please explain the reasons for your answer.

These all have different purpose and are designed to achieve different outcomes

17. Sponsorship fund (see page 24)

The total funding available in the sponsorship fund for 2021/2022 is \$52,000.

The purpose of the sponsorship fund is for Council to associate itself with initiatives that improve the city's reputation and national presence, as well as provide economic benefits. The proposed policy will establish formal guidance for Council sponsorship through this fund.

Do you support the proposed criteria for this fund?

☐ Yes

☐ No

☒ Unsure

Please explain the reasons for your answer.

Not sure that the amount allocated to this fund will achieve the outcomes stated in this policy.

7-9

Please provide any other feedback on the draft Support and Funding Policy 2021 that has not been covered in the previous questions:

A strong and vibrant community organization in any community is one of the key components of social capital. This is rarely calculated when the council presents its annual accounts but the larger the social capital the greater are the wider financial benefits.

Thank you for providing your feedback on the draft Support and Funding Policy.
Please provide your details over the page and find out how to get your completed submission form to us.

8-1

From: Submission
Subject: FW: Support and Funding Policy feedback

Your details
Full Name Jess Yap
Organisation (if applicable) English Language Partners
Hearing
Would you like to speak to Council in support of your submission? No
Questions about the proposed policy objectives, principles and scope:
Policy principles and objectives
Do you support the proposed policy objectives? Yes
Do you support the proposed policy principles? Yes
Please provide further comments you may have about the policy objectives and principles. No comment
Policy scope
Do you support the proposed policy scope? Yes
Please provide further comments you would like to make on the proposed policy scope.
What would you like to do next? I would like give feedback on Part A of the draft policy
Questions about Part A of the draft policy
Do you support the general eligibility requirements (see section 5.2)? Yes

8-3

Please provide further comments you would like to make on the proposed general eligibility requirements.

Discretionary decision-making

In specific circumstances, where a proposal does not meet the requirements for support a proposal could be referred to a committee of Council for a final decision (section 5.4.4 (a)). Do you support this provision?

Unsure

Please explain your reasons for the answer you provided above.

There is no information on transparency of who are the decision-makers. This has the potential of being influenced by councilors' personal projects.

Community occupancy – for-purpose groups leasing Council property

Do you support the proposed process for allocating 'community occupancy' as set out in section 5.5 of the draft policy?

Unsure

Do you support the proposed process that Council will take when a community occupancy comes to an end (see section 5.5.1(b))?

Unsure

Please explain your reasons for the answers provided above.

Not relevant to us.

Partnership agreements with sector leads

Do you support the proposal to establish 'partnership agreements with sector leads' as set out in section 5.6 of the draft policy?

Yes

Do you support the proposal to direct funds from the strategic priority grants to fund partnership agreements?

Yes

Please explain your reasons for your answers provided above.

In ELP we have a number of projects to help people into employment and training that are difficult to find longer term funding.

Would you like to provide feedback on the rest of the draft policy?

Go to the end of the survey



P.O. Box 1271
145 Cuba Street
Palmerston North 4410
P 06 355 0126
E admin@enm.org.nz
www.enm.org.nz

Submission to the PNCC Draft Support and Funding Policy

From Environment Network Manawātū (ENM)

Contact Details:

Contact Person: Madz Batachei

Address for service: 145 Cuba St, Palmerston North 4410

Phone: (06) 355 0126

Email: coordinator@enm.org.nz

Hearing of Submissions:

ENM would like to speak to our submission. The details of this submission do NOT need to be kept private.

Background:

ENM is the environment hub for the Manawātū Region with the key purpose of facilitating and enabling communication, cooperation, and increasing collective action amongst its member groups and the wider community. ENM provides leadership by fostering and encouraging environmental initiatives in the region and our 60 current member groups are from throughout the Manawātū River Catchment with interests including biodiversity regeneration, freshwater management, citizen science, food security and resilience, sustainable living, alternative energies, and active transport.

Submission:

ENM is generally supportive of the key changes as outlined in the consultation document but as outlined below, wishes to understand more about the detail particularly regarding how the funding for identified sector lead organisations will be transitioned.

ENM is pleased to see that the proposed policy aims to increase capacity and capability of organisations to deliver initiatives that respond to the environmental and social wellbeing of the city as well as cultural and economic wellbeing. We support the proposed policy objectives, principles, and scope.

We have focused on key areas of the draft policy that will impact the Environment Sector:

1. Confirming the decision-making process to lease Council owned land for community purposes.

ENM supports the streamlining of this process. We hope this will help create a clearer path for the shared goal of working towards a city Enviro-centre. Enviro-hubs, as mechanisms for leadership in



9-2

the Environment Sector and driving environmental initiatives, already successfully operate out of Enviro-centres in several a number of several other regions of Aotearoa.

2. Establishing a process to enter a formalised partnership with sector leads outside a contestable process and funded out of the Strategic Priority Grants budget

ENM strongly supports the inclusion in this policy of partnerships with sector lead organisations that 'support other organisations to develop and connect'. This is what we do, and while the policy remains silent on who these sector lead organisations are likely to be, ENM would welcome being identified as the environmental sector lead. We look forward to working with PNCC on the details of a future contract.

Whilst there is no clear specification of this in the draft policy, our understanding is that sector leads would be reporting the outcomes of their work directly to Council through a formalised process. The concepts of 'developing, connecting and supporting' other organisations through networking and communication are not easily quantified in standardised reporting formats and we would welcome the opportunity to share the achievements and challenges of the environmental sector in an appropriate, customised format that best demonstrates the work of the sector in meeting our collective goals.

We also anticipate the adoption of a partnership agreement (as opposed to the current contestable arrangement) will be of benefit to the sector, the environment, and the city by:

- Identifying ENM as a sector lead for the environment will help the council more fully realise Goal 4, to be an Eco City by raising its profile and importance.
- Allowing ENM's full focus on delivering services to our member groups and meeting specified, agreed outcomes (because there will be more certainty and continuity of funding).
- Allowing us to support our member groups in their funding applications more transparently and comprehensively, thus further boosting the sector; currently ENM could be competing with its own member groups for contestable funding.
- Providing greater opportunity for identified sector leads to work collaboratively so we all achieve a greater understanding of our work and can support each other.
- Providing further opportunity to continue building current relationships with the PNCC Community Development team, which we hope will remain an integral part of the process.

The policy as drafted notes in Part A, Section 5.6 (a) that "funding will be allocated from the Strategic Priority Grants fund to a partnership agreement". We understand there is no additional funding at present for these agreements, however, we wish to seek clarification on how the funding will be transitioned under the new arrangement. We are strongly of the view that partnership contracts should NOT be at the detriment to other eligible organisations applying for contestable funding. Furthermore, we would like to see the funding for sector lead partnership in a specific budget line in future, thus recognising the value of this, and separating it clearly from Strategic Priority Grant funding.

Recommendation: Change 5.6(a) from "If agreed, funding **will** be allocated from the strategic priority grants fund to a partnership agreement" to "If agreed, funding **can** be allocated from the Strategic Priority Grants fund, **or from other funds as appropriate**" (or similar).

9-3

3. A broader scope to allow a wider range of support and funding programmes.

ENM supports the range of funding opportunities offered, particularly the new Resource Recovery Fund which we see as an opportunity for ENM and its member groups to continue and build on their valuable work in the waste management and minimisation area.

4. Environmental Initiatives Fund

We note the Environmental Initiatives Fund is not explicitly mentioned in this draft Policy and ENM seeks clarification on how this funding would be transitioned to the new system. This is a fund currently administered by ENM for environmental initiatives that align with PNCC's Eco-City goals. ENM delivers this fund administration as part of a Strategic Priority Grant from PNCC, and this is a good example of where we are providing leadership in the environmental sector. ENM values the task of administering this fund as it is a useful mechanism for developing relationships with organisations involved in environmental activities that have not necessarily interacted with ENM in other ways. Where appropriate, it means we can connect these initiatives with others doing similar work and further strengthen the sector's capability and capacity. It is therefore important that the funding for environmental initiatives is retained in the long term, and that ENM's role in distributing this fund continues.

Recommendation: The transition of the Environmental Initiatives Fund under the new contractual arrangements is clarified and furthermore, the distribution of Environmental Initiatives Funding is formalised as part of the new contractual process and names ENM as the administrator of the fund, and the key organisation to set targeted funding priorities each year.

5. 5.4.4 Discretionary Decision Making.

This section does not seem to fit under the heading of 5.4 Accountability but should sit as point 5.3.4. ENM supports the incorporation of this point into the policy as a mechanism to gain council support for community-led proposals that sit outside of budget and/or scope of funding but are excellent concepts that could contribute favourably to PNCC strategic goals.

To: Palmerston North City Council

Re: Submission from Creative Sounds Society to Palmerston North City Council on the Draft Support and Funding Policy 2021

26 November 2021

Thank you for the opportunity to provide feedback on the *Draft Support and Funding Policy 2021*. Creative Sounds Society (CSSI) has reviewed the consultation document and has met with council officers at points throughout the development of the policy. We have summarised our feedback below and would like to request that PNCC consider the following:

- In principle, CSSI supports the implementation of the *Draft Support and Funding Policy 2021*
- Clarity and consistency around the council's strategic allocation of funding and resources to community and for-purpose organisations increases transparency.
- We urge PNCC to ensure that the implementation of this policy doesn't result in any degradation of support from PNCC for the existing community and for-purpose organisations in our region. For example, if through the implementation of this policy PNCC begins to recognise rental support during decision making processes this should not impact other funding allocation outcomes or result in the diminishment or withdrawal of support that PNCC provides through the allocation of other funding schemes.
- In principle, CSSI supports section 5.6 *Partnership with sector lead organisations*.
- We welcome any opportunities to further recognise or elevate our partnership

with PNCC. We see this provision as an opportunity to set clear expectations about ongoing support from PNCC for our sector lead organisations so that we can focus on successfully delivering and further developing our strategic vision for our communities.

Thank you for your consideration of this feedback. We would like to please request the opportunity to speak to this submission.

Harry Lilley

Kaiwhakahaere - Manager

The Stomach | Creative Sounds Society Inc

11-1

Menzshed Manawatu Submission on Draft Support and Funding Policy

Menzshed Manawatu thanks the Council for the opportunity to comment on the Draft Support and Funding Policy.

We are extremely grateful for the support of Menzshed through the lease of the pavilion on Rangitane Park.

We understand that The Council wishes to have a transparent and consistent process for the lease of Council buildings. We agree that is important that this process accommodates groups who provide a service or activity that benefits the residents of Palmerston North. We consider that "Contributing to the following Council goals" gives a good basis for initial assessment

Goal 2 being a creative and exciting city

Goal 3 being a safe and connected community, and if possible

Goal 4 being an eco city

Menzshed continually assesses it's activities in relation to these sorts of targets and they give us a challenge to enlarge our horizons.

We appreciate that we are a "specialist" group, who could not operate from just any building, and the support of the Council in leasing the building to us has been instrumental in our growth. We appreciate that the vision of the Council 10 years ago, was something that should guide the Council today, as we are sure that not many people appreciated what we were about. It shows that some flexibility in such matters is required. We support the principles outlined, but consider it should be noted the rentals indicated are subject to rates and insurance costs which increases the outgoings for the tenant.

We try not to depend on Council grants, and are fortunate that one of the benefits of an organization such as ours is that we have, unlike most groups, the opportunity to raise a few dollars from time to time by our own efforts. This helps with the maintenance of plant, and buying materials for further community projects.

Although Menzshed is primarily concerned with men's health and well-being, and caters for those who have retired, we take care to offer help to minority ethnic groups, and former refugees.

We further note that we are in the process of extending the building. We have had support from Council and an indication of financial support in an Annual Plan a few years ago. We have had no further indication as to whether that is still available, so a clearer indication of support available would be appreciated.

It is presumed that any rental would be based on the original area, not the increased area which would be funded by our own efforts.

We would like to speak to this submission

David Chapple Trust Chairman.

ORIGINAL TO FOR ACTION AND REPLY		
REC'D	25 NOV 2021	PNCC
COPY TO		
1.		
2.		

Questions about the proposed policy objectives, principles and scope:

Your Contact Details	
Full name	DAVID CHAPPLE
Organisation (if applicable)	MENZ SHED MANAWATU
Postal Address	7(2)(a) Privacy
Email	7(2)(a) Privacy
Phone	7(2)(a) Privacy
Please note, as required by legislation, your submission (including contact details provided on the submission form), will be available to the public and media and on the Council website as part of the decision-making process unless you request that these details be kept private. If you wish to keep your contact details confidential, please tick this box.	
<input type="checkbox"/> Yes	

Submissions hearings are expected to take place in December 2021.
Do you want to speak to the Council in support of your submission?

<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If you would like to speak to your submission, please ensure the contact details section of this form is completed and we'll be in touch with you to arrange a time for you to be heard.
---	--

Policy principles and objectives

The principles have been framed differently to the 2018 policy. The principles in the 2018 policy focused on the community and voluntary sector only, as was appropriate then. The new draft policy develops the 2018 principles and improves the framing to make it relevant for a broader policy which includes a wider range of support and recipients.

Do you support the proposed policy objectives?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
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Do you support the proposed policy principles?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
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Please provide any comments:

Policy scope

The draft policy captures most contestable funding envelopes that are administered by Council including funding to the events sector (see section 4 of the policy).

The policy also includes 'community occupancy' as a form of support that Council provides to organisations. This form of support allows for-purpose organisations to lease Council property at a community rate.

The proposed change will create greater consistency across all the support and funding programmes that Council provides. While each programme has its own unique purpose, we think the principles and approach that guide their allocation should be consistent.

Do you support the proposed policy scope?

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
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Please provide any comments:

Questions about Part A of the draft policy:

Do you support the general eligibility requirements (see section 5.2)?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Please provide any comments:		
Not relevant to us		

Discretionary decision-making

The draft policy introduces a new provision at section 5.4.4 (a) which gives staff the ability (in a prescribed situation) to refer a proposal to a committee of Council if it does not meet the requirements of the relevant support and funding programme.

This provision is to provide flexibility for Council to respond to opportunities that arise outside of normal funding timeframes and/or guidelines.

In specific circumstances, where a proposal does not meet the requirements for support a proposal could be referred to a committee of Council for a final decision (section 5.4.4 (a)). Do you support this provision?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
------------------------------	-----------------------------	---------------------------------

Please explain the reasons for your answer:

Not relevant to us

Community occupancy - for-purpose groups leasing Council property

Enabling community groups to lease or occupy Council owned land and buildings at subsidised community rental rates are a form of support to community groups. The draft policy includes three types of community occupancy: for Community Centres (see Part B, 8a), for Hancock Community House (Part B, see 8b) and for for-purpose groups leasing/occupying other Council property such as recreation reserves (Part B, see 8c).

The draft policy provides guidance for the allocation of 'community occupancy' and also what process would be followed when community occupancy arrangements end (see section 5.5).

To provide specific feedback on the proposed purposes, priorities and the way rents are set for Community Centres, Hancock Community House and other for-purpose groups leasing Council property please go to 'Questions about Part B of the draft policy' - programmes 8a, 8b and 8c.

Do you support the proposed process for allocating 'community occupancy' as set out in section 5.5 of the draft policy?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
------------------------------	-----------------------------	---------------------------------

Do you support the proposed process that Council will take when a community occupancy comes to an end (see section 5.5.1(b))? draft policy?

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
------------------------------	-----------------------------	---------------------------------

Please explain the reasons for your answer:

Not relevant.

Partnership agreements with sector leads

The draft policy introduces partnership agreements with sector leads in the voluntary and community sector (see section 5.6). This gives council the ability to engage a sector lead (who fit the criteria in part B, 12) through a partnership agreement.

Partnership agreements will be funded from the strategic priority grants funding envelope.

This proposal provides an option to provide direct funding to sector leads outside a contestable process. This policy direction is in response to submissions received through the 10-year plan process.

Do you support the proposal to establish 'partnership agreements with sector leads' as set out in section 5.6 of the draft policy?

☒ Yes ☐ No ☐ Unsure

Do you support the proposal to direct funds from the strategic priority grants to fund partnership agreements?

☐ Yes ☐ No ☒ Unsure

Please explain the reasons for your answer.

Questions about Part B of the draft policy:

1. Active communities fund (see page 11)

The total funding available in the active communities fund for 2021/2022 is \$10,425.

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

2. Notable trees Palmy – natural and cultural heritage incentive fund (see page 12)

The Notable trees Palmy funding is a share of a total fund of \$44,100 for 2021/2022.

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

3. Protecting Palmy history – natural and cultural heritage incentive fund (see page 12)

The Protecting Palmy history funding is a share of a total fund of \$44,100 for 2021/2022

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

4. Strengthening Palmy – natural and cultural heritage incentive fund (see page 13)

The total funding available for Strengthening Palmy for 2021/2022 is \$151,050.

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

5. Youth council scholarships (see page 13)

The Youth Council scholarships funding is a share of a total fund of \$8,000 for 2021/2022.

The Youth Council scholarships was developed by the Palmerston North Youth Council.

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer. *Not Relevant*

6. Community development small grants (see page 14)

The total funding available for community development small grants for 2021/2022 is \$215,126.

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer. *Not Relevant*

7. Community-led initiatives fund (see page 14)

The total funding available for the Community-led initiatives fund for 2021/2022 is \$159,851.

The community-led initiatives fund combines the previous local initiatives fund, celebrating communities fund, and the community events fund. Do you support the proposed criteria for this new, combined fund?

☒ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

8a. Community centre support (see page 15)

Council supports eight community centres across Palmerston North to provide for a range of community needs.

Do you support the purpose, priorities and rental framework for this proposed support to community centres?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer. *Not Relevant*

8b. Hancock community house support (see page 16)

Hancock community house is a purpose-built community facility that accommodates a number of social service providers.

Do you support the purpose, priorities and rental framework for this proposed support to Hancock community house?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer. *Not Relevant*

8c. Occupancy of Council owned property by for-purpose groups (see page 16)

The draft policy proposes a rental framework (see part B, 8c) for charging community rental rates which is consistent with how these rates are currently set.

Do you support the purpose, priorities and rental framework for this proposed support to occupancy of council owned property by for-purpose groups?

☒ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer. *see attached re leases*

9. Development subsidy (see page 18)

The total funding available for the development subsidy for 2021/2022 is \$22,000.

The development subsidy helps eligible parties to pay costs towards the Development contribution fee. The proposed policy will extend this to include cost towards either the Development contribution fee, Building consent costs, or Resource consent costs. Do you support the proposal to extend the development subsidy to include Building consent and Resource consent costs?

☒ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

10. Palmy's resource recovery fund (see page 18)

The total funding available for Palmy's resource recovery fund for 2021/2022 is \$40,000.

Do you support the proposed criteria of this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer. *Not Relevant*

11. Promoting Palmy – natural and cultural heritage incentive fund (see page 19)

The Promoting Palmy funding is a share of a total fund of \$44,100 for 2021/2022.

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

Not Relevant

12. Strategic priority grants (see page 19)

The total funding available for the strategic priority grants for 2021/2022 is \$1,406,435.

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☒ Unsure

Please explain the reasons for your answer.

13. Youth council initiatives fund (see page 21)

The Youth Council initiatives funding is a share of a total fund of \$8,000 for 2021/2022.

The Youth Council initiatives fund was developed by the Palmerston North Youth Council.

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

Not Relevant

14. Arts event fund (see page 22)

The total funding available in the arts event fund for 2021/2022 is \$50,000.

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

Not Relevant

15. Major events fund (see page 22)

The total funding available in the major events fund for 2021/2022 is \$200,000.

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

Not Relevant

16. Sports event partnership fund (see page 23)

The total funding available in the sports event partnership fund for 2021/2022 is \$260,000.

The current sports event partnership fund supports sports events that either provide an economic benefit to the city or enhance community connectedness and health. A recent review of the fund found that most of the funding went towards sports events that provided an economic benefit to the city. The draft policy does not change the status quo.

Do you support the purpose of this fund to support sports events that will either provide an economic benefit to the city or enhance community connectedness and health?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

Not Relevant

The arts event, major events, and sports event partnership funds' (see Part B, 14, 15, 16) all focus on generating economic benefits for the City. Do you think these funds should be combined and administered as one fund with three different priorities?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

Not Relevant

17. Sponsorship fund (see page 24)

The total funding available in the sponsorship fund for 2021/2022 is \$52,000.

The purpose of the sponsorship fund is for Council to associate itself with initiatives that improve the city's reputation and national presence, as well as provide economic benefits. The proposed policy will establish formal guidance for Council sponsorship through this fund.

Do you support the proposed criteria for this fund?

☐ Yes ☐ No ☐ Unsure

Please explain the reasons for your answer.

Not Relevant

From: Submission
Subject: FW: Support and Funding Policy feedback

Your details
Full Name Raewyn Persson
Organisation (if applicable) Parentline Manawatu
Hearing
Would you like to speak to Council in support of your submission? No
Questions about the proposed policy objectives, principles and scope:
Policy principles and objectives
Do you support the proposed policy objectives? Yes
Do you support the proposed policy principles? Yes
Please provide further comments you may have about the policy objectives and principles.
Policy scope
Do you support the proposed policy scope? Yes
Please provide further comments you would like to make on the proposed policy scope.
What would you like to do next? I would like give feedback on Part B of the draft policy
Questions about Part B of the draft policy: Active communities fund (see page 15)
Do you support the proposed criteria for this fund?
Please explain your reasons:

12-2

No comments
Notable trees palmy – natural and cultural heritage incentive fund (see page 16)
Do you support the proposed criteria for this fund?
Please explain your reasons: No comments
Protecting Palmy history – natural and cultural heritage incentive fund (see page 16)
Do you support the proposed criteria for this fund?
Please explain your reasons: no comments
Strengthening Palmy – natural and cultural heritage incentive fund (see page 17)
Do you support the proposed criteria for this fund?
Please explain your reasons: NO comments
Youth council scholarships (see page 17)
Do you support the proposed criteria for this fund?
Please explain your reasons: no comments
Community development small grants (see page 19)
Do you support the proposed criteria of this fund?
No
Please explain your reasons: We are concerned that potentially organisations like ours (who will be applying for Rate subsidies & are tenants at Hancock Community House) may become a low priority for Small Grants. Most organisations with venues/offices will be applying for Rate subsidies so we think this should not reduce priority. Many organisations have difficulty funding the areas provided for within Small grants so those with council tenancies may find it difficult if Small grants less available to them. Additionally would it not be appropriate for PNCSC (who currently administer the distribution of small Grants) draft criteria for the distribution of small grants based on PNCC priorities.
Community-led initiatives fund (see page 19)

12-3

The community-led Initiatives fund combines the previous local initiatives fund, celebrating communities fund, and the community events fund. Do you support the proposed criteria for this new, combined fund?

Yes

Please explain your reasons:

Community centre support (see page 20)

Do you support the purpose, priorities and rental framework for this proposed support to community centres?

Yes

Please explain your reasons:

Hancock community house support (see page 21)

Do you support the purpose, priorities and rental framework for this proposed support to Hancock community house?

Unsure

Please explain your reasons:

It would be helpful to clarify/distinguish between 5.5 (Community occupancy- council owned property leased by community groups) and 8b -HCH part of the policy. Additionally we're not sure about the intent of the clause 8b "are provided by a foundation tenant who was involved with the establishment of Hancock Community House." The intent may be better served by given current tenants priority. Foundation tenant's involvement in the establishment of the house may be difficult to ascertain also. NB - we were foundation tenants but would not consider ourselves needing special priority if we were to move out then want to return. It may be useful to define what "suitable" means in terms of HCH tenancy priorities. Whilst rents at HCH are considered to be subsidised, the policy doesn't stipulate to what degree or how a commercial rent rate might be identified, nor to what extent additional costs of tenancy impact on said subsidy. In terms of allocation of HCH tenancies it would be more transparent if vacancies were notified publicly (consistent with community tenancies 5.5) rather than through specific community networks. A set of considerations (based on the support priorities) to inform the assessment and allocation decisions re new tenancies might be helpful to those making these decisions and give greater clarity & transparency. Previous allocation has appeared to be quite random based more on organisation's needs rather than strategic priorities of PNCC.

Occupancy of Council owned property by for-purpose groups (see page 22)

Do you support the purpose, priorities and rental framework for this proposed support to occupancy of council owned property by for-purpose groups?

Unsure

Please explain your reasons:

12-4

Development subsidy (see page 23)

The development subsidy helps eligible parties to pay costs towards the Development contribution fee. The proposed policy will extend this to include cost towards either the Development contribution fee, Building consent costs, or Resource consent costs. Do you support the proposal to extend the development subsidy to include Building consent and Resource consent costs?

Please explain your reasons:

Palmy's resource recovery fund (see page 24)

Do you support the proposed criteria of this fund?

Please explain your reasons:

Promoting Palmy – natural and cultural heritage incentive fund (see page 24)

Do you support the proposed criteria for this fund?

Please explain your reasons:

Strategic priority grants (see page 25)

Do you support the proposed criteria for this fund?

Yes

Please explain your reasons:

It's great to have clear policy around this.

Youth council initiatives fund (see page 26)

Do you support the proposed criteria for this fund?

Please explain your reasons:

Arts event fund (see page 27)

Do you support the proposed criteria for this fund?

Please explain your reasons:

Major events fund (see page 27)

Do you support the proposed criteria for this fund?

12-5

Please explain your reasons:

Sports event partnership fund (see page 28)

Do you support the purpose of this fund to support sports events that will either provide an economic benefit to the city or enhance community connectedness and health?

Please explain your reasons:

The arts event, major events, and sports event partnership funds' (see Part B, 14, 15, 16) all focus on generating economic benefits for the City. Do you think these funds should be combined and administered as one fund with three different priorities?

Please explain your reasons:

Sponsorship fund (see page 29)

Do you support the proposed purpose of this fund?

Please explain your reasons:

From: Submission
Subject: FW: Support and Funding Policy feedback

Your details
Full Name Cindy Lilburn
Organisation (if applicable) Historic Places Manawatu-Horowhenua
Hearing
Would you like to speak to Council in support of your submission? No
Questions about the proposed policy objectives, principles and scope:
Policy principles and objectives
Do you support the proposed policy objectives? Yes
Do you support the proposed policy principles? Yes
Please provide further comments you may have about the policy objectives and principles. Current draft policy recognizes that many significant heritage places are owned by individuals
Policy scope
Do you support the proposed policy scope? Yes
Please provide further comments you would like to make on the proposed policy scope.
What would you like to do next? I would like give feedback on Part A of the draft policy
Questions about Part A of the draft policy
Do you support the general eligibility requirements (see section 5.2)? Yes

13-2

Please provide further comments you would like to make on the proposed general eligibility requirements.

Discretionary decision-making

In specific circumstances, where a proposal does not meet the requirements for support a proposal could be referred to a committee of Council for a final decision (section 5.4.4 (a)). Do you support this provision?

Unsure

Please explain your reasons for the answer you provided above.

Given most of the funding is contestable and can only be applied for once a year, we would like further clarity as to the criteria - time, scope - which would see applications be eligible for discretionary funding. Hastily considered projects have the possibility of budget blow-outs. Discretionary projects have the potential to be seen publicly as commercial nepotism.

Community occupancy – for-purpose groups leasing Council property

Do you support the proposed process for allocating 'community occupancy' as set out in section 5.5 of the draft policy?

Do you support the proposed process that Council will take when a community occupancy comes to an end (see section 5.5.1(b))?

Please explain your reasons for the answers provided above.

Partnership agreements with sector leads

Do you support the proposal to establish 'partnership agreements with sector leads' as set out in section 5.6 of the draft policy?

Yes

Do you support the proposal to direct funds from the strategic priority grants to fund partnership agreements?

Unsure

Please explain your reasons for your answers provided above.

Significant long-term funding should come with a clear Statement of Expectations and strong, monitored, performance measures.

Would you like to provide feedback on the rest of the draft policy?

Provide feedback on the rest of the draft policy

Questions about Part B of the draft policy: Active communities fund (see page 15)

Do you support the proposed criteria for this fund?

13-3

Please explain your reasons:
Notable trees palmy – natural and cultural heritage incentive fund (see page 16)
Do you support the proposed criteria for this fund? Yes
Please explain your reasons:
Protecting Palmy history – natural and cultural heritage incentive fund (see page 16)
Do you support the proposed criteria for this fund?
Please explain your reasons: This document does not make clear whether places NOT held by individuals e.g. family trusts, volunteer organizations would also be eligible. Grants for residential historic places should be increased from \$10,000 up to \$20,000 to match commercial & community buildings on the grounds it can be just as expensive to preserve houses as the other two types.
Strengthening Palmy – natural and cultural heritage incentive fund (see page 17)
Do you support the proposed criteria for this fund? Unsure
Please explain your reasons: This document does not make clear whether places NOT held by individuals e.g. family trusts, volunteer organizations would also be eligible. We have no other concerns about criteria or funding levels
Youth council scholarships (see page 17)
Do you support the proposed criteria for this fund?
Please explain your reasons:
Community development small grants (see page 19)
Do you support the proposed criteria of this fund?
Please explain your reasons:
Community-led initiatives fund (see page 19)
The community-led Initiatives fund combines the previous local initiatives fund, celebrating communities fund, and the community events fund. Do you support the proposed criteria for this new, combined fund?

13-4

Please explain your reasons:
Community centre support (see page 20)
Do you support the purpose, priorities and rental framework for this proposed support to community centres?
Please explain your reasons:
Hancock community house support (see page 21)
Do you support the purpose, priorities and rental framework for this proposed support to Hancock community house?
Please explain your reasons:
Occupancy of Council owned property by for-purpose groups (see page 22)
Do you support the purpose, priorities and rental framework for this proposed support to occupancy of council owned property by for-purpose groups?
Please explain your reasons:
Development subsidy (see page 23)
The development subsidy helps eligible parties to pay costs towards the Development contribution fee. The proposed policy will extend this to include cost towards either the Development contribution fee, Building consent costs, or Resource consent costs. Do you support the proposal to extend the development subsidy to include Building consent and Resource consent costs?
Please explain your reasons:
Palmy's resource recovery fund (see page 24)
Do you support the proposed criteria of this fund?
Please explain your reasons:
Promoting Palmy – natural and cultural heritage incentive fund (see page 24)
Do you support the proposed criteria for this fund?
Yes
Please explain your reasons:
This funding assists in achieving Goal 2: a creative and exciting city. It can emphasize that this city has a past and maturity. The funding criteria permit a wide range of

13-5

proposals from signage, publications, digital outreach, performance and workshops etc. as means of promotion.

Strategic priority grants (see page 25)

Do you support the proposed criteria for this fund?

Please explain your reasons:

Youth council initiatives fund (see page 26)

Do you support the proposed criteria for this fund?

Please explain your reasons:

Arts event fund (see page 27)

Do you support the proposed criteria for this fund?

Please explain your reasons:

Major events fund (see page 27)

Do you support the proposed criteria for this fund?

Please explain your reasons:

Sports event partnership fund (see page 28)

Do you support the purpose of this fund to support sports events that will either provide an economic benefit to the city or enhance community connectedness and health?

Please explain your reasons:

The arts event, major events, and sports event partnership funds' (see Part B, 14, 15, 16) all focus on generating economic benefits for the City. Do you think these funds should be combined and administered as one fund with three different priorities?

Please explain your reasons:

Sponsorship fund (see page 29)

Do you support the proposed purpose of this fund?

Please explain your reasons:

14-1



Submission on the PNCC Draft Support and Funding Policy

November 2021

General Comments

We thank the Council for the opportunity to submit on the Draft Support and Funding Policy.

As you are aware, for 50 years the Palmerston North Community Services Council (CSC) has acted as a collective body for community and social service agencies in Palmerston North. Our membership consists of more than one hundred for-purpose organisations and individuals working in the local community and social sector.

Our vision is to see a strong, vibrant, and connected community sector in Palmerston North, and our mission is to empower community groups to participate in, and contribute to, the community and its wellbeing.

We are extremely grateful for the Council's ongoing support for the community sector, in particular the Council's commitment to financially supporting community groups through a range of funds in the Council's long-term plan, and through providing premises for community groups to operate out of at a low cost. This enables the community sector to deliver a vast range of services and activities which improve the wellbeing of the people of Palmerston North.

We support bringing community occupancy into this policy, as it helps to keep public funding and support of our sector transparent and equitable.

In this submission we focus on the Community Development Small Grants Fund, the Strategic Priority Grants, Community Occupancies (Hancock Community House) and the Community Led Initiatives Fund.

14-2



Community Development Small Grants Fund

We approach this policy with two hats on—first, representing our member organisations, many of whom rely on this funding; and second, as the organisation which distributes the fund, which requires us to have a bigger-picture view.

The Community Development Small Grants Fund helps to ensure local organisations are able to cover essential administration costs, for which it is difficult to secure funding from other sources.

CSC has administered this fund on behalf of the Council for many years, and we welcome the inclusion of this arrangement within the policy.

For us, the Small Grants Fund is not purely an administrative process. Rather, we view it as a tool for community development. The Small Grants allocation process provides us with an opportunity to develop relationships with organisations who have not interacted with CSC in other ways, and those who are just starting up. This in turn allows us to identify other support needs within these organisations and work alongside them to develop their capability and capacity.

Support Priorities

The draft policy gives priority to organisations which do not receive other forms of operational funding and support from Council including rates remissions or community occupancy. We suggest that this will exclude a large portion of organisations who, currently, rely on the Small Grants Fund to balance their budgets.

We recognise that first draft of this policy excluded all recipients of the Strategic Priority Grant and thank Councillors for removing that provision. We ask you to remove the provision above also.

This provision is a blunt instrument which we do not believe will ensure that the funding goes to the groups who need it the most. For example, a community may be operating from a Council-owned property but still be running on a very tight budget, while another may have large reserves to draw on, but will be prioritised higher because they are not receiving other Council support.

We believe it would be better not to use blanket rules to limit the organisations who can apply for the Small Grants Fund, but rather to allow the allocation panel to make equitable funding decisions based on each organisations' level of need.

Recommendation:

- Remove the phrase "services, activities or projects which... do not receive other forms of operational funding and support from Council including rates remissions or community occupancy" from Part B 8b (support priorities).

14-3



Allocation

This draft policy raises the amount groups can apply for from \$5,000 to \$10,000. While this appears positive on paper, unless the Council intends to double the amount of money available for distribution, lifting the amount in itself will make no difference to the recipients. This fund is already far oversubscribed, with recipients typically receiving between \$2,000 and \$3,500.

Although we acknowledge that tightening the priorities may reduce the number of successful applicants, and therefore make the allocation amounts for successful applicants higher, as we have stated above, we do not believe that prioritising those who don't receive other operational support will necessarily ensure funding is allocated to those who need it most.

Recommendation:

- Revert to the status quo, with a maximum allocation of \$5,000, as this presents a more realistic view to applicants (with a review after each budget cycle).

Strategic Priority Grants

Partnership with sector lead organisations

We strongly support the inclusion in this policy of partnerships with sector lead organisations, which “support other organisations to develop and connect”. We see this as an opportunity to strengthen longstanding partnerships between the Council and sector leads.

We recognise that by including this provision, no decisions are being made at this point to enter such an agreement, however we are pleased to see the option made available for the future.

From our perspective, the primary benefits of a partnership agreement are longer-term security of funding, a more streamlined approach to funding and reporting, and greater dialogue with City Council about the sector leads' work, and the great things happening in the sector more widely, as well as the sectors' needs.

In particular, we see the opportunity to report to Council in a more relational way as a possible benefit. Collecting quantifiable data for reporting on is challenging for all community organisations, but especially so for sector-lead groups. A large part of the work of a sector lead is establishing strong networks and empowering collaboration across the sector—but these concepts are not easily measured or suitable for template report forms. Moving to a partnership agreement may enable sector leads to report to Council in different ways which give a better sense of the work we are doing.

Our main concern with the policy as drafted is that Part A, Section 5.6 (a) requires that “funding will be allocated from the Strategic Priority Grants fund to a partnership agreement”.

14-4



While we accept that there is no additional funding within present budgets for sector lead partnership agreements, we want to ensure that any partnership arrangements do not come at the expense of other organisations applying for contestable funding. We suggest that in future budgets, Council could allocate specific funding for sector lead partnerships which recognises the value that council placed on these partnerships.

Additionally, some funding which we imagine could be included within the scope of these agreements already comes from other parts of Council's budget.

To use CSC as an example, in addition to the Strategic Priority Grant, we currently have contracts with the Council to manage the day-to-day operations and communal spaces of Hancock Community House, administer the Community Development Small Grants Fund, and receive additional funding from the Community Training Fund. From our perspective, we think it could be beneficial to amalgamate these separate agreements into a single agreement. At present, each of these funding streams is negotiated separately, each on different timeframes, and each currently has to be reported on separately.

Recommendation:

- Change 5.6(a) from "If agreed, funding will be allocated from the strategic priority grants fund to a partnership agreement" to "If agreed, funding *may* be allocated from the strategic priority grants fund, or from other programmes as appropriate" (or similar).

Community Occupancies

Support Priorities - (8b) Hancock Community House

The draft policy gives priority to "services, projects, or activities that... are provided by a foundation tenant who was involved with the establishment of Hancock Community House."

In our view, the fact that an organisation was a foundation tenant should not necessarily prioritise them over other community organisations who are in greater need of support and would benefit from a community occupancy at HCH.

However, if the intention is to give priority to current tenants when their leases come up for renewal, then we are supportive of this.

Reporting

Part A, clauses 5.4.3(a), 5.5.1(a) and 5.5.1(b) suggest that groups will be required to report back to the Council on outcomes and benefits arising from their community occupancy. This has not previously been an expectation for community occupants—at least in the case of Hancock Community House. If this is intended to be the case, the reporting must not be onerous on

14-5



community groups, especially since nearly all community occupants will already be reporting to the Council on the outcome of other funding.

We suggest that the attendance of a Council officer at each tenant's AGM or reading each tenants' annual report provided to Charities' Services, should provide sufficient evidence of the positive outcomes of the community occupancy.

Community Led Initiatives Fund

Support Priorities – Communities to benefit

We support the prioritisation of initiatives which are delivered by and primarily benefit specified communities. We encourage the Council to add the rainbow community and 'other marginalised groups' (or similar) to the communities listed in the support priorities for this fund.

Support Priorities – Initiatives to be open to the public

We believe that the phrase "open to the public" could be misinterpreted to mean that every initiative must be open to any member of the wider public, where the intention may be to support events or initiatives for specific disadvantaged communities.

Recommendations:

- Change the first priority to "open to all members of the relevant community" or similar.
- Add "Rainbow community" and "other marginalised communities" to the list of priority communities

Thank you for taking the time to consider our submission.

We would like the opportunity to speak to our submission before Council.

Ngā mihi nui ki a koutou katoa,

A handwritten signature in blue ink, appearing to read "Emma Ochei".

Emma Ochei
Manahautū | General Manager

15-1

DRAFT SUPPORT AND FUNDING POLICY 2021 SPORT MANAWATŪ SUBMISSION



everyone
active.
kia mātātoa
tātou.

General

Sport Manawātū (SM) is a charitable trust that was established in 1987 and has grown from small beginnings to become a substantial provider of services and events benefiting the play, active recreation, and sporting interests of Palmerston North City, Manawātū, Horowhenua and Tararua communities. Sport Manawātū have a long and proud history of supporting and delivering on local Council outcomes. In March 2021, we relocated from our headquarters in Queen Street to 40 The Square, in addition to satellite offices based in Feilding and Dannevirke.

In general terms, we are supportive of the proposed draft support and funding policy. We have provided comment on specific questions which relate to SM outcomes. We wish to provide a conflict-of-interest declaration:

SM receives funding from the Palmerston North City Council (PNCC) through a funding agreement for the period 1 July 2019 to 30 June 2022. As part of this agreement SM administers the Active Communities Fund (Part B 7.1), and the Sports Event Partnership Fund (Part B 7.16) on behalf of PNCC.

Policy principles and objectives

The principles have been framed differently to the 2018 policy. The principles in the 2018 policy focused on the community and voluntary sector only, as was appropriate then. The new draft policy develops the 2018 principles and improves the framing to make it relevant for a broader policy which includes a wider range of support and recipients.

- SM supports the policy objectives
- SM supports the proposed policy principles.

Policy scope

The draft policy captures most contestable funding envelopes that are administered by Council including funding to the events sector (see section 4 of the policy). The policy also includes 'community occupancy' as a form of support that Council provides to organisations. This form of support allows for-purpose organisations to lease Council property at a community rate. The proposed change will create greater consistency across all the support and funding programmes that Council provides. While each programme has its own unique purpose, we think the principles and approach that guide their allocation should be consistent.

- We support the proposed policy scope

Palmerston North (Head Office)
40 The Square – Te Marae o Hine
Palmerston North 4410
06 357 5349

Feilding
Makino Aquatic Centre
Feilding 4702
06 323 6900

Tararua
40 Denmark Street
Dannevirke 4930
06 374 4989

sportmanawatu.org.nz



15-2

Partnership Agreements with Sector Leads

The draft policy introduces partnership agreements with sector leads in the voluntary and community sector.

- SM supports the proposal to establish 'partnership agreements with sector leads' as set out in section 5.6 of the draft policy.
- SM supports the proposal to direct funds from the strategic priority grants to fund partnership agreements.

Sport Manawātū and the Palmerston North City Council work together on a range of projects and initiatives: some independently, and some that span both organisations. The funding (partnership) agreement between the two replaced the previous service contracts and is based on the Council's new strategic direction (expressed in five strategies). In addition, clear direction given in the Active Community Plan highlighted that, in order to have the most active community, the Council and Sport Manawātū must work together in a collaborative and strategic partnership. The partnership agreement recognises both the broad nature of the relationship between the two organisations and provides an overarching framework for the partnership. The benefit of the agreement is that it is a living document, with outcomes reviewed on a regular monthly basis and updated as new opportunities and initiatives emerge. In other words, we can respond as needed rather than waiting for variations to occur. Underpinning the agreement is a set of agreed strategic partnership objectives.

We acknowledge PNCC as a valued partner who have consistently supported our efforts to provide access and opportunities for our community to be physically active. The relationship has grown into one of strategic importance and while we have expressed differences of opinion on certain matters, the PNCC team have provided us with the opportunity to have candid and quality conversations. The relationship is based on a true value-add partnership marked by freedom to share, discuss, speak out, and facilitate the tough discussions that lead to innovative growth.

Active Communities Fund (ACF)

- SM supports the proposed criteria for this fund

In 2018 PNCC tasked Sport Manawātū to develop the Active Communities Fund aimed at removing financial barriers to physical activity participation.

SM developed the criteria in consultation with PNCC staff prior to official PNCC approval. SM established an independent panel of community stakeholders who identified as having a shared interest in Play, Active Recreation, and Sport. The fund is advertised via the Sport Manawatu website <https://www.sportmanawatu.org.nz/funding/acf/>.

While SM administers the fund, there is a clear expectation from PNCC that Council Officers be informed of any proposed changes in criteria. We consider the agreed approach successful given that:

The fund has attracted 21 organisations who have acted as participant sponsors.

- 181 residents received funding support to increase physical activity levels.
- \$31,300 allocated since its inception.

Palmerston North (Head Office)
40 The Square – Te Marae o Hine
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[sportmanawatu.org.nz](https://www.sportmanawatu.org.nz)



15-3

SM would encourage recommend PNCC consider appointing a Council Officer onto the ACF advisory panel which may improve the councils view of improving transparency, continuity, and consistency across the suite of contestable funds available.

Major events fund

SM supports the proposed criteria for this fund however we feel that the selection of some of the Major events (specifically those with a sport focus) cross over in areas that can also be funded through Sports Event Partnership Fund (SEPF)? A Council Officer appointed on the Major Funds committee and the SEPF committee would decrease the potential of a proponent group double dipping.

Sport Event Partnership Fund (SEPF)

Sports event partnership fund. The current sports event partnership fund supports sports events that either provide an economic benefit to the city or enhance community connectedness and health. A recent review of the fund found that most of the funding went towards sports events that provided an economic benefit to the city. The draft policy does not change the status quo.

SM supports the purpose of this fund to support sports events that will either provide an economic benefit to the city or enhance community connectedness and health? We believe there is significant value of Council allocating \$260k annually to retain and attract sporting events to the city. The fund on average generates \$7.5m of economic benefit annually for the city including over 9k participants and support visitations to the region. The fund also enables sport to be used as a vehicle to promote the city and its wider benefits. The fund enables groups to primarily cover facility costs that would otherwise be prohibitive for organisers to deliver events here.

SM however would like direction from PNCC on what it sees the panel should allocate financially to community connectedness and health. The panel manage event decisions based on a shared view that economic benefits to the city out ways other priority areas. This approach is somewhat discretionary with the panel making attempts to balance economic benefits and support for local participation events, i.e. Ethkick. However, with limited resources and a lack of guidance on how much of the funding should be allocated under each of the criteria, we would ask Council for its view to understand what strategic direction it requires us to take.

SM does not actively advertise the SEPF, as year on year we're often over-subscribed. The retention of secondary and national events along with the recently completed attraction plan was a way for the panel to develop a suitable strategy to aid decision making. Work has yet to be done to complete the Attraction and Retention Plan however in light of the recommendations, SM see a need to time to be committed to strategic partnerships with National Sporting Organisations of high profile, high economic events to secure multi-year agreements. In our view, advertising the SEPF will only put more pressure on the limited funds the panel have available.

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15-4

We again would encourage PNCC to appoint a Council Officer to all three event funding committees which would ensure committee decisions are transparent and aligned to Council outcomes. In addition, the value of having continuity and consistency across the funds will ideally prevent parties double dipping. We've found that having a Council representative on the Sport Event Partnership Fund panel extremely valuable, particularly sharing insights into other event requests. This has enhanced coordination and our partnership approach.

Combining and administering the funds

The arts events, major events, and sports event partnership funds' all focus on generating economic benefits for the City. Combining the funds under one administrative process has the potential to streamline the administrative processes however SM believes there would be a risk of the SEPF being considered transactional by the applicants. SM staff have been able to leverage access of the SEPF to develop opportunities for National Sporting Organisations (NSO's), to contribute to the growth of local sporting capability and capacity. This has taken considerable time and energy to build and grow these relationships which in some cases have led to long term legacy pieces. Importantly to us, the fund is no longer viewed as simply covering event costs for some codes, rather it has enabled the committee to secure multiyear agreements, with provisions put in place that benefit our grassroots communities. The SEPF panel which includes PNCC, CEDA, and SM have made significant strides to align SEPF decisions to PNCC strategies, while key stakeholders i.e., facility managers have a better understanding of their role in helping to consider value add models to attract and retain events to the city. SM have concerns that the strategic opportunities created through the SEPF may be lost if it were to be pulled into the one fund.

Thank you for the opportunity in allowing us to make this submission. We would welcome the opportunity to speak to our submission in person.

Yours Sincerely



Trevor Shailer **MNZM**
Chief Executive Officer

Palmerston North (Head Office)
40 The Square – Te Marae o Hine
Palmerston North 4410
06 357 5349

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06 323 6900

Taranua
40 Denmark Street
Dannevirke 4930
06 374 4989

sportmanawatu.org.nz



16-1



77 King St
Palmerston North
Phone: 06 357 7435
Email: info@mtu.org.nz
www.mtu.org.nz

Date: 27/11/21
To: Palmerston North City Council (PNCC)
From: Manawatū Tenants' Union (MTU)
Subject: Submission on Draft Support and Funding Policy 2021

Tēnā koutou

Summary

1. MTU submits to support the broad intent of the policy, while making recommendations for improvement and consideration.
2. We wish to speak to this submission , contact details below:
Ben Schmidt
Coordinator
Manawatu Tenants' Union
Email: info@mtu.org.nz
Phone:

About MTU

3. MTU advocates and organises for tenants in the Manawatu, is a registered charity and accredited social services provider, and has strong relationships locally and nationally. We believe that safe, affordable, accessible, healthy, and secure housing should be a basic human right for all. As a part of providing free advice and advocacy services to tenants, in the last year we recorded over 2,000 tenant contacts and supported tenants at multiple Tenancy Tribunal hearings.
4. For full disclosure, MTU is a tenant organisation of Hancock Community House and a previous recipient of Small Grant and SPG Funding, and has applied for SPG funding in the most recent round.

Comments

5. MTU is strongly supportive and appreciative of the funding PNCC provides for the community, and recent increases to community funded; these should be commended and maintained, and make a significant positive impact on the community. As always,

Housing is a basic human right.

"He whare āhuru, he oranga tāngata, he oranga whānau."
"Comfortable housing, healthy people, healthy families."

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we continue to urge the Council to increase community funding to meet the significant demand.

6. **MTU supports the submission and recommendations of the Palmerston North Community Services Council on this policy.**
7. While we support in principle the increased clarification and consistency that this policy provides for community funding, it requires improvement and amendment so that changes are equitable, positive for the community, and achieve the intended purpose.
8. While we broadly support the concept of sector lead organisations, we do not support the current proposal of allocating sector lead funding from the SPG pool, in particular without further definition of what a "sector lead" organisation is. Sector lead funding should not come at the cost of other organisations. Palmerston North contains a multitude of valuable and unique organisations that are leaders in their own regard; the policy in its current form could easily make "sector lead" designation highly contestable.
9. We oppose the proposal that small grants funding would prioritise organisations not receiving other council funding or support; this would risk impacting almost all organisations using Council spaces or receiving rates remissions; a significant if not majority of the community sector. It would also likely exclude many current recipients of small grants funds, and disproportionately affect small organisations such as MTU for whom the lack of support to meet admin expenses would be severely detrimental.
10. We highlight that the proposed Community-led initiatives fund does not specify what is "open to public" and how this may potentially differ from the concept of community-led change for community or public benefit; i.e. for some initiatives which are targeted towards a particular community but not open to any person off the street. This would benefit from further consideration and potential clarification

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16-3



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11. We recommend the inclusion of Rainbow/GLITTFAB+ communities to the list of priority communities for the community-led initiatives fund, and recommend that the Council also add a broad category such as "other marginalised and/or disadvantaged communities" to ensure that the intent of the policy is maintained while remaining accessible to other groups that may not have been considered..

Conclusion

12. MTU supports the policy conditional on our recommended comments and those of the Palmerston North Community Services Council. We look forward to speaking to this submission and continuing to engage with PNCC on this for the benefit of tenants and the wider community.

Housing is a basic human right.

"He whare āhuru, he oranga tāngata, he oranga whānau."
 "Comfortable housing, healthy people, healthy families."

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17-1

From: Submission
Subject: FW: Support and Funding Policy feedback

Your details**Full Name**

Valerie Anne Burr

Organisation (if applicable)

Palmerston North Electric Power Station Inc.

Hearing**Would you like to speak to Council in support of your submission?**

No

Questions about the proposed policy objectives, principles and scope:**Policy principles and objectives****Do you support the proposed policy objectives?**

Yes

Do you support the proposed policy principles?

Yes

Please provide further comments you may have about the policy objectives and principles.

Submission from Palmerston North Electric Power Station Inc. Re the Funding Guidelines for Heritage Projects 27 November 2021 To PNCC and to whomever it may concern, Thank you for the lovely photo of the power station on the front of your document. It reminds me that we installed the security lights there many years back – only to have their bulbs smashed by visiting vandals not too long afterwards. I am also comforted by knowing that the Hoffman kiln has been upgraded significantly since the time when the photo, also in the document, was taken – in part thanks to a howling gale some years ago. Re Square Edge, I hope its flag being at half-mast isn't a reflection on the fate of the city's various PNCC-owned heritage buildings – especially the power station. The difficulty we at PNEPS Inc. have is that we can't seemingly apply for anything, as PNCC owns the building and we have the various conditions imposed on us re access – and that was even before Covid 19 arrived. It becomes a significant frustration. We were happy to pay for the replacement toilet last year, but simply getting that sorted was a hassle. Everything worked out well in the end, but we were mystified for a while there, as it should have been up to the building's owner to replace the toilet – which had long deteriorated badly, only to have been finished off by an intruder (who landed on it while breaking in) at the start of the first lock-down. The intruder then immediately encountered my brother who happened to be there at the time feeding the cat colony (now down to four 'fixed' cats). PNCC dealt with the other break-in damage

17-2

(to the window). It would be helpful to have a clear list of what PNCC is or is not prepared to contribute toward the stability of the building – for example in relation to the present leak in the roof caused (I understand) by a problem with a high window (overlooking the cemetery), that allows water to somehow run into the building and onto the upper floor. At present – after a long duration caused by the impact of the Christchurch earthquakes – we are sorting out the upstairs room to develop it into the display room it was intended to be before the rule-changes intruded on our plans. This mostly involves sorting donated items into order with the aid of display tables we purchased not long before the earthquakes. The loss of the 2021 Heritage Week open day effectively removed our main income for 2021, but luckily we are very much a volunteer group – including volunteering from our own pockets. For example, I just donated \$300 for a ‘new’ stove for the building. It dates to the 1920s – and obviously it is not intended to be used, but rather to demonstrate the use of electricity of a domestic nature that is of the same vintage as the power station. Re your “Promoting Palmy History”, we would very much like to be able to utilise any funding opportunities. We have a long-standing frustration with taking two or three steps back for every one step we try to take forward. The former toilet issue was a particular point (with visitors and open days especially), and the leak from the upstairs window remains as a current problem. If general funding from PNCC is not available for maintaining the building, then we should be able to access it through heritage funding sources like this one. However, doubtless then the private owners would complain that PNCC was dipping into that funding for their own building... Yours faithfully, Val Burr Secretary Palmerston North Electric Power Station Inc.

Policy scope

Do you support the proposed policy scope?

Unsure

Please provide further comments you would like to make on the proposed policy scope.

We generally support the process, but would prefer not to be (apparently) excluded from it due to the building being owned by PNCC. Refer to the rest of my submission for more detail. I am conscious that I should have put this in days ago, but was distracted by other commitments - so this will have to do.....

What would you like to do next?

I would like to go to the end of the survey

18-1



Submission on the PNCC Draft Support and Funding Policy

November 2021

Introduction

We thank PNCC for the opportunity to submit on the Draft Support and Funding Policy.

Volunteer Central, formerly Volunteer Resource Centre Manawatu & Districts, has provided opportunities to increase and improve the quality of community connections, capacity, and capability through volunteering for 11 years. Volunteer Central is the only Palmy organisation that works across all aspects of the Palmy community (individuals and organisations) with no barriers therefore we have significant knowledge and networks within the community to support connections and wellbeing of those living and working in the area.

We work with individuals to:

- support their sense of belonging,
- increase networks,
- increase confidence,
- increase skills,
- share existing skills and experience through being volunteers.

Approximately 70% of registered volunteers who are between paid employment opportunities gain paid employment as a result of their volunteering experience which not only is great for the volunteer, but also the local economy.

We are the only organisation in Palmy that recognises and celebrates volunteering across the community with our annual Volunteer Recognition Event.

Volunteer Central works with organisations that already provide opportunities for volunteers, and with organisations who could benefit from volunteer support/involvement to build their capacity and productivity. This support ranges from:

- seeking appropriate volunteers with the skills and interest required by the organisations (gardening to governance),
- identifying opportunities for roles that could be undertaken by volunteers,
- development of roles in line with best practice,
- workshops on working with and managing volunteers,
- mediation,
- protocol development and review,

18-2

- promotion of their organisation,
- connecting with other organisations/resources to support their Kaupapa

Volunteer Central is also an active participant in PNCC Community Development Opportunities. We participate in Welcoming Communities meetings and initiatives, provide submissions to PNCC where appropriate, are elected members of the PN Community Services Council Committee, are part of Refugee Resettlement programme, and are on the decision making groups for the PN Community Development Small Grants Fund, and ENM Environmental Initiatives Fund.

Further to this, Volunteer Central provides coordination of and volunteers for Civil Defence Welfare responses across the rohe, and are engaged as the provider of delivery of essential supplies to those in isolation/quarantine from COVID in the community.

Volunteer Central released “A Connected Future” – our strategic plan in 2020. Our vision is “Creating a volunteering legacy built around people and quality”. The information provided above evidences our commitment to empower the Palmy community to be connected, resilient, and vibrant.

We continue to be very grateful to PNCC for your ongoing support that enables us to support and contribute to the Palmy community and we look forward to fostering this into a partnership in the near future.

Small Grant Fund Support Priorities

The draft policy gives priority to organisations which do not receive other forms of operational funding and support from Council including rates remissions or community occupancy. We believe that this will potentially disadvantage social service groups who receive rates remissions and/or are occupants of a PNCC facility, such as us. Every dollar we receive is a community dollar and as such we are extremely careful to utilise this funding responsibly. We believe that priorities should be focussed on an assessment of organisation need as opposed to a blanket ruling such as is proposed in the draft.

We also note that the draft recommends that organisations that received the Strategic Priority Grant (SPG) are excluded from applying for the Small Grant Fund. Again, this would disadvantage organisations that receive the SPG as in our case, the SPG has covered 14% of our annual costs with Volunteer Central needing to source the remaining 86% from other funders which is a significant task.

Recommendation:

Remove the phrase “services, activities or projects which.....do not receive other forms of operational funding and support from Council including rates remissions or community occupancy” from Part B 8b (support priorities), and suggest replacing with (along the lines of)

Allocation will be made on assessment of organisation need through a transparent auditable process.

18-3**Strategic Priority Grants - Partnership with sector lead organisations**

We note in the draft 5.6 a) that it is proposed that PNCC staff can make recommendations to Council to engage a sector lead through a partnership agreement which would then come from SPG funding. Volunteer Central seek greater clarity in the document as to what a partnership agreement with Council would look like and would oppose any re-direction of SPG funds from direct service delivery to increased overheads/infrastructure costs that may result from such a process. We do not wish to see this initiative come at the expense of other organisations applying for contestable funding.

Volunteer Central would be interested in having further discussions with Council regarding sector lead consideration.

Recommendation

Confirmation is given in the document that reallocation of SPG funding to potential partnerships is to support service delivery, not create new infrastructure or overheads.

Community Occupancies*Support Priorities – (8b) Hancock Community House**Reporting*

Part A, clauses 5.4.3(a), 5.5.1(a), and 5.5.1(b) suggests that tenants of Hancock Community House (HCH) will be required to report back to the Council on outcomes and benefits arising from their community occupancy.

As a recipient of funding from PNCC to support our operations we already provide a report to Council on our outcomes and benefits, and therefore would not see an additional report stating the same information because we are a tenant in a PNCC facility would be wise use of staff time, nor add benefit to PNCC information.

Recommendation

Reporting requirements for occupants is removed from the document.

Thank you for taking the time to consider our submission.

We would like the opportunity to speak to our submission before Council.

From: Submission
Subject: FW: Support and Funding Policy feedback

Your details
Full Name Jessica Law
Organisation (if applicable) Manawatu Multicultural Council
Hearing
Would you like to speak to Council in support of your submission? Yes
Questions about the proposed policy objectives, principles and scope:
Policy principles and objectives
Do you support the proposed policy objectives? Yes
Do you support the proposed policy principles? Yes
Please provide further comments you may have about the policy objectives and principles.
Policy scope
Do you support the proposed policy scope? Yes
Please provide further comments you would like to make on the proposed policy scope.
What would you like to do next? I would like give feedback on Part A of the draft policy
Questions about Part A of the draft policy
Do you support the general eligibility requirements (see section 5.2)? Yes

19-2

Please provide further comments you would like to make on the proposed general eligibility requirements.

Discretionary decision-making

In specific circumstances, where a proposal does not meet the requirements for support a proposal could be referred to a committee of Council for a final decision (section 5.4.4 (a)). Do you support this provision?

Yes

Please explain your reasons for the answer you provided above.

Community occupancy – for-purpose groups leasing Council property

Do you support the proposed process for allocating 'community occupancy' as set out in section 5.5 of the draft policy?

Yes

Do you support the proposed process that Council will take when a community occupancy comes to an end (see section 5.5.1(b))?

Yes

Please explain your reasons for the answers provided above.

Partnership agreements with sector leads

Do you support the proposal to establish 'partnership agreements with sector leads' as set out in section 5.6 of the draft policy?

Yes

Do you support the proposal to direct funds from the strategic priority grants to fund partnership agreements?

Yes

Please explain your reasons for your answers provided above.

MMC supports the proposal to establish "partnership agreements with sector leads" as in section 5.6 of the draft. Every three years some of the sector lead has been left under uncertainty of funding as part of their operational cost are covered by the Strategic Priority Grant (SPG). The possibility of the "partnership agreement" adoption would cause a more stable condition to the organisation. The partnership agreements would allow the organisation to concentrate more in their activities, development and implementation of new programmes. We also support the proposal of direct funds from the SPG, as the community sector lead already applied for the grant every three years and an increase of funding to this grant has been made during the last 10 years plan - 2021/31.

Would you like to provide feedback on the rest of the draft policy?

Provide feedback on the rest of the draft policy

19-3

Questions about Part B of the draft policy: Active communities fund (see page 15)

Do you support the proposed criteria for this fund?

Yes

Please explain your reasons:

Notable trees palmy – natural and cultural heritage incentive fund (see page 16)

Do you support the proposed criteria for this fund?

Yes

Please explain your reasons:

Protecting Palmy history – natural and cultural heritage incentive fund (see page 16)

Do you support the proposed criteria for this fund?

Unsure

Please explain your reasons:

Strengthening Palmy – natural and cultural heritage incentive fund (see page 17)

Do you support the proposed criteria for this fund?

Yes

Please explain your reasons:

Youth council scholarships (see page 17)

Do you support the proposed criteria for this fund?

Please explain your reasons:

Community development small grants (see page 19)

Do you support the proposed criteria of this fund?

Yes

Please explain your reasons:

Community-led initiatives fund (see page 19)

The community-led Initiatives fund combines the previous local initiatives fund, celebrating communities fund, and the community events fund. Do you support the proposed criteria for this new, combined fund?

Yes

19-4

Please explain your reasons:

Community centre support (see page 20)

Do you support the purpose, priorities and rental framework for this proposed support to community centres?

Yes

Please explain your reasons:

Hancock community house support (see page 21)

Do you support the purpose, priorities and rental framework for this proposed support to Hancock community house?

Yes

Please explain your reasons:

Occupancy of Council owned property by for-purpose groups (see page 22)

Do you support the purpose, priorities and rental framework for this proposed support to occupancy of council owned property by for-purpose groups?

Yes

Please explain your reasons:

Development subsidy (see page 23)

The development subsidy helps eligible parties to pay costs towards the Development contribution fee. The proposed policy will extend this to include cost towards either the Development contribution fee, Building consent costs, or Resource consent costs. Do you support the proposal to extend the development subsidy to include Building consent and Resource consent costs?

Yes

Please explain your reasons:

Palmy's resource recovery fund (see page 24)

Do you support the proposed criteria of this fund?

Yes

Please explain your reasons:

Promoting Palmy – natural and cultural heritage incentive fund (see page 24)

Do you support the proposed criteria for this fund?

19-5

Yes

Please explain your reasons:

Strategic priority grants (see page 25)

Do you support the proposed criteria for this fund?

Yes

Please explain your reasons:

Yes, the criteria is aligned with what the SPG supports

Youth council initiatives fund (see page 26)

Do you support the proposed criteria for this fund?

Unsure

Please explain your reasons:

Arts event fund (see page 27)

Do you support the proposed criteria for this fund?

Unsure

Please explain your reasons:

Major events fund (see page 27)

Do you support the proposed criteria for this fund?

Yes

Please explain your reasons:

Sports event partnership fund (see page 28)

Do you support the purpose of this fund to support sports events that will either provide an economic benefit to the city or enhance community connectedness and health?

Yes

Please explain your reasons:

The arts event, major events, and sports event partnership funds' (see Part B, 14, 15, 16) all focus on generating economic benefits for the City. Do you think these funds should be combined and administered as one fund with three different priorities?

No

19-6

Please explain your reasons:
Sponsorship fund (see page 29)
Do you support the proposed purpose of this fund? Yes
Please explain your reasons:

20-1

From: Submission
Subject: FW: Support and Funding Policy feedback

Your details
Full Name Emma Prouse and James Griffiths
Organisation (if applicable)
Hearing
Would you like to speak to Council in support of your submission? Yes
Questions about the proposed policy objectives, principles and scope:
Policy principles and objectives
Do you support the proposed policy objectives? Yes
Do you support the proposed policy principles? Yes
Please provide further comments you may have about the policy objectives and principles.
Policy scope
Do you support the proposed policy scope? Yes
Please provide further comments you would like to make on the proposed policy scope.
What would you like to do next? I would like give feedback on Part B of the draft policy
Questions about Part B of the draft policy: Active communities fund (see page 15)
Do you support the proposed criteria for this fund?
Please explain your reasons:

20-2

Notable trees palmy – natural and cultural heritage incentive fund (see page 16)
Do you support the proposed criteria for this fund?
Please explain your reasons:
Protecting Palmy history – natural and cultural heritage incentive fund (see page 16)
Do you support the proposed criteria for this fund?
Yes
Please explain your reasons: The continued support provided by this fund enables restoration outcomes which would otherwise be infesible to achieve. However the requirement that applicants show an audited/reviewed statement of financial position isn't necessary to achieve the fund outcomes, is a barrier to applying and impacts on the privacy of individuals. We have used the fund to support restoration of a category 1 building previously however would not apply under the proposed new criteria as we don't have and wouldn't specially acquire an accountant or auditor to prepare a statement of financial position, nor is it council's business how individuals pay for the project. A declaration from the applicant saying they can afford the project should suffice.
Strengthening Palmy – natural and cultural heritage incentive fund (see page 17)
Do you support the proposed criteria for this fund?
Yes
Please explain your reasons:
Youth council scholarships (see page 17)
Do you support the proposed criteria for this fund?
Please explain your reasons:
Community development small grants (see page 19)
Do you support the proposed criteria of this fund?
Please explain your reasons:
Community-led initiatives fund (see page 19)
The community-led Initiatives fund combines the previous local initiatives fund, celebrating communities fund, and the community events fund. Do you support the proposed criteria for this new, combined fund?

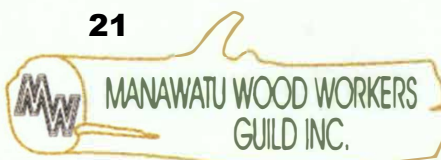
20-3

Please explain your reasons:
Community centre support (see page 20)
Do you support the purpose, priorities and rental framework for this proposed support to community centres?
Please explain your reasons:
Hancock community house support (see page 21)
Do you support the purpose, priorities and rental framework for this proposed support to Hancock community house?
Please explain your reasons:
Occupancy of Council owned property by for-purpose groups (see page 22)
Do you support the purpose, priorities and rental framework for this proposed support to occupancy of council owned property by for-purpose groups?
Please explain your reasons:
Development subsidy (see page 23)
The development subsidy helps eligible parties to pay costs towards the Development contribution fee. The proposed policy will extend this to include cost towards either the Development contribution fee, Building consent costs, or Resource consent costs. Do you support the proposal to extend the development subsidy to include Building consent and Resource consent costs?
Please explain your reasons:
Palmy's resource recovery fund (see page 24)
Do you support the proposed criteria of this fund?
Please explain your reasons:
Promoting Palmy – natural and cultural heritage incentive fund (see page 24)
Do you support the proposed criteria for this fund?
Please explain your reasons:
Strategic priority grants (see page 25)

20-4

Do you support the proposed criteria for this fund?
Please explain your reasons:
Youth council initiatives fund (see page 26)
Do you support the proposed criteria for this fund?
Please explain your reasons:
Arts event fund (see page 27)
Do you support the proposed criteria for this fund?
Please explain your reasons:
Major events fund (see page 27)
Do you support the proposed criteria for this fund?
Please explain your reasons:
Sports event partnership fund (see page 28)
Do you support the purpose of this fund to support sports events that will either provide an economic benefit to the city or enhance community connectedness and health?
Please explain your reasons:
The arts event, major events, and sports event partnership funds' (see Part B, 14, 15, 16) all focus on generating economic benefits for the City. Do you think these funds should be combined and administered as one fund with three different priorities?
Please explain your reasons:
Sponsorship fund (see page 29)
Do you support the proposed purpose of this fund?
Please explain your reasons:

21

23rd November 2021

The Policy Analyst,
Palmerston North City Council
Private Bag 11034
PALMERSTON NORTH 4442

ORIGINAL TO FOR ACTION AND REPLY		
RECD	01 DEC 2021	PNCC
COPY TO		
1.		
2.		

Attn Lili Kato,

Dear Lili

Re Draft Support and Funding Policy.

Thank you for the document addressed to the Manawatu Woodworkers Guild dated 2nd November 2021.

Having perused the document we are of the opinion that it is suited to our needs and therefore no changes are required.

Yours sincerely

Don Tietjens

Secretary

Procedure Sheet Hearing of Submissions

Presenting your submission

You have indicated a wish to present your submission before a Committee of councilors. You will be attending online. You may speak to your submission yourself or, if you wish, arrange for some other person or persons to speak on your behalf.

We recommend that you speak to the main points of your submission and then answer any questions. It is not necessary to read your submission as Committee members have a copy and will have already read it.

Questions are for clarifying matters raised in submissions. Questions may only be asked by Committee members, unless the Chairperson gives permission.

Time Allocation

10 minutes (including question time) will be allocated for the hearing of each submission. If more than one person speaks to a submission, the time that is allocated to that submission will be shared between the speakers.

Who will be there?

The Planning & Strategy Committee will hear the submissions. The Committee comprises of elected members as identified on the frontispiece of the Agenda.

There will also be other people online who are presenting their submission. The Hearing is streamed live to the media and the public online.

Agenda

An Agenda for the meeting at which you will be speaking will be publicly available at least two working days prior to the meeting. It will be published on the Palmerston North City Council website ([Agendas and minutes](#)) and available to view at the Customer Service Centre. The Agenda lists the submissions in the order they will be considered by the Committee, although there may be some variation to this.

Venue

The meeting will be held in the Council Chamber, First Floor, Civic Administration Building, Te Marae o Hine, 32 The Square, Palmerston North, where the Councillors will be attending.

All submitters will join the meeting via Microsoft Teams. The Administrator will be in touch with you before the meeting to ensure everything is working at both ends.

Tikanga Maori	You may speak to your submission in Maori if you wish. If you intend to do so, please contact us no later than four days before the date of the meeting (refer to the "Further Information" section below). This is to enable arrangements to be made for a certified interpreter to attend the meeting. You may bring your own interpreter if you wish.
Visual Aids	Submitters can share their screen in Microsoft Teams if they have any PowerPoint presentations. The Administrator will require a copy of this as well to circulate to the Councillors beforehand.
Final Consideration of Submissions	Final consideration of submissions will be at the ordinary meeting of the Planning & Strategy Committee on Wednesday 9 March 2022. The media and public can attend these meetings, but it will not be possible for you to speak further to your submission, or participate in the Committee deliberations.
Changes to this Procedure	The Committee may, in its sole discretion, vary the procedure set out above if circumstances indicate that some other procedure would be more appropriate.
Further Information	If you have any questions about the procedure outlined above please contact Carly Chang, Democracy & Governance Administrator, phone 06 356-8199 extension 7152 or email carly.chang@pncc.govt.nz .

PALMERSTON NORTH CITY COUNCIL

Minutes of the Planning & Strategy Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 10 November 2021, commencing at 9.00am

- Members Present:** Councillor Aleisha Rutherford (in the Chair), The Mayor (Grant Smith) and Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Bruno Petrenas.
- Non Members:** Councillors Susan Baty, Vaughan Dennison, Lew Findlay QSM and Karen Naylor.
- Apologies:** The Mayor (Grant Smith) and Councillor Rachel Bowen (early departure on Council Business) and Councillor Orphée Mickalad.

Councillor Lew Findlay left the meeting at 9.46am during consideration of clause 42. He was not present for clause 42.

39-21 Apologies

Moved Aleisha Rutherford, seconded Patrick Handcock ONZM.

The **COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

Clause 39-21 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Aleisha Rutherford, Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor and Bruno Petrenas.

40-21 Confirmation of Minutes

Moved Aleisha Rutherford, seconded Patrick Handcock ONZM.

The **COMMITTEE RESOLVED**

1. That the minutes of the Planning & Strategy Committee meeting of 20 October 2021 Part I Public be confirmed as a true and correct

record.

Clause 40-21 above was carried 14 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Aleisha Rutherford, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor and Bruno Petrenas.

Abstained:

Councillor Rachel Bowen.

41-21 Proposal from Ngāti Hineaute Hapu Authority Kohanga Reo to relocate to Opie Reserve

Report, presented by Kathy Dever-Tod, Manager - Parks and Reserves, and Michael Duindam, Acting City Planning Manager.

Following discussion, Elected Members voted for the report to lie on the table until more information is provided on Ngāti Hineaute Hapu Authority proposed plan for the land, and Kāinga Ora's Housing Plan for the whole area.

Moved Susan Baty, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the report Proposal from Ngāti Hineaute Hapu Authority Kohanga Reo to relocate to Opie Reserve (item 6) lie on the table.

Clause 41-21 above was carried 11 votes to 4, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Lorna Johnson, Billy Meehan, Karen Naylor and Bruno Petrenas.

Against:

Councillors Aleisha Rutherford, Zulfiqar Butt, Patrick Handcock ONZM and Leonie Hapeta.

42-21 Committee Work Schedule

Councillor Lew Findlay QSM left the meeting at 9:46am.

Moved Aleisha Rutherford, seconded Patrick Handcock ONZM.

The **COMMITTEE RESOLVED**

1. That the Planning & Strategy Committee receive its Work Schedule dated November 2021.

Clause 42-21 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Aleisha Rutherford, Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor and Bruno Petrenas.

The meeting finished at 9.47am

Confirmed 8 December 2021

Chairperson

MEMORANDUM

TO: Planning & Strategy Committee

MEETING DATE: 8 December 2021

TITLE: Proposed Plan Change J: Massey University Turitea Historic Area

PRESENTED BY: Michael Duindam, Principal Planner

APPROVED BY: David Murphy, Chief Planning Officer

RECOMMENDATION(S) TO COUNCIL

1. That the Massey University Turitea Historic Area Private Plan Change request by Massey University, included as attachment 1 to the memorandum titled 'Proposed Plan Change J: Massey University Turitea Historic Area' presented to the Planning & Strategy Committee on 8 December 2021, be adopted pursuant to Section 25(2)(a), Part 2 of the First Schedule of the Resource Management Act 1991.
2. That the Massey University Turitea Historic Area Plan Change request by Massey University be notified in accordance with Section 26, Part 2 of the First Schedule of the Resource Management Act 1991.

1. ISSUE

The applicant, Massey University has applied for a plan change request (the request) to identify the Turitea Historic area (Massey Oval) as a heritage precinct under the PNCC District Plan. The proposed plan change aims to introduce provisions to recognise and protect the historic heritage values the Oval holds for Massey University and the wider community. No buildings are proposed to be protected under this plan change.

While it is a private plan change request, it has a significant public good element being a plan change to further protect the heritage values of Massey University.

2. BACKGROUND

If approved, the request would require a change of provisions under section 19 (Institutional Zone) of the District Plan, including a new overlay (Approximately 33,924m²) recognising the Massey University Turitea Historic Area within the Institutional zone. The rest of Massey University (the property) will remain zoned institutional. It is recommended that the plan change be adopted by Council as its own plan change, as opposed to being accepted by Council.

The plan change intends to recognise, protect and maintain heritage values and the character of the area by ensuring protection through the District Plan. This will prevent inappropriate use and development of the Oval, buildings and the landscape occurring in the future. These provisions will protect the space and how buildings front that space rather than the individual buildings that make up the Turitea Historic Area. A heritage assessment has been conducted as a part of Massey University's Section 32 analysis.

Massey University has prepared a Section 32 report which includes an analysis of consultation with Rangitāne o Manawātū and Stakeholders under Clause 3 of the First Schedule of the Resource Management Act 1991. This feedback has shaped the preparation of the plan change. Formal public consultation under the Resource Management Act will occur if Council approves the recommendations and adopts the request for public notification.

Description of Options – Legislative Context

Part 2 of the First Schedule of the RMA 1991 outlines the statutory process the Council must follow when processing a private plan change request.

Clause 25, Part 2 of the First Schedule RMA 1991 requires a local authority within 30 working days of receiving a private plan change request (subject to sufficient information being provided) to decide how to process the plan change request.

The Council may either –

- (a) Adopt the request as if it were a plan change made by the Council; or
- (b) Accept the request and proceed to publicly notify the request; or
- (c) Deal with the request as if it were an application for a resource consent; or
- (d) Reject the request in whole or in part.

At this point in the process, Council consideration is limited to the 4 options above. It is not necessary at this time to report on the overall merits of the request. This will occur once the public notification process has occurred. Officer's recommendations will be reported as part of an officer's report to a Hearings Panel.

Under Clause 25(4) of Part 2, First Schedule RMA 1991, Council may reject a request in whole or in part, but only on limited grounds. Those grounds are:

- a) The request or part of the request is frivolous or vexatious; or
- b) The substance of the request or part of the request has been considered and given effect to or rejected by the local authority or Environment Court within the last 2 years; or
- c) The request or part of the request is not in accordance with sound resource management practice; or

d) The request of part of the request would make the policy statement or plan in consistent with Part 5; or

e) In the case of a proposed change to a policy statement or plan, the policy statement or plan has been operative for less than 2 years.

There is a presumption in the RMA 1991 that private plan change requests will be determined on their merits following public notification, unless one of the grounds for refusal applies. If the Council refused, or agreed to the request only in part, the person who made the request could appeal to the Environment Court against the Council's decision. The Environment Court may then make such a decision as it sees fit.

Discussion of Clause 25(4) Part 2 RMA options

Should the request be rejected in whole or in part?

An appropriate first step is to consider whether the request should be rejected. As stated above, Clause 25(4) limits the grounds for rejection to five specific criteria, which are considered separately below.

Criteria a)

The request or part of the request is frivolous or vexatious.

Officers are satisfied that the application is neither frivolous nor vexatious. A comprehensive application has been provided.

Criteria b)

The substance of the request of part of the request has been considered and given effect to or rejected by the local authority or Environment Court within the last 2 years.

This is the first time an application to protect this area within the institutional zone has been made.

Criteria c)

The request or part of the request is not in accordance with sound resource management practice.

The focus of this clause is aimed at rejecting plan change requests that, for procedural reasons, are contrary to sound resource management practice. This may include where a District Plan is imminent or where for other reasons it would not be efficient to consider the request further at that time.

In this instance there are no sound resource management reasons to reject this private plan change request.

Criteria d)

The request or part of the request would make the policy statement or plan inconsistent with Part 5 RMA.

Part 5 RMA relates to National Environmental Standards, National Policy Statements, the Regional Policy Statement and Regional Plans. Officers are satisfied that the request will not make the overall District Plan inconsistent with Part 5 RMA.

Criteria e)

In the case of a proposed plan change to a policy statement or plan, the policy statement or plan has been operative for less than 2 years.

The District Plan has been operative throughout and after the sectional review.

Summary – Clause 25(4)

Officers therefore consider that there are no grounds for rejection in whole or in part of the private plan change request based on the above RMA criteria.

Should the request be processed as a resource consent? – Clause 25(3)

The request is to recognise and protect the historic heritage values of the Turitea Historic Area at Massey University. The land is within the District Plan Institutional Zone.

The Institutional Zone and the Cultural and Natural Heritage chapter of the District Plan does not have specific layers to protect historic heritage. A resource consent allows for an activity not provided for in the District Plan. The applicant is not undertaking an activity but requesting protection of land which requires a different method (Plan Change). The application cannot be processed as a resource consent as it is requesting to change provisions in the District Plan and cannot be provided for as a resource consent application under section 87 of the Resource Management Act 1991.

A plan change request is the most appropriate process in this case.

Should the request be adopted by Council or accepted as a private plan change? Clause 25(2) (a) & (b)

Council's Revenue and Financial Policy notes that the costs relating to processing private plan changes should be recovered from applicants. This means private plan changes would typically be accepted by Council as opposed to adopted by Council.

Despite the Revenue and Financial Policy, it is recommended that this private plan change is adopted (not accepted) by the Council for the following reasons:

- a) There is a significant public good component to the private plan change request. Massey University is a publicly owned and accessible facility and the purpose of the plan change is to protect heritage, a matter of public interest. This is quite different to a private plan change that seeks to rezone a specific piece of privately owned land for urban development.

- b) Massey University is a strategic partner and the private plan change request is relatively small and discrete in nature. The proposal is unlikely to be contentious given that pre-consultation with parties indicates broad support and the proposed planning controls only apply to Massey University. Council resourcing to process this plan change is expected to be minimal. Most of the cost has already been met by the applicant, through the preparation of the plan change documentation.

It is therefore recommended that the private plan change request be adopted by Council. This means the request will proceed as a plan change with the processing costs covered by Council.

3. NEXT STEPS

If the request is adopted by Council it will then be notified for submissions. There is a possibility that the plan change could be notified on a limited basis, given the discrete nature of the request. This would streamline the plan change process and likely reduce costs to process the proposal. If the standard full notification approach was taken, additional costs would relate to public notice advertising and the potential for an increased number of submissions, which would then need to be analysed and responded to. Given the discrete nature of the plan change, submission numbers under both options are likely to be low. A notification assessment prior to notification will be required to determine whether a limited or full notification process should be undertaken.

Further consideration of issues in accordance with Section 32 of the Resource Management Act 1991 will be undertaken as part of the officer's report presented to a hearings panel. A further assessment of the plan change request will be undertaken once submissions have closed.

The hearings panel has the right to decline, approve or approve with modifications of the request.

It is recommended that the private plan change request be adopted and notified.

4. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide? Section 182 of the Delegations Manual	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or	No

plans?	
The recommendations contribute to Goal 2: A Creative and Exciting City	
<p>The recommendations contribute to the achievement of action/actions in Arts and Heritage</p> <p>The actions are:</p> <p>Collaborate with the community to make heritage a visible part of city life and the cityscape.</p> <p>Review the District Plan to investigate and identify character or heritage areas.</p>	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	<p>The request will protect the social wellbeing of the area as a natural gathering place for informal recreation.</p> <p>The applicant recognises the area has ongoing use value in the educational role of the university.</p> <p>The botanical value of mature trees and the wide-open space will be retained and protected.</p> <p>The area has cultural values as it was the heart of the Manawatu Campus and served many generations.</p> <p>The applicant is working with iwi on requests outside the scope of the plan change.</p>

ATTACHMENTS

1. Turitea Historic Area Plan Change Section 32 - Final Oct 2021 [↓](#) 

Massey University Turitea Historic Area

Proposed Plan Change J

Section 32 Report

29 October 2021



Aerial View 1978, before construction of the Business Centre buildings





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Part I – Plan Change

1 Description of the Proposed Plan Change

Massey University has been participating in the Crown’s asset transfer process for a number of years, which allows tertiary education institutions to apply for Crown-titled land to be transferred to the institute’s own name under the Public Works Act 1981. The process is guided by the Crown Asset Policy guidelines, which enables Heritage New Zealand Pouhere Taonga (HNZ) the opportunity to consider whether any proposed land transfer contains areas with heritage value requiring protection. A notable recommendation in HNZ’s April 2015 assessment was:

The Oval and the buildings surrounding it, including the Sir Geoffrey Peren Building, The Refectory, McHardy Hall, Tiritea House and the Old Registry Building be nominated for recognition in the New Zealand Heritage List and for scheduling in the Palmerston North City Council District Plan.

After further discussions Massey University agreed to seek a plan change to the Palmerston North City Council (PNCC) District Plan to identify the above as a heritage precinct and introduce provisions for recognising and protecting the historic value of it. The precinct will be known as the Turitea Historic Area. No buildings are proposed to be formally protected under the Proposed Plan Change.

The proposal intends to protect and maintain the heritage values, quality and character of the area without limiting the day to day use and maintenance of it. Recognition in the District Plan would ensure the protection and continuity of the Massey Oval, buildings, and landscape characteristics that have historic values from inappropriate use and development. The intent is to protect the space and how buildings front that space, rather than the individual buildings that make up the Turitea Historic Area.

2 Proposed Amendments to the District Plan

Proposed Plan Change J (PPC J) involves the following amendments to the Palmerston North City District Plan:

1. Including a new overlay in the District Plan recognising the Massey University Turitea Historic Area within the Institutional Zone.
2. Introducing provisions into Section 19 of the District Plan relating to the use and development within the Turitea Historic Area.
3. Amendments to the City Planning Maps to show the Turitea Historic Area overlay.

Please note that these provisions have legal effect once the Council publicly notifies decisions on submissions to PPC J, in accordance with Clause 20, Schedule 1, as set out in Section 86B(1) of the Resource Management Act 1991 (**the Act**).

Part II - Assessment Report

1 Introduction

Massey University has prepared 'Proposed Plan Change J: Massey University Turitea Historic Area (PPC J)' to the Operative PNCC District Plan for notification under the provisions of the Resource Management Act 1991.

This report has been prepared in accordance with Section 32 of the Act and represents a summary of the evaluation of alternatives, and costs and benefit analysis undertaken in the development of this plan change.

Massey University's key objective with this plan change is to recognise and protect the historic values of the Turitea Historic Area. In assessing the options for protecting the Massey Oval and the buildings that surround it, consideration was given to other means. This Plan Change represents one aspect for recognising this area within the Massey University Turitea Campus. Other methods being considered included nomination to Heritage New Zealand Pouhere Taonga for entry on the New Zealand Heritage List as a heritage area, recording the history of the area, collecting old photos, and potentially establishing information boards which explain and document the history of the Oval area. The best way to protect the heritage values of the area is the Plan Change as proposed.

Individual buildings are not proposed to be listed in the District Plan as Buildings and Objects of Cultural Heritage Value. This is a result of the Heritage Assessment Report recommendations that the Oval and its immediate environs of surrounding buildings should be identified as a historic area, rather than protecting individual buildings.

1.1 Background to Proposed Plan Change J

Massey University has been participating in the Crown's asset transfer process, which allows tertiary education institutions to apply for Crown-titled land to be transferred to the institute's own name under the Public Works Act 1981.

The process is guided by the Crown Asset Policy guidelines. Page 16 of the guidelines provides HNZ the opportunity to consider whether any proposed land transfer contains heritage value requiring protection. HNZ's April 2015 assessment provided four recommendations for heritage protection. The key recommendation for this Plan Change is:

The Oval and the buildings surrounding it, including the Sir Geoffrey Peren Building, The Refectory, McHardy Hall, Tiritea House and the Old Registry Building be nominated for recognition in the New Zealand Heritage List and for scheduling in the Palmerston North City Council District Plan.

Through further discussions with HNZ, it was agreed that further buildings within the Turitea Historic Area did not need to be protected in the District Plan by listing the heritage buildings in Section 17, and rather the intention to recognise the area in another manner within the District Plan would be appropriate. On that basis, this PPC J was developed.

Massey University engaged Cochran & Murray Conservation Architects to prepare a heritage assessment. An outline of that report is contained in section **Error! Reference source not found.** of this report, with the full report included in Appendix B.

Based on the Heritage Report recommendations, Massey University is now seeking to recognise the Turitea Historic Area, including the Massey Oval within the District Plan. The area has retained a high level of authenticity of the original design intention whereby the Oval and buildings facing it have been sustained overtime. Newer buildings such as the Business Studies buildings have been designed to recognise the historical approach of buildings facing the Oval and the centre of those buildings extending closer to the Oval. Despite the many uses of this area of campus over the years, the way the buildings face the open space of the Oval has not changed.

The area is currently managed through Institutional Zone provisions in the District Plan, but these do not recognise the historic value associated with it. Thus, a proposed plan change is sought under section 73 of the Act which enables the day to day activities within the area, but with certain use and development being carefully managed to retain the heritage values specific to this area of the Massey University campus.

2 Purpose of Proposed Plan Change J

The Turitea Historic Area covers many structures alongside natural features. These include the Refectory, McHardy Hall, Tiritea House, Old Registry Building, Sir Geoffrey Peren Building, Business Studies West and Business Studies East and the Oval itself. The area is shown in Appendix A.

The aim of this plan change is to introduce new location specific provisions protecting the Turitea Historic Area from inappropriate use and development and ensuring the historic, social, aesthetic, scientific, use and contextual values are recognised.

PPC J involves the following amendments to the PNCC District Plan:

1. Amendments to Section 19: Institutional Zone. This will include adding an objective, policies, rules and overlay map to Section 19, which relate to providing for heritage values in use and development of the Turitea Historic Area overlay. A copy of the new provisions for Section 19 are included in Appendix C
2. Amendments to Section 4: Definitions including adding new definition for Turitea Historic Area as follows:
Turitea Historic Area: means the land containing the Massey Oval and surrounding buildings at Massey University's Manawatu Campus. See Map 19.1: Turitea Historic Area.
3. Amendments to the District Planning Maps to show the spatial extent of the Turitea Historic Area overlay.

3 Operative District Plan

PNCC has recently completed the sectional District Plan review. At the time the Institutional section was reviewed, Massey University had not completed the work necessary to bring forward the concept of the Turitea Historic Area. Schedule 1, Section 21 of the Act allows any person to request a change to a district plan.

The operative District Plan has an Institutional Zone and Cultural and Natural Heritage section.

Chapter 19 Institutional Zone essentially enables the activities and development that occurs within Massey University campus and farm areas. The focus is on teaching and research activities, including the need for buildings, hostels and the like that support the future success of the University.

The reason for this plan change request is due to Massey University wanting to recognise the historic heritage associated with the Oval area. A key focus of the plan change request is ensuring that ongoing protection of the Turitea Historic Area is accounted for within the Operative District Plan and any future development within the area.

4 Statutory and Legislative Framework for the Proposed Plan Change

4.1 Resource Management Act 1991

PPC J has been prepared by Massey University following discussions with PNCC. It was agreed by the parties that Massey university would prepare the plan change and undertake initial consultation. PNCC would then accept the plan change and progress it through the RMA First Schedule process. Council has been engaged throughout the development of this Plan Change, including reviewing the draft provisions, noting the above intent.

Schedule 1, Section 21 of the Act states any person may request a change to a district plan. Section 21 is –

Schedule 1, Section 21 of the Act –

- (1) Any person may request a change to a district plan or a regional plan (including a regional coastal plan).
- (2) Any person may request the preparation of a regional plan, other than a regional coastal plan.

- (3) *Any Minister of the Crown or any territorial authority in the region may request a change to a policy statement.*
- (3A) *However, in relation to a policy statement or plan approved under Part 4 of this schedule, no request may be made to change the policy statement or plan earlier than 3 years after the date on which it becomes operative under clause 20 (as applied by section 80A(2)(a)).*
- (4) *Where a local authority proposes to prepare or change its policy statement or plan, the provisions of this Part shall not apply and the procedure set out in Part 1, 4, or 5 applies.*
- (5) *If a request for a plan change is made jointly with an application to exchange recreation reserve land (as permitted by section 65(4A) or 73(2A)), the application must be—*
 - (a) *processed, with the request for a plan change, in accordance with this Part, other than clauses 27 and 29(4) to (8); then*
 - (b) *decided under section 15AA of the Reserves Act 1977.*

With regards to clause (3A) above, more than 3 years has passed since the Institutional section was reviewed. Therefore, this Plan Change is able to be requested. Schedule 1, Section 25 sets out that the local authority is to consider the request.

Section 32 sets out the requirements for preparing and publishing evaluation reports under the Act.

Section 32 of the RMA –

- (1) *An evaluation report required under this Act must—*
 - (a) *examine the extent to which the objectives of the proposal being evaluated are the most appropriate way to achieve the purpose of this Act; and*
 - (b) *examine whether the provisions in the proposal are the most appropriate way to achieve the objectives by—*
 - (i) *identifying other reasonably practicable options for achieving the objectives; and*
 - (ii) *assessing the efficiency and effectiveness of the provisions in achieving the objectives; and*
 - (iii) *summarising the reasons for deciding on the provisions; and*
 - (c) *contain a level of detail that corresponds to the scale and significance of the environmental, economic, social, and cultural effects that are anticipated from the implementation of the proposal.*
- (2) *An assessment under subsection (1)(b)(ii) must—*
 - (a) *identify and assess the benefits and costs of the environmental, economic, social, and cultural effects that are anticipated from the implementation of the provisions, including the opportunities for—*
 - (i) *economic growth that are anticipated to be provided or reduced; and*
 - (ii) *employment that are anticipated to be provided or reduced; and*
 - (b) *if practicable, quantify the benefits and costs referred to in paragraph (a); and*
 - (c) *assess the risk of acting or not acting if there is uncertain or insufficient information about the subject matter of the provisions.*

- (3) *If the proposal (an amending proposal) will amend a standard, statement, national planning standard, regulation, plan, or change that is already proposed or that already exists (an existing proposal), the examination under subsection (1)(b) must relate to—*
- (a) *the provisions and objectives of the amending proposal; and*
 - (b) *the objectives of the existing proposal to the extent that those objectives—*
 - (i) *are relevant to the objectives of the amending proposal; and*
 - (ii) *would remain if the amending proposal were to take effect.*
- (4) *If the proposal will impose a greater or lesser prohibition or restriction on an activity to which a national environmental standard applies than the existing prohibitions or restrictions in that standard, the evaluation report must examine whether the prohibition or restriction is justified in the circumstances of each region or district in which the prohibition or restriction would have effect.*
- (4A) *If the proposal is a proposed policy statement, plan, or change prepared in accordance with any of the processes provided for in Schedule 1, the evaluation report must—*
- (a) *summarise all advice concerning the proposal received from iwi authorities under the relevant provisions of Schedule 1; and*
 - (b) *summarise the response to the advice, including any provisions of the proposal that are intended to give effect to the advice.*
- (5) *The person who must have particular regard to the evaluation report must make the report available for public inspection—*
- (a) *as soon as practicable after the proposal is made (in the case of a standard, regulation, national policy statement, or New Zealand coastal policy statement); or*
 - (b) *at the same time as the proposal is notified.*
- (6) *In this section,—*
- objectives** means,—
- (a) *for a proposal that contains or states objectives, those objectives:*
 - (b) *for all other proposals, the purpose of the proposal*
- proposal** means *a proposed standard, statement, national planning standard, regulation, plan, or change for which an evaluation report must be prepared under this Act*
- provisions** means,—
- (a) *for a proposed plan or change, the policies, rules, or other methods that implement, or give effect to, the objectives of the proposed plan or change:*
 - (b) *for all other proposals, the policies or provisions of the proposal that implement, or give effect to, the objectives of the proposal.*

Section 72 sets out the purpose of district plans.

Section 72 of the RMA –

The purpose of the preparation, implementation, and administration of district plans is to assist territorial authorities to carry out their functions in order to achieve the purpose of this Act.

5 Regulatory and Policy Context

5.1 Operative District Plan Structure and Planning Framework

The Operative Plan uses zones to manage land use and development throughout the Palmerston North District. There are eighteen zones within the district. Currently, the Institutional Zone objectives, policies and rules are applied to the wider Massey University site. However, the Zone provisions do not consider the historic values associated with the buildings, grounds, and vegetation within the campus. The built form within the Turitea Historic Area is the key factor, rather than the specific protection of heritage buildings for this plan change.

5.1.1 Section 19: Institutional Zone

Existing Objectives and Policies

The following objectives and policies for the Institutional Zone are contained in Section 19.

OBJECTIVES	POLICIES
OBJECTIVE 1 <i>To promote the efficient use of the physical resources of the Institutional Zone.</i>	1.1 <i>To provide for institutional activities located within the Institutional Zone.</i> 1.2 <i>To enable future growth and development of institutional activities.</i> 1.3 <i>To enable the establishment of complementary activities within the Institutional Zone where these are ancillary to an institutional activity.</i> 1.4 <i>To avoid, remedy or mitigate the impacts of institutions on the roading network.</i> 1.5 <i>To encourage the development and use of Campus Development Plans for institutions, and the integrated development and management of their facilities.</i> 1.6 <i>To encourage modes of transport to and from institutional sites which minimise adverse effects on the environment.</i>
OBJECTIVE 2 <i>To protect the amenity values of the Institutional Zone and neighbouring residential and rural areas.</i>	2.1 <i>To avoid, remedy or mitigate the adverse effects of noise generated by activities located within the Institutional Zone.</i> 2.2 <i>To avoid, remedy or mitigate the adverse effects of building development or redevelopment which either fronts onto, or is adjacent to, an arterial road, residential area or rural area.</i> 2.3 <i>To avoid, remedy or mitigate the adverse environmental effects of institutional activities on neighbouring residential and rural areas, or on other activities within the Institutional Zone.</i> 2.4 <i>To manage the size and placement of signs where these adjoin a residential area or are located on a road frontage.</i>
OBJECTIVE 3 <i>To avoid, remedy or mitigate the adverse effects of ancillary activities within the Institutional Zone on use of the City's infrastructure and physical resources.</i>	3.1 <i>To clearly define the nature of the ancillary activities that may be established within the Institutional Zone.</i> 3.2 <i>To restrict the extent to which such ancillary activities are provided for within the Institutional Zone.</i>

As can be seen above the existing objectives and policies do not address protecting historic values within the zone. They enable current activities in the university and do not protect the open space or heritage values of the Turitea Historic Area.

Existing Rules

There are several rules applying to activities within the institutional zone. These are listed in the table below.

PERMITTED ACTIVITIES

19.4.1 INSTITUTIONAL AND ASSOCIATED ANCILLARY ACTIVITIES

Institutional and Associated Ancillary Activities and Community and Leisure Facilities and Activities are a Permitted Activity provided that they comply with the following Performance Standards.

Performance Standards

(a) Gross Floor Area devoted to Institutional Zone Retail Activities (excluding areas provided primarily for the consumption of food and beverages).

i. The total gross floor area of retail activities located on the Massey University Turitea campus shall not exceed 2000m2; and

ii. The total gross floor area of retail activities located on all other institutional campuses shall not exceed 250m2 per campus.

(b) Signs

Compliance with R6.1.5.

(c) Hazardous Substances

Compliance with the Rules in Section 14 Hazardous Substances.

(d) Community and Leisure Activities

(i) Lighting

Compliance with R11.6.1.1(a).

(ii) Hours of Operation

Any activity must comply with the following hours of operation:

Sunday to Thursday 7:00am to 10:30pm

Friday and Saturday 7:00am to 12:00 midnight

19.4.2 THE CONSTRUCTION OF, OR ADDITION TO, BUILDINGS

The construction of, or addition to, buildings is a Permitted Activity provided the following Performance Standards are complied with:

Performance Standards

(a) Maximum Building Height

i. Any buildings or structures shall comply, in terms of maximum height, with R13.4.7.1.

ii. The maximum permitted height of buildings at Massey University Turitea Campus, The Hokowhitu Campus, Fitzherbert Science Centres and the MidCentral Health Palmerston North Hospital is 27 metres.

iii. The maximum permitted height of a building in all other Institutional Zone sites is 12 metres, except that roof-top services plant may extend a further 3 metres.

iv. The maximum permitted height for siren poles and hose drying towers on sites occupied by a fire station is 15m.

(b) Subject to (a) above, height of any building which adjoins a site in the residential zone.

i. Any building on a site adjoining a site in the Residential Zone must comply with R10.6.1.1(a) Height Recession Planes (i) to (v) and (b) Overlooking.

(c) Separation Distance

i. Any building must be set back at least 3 metres from the side and rear boundary of an adjoining Residential Zone property.

(d) Parking and Loading

Compliance with the following performance standards of R20.4.2:

20.4.2(b)(i) Parking for People with Disabilities;

20.4.2(b)(ii) Parking Provision Standards for all zones except for the Inner Business Zone;

20.4.2(c) Car Park Landscape Design;

20.4.2(d) Formation of Parking Spaces;

20.4.2(e) and (f) Loading Space Provision and Design;

20.4.2(g) Cycle Parking Provision and Design;

20.4.2(h) Cycle Parking End of Trip Facilities.

(e) Landscape Amenity

i. An amenity strip of not less than 3 metres in width shall be provided along the boundary of any site which adjoins a designated roadway or any Residential Zone land.

ii. The provision of amenity strips must comply with the performance standards in R11.9.1.2(i)

(f) Frontage Setback

i. Any building or structure shall be set back at least 8 metres from the public road frontage

(g) Outdoor Storage

Where an area is used for outdoor storage of goods, material and waste products it must comply with the following:

i. All activities must accommodate storage of goods, materials and waste products in a manner that does not conflict with vehicle access, manoeuvring and parking.

ii. No outdoor storage area may encroach onto the required parking, loading or planting areas.

(h) Fencing

i. Any fence facing the frontage of a public road must be located behind the landscaping strip.

ii. Solid fences at the frontage of a public road must not exceed a height of 1.2 metres.

iii. Fences higher than 1.2 metres at the frontage of a public road must be at least 75% transparent.

iv. All fences must be well maintained at all times.

19.4.3 MINOR AND EXTENDED TEMPORARY MILITARY TRAINING ACTIVITIES

Minor and Extended Temporary Military Training Activities are a Permitted Activity, provided the following Performance Standards are complied with:

Performance Standards

(a) Buildings and Structures

i. Any buildings and/or structures erected must be in compliance with performance standard (a) and (b) of R12.6.2; and

ii. Any buildings erected in association with the Military Training Activity must be removed at the conclusion of the activity unless they are in compliance with R12.6.2.

(b) Excavations and Alterations to Landform

Where the activity involves any excavations or alterations to landform, the ground shall be reinstated to a condition as close as practicable to its state prior to the disturbance.

(c) Hazardous Substances

Compliance with the requirements of Section 14 - Hazardous Substances of this District Plan.

CONTROLLED ACTIVITIES

19.5.1 SITE ACCESS

Site Access is a Controlled Activity with regard to:

- *The Safe and Efficient Operation of the Rooding Networks.*

19.5.2 MINOR AND EXTENDED TEMPORARY MILITARY TRAINING ACTIVITIES WHICH DO NOT COMPLY WITH THE PERFORMANCE CONDITIONS AND EXTENDED MILITARY TRAINING ACTIVITIES

Minor and Extended Temporary Military Training Activities which do not comply with the Performance Standards of R19.6.3 are Controlled Activities.

RESTRICTED DISCRETIONARY ACTIVITIES

19.6.1 THE CONSTRUCTION OF, OR ADDITION TO, BUILDINGS WHICH DO NOT COMPLY WITH THE PERMITTED ACTIVITY PERFORMANCE STANDARDS

The Construction of, or Addition to, Buildings which do not comply with the Permitted Activity Performance Standards in relation to:

- a. Maximum Building Height of any building which adjoins a residential zone site and separation distance*
- b. Parking and Loading*
- c. Landscape Amenity*
- d. Frontage Setback*
- e. Outdoor Storage*
- f. Fencing*

g. Community and Leisure Facilities and Associated Ancillary Activities

are a Restricted Discretionary Activity with regard to:

- *External Design and Appearance*
- *Effects on Adjoining Residential Areas*
- *The Safe and Efficient Operation of the Rooding Network.*
- *The Provision of Car Parking*
- *Landscape Amenity.*

R19.6.2 CREMATORIA

Crematoria are a Restricted Discretionary Activity with regard to:

- *Effects on the cultural and social wellbeing of the proximate community*

- Effects of noise, hours of operation and other environmental disturbance on amenity for the surrounding community
- Design and appearance of any buildings or structures in relation to the amenity for the surrounding community
- The effects of traffic on the safe and efficient operation of the roading network and the provision of efficient and effective parking and access.

R19.6.3 NON-ANCILLARY OFFICE ACTIVITIES AT THE HOKOWHITU CAMPUS

Office activities up to 5,000m² in gross floor area that are not Ancillary Institutional Zone Activities at the Hokowhitu Campus area are a Restricted Discretionary Activity with regard to:

- Effects on the City Centre
- The safe and efficient operation of the roading network.

DISCRETIONARY ACTIVITIES

19.7.1 INSTITUTIONAL ZONE RETAIL ACTIVITIES

Activities which do not comply with the Performance Standard for Permitted Activities (in R19.6.1(a)) in relation to:

a. Gross Floor Area devoted to Retail Activities (excluding areas provided primarily for the consumption of food and beverages), provided they do not in aggregate result in a gross floor area that exceeds the Permitted Performance Standard by more than 20%.

NON-COMPLYING ACTIVITIES

19.8.1 NON-COMPLYING ACTIVITIES

Any activity not provided for as a Permitted, Controlled, Restricted Discretionary or Discretionary Activity within the Institutional Zone shall be a Non-Complying Activity.

NOISE STANDARDS

19.9.1 NOISE

Sound emissions from any activity shall not exceed the following at any point within the Institutional Zone, other than the institution at which the activity takes place:

All Times	55 dB LAeq(15 mins), and
10:00 pm to 7:00 am	75 dBA LAmax

Noise from any activity shall not exceed the following at any point within the Residential or Rural Zones:

7:00 am to 7:00 pm	55 dB LAeq(15 mins)
7:00pm to 10:00 pm	50 dB LAeq(15 mins)
10:00pm to 7:00am	45 dB LAeq(15 mins)
Night-time L _{max} 10:00pm to 7:00am	75 dB L _{max}

Sound emissions from any activity on Lot 3 DP 35156, known as the Palmerston North Fire Station, shall comply with R11.9.7.1(a)(i), (ii) and (iii).

Sound emissions from any activity on any other fire station site operated under the authority of the New Zealand Fire Service Commission shall not exceed the following at any point within the Residential or Rural Zones:

7:00 am to 7:00 pm	55 dB LAeq(15 mins)
10:00 pm to 7:00 am	75 dBA LAmax

Sound emissions from emergency sirens are exempt from these noise rules.

As can be seen above, rules relate to managing activities, construction and addition to buildings, site access and noise on various institutional zoned sites. These rules do not address protecting the historic value associated with the Turitea Historic Area.

6 Proposed Plan Change

6.1 Proposed Changes to Section 19 of the District Plan

PPC J involves amending Section 19 of the District Plan to include objectives, policies and rules relating to the Turitea Historic Area. Furthermore, a map would be added to the section identifying the extent of the area that the new rules would apply. This would ensure the historic values are protected whilst still providing for everyday use and maintenance.

The following objectives and policies would be inserted into Section 19 of the District Plan.

Objective 4:

To recognise and protect the historic values of the Turitea Historic Area at Massey University.

Policies:

- 4.1 *To maintain and enhance the historic heritage values, quality and character within the Turitea Historic Area recognising the following values:*

Historic Value	<ul style="list-style-type: none"> Area was the heart of campus from outset and served many generations Place for informal recreation
Social Value	<ul style="list-style-type: none"> Village green – social and cultural activities and natural gathering place Open space addressed by buildings on perimeter with views of village green
Aesthetic Value	<ul style="list-style-type: none"> Wide generous open space on northern edge of built environment of the Manawatū Campus Flat ground surrounded by low scale buildings and mature trees
Scientific Value	<ul style="list-style-type: none"> Distinct botanical/scientific value of mature trees and valuable teaching resource
Use value	<ul style="list-style-type: none"> The Massey Oval has remained an open space used for a variety of recreational and social purposes The area has an important historical and ongoing use value in the educational role that the botanical plantings have.
Contextual Value	<ul style="list-style-type: none"> Rare planned open space for informal yet functional use High level of authenticity for the original design intention has been retained over time.

- 4.2 *To enable building maintenance and development within the Turitea Historic Area that does not detract from the historic character of surrounding buildings, mature trees, and the defined edges of the Massey Oval.*

- 4.3 *To retain the open space character of the Massey Oval*

- 4.4 *To recognise the contribution that buildings, structures, spaces and other features provide to the values of the Turitea Historic Area.*

The following rules, performance standards, and assessment criteria would be added to Section 19:

19.4 Rules: Permitted Activities

19.4.4 PERMITTED ACTIVITIES IN THE TURITEA HISTORIC AREA

The following activities are Permitted Activities within the Turitea Historic Area provided they comply with the following performance standards below:

1. *Landscaping and maintenance of vegetation*
2. *Maintenance and replacement of existing paths*
3. *Signage and Information Boards explaining the heritage of the Massey Oval*
4. *Maintenance and repair of existing buildings, including seismic strengthening except where this alters the elevations that front the Massey Oval*
5. *Maintenance and upgrade of existing in ground infrastructure*
6. *Lighting to highlight buildings and or trees*
7. *Temporary activities associated with the functioning of Massey University*
8. *Retention and upgrading of the existing cricket pitch within the Massey Oval*
9. *Trimming and replacement of existing trees, particularly where needed to protect human health and safety.*
10. *External alterations to buildings including seismic strengthening where these are not visible from the Massey Oval.*
11. *Internal alterations to buildings.*

Performance standards:

- (a) **No planting within the Massey Oval as shown on Map 19.1, except for regeneration planting within the existing woodland copse footprint to the east of the Massey Oval.**
- (b) **Maintenance and replacement of existing paths must be in the same location, except where a path is realigned to follow the outline of the existing Massey Oval area.**
- (c) **Contours within the Turitea Historic Area must be shaped by earth - worked forms not retaining walls.**
- (d) **In relation to the external maintenance and repair of existing buildings:**
 - i. *The materials used and the design of any replacement building components are the same or closely similar to those being repaired or replaced, or those that were in place originally, except that existing wooden windows can be modified for double glazing or replaced with new wooden double glazed sashes.*
 - ii. *Where a feature on an elevation is replaced, the replacement feature must appear exactly the same as the feature being replaced, when viewed from the Massey Oval.*
 - iii. *External maintenance and repair, including seismic strengthening, where the strengthening work does not result in any existing openings (doors or windows) being obstructed.*

Guidance Note

The provisions of the Heritage Chapter may also apply to those buildings identified within the District Plan.

19.6 Rules: Restricted Discretionary Activities

R19.6.4 ACTIVITIES IN THE TURITEA HISTORIC AREA

The following activities are Restricted Discretionary Activities provided that they comply with the performance standards listed below:

1. *Construction of new built features, sculptures or buildings within the Turitea Historic Area.*
2. *External alterations, including seismic strengthening, to the Refectory, McHardy Hall, Tiritea House, Old Registry, Sir Geoffrey Peren, and Business Studies West and Business Studies East buildings where these are visible from the Massey Oval.*
3. *Demolition of buildings within the Turitea Historic Area.*
4. *Tree planting within the Massey Oval outside the existing woodland corpse.*
5. *Retaining structures within or immediately adjacent to the Massey Oval.*

Matters of Discretion:

For the above activities the Council has restricted its discretion to:

- *The impact of the proposed building or other work on the heritage values identified for the Turitea Historic Area.*

Performance Standards

- (a) *Any new building must be aligned to face the Massey Oval.*
- (b) *The central section of any new building must come forward of the main form of the building similar to the Refectory and McHardy Hall to create a sense of symmetry.*
- (c) *No more than ¼ of the new building elevation can touch the defining edge of the Massey Oval. The balance of the building must be set back by at least 3m.*
- (d) *If touching the defined edge of the Massey Oval or within 5 metres of it, new buildings must be no more than 2 storeys high.*
- (e) *If set back by 5m from the edge of the Massey Oval, new buildings can be up to 3 storeys high, but no higher than the main form of Business Studies Central.*

Assessment Criteria:

- a. *Whether the alteration or addition has adverse effects on the historic values of the Turitea Historic Area as listed in Policy 1.*
- b. *Whether the new building or external alterations has been designed in keeping with or complementing the historic character of the Turitea Historic Area and is not a pastiche of building styles seen around the Massey Oval.*

Non-Notification:

*Applications made for restricted discretionary consent applications under **R19.6.4** must not be publicly or limited notified.*

6.1.1 Proposed Changes to District Plan Maps

The District Plan Maps would be updated to show:

1. The extent of the Turitea Historic Area overlay.

Changes to the District Plan maps shall be consistent with the current representation of heritage sites. These updates shall be made to both digital and physical copies.

6.1.2 Proposed Change to Section 4 of the District Plan

Section 4 of the Plan would also be amended to include a definition of *Turitea Historic Area* to avoid any doubt for what the area covers, as follows:

Turitea Historic Area:	Means the land containing the Massey Oval and surrounding buildings at Massey University's Manawatū Campus. See Map 19.1: Turitea Historic Area.
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6.2 Chronology

The following outlines the key milestones in preparing the Proposed Plan Change to date:

Date	Activity
October 2009	<ul style="list-style-type: none"> Crown asset transfer and disposal policy was agreed to in principle by New Zealand's Cabinet. The policy allows Tertiary Education Institutions to obtain legal ownership of Crown assets provided they are core to their educational purpose.
2013-2015	<ul style="list-style-type: none"> Heritage New Zealand complete their heritage assessment of crown land transfer sites at Massey University's Manawatū Campus and recommend buildings and sites for further heritage protection
February 2018	<ul style="list-style-type: none"> Massey University and Heritage New Zealand sign a partnership agreement to facilitate the appropriate management of the identified heritage sites on the Manawatū Campus
February 2018	<ul style="list-style-type: none"> Massey University commission Cochran and Murray - Conservation Architects, Michael Kelly - Heritage Consultant, and Sarah Poff – Landscape Architect to prepare a Protection and Enhancement Report on the Oval, Massey University, Palmerston North Campus.
August 2018	<ul style="list-style-type: none"> <i>The Oval, Massey University, Palmerston North Campus</i> initial report prepared by Cochran & Murray Conservation Architects is provided to Massey University.
September 2018	<ul style="list-style-type: none"> Massey University commission WSP to prepare a Proposed Plan Change to the Operative Palmerston North City Council District Plan.
March 2019	<ul style="list-style-type: none"> <i>The Oval, Massey University, Palmerston North Campus</i> final report prepared by Cochran & Murray Conservation Architects is provided to Massey University.
March – September 2019	<ul style="list-style-type: none"> Provisions for the Oval Plan Change are drafted in discussion with Massey University internal stakeholders.
November 2019	<ul style="list-style-type: none"> Section 32 Report drafting begins
January 2020	<ul style="list-style-type: none"> Meeting with Massey University to finalise provisions.
May 2020	<ul style="list-style-type: none"> Draft provisions provided to Massey University for comments and initial feedback.
November 2020	<ul style="list-style-type: none"> Meeting with policy planners at Palmerston North City Council to discuss intent of plan change, draft provisions and parties to be consulted with.

	<ul style="list-style-type: none"> Draft provisions circulated to Palmerston North City Council policy planners for feedback.
April – June 2021	<ul style="list-style-type: none"> Emails sent to Rangitāne o Manawātū, Palmerston North Defence Heritage Advisory Group, Heritage New Zealand Pouhere Taonga, Historic Places Manawātū outlining heritage report, explaining Massey University wish to undertake a plan change to protect the Oval area. The email included the proposed provisions for their consideration and feedback. Feedback received from all parties, and meetings held with some to further understand comments made (refer to section below on consultation).
July 2021	<ul style="list-style-type: none"> Draft provisions updated based on feedback from parties consulted with.
September – October 2021	<ul style="list-style-type: none"> Final draft provisions sent to Massey University internal stakeholders for final comment. Section 32 finalised.

6.3 Heritage Assessment Report

As mentioned previously a Heritage Assessment Report was prepared by Cochran & Murray Conservation Architects for Massey University (see Appendix B for a copy of this Report). The Report outlines the history of the Oval, describes the Turitea Historic Area and the heritage values and recommends how the heritage values should be protected. The Report recommended the extent of the Turitea Historic Area to be protected; the heritage elements that require management; and recommended ‘rules’ for discussion with the Palmerston North City Council for incorporation into the District Plan to protect and enhance these special qualities.

The overall recommendation of the Report was that the spatial qualities, including the landform, the surrounding buildings, the trees and grass, views in and out, and the general ambience of the space, of the area should be protected and enhanced. To achieve the protection of the qualities, it was recommended that the extent of the area (also identified in the Report) be included in the Palmerston North City District Plan along with site specific rules similar to those for the Savage Crescent Conservation Area and North West Square Heritage Area. The report also specified building controls for existing buildings, new buildings, and landscaping that would protect and enhance the qualities of the area.

The Report concluded that if the spirit of recommendations contained in the report are adhered to, then the essential defining elements of the Oval will be protected, and indeed enhanced. The Report recommendations have been integral to the drafting of the plan change provisions as proposed.

6.4 Consultation

Clause 3 of the First Schedule of the Act specifies the people who must be consulted in the preparation of a plan, including plan changes.

Clause 3 of Schedule 1 of the Act –

- (1) *During the preparation of a proposed policy statement or plan, the local authority concerned shall consult—*
- (a) *the Minister for the Environment; and*
 - (b) *those other Ministers of the Crown who may be affected by the policy statement or plan; and*
 - (c) *local authorities who may be so affected; and*
 - (d) *the tangata whenua of the area who may be so affected, through iwi authorities; and*
 - (e) *any customary marine title group in the area.*

- (2) *A local authority may consult anyone else during the preparation of a proposed policy statement or plan.*
- (3) *Without limiting subclauses (1) and (2), a regional council which is preparing a regional coastal plan shall consult—*
 - (a) *the Minister of Conservation generally as to the content of the plan, and with particular respect to those activities to be described as restricted coastal activities in the proposed plan; and*
 - (b) *the Minister of Transport in relation to matters to do with navigation and the Minister's functions under Parts 18 to 27 of the Maritime Transport Act 1994; and*
 - (c) *the Minister of Fisheries in relation to fisheries management, and the management of aquaculture activities.*
- (4) *In consulting persons for the purposes of subclause (2), a local authority must undertake the consultation in accordance with section 82 of the Local Government Act 2002.*

To achieve the requirements of the Act, a range of consultation has been carried out since Massey University's decision to protect the Turitea Historic Area.

Several meetings have been held specifically about this Plan Change with the following key stakeholders at different times during the development of the proposed provisions:

- Massey University
- PNCC
- Rangitāne o Manawatū
- HNZ
- Horizons Regional Council
- Palmerston North Defence Heritage Advisory Group
- Historic Places Manawatū

The consultation undertaken and feedback received from each party is set out below.

6.4.1 Massey University

Engagement with the Massey University's Facilities Management team occurred throughout the development of the Plan Change provisions. Specific feedback was sought to ensure that the day to day maintenance activities for the campus would be provided for without the need for unnecessary consents, recognising the relative permissive nature of the current Institutional Zone provisions. For example, ensuring that vegetation can be maintained, in ground infrastructure (such as lighting) can be upgraded or that new lighting to highlight buildings or trees could be enabled. These are activities that are typically undertaken around campus as of right and there would be little impact on the historic values of the Turitea Historic Area.

The Facilities Management team support the proposed Plan Change provisions and acknowledge the requirements of the Plan Change for any new future buildings within the Turitea Historic Area.

6.4.2 Palmerston North City Council

PNCC have been engaged throughout the process in developing this Plan Change. Draft provisions were circulated to Council staff and no specific comments were received. Council staff supported Massey University to completed Clause 3 engagement and were interested to hear the results of the discussions that have taken place to date.

6.4.3 Rangitāne o Manawatū

An email was sent to a Rangitāne o Manawatū representative on the 7th April 2021 outlining the heritage report and explaining Massey University's wish to undertake a plan change to protect the Oval area. The email included the draft provisions of the plan change and invited Rangitāne o Manawatū to comment on whether the site has any significance for the iwi, whether they had a view on an appropriate name for the area and whether Ngāti Raukawa should be engaged with given Ngāti Raukawa defer to Rangitāne o Manawatū in some instances.

A response was received with the following key feedback points:

- The campus contains Rangitāne o Manawatū wāhi tapu so would prefer the spelling to be correct i.e. Turitea not Tiritea.
- Requested a cultural rule around Massey University working with Rangitāne o Manawatū to name any new buildings or paths that arise from the plan change.
- Would like places for Rangitāne o Manawatū pepeha to be included and displayed along with any other historical information display boards in the area.

As a result of this feedback the following changes were made to the draft provisions:

- References to the 'Tiritea Historic Area' were changed to 'Turitea Historic Area'
- Signage and information boards have been added as a permitted activity.

Regarding the rule requested around naming, this was considered to be outside the scope of the Plan Change and has been passed onto members on the Massey University working group with Rangitāne o Manawatū.

6.4.4 Heritage New Zealand Pouhere Taonga

An email was sent to HNZ representative Karen Astwood on the 7th April 2021 outlining the heritage report and explaining Massey University's wish to undertake a plan change to protect the Oval area. The email included the draft provisions of the plan change and invited feedback on the provisions from a HNZ perspective. Written feedback was received and a meeting was held with Dean Raymond and Alison Dangerfield on 6th May 2021 to discuss this. Key feedback from this meeting was:

- A number of changes to wording and text in the proposed provisions including some changes in emphasis was required from their point of view.
- Further emphasis on cumulative effects of alterations should be in provisions.
- Maintenance and alteration activities should be separated out from one another.
- Wanted views into the Oval considered and the associated landscape.

As a result of this feedback and discussion the following changes were made to the draft provisions:

- Amendment of the contextual value statement to emphasise the authenticity first.
- Changing the order of maintenance and development in Policy 2.
- Recognising maintenance of vegetation in the permitted activity rules.
- Enabling information boards to be erected as a permitted activity.

6.4.5 Palmerston North Defence Heritage Advisory Group

An email was sent to a Palmerston North Defence Heritage Advisory Group representative on the 7th April 2021 outlining the heritage report and explaining Massey University's wish to undertake a plan change to protect the Oval area. The email included the draft provisions of the plan change and invited feedback on the provisions from an Army Heritage perspective. A meeting was requested to discuss their feedback which was held on 14th April 2021. Key feedback from this meeting was:

- There has been strong defence presence over time at Massey University and in particular the Massey Oval area (as outlined in the Heritage Report). The Peren Building is named after Mr Peren who, in addition to being the founding principal of Massey Agricultural College, was a territorial brigadier.

- There are a number of stories that should be recorded for this area. There is opportunity for Massey University to collate these outside the Plan Change process.
- Requested that signage and wayfinding for heritage and historic purposes to be added to the permitted activities list. There are other examples of digital tools being used to share historical information and the history of this site could be shared more widely.

As a result of this feedback the following changes were made to the draft provisions:

- Signage and Information Boards have been added as a permitted activity.

6.4.6 Historic Places Manawatū

An email sent to Historic Places Manawatū Horowhenua Branch's representative on the 7th April 2021. The email contained information on the heritage report and explained Massey University wish to undertake a plan change to protect the Oval area. The email included the draft provisions of the plan change and invited feedback on the provisions from a local Heritage perspective. A meeting was held on 17th June 2021 to discuss the written feedback received. Key feedback from this meeting was:

- The local branch strongly supports inclusion of the Oval area as heritage area in the District Plan.
- That architectural values of buildings should be included in the Policy 1 values list.
- The restricted discretionary activity status of demolition of buildings and notification clause of rule could result in loss of buildings perceived as lesser architectural merit such as old Registry Building without public discussion.
- Whether style of new buildings, structures and planting should be in the same period style as the Oval buildings.
- Whether any significant views from the Oval or into the Oval should be preserved.
- Raised the heritage character that the existing vegetation present contributes and recommended 1) identifying the notable trees, 2) identifying the general types of trees in the area and 3) considering a masterplan for future planting

The intent of the Plan Change is to recognise the building footprint and retention of the open space that forms the Massey Oval. It is not intended to protect individual buildings or to require any future buildings to be made of the same material as those existing. The architectural values of the buildings have not been assessed or protected through the plan change. The Plan Change does not seek to protect the buildings themselves but the sense of place they provide to the overall Massey Oval area. In addition, it is not intended that the views to and from the Oval are protected as that is not the intent of the plan change. It is noted that some of the buildings within the area are heritage listed thus dealt with in the heritage chapter provisions of the District Plan.

There is no intention to protect the trees around the Oval in the District Plan. These need to be maintained recognising their age and risk to human health and safety. However, reference to maintenance of vegetation has been more clearly provided for in the permitted activity rule.

With respect to the listed restricted discretionary activities this activity status was seen as appropriate given the necessity to remove buildings if they are unsafe. Regarding stipulation of the style of buildings, vegetation, and sculptures styles. The Heritage Assessment which forms the basis of PPC J did not recommend the architectural style of the existing buildings to be maintained, Rather the recommendations are that any future buildings are positioned around the Massey Oval in the same way as currently occurs.

No specific changes were made to the Plan Change as a result of this feedback.

7 Evaluation of Alternatives and Preferred Option

A key matter referred to in section 32(3)(a) of the Act is that a proposed plan change must be assessed in terms of whether the objectives are the most appropriate way to achieve the purpose of the Act. Appropriateness means the suitability of any alternative (i.e. regulation or other methods) in achieving the purpose of the Act.

To assist in determining whether the alternative is appropriate, the effectiveness and efficiency of the alternative should be considered. The assessment must contain a level of detail that corresponds to the scale and significance of the anticipated effects.

The costs and benefits of the environmental, economic, social and cultural effects anticipated should also be identified and assessed. Where practicable, these should be quantified. Any opportunities for economic growth and employment (and whether these are anticipated to be provided or reduced by the change) must also be assessed. In considering the alternative methods, it is necessary to consider different planning methods to achieve the purpose of the Act, including retaining the status quo, non-regulatory methods, and the plan change as proposed.

This section considers alternatives to the proposed option of introducing new objectives, policies and rules relating to the Turitea Historic Area. The alternatives evaluated were:

- Option One – Retain the status quo
- Option Two – Nominate the area for entry to the New Zealand Heritage List/Rārangi Kōrero and register a heritage covenant on the land's record of title; or
- Option Three – the plan change as proposed

Each of these options are considered below.

7.1.1 *Alternative One: Retain the status quo*

RETAIN THE STATUS QUO	
Retain the status quo; that is Massey University continues to maintain the Turitea Historic Area and use and development remains managed only by the Institution section provisions.	
Benefits	Costs
<ul style="list-style-type: none"> • Provides a continuation of the existing District Plan approach which has a level of familiarity for Plan users. • Avoids the costs associated with preparing and implementing new District Plan provisions. 	<ul style="list-style-type: none"> • Council has a duty under the Act to recognise and provide for the protection of historic heritage from inappropriate subdivision, use and development. • Council must have regard to maintaining and enhancing amenity values and the quality of the environment. • The area's historic heritage value may be lost if use and development is not managed. • Information and advice from technical experts and HNZ would be ignored.
Efficiency: The costs outweigh the benefits associated with this option. This option does not meet obligations under the Act and does not respond to new information about the area. Further, it could result in the loss of the historic heritage value associated with the area.	
Effectiveness: The operative Institutional Zone provisions do not specifically recognise the heritage values that have been identified since the Chapter was reviewed during the District Plan review process. The new provisions would be more effective in protecting the heritage values that are now understood to exist.	
Opportunities for Economic Growth and Employment: There are no opportunities for economic growth and employment associated with this option.	

Risk of acting or not acting if there is uncertain or insufficient information:

There is sufficient information to act. The work completed by Massey University and HNZ during the Crown Transfer process and the Heritage Report have both identified that the Turitea Heritage Area is unique within the campus and as such should be protected. There is a risk of not acting with the new information which would see the area not protected in the future.

Appropriateness:

This option is not considered appropriate. The area has been identified as having historic heritage value. As it stands there are no objectives, policies or rules that relate to maintaining and protecting this value. Retaining the status quo could lead to inappropriate use and development, which could ultimately result in the loss of the area or degradation of its value. Massey University, through developing this Plan Change, consider retaining the status quo is not appropriate.

7.1.2 Alternative Three: Plan Change as Proposed

PLAN CHANGE AS PROPOSED

Define the extent of the Turitea Historic Area overlay and introduce specific provisions for the area into Section 19: Institutional zone of the District Plan.

Benefits	Costs
<ul style="list-style-type: none"> Meets Council's obligations to protect historic heritage from inappropriate use and development. Maintains and enhances the amenity values and quality of the environment associated with the area. Provides certainty to plan users. Responds to new information relating to the historic heritage of this area within the Manawatū Campus. Protects the area for future generations. 	<ul style="list-style-type: none"> The costs of rezoning and preparing a plan change. Costs associated with meeting the requirements (preparing and obtaining resource consent) for activities occurring in the area.

Efficiency:

The benefits associated with this option outweigh the costs and therefore the plan change, as proposed, is the preferred option. PPC J is considered to be an appropriate amendment to protect the area's historic value from inappropriate use and development while providing greater certainty to plan users and meeting various obligations under the Act.

Effectiveness:

The provisions of PPC J are considered to be effective in enabling the protection of the area's historic heritage, which is set out as a matter of national importance in the Act. Specific threats to the area are recognised and site-specific objectives, policies and rules reflect the significant characteristics and values associated with it. This is consistent with the Heritage Assessment Report received by Massey University on the area. The proposed provisions while protecting the historic heritage of the Turitea Historic Area, also enable the day to day activities of the University and most importantly, the ongoing Campus maintenance and management activities.

Overall PPC J is considered to be the most effective way to manage the Turitea Historic Area for the future.

Opportunities for Economic Growth and Employment:

There are no opportunities for economic growth and employment associated with this option.

Risk of acting or not acting if there is uncertain or insufficient information:

The risk of not acting is that statutory requirements of the Act would not be met based on the information that Council now has. Further, the area could be used and developed in an inappropriate manner and the values associated with the area adversely affected. This would likely result in the destruction of the characteristics and values that contribute to the area's value.

Massey University has information in the form of a comprehensive Heritage Assessment Report, that spatially defined and identifies the characteristics and values of the Turitea Historic Area. The report identifies how the areas could be threatened by effects of various activities if not managed. This Report has been shared with Council meaning that there is sufficient information to act.

Overall, it is considered that there is sufficient information to support this change.

Appropriateness:

The identification of the area and corresponding provisions are the most appropriate way to achieve the purpose of the Act and to fulfil Council's statutory obligation to ensure that a District Plan sustainably manages the natural and physical resources of the District.

8 Implementation of the Preferred Option: Objectives, Policies and Rules

Section 32(1)(a) of the RMA requires an assessment of the extent to which each objective is the most appropriate to achieve the purpose of the Act. The purpose of the Act is to promote the sustainable management of both natural and physical resources. The intention of this plan change is to ensure the District Plan is consistent with the purpose of the Act. Avoiding adverse effects on the Turitea Historic Area environment is considered consistent with the purpose of the Act.

Under Section 32(1)(b) of the RMA, Council must examine whether the provisions in the proposal are the most appropriate way to achieve the objectives by:

- (i) *identifying other reasonably practicable options for achieving the objectives; and*
- (ii) *assessing the efficiency and effectiveness of the provisions in achieving the objectives; and*
- (iii) *summarising the reasons for deciding on the provisions*

Under Section 32(1)(b) of the RMA the Council must examine whether, having regard to their efficiency and effectiveness, the policies, rules or other methods are the most appropriate to achieve the objectives of the plan change.

The level of detailed analysis undertaken for the evaluation of the proposed objectives and provisions has been determined by an assessment of the scale and significance of the proposed changes. In making this assessment regard has been had to the following:

- Whether the provisions are a significant variance from the existing baseline.
- Effects on matters of national importance.
- Adverse effects on those in the District with specific interest.
- Involved effects that have been considered implicitly or explicitly by higher order documents.

- Increased costs or restrictions on individuals, communities or businesses.

The following section undertakes this assessment.

8.1 Assessment of Proposed Objectives and Policies

PPC J seeks to introduce one objective and four policies into Section 19 of the Palmerston North District Plan to specifically address the historic values associated with the Turitea Historic Area and ensure that they are recognised and protected from inappropriate use and development.

Collectively the objective and policies provide an effective and efficient platform for protection, maintenance and enhancement of the Turitea Historic Area. They contribute to achieving sections 6 and 7 of the Act and the overall purpose of the Act being sustainable management of historic heritage in the district.

Objective 4: To recognise and protect the historic heritage values of the Turitea Historic Area at Massey University.	
Policy 4.1: To maintain and enhance the historic heritage values, quality and character within the Turitea Historic Area recognising the following values:	
Historic Value	<ul style="list-style-type: none"> • Area was the heart of campus from outset and served many generations • Place for informal recreation
Social Value	<ul style="list-style-type: none"> • Village green – social and cultural activities and natural gathering place • Open space addressed by buildings on perimeter with views of village green
Aesthetic Value	<ul style="list-style-type: none"> • Wide generous open space on northern edge of built environment of Manawatū Campus • Flat ground surrounded by low scale buildings and mature trees
Scientific Value	<ul style="list-style-type: none"> • Distinct botanical/ scientific value of mature trees and valuable teaching resource
Use value	<ul style="list-style-type: none"> • The Massey Oval has remained an open space used for a variety of recreational and social purposes • The area has an important historical and ongoing use value in the educational role that the botanical plantings have.
Contextual Value	<ul style="list-style-type: none"> • Rare planned open space for informal yet functional use • High level of authenticity for the original design intention has been retained over time.
Policy 4.2: To enable building maintenance and development within the Turitea Historic Area that does not detract from the historic character of surrounding buildings, mature trees, and the defined edges of the Massey Oval.	
Policy 4.3: To retain the open space character of the Massey Oval.	
Policy 4.4: To recognise the contribution that buildings, structures, spaces and other features provide to the values of the Turitea Historic Area.	
Evaluation of Efficiency and Effectiveness Taking Account of Benefits, Costs and Risk	

Efficiency and Effectiveness

The above policies all seek to achieve the proposed objective. Collectively they are considered to be efficient and effective to meet Objective 4 as they seek to recognise, maintain and enhance the values associated with the area. The information contained in the Heritage Assessment Report clearly demonstrates the historic heritage importance of this area, not only to Massey University but the wider City development overtime such as the area being the home of the defence force. This Plan Change represents an efficient and effective way to recognise this history as required by Part 2 of the Act.

Policy 4.1 seeks to maintain and enhance the values, quality and character within the area and recognise historic, social, aesthetic, scientific, use and contextual values associated with it. It also defines the values. This provides certainty to those who would use and develop the area around what values are to be maintained and enhanced.

Policy 4.2 relates to enabling building maintenance and development provided it does not detract from the historic character of the area. This ensures that the maintenance and development activity requirements of Massey University are accounted for, but ensures any new building is appropriate and does not compromise the area. This policy reflects the careful balance between enabling use and development while protecting historic heritage recognising scale of activities and therefore potential effects.

Policy 4.3 seeks to retain the open space character of the Massey Oval. This policy is necessary to maintain one of the key features that contributes to the character of the area. The Oval has been retained throughout the life of this area and the policy seeks to ensure this continues, recognising that short term activities such as marques are erected for university activities at times.

Policy 4.4 relates to recognising the contribution that the features provide to the values of Turitea Historic Area. This is to ensure all features are provided with some level of protection. Importantly, it is the collective of buildings and features that provide the heritage value, not individual buildings. This policy seeks to acknowledge that.

Benefits & Costs

The benefit of these policies is that they establish a policy framework for managing use and development in the Turitea Historic Area where there has not been one before. These policies will ensure the protection, maintenance and enhancement of the area into the future through recognition of appropriate and inappropriate use and development within them.

The costs associated with these policies relate to reducing Massey University and other users' ability to use and develop the area as a right. Other than minor activities, resource consent would be required and therefore assessed under these policies. For those wishing to use or develop the area, they will need to prove their proposal will not adversely affect the values of the area. This will inevitably reduce the amount of use and development able to occur within it but is considered appropriate given the finite nature of it and its significance to Massey University and the wider Palmerston North District.

It is noted that the area has been protected and managed by Massey University. As the landowner and most likely to use and develop it, the costs of these policies are considered to be minor.

Risk

Sufficient information exists to make the proposed changes and ensure that appropriate policy guidance is included for managing the use and development of the Turitea Historic Area. The themes contained in these policies reflect the Heritage Assessment report's identification of the threats to the area. Overall, it is considered that Council has sufficient information to implement these changes.

Alignment with Objective

The proposed policies are consistent with proposed Objective 4, and therefore Part 2 of the Act.

8.2 Assessment of Proposed Rules – Section 19: Institutional Zone

PPC J proposes to introduce two rules relating to the Turitea Historic Area. The rules will reflect appropriate and inappropriate uses and developments through definition of permitted activities and restricted discretionary activities.

ACTIVITY STATUS	RULE PROVISIONS
Permitted Activities	<p>19.4.4 PERMITTED ACTIVITIES IN THE TURITEA HISTORIC AREA</p> <p>The following activities are Permitted Activities within the Turitea Historic Area provided they comply with the following performance standards below:</p> <ol style="list-style-type: none"> Landscaping and maintenance of vegetation Maintenance and replacement of existing paths Signage and Information Boards explaining the heritage of the Massey Oval Maintenance and repair of existing buildings, including seismic strengthening except where this alters the elevations that front the Massey Oval Maintenance and upgrade of existing in ground infrastructure Lighting to highlight buildings and or trees Temporary activities associated with the functioning of Massey University Retention and upgrading of the existing cricket pitch within the Massey Oval Trimming and replacement of existing trees, particularly where needed to protect human health and safety. External alterations to buildings including seismic strengthening where these are not visible from the Massey Oval. Internal alterations to buildings. <p>Performance standards:</p> <ol style="list-style-type: none"> No planting within the Massey Oval as shown on Map 19.1, except for regeneration planting within the existing woodland copse footprint to the east of the Massey Oval. Maintenance and replacement of existing paths must be in the same location, except where a path is realigned to follow the outline of the existing Massey Oval area. Contours within the Turitea Historic Area must be shaped by earth - worked forms not retaining walls. In relation to the external maintenance and repair of existing buildings: <ol style="list-style-type: none"> The materials used and the design of any replacement building components are the same or closely similar to those being repaired or replaced, or those that were in place originally, except that existing wooden windows can be modified for double glazing or replaced with new wooden double glazed sashes.

	<p>ii. Where a feature on an elevation is replaced, the replacement feature must appear exactly the same as the feature being replaced, when viewed from the Massey Oval.</p> <p>iii. External maintenance and repair, including seismic strengthening, where the strengthening work does not result in any existing openings (doors or windows) being obstructed.</p> <div data-bbox="544 427 1232 533"> <p>Guidance Note</p> <p>The provisions of Section 17: Cultural and natural heritage may also apply to those buildings identified within the District Plan.</p> </div>
Alignment with Objectives	
<p>Purpose: The permitted activities rule identified above enables those activities that are considered to have a less than minor effect on the characteristics and values of the area. They also recognise the activities Massey University undertakes in the area for the ongoing function and maintenance of the campus and enable those that have a less than minor effect.</p> <p>Benefits and Costs:</p> <p>The introduction of permitted activity rules for those activities with less than minor effect on the historic heritage values identified for the Turitea Historic Area is considered to be appropriate and means that Massey University are not required to obtain resource consent for these minor activities. The area is a part of the Manawatū campus facilities and as such maintenance and repair are inevitably required. These rules enable that to happen without additional and unnecessary consenting costs.</p> <p>The benefits are considered to outweigh the costs.</p> <p>Risks: The changes proposed recognises the site-specific characteristics of the identified area. The activities listed are of a scale that will not significantly impact on the historic heritage values identified for the Turitea Historic Area and will allow ongoing activities that occur on Campus to continue. There is sufficient information to make the proposed changes.</p> <p>Efficiency and Effectiveness: The proposed changes will enable the efficient management of the area. Enabling activities with a less than minor effect and those associated with maintenance and repair is appropriate as this is necessary for the ongoing operation of the campus. The permitted activities, when compared to the other rules to apply to this area, are an appropriate balance between protecting the historic values and enabling use. The activities are also currently permitted by virtue of the existing rules in the Institutional Zone. The plan change provisions are therefore considered to be both an efficient and effective approach to managing this specific area within the Manawatū Campus.</p> <p>Reasonably Practicable Alternatives: The main alternative options considered include:</p> <ul style="list-style-type: none"> Not proceeding with the Plan Change. Noting that these activities are already permitted under the relatively permissive rules of the Institutional Zone already. <p>Alignment with Objective: The purpose of Objective 4 is to recognise and protect the historic heritage values of the Turitea Historic Area. The permitted activities rule is considered to align with the above objective. It is also noted that the activities are already permitted under the Institutional Zone provisions as they form part of the ongoing operation of the Campus.</p>	

ACTIVITY STATUS	RULE PROVISIONS
<p>Restricted Discretionary Activities Rule</p>	<p>R19.6.4 ACTIVITIES IN THE TURITEA HISTORIC AREA</p> <p>The following activities are Restricted Discretionary Activities provided that they comply with the performance standards listed below:</p> <ol style="list-style-type: none"> Construction of new built features, sculptures or buildings within the Turitea Historic Area.

	<ol style="list-style-type: none"> 2. External alterations, including seismic strengthening, to the Refectory, McHardy Hall, Tiritea House, Old Registry, Sir Geoffrey Peren, and Business Studies West and Business Studies East buildings where these are visible from the Massey Oval. 3. Demolition of buildings within the Turitea Historic Area. 4. Tree planting within the Massey Oval outside the existing woodland corpse. 5. Retaining structures within or immediately adjacent to the Massey Oval. <p>Matters of Discretion:</p> <p>For the above activities the Council has restricted its discretion to:</p> <ul style="list-style-type: none"> • The impact of the proposed building or other work on the heritage values identified for the Turitea Historic Area. <p>Performance Standards</p> <ol style="list-style-type: none"> (a) Any new building must be aligned to face the Massey Oval. (b) The central section of any new building must come forward of the main form of the building similar to the Refectory and McHardy Hall to create a sense of symmetry. (c) No more than ¼ of the new building elevation can touch the defining edge of the Massey Oval. The balance of the building must be set back by at least 3m. (d) If touching the defined edge of the Massey Oval or within 5 metres of it, new buildings must be no more than 2 storeys high. (e) If set back by 5m from the edge of the Massey Oval, new buildings can be up to 3 storeys high, but no higher than the main form of Business Studies Central. <p>Assessment Criteria</p> <ol style="list-style-type: none"> a. Whether the alteration or addition has adverse effects on the historic values of the Turitea Historic Area as listed in Policy 1. b. Whether the new building or external alterations has been designed in keeping with or complementing the historic character of the Turitea Historic Area and is not a pastiche of building styles seen around the Massey Oval. <p>Non-Notification:</p> <p>Applications made for restricted discretionary consent applications under R19.6.4 must not be publicly or limited notified.</p>
Alignment with Objectives	
<p>Purpose: The Restricted Discretionary rule identified above controls those activities that are considered to potentially have an adverse effect on the area's value. They recognise that construction, alteration, demolition and landscaping will affect the historic values of the area and as such require a resource consent application to be submitted. Performance standards are applied to highlight the most important development requirements for future use and activities within the Turitea Historic Area.</p> <p>Benefits and Costs:</p> <p>The existing landscape and buildings of the Turitea Historic Area define the current historic heritage value. The introduction of Restricted Discretionary activity classification for construction, alteration, demolition</p>	

and landscaping is appropriate to ensure the area's historic heritage characteristics and values are not adversely affected by these activities. The activities listed are those activities where impacts on the historic heritage values could be compromised. It is therefore appropriate that a consent is required.

The benefits are considered to outweigh the costs, recognising that Massey University, as landowner, is promoting this Plan Change.

Risks: The changes proposed recognises the site-specific characteristics of the Turitea Historic Area. Massey University, in developing this plan change, is aware of the need to obtain consent, where many of these activities would otherwise be permitted under the Institutional Zone. There is sufficient information to make the proposed changes.

Efficiency and Effectiveness: Including this new rule in the District Plan seeks to manage development within the area where it could detract from the historic heritage value of the area. The matter of discretion is limited to the impact on the characteristics and values of the area as they relate to the heritage values listed in Policy 4.1. While these activities are largely permitted under the existing Institutional Zone provisions, Massey University in promoting this Plan Change, seeks to recognise the historic heritage and ensure future development maintains the characteristics that exist for this area of campus. This is an efficient and effective approach recognising that the activities may detract from the historic heritage value of the area and therefore should be managed.

Reasonably Practicable Alternatives: The main alternative options considered include:

- Not proceeding with the Plan Change. Noting that these activities are already largely provided for under the relatively permissive rules of the Institutional Zone.
- Making these activities discretionary or non-complying activities. This is considered unnecessary as there are no other matters beyond maintaining and enhancing the historic heritage values identified in Policy 1.4 that Council needs to consider when deciding on a resource consent application. It is noted that Restricted Discretionary activity status still allows for the consent application to be declined.

Alignment with Objectives: The purpose of Objective 4 is to recognise and protect the historic values of the Turitea Historic Area. This rule reflects that particular landscaping, development, and building demolition and additions will detract from these values. The rule is therefore considered consistent with achieving this objective.

8.2.1 Areas Proposed for Inclusion in District Plan Maps

PPC J proposes inclusion of an approximately 33,924m² overlay to be annotated as the Turitea Historic Area held within land legally described as Lot 2 Deposited Plan 8981 (Record of Title WN40D/260) and Lot 1 Deposited Plan 53195 (Record of Title WN38B/495) into the planning maps. This area is shown in Appendix A.

9 Statutory Evaluation

Section 5: Purpose of the Act

The purpose of the Act (Section 5(1)) is to promote the sustainable management of natural and physical resources. Sustainable management means:

managing the use, development, and protection of natural and physical resources in a way, or at a rate, which enables people and communities to provide for their social, economic, and cultural well-being and for their health and safety while—

- (a) *sustaining the potential of natural and physical resources (excluding minerals) to meet the reasonably foreseeable needs of future generations; and*
- (b) *safeguarding the life-supporting capacity of air, water, soil, and ecosystems; and*
- (c) *avoiding, remedying, or mitigating any adverse effects of activities on the environment.*

Meeting the reasonably foreseeable needs of future generations requires consideration of how resources, inclusive of historic heritage areas, are to be used and to what extent they are to be used. These are primarily issues of allocation and scale and therefore, by inference, of efficiency.

The objective, policies and rules of PPC J are established on a statutory obligation to manage the use and development of physical resources in a way that sustains the potential of physical resources to meet the reasonably foreseeable needs of future generations while managing environmental effects. The proposed changes to the Plan are necessary to reflect the intended protection of the area from inappropriate use and development whilst still providing for day to day use and maintenance of the area by Massey University.

On the evidence above, PPC J is considered to be consistent with upholding the purpose of the Act.

Section 6: Matters of National Importance

Section 6 of the Act identifies matters of national importance that all persons exercising functions and powers under the Act must recognise and provide for. Of relevance to PPC J are the following matters:

- (e) the relationship of Maori and their culture and traditions with their ancestral lands, water, sites, waahi tapu, and other taonga:*
- (f) the protection of historic heritage from inappropriate subdivision, use, and development:*
- (h) the management of significant risks from natural hazards.*

PPC J recognises the relationship of Maori with their culture and traditions with their ancestral lands, water, sites, waahi tapu and other taonga through incorporating their feedback received through consultation into the plan change provisions. With regard to their feedback around naming of buildings, this has been forwarded onto Massey University's working group with Rangitāne o Manawātū and is being incorporated into the university's ongoing partnership protocols with Rangitāne o Manawātū. This is seen as a matter outside of the scope of the plan change process and District Plan provisions.

Regarding (f), the purpose of the plan change is to introduce provisions that identify the Turitea Historic Area and recognise and protect its historic heritage from inappropriate use and development.

With respect to (h), historic buildings can often need seismic strengthening to ensure they remain fit for purpose. Therefore seismic strengthening has been provided for as a permitted activity. Any external alterations to the existing buildings that front the Oval will require resource consent so that the effects of the alterations can be assessed against the heritage values of the area, as outlined in Proposed Policy 4.1.

Based on the above it is considered that the matters of national importance identified above have been recognised and provided for under PPC J.

Section 7: Other Matters

Section 7 sets out other matters that must be given particular regard to. The matters relevant to PPC J are:

- (aa) the ethic of stewardship:*
- (b) the efficient use and development of natural and physical resources:*
- (c) the maintenance and enhancement of amenity values:*
- (f) maintenance and enhancement of the quality of the environment:*
- (g) any finite characteristics of natural and physical resources:*

In regard to (aa), the plan change as proposed will ensure the Council and Massey University continue to be stewards for historic heritage in the City and specifically this area within the Massey University Manawātū Campus.

Concerning (b), the proposed provisions will limit development and use of land within the Turitea Historic Area where those activities are of a specific scale and intensity. The everyday use and maintenance of the site has been provided for, where this has a less than minor effect on the area's historic values as identified in Proposed Policy 4.1. This recognises the land is part of Massey University's Manawātū Campus and an important part of its ongoing operations.

In terms of (c) and (f), the amenity value and quality of the environment is a result of the area's historic buildings and landscaping. By imposing the suite of rules as proposed, use and development of the site can be undertaken whereby the amenity and quality of the environment will be maintained.

Regarding (g), historic heritage is finite in nature; that is if its modified or destroyed the value is lost. The plan change introduces provisions to protect the area from use and development that will detract from or result in the loss of the area's historic value. The content of the Plan Change has been informed by the Heritage Assessment Report and is therefore considered appropriate.

Based on the above, it is considered the plan change as proposed is consistent with the matters set out in section 7 of the Act.

Section 8: Treaty of Waitangi

Section 8 requires the principles of the Treaty of Waitangi to be taken into account. The relevant principles have been taken into account and Rangitāne o Manawatū were invited to comment on the plan change as proposed and were integral to it's the plan change provisions as proposed. This includes the naming of the Turitea Historic Area.

Other Matters to be considered

The Act requires consideration to also be given to other statutory documents where these are relevant. Those documents relevant to this plan change are identified and discussed in the following section.

9.1 Other Matters

9.1.1 National Policy Statements

There are no National Policy Statements that are considered relevant to PPC J.

9.1.2 National Environmental Standards

There are no National Environmental Standards that are considered relevant to PPC J.

9.1.3 National Planning Standards

The National Planning Standards were published on November 2019. They provide national consistency for the structure, form, definitions and electronic accessibility of plans and policy statements under the Act.

PPC J has been developed to be consistent with the existing District Plan structure, noting the Council has not yet embarked on reformatting the District Plan to be consistent with the National Planning Standards for District Plans.

9.1.4 Regional Policy Statements

Section 75(3)(c) of the Act requires that all District Plans give effect to any regional policy statement. The Regional Policy Statement is the main vehicle for interpreting and applying the sustainable management requirements of the Act in a local context, and in this regard, guides the development of lower tier plans, including the Palmerston North City District Plan.

The following objectives and policies from the Regional Policy Statement are considered relevant to PPC J:

Objective 6-3: Historic heritage

Protect historic heritage from activities that would significantly reduce heritage qualities.

Policy 6-11: Historic heritage

The Regional Coastal Plan and district plans must, without limiting the responsibilities of local authorities to address historic heritage under the RMA, include provisions to protect from inappropriate subdivision, use and development historic heritage of national significance, which may include places of special or outstanding heritage value registered as Category 1 historic places, wāhi tapu, and wāhi tapu areas under the Historic Places Act 1993 and give due consideration to the implementation of a management framework for other places of historic heritage.

Policy 6-12: Historic heritage identification

- a. *Territorial Authorities must develop and maintain a schedule of known historic heritage for their district to be included in their district plan.*
- b. *The Regional Council must develop and maintain a schedule of known historic heritage for the coastal marine area to be included in the Regional Coastal Plan.*
- c. *Historic heritage schedules must include a statement of the qualities that contribute to each site.*

The Plan Change as proposed seeks to recognise and protect the historic values of the Turitea Historic Area based on the Heritage Assessment Report. That Report was commissioned by Massey University and identified the area as containing historic heritage and recommended the area be protected through the District Plan. This plan change responds to this and incorporates provisions for doing so. Using the schedule in section 17 of the District Plan was not considered appropriate given it is the overall area that is historically significant rather than individual items. The approach of identifying a historic area is also consistent with the approaches used in the District Plan for the Savage Crescent Conservation Area in the Residential Zone and the North West Square Heritage Area in the Inner Business Zone.

Given the above it is considered that PPC J is consistent with the above objective and policies in the Regional Policy Statement.

9.1.5 Regional Plan

Section 75(4)(b) of the Act requires that a District Plan not be inconsistent with any Regional Plan. There are no objectives or policies within the Regional Plan considered relevant to this plan change.

10 Summary

Based on the above assessment, and with reference to other discussion and assessment in this Report, the proposed changes presented in PPC J are consistent with Council's statutory obligations under the Act.

This plan change will enable the community to provide for their social, economic and cultural wellbeing while recognising the potential environmental effects on the Turitea Historic Area.

This evaluation has been undertaken in accordance with Section 32 of the Act to identify the need, benefits and costs arising from PPC J and the appropriateness of the proposed approach having regard to its effectiveness and efficiency relative to other means of achieving the purpose of the Act. The evaluation demonstrates that the proposed plan change meets the requirements of Section 32 of the Act.

Appendix A

The Turitea Historic Area

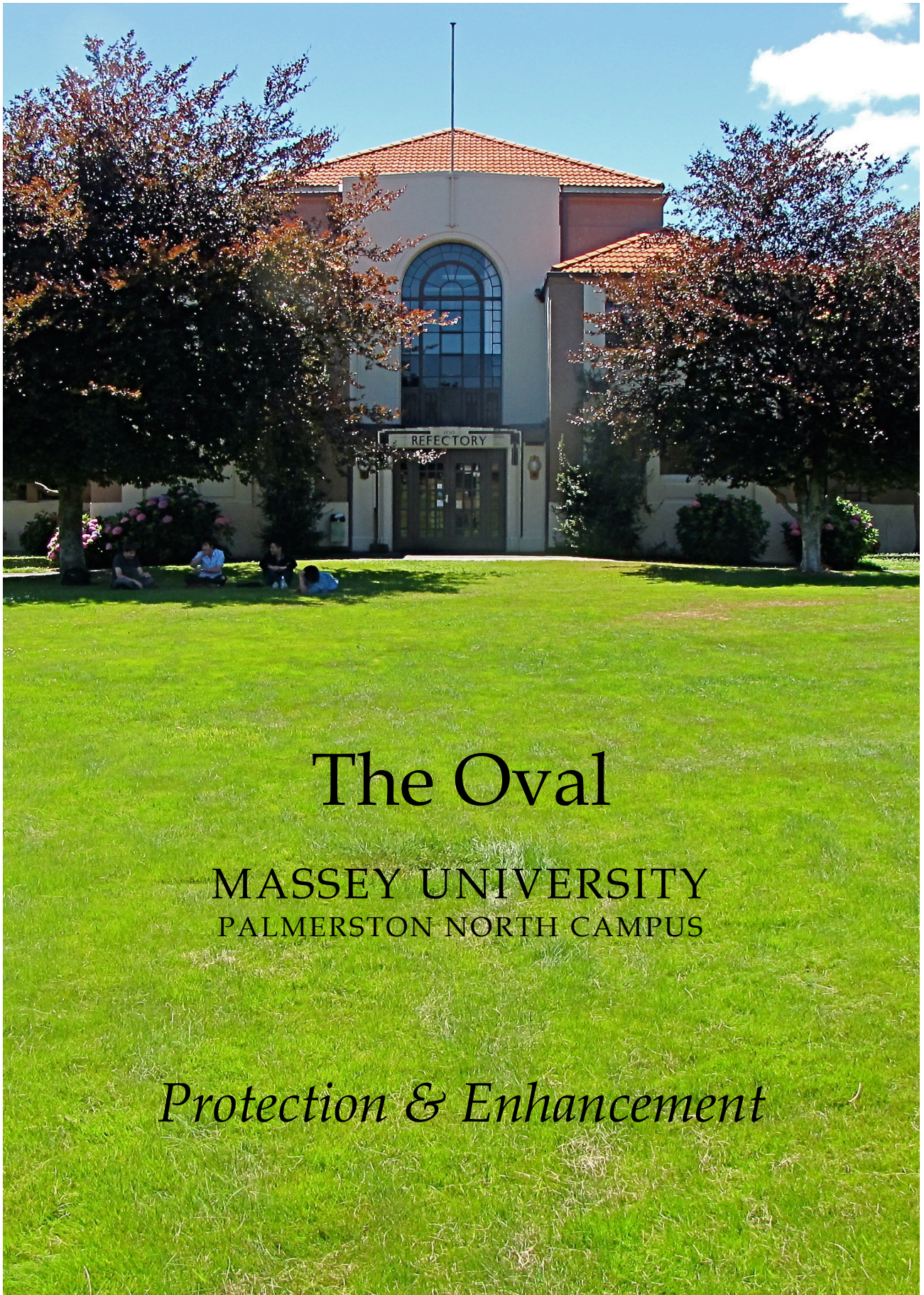
Turitea Historic Area



Red line – Massey Oval
Pink line – Extent of Turitea Historic Area

Appendix B

Heritage Assessment Report



The Oval

MASSEY UNIVERSITY
PALMERSTON NORTH CAMPUS

Protection & Enhancement

COCHRAN & MURRAY
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The Oval

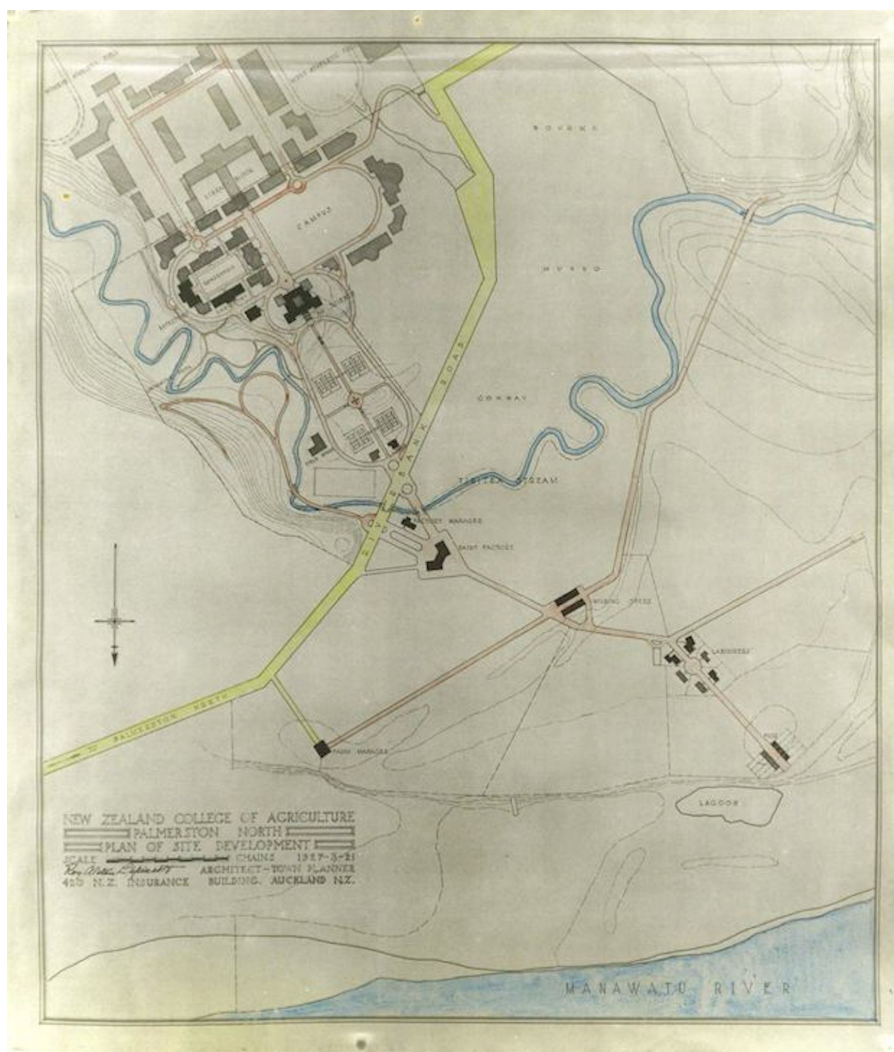
MASSEY UNIVERSITY
PALMERSTON NORTH CAMPUS

Protection & Enhancement

Report Prepared by
Cochran and Murray, Conservation Architects
Michael Kelly, Heritage Consultant and
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For
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Private Bag 11 222
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Revised 15 March 2019



**Lippincott's plan for the 'New Zealand College of Agriculture',
21 March 1927.**

Elements of the plan survive in the siting of the Peren Building (the dark square on the main axis, upper left). The Oval today is where the quadrangle of buildings shows to the left of Peren, and the idea for it shows in the open space labelled 'Campus'.

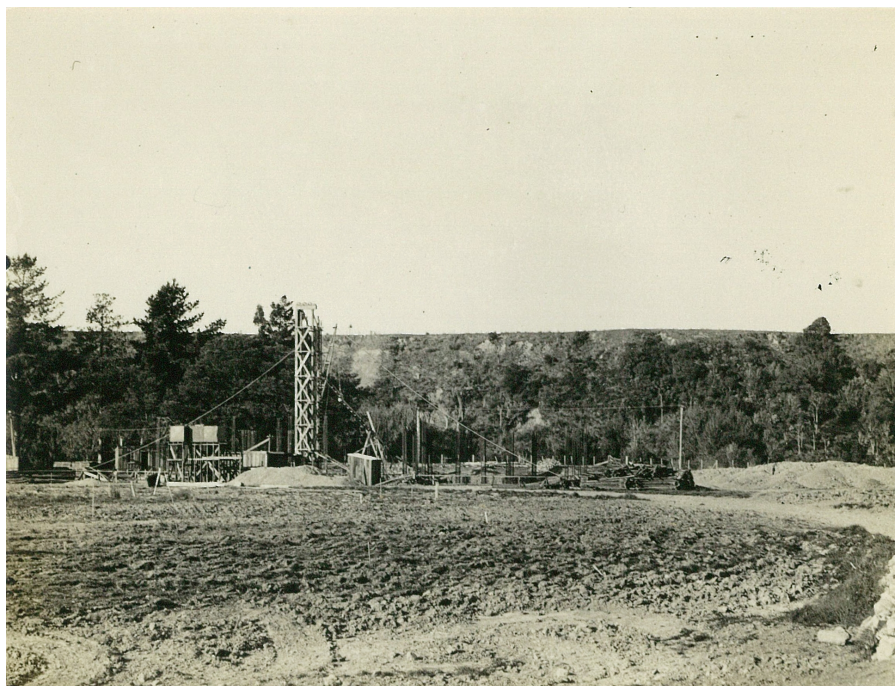
(Ref. B3-1-3-1 box 3, MUA)

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Front cover image: The Refectory, 2018

Back cover image: Informal path in the copse of trees, Q4, 2018



Looking north-east across the Oval, 1929
The construction of the Refectory is underway,
and the Oval awaits levelling and sowing.
(Ref. L1-1-3-1-10 MUA)

1.0 INTRODUCTION

1.1 Background

Massey University is currently participating in the Crown's asset transfer process. This is a prescribed process whereby tertiary institutes are able to apply for Crown-titled land to be transferred into the institute's own name under the Public Works Act.¹

The process is guided by the Crown Asset Policy guidelines. In particular, on page 16 of the guidelines, Heritage New Zealand (HNZ) has the opportunity to consider whether any land to be transferred holds any heritage value that requires protection. HNZ carried out an assessment of the Crown-titled land on Massey's Manawatu campus during 2015, and as a result, they made four recommendations for further heritage protection. This means that the University and HNZ must now agree on the extent to which these recommendations will be adopted, before the Crown asset transfer can be finalised.

One of the recommendations from HNZ's assessment was that:

The Oval and the buildings surrounding it, including the Sir Geoffrey Peren Building, The Refectory, McHardy Hall, Tiritea and the Old Registry Building be nominated for recognition in the New Zealand Heritage List and for scheduling in the Palmerston North City Council District Plan.

This recommendation, if adopted, places obligations on the University to protect and enhance the heritage values of The Oval.

(Note that it has been confirmed by Heritage New Zealand that it was not intended that the five buildings mentioned should be individually listed. In any event, two of them already are listed.)

¹ More information is available at:
<http://www.tec.govt.nz/teo/working-with-teos/tei/asset-management-teis/crown-asset-transfer-disposal/>

1.2 Brief

The brief for this report called for

Recommendations as to the extent of the area to be protected; the heritage elements that require management, and draft 'rules' for discussion with the Palmerston North City Council for incorporation into the District Plan to protect and enhance these special qualities. This might include such things as possible new building locations and size; control of existing and new planting (removal of planting may be considered) and existing and new paved surfaces.
(Chris Cochran to Caroline Hilderink, 12 March 18.)

Matthew MacKay, PNCC Heritage Planner, had advised the University (in December 17) that 'decisions need to be made about the spatial extent of the area, and what the heritage elements are that require management, eg ground level and landscape, trees, new buildings'.

The report makes recommendations towards this end. It is authored jointly by all consultants, except where specific credit is given in the text, and has been reviewed in draft form by the University.

1.3 Acknowledgements

Special thanks to:

Brian Goldfinch, Project Manager Capital Projects, for advice on the Refectory Earthquake Strengthening and Restoration Project.

Geoffrey Pearce, Architectural Designer Facilities Management, for his extensive knowledge of the construction history of the buildings surrounding the Oval.

Dave Bentley, Massey University, Grounds Supervisor, for advice on the history and management of the plantings around the Oval.

Louis Changuion, University Archivist, and Dr Catherine Woerber, Assistant Archivist, for making accessible the considerable resources of the University's Archive.

Dr Jennifer Tait, Senior Lecturer in Plant Systematics, Institute of Fundamental Sciences, for advice on the teaching value of the plantings of the Oval.

2.0 HISTORY

2.1 Outline History of The Oval

The Oval was an integral part of Massey University almost from the outset. The story of the founding of the university has been well told in many different publications, so this report won't repeat that history in detail. However, a summary is offered here by way of an introduction.

The founding of Massey University was a response to the lack of a post-secondary agricultural college in the North Island (well-established Lincoln University was founded in 1878). By the early 1900s, there was a significant and growing support for such an institution in a country that was largely dependent on agriculture for its economic well-being. Prime Minister William Massey announced the formation of such an institution in 1912 but it was not until Victoria University (in 1923) and Auckland University (in 1924) appointed professors as chairs of agriculture (for schools that had not yet been formed) that progress began to be made. In 1926, under the New Zealand Agricultural College Act, both universities relinquished their aspirations in favour of a new college. Both chairs, Professor Geoffrey Peren (Victoria) and Professor William Riddet (Auckland), assumed responsibility for establishing Massey Agricultural College (as it became known), with Peren appointed principal and Riddet the first chair of agriculture.

The location of the new college, which was also intended to be a research facility, was carefully considered. It had to have land suitable for both cropping and pastoral farming, with access to water and electricity. It had to be centrally located and accessible to both Auckland and Wellington. It had to be near a town of some size so that students had somewhere to go away from their place of study. In February 1926, Peren and Riddet shortlisted Feilding, Marton, or Palmerston North.² Peren favoured the farm near Palmerston North, known as the Batchelar property, as it met all his expectations. Palmerston North had the biggest population of the three and the wider area was home to a number of agricultural processing factories.³ The land was also elevated, so there were fine views of the city and environs to be had from certain locations.

Initially the government rejected the Batchelar property because of the high cost per acre. So, local MPs and members of the Agricultural and Pastoral Association approached the owner and negotiated a lower price. Then, in July 1926, the Palmerston North Borough Council offered to purchase the adjacent

²22 February 1926 "Agricultural College Deputation to the Prime Minister (Rt. Hon. J.G. Coates) at Wellington," and n.d. "Notes on meeting of Cabinet Committee set up in connection with selection of a site etc., for the proposed Agricultural College." E3 1930/2a, Main Building, Massey University, 1927-30, Archives New Zealand (ANZ)

³ Brooking, Tom, 1979, *Massey its early years: A history of the development of Massey Agricultural College to 1943*, Massey Alumni Association, Palmerston North, p.37



Looking south-west across the Oval, 1929

The Oval and bank are largely formed, the construction of the Refectory is just underway, and Tiritea has been re-located far left.
(Ref. L1-1-2-1-1.10 MUA)

(and available) McHardy property, on the understanding that the government would purchase the Batchelar property and use both properties to establish an agricultural college.⁴ The Government accepted the offer on 21 July 1926.⁵

Massey College Council was formed under the 1926 legislation. Its first chairman was Sir George Fowlds, businessman, former Liberal politician and educational administrator. Fowlds, president of Auckland University College, was instrumental in the establishment of Massey University. He vigorously supported the appointment of American-born architect Roy Lippincott as the designer of the new college. Fowlds was very familiar with Lippincott through his design of Auckland University's Arts Building (1923-26). Lippincott styled himself as a town planner as well as an architect, a reflection of the extensive work he had done assisting his brother-in-law Walter Burley Griffin design the new Australian capital of Canberra. His work on that project was an important prelude to planning Massey University's layout.

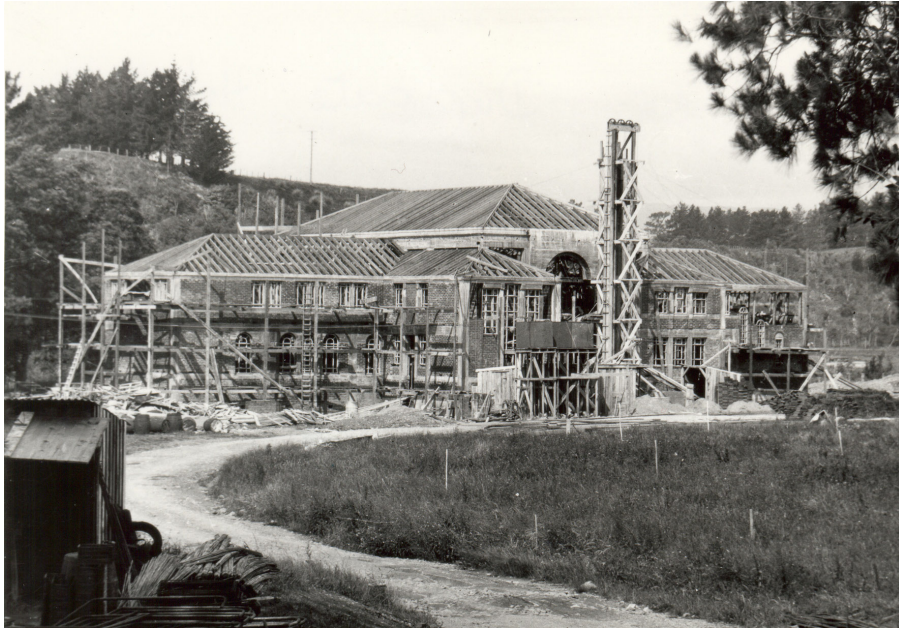
Fowlds reported that Lippincott, acting on the assumption he would be the school's architect, visited Canada and America in 1926 for 'a three month intensive study of similar colleges, noting the types of groupings of buildings most suitable for New Zealand conditions, the most modern and economic methods of construction of such buildings and altogether collected a great mass of material and information which will be of greatest possible value to the college affecting every phase of building.'⁶

The council took possession of the site at its first meeting in 1927. To have the place ready for its first intake of students the following year required using the farms' respective homesteads for accommodation, teaching and administration. The McHardy farm was to be the site of the first tranche of buildings. The McHardy homestead, Tiritea, was shifted, then divided into two parts, with the larger and more formal part set aside for the Principal's residence, and the other part converted for use as a temporary teaching facility. Tiritea became the temporary home of the college's administration as well as providing teaching and laboratory space. These changes were supervised by Lippincott, who was in the process of designing the permanent buildings. The university opened in March 1928, with 85 students arriving for the first year of teaching.

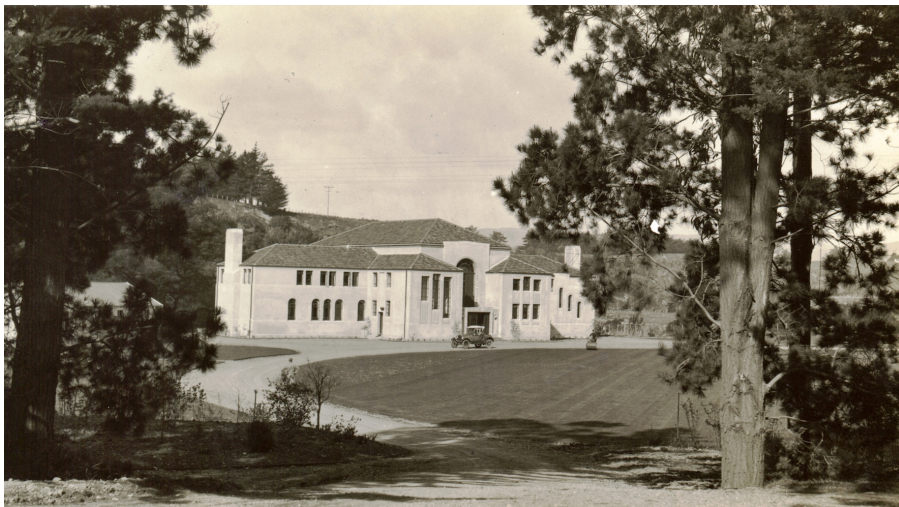
⁴ Brooking p.38

⁵ Ibid.

⁶ George Fowlds, Massey Agricultural College, to D.J. Hawken, Minister of Agriculture, 10 October 1927, E3 1930/2a, Main Building, Massey University, ANZ



The Refectory under construction, 1930
The uncut grass of the newly sown Oval in the foreground.
(Ref. L1-1-3-1-10 MAU)



The Refectory completed, late 1930
The Oval now mown and a gravel drive laid.
(Ref. L1-1-3-1-10 MAU)

Forming an Oval

Lippincott prepared layout plans for three stages of the development of the campus on the old McHardy property in March 1927.⁷ The first and very basic plan consisted of the principal building (the Science Building, later Peren) and some associated buildings to the immediate east linked by roads. The second incorporated the first extension to the university. This envisaged a wider and more formal arrangement, including a rectangular space surrounded by buildings on the site where the Oval is today located. This arrangement also featured in the third plan, intended to show how a broader expansion could be managed. This plan had, opposite the aforementioned rectangle, a large open space (named 'Campus') framed by buildings. This looks like the arrangement intended for the Oval but on the opposite side of the main axis of Lippincott's plan.⁸

Lippincott's plan was, at best, only loosely adhered to, partly because of the arrival of the Depression and the severe economic constraints that followed. He alluded to the need to use 'present drives and roads...until circumstances permit a more formal and suitable entrance and approach'.⁹ As a result, the Oval attained its organic shape, although Lippincott's intention to use it as a frame for college buildings survived intact. Overall, Lippincott's vision for the layout of Massey University was never really fulfilled.

The Oval took shape in 1929. It seems that what made the area suitable for building ('well drained, shingly soil', as Lippincott put it¹⁰) was a drawback to the Oval's formation.¹¹ It required significant labour to create both the flat area, which is larger than the Oval itself because it included the future building sites on its perimeter, as well as the sloped bank on its western side. There was more shaping of the land on the terrace on the south-east side of the Oval and plantings on its slope. It is not known who built the Oval, although it may have been Fletcher Construction, who erected the college's first purpose-built structures. On 13 November 1929 the *Evening Post* made reference, in relation to the building of the Refectory, to 'a fine football field [that had] been levelled ready for sowing'.¹²

The easy establishment of the college in its environment was helped to a certain degree by the maturity of the existing vegetation, surviving native vegetation or trees planted by the McHardy family. There was a row of trees behind the eastern side of the Oval and there was a copse of trees (mainly pines) on the bank on the western corner of the Oval that, from certain vistas, provided a backdrop to the ground and the Peren Building, when it was

⁷ 'New Zealand College of Agriculture, Palmerston North - Plan of Site Development for Buildings and Land', VC:Architect - Lippincott R.A. 1922-1965, B-3-1-3-1 Box 3, MUA

⁸ Ibid.

⁹ Ibid.

¹⁰ Ibid.

¹¹ Pers. comm. Dave Bentley, Grounds Supervisor, to Sarah Poff, 9 April 2018.

¹² *Evening Post*, 13 November 1929, p.12.

completed in 1930.¹³ (There were some old farm sheds in front of the trees, but they were gone by 1933, replaced by one single open shed. This in turn was gone within a few years).¹⁴ The Science Building was predated by a few months by The Refectory, which was sited on the north-eastern side of the Oval, the first of a number of substantial buildings that would be built around the Oval. The larger portion of the Tiritea homestead was located on the south-western corner of the Oval and there were single-storey hostels erected on the north-eastern corner of the Oval in the early 1930s.

Images showing stages in the construction of the Refectory reveal that the Oval was a muddy paddock at the time work began, covered in unkempt grass early in 1930 and, by the time the building was finished, in May 1930, it was cut and neatly manicured.¹⁵ It formed an attractive extension and border to the new buildings around it. A deep, gravelled driveway was formed between the Oval and its perimeter on three sides (bar the western side, where the drive was diverted behind the pine trees). This driveway is much shallower today and ends before the grove of trees on the north side.

The other new building was the College Hostel, later known as Old Hostel, which opened in 1930 or 1931 on the north side of the Refectory. It was the first hall of residence for students at Massey Agricultural College. The building has been described as 'a conglomeration of some of the outbuildings of the Batchelar homestead and new, matching additions'.¹⁶

By 1935, the plantings on the south-west corner, in front of Tiritea, were developing well and the entire Oval had already taken on a settled and refined appearance. This refinement was strongly encouraged by Professor Peren who, from the beginning, sought to beautify the campus through careful attention to plantings and landscaping. Some of this early work was undone in February 1936, when a hugely destructive ex-tropical cyclone cut a swathe through the North Island and upper South Island. In Palmerston North, houses and buildings lost roofs, power and telegraph poles were broken, numerous trees uprooted and shop windows blown in. At Massey College, the ex-cyclone destroyed many of the college's trees.¹⁷ The copse between the Science Building and the Oval was particularly badly hit. The college had no alternative but to remove most of the trees and shredded stumps and start again. It formed a series of paths and planted a variety of trees that have matured to form a significant feature 80 years later.

¹³ This was the main building or Science Building. For the sake of consistency, it is called the Peren Building, the name it was given in 2010.

¹⁴ See images L-1-1-1-2.1 Massey Agricultural College - Nov 1930 & L-1-1-1-2.9 Massey Agricultural College - 1933, MUA.

¹⁵ See images L-1-1-3-1-10 Refectory under construction - 1930, L-1-1-3-1-10 Refectory under construction - 1930 & no. ref. Refectory, 1930, MUA

¹⁶ 'Old Hostel', <http://tamiro.massey.ac.nz/nodes/view/1416> [retrieved 2 May 2018]

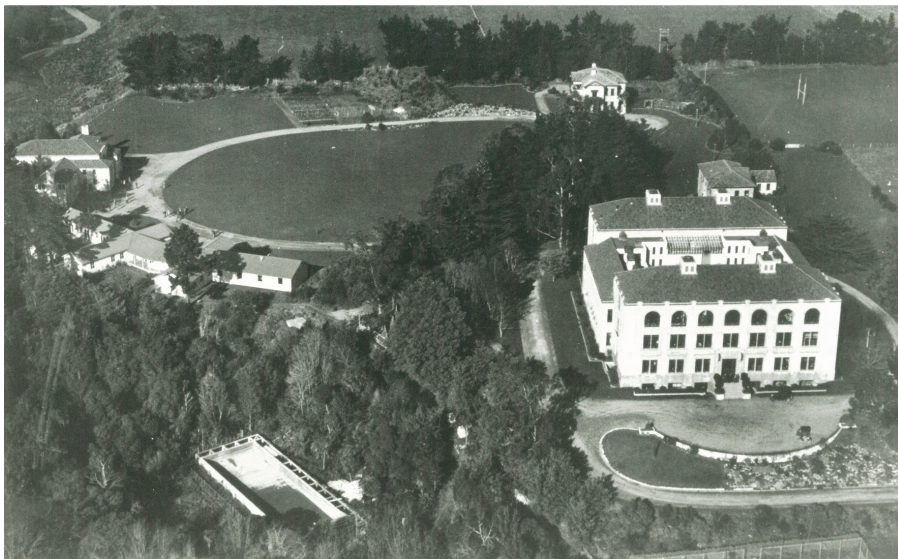
¹⁷ See image L-8-2.1(78) Storm damage - possibly Feb 1936, MUA



Aerial view from the north-west, November 1930

The Peren Building is newly finished. Note the old farm sheds underneath the pines between Peren and the Oval.

(Ref. L1-1-1-2.1 MAU)



Aerial view from the west, 1934

The Oval and surrounding buildings are well established in their setting.

(Ref. L1-1-1-2.5 MAU)

By 1938, on the opposite (south-eastern) side of the Oval, what appears to have been a nursery or garden was formed on the outside of the driveway.¹⁸ By 1940, this had been replaced by a cottage,¹⁹ which did not last long either because it was replaced by more accommodation during World War II. This was McHardy Hall or the Pink Hostel (referring to its original colour), but it was initially an officers' mess.

During World War II the Army gradually took over much of the university for a staff college. This occupation began during the 1941-42 summer break; the Army Staff College was opened by Prime Minister Peter Fraser on 3 November 1941. It was anticipated that the Army would then find accommodation off campus, but this never eventuated. Declining student numbers and the cost of alternatives saw the Army stay at Massey. The Army took over the Refectory, providing student and academic staff meals at a charge.²⁰ In 1943, an officers' mess was built by the Army, apparently on the orders of Fraser, who could see that Massey would need a hostel after the war ended.²¹ This wasn't the only change, with an addition made to the Refectory and huts erected on the Oval in front of the Refectory and old hostel.²² Peren even suggested that a temporary cookhouse and dining room for 50 men be provided on the Oval.²³ There were still huts on site long after the Army ended its use of the campus in March 1944;²⁴ they were there in November 1945 and may have survived even longer. McHardy Hall was handed over to Massey Agricultural College in March 1944 when the Army Staff College closed. The Agricultural College then used it as a residence for students.

In the wake of World War II, the Oval remained little changed for a lengthy period. The only alterations were on the periphery, where early plantings began to achieve prominence. By the 1950s, trees were encroaching on the Oval itself and beginning to obscure the elevations of buildings that fronted on to the Oval. This process continued over the next two decades, although shrubs and trees were periodically removed from in front of some of the buildings.

By the late 1970s, an artificial cricket pitch was installed. It was instigated by Associate Warwick Slinn, Associate Professor of English, Vern Chettleburgh, Massey staff member, Palmerston North city councillor and cricket administrator, and others. A semi-regular series of inter-departmental and students versus staff matches ensued. This took place during Alan Stewart's

¹⁸ See image L-1-1-1-2.8 Massey Agricultural College – 1938, MUA

¹⁹ See image L-1-1-1-3.1 Massey Agricultural College – 1940, MUA

²⁰ AD 1 Box 1439 203/254 Vol 1., Staff College, Massey University, ANZ

²¹ 'McHardy Hall', <http://tamiro.massey.ac.nz/nodes/view/1430> [retrieved 2 May 2018]

²² See image L-1-1-1-3.5 Massey Agricultural College – 1943, MUA. This shows the foundations for McHardy Hall, the additions to the Refectory and the army huts on the oval.

²³ Peren to Army HQ, 22 March 1943, VC files : Army Staff College, 1941-44 B-3-1-3-1 Box 3, MUA

²⁴ AD 1 Box 1439 203/254 vol.3, ANZ



Aerial view from the north-east with Army huts on the Oval, 31 May 1943

The extension to the Refectory is partly built and the foundations are laid for McHardy Hall.

(Ref. L1-1-1-3 MAU)

tenure as vice-chancellor and he decreed that all players should wear whites. This was later relaxed and less formal attire allowed. In the 1980s and 1990s the History and English Departments challenged each other to a match on the Oval. By the 1990s they were competing for 'Bruce's Ball', a cricket ball attached to a shield.²⁵

In a development perhaps not unrelated to the increasing use of the Oval for cricket, in the early 1980s the grassed area of the Oval was significantly increased (and the driveway correspondingly reduced in size), particularly in front of the Refectory and McHardy Hall.²⁶ It retains these dimensions to this day.

²⁵ Pers. comm. Emeritus Professor Margaret Tennant, 4 May 2018. 'Generally, the winning department was the one who could find a fit young cricketing postgrad. History did particularly well when Greg Loveridge, later a member of the New Zealand team, was working on his thesis.'

²⁶ The first image showing the change in dimensions was taken in 1982. See L-1-1-1-7.11 Massey University – 1982, MUA

In the mid-1980s, notable changes took place on the northern segment of the Oval, with the first of two new buildings. Business Studies West was constructed to the east of the Peren Building and alongside, almost within, the grove of trees planted in the late 1930s. For reasons unknown, access to the site was provided via a temporary road across the north side of the Oval. Part of the adjacent Old Hostel was removed and a second building, Business Studies Central), was completed in 1988; this has access from the Oval but also on the opposite side where it steps down the nearby bank. Although these buildings were taller than others adjacent to the Oval, they took over some formal elements from the Refectory and were painted and clad with a similar palette of colours.

By 1991, trees had been planted on the edge of the Oval in front of McHardy Hall, Refectory, Old Hostel and Business Studies (central).²⁷ These remain today and are now gaining some prominence. In 2009, the remaining portion of the Old Hostel was removed. Other alterations of note in the period since have been periodic changes in plantings in front of buildings and the general maturing of the vegetation around the Oval. David Bull, who retired in 2007 after 36 years service, had been responsible for campus landscaping, including the new plantings around the Oval.

In 2014, to mark 50 years since becoming a university, sculptures were unveiled at Massey's three campuses. At the Manawatū campus, the sculpture was entitled Binary, created by Italian-born artist Chiara Corbelletto. The location chosen was outside the Student Centre at the top of the slope on the Oval's south-west side. It was designed 'to represent the fundamental and biological science disciplines promoted and cultivated at the campus'.²⁸

Over its history, the university has been subject to many plans and schemes, some of which have come to fruition, and others that did not. All of them respected the Oval's enduring role in the campus landscape and have never been seen to encroach on the space or undermine it through development.

²⁷ Now known as College of Business.

²⁸ 'Heritage sculptures mark Massey's golden jubilee', http://www.massey.ac.nz/massey/about-massey/news/article.cfm?mnarticle_uuid=5858A652-D5B4-6F68-0801-EA0C4D207575 [retrieved 3 May 2018]



A detail from an aerial view of 1978.

With newly laid cricket pitch, and before the construction of the Business Centre buildings.

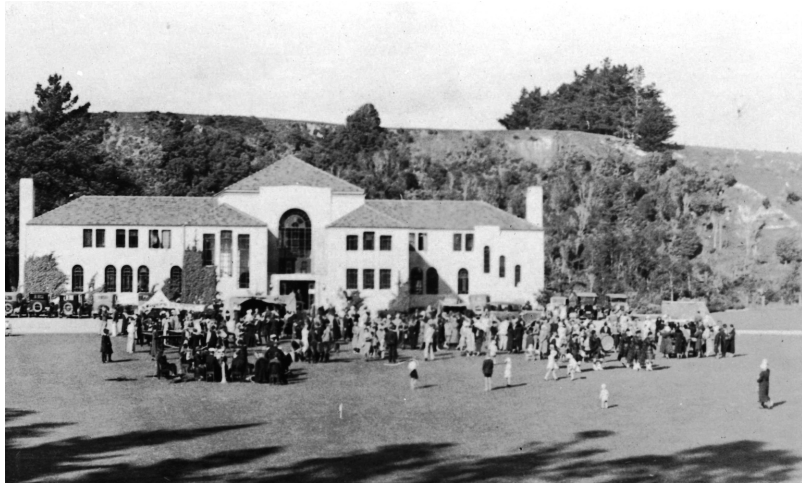
(Ref. L1-1-1-6.36 MAU)

Uses

The Oval has had a singular role, as an attractive open space in the heart of the university. Naturally, this has led to a lot of ancillary and occasional uses.

There are many ways the university has chosen to use the Oval's central location and proximity to some of its most significant and well-used buildings. The siting of the refectory and hostels on the edge of the Oval has given generations of students an open space as a backdrop and a place of recreation. This is reinforced by the proximity of the Student Centre to the west, at least part of which has been in place since the late 1960s. It should be noted that McHardy Hall was used for a period as offices (1990-2001) and during that time, student presence on the Oval was less obvious.²⁹

²⁹ Pers. comm. Emeritus Professor Margaret Tennant



A garden party in front of the Refectory, 1934



Lowland games on the Oval, 1980s



Sociology Department cricket match on the Oval, 1982

The Oval has been used for garden parties, orientation week events, impromptu games, picnics and concerts (e.g. the Wellington band Phoenix Foundation played there in 2012; a Summer Social concert in 2018; and during the Army's occupation in World War II, it held a Christmas party on the Oval in December 1943).³⁰

The only sport played with any regularity on the Oval has been cricket, which has enjoyed a sustained use of the Oval, particularly during the 1980s and 90s. The inter-departmental matches have added their own particular flavour to the social life of Massey University.

³⁰ Memo to Principal, Massey College from Commandant, Staff College, 13 December 1943, VC files : Army Staff College, 1941-44 B-3-1-3-1 Box 3, MUA

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L-13-2, Lippincott Site Plan
L-13-2-1 Massey University campus - March 1985
L-13-2-1.4 Massey College proposed layout plan - circa 1940s
L-13-2-1.15 MUM proposed site layout - 1964-06-26
L-13-2-1.17 Massey Agricultural College layout - Nov 1937
L-13-2-1.45 Massey College proposed layout - 1962
L-13-2-1.47 MU proposed site layout - Nov 1966
L-13-2-1.72 Massey College proposed layout - June 1962

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L-1-1-1-2.1 Massey Agricultural College - Nov 1930
L-1-1-1-2.9 Massey Agricultural College - 1933
L-1-1-3-1-10 Refectory under construction - 1930
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Note: Many other images were furnished to the authors by MUA for information purposes

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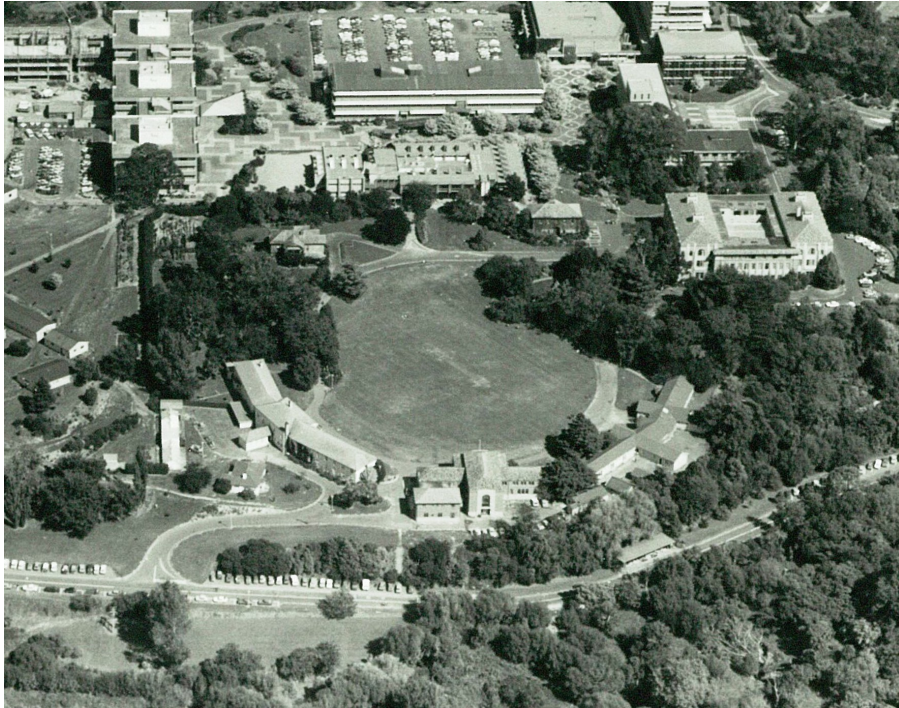
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Storm damage to the copse below Peren, possibly February 1936
(Ref. L8-2.1 MAU)



An aerial view of 1982, on the axis of the Refectory.

The value of the hostel buildings in defining the northern segment of the Oval is clear in this view.

(Ref. L1-1-1-7.15 MAU)



An aerial view of c.2006 / 2007

Apart from the removal of the old hostel to the right of the Refectory, this is the arrangement of the buildings today.

(Ref. L1-1-1-9 MAU)

3.0 DESCRIPTION

3.1 The Campus Setting

The Massey University Campus sits on an elevated river terrace above the Manawatu River, on the true left bank of the Turitea Stream. The Oval is below the main campus, on a smaller modified river terrace; it is tucked into the contours, facing north-east and relatively sheltered from the predominant westerly and cold southerly winds. To the north-east on the true right bank of the Turitea Stream, Atawhai terrace and escarpment (which is considerably higher) provides a visually strong vegetated backdrop to the Campus and in particular to the Oval. Lippincott observed these qualities early on in the site selection process.

It is high with commanding views, with minimum exposure to the prevailing winds. The immediate prospect of Bush and Stream lend great intimate charm for residential purposes.³¹

3.2 The Oval Space

The Oval occupies a small north-east facing river terrace; it is a large open space, flat and grassed. Its shape is defined by three principal elements: land form, buildings and vegetation.

Land form is very significant in defining the southern portion of the Oval, Q3³², with ground levels starting to rise in the south-east of the embankment around to the western edge.

Buildings are most important in defining the eastern edge of the Oval, Q2, with the Refectory being the main built focus; this is sited on the north-eastern perimeter of the space, with McHardy Hall following the curving edge of the space around to the south-east. Other nearby buildings (Tiritea, Student Centre, Old Registry, Sir Geoffrey Peren, Business Studies West and Central), play minor roles in defining the space.

Vegetation around the Oval connects to the broader landscape plantings of the Campus. These plantings typically provide the more distant backdrop to the space. The vegetation of the Oval is relatively mature with the most recent addition (apart from individual replacements) being the Cooper Beech trees added approximately 35 years ago.

The Copper Beech trees on this eastern side form a regular semi-circular edge to the space, standing in front of the buildings mentioned above, while there are dense mature clumps of trees on the embankment to the south (where Tiritea is sited, Q3, and to the west (obscuring views of the Sir Geoffrey Peren

³¹ Lippincott

³² The Oval can be usefully divided into four quadrants; see the aerial photo at the end of the report.

Building, Q4). Along this edge in particular, trees and the grass embankment rather than buildings define the space.

While there are no defining buildings to the south and south-west, Q3 and Q4, the embankment takes over the role of trees and buildings and provides an immediate edge to the Oval; the 'Binary' sculpture on the crest of the bank and the built form of the Student Centre both play a part in providing enclosure too.

There is just one significant 'opening' in this defining ring, to the north between Business Studies Central and the Refectory, Q1, and even here the backdrop of trees provides some sense of enclosure; at a more distant landscape level, the sense of enclosure is enhanced by the vegetated backdrop of the Atawhai terrace escarpment to the north.

The role of the land form, buildings and the vegetation is looked at in more detail in the following sections. Generally, descriptions go clockwise, starting with the Refectory.

3.3 The Buildings

The buildings surrounding the Oval contribute to greater or lesser extent in defining its shape, character and the degree of enclosure. Two buildings contribute strongly to these attributes and are crucially important to the Oval, others less so.

Strongly Contributing Buildings

Refectory C1010	1931	Category 1
McHardy Hall C1039	1943	Not listed

Contributing Buildings

Tiritea C1008	1902	Not listed
Student Centre C1132	1967/2006	Not listed
Old Registry C1007	1905	Not listed
Sir Geoffrey Peren Building C1009	1931	Category 1
Business Studies West C1343	1986	Not listed
Business Studies Central C1374	1986	Not listed

**The Refectory**

Architect R A Lippincott, 1931, two storeys, Spanish Mission style,

The strong near-symmetrical form and prominent entrance of the Refectory sets the geometric layout of the Oval, its axis reaching across the centre of the space to align (closely, not precisely) with the Student Centre on the far side. It more than any other is the defining building, seen clearly from the more populated part of the campus around the Student Centre and from all parts of the Oval itself.



McHardy Hall

Architect R A Paterson, Government Architect, 1943, two storeys, stripped moderne style.

Around to the south-east from the Refectory, Q2, the McHardy Hall plays an important role too, as it stands up to the edge of the Oval, almost embracing it with long symmetrical arms that follow the curve of the space. Both these buildings are two storeys high, setting a comfortably modest scale for the built setting of the place, neither dominant or retiring.

Tiritea

Architect C T Natusch (?), 1902, built by the McHardy family, two storeys; 1929 the building split into two parts and each shifted and modified for new uses, architect for this work R A Lippincott; late Victorian interior, plain plastered exterior.

This building is on the axis of the Peren Building and does not address the Oval in any formal sense; it is also discreetly sited amongst mature trees. However, its presence on the south side (Q3) adds to the ring of buildings and it plays a modest part therefore in defining the space. It is the oldest building on the campus, and it fulfils an important historical role in reflecting the early pastoral farming history of the area.



The Student Centre

Architects Warren and Mahoney, 1967, major additions Opus, 2006, post-modern brutalist style.

The most modern building associated with the Oval, the Student Centre, is set well back from the perimeter of the space and is elevated above it; it forms the backdrop to the edge of the area, playing only a very minor role in defining it. The edge here is loosely defined by the sloping bank, the 'Binary' sculpture and the road.

Old Registry

Architects and age as for Tiritea above.

The same can be said for Old Registry as for Tiritea: it does not address the Oval in any formal sense, it is discreetly sited amongst mature trees, yet its presence adds to the ring of buildings. As a part of the original Tiritea homestead, it provides an important historical link back to the days when the land was farmed.

Sir Geoffrey Peren Building

Architect R A Lippincott, 1931, five storeys, Spanish Mission style,

The Peren Building, the historical teaching heart of the University, stands as an invisible anchor to the Oval. It is set well back, is hidden by a copse of mature trees in Q4, and it faces south-west at a tangent to the open space, so that it contributes very little in a visual sense. Its presence nearby however, is important, since it is the first major building of the university, and is contemporary with the Refectory and the Oval itself.

Business Studies West

Architects Structon Group, 1986, three storeys plus tower, modern with direct references to the Spanish Mission style of the Refectory.

This building is oriented obliquely to both its neighbours (Peren and Business Studies Central) and is well hidden by trees. It nevertheless keeps outside the edge of the Oval, does not intrude and has a quiet presence behind the greenery.



Business Studies Central

Architects Structon Group, 1986, three storeys plus tower, modern with direct references to the Spanish Mission style of the Refectory.

This is the most prominent of the Contributing Buildings. It is set back from the northern edge but being of a greater height than the older buildings (three stories plus tower rather than two) and facing directly on to the Oval, it makes a clear definition of the northern edge, Q1.

3.4 Landscape Elements (land form and land cover)

Generally the descriptions follow a timeline of land development and plantings.

Land form

The grass embankment is the most significant landscape feature in anchoring the Oval into its landscape setting. The spatial separation of the two terraces helps to define the Oval, providing a strong sense of enclosure to the south-eastern, southern and western edges, Q3 and Q4.

Inside the Oval driveway, the modified slope of the river terrace starts to rise in the south-eastern corner (with a small timber edge) at the southern end of McHardy Hall, and also in the west, outside Business Studies Central. This sculptured land form curves around, increasing gently in height (to approximately 3.5 metres with an approximate slope of 1:5 or 20%) to link with the upper terrace of the campus where the Student Centre sits.

Embankment Plantings

There are two groves of well-established trees on the embankment inside the driveway. These plantings further support the landscape setting of the Oval as they link to the wider established plantings of the campus.

The south-western embankment planting in Q4 (sometimes called the copse, established after the removal of the pines in 1933) covers a considerable area. It consists of a mix of mature native and exotic trees with an understorey of well-established shrubs, ferns, grasses and ground covers. This area forms part of the original botanical plantings (which were established for educational purposes) within the college grounds. A network of steps and paths pass through these plantings, linking adjoining buildings and terraces. This large-scale planting connects to the mature escarpment plantings that wrap around the northern extent of the campus, below the Peren building.

The planted areas around the Oval, and in particular the copse plantings, are used by the University in a number of ecology and plant science programmes, both for teaching and research purposes. This is because of their diverse mix of natives [for example, tree ferns (*Cyathea*, *Dicksonia*), tree *Fuchsia*, and podocarps (rimu, matai, miro)] and specialty plants (for example, *Ginkgo biloba* from China, *Dombeya burgessiae* from Africa, and *Cedrus atlantica* from Morocco). These plants allow students to see and study plants from around the world, as well as develop an appreciation for our significant local native species.

The planting on the south-eastern side (present in 1935) of the embankment in Q3 is much smaller in area. The shape and plantings have changed considerably over time. This area consists of two gardens with a predominant mix of exotic Conifer species, of varying size, form and colour. It is understood the density of the planting has been altered for pedestrian safety purposes, as the driveway is the direct link between the Halls of Residence and the Student Centre Cafe.

These two clumps of vegetation connect to the established plantings in the vicinity of Tiritea, providing additional vegetation to the backdrop of the Oval, and providing corridors for native birds in the area; in particular they link the nearby Tiritea Stream and Bledisloe Park reserve to the rest of the University. A large Lilly Pilly (*Syzygium smithii*) formerly known as *Acmena smithii* (a recognised pest plant in New Zealand, of the Myrtle family) anchors the south-eastern end of the planting.

Specimen Tree Planting

The Copper Beech (*Fagus Sylvatica "Riversii"*) trees sit in front of the Refectory and the McHardy Hall, in a semi-circle along the north-eastern perimeter of the driveway. The trees are relatively evenly spaced and in close proximity to the buildings. Their current (slightly lopsided) form reflects a pruning regime where the branches closest to the buildings have been removed, allowing access for service vehicle around the driveway.

The Copper Beech trees are more than likely to have been selected as the perimeter plantings to the Oval, as two semi-mature specimens were present within the space. One was situated on the terrace in front of the Student Centre (photographed 2006-07 since declined and removed) and the other is on the western edge of the large planting on the embankment.

Gardens Adjacent to Buildings

The planting adjacent to the Refectory building consists of two mature Strawberry Dogwoods (*Cornus capitata*), now a recognised pest plant in New Zealand. One is the original planting and the second a seedling. There are a number of Hydrangea species at the base of the building. Adjacent to the northern end of the building two mature Cedars of Lebanon (*Cedrus libani*) anchor the building and the open space to the north.

(Note, the two Strawberry Dogwoods and one of the Cedars of Lebanon were being removed as this report was in preparation.)

A narrow garden bed runs along the front of McHardy Hall with a mix of low and medium growing shrubs against the building. Within the outdoor terrace in front of the large windows, two small gardens are planted with mature *Buxus sempervirens*.

The Business Studies Central building is sited further back from the driveway, and this space has provided the opportunity to plant a number of exotic trees between the driveway and the building. These trees occupy a grassed area where the contour starts to rise toward the embankment. A mix of low and medium growing shrubs appear at the base of the building.

On the western side of the Peren building, there is a carpark defined by a semi-circular concrete wall; below it is a rock garden and the channelling that formed the eastern edge of the original driveway up to the Peren building. This shows clearly in the lower photo on page 11. The driveway today is reduced to about half its original width and is now a pathway up from Human Resources buildings. Although this area is some way away from the Oval, it is an important heritage element in the landscape, tied closely in history and function to the Peren building and the beginnings of the University.

4.0 HERITAGE VALUES

4.1 Criteria

There are several sources from which one could draw criteria for the assessment of the heritage values of the Oval. These include those in the Heritage New Zealand Pouhere Taonga Act, the Resource Management Act, and the Palmerston North District Plan. Since the intention is that the place 'be nominated for recognition in the New Zealand Heritage List and for scheduling in the Palmerston North City Council District Plan', both these sets of criteria are addressed below.

Criteria in the Heritage New Zealand Pouhere Taonga Act include 'aesthetic, archaeological, architectural, cultural, historical, scientific, social, spiritual, technological, or traditional significance or value' (section 23). Here they are grouped under the four headings of historic, social, aesthetic and scientific value as recommended in *Guidelines for Preparing Conservation Plan*, (NZHPT, 2000).

Criteria in the District Plan are grouped under three headings: (1) cultural values (emotional, historical, design, technological); (2) use values, and (3) contextual values (measure of value, level of authenticity). The cultural values listed are covered by those from the Heritage New Zealand Act; use and contextual values have been added to the assessment below.

4.2 Heritage Values of The Oval

The Oval is a very special public space, the landform with mature trees and handsome buildings framing an open space that is a focal point of the campus and a great functional and aesthetic asset to the University. It is of such value that its protection and enhancement should be seen as high priority, and a heritage area listing is appropriate to achieve this purpose.

Historic Value

Values associated with particular events or uses that happened at the place, and which have importance for their impact on the community.

The Oval is historically important as one of the first purpose-built facilities at Massey University and for its continuous use since that time. Formed in 1929, the open space owes its origins to the highly accomplished, American-born architect Roy Lippincott, who left an indelible mark on the campus through his buildings and the design of its original layout. Successive administrators, beginning with Sir Geoffrey Peren, have maintained and enhanced the Oval's appearance and role in university life.

The Oval was a key element at the heart of the campus from the outset and has served generations of staff and students. Although it has been used as a cricket ground most summers since the late 1970s, its primary roles have been

as a visually attractive complement to campus buildings and as a place for informal recreation. The Oval has maintained its status through the 90 years of institutional history, its role never threatened by upgrades, expansion or changes in academic programmes.

Social Value

Values associated with the use of the place; what it means to people, and the spiritual, artistic, traditional or political values that the place may embody.

The Oval is a place highly valued within the university. It has always been respected and its essential qualities have never been seriously threatened. As a development report in 1992 put it:

The Oval is an attractive space. It can be likened to a village green. It has always been a focus for social and cultural activities and over recent years has become a natural gathering space. It is the Campus' historic heart.³³

This role has never diminished. This high social value is enhanced by the way that the open space is addressed by the buildings on its perimeter, most of which open on to the Oval and / or have views over it. There are many ways in which the university has used the Oval, organised or informal, over its history; these include social and recreational events, traditional or one-off orientation events and everyday use by staff and students.

Aesthetic Value

Values associated with the formal qualities of the fabric of the place and its setting; with style, form, scale, colour and texture, and with ones emotional response to the aesthetic qualities.

The aesthetic values of the Oval are very high, since it is a wide, generous and open space on the northern edge of the built environment of the campus. It is formed of flat ground, gently rising around the perimeter in some parts, and framed by handsome, generally low-scale buildings and mature trees.

It is reasonably sheltered; there are views across the space to the defining buildings, landscape features and vegetation, and in some places to features beyond the campus; it has an atmosphere of quiet and solitude when empty and of a buzz of excitement when there is action in the space. It is a valuable aesthetic focus for the University.

Scientific Value

Values associated with building materials and technology, with structure and services, and with evidence of past use, especially as may be revealed using archaeological techniques.

³³ 'Massey University Palmerston North – Campus Development plan', Works Consultancy, June 1994, MUA

Scientific values of the space derive from those associated with the buildings (not strictly part of the Oval, but helping to define it), and the planting. There is a distinct botanical / scientific value in the variety of species, their age, form and size, and these attributes make a valuable teaching resource for the University.

Of particular note in this context are the:

Copper Beech (*Fagus Sylvatica* "Riversii")
 New Zealand Red Beech (*Fuscopora fusca*) formerly *Nothofagus fusca*
 Grove of Karaka *Corynocarpus laevigatus*
 Holm Oak *Quercus ilex*
 Magnolia species

Cedar (No 2) by the Refectory
 Blue Cedar *Cedrus atlantica*

Use Value

The use value of the Oval is very high, since it is able to be used for a wide variety of recreational and social purposes. This is despite the fact that for much of the time the space is either empty or has just small groups of people sitting in the sun or the shade or walking across the space. There is a 'use' in an empty and beautiful space, as well as in an actively used one.

There is also an important use value in the educational role that the botanical plantings have.

Contextual Value

(Measure of Value, Level of Authenticity)

The space is **rare** in New Zealand as a planned open space of some size, informal yet functional. There are other planned open spaces in campuses around the country, but they are generally smaller, defined by buildings, and are hard-paved for serviceability rather than grassed for many different uses. Thus the Oval has a high measure of value.

When considering the level of authenticity, it is important to acknowledge that there has been gradual change to the Oval over some 90 years, with buildings being built (and demolished), trees being planted (and sometimes blown down), paths being laid, widened and narrowed ... yet the original design intention of the place (as hinted at by the Lippincott drawings) remains. The space can therefore be judged to be **authentic** within these parameters of change

In summary, it can be stated that the Oval clearly meets the criteria for listing as an historic area under the Heritage New Zealand Pouhere Taonga Act and for listing on the Palmerston North District Plan.

5.0 PROTECTION OF HERITAGE VALUES

5.1 Heritage New Zealand Pouhere Taonga Act

The purpose of the Heritage New Zealand Pouhere Taonga Act 2014 is 'to promote the identification, protection, preservation, and conservation of the historical and cultural heritage of New Zealand' (section 3). Heritage New Zealand maintains a Heritage List of historic places, and acts in a variety of ways to ensure the preservation of heritage.

Heritage Listing

Part 4 of the Heritage New Zealand Act, 'Recognition of places of historical, cultural, and ancestral significance' makes provision for a New Zealand Heritage List / Rarangi Korero.

The purpose of the Heritage List is to 'inform members of the public about historic places ..., to inform the owners of historic places ... as needed for the purposes of this Act, and to be a source of information about historic places ... for the purposes of the Resource Management Act 1991' (Section 65.)

Any place may be entered on the list provided that Heritage New Zealand 'is satisfied that the place or area has aesthetic, archaeological, architectural, cultural, historical, scientific, social, spiritual, technological, or traditional significance or value. (Section 66; part 3 of this section.) Clearly the Oval meets the criteria for listing, and it should therefore be entered on the Heritage List.

5.2 Resource Management Act and the District Plan

The Palmerston North City District Plan includes a list of heritage places that are protected, with rules controlling exterior change. Included in the plan are two historic areas, the Savage Crescent Conservation Area and the North West Square Heritage Area. Although buildings are the focus for the recognition of these areas, they provide something of a precedent for considering appropriate controls to protect the Oval.

The **Savage Crescent Conservation Area** is identified in Section 10 Residential Zone of the District Plan, where Rule 10.7.4.1 states that 'the partial or total demolition or removal of any dwelling constructed prior to 1945 in the Savage Crescent Conservation Area', or the 'construction of an additional dwelling' within the area, are Discretionary Activities (Unrestricted). In determining whether to grant consent, the Council will 'assess the need for the full or partial demolition of the building and the impact of that demolition on the historic values of the Savage Crescent Conservation Area' and will 'ensure that any additional dwelling is designed and built in such a manner that it is in keeping with or complements the historic character' of the area.

The **North West Square Heritage Area** is identified in Section 11 Business Zones, where Rule 11.6.2.5 states that ‘The construction of any new building, external alteration or addition to non-scheduled buildings ... is a Restricted Discretionary Activity with regard to design, height, scale and form of buildings, and effect on heritage values of the area.’ Assessment criteria are ‘The extent to which the height; location (including any setback); orientation; scale; proportions; modulation and materials of any new building, external alteration or addition are compatible with the predominant, original architectural style of the heritage area.’ Rule 11.6.2.6 states that ‘the demolition or relocation of street character buildings in the North West Square Heritage Area is a Restricted Discretionary Activity with regard to effects on the heritage values of the area.’

These two examples provide a guide to the type of rules that might be applied to the Oval.

5.3 Protection of the Oval

Several planning mechanisms for the protection of the heritage values of the Oval have been considered. It is recommended that the Oval and its immediate environs of surrounding buildings and trees should be **identified as an historic area** under the Heritage New Zealand Pouhere Taonga Act, and also on the Palmerston North City District Plan, the extent of the area recommended is shown on the aerial photo attached.

‘Tiritea Historic Area’ would be an appropriate name given the role of the homestead ‘Tiritea’ as the historical anchor of the area, indeed of the campus as a whole.

The listing of an historic area on the District Plan is site-specific, and rules can be tailored specifically for the protection of a particular area. The following sections look at the listing of individual buildings within the proposed historic area; building controls that would be implemented through district plan rules, and management matters that are independent of the district plan.

5.3.1 Heritage Listing of Individual Buildings

The status of the existing buildings is as follows:

Strongly Contributing Buildings

Refectory C1010	1931	Category 2
McHardy Hall C1039	1943	Not listed

Contributing Buildings

Tiritea C1008	1902	Not listed
Student Centre C1132	1967/2006	Not listed
Old Registry C1007	1905	Not listed

Sir Geoffrey Peren Building C1009	1931	Category 1
Business Studies West C1343	1986	Not listed
Business Studies Central C1374	1986	Not listed

Since Heritage New Zealand has no requirement for listing further buildings in the proposed historic area, this report makes no further listing recommendations. The importance of (the unlisted) McHardy Hall to the Oval is acknowledged in controls recommended in the section below.

5.3.2 District Plan Building Controls

The following building controls for the protection of the heritage values of the Tiritea Historic Area, and in particular of the Oval, are suggested for incorporation in the Palmerston North District Plan.

Existing Buildings

- (1) External alterations or additions to **strongly contributing buildings** to be assessed for their impact on the heritage values of the Oval. No significant alteration to the relationship of the building to the Oval to be allowed, including no alteration to form or height visible from the Oval.
- (2) External alterations or additions to **contributing buildings** to be assessed for their impact on the heritage values of the Oval. Alteration to the relationship of the building to the Oval to be allowed, provided the impact on the values of the Oval is of little significance.

New Buildings

- (1) No new buildings or structures to be allowed within the perimeter of the Oval itself, as defined by the line on the aerial photo.
- (2) New buildings within the historic area to be aligned to face the Oval, following the precedent of the existing buildings, and arranged to strengthen its edge.
- (3) The form of new buildings should follow the pattern established by the Refectory and McHardy Hall, that is with a central section coming forward of the main form. No more than one quarter of their main elevation should touch the line that defines the edge of the Oval; the balance should be set back.
- (4) The height of new buildings to be no more than two storeys if touching the defined edge of the Oval, and no more than three storeys for parts that are set back. (These heights are relative to the ground level of the Oval; there is no restriction on the number of stories below the level of the Oval.)
- (5) The style of any new building to be of its time; it should not be a pastiche of any of the building styles seen around the Oval.

- (6) The design of new buildings to be assessed for their impact on heritage values of the Oval.

Any departure from these parameters to be a Restricted Discretionary Activity with regard to design, height, scale and style, and the effect on the heritage values of the area as defined in this report.

(A Restricted Discretionary Activity is one where the Council 'can exercise discretion as to whether or not to grant consent, and to impose conditions, but only in respect of those matters over which it has restricted its discretion in the plan'. In this case, discretion would be restricted to design, height, scale and style of a new building, and its effect on the heritage values of the area and the Oval.)

Land Forms and Contours

- (1) No retaining structures to be allowed within or immediately adjacent to the Oval. Contours are to be shaped by earth-worked forms, not by retaining walls.

5.3.3 Management Matters

These are internal matters for incorporation in the management plan for the Campus.

Existing and New Planting

- (1) A vegetation Management Plan to be prepared to include (but not be limited to) the following matters.
- Arborist to document and assess the trees;
 - Pest plant species, including Strawberry Dogwoods (*Cornus capitata*), to be identified and removed (because of close proximity to Turitea Stream restoration project).
 - Accepted guidelines be established (for vegetation heights and clear sight lines, especially to strongly contributing buildings); and
 - Enhancement and succession planning for supporting areas associated with the Oval.

Driveway and Paths

- (1) Driveway and paths to be confined to their present general location, behind the trees and in front of the buildings. Those close to the Oval, especially in Q1, can be realigned to follow the outline of the Oval, as shown on the aerial photo, to strengthen its edge.
- (2) Driveways and paths to be maintained as a consistent asphaltic or similar paving surface.

- (3) The character of the copse to be maintained as a secluded woodland, as a distinctly different segment of the Oval; existing paths, steps and seats to be likewise maintained.

Furniture (Tables, Seats, Rubbish Bins and Service Markers)

- (1) No built features or sculptures to impinge on the Oval.
- (2) No service markers to visually impinge on the Oval. (Some current markers are intrusive, and should be altered or removed over time.)
- (3) Seats are allowable in appropriate areas within (but on the perimeter) of the Oval.

Grass

- (1) The surface of the Oval to be maintained as mown grass. If driveways and paths are realigned (as above), the edge of the grass can be brought up to the new alignments.

5.4 Recommendation

The aim of an area listing is not to protect individual buildings but to protect and enhance the spatial qualities of an area. The special qualities of the Oval, which are determined by the land form, the surrounding buildings, the trees and grass, views in and out, and the general ambience of the space, make it a special place, of great cultural value to the University.

To achieve the protection of the unique qualities of the Oval, it is **recommended that a 'Tiritea Historic Area'** be listed under the Heritage New Zealand Pouhere Taonga Act, and on the Palmerston North City District Plan.

The extent of the area should be as shown on the aerial photo. District Plan rules covering the building matters outlined in the preceding section should be agreed between the University, the Palmerston North District Council and Heritage New Zealand Pouhere Taonga, also that internal management regimes be put in place as described.

If the spirit of these recommendations is adhered to, then the essential defining elements of the Oval will be protected, and indeed enhanced.

Key to Aerial Photo

The proposed Tiritea Historic Area is shown as a thick dashed red line.

The nominal boundary of the Oval is shown as a thin red line. The main geometrical axes of the space are shown with white hairlines.

Q1, Q2, Q3 and Q4 are the four quadrants of the Oval, delineated to make descriptions of it easier.

- T1 Copper Beech (*Fagus sylvatica* "Riversii")
- T2 New Zealand Red Beech (*Fuscopora fusca* – formerly *Nothofagus fusca*)
- T3 Grove of Karaka (*Corynocarpus laevigatus*)
- T4 Holm Oak (*Quercus ilex*)
- T5 Blue Cedar (*Cedrus atlantica*)
- T6 Cedar
- T6(a) Cedar, now removed
- T7 Strawberry Dogwood (*Cornus capitata*), now removed

END





Appendix C

Proposed Provisions

Proposed Provisions for Turitea Historic Area – to be included in Section 19: Institutional Zone
October 2021

OBJECTIVE 4

To recognise and protect the historic heritage values of the Turitea Historic Area at Massey University.

POLICIES

- 4.1 To maintain and enhance the historic heritage values, quality and character within the Turitea Historic Area recognising the following values:
- | | |
|------------------|--|
| Historic Value | <ul style="list-style-type: none"> Area was the heart of campus from outset and served many generations Place for informal recreation |
| Social Value | <ul style="list-style-type: none"> Village green – social and cultural activities and natural gathering place Open space addressed by buildings on perimeter with views of village green |
| Aesthetic Value | <ul style="list-style-type: none"> Wide generous open space on northern edge of built environment of the Manawatu Campus Flat ground surrounded by low scale buildings and mature trees |
| Scientific Value | <ul style="list-style-type: none"> Distinct botanical/ scientific value of mature trees and valuable teaching resource |
| Use value | <ul style="list-style-type: none"> The Massey Oval has remained an open space used for a variety of recreational and social purposes The area has an important historical and ongoing use value in the educational role that the botanical plantings have. |
| Contextual Value | <ul style="list-style-type: none"> Rare planned open space for informal yet functional use High level of authenticity for the original design intention has been retained over time. |
- 4.2 To enable building maintenance and development within the Turitea Historic Area that does not detract from the historic character of surrounding buildings, mature trees, and the defined edges of the Massey Oval.
- 4.3 To retain the open space character of the Massey Oval.
- 4.4 To recognise the contribution that buildings, structures, spaces and other features provide to the values of the Turitea Historic Area.

19.4 Rules: Permitted Activities

19.4.4 PERMITTED ACTIVITIES IN THE TURITEA HISTORIC AREA

The following activities are Permitted Activities within the Turitea Historic Area provided they comply with the following performance standards below:

12. Landscaping and maintenance of vegetation
13. Maintenance and replacement of existing paths
14. Signage and Information Boards explaining the heritage of the Massey Oval
15. Maintenance and repair of existing buildings, including seismic strengthening except where this alters the elevations that front the Massey Oval
16. Maintenance and upgrade of existing in ground infrastructure
17. Lighting to highlight buildings and or trees

18. Temporary activities associated with the functioning of Massey University
19. Retention and upgrading of the existing cricket pitch within the Massey Oval
20. Trimming and replacement of existing trees, particularly where needed to protect human health and safety.
21. External alterations to buildings including seismic strengthening where these are not visible from the Massey Oval.
22. Internal alterations to buildings.

Performance standards:

- (e) **No planting within the Massey Oval as shown on Map 19.1, except for regeneration planting within the existing woodland copse footprint to the east of the Massey Oval.**
- (f) **Maintenance and replacement of existing paths must be in the same location, except where a path is realigned to follow the outline of the existing Massey Oval area.**
- (g) **Contours within the Turitea Historic Area must be shaped by earth - worked forms not retaining walls.**
- (h) **In relation to the external maintenance and repair of existing buildings:**
 - iv. The materials used and the design of any replacement building components are the same or closely similar to those being repaired or replaced, or those that were in place originally, except that existing wooden windows can be modified for double glazing or replaced with new wooden double glazed sashes.
 - v. Where a feature on an elevation is replaced, the replacement feature must appear exactly the same as the feature being replaced, when viewed from the Massey Oval.
 - vi. External maintenance and repair, including seismic strengthening, where the strengthening work does not result in any existing openings (doors or windows) being obstructed.

Guidance Note

The provisions of Section 17: Cultural and natural heritage may also apply to those buildings identified within the District Plan.

19.6 Rules: Restricted Discretionary Activities

R19.6.4 ACTIVITIES IN THE TURITEA HISTORIC AREA

The following activities are Restricted Discretionary Activities provided that they comply with the performance standards listed below:

1. Construction of new built features, sculptures or buildings within the Turitea Historic Area.
2. External alterations, including seismic strengthening, to the Refectory, McHardy Hall, Turitea building, old Registry, Sir Geoffrey Peren, and Business Studies West and Business Studies East buildings where these are visible from the Massey Oval.
3. Demolition of buildings within the Turitea Historic Area.
4. Tree planting within the Massey Oval outside the existing woodland copse.
5. Retaining structures within or immediately adjacent to the Massey Oval.

Matters of Discretion:

For the above activities the Council has restricted its discretion to:

- The impact of the proposed building or other work on the heritage values identified for the Turitea Historic Area.

Performance Standards

- (f) **Any new building must be aligned to face the Massey Oval.**
- (g) **The central section of any new building must come forward of the main form of the building similar to the Refectory and McHardy Hall to create a sense of symmetry.**
- (h) **No more than ¼ of the new building elevation can touch the defining edge of the Massey Oval. The balance of the building must be set back by at least 3m.**

- (i) If touching the defined edge of the Massey Oval or within 5 metres of it, new buildings must be no more than 2 storeys high.
- (j) If set back by 5m from the edge of the Massey Oval, new buildings can be up to 3 storeys high, but no higher than the main form of Business Studies Central.

Assessment Criteria

- c. Whether the alteration or addition has adverse effects on the historic values of the Turitea Historic Area as listed in Policy 1.
- d. Whether the new building or external alterations has been designed in keeping with or complementing the historic character of the Turitea Historic Area and is not a pastiche of building styles seen around the Massey Oval.

Non-Notification:

Applications made for restricted discretionary consent applications under **R19.6.4** must not be publicly or limited notified.

Map 19.1: Turitea Historic Area



Red line – Massey Oval
Pink line – Extent of Turitea Historic Area



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COMMITTEE WORK SCHEDULE

TO: Planning & Strategy Committee

MEETING DATE: 8 December 2021

TITLE: Committee Work Schedule

RECOMMENDATION(S) TO PLANNING & STRATEGY COMMITTEE

1. That the Planning & Strategy Committee receive its Work Schedule dated December 2021.

ATTACHMENTS

1. Committee Work Schedule - December 2021 [↓](#) 

PLANNING & STRATEGY COMMITTEE

COMMITTEE WORK SCHEDULE – DECEMBER 2021

Item No.	Estimated Report Date	Subject	Person Responsible	Current Position	Date of Instruction/ Point of Origin
1.	December 2021	Draft Support and Funding Policy – Hearing and Summary of Submissions	Chief Planning Officer		Council 6 October 2021 Clause 120-21
2.	February 2022	Draft Stormwater Bylaw – Hearing and Summary of Submissions	Chief Planning Officer		8 September 2021 Clause 32-21
3.	February 2022	Draft Procurement Policy targeting social and environmental impact	Chief Financial Officer	Policy with senior management	19 August 2019 Clause 54.3
4.	February 2022	Draft Trade Waste Bylaw – Hearing and Summary of Submissions	Chief Planning Officer		11 August 2021 Clause 25-21
5.	March 2022	Options Council could pursue to address 'street racer' activity in Palmerston North	Chief Infrastructure Office / Chief Planning Officer		20 October 2021 Clause 35-21
6.	June 2022	Palmerston North Civic and Cultural Precinct Masterplan – Update Report	Chief Planning Officer	Project setup	1 April 2019 Clause 16.1 11 August 2021 Clause 27-21
7.	December 2022	Palmerston North Civic and Cultural Precinct Masterplan – Final Report	Chief Planning Officer		1 April 2019 Clause 16.1
8.	TBC 2022	Licensing, Regulatory and Service Provision Tools for Waste Minimisation, and Impact Council Service Provision has on Commercial Sector	Chief Infrastructure Office / Chief Planning Officer		11 August 2021 Clause 24-21
9.	TBC 2022	Draft Waste Management and Minimisation Bylaw – Approval for Consultation	Chief Planning Officer		11 August 2021 Clause 24-21
10.	TBC	Proposal from Ngati Hineaute Hapu Authority Kohanga Reo to relocate to Opie Reserve	Chief Infrastructure Office / Chief Planning Officer	Lying on the table	10 November 2021 Clause 41-21

Oasis # 13971441

11.	TBC 2022	Investigate options for free bus fares for priority groups	Chief Planning Officer		Committee of Council 9 June 2021 Clause 28.26-21
12.	TBC 2022	Process and options, including use of bylaws, to establish and enforce heavy vehicle routes in the city's urban transport network.	Chief Planning Officer		Finance & Audit Committee 24 November 2021 Clause 82-21