

## PALMERSTON NORTH CITY COUNCIL

### Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 29 June 2022, commencing at 9.02am

**Members Present:** The Mayor (Grant Smith) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Councillor Rachel Bowen left the meeting at 9.45am at the conclusion of clause 71.1. She was present when the meeting resumed at 10.58am. She was not present for clauses 71.2 and 71.3.

Councillor Susan Baty left the meeting at 11.54am at the conclusion of clause 80. She was not present for clause 81.

#### **68-22 Presentation - Queen's Birthday Honours List 2022**

Moved Grant Smith, seconded Aleisha Rutherford.

#### **RESOLVED**

1. That Council note that congratulations will be conveyed on behalf of the Council to the local recipients of the Queen's Birthday Honours 2022.

Clause 68-22 above was carried 16 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

#### **69-22 Confirmation of Minutes**

Moved Grant Smith, seconded Aleisha Rutherford.

#### **RESOLVED**

## COUNCIL - PART I - 29 JUNE 2022

1. That the minutes of the ordinary meeting of 1 June 2022 Part I Public be confirmed as a true and correct record.

Clause 69-22 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**Abstained:**

Councillor Renee Dingwall.

## REPORTS

### 70-22

#### **Committee of Council Part I Public - 26 May 2022**

Consideration was given to Committee of Council recommendations.

Moved Grant Smith, seconded Aleisha Rutherford.

#### **RESOLVED**

##### **1. Rating**

3. That the Uniform Annual General Charge is reduced from \$300 to \$200.
4. That Council write to the Valuer-General expressing frustration and concern over the process used in the recent valuation of Palmerston North City.

Clause 70-22 above was carried 15 votes to 1, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Bruno Petrenas and Aleisha Rutherford.

**Against:**

Councillor Karen Naylor.

Moved Grant Smith, seconded Aleisha Rutherford.

#### **RESOLVED**

##### **2. Actions proposed in direct response to submissions**

1. That an additional sum of \$34,000 is reinstated to support the City Ambassador Programme (Programme Number 1539) for the 2022/23 year.

Clause 70-22 above was carried 14 votes to 2, the voting being as follows:

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### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Bruno Petrenas and Aleisha Rutherford.

### **Against:**

Councillors Rachel Bowen and Karen Naylor.

Moved Grant Smith, seconded Aleisha Rutherford.

## **RESOLVED**

### **3. 2022/23 Annual Budget - Moving Forward**

1. That Council receive:
  - a. the Engagement Summary (Attachment 1).
  - b. the Summary of Submissions (Attachment 2).
  - c. Officer Comments to the Summary of Submissions (Attachment 3).

### **4. Rating**

1. That Council note Attachment 4: Schedule A – Rating incidence & proposed changes to the rating system.
2. That Council increase the rating differential for commercial/industrial property from 180% to 200%.

### **5. One-Off Operating Programmes**

1. That Council include a programme to complete the Accessibility Assessment of Council infrastructure - \$200k, and that this is funded from the 2021/22 surplus (Re. Submission 285 – Accessibility Assessment).
2. That the Chief Executive establish a new programme to provide water safety improvements at the Manawatū River as recommended by Water Safety New Zealand with a budget of \$15,000 in the FY 2022-23 and this be funded from the 2021/22 surplus.
3. That Council agree Attachment 5: Schedule B – Schedule of one-off operating programmes
  - Including programme 2025 – Urban Bus Terminal Business Case increasing up to a maximum of \$200k, and
  - Adding Accessibility Assessment and Water Safety programmes, and

Note that 2021/22 surplus be applied.

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### **6. Operational Budget Changes**

1. That the proposed additional budget for employee remuneration be reduced by \$2,000k to enable \$4,792k additional for the 2022/23 year. That the application of the additional \$4,792k remuneration is determined by the Chief Executive.
2. That Council reduce operational expenditure according to Schedule C – Category 4 in the following budget lines:
  - 2133 – Health and Safety Improvement Programme
  - MSL – Business Assurance Consultancy
  - MSL – Minor Budget Corrections
  - MSL – Waste Levy Income
3. That Council reduce operational expenditure according to Schedule C – Category 3 in the following budget line:
  - 1431 - Walkways and shared paths – art and heritage trails
4. That Council reduce operational expenditure according to Schedule C – Category 3 in the following budget line:
  - 1914 – Electronic District Plan
5. That Council reduce operational expenditure according to Schedule C – Category 3 in the following budget line:
  - 1878 – Active Transport Innovation
6. That Council reduce operational expenditure according to Schedule C – Category 3 in the following budget line:
  - 2130 – Heritage Advisory Panel
7. That Council reduce operational expenditure according to Schedule C – Category 3 in the following budget line:
  - 1936 – Section 17a Review
8. That Council reduce operational expenditure according to Schedule C – Category 3 in the following budget line:
  - 1935 – Cats – Public Education and Colonies Management
9. That Council reduce operational expenditure according to Schedule C – Category 3 in the following budget line:
  - 1264 – Development Contributions Fees – Support for Community Groups

### **7. Operational Budget Changes continued**

1. That Council reduce operational expenditure according to Schedule

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C – Category 2 in the following budget line:

- MSL – Palmy Proud
2. That Council reduce operational expenditure according to Schedule C – Category 2 in the following budget line:
    - 1167 – Placemaking co-created project
  3. That Council reduce operational expenditure according to Schedule C – Category 2 in the following budget line:
    - 1724 – Citywide diversion of waste from landfill investigation studies
  4. That Council reduce operational expenditure according to Schedule C – Category 2 in the following budget line:
    - 1246 – Three Waters Public Education – Water – reduce by \$41,400
  5. That Programme 1273 – Palmy Unleashed is reduced to \$40k for one year only.

### **8. Capital Budget Changes (Capital New Programmes)**

1. That the following capital programme is deferred to 2023/24:
  - Programme 2122 – Streets for People \$2,924k
2. That the following capital programme is deferred to 2023/24:
  - Programme 1435 – Manawatū River Park – Waterfront Precinct Lighting - \$890k
3. That the following capital programme is deferred to 2023/24:
  - Programme 1707 – City-wide – land purchase associated with streams and channels - \$207k
4. That the following capital programme is deferred to 2023/24:
  - Programme 1844 – City Growth – City Reserves – Manawatū River Park - \$703k
5. That a budget of up to \$100k (capital) and \$50k (OP EX) for 2 years (\$300k total) is added to address street racer issues.
6. That the funding for tree planting in programme 1099 Parks and Reserves Shade Development be brought forward from years 4-10, to a maximum of \$40,000 annually.

### **9. Capital Budget Changes (Renewal Programmes)**

1. To increase the annual footpath renewal/maintenance budget by \$150k.

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2. That Council reduce the following programme:
  - 40 – Noise Measuring Equipment for Noise Complaints – Rolling Replacement to \$20k.

### 10. Capital Budget Changes

1. That Council agree Schedule E – Carry Forward Changes and Schedule F – Capital Expenditure Changes, subject to clauses 27.1 to 27.6 and 28.1 to 28.2 inclusive.

### 11. Actions proposed in direct response to submissions

2. That the Chief Executive report to Council with a staged plan to address the road safety concerns in Vogel Street as raised by petitioners in Submission 174, including information on community engagement, budget and timing.
3. That the Chief Executive report to Council on options and resource needs for place-based village planning at Awapuni and other neighbourhood centres.
4. That the Chief Executive report to Council with a plan to improve safety at College Street and Botanical Road, including right hand turn lanes and provision for active transport.
5. That a budget of \$15k be established to support design work for a Botanical Road/College Street safety improvement plan.

### 12. Changes to Assumptions

1. That Council agree to change the interest rate assumption to 3.4%.

Clauses 70-22 to 70.12-22 above were carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**71-22**

### **Adoption of the Annual Budget (Plan) 2022/23: Committee of Council Part I Public - 15 June 2022**

Consideration was given to Committee of Council recommendations.

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

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### 1. New Animal Shelter Building - Increase to Budget

1. That Council increase the overall budget of Programme 1552 (Animal Shelter – New Building) by \$2,800,738 + GST. This increases the programme budget from \$4,525,440 + GST to \$7,326,178 + GST.

As such the following budgets will be required in the 2022/23 and 2023/24 Financial Years:

- a. 2022/23 – \$4,500,000 + GST
- b. 2023/24 – \$2,240,710 + GST

Noting that the 2022/23 budget includes a \$1,770,000 + GST carry-forward from the 2021/22 Financial Year.

Clause 71-22 above was carried 12 votes to 4, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Orphée Mickalad, Bruno Petrenas and Aleisha Rutherford.

#### **Against:**

Councillors Vaughan Dennison, Leonie Hapeta, Billy Meehan and Karen Naylor.

Councillor Rachel Bowen left the meeting at 9.45am.

Moved Grant Smith, seconded Aleisha Rutherford.

### **RESOLVED**

### 2. Finalising the Annual Budget (Plan) for 2022/23

1. That \$220,000 be applied to complete the Civic and Cultural Precinct Masterplan, including public engagement and that this programme be a one-off operational expenditure in 2022/23 to be funded from the 2021/22 operating surplus.
2. That Council adopt the Annual Budget (Plan) 2022/23 (incorporating any amendments).

Clause 71-22 above was carried 13 votes to 2, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, Bruno Petrenas and Aleisha Rutherford.

#### **Against:**

Councillors Billy Meehan and Karen Naylor.

Moved Grant Smith, seconded Aleisha Rutherford.

### **RESOLVED**

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### 3. Finalising the Annual Budget (Plan) for 2022/23

3. That the final AB23 document includes visual content demonstrating the community-wide rates impact of adjustments made to the UAGC and differentials during the AB23 process.
4. That Council delegate authority to the Mayor and Chief Executive to approve the final Annual Budget (Plan) 2022/23 for publication.
5. That Council confirm the adoption of the Annual Budget (Plan) 2022/23 is a significant decision within the parameters of the Local Government Act 2002 and that Council is satisfied that all submissions have been considered and that there has been compliance with the decision-making and consultation requirements of the Act.
6. That Council delegate authority to the Chief Executive to authorise payments to council-controlled organisations and other external organisations in accordance with their respective service level agreements.

Clause 71-22 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

The meeting adjourned at 10.35am.

The meeting resumed at 10.58am.

Councillor Rachel Bowen was present when the meeting resumed.

## 72-22

### Setting Rates for 2022/23

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

Moved Grant Smith, seconded Aleisha Rutherford.

### RESOLVED

1. That the resolution to set the rates for the 2022/23 year (attached as Appendix One) be adopted.
2. That it be noted that the setting of rates is a significant decision within the parameters of the Local Government Act 2002 and that it is satisfied there has been compliance with the decision-making and consultation requirements of the Act.

Clause 72-22 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée

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Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

### 73-22 Resolutions to Authorise Borrowing

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

Moved Grant Smith, seconded Aleisha Rutherford.

#### RESOLVED

1. That Council authorise the Chief Executive to borrow, in accordance with delegated authority, up to \$55 million ("the Borrowing") of additional term debt by way of bank loan or loans or credit facilities or other facilities or the issue of stock for the Borrowing secured by the Debenture Trust Deed.
2. That Council note that the purpose of the Borrowing is the carrying out or continuing of programmes identified in the Annual Budget 2022/23 year.
3. That Council note that any sums raised and subsequently on-lent to Palmerston North Airport Limited pursuant to the loan agreement between the Council and the Company will be in addition to the sums to be raised for the Council's own funding purposes.
4. That Council note that the security for the Borrowing may be the charge over rates under the Debenture Trust Deed if the Chief Executive considers appropriate.
5. That Council note that the benefits of the Borrowing are that it will enable the Council to carry out the programmes identified in the Annual Budget while spreading the costs for those programmes over time to recognise future benefits. The risk is that interest rates may vary in the future resulting in higher debt servicing costs to the Council.
6. That Council approve that having regard to the Council's financial strategy, it is prudent and reasonable to enter into the proposed borrowing for the reasons set out in this report.
7. That Council note that the raising of the Borrowing will comply with the Council's Liability Management Policy.
8. That Council note that the decision to borrow up to \$55 million is a significant decision within the parameters of the Local Government Act 2002 and is satisfied that there has been compliance with the decision-making and consultation requirements of the Act.

Clause 73-22 above was carried 16 votes to 0, the voting being as follows:

#### For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée

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Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**74-22**

### **Te Manawa Museums Trust - Final Statement of Intent 2022-2025**

Memorandum, presented by Sarah Claridge, Democracy & Governance Advisor, Janet Ellery, People & Partnership Leader and Caroline Tate, Deputy Chair of Te Manawa Museums Trust Board.

Moved Grant Smith, seconded Aleisha Rutherford.

#### **RESOLVED**

1. That Council agree the final Statement of Intent 2022-2025 (attachment 1) submitted by Te Manawa Museums Trust.

Clause 74-22 above was carried 16 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**75-22**

### **The Regent Theatre Trust - Final Statement of Intent 2022-2025**

Memorandum, presented by Sarah Claridge, Democracy & Governance Advisor.

Moved Grant Smith, seconded Aleisha Rutherford.

#### **RESOLVED**

1. That Council agree the final Statement of Intent 2022-2025 (Attachment 1) submitted by The Regent Theatre Trust.

Clause 75-22 above was carried 16 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**76-22**

### **The Globe Theatre Trust - Final Statement of Intent 2022-2025**

Memorandum, presented by Sarah Claridge, Democracy & Governance Advisor.

Moved Grant Smith, seconded Aleisha Rutherford.

#### **RESOLVED**

1. That Council agree the final Statement of Intent 2022-2025

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(Attachment 1) submitted by The Globe Theatre Trust.

Clause 76-22 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

### **77-22 Council Work Schedule**

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

1. That the Council receive its Work Schedule dated 29 June 2022.

Clause 77-22 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

## **RECOMMENDATIONS FROM COMMITTEE MEETINGS**

### **78-22 Planning & Strategy Committee Part I Public - 8 June 2022**

Consideration was given to Planning & Strategy Committee recommendations.

Moved Aleisha Rutherford, seconded Patrick Handcock ONZM.

**RESOLVED**

#### **1. Palmerston North City District Plan: Proposed Plan Change G - Aokautere Urban Growth**

1. That the Council approve the Palmerston North City District Plan: Proposed Plan Change G – Aokautere Urban Growth (attached under separate cover) for public notification under clause 5, schedule 1 of the Resource Management Act 1991.

2. That the Council authorise the Chairperson and Deputy Chairperson of the Planning and Strategy Committee to make minor amendments to the Palmerston North City District Plan: Proposed Plan Change G – Aokautere Urban Growth prior to public notification.

3. That the Chief Executive prepare a public consultation document on the partial re-purposing of Adderstone Reserve for housing under

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the Reserves Act 1977, and that this consultation be undertaken in parallel with the public notification of Palmerston North City District Plan: Proposed Plan Change G – Aokautere Urban Growth.

4. That a decision on the proposed partial re-purposing of Adderstone Reserve be made in advance of the hearing for Proposed Plan Change G – Aokautere Urban Growth.

Clause 78-22 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

## 79-22

### **Community Development Committee Part I Public - 8 June 2022**

Consideration was given to Community Development Committee recommendations.

Moved Lorna Johnson, seconded Rachel Bowen.

### **RESOLVED**

#### **1. Presentation - Health Coalition Aotearoa**

1. That Palmerston North City Council :
  - a) Supports the proposed private members' bill: Sale and Supply of Alcohol (Harm Minimisation) Amendment Bill, which aims to:
    - i. Remove the special appeal process through Local Alcohol Policies
    - ii. Wind down alcohol advertising and sponsorship of sports
  - b) Requests the proposed private members' bill: Sale and Supply of Alcohol (Harm Minimisation) Amendment Bill, is supported by the Government and/or non-Executive MPs.
  - c) Requests the New Zealand Government review the Sale and Supply of Alcohol Act 2012.

Clause 79-22 above was carried 9 votes to 2, with 5 abstentions, the voting being as follows:

**For:**

Councillors Brent Barrett, Zulfiqar Butt, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Orphée Mickalad, Karen Naylor and Bruno Petrenas.

**Against:**

Councillors Leonie Hapeta and Billy Meehan.

**Abstained:**

The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Vaughan

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Dennison and Aleisha Rutherford.

Moved Lorna Johnson, seconded Rachel Bowen.

### RESOLVED

#### 2. Recommendation to engage Sector Lead organisations

1. That Council engages the following Sector Lead organisations through Partnership Agreements for the period 1 July 2022 to 30 June 2025:
  - a. Creative Sounds Society Inc.
  - b. Environment Network Manawatū
  - c. Housing Advice Centre
  - d. Palmerston North Community Services Council
  - e. Manawatū Multicultural Council
  - f. Square Edge Community Arts
  - g. Te Tihi o Ruahine Whānau Ora Alliance (on behalf of Ora Konnect)

#### 3. Residents' Card

1. That Council not pursue a Residents' Card at this time.

Clauses 79-22 and 79.3-22 above were carried 15 votes to 0, with 1 abstention, the voting being as follows:

##### For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

##### Abstained:

The Mayor (Grant Smith).

## 80-22

### Finance & Audit Committee Part I Public - 22 June 2022

Consideration was given to Finance & Audit Committee recommendations.

Moved Susan Baty, seconded Karen Naylor.

### RESOLVED

#### 1. Palmerston North Airport Limited - Final Statement of Intent for 2022/23

1. That the Statement of Intent for Palmerston North Airport Limited for 2022/23, presented to the Finance & Audit Committee on 22 June

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2022, be agreed.

2. That it be noted one of the directors of Palmerston North Airport Limited has recently resigned; the Board has advised they believe the remaining five Board members collectively have the appropriate skill sets to deliver the Statement of Intent and that a replacement is not required at this time.

### **2. June 2021 - Audit NZ Management Report & Action Plan**

1. That the memorandum titled 'June 2021 – Audit NZ Management Report & Action Plan' and attachments be received for information.
2. That Council adopt:
  - a) Option 1 – To continue pursuit of Department of Internal Affairs guidance and provide an update to Council within five months.

### **3. Bunnythorpe Community Centre - Proposal to grant a lease on reserve land to Bunnythorpe Community Centre Association Incorporated**

1. That Council grant a lease for Bunnythorpe Recreation Community Centre, which occupies part of Bunnythorpe Recreation Ground, Raymond Street, Bunnythorpe, Palmerston North, being part of Lot 82 DP217, to Bunnythorpe Recreation Centre Association Incorporated in accordance with Section 54 of the Reserves Act 1977.

### **4. Awapuni Community Centre - Proposal to grant a lease on reserve land to Awapuni Park Community and Recreation Centre Incorporated**

1. That Council grant a lease of the Awapuni Community Centre and the land it occupies at Awapuni Park, 22 Newbury Street, Palmerston North, being part of Lot 97 DP20548, to Awapuni Park Community and Recreation Centre Incorporated, in accordance with Section 54 of the Reserves Act 1977.

Clause 80-22 above was carried 16 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Councillor Susan Baty left the meeting at 11.54am.

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**EXCLUSION OF PUBLIC**

**81-22 Recommendation to Exclude Public**

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
18.	Minutes of the ordinary meeting - Part II Confidential - 1 June 2022	For the reasons set out in the ordinary minutes of 1 June 2022, held in public present.	
19.	Presentation of the Part II Confidential Committee of Council Recommendations from its 15 June 2022 Meeting	Negotiations	s7(2)(i)
20.	Chief Executive Recruitment – Part II B	Privacy, Commercial Activities and Negotiations	s7(2)(a), s7(2)(h) and s7(2)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Clause 81-22 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen

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Naylor, Bruno Petrenas and Aleisha Rutherford.

The public part of the meeting finished at 11.56am

Confirmed 3 August 2022

**Mayor**

**Palmerston North City Council**

**Resolution to Set Rates for the 2022/2023 year**

The Palmerston North City Council resolves to set rates for the financial year commencing on 1 July 2022 and ending on 30 June 2023 in accordance with the Rating Policies and Funding Impact Statement contained in its Annual Budget (Plan) 2022/23 as follows:

**1 Details of rates to be set**

**Notes**

- *All rates and charges shown are inclusive of Goods and Services Tax.*
- *References to the 'Act' relate to the Local Government (Rating) Act 2002.*

**1.1 Uniform Annual General Charge**

A Uniform Annual General Charge of \$200 on each rating unit pursuant to section 15 of the Act.

**1.2 Water Supply Rates**

A targeted rate for water supply, set under section 16 of the Act, of:

- \$348 per separately used or inhabited part of a residential rating unit which is connected to a Council operated waterworks system. This charge is not made where water supply is invoiced on the basis of water consumed.
- \$348 per rating unit for all other rating units which are connected to a Council operated waterworks system. This charge is not made where water supply is invoiced on the basis of water consumed.
- \$174 per rating unit which is not connected to a Council operated waterworks system but which is serviceable (i.e. within 100 metres of such waterworks system) and the Council would allow a connection.

Instead of the above targeted rates for metered water supply, targeted rates set under sections 16 and 19 of the Act, of \$1.53065 per cubic metre of water supplied to any rating unit that is invoiced on the basis of water supplied plus a fixed amount

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of \$210 per metered connection for connections of 25mm or less and \$450 for connections greater than 25mm.

### **1.3 Wastewater Disposal Rates**

A targeted rate for wastewater disposal, set under section 16 of the Act, of:

- \$284 per separately used or inhabited part of a residential rating unit which is connected to a public wastewater drain.
- \$284 per rating unit for all other rating units which are connected to a public wastewater drain.
- \$284 per pan (i.e. water closet or urinal) for all pans in excess of three for non-residential rating units connected to a public wastewater drain.
- \$142 per separately used or inhabited part of a residential rating unit which is not connected to a public wastewater drain but which is serviceable (i.e. within 30 metres of such a drain) and the Council would allow the connection.
- \$142 per rating unit for all other rating units which are not connected to a public wastewater drain but which is serviceable (i.e. within 30 metres of such a drain) and the Council would allow the connection.

### **1.4 Rubbish and Recycling Rates**

#### **1.4.1 Kerbside Recycling**

A targeted rate for kerbside recycling set under section 16 of the Act of:

- \$129 per separately used or inhabited part of a rating unit for residential properties receiving the Council's kerbside collection service.
- \$129 per rating unit for non-residential and rural/semi-serviced properties receiving the Council's kerbside collection service.

Where ratepayers elect, and the Council agrees, additional levels of service may be provided. These additional services could be by way of provision of more recycling bins or more frequent service. Each additional level of service will be charged a rate of \$129. This may include charges to non-rateable rating units where the service is provided.

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**1.4.2 Rubbish and Public Recycling**

A targeted rate for rubbish and public recycling set under section 16 of the Act of \$92 per separately used or inhabited part of each residential rating unit and \$92 per rating unit for all other rating units. Rating units which are vacant land will not be liable for these rates.

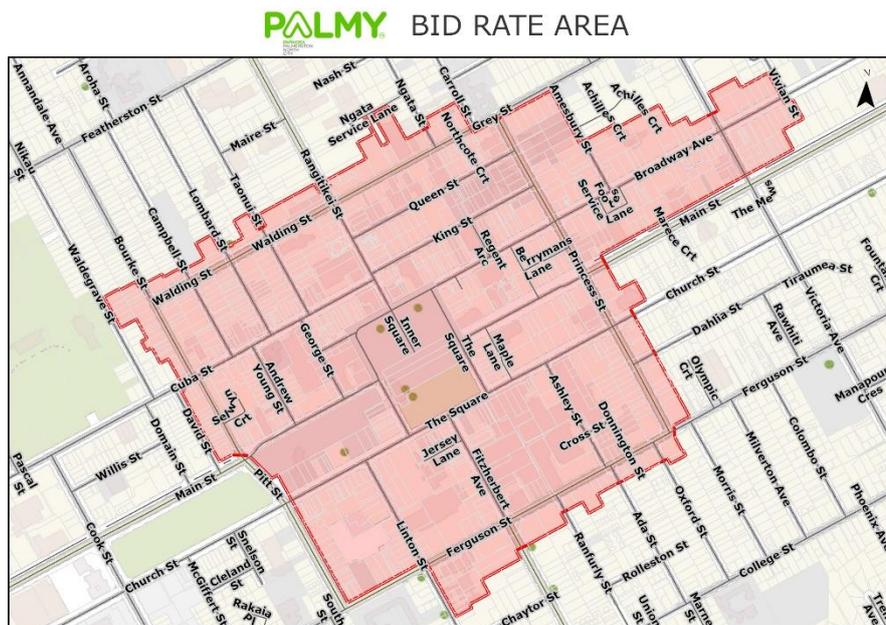
**1.5 Warm Palmerston North**

A targeted rate set under section 16 of the Act on all properties that have benefited from the installation of insulation through the Warm-Up Palmy Home Insulation Scheme. The rate is calculated as a percentage of the service amount (the cost of the installation) until the service amount and the costs of servicing the serviced amount are recovered. For 2022/23 the rate will be 16%.

**1.6 Palmy BID**

Targeted rates set under section 16 of the Act on all properties within the central city Palmy BID area as shown on the following map that are categorised as non-residential for the Council’s general rate calculated as follows:

- A fixed amount of \$343 per rating unit; and
- A variable amount of 0.0128 cents in the dollar of capital value of the rating unit.



### 1.7 General Rate

A general rate pursuant to section 13 of the Act set on all rateable land on the basis of land value and assessed differentially (based on land use) against each property group code at the rate of cents in the dollar set down in the following schedule:

Differential Group		Differential Factor (expressed as % of Group Code MS)	Rate (cents in \$ of LV)
Code	Brief Description		
R1	Single unit residential	Balance (approx.79)	0.4103
R2	Two unit residential	110	0.5710
R3	Three unit residential	120	0.6229
R4	Four unit residential	130	0.6748
R5	Five unit residential	140	0.7267
R6	Six unit residential	150	0.7787
R7	Seven unit residential	160	0.8306
R8	Eight or more unit residential	170	0.8825
MS	Miscellaneous	100	0.5191
CI	Non-residential (Commercial/Industrial)	300	1.5573
FL	Rural & Semi-serviced (5 hectares or more)	25	0.1298
FS	Rural & Semi-serviced (0.2 hectares or less)	75	0.3893
FM	Rural & Semi-serviced (between 0.2 & 5 hectares)	50	0.2596

## 2. Due Dates for Payment of Rates

Rates (other than metered water targeted rates) will be payable at the offices or agencies of the Council in four quarterly instalments on 1 August 2022, 1 November 2022, 1 February 2023 and 1 May 2023.

The due dates (i.e. final day for payment without incurring penalty) shall be:

Instalment One	26 August 2022
Instalment Two	25 November 2022
Instalment Three	24 February 2023
Instalment Four	26 May 2023

## 3. Due Dates for Payment of Metered Water Targeted Rates

Properties which have water provided through a metered supply will be invoiced either monthly or two monthly at the discretion of the Council.

The due date for metered water targeted rates shall be the 20<sup>th</sup> of the month following invoice date as follows:

Monthly invoicing					
Instalment	Date meter read & invoice issued	Due date	Instalment	Date meter read & invoice issued	Due date
1	June 2022	20 July 2022	7	December 2022	20 January 2023
2	July 2022	20 August 2022	8	January 2023	20 February 2023
3	August 2022	20 September 2022	9	February 2023	20 March 2023
4	September 2022	20 October 2022	10	March 2023	20 April 2023
5	October 2022	20 November 2022	11	April 2023	20 May 2023
6	November 2022	20 December 2022	12	May 2023	20 June 2023

Two monthly invoicing					
Linton, East & North Rounds			Ashhurst, South West, PNCC & Central Rounds		
Instalment	Date meter read & invoice issued	Due date	Instalment	Date meter read & invoice issued	Due date
1	June 2022	20 July 2022	1	July 2022	20 August 2022
2	August 2022	20 September 2022	2	September 2022	20 October 2022
3	October 2022	20 November 2022	3	November 2022	20 December 2022
4	December 2022	20 January 2023	4	January 2023	20 February 2023
5	February 2023	20 March 2023	5	March 2023	20 April 2023
6	April 2023	20 May 2023	6	May 2023	20 June 2023

#### **4. Penalties on Unpaid Rates (excluding metered water)**

A penalty charge of 10% will be added on the following dates to any portion of an instalment remaining unpaid after the due dates:

Instalment One	1 September 2022
Instalment Two	1 December 2022
Instalment Three	1 March 2023
Instalment Four	1 June 2023

Any penalty charge imposed on the outstanding first instalment will be automatically remitted provided payment of the full year's rates is made by 25 November 2022.

A penalty charge of 10% will be added to any outstanding rates (including penalties) assessed in previous years and remaining outstanding at 4 July 2022 (penalty applied on 5 July 2022) and again on 4 January 2023 (penalty applied on 5 January 2023).

Penalties will not be applied to the metered water targeted rate.

29 June 2022