

PALMERSTON NORTH CITY COUNCIL

Minutes of the Finance & Audit Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 28 September 2022, commencing at 9.00am

Members Present: Councillor Susan Baty (in the Chair), The Mayor (Grant Smith) and Councillors Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

Non Members: Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt, Billy Meehan and Orphée Mickalad.

Apologies: Councillors Renee Dingwall and Leonie Hapeta.

The Mayor (Grant Smith) was not present when the meeting resumed at 11.02am. He entered the meeting at 11.12am during consideration of clause 72. He was not present for clauses 70 and 71.

Councillor Rachel Bowen was not present when the meeting resumed at 11.02am. She entered the meeting at 11.19am during consideration of clause 74. She was not present for clauses 70 to 73 inclusive.

Councillor Aleisha Rutherford left the meeting at 11.09am at the conclusion of clause 70. She was not present for clauses 71 to 74 inclusive.

65-22 Apologies

Moved Susan Baty, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

Clause 65-22 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Billy Meehan, Orphée Mickalad, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

66-22 Confirmation of Minutes

Moved Susan Baty, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the minutes of the Finance & Audit Committee meeting of 24 August 2022 Part I Public and Part II Confidential be confirmed as a

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true and correct record.

Clause 66-22 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Billy Meehan, Orphée Mickalad, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

67-22

Assurance Report - Sustainable Practices Review

Memorandum, presented by Masooma Akhter, Business Assurance Manager, David Murphy, Chief Planning Officer and Sarah Bogle, KPMG Director.

The Officer noted an omission in Appendix 2, that two Elected Members participated in the review (not listed) and their insights were incorporated.

Moved Aleisha Rutherford, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Assurance Report – Sustainable Practices Review' and its attachment, presented to the Finance & Audit Committee on 28 September 2022.

Clause 67-22 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Billy Meehan, Orphée Mickalad, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

68-22

Kōtuia (Ozone Replacement) Project Update & Assurance Framework

Memorandum, presented by Masooma Akhter, Business Assurance Manager and Simon Lloyd-Evans, Programme Manager.

Moved Susan Baty, seconded Patrick Handcock ONZM.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Kōtuia (Ozone Replacement) Project Update & Assurance Framework' and the attachment, presented to the Finance & Audit Committee on 28 September 2022.

Clause 68-22 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Billy Meehan, Orphée Mickalad, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

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69-22 Wastewater Treatment Plant Consent - Request to bring forward budget to complete Consent Application

Report, presented by Mike Monaghan, Group Manager - Three Waters and Anna Lewis, Project Manager, Wastewater Discharge Consent Programme.

Moved Susan Baty, seconded Brent Barrett.

The **COMMITTEE RECOMMENDS**

1. That Council bring forward \$280,000 from the 2023/24 budget to the 2022/23 year for the Wastewater Discharge Consent Project ("WDCP"), to enable the consent application to be completed and lodged.
2. That Council note a report will come to Council in December 2022 in relation to tasks required and budgets needed to progress work after consent lodgement.
3. That a quality assurance framework from Business Assurance be put in place for the Wastewater Discharge Consent Project.

Clause 69-22 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Billy Meehan, Orphée Mickalad, Bruno Petrenas, Aleisha Rutherford and Mr Stephen Armstrong.

70-22 Health, Safety and Wellbeing Report - April to June 2022

Memorandum, presented by Wayne Wilson, Acting Chief People & Performance Officer and Selwyn Ponga-Davis, Safety & Health Manager.

The meeting adjourned at 10.31am.
The meeting resumed at 11.02am.

The Mayor (Grant Smith) and Councillor Rachel Bowen were not present when the meeting resumed.

Moved Aleisha Rutherford, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Health, Safety and Wellbeing Report – April to June 2022' presented to the Finance and Audit Committee on 28 September 2022.

Clause 70-22 above was carried 13 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Billy Meehan, Orphée Mickalad, Bruno Petrenas, Aleisha Rutherford and Mr Stephen

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Armstrong.

Councillor Aleisha Rutherford left the meeting at 11.09am.

71-22 Andrew Avenue Kindergarten Reserve - Proposal to grant a lease on reserve land to Ruahine Kindergarten Association Incorporated Report, presented by Bryce Hosking, Group Manager - Property.

Moved Susan Baty, seconded Karen Naylor.

The **COMMITTEE RECOMMENDS**

1. That Council approve notifying the public of the proposal to grant a land lease at Andrew Avenue Kindergarten Reserve, 9 Andrew Avenue, Palmerston North to Ruahine Kindergarten Association Incorporated, in accordance with Section 54 of the Reserves Act 1977.
2. That Council note the land area affected by the lease to Ruahine Kindergarten Association Incorporated is described as Lot 1 DP 52257.

Clause 71-22 above was carried 12 votes to 0, the voting being as follows:

For:

Councillors Susan Baty, Brent Barrett, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Billy Meehan, Orphée Mickalad, Bruno Petrenas and Mr Stephen Armstrong.

72-22 Wahikoa Park - Proposal to grant a lease on reserve land to Northern Club (Manawatū) Incorporated Report, presented by Bryce Hosking, Group Manager - Property.

The Mayor (Grant Smith) entered the meeting at 11.12am.

Moved Susan Baty, seconded Karen Naylor.

The **COMMITTEE RECOMMENDS**

1. That Council approves notifying the public of the proposal to grant a land lease at Wahikoa Park, 74 North Street, Palmerston North to Northern Club (Manawatū) Incorporated, in accordance with Section 54 of the Reserves Act 1977.
2. That Council notes the land area affected by the lease to Northern Club (Manawatū) Incorporated is described as Part Section 237 and 238 in Town of Palmerston North.

Clause 72-22 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Susan Baty, Brent Barrett, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Billy Meehan, Orphée Mickalad, Bruno Petrenas and Mr Stephen Armstrong.

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73-22 Marriner Reserve - Proposal to grant a lease on reserve land to Manawatū Model Engineering Club Incorporated Report, presented by Bryce Hosking, Group Manager - Property.

Moved Susan Baty, seconded Karen Naylor.

The **COMMITTEE RECOMMENDS**

1. That Council approves notifying the public of the proposal to grant a land lease at Marriner Reserve, Palmerston North to Manawatū Model Engineering Club Incorporated, in accordance with Section 54 of the Reserves Act 1977.
2. That Council notes the land area affected by the lease to Manawatū Model Engineering Club Incorporated is described as part of Lot 3 DP 29419.

Clause 73-22 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Susan Baty, Brent Barrett, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Billy Meehan, Orphée Mickalad, Bruno Petrenas and Mr Stephen Armstrong.

74-22 Committee Work Schedule

Councillor Rachel Bowen entered the meeting at 11.19am.

Moved Susan Baty, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Finance & Audit Committee receive its Work Schedule dated September 2022.

Clause 74-22 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Susan Baty, Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Karen Naylor, Billy Meehan, Orphée Mickalad, Bruno Petrenas and Mr Stephen Armstrong.

The meeting finished at 11.21am

Confirmed 5 October 2022

Chairperson

Chief Executive