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**PALMERSTON NORTH CITY COUNCIL**

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**AGENDA**  
**COUNCIL**

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**9AM, MONDAY 27 FEBRUARY 2017**

COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING  
32 THE SQUARE, PALMERSTON NORTH

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## MEMBERSHIP

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**Grant Smith (Mayor)**

**Tangi Utikere (Deputy Mayor)**

**Brent Barrett**

**Susan Baty**

**Rachel Bowen**

**Adrian Broad**

**Gabrielle Bundy-Cooke**

**Vaughan Dennison**

**Lew Findlay QSM**

**Leonie Hapeta**

**Jim Jefferies**

**Lorna Johnson**

**Duncan McCann**

**Karen Naylor**

**Bruno Petrenas**

**Aleisha Rutherford**

**Agenda items, if not attached, can be viewed at:**

**pncc.govt.nz | Civic Administration Building, 32 The Square  
City Library | Ashhurst Community Library | Linton Library**

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**Paddy Clifford**

**Chief Executive, Palmerston North City Council**

**Palmerston North City Council**

**W [pncc.govt.nz](http://pncc.govt.nz) | E [info@pncc.govt.nz](mailto:info@pncc.govt.nz) | P 356 8199**

**Private Bag 11034, 32 The Square, Palmerston North**



## **COUNCIL MEETING**

27 February 2017

### **ORDER OF BUSINESS**

**1. Apologies**

**2. Confirmation of Agenda and Urgent items**

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

**3. Condolences - Verdon (Vern) John Chettleburgh**

Page 7

**4. Presentation - New Years Honours**

Page 9

- 5. Confirmation of Minutes** Page 11  
“That the minutes of the ordinary meeting of 19 December 2016 Part I Public and the extraordinary meeting of 20 February 2017 Part I Public be confirmed as a true and correct record.”

## **REPORTS**

- 6. Broadway Avenue LTP Programme 1259** Page 39  
Memorandum, dated 7 February 2017 from the Policy Planner, Keegan Aplin-Thane.
- 7. Livestreaming of Council/Committee Meetings - Update** Page 71  
Memorandum, dated 31 January 2017 from the Governance & Support Team Leader, Kyle Whitfield.
- 8. Triennial Agreement** Page 73  
Memorandum, dated 9 February 2017 from the Chief Executive, Paddy Clifford.

## **RECOMMENDATIONS FROM COMMITTEE MEETINGS**

- 9. Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 8 February 2017 Meeting** Page 87  
“That the Committee’s recommendations be adopted or otherwise dealt with.”
- 10. Presentation of the Part I Public Finance and Performance Committee Recommendations from its 20 February 2017 Meeting** Page 89  
“That the Committee’s recommendations be adopted or otherwise dealt with.”
- 11. Presentation of the Part I Public Audit and Risk Committee Recommendations from its 20 February 2017 Meeting** Page 93  
“That the Committee’s recommendations be adopted or otherwise dealt with.”

## 12. Exclusion of Public

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
13.	Minutes of the ordinary meeting - Part II Confidential - 19 December 2016 and the extraordinary meeting - Part II Confidential - 20 February 2017	For the reasons setout in the ordinary minutes of 19 December 2016 and the extraordinary minutes of 20 February 2017, held in public present.	
14.	Appointments to the CCNZ/Arts and Culture Fund Committee	Privacy	s7(2)(a)
15.	Presentation of the Part II Confidential Finance and Performance Committee Recommendations from its 20 February 2017 Meeting	Legal Privilege and Commercial Activities	s7(2)(g) and s7(2)(h)
16	Minutes of the the ordinary meeting - Part II B Confidential - 19 December 2016 [Limited circulation]	For the reasons setout in the ordinary minutes of 19 December 2016, held in public present	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Paddy Clifford), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General

Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Strategic Communications Manager (Mark Torley) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

*< add officers who are authors of reports or their substitutes >* because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

*<add third parties, e.g. authors of third party reports being considered>*, because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

## **PRESENTATION**

**TO:** Council

**MEETING DATE:** 27 February 2017

**TITLE:** Condolences - Verdon (Vern) John Chettleburgh

**ITEM 3**

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### **RECOMMENDATION(S) TO COUNCIL**

1. That the Council notes, with respect, the passing of Verdon(Vern) Chettleburgh.

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### **SUMMARY**

The Mayor will pay tribute to Vern John Chettleburgh, former Palmerston North City Councillor, who recently passed away.

### **ATTACHMENTS**

Nil





## **PRESENTATION**

**TO:** Council

**MEETING DATE:** 27 February 2017

**TITLE:** Presentation - New Years Honours

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### **RECOMMENDATION(S) TO COUNCIL**

1. That Council note that congratulations have been conveyed on behalf of the Council to the local recipients of the New Year's Honours 2017.

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### **SUMMARY**

The Mayor will refer to the local recipients of the New Year's Honours.

### **ATTACHMENTS**

Nil



## PALMERSTON NORTH CITY COUNCIL

### Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 19 December 2016, commencing at 9.00am

**Members Present:** Deputy Mayor (Tangi Utikere) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**Apologies:** The Mayor (Grant Smith).

#### 160-16 Apologies

Moved Tangi Utikere, seconded Aleisha Rutherford.

#### RESOLVED

1. That Council receive the apologies.

Clause 160.1 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

#### 161-16 Confirmation of Minutes

Moved Tangi Utikere, seconded Leonie Hapeta.

#### RESOLVED

1. That the minutes of the extraordinary meeting of 14 November 2016 Part I Public be confirmed as a true and correct record.

Clause 161.1 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

## **REPORTS**

### **162-16 Winter Festival - Financial Delegated Authority**

Memorandum, dated 12 December 2016 from the Manager - Community Engagement, Ian Littleworth.

Moved Rachel Bowen, seconded Duncan McCann.

#### **RESOLVED**

1. That Council Officers be given financial delegated authority to spend funding of up to \$50,000 received through grants and sponsorships for the 2017 Winter Festival.

Clause 162.1 above was carried 14 votes to 1, the voting being as follows:

#### **For:**

Councillors Brent Barrett, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

#### **Against:**

Councillor Susan Baty.

### **163-16 Begging in the CBD - Extension of MASH Trust contract**

Memorandum, dated 12 December 2016 from the Manager - Community Engagement, Ian Littleworth.

Moved Vaughan Dennison, seconded Lorna Johnson.

#### **RESOLVED**

1. That the MASH Trust contract to deliver targeted services supporting beggars in the CBD be extended to 24 March 2017.

Clause 163.1 above was carried 15 votes to 0, the voting being as follows:

#### **For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

### **164-16 Governance Statement 2016/2019**

Memorandum, dated 15 November 2016 from the Governance & Support

Team Leader, Kyle Whitfield.

Moved Rachel Bowen, seconded Vaughan Dennison.

**RESOLVED**

1. That the Local Governance Statement, attached to the memorandum dated 15 November 2016, entitled "Governance Statement 2016/2019", be approved and the Chief Executive be authorised to make amendments to the Local Governance Statement to keep it up to date and that the Deputy Mayor be approved to make minor amendments.

Clause 164.1 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**165-16**

**Re-establishment of the Manawatu District / Palmerston North City Joint Strategic Planning Committee**

Memorandum, dated 30 November 2016 from the Governance & Support Team Leader, Kyle Whitfield.

Moved Tangi Utikere, seconded Lorna Johnson.

**RESOLVED**

1. That the Council re-establish the Manawatu District / Palmerston North City Joint Strategic Planning Committee, with terms of reference as outlined in the agreement to form the Manawatu District / Palmerston North City Joint Strategic Planning Committee dated 16 November 2016.
2. That meetings of the Manawatu District / Palmerston North City Joint Strategic Planning Committee be held on the following dates:
  - 22 February 2017
  - 31 May 2017
  - 23 August 2017
  - 22 November 2017

Clause 165-16 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**166-16 Live Streaming of Council/Committee Meetings**

Memorandum, dated 30 November 2016 from the Governance & Support Team Leader, Kyle Whitfield and the Legal Counsel, John Annabell.

In discussion Elected Members noted that the proposal had not investigated all options including free livestreaming and requested this be completed prior to any decisions or trials taking place.

Moved Duncan McCann, seconded Lorna Johnson.

**RESOLVED**

1. That the Chief Executive be instructed to explore streaming all Council and Committee meetings using free social media options as an alternative to web based live streaming and reports back.

Clause 166.1 above was carried 8 votes to 7, the voting being as follows:

**For:**

Councillors Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann and Bruno Petrenas.

**Against:**

Councillors Brent Barrett, Susan Baty, Gabrielle Bundy-Cooke, Jim Jefferies, Karen Naylor, Aleisha Rutherford and Tangi Utikere.

**167-16 Amendment to the Annual Meeting Calendar 2017**

Memorandum, dated 1 December 2016 from the Governance & Support Team Leader, Kyle Whitfield.

Moved Tangi Utikere, seconded Aleisha Rutherford.

**RESOLVED**

1. That the Community Development Committee, Sport and Recreation Committee and the Arts, Culture and Heritage Committees were to now start at 9:00am instead of 1:00pm on their respective meeting dates.
2. That the amended Palmerston North City Council Annual Meeting Calendar 2017 as attached to the report dated 1 December 2016, entitled "Amendment to the Annual Meeting Calendar 2017" be adopted.

Clause 167-16 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**168-16 Conference Opportunity - University of Otago, Wellington Summer School - Active Transport/Green Space**

Memorandum, dated 9 December 2016 from the Governance & Support Team Leader, Kyle Whitfield.

Moved Rachel Bowen, seconded Aleisha Rutherford.

**RESOLVED**

1. That up to four Elected Members be invited to attend, with expenses paid, to the Green Spaces in the Resilient City Course on Thursday 16 February 2017.
2. That up to four Elected Members be invited to attend, with expenses paid, to the Signposting the routes to active transport course on Friday 17 February 2017.
3. That registrations of interest be invited from Elected Members wishing to attend, with expenses paid, and advise the Governance and Support Team Leader, Kyle Whitfield, by 12 noon Friday 22 December 2016.

Clause 168-16 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**RECOMMENDATIONS FROM COMMITTEE MEETINGS**

**169-16 Planning and Strategy Committee Part I Public - 21 November 2016**

Consideration was given to Planning and Strategy Committee recommendations as appended to these minutes.

Moved Duncan McCann, seconded Aleisha Rutherford.

**RESOLVED**

1. That the Committee's recommendations be adopted.

Clause 169.1 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

- 170-16 Finance and Performance Committee Part I Public - 28 November 2016**  
Consideration was given to Finance and Performance Committee recommendations as appended to these minutes.

Moved Susan Baty, seconded Jim Jefferies.

**RESOLVED**

1. That the Committee's recommendations be adopted.

Clause 170.1 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

- 171-16 Audit and Risk Committee Part I Public - 28 November 2016**  
Consideration was given to Audit and Risk Committee recommendations as appended to these minutes.

Moved Vaughan Dennison, seconded Bruno Petrenas.

**RESOLVED**

1. That the Committee's recommendations be adopted.

Clause 171.1 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

- 172-16 Economic Development Committee Part I Public - 5 December 2016**  
Consideration was given to Economic Development Committee recommendations as appended to these minutes.

Moved Adrian Broad, seconded Leonie Hapeta.

**RESOLVED**

1. That the Committee's recommendations be adopted.

Clause 172.1 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.



**173-16 Sport and Recreation Committee Part I Public - 5 December 2016**

Consideration was given to Sport and Recreation Committee recommendations as appended to these minutes.

Moved Leonie Hapeta, seconded Duncan McCann.

**RESOLVED**

1. That the Committee's recommendations be adopted.

Clause 173.1 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**174-16 Arts, Culture and Heritage Committee Part I Public - 12 December 2016**

Consideration was given to Arts, Culture and Heritage Committee recommendations as appended to these minutes.

Moved Rachel Bowen, seconded Jim Jefferies.

**RESOLVED**

1. That the Committee's recommendations be adopted.

Clause 174.1 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**175-16 Community Development Committee Part I Public - 12 December 2016**

Consideration was given to Community Development Committee recommendations as appended to these minutes.

Moved Aleisha Rutherford, seconded Rachel Bowen.

**RESOLVED**

1. That clause 60.3 of the Committee's recommendations be adopted.

Clause 175.1 above was carried 14 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Councillor Vaughan Dennison declared a conflict of interest and withdrew from discussion and

voting on clause 173.1 above.

Moved Aleisha Rutherford, seconded Rachel Bowen.

**2. That clause 61-16 of the Committee's recommendations be adopted.**

Clause 175.2 above was carried 14 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Councillor Vaughan Dennison declared a conflict of interest and withdrew from discussion and voting on clause 173.2 above.

Moved Aleisha Rutherford, seconded Rachel Bowen.

**3. That clause 62.2(e) of the Committee's recommendations be adopted.**

Clause 175.3 above was carried 14 votes to 1, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Against:**

Councillor Lew Findlay QSM.

Moved Aleisha Rutherford, seconded Rachel Bowen.

**4. That the balance of the Committee's recommendations be adopted.**

Clause 175.4 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

## ***EXCLUSION OF PUBLIC***

### **176-16 Recommendation to Exclude Public**

Moved Tangi Utikere, seconded Rachel Bowen.

#### **RESOLVED**

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as

follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
19.	Minutes of the extraordinary Council meeting - Part II Confidential - 14 November 2016	For the reasons setout in the extraordinary minutes of 14 November 2016, held in public present.	
20.	Appointments to the District Licensing Committee	Privacy	s7(2)(a)
21.	Palmerston North Skate Park Extension	Negotiations	s7(2)(i)
22.	Renewal of Annual Road Maintenance Contract	Commercial Activities	s7(2)(h)
23.	Presentation of the Part II Confidential Economic Development Committee Recommendations from its 5 December 2016 Meeting	Negotiations	s7(2)(i)
24.	Chief Executive Recruitment Process 2017 [Limited Circulation]	Privacy	s7(2)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Paddy Clifford), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Strategic Communications Manager (Mark Torley) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Jason Pilkington because of his knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to his respective report.

Clause 176.1 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The public part of the meeting adjourned at 10.20am

The public part of the meeting resumed at 11.18am

## **177-16 Exclusion of Public**

Moved Tangi Utikere, seconded Aleisha Rutherford.

### **RESOLVED**

1. That Rob Green and John Schwass be permitted to remain after the public has been excluded for the item relating to Renewal of Annual Road Maintenance Contract.

Clause 177.1 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Tangi Utikere, seconded Aleisha Rutherford.

2. That the public be excluded from the items relating to “Renewal of Annual Road Maintenance Contract”, the “Presentation of the Part II Confidential Economic Development Committee Recommendations from its 5 December 2016 Meeting” and the “Chief Executive Recruitment Process 2017”.

Clause 177.2 above was carried 15 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The public part of the meeting finished at 11.20am

Confirmed 27 February 2016

**Mayor**

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 19 December 2016

**TITLE:** Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 21 November 2016 Meeting

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Set out below are the recommendations only from the Planning and Strategy Committee meeting Part I Public held on 21 November 2016. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

### **74-16 Wastewater BPO Project Review - Project Steering Group Establishment**

Report, dated 3 November 2016, from the Special Projects Manager, Phil Walker and the Water & Waste Services Manager, Robert van Bentum.

#### The **COMMITTEE RECOMMENDS**

1. That Council approve the establishment of the Project Steering Group for the Wastewater BPO review project as outlined in the report dated 3 November 2016 and entitled 'Wastewater BPO Project Review - Project Steering Group Establishment.'
2. That the Chairperson and Deputy Chairperson of the Planning and Strategy Committee be given approval to make minor amendments to the terms of reference.

### **75-16 Review of Palmerston North Water Supply Security Post Havelock North Contamination**

Report, dated 3 October 2016, from the Water & Waste Services Manager, Robert van Bentum and the Water Asset Engineer, Dora Luo.

#### The **COMMITTEE RECOMMENDS**

1. That Council support implementation of Actions 1, 2, 3, 4, 9, 10 and 13, of the report to further mitigate and reduce water safety and security risks in relation to Palmerston North City Council owned, operated and managed water supply schemes, on the basis and to the extent that they can be funded by reprioritising existing operational budgets.

2. That Council approve implementation of Actions 6, 7, 11 and 12, of the report to further mitigate and reduce water safety and security risks, at a cost of \$234,500 to be funded from the surplus in Capital New Programme 610 / 929 as recommended to the 14<sup>th</sup> November 2016 Council meeting under the Part 2 report entitled “Tender Award – Contract 3416”.
3. That Council defer a decision on implementation of Actions 5, 8 and 14, of the report to further mitigate and reduce water safety and security risks, which require additional renewal funding of \$246,000, until Officers have reported back in early 2017 confirming any surplus or deferred renewal funding which might be utilised.
4. That programs 610 and 929 be reduced by \$234,500 and a new program called ‘water safety and security mitigation’ be implemented.

**ATTACHMENTS****NIL**

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 19 December 2016

**TITLE:** Presentation of the Part I Public Finance and Performance Committee Recommendations from its 28 November 2016 Meeting

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Set out below are the recommendations only from the Finance and Performance Committee meeting Part I Public held on 28 November 2016. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

**93-16 Quarterly Performance and Finance Report - Period Ending 30 September 2016**

Memorandum, dated 11 November 2016 from the Financial Accountant, Keith Allan and the Head of Community Planning, Andrew Boyle.

The **COMMITTEE RECOMMENDS**

1. That the Committee receive the September 2016 Quarterly Performance and Financial Report and note:
  - a. the October 2016 financial performance and September 2016 operating performance.
  - b. the October 2016 capital expenditure programme progress together with those programmes identified as unable to be completed this financial year. .
2. That the Chief Executive be instructed to provide a report to the next Finance and Performance Committee meeting with a breakdown of all electricity costs of the past two years and where the costs have been apportioned.

### ATTACHMENTS

NIL



## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 19 December 2016

**TITLE:** Presentation of the Part I Public Audit and Risk Committee Recommendations from its 28 November 2016 Meeting

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Set out below are the recommendations only from the Audit and Risk Committee meeting Part I Public held on 28 November 2016. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

**29-16**      **Management Agreed Audit Corrective Actions - Timeline Missed**  
Memorandum, dated 28 October 2016, from the Senior Internal Auditor, Vivian Watene.

The **COMMITTEE RECOMMENDS**

1. That the Committee receive the Memorandum dated 28 October 2016 entitled 'Management Agreed Audit Corrective Actions – Timeline Missed' for information.
2. That the Chief Executive be instructed to report a Business Continuity Plan Status Report to the next Audit and Risk Committee meeting in February 2017.

### ATTACHMENTS

NIL

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 19 December 2016

**TITLE:** Presentation of the Part I Public Economic Development Committee Recommendations from its 5 December 2016 Meeting

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Set out below are the recommendations only from the Economic Development Committee meeting Part I Public held on 5 December 2016. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

**9-16 Palmerston North City Council Support to the Kaikoura District Council**  
Memorandum, dated 5 December 2016 from the Mayor, Grant Smith.

The **COMMITTEE RECOMMENDS**

1. That Palmerston North City Council support the Kaikoura District Council. That we write to Mayor Gray and offer a \$25,000 support package towards Earthquake damage and repairs.

### ATTACHMENTS

Nil

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 19 December 2016

**TITLE:** Presentation of the Part I Public Sport and Recreation Committee Recommendations from its 5 December 2016 Meeting

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Set out below are the recommendations only from the Sport and Recreation Committee meeting Part I Public held on 5 December 2016. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

**26-16 Sport Manawatu 12 Month Report - 1 July 2015 to 30 June 2016**

Report, dated 9 November 2016 from the Senior Property & Parks Planner, Aaron Phillips.

The **COMMITTEE RECOMMENDS**

1. That the Council receives Sport Manawatu's 12 month report for the period 1 July 2015 to 30 June 2016.

**28-16 Swimming Pool Management of Lane Space and Opening Hours**

Report, dated 24 November 2016 from the Temporary Employee, Rob Bellad-Ellis.

The **COMMITTEE RECOMMENDS**

1. That Officers investigate options with other Pool owners with a view to either the PNCC or private users obtaining the use of additional lane space at peak times as described in Option 2 of the Report dated 24 November 2016 and entitled "Swimming Pool Management of Lane Space and Opening Hours".
2. That the Chief Executive be instructed to investigate options to increase capacity within Council's existing facilities including costings and potential cost recovery and be brought back to Committee by March 2017.

**29-16 Dittmer and Victoria Esplanade Reserves Powerco Easements**

Report, dated 1 November 2016 from the Leisure Assets Planner, Jason Pilkington.

**The COMMITTEE RECOMMENDS**

1. That Council resolves to grant an easement to Powerco for the installation of electrical cables from the proposed new cycle/pedestrian bridge at the Dittmer Reserve (legally described as Sec 1701 Town of Palmerston North Gazette Notice 593626) as shown in Attachment 2 of the report titled "Dittmer and Victoria Esplanade Reserves Powerco Easements", dated December 2016.
2. That Council exercise the delegated authority of the Minister of Conservation to grant an easement to Powerco for the installation of electrical cables from the proposed new bridge at the Dittmer Reserve as shown in Attachment 2 of the report titled "Dittmer and Victoria Esplanade Reserves Powerco Easements", dated December 2016.
3. That Council resolves to grant an easement to Powerco for the installation of electrical cables at Victoria Esplanade along the southern side of the boundary to Park Road (legally described as Sec 1536 Town of Palmerston North) as shown in Attachment 3 of the report titled "Dittmer and Victoria Esplanade Reserves Powerco Easements", dated December 2016.
4. That Council exercise the delegated authority of the Minister of Conservation to grant an easement to Powerco for the installation of electrical cables at Victoria Esplanade along the southern side of the boundary to Park Road as shown in Attachment 3 of the report titled "Dittmer and Victoria Esplanade Reserves Powerco Easements", dated December 2016.
5. That Council note that the requirements of Section 4 of the Conservation Act 1987 have been satisfied in relation to consultation with Iwi over granting an easement over Dittmer Reserve and an easement over the Victoria Esplanade for the installation of carrier pipes for electrical services.
6. That Council note that the requirements of Sections 119 and 120 of the Reserves Act 1977 have been satisfied in relation to public notification for the granting of easements over Dittmer Reserve and an easement over the Victoria Esplanade for the installation of carrier pipes for electrical services.

**30-16            2017 Winter Festival**

Memorandum, dated 21 November 2016 from the Manager - Community Engagement, Ian Littleworth.

The **COMMITTEE RESOLVED**

1. That the Memorandum, dated 21 November 2016, and entitled “2017 Winter Festival”, be received.

**ATTACHMENTS**

Nil

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 19 December 2016

**TITLE:** Presentation of the Part I Public Arts, Culture and Heritage Committee Recommendations from its 12 December 2016 Meeting

---

Set out below are the recommendations only from the Arts, Culture and Heritage Committee meeting Part I Public held on 12 December 2016. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

### **1-16 Deputation - Public Sculpture Trust**

#### The **COMMITTEE RECOMMENDS**

1. That the Arts, Culture and Heritage Committee receive the deputation for information.
2. That the Chief Executive be instructed to provide a report to the Arts, Culture and Heritage Committee on the Asset Management of Public Art (Excluding Te Manawa collections) so that due regard can be given to maintenance and conservation and a register is created.

### **4-16 2019 Military Tattoo**

Memorandum, dated 25 November 2016 from the Manager - Community Engagement, Ian Littleworth.

#### The **COMMITTEE RECOMMENDS**

1. That the report dated 25 November 2016 entitled '2019 Military Tattoo' be received.
2. That Council consider bringing forward the LTP funding for consideration in the 2017/18 Annual Plan and that consideration be given to seek external funding towards the event.

**5-16 CCOs Annual Report**

Report, dated 31 October 2016 from the Community Groups Advisor, Pascal Francois, the Financial Accountant, Keith Allan and the Community Liaison Team Leader, Peter Grey.

**The COMMITTEE RECOMMENDS**

1. That the 2015-2016 Annual Reports submitted by Caccia Birch Trust Board, Te Manawa Museums Trust Board and Globe Theatre Trust board be received; and
2. That the Council notes the performance achieved by each of the Council Controlled Organisations; and
3. That the Council thank Board members, staff and volunteers for their contributions and commitment shown during the 2015-2016 year.
4. That the Chief Executive be instructed to consider further discussion with the Council Controlled Organisation's regarding joint marketing opportunities and this be reported back to the next Committee meeting in February 2017 for consideration.
5. That the Chief Executive be instructed to explore options on how Palmerston North City Council can further support the work of Caccia Birch to achieve its objectives and KPI's and report back to the Committee in June 2017.
6. That the 2015-2016 Annual Reports submitted by The Regent Theatre Trust board be received; and
7. That the Council notes the performance achieved by The Regent Theatre Trust Board; and
8. That the Council thank Board members, staff and volunteers for their contributions and commitment shown during the 2015-2016 year.

**ATTACHMENTS**

**NIL**

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 19 December 2016

**TITLE:** Presentation of the Part I Public Community Development Committee Recommendations from its 12 December 2016 Meeting

---

Set out below are the recommendations only from the Community Development Committee meeting Part I Public held on 12 December 2016. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

### **60-16 Safety Advisory Board - Request for formal endorsement**

Memorandum, dated 27 November 2016 from the General Manager - Libraries and Community Services, Debbie Duncan.

#### The **COMMITTEE RECOMMENDS**

1. That the report Safety Advisory Board – Request for Formal Endorsement be received.
2. That Council formally endorse the Safety Advisory Board and its continued focus on the retention of the Palmerston Norths International Safe Communities Safe City status.
3. That Council agree that the Safety Advisory Board will be led by Palmerston North City Council and chaired by either the Mayor, or his nominated representative if so desired by the Safety Advisory Board.

### **61-16 Appointment of Councillor to the Safety Advisory Board**

Memorandum, dated 28 November 2016 from the Governance & Support Team Leader, Kyle Whitfield.

#### The **COMMITTEE RECOMMENDS**

1. That Council appoint the Portfolio holder for Safe City as the Council Representative on the Safety Advisory Board.



**62-16 Notice of Motion - Social Housing Strategy and**

**Social Housing Strategy - Supplementary information**

Memorandum, dated 30 November 2016 from the General Manager - Libraries and Community Services, Debbie Duncan.

The **COMMITTEE RECOMMENDS**

1. That the report, dated 22 October 2015 and entitled "Social Housing Strategy Options for Delivery", by Julie Macdonald be lifted off the table.
2. That the Social Housing Strategy be reviewed to:
  - a. Set rents up to market value dependent on tenants ability to pay;
  - b. Apply changes to rentals to new tenants only;
  - c. Benchmark to the government standard for rental housing as described in the Residential Tenancies Act, instead of the Otago Medical School Warrant of Fitness Programme;
  - d. Undertake the phasing out of bedsits over a longer time period to enable priority to be placed on increasing new housing;
  - e. Deliver social housing in a financially sustainable manner with a view to achieving cost neutrality.
3. That the Chief Executive be instructed to report on the implications of the proposed new direction for Social Housing as directed by the Council before the Strategy is re-drafted by June 2017.
4. That the Chief Executive be instructed to investigate a mixed-model of delivery that retains social housing under Council control together with partnerships with other agencies/investors to increase Council's social housing stock, and report back to Council as a matter of urgency.
5. That Council approve the expenditure of \$22,000 to complete an initial scoping exercise to progress a mixed model for Delivery of Social Housing.

**63-16 Elected Member Community Engagement Calendar**

The **COMMITTEE RECOMMENDS**

1. That the Chief Executive develop an elected member community engagement calendar to ensure that the 'Lets Talk' annual KPI's are met.

**ATTACHMENTS**

Nil



## **PALMERSTON NORTH CITY COUNCIL**

### **Minutes of the Extraordinary Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 20 February 2017, commencing at 9.02am**

**Members Present:** The Mayor (Grant Smith) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**Apologies:** Councillor Gabrielle Bundy-Cooke, Councillor Duncan McCann and Councillor Tangi Utikere (for lateness).

#### **1-17 Apologies**

Moved Grant Smith, seconded Vaughan Dennison.

#### **RESOLVED**

1. That Council receive the apologies.

Meeting adjourned at 9.02am

Meeting resumed at 5.02pm

**Note:** When the meeting resumed at 5.02pm Councillor Tangi Utikere was present. The following Elected Members were not present: The Mayor (Grant Smith), Councillor Leonie Hapeta and Councillor Bruno Petrenas.

### **EXCLUSION OF PUBLIC**

#### **2-17 Recommendation to Exclude Public**

Moved Tangi Utikere, seconded Aleisha Rutherford.

#### **RESOLVED**

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
4.	Palmerston North Skate Park Upgrade	Negotiations	s7(2)(i)
5.	Draft Heads of Agreement	Trade Secret and Negotiations	s7(2)(b)(i) and s7(2)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Paddy Clifford), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Strategic Communications Manager (Mark Torley) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

*Leisure Assets Planner (Jason Pilkington)* because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

Clause 2.17 above was carried 11 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Karen Naylor, Aleisha Rutherford and Tangi Utikere.

The public part of the meeting finished at 5.03pm

Confirmed 27 February 2017

**Mayor**



## MEMORANDUM

**TO:** Council

**MEETING DATE:** 27 February 2017

**TITLE:** Broadway Avenue LTP Programme 1259

**DATE:** 7 February 2017

**AUTHOR/S:** Keegan Aplin-Thane, Policy Planner, City Future

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### RECOMMENDATION(S) TO COUNCIL

1. That Council prioritise spending for Long-Term Plan Programme 1259 on a comprehensive lighting plan for Broadway Avenue (The Square to Princess Street), Berrymans Lane and Regent Arcade.
2. That Council endorse the use of the balance of Long-Term Plan Programme 1259 on parklets, a landscaping scheme, and power infrastructure as the budget permits.

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### 1. ISSUE

A Long-Term Plan programme has been scheduled for the financial year 2016/17.

This memorandum seeks direction on the preferred option for the use of the \$304,000 allocated for Broadway Avenue within Long-Term Plan programme 1259.

### 2. BACKGROUND

This memorandum has been prepared by the City Future unit, in coordination with City Networks staff.

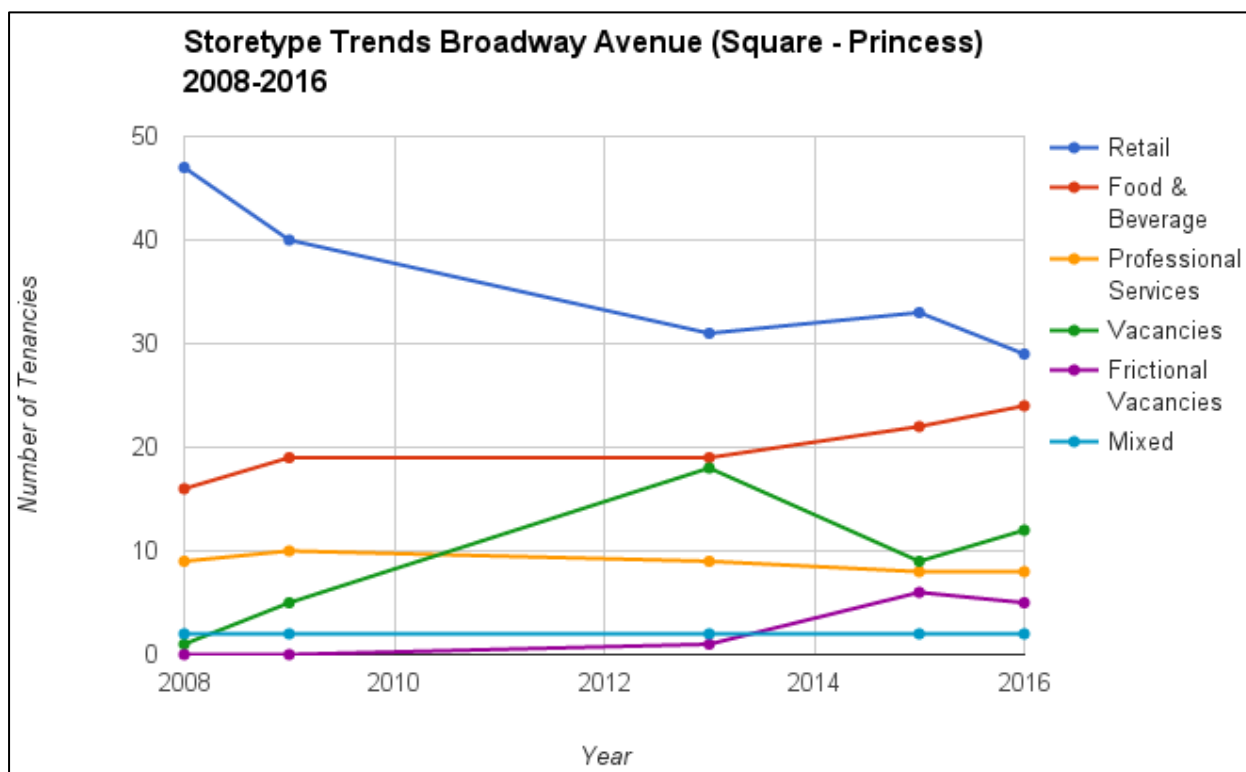
A carry-forward for Long-Term Plan Programme 1259 to the financial year 2017/2018 will be issued due to unforeseen decision-making requirements.

#### Strategic Context: Broadway

1. Broadway Avenue, between The Square and Princess Street, was once the main comparative retail location within the City. As other comparative retail centres have grown, the role of Broadway Avenue has changed. Key challenges faced by retailers on Broadway Avenue in the past eight years have been the move made by key anchor tenant Farmers and growing online retail competition. While it still operates as a comparative retail destination, it has taken on a greater night-time role which is well

supported by key anchor-activities The Regent Theatre and Downtown Cinemas. Figure 1 supports these observations, as Broadway Avenue's retail tenancies are at its lowest count and food and beverage tenancies are at its highest count in eight years. During this transition, vacancies were at its highest count for the street in 2013.

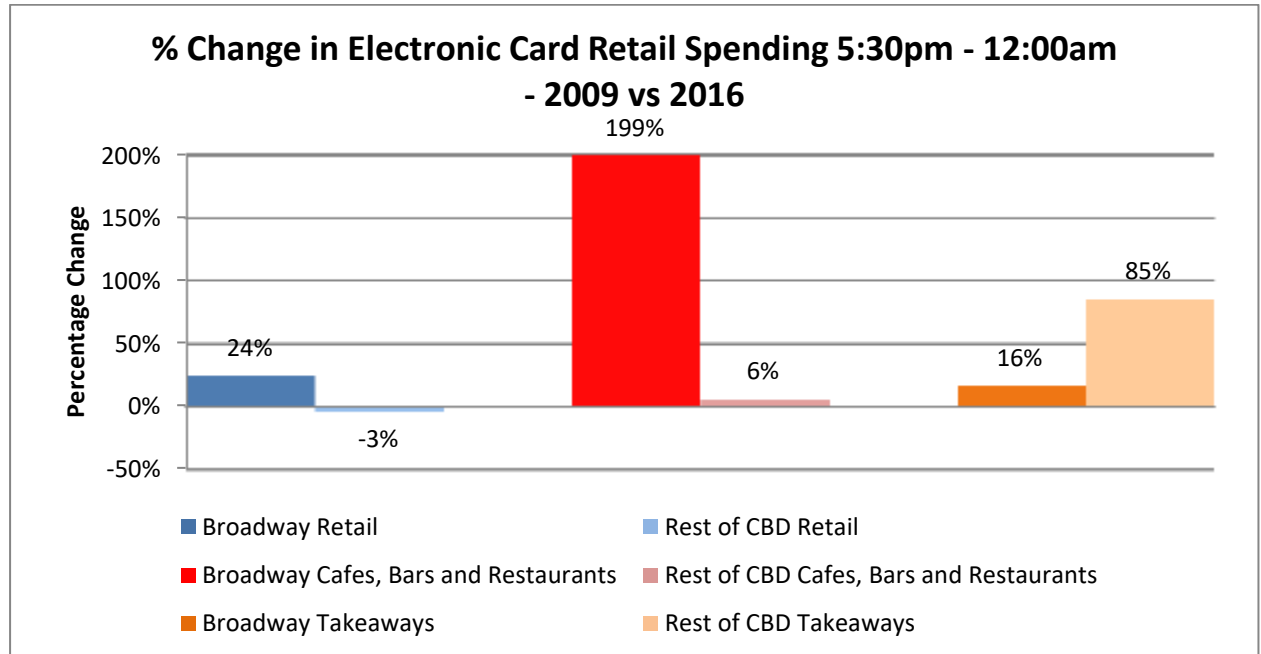
**Figure 1: Store Type Trends on Broadway Avenue Between 2008 – 2016**



- The growth in Broadway Avenue's after-5pm economy is shown in figure 2 below. Where the rest of the CBD has seen 85% growth in takeaway restaurant spending, and 6% growth in spending at cafes, bars and restaurants, Broadway Avenue's ability to support dinner-and-show activities has resulted in an opposite growth pattern: only 16% growth in takeaway restaurant spending and 199% growth in spending at cafes, bars, and restaurants. The spill-over benefits of these activities have resulted in a 24% increase in spending at retailers after 5pm since 2009, opposite to the trend across the CBD.

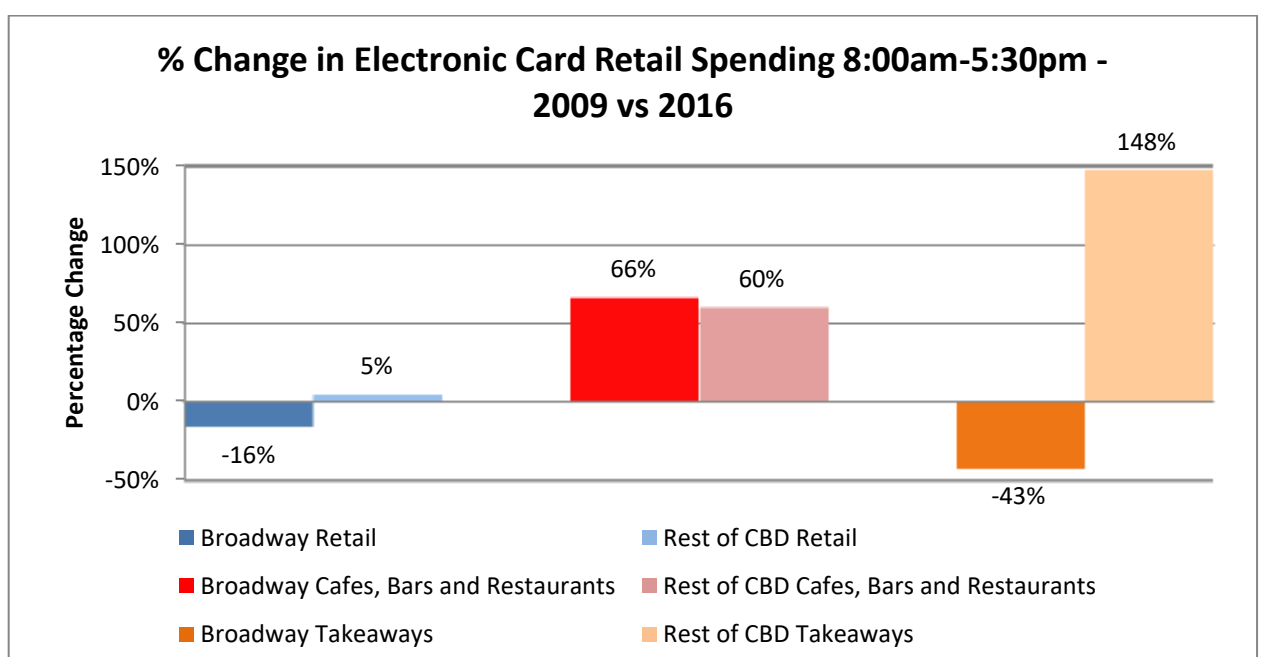


**Figure 2: Trends in Night-time Retail, Hospitality, and Takeaway Sectors in Broadway Compared with the Rest of the CBD**



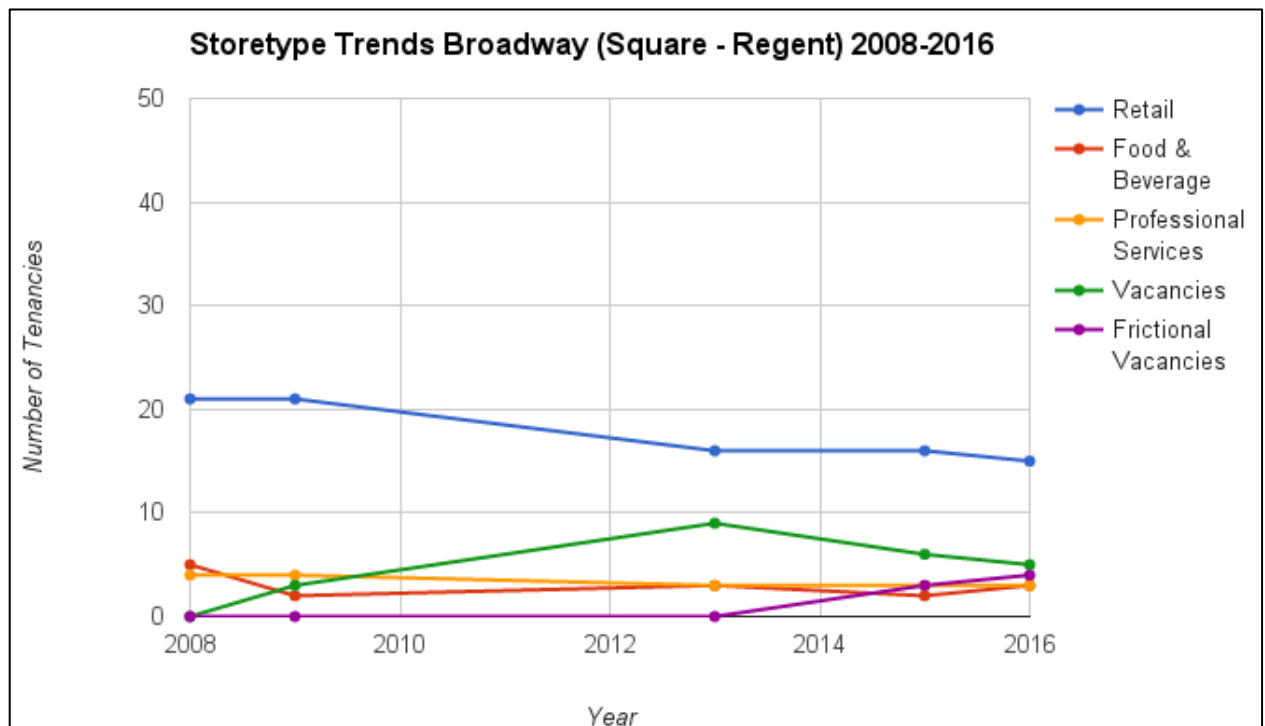
3. As shown in figure 3 below, Broadway Avenue's day-time economy followed a similar trend in terms of hospitality spending, but spending at retail and takeaway stores has fallen since 2009. This has occurred as a result of the transition from retail to hospitality tenancies.

**Figure 3: Trends in Day-time Retail, Hospitality, and Takeaway Sectors in Broadway Compared with the Rest of the CBD**



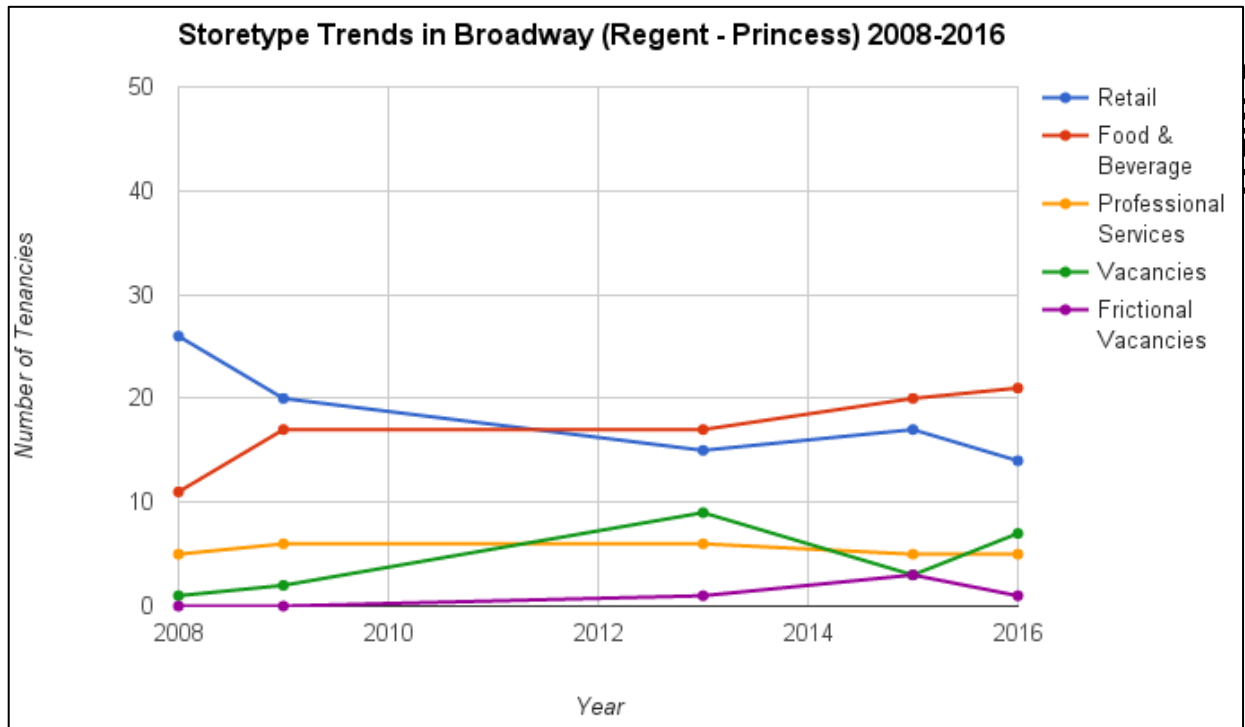
4. Broadway Avenue faces similar challenges to the rest of the CBD with respect to identity. In the absence of precinct groups to manage the retail mix of the street, Broadway has become three parts:
  - a. The Square to The Regent: Predominant day-time retail with a small proportion of hospitality vendors.
  - b. Regent and Downtown: Entertainment core and major north-south pedestrian connector.
  - c. Regent and Downtown to Princess Street: Predominant night-time hospitality with a smaller proportion of retail vendors.
5. Store type trends since 2008 for sections a. and c. above have shown that:
  - a. The proportion of retail and food and beverage tenancies have remained fairly stable for the section of Broadway Avenue between The Square and The Regent Theatre. See figure 4 below.

**Figure 4: Store Type Trends on Broadway Avenue (The Square – The Regent Theatre) Between 2008 – 2016**



- b. The number of food and beverage tenancies has surpassed the number of retail tenancies from approximately 2011 onwards for the section of Broadway Avenue between The Regent Theatre and Princess Street. See figure 5 below.

**Figure 5: Storetype Trends on Broadway Avenue (The Square – The Regent Theatre) Between 2008 – 2016**



6. The fact that there is no portion of Broadway Avenue solely made up of one store type (e.g. all retail or all hospitality), there is a risk that public investment will be directed towards generalised upgrades that seek to cater to everyone. Investment that is targeted towards leveraging a particular type of street is considered to be more place-based and contextual to the street, enabling a unique public space to emerge. In this context, catering investment towards the night-time dinner-and-show economy is what will set Broadway Avenue apart from the rest of the City Centre.
7. Broadway Avenue still enjoys the benefits of significant public investment made during the 1990s. This included investment in The Regent Theatre and the supporting streetscape upgrade. The current streetscape offers a higher level of service than many other City centre comparative retail areas.
8. If funded via the Long-Term Plan, Broadway Avenue will enjoy a substantial increase in the level of service with the implementation of a future streetscape upgrade as part of the City Centre Streetscape Plan. This includes updated paving and street furniture, reduction in the camber of the road, an enhancement of the public space outside the Regent/Downtown, and increased footpath widths to better facilitate outdoor dining. A portable canopy for events was explored as part of the Streetscape Plan in response to The Regent Theatre Trust Board's request to consider a canopy over the public space between The Regent and Downtown. The timing of this upgrade is subject to consultation and financial prioritisation. Catenary lighting, uplighting of trees and significant facades, and lighting artworks were recognised in the City Centre Streetscape Plan as an important additional layer for the ambience of the City Centre.

9. Due to the unconfirmed timing of the City Centre Streetscape Plan upgrade, all investment in Broadway Avenue needs to recognise the temporary nature of the streetscape. Any capital invested in Broadway needs to either:
  - a. Be relocatable to another part of the City to make way for a streetscape upgrade;
  - b. Have a short life-cycle to be disposed of to make way for a permanent streetscape upgrade; or
  - c. Be able to be incorporated into a permanent streetscape upgrade with a long enough life-cycle cost and complimentary enough aesthetic for a modern streetscape.
10. Like the majority of the land located inside the ring road, Broadway Avenue is zoned Inner Business within the District Plan. The Inner Business Zone requires the built environment to support comparative retailing via active and narrow shop frontages, clear glazing, and no on-site car-parking requirements. Broadway Avenue currently achieves this objective very well. Recent private investment has made a positive contribution in this regard. Broadway Avenue continues to be well-supported by increased tenancies and the recent 42nd Street Eatery in Downtown is projected to have a substantial benefit to Broadway Avenue's agglomeration of food businesses.
11. Broadway Avenue is also identified as a 'Place Street' within the City Centre Framework. Any intervention by the Council or the Broadway Avenue community needs to recognise the key characteristics of a Place Street as a destination for people, pedestrian priority, destination oriented vehicle activity, active edges, low speeds, and human scale. The role of a Place Street is to lay the platform for quality street engagement and spill-out from businesses. Broadway Avenue benefits substantially from being well connected to Main and King Streets and the Downtown parking building as car parking resources. These connections need to be strengthened and protected to ensure that Broadway Avenue does not need to rely on its immediate parking capacity within the Street.
12. Council had received a petition from Broadway Avenue retailers calling for the removal of Broadway Avenue's street trees due to the effects of bird roosting and leaf-fall on parked cars, footpaths, and buildings. In December 2014, Council resolved to remove the trees and leave the stumps to be part of a carving programme. This programme was not able to be pursued any further so a series of planter boxes have been installed over the stumps as a short-medium term solution until the streetscape upgrade is implemented.
13. A placemaking intervention was undertaken in 2014 outside The Regent Theatre and Downtown. With a modest budget, Council and a small group of community members demonstrated what could be done on a smaller scale to create a series of complimentary activities for people on Broadway Avenue. Council continues to maintain the barrier-free environment for retailers to utilise the street to attract people, for instance minimal requirements for merchandise, tables, chairs and planter boxes in public space, encouraging liquor licenses to include the footpath and providing support for parklets. Some retailers engage well with the street, however on

balance there has been limited reaction from Broadway landowners and retailers. Current challenges faced by Broadway Avenue include:

- a. Private landowners' willingness to maintain or invest in their buildings.
- b. Retailers' perceptions about vandalism and safety with regards to outdoor dining, merchandising, and activities in public space.

#### Scope to Long-Term Plan Programme 1259

14. The scope of Long-Term Plan Programme 1259 is as follows:

- a. \$304,000.
- b. Capital expenditure only.
- c. Can only be spent on Council assets.
- d. Will need to be carried forward to the next financial year due to unforeseen decision-making timelines.
- e. For Broadway Avenue.

#### Options

15. The following broad options are available to Council:

<b>Option 1: Lighting Plan for Broadway Avenue/Berrymans Lane/Regent Arcade (Appendix 1)</b>	
<b>Cost: \$132,285 for aesthetic lighting scheme along Broadway, Berrymans Lane, and Regent Arcade + installation</b>	
<b>Pros</b>	<b>Cons</b>
<ul style="list-style-type: none"> <li>• Strengthens critical connections to Broadway Avenue.</li> <li>• Leverages emerging night economy</li> <li>• Increases safety along laneways.</li> <li>• Makes Broadway Avenue a unique destination in the City.</li> <li>• Does not require major infrastructure works or business disruption.</li> <li>• Can be themed to cater for events/occasions.</li> <li>• Consistent with consultant recommendations in the City Centre Streetscape Plan (Excerpt in Appendix 2).</li> <li>• Gives effect to the City Centre Framework's aims to reinforce Broadway Avenue as a Place Street and to increase pedestrian use of the City's midblock linkages.</li> </ul>	<ul style="list-style-type: none"> <li>• Not noticeable during day time.</li> <li>• Reinforces one type of economy.</li> </ul>

## ITEM 6

<ul style="list-style-type: none"> <li>• Will leverage lighting investment from other business owners.</li> <li>• Consistent with Strategy 5 of the Broadway Placemaking Framework developed by Creative Communities (Excerpt in Appendix 3).</li> <li>• Ensures that Berrymans Lane and The Regent Arcade are compliant with District Plan Inner Business Zone pedestrian safety lighting standards.</li> </ul>	
<b>Option 2: Events Canopy</b>	
<b>Cost: \$175,000 for canopy + maintenance, storage, transport and installation costs</b>	
<b>Pros</b>	<b>Cons</b>
<ul style="list-style-type: none"> <li>• Creates a weather-resistant outdoor venue.</li> <li>• Contributes to city-wide events kit, with the ability to be used elsewhere.</li> <li>• Consistent with the City Centre Streetscape Plan (Excerpt in Appendix 4).</li> <li>• Gives effect to the City Centre Framework's aim to reinforce Broadway Avenue as a Place Street.</li> <li>• Prototypes the pedestrianisation of Broadway Avenue.</li> </ul>	<ul style="list-style-type: none"> <li>• Retailers' appetite for street events may not warrant Broadway Avenue as an event venue</li> <li>• Relies on set-up and storage</li> <li>• Restricts traffic through street during the event</li> <li>• Camber of the road still not event-friendly</li> <li>• Requires infrastructure changes to the road</li> <li>• There are a small amount of events that would use it currently: Graduation weeks, and an upcoming Experience Broadway event</li> <li>• With an average of 122 rain days per year<sup>1</sup> and 8 current event days, Broadway Avenue has 235 potential days available for events where a weather-resistant canopy is not required</li> </ul>
<b>Option 3: Power Infrastructure for Events</b>	
<b>Cost: \$12,000 for two power boxes</b>	
<b>Pros</b>	<b>Cons</b>
<ul style="list-style-type: none"> <li>• No major infrastructure works required.</li> <li>• Facilitates large or small events down Broadway Avenue.</li> <li>• Can be incorporated into a streetscape upgrade.</li> <li>• Gives effect to the City Centre Framework's aim to reinforce Broadway Avenue as a Place Street.</li> </ul>	<ul style="list-style-type: none"> <li>• Retailers' appetite for street events may not warrant Broadway as an event venue.</li> <li>• Relies on other power gear to connect.</li> <li>• May increase street furniture clutter.</li> </ul>

<sup>1</sup> The Climate and Weather of Manawatu-Wanganui, 2<sup>nd</sup> Edition, P.R Chappell, 2015

<b>Option 4: Hanging Baskets</b>	
<b>Cost: \$35,000 for 72 hanging baskets + maintenance</b>	
<b>Pros</b>	<b>Cons</b>
<ul style="list-style-type: none"> <li>• Proven aesthetic treatment in Nelson, Hastings, Whanganui for traditional retail streets.</li> <li>• No major infrastructure works required.</li> <li>• Mitigates against lack of vegetation along Broadway Avenue.</li> <li>• Can be relocatable (with additional installation cost).</li> </ul>	<ul style="list-style-type: none"> <li>• Maintenance costs.</li> <li>• Difficulty in installation due to different veranda heights, widths, materials, conditions, and signage.</li> <li>• Agreement of landowners required.</li> <li>• Not consistent with City Centre Streetscape Plan.</li> </ul>
<b>Option 5: Facilitate Outdoor Dining with Council-Managed Parklets (Appendix 5)</b>	
<b>Cost: \$45,500 for four parklets outside Berrymans Lane + maintenance</b>	
<b>Pros</b>	<b>Cons</b>
<ul style="list-style-type: none"> <li>• Reinforces a sense of arrival in Broadway Avenue via Berrymans Lane.</li> <li>• Incentivises eateries to site down Broadway Avenue.</li> <li>• Physically signals Broadway's hospitality precinct.</li> <li>• Can be relocated elsewhere in the City if unsuccessful or streetscape upgrade undertaken.</li> <li>• Encourages outdoor dining and street engagement.</li> <li>• Gives effect to the City Centre Framework's aim to reinforce Broadway Avenue as a Place Street.</li> <li>• Prototypes an enhanced level of pedestrianisation of Broadway Avenue.</li> </ul>	<ul style="list-style-type: none"> <li>• Management/organisation costs.</li> <li>• Negative reaction to a loss of carparks.</li> <li>• Potential beggar occupation.</li> <li>• May not be utilised by businesses.</li> </ul>
<b>Option 6: Install New Public Artwork on Broadway Avenue</b>	
<b>Cost: \$100,000 for large sculpture</b>	
<b>Pros</b>	<b>Cons</b>
<ul style="list-style-type: none"> <li>• Could reinforce Broadway entrance via The Square.</li> <li>• Minor infrastructure works required.</li> <li>• Can be enjoyed both night and day.</li> <li>• Adds to stock of sculptures in the CBD.</li> <li>• Gives effect to the Arts Strategy and City Centre Framework.</li> </ul>	<ul style="list-style-type: none"> <li>• Subject to personal opinion.</li> <li>• May need to be removed to accommodate streetscape upgrade.</li> <li>• Cannot do street-art or anything attached to private buildings.</li> </ul>

## ITEM 6

Option 6: Upgrade Seats and/or Bins	
Cost: \$100,000 for all new seats and bins	
Pros	Cons
<ul style="list-style-type: none"> <li>No major infrastructure works required.</li> <li>Can be enjoyed both night and day.</li> </ul>	<ul style="list-style-type: none"> <li>Would already be installed as part of streetscape upgrade.</li> <li>Makes current refurbishment of street assets redundant.</li> <li>May out-date current streetscape.</li> </ul>
Option 7: Landscaping Scheme (Appendix 6)	
Cost: \$95,000 for landscaped entranceways to Broadway Avenue, additional street trees, and a “BROADWAY” play sculpture	
Pros	Cons
<ul style="list-style-type: none"> <li>Reinforces a sense of arrival in Broadway via Princess Street and The Square.</li> <li>Can be designed with relocatable elements when street is upgraded.</li> <li>Consistent with Strategies 2 and 3 of the Broadway Placemaking Framework developed by Creative Communities (Excerpt in Appendix 3).</li> <li>Plant palette consistent with City Centre Streetscape Plan (Excerpt in Appendix 7).</li> <li>Would remove out of date street elements such as fencing and rotundas.</li> <li>Can be staged if budget is not sufficient or if prioritised lower.</li> <li>Landscaping additional to what is proposed can be designed and implemented if prioritised higher.</li> <li>Benefits the day-time economy, and to a lesser extent, the night-time economy.</li> <li>Consistent with the aims of the Vegetation Framework.</li> </ul>	<ul style="list-style-type: none"> <li>Maintenance costs.</li> </ul>

### 3. RECOMMENDED PRIORITIES

The recommended priorities based on the above analysis are:

- Option 1:** Lighting Plan for Broadway Avenue/Berrymans Lane/Regent Arcade
- Option 5:** Facilitate Outdoor Dining with Council-Managed Parklets
- Option 7:** Landscaping Scheme



- d. **Option 3:** Power Infrastructure for Events
- e. **Option 4:** Hanging Baskets
- f. **Option 2:** Events Canopy
- g. **Option 6:** Install New Public Artwork on Broadway Avenue
- h. **Option 6:** Upgrade Seats and/or Bins

#### 4. CONCLUSION

With a limited budget it is important that the decision about programme 1259 recognises the need to get the best value for money until a full streetscape upgrade is implemented. Reinforcing the characteristics of Broadway Avenue that make it different and the critical components of the street that enable its success are value for money.

Providing a unique night-time experience will confirm Broadway East's (Regent/Downtown to Princess) role as a hospitality precinct. Safety and activity in the adjacent Berryman's Lane and Regent Arcade is key for connecting dinner and show patrons to the wider King/Queen/Main Street parking catchment.

Providing attractive public space for people to eat at or rest in outdoors is key to improving the visible public life for Broadway Avenue. We know that people attract people as evidenced in areas such as Little Cuba and George Street. Parklets have proven to be effective temporary tools in retrofitting uncomfortable spaces into spaces that people naturally want to spend time in, as evidenced by various parklets down George and Main Streets. The more time people spend down a street, the more money they are likely to spend, further ensuring the economic resilience of Broadway Avenue for the future.

Since Council approved the removal of established street trees in 2014, there has been a lack of greenspace to balance the hard elements of the streetscape. Short-medium term planter boxes installed over the tree stumps have remediated the issue to a limited extent, however Broadway Avenue still lacks greenery at height and breadth across the street that the previous London Plane trees provided. The introduction of manageable trees placed closer into the centre of the street and at the entrances, but away from parked cars, would provide a similar scale of greenspace without the cost of bird-droppings harming the street.

There may be a need for the streetscape to support growing events to leverage the hospitality sector along Broadway Avenue. The Council is looking to promote more events down Broadway to raise the level of visible public life in the street, and prototype things such as outdoor dining for restaurateurs. Power infrastructure will ultimately be a necessity for event organisers along the hospitality precinct to open up opportunities for events and activities.

The proven success of hanging baskets locally and nationally for improving the look and feel in retail streets raises the question whether Broadway Avenue should take a similar approach in reintroducing greenery into the street. As the baskets would be set back from the centre of the street, this option would have less visual effect compared to the landscaping plan.

# ITEM 6

The events canopy proposed in the City Centre Streetscape Plan may open up more times of the year when events could occur in Broadway Avenue by providing some level of weather-resistance. However, the prototyping of events has not occurred successfully enough to warrant substantial investment in this type of events infrastructure, especially given that there are many times of year where events are not occurring down Broadway Avenue, despite the weather not being an issue. As demand for events in the area increases, then it would be appropriate to re-consider an events canopy.

The opportunity for a public sculpture on the corner of Broadway Avenue and The Square was signalled in the City Centre Streetscape Plan and identified by the Sculpture Trust as a preferred site. Due to uncertainty around the timing of the streetscape upgrade, Council considers the installation of a new sculpture at this site to be premature.

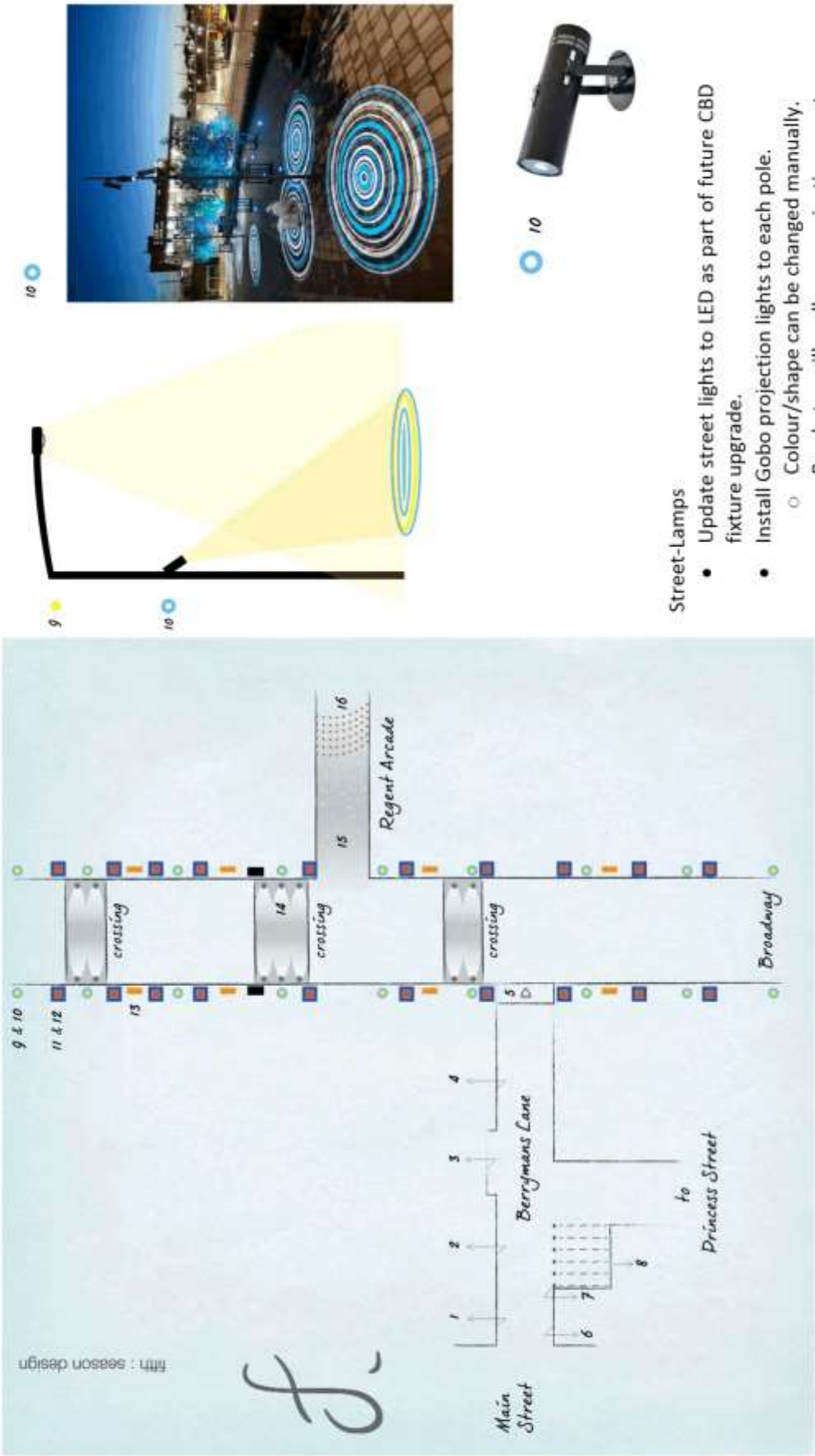
Upgrading the street furniture along Broadway would help make the street look tidier, however it may out-date the rest of the street quickly. Refurbishment of the existing street furniture is considered more cost-effective and aesthetically consistent.

## ATTACHMENTS

1. Appendix 1: Broadway Avenue Lighting Plan [↓](#) 
2. Appendix 2: City Centre Streetscape Plan - Lighting Recommendations [↓](#) 
3. Appendix 3: Broadway Avenue Placemaking Framework - Strategies [↓](#) 
4. Appendix 4: City Centre Streetscape Plan – Portable Events Canopy [↓](#) 
5. Appendix 5: Broadway Avenue Parklet Concept [↓](#) 
6. Appendix 6: Broadway Avenue Landscaping Concept Plan [↓](#) 
7. Appendix 7: City Centre Streetscape Plan – Planting Palette [↓](#) 

Keegan Aplin-Thane  
Policy Planner

APPENDIX 1: LIGHTING CONCEPT PLAN FOR BROADWAY AVENUE/REGENT ARCADE/BERRYMANS LANE



Street-Lamps

- Update street lights to LED as part of future CBD fixture upgrade.
- Install Gobo projection lights to each pole.
  - Colour/shape can be changed manually.
  - Bracket will allow projection onto footpath, carparks, or buildings.

Planter-Boxes

- Plant new trees and introduce uplighting.
- Install lighting on the facade of each box.

Street-Lamps

- Install LED strips to the existing bench-seats to light from the inside.



12



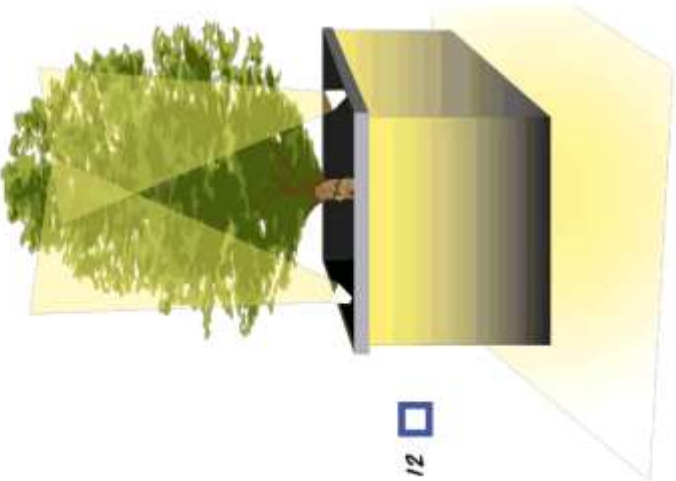
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13



11





#### Planter-Boxes

- Install festoon lights to improve the ambient outside lighting and provide a sense of enclosure.
- Install light-blocks on the ground and to spill out onto Broadway to provide a sense of arrival.

15



15



16



#### Courtesy Crossings

- Install ground lighting to wash the crossings with light, providing a visual difference between crossing areas and carriageway.

14

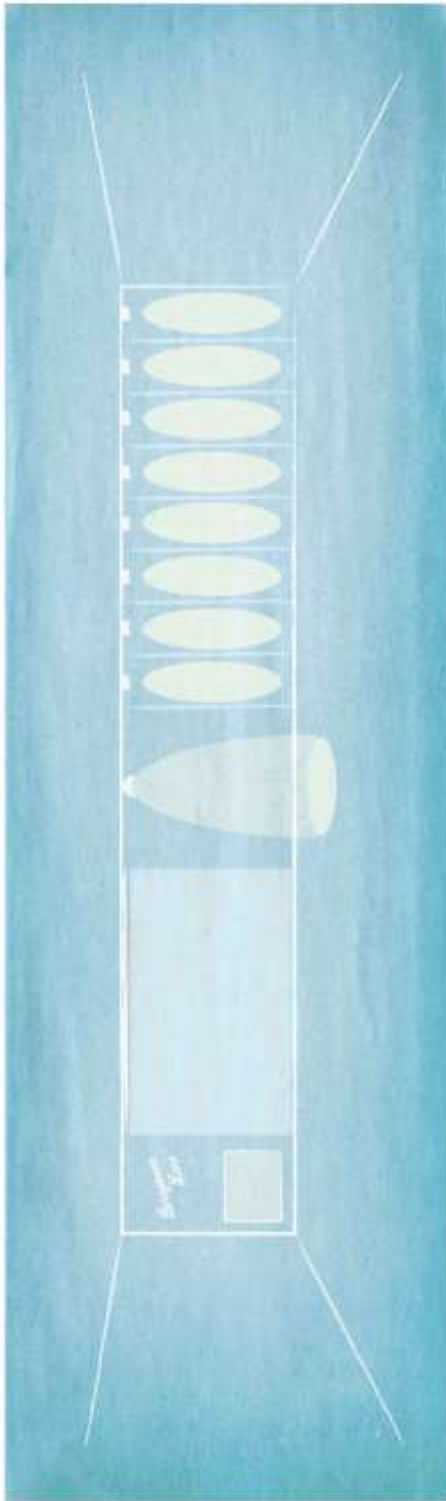


# Berryman's Lane



- Install a "Berryman's Lane" sign from bendable LED strips to reinforce the Lane's identity.
- Wash the large section of wall between Main Street and the T-junction of Berryman's Lane with light to provide for a future mural.
- Upgrade the street light in the middle of the lane (has already been done as part of asset renewals).
- Install individual light fixtures to highlight eight sections of wall, to provide for an 'outdoor gallery' of individual murals.
- Install an aesthetic light fixture under the veranda at the Broadway Avenue end to provide a sense of arrival to Berryman's Lane and Broadway.

1 2 3 4



1



3



2



4

2



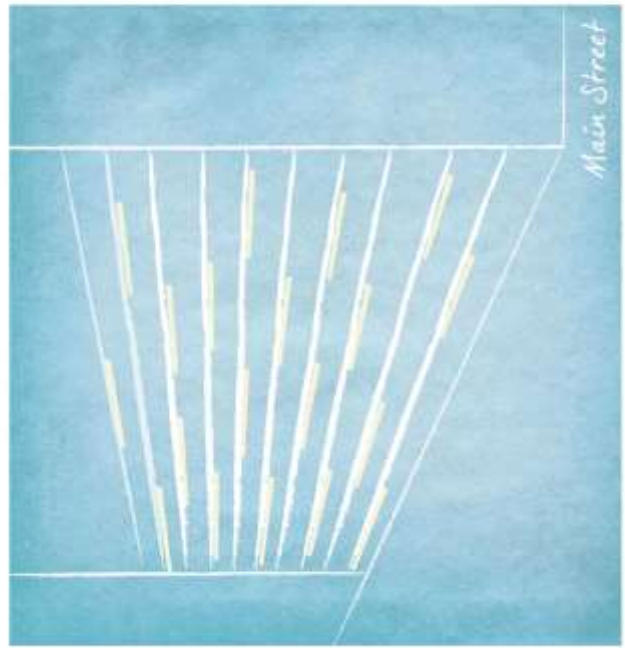
5



Berryman's Lane

- A private landowner to invest in:
  - A backlit timber feature wall to provide a sense of arrival at the Main Street end.
  - A permeable courtyard bar area, fitted with ground-level amenity lighting and festoon and strip lighting overhead, to facilitate laneway activity and passive surveillance.

6

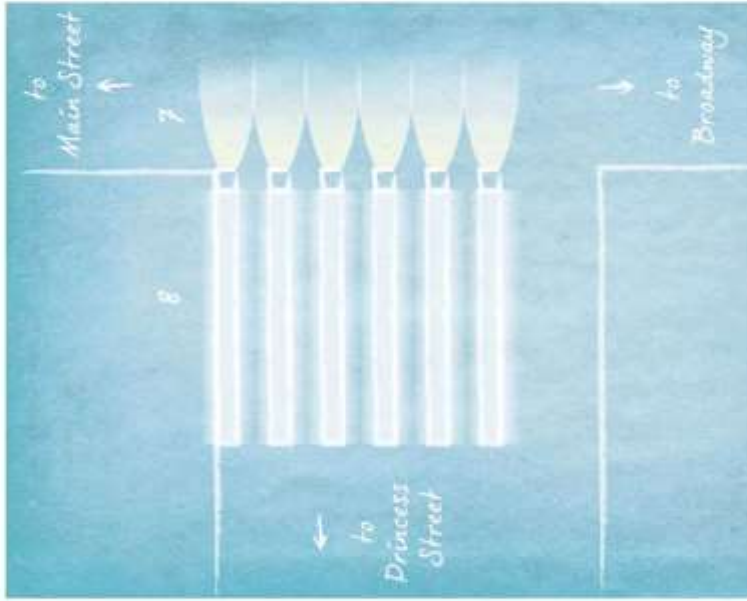


6 & 8



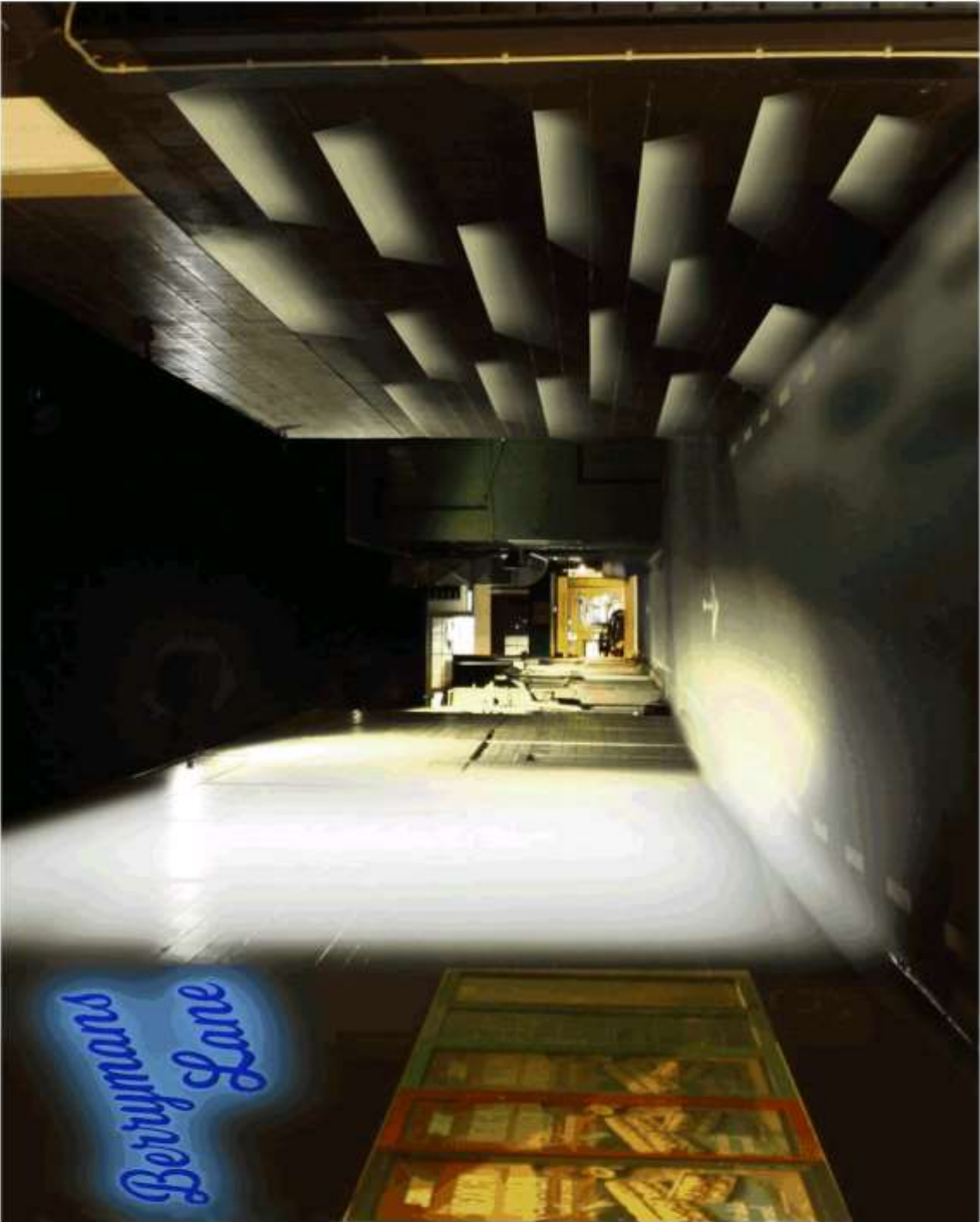
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7 & 8





Berryman's Lane, looking from Main Street to Broadway Avenue. Note: Murals and courtyard bar are not represented in this visual.





Berryman's Lane, looking from the T-junction of Berryman's Lane to Broadway Avenue. Note: Murals are not represented in this visual.



APPENDIX 2: CITY CENTRE STREETSCAPE PLAN EXCERPT - LIGHTING RECOMMENDATIONS



J40 | Pedestrian North City Centre Streetscape Plan | Part 3 - Concept Design | Pedestrian North City Centre | June 2019

# 4.4 Lighting and Technology

The recent refurbishment of the existing veranda lighting will be complemented through new lighting within the streetscape providing the opportunity to improve the street environment and hierarchy of space.

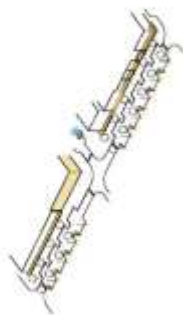
New lighting should aim to enhance the city centre's night-time environment, provide attractive, vibrant and stimulating spaces and to increase foot-fall and public usage at night. Consideration should also given to the health and safety of city centre users.

The vibrancy of the city centre's lit effect is dependent upon the achievement of appropriate brightness and colour contrast ratios. It is important to recognise that absolute adherence to prescribed numerical standards will create a mundane scheme.

Lighting will assist in:

- the provision of an exciting and stimulating environment mindful of health, safety and welfare requirements.
- the provision of a consistent environment day and night, considering.
- efficacy, colour appearance and rendition and operating requirements.
- enhance landmark buildings, structures and landscapes elements.
- highlight and emphasise artwork (both temporary and permanent).
- create an ambience appropriate to the use, character and form of the street and public spaces.

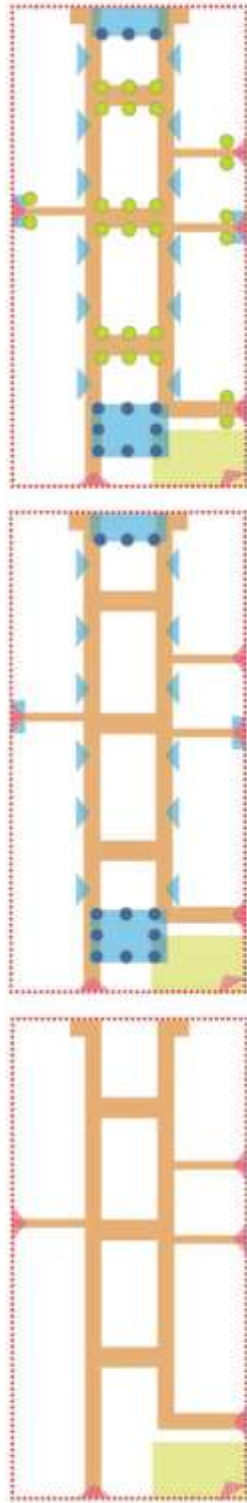
The recent addition of free Wi-Fi in the CBD has encouraged further occupation of the street. In addition to future upgrades of the system amenity for these users such as seating in shaded areas should also be provided.



CATENARY LIGHTING	UPLIGHTS TO TREES	FAIRY LIGHTS TO TREES	UPLIGHTS TO SIGNIFICANT FACADES
UPLIGHTS TO SIGNIFICANT FACADES	STREET LIGHTING	LIGHTING ARTWORK	WIFI HOTSPOTS
Opportunity to engage public artist to develop lighting artworks to heritage built form	Opportunity to engage public artist to develop lighting artworks to streetscape	Opportunity to engage public artist to develop lighting artworks to streetscape	

APPENDIX 3: BROADWAY AVENUE PLACEMAKING FRAMEWORK EXCERPT - STRATEGIES

4. STRATEGIES & TACTICS



1. NEW CITY QUARTER

- + BROADWAY MUST REINVENT ITSELF FROM BEING A STREET, TO BEING A CENTRAL DESTINATION IN A NEW CITY QUARTER.
- + CRITICAL MASS IS NEEDED, REDEFINE THE BOUNDARY AND CREATE A NEW COMMUNITY OF INTEREST.

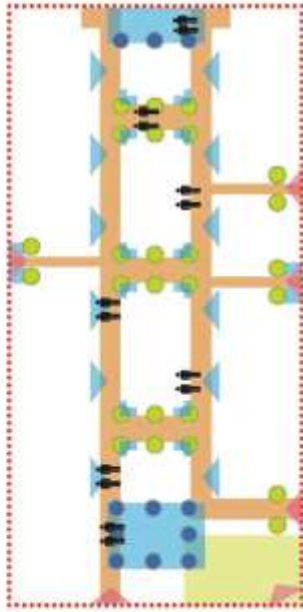
2. WELCOME

- + CREATE PEOPLE-FRIENDLY ENTRANCES AT BOTH ENDS OF THE STREET AND REDUCE CAR-DOMINANCE OF THESE SPACES (INCLUDE NORTH SOUTH ENTRANCES).
- + VISUALLY CONNECT WESTERN ENTRY WITH SQUARE.
- + ACTIVELY SUPPORT RETAILERS TO ENGAGE WITH THE FOOTPATH.

3. HUMANISE & SOFTEN

- + STRATEGICALLY PLACE LANDSCAPING TO REDUCE PERCEIVED WIDTH OF ROAD AND REINFORCE A HUMAN SCALE.
- + INTRODUCE APPROPRIATE TREE SPECIES IN MOVABLE POTS, THEN GRADUALLY REMOVE EXISTING TREES & INCREASE GREEN SPACES.
- + MAKE PLACES THAT ARE FLEXIBLE SO THEY ACCOMMODATE PEOPLES' CHANGING NEEDS.

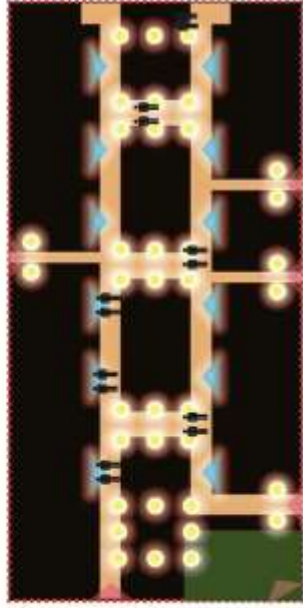




## 4. ACTIVATE

- + PROVIDE RETAILERS WITH ACCESS TO A "LIBRARY OF EQUIPMENT" THEY CAN USE TO ANIMATE THE SPACES IN FRONT OF THEIR SHOPS AND THAT IS MOVEABLE TO KEEP THE STREET FRESH.
- + CREATE "LINGER NODES" WHICH ENCOURAGE A GREATER DIVERSITY OF PEOPLE TO RELAX AND SPEND MORE TIME IN THE SPACE.
- + CREATE A PROGRAMME THAT ACTIVELY FACILITATES POP-UPS, START-UPS AND TEMPORARY USES OF SPACE.

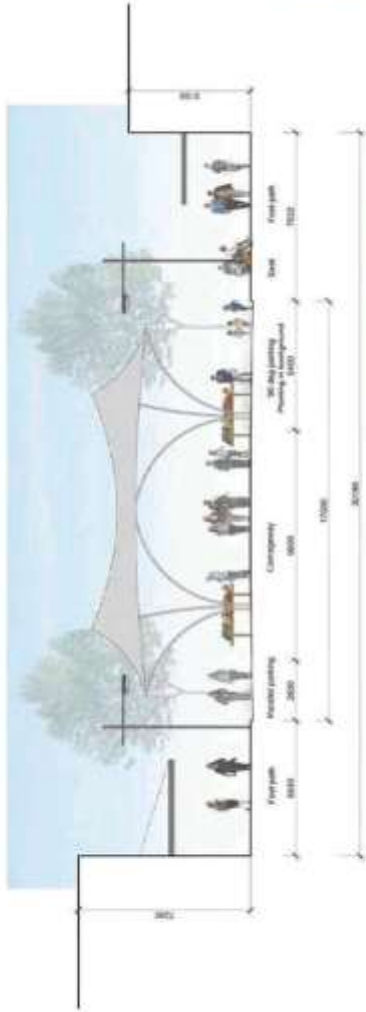
BROADWAY - PLACE MARKING FRAMEWORK



## 5. SHINE AT NIGHT

- + REINFORCE THE NIGHT ECONOMY OF BROADWAY WITH LIGHTING THAT BRINGS THE STREET TO LIFE.
- + ENCOURAGE RETAILERS TO CREATE GREAT WINDOW DISPLAYS THAT ARE LIT AT NIGHT.
- + ENCOURAGE BUILDING OWNERS TO CELEBRATE THE FACADES OF THEIR BUILDINGS WITH LIGHTING.

APPENDIX 4: CITY CENTRE STREETSCAPE PLAN EXCERPT – PORTABLE EVENTS CANOPY



Event layout

By removing the street's camber and reorganisation of parking the street is configured to enable sections to be closed to vehicles providing vehicle access to part of the street while other parts remain available for access and parking. Permanent infrastructure will be positioned in multiple locations to enable a demountable "pop up" canopy to be easily placed in the street for markets and events.



## APPENDIX 5: BROADWAY AVENUE PARKLET CONCEPT



### BROADWAY PLACEMAKING CONCEPT Broadway Parklets

Rough Concept Only. No Scale





APPENDIX 6: BROADWAY AVENUE LANDSCAPING CONCEPT PLAN



ARTISTIC IMPRESSION - LOOKING WEST FROM THE SQUARE TOWARD BROADWAY





**BROADWAY PLACEMAKING CONCEPT**  
Cnrs Broadway & Princess St



Rough Concept Only. No Scale



**TREE**  
METROSIDEROS 'MISTRAL'



**UNDERPLANTING**  
PACHYSANDRA TERMINALIS



**UNDERPLANTING**  
PHORMIUM 'GREEN DWARF'



**EDGE UNDERPLANTING**  
LOBELIA ANGULATA

BROADWAY PLACEMAKING CONCEPT  
Plant Palette







APPENDIX 7: CITY CENTRE STREETSCAPE PLAN EXCERPT – PLANTING PALETTE



4.3 Green Infrastructure

Planting provides a level of aesthetic quality and functionality to the streetscape environment. The plant palette selected will provide a legible and imaginative planting framework for the city, while extending and enhancing the city's tree heritage and garden image. This contributes significantly to the heart and soul of the CBD and the experience while shopping, living or working within the CBD or visiting The Square, enhancing the street atmosphere and providing a memorable experience.

Seasonal variation in the selected vibrant palette provides an opportunity to celebrate form, texture and colour throughout the year. The selected trees and shrubs provide a range of seasonal responses and displays in the form of leaf fall, flowering, fruiting, and seed set. Further seasonal expression is to be added in the form of annual displays of bulbs.

Species selection refer Draft Palmerston North Vegetation Framework, 2016.

Trees

An important component of the constructed streetscape are the trees, they enhance recreational and visual amenity, create physical barriers, help curb noise and pollution and provide an ecological resource. Trees planted in appropriate locations can help structure spaces, reduce the effects of climate such as wind, raising the ambient temperature and introducing a level of shade.

			
Botanic Name: <i>Metrosideros robusta</i>	Botanic Name: <i>Alseodaphne excelsa</i>	Botanic Name: <i>Grigio biloba (Male)</i>	Botanic Name: <i>Nemophila snyderi</i>
Common Name: Northern Rata	Common Name: Titiaki	Common Name: Maidenhair Tree	Common Name: Black Beech
Pot Size: 80 litre	Pot Size: 80 litre	Pot Size: 90 litre	Pot Size: 80 litre
Mature Height: 5 metre (10 yr)	Mature Height: 7 metre (10 yr)	Mature Height: 7 metre (10 yr)	Mature Height: 5 metre (10 yr)

			
Botanic Name: <i>Sophora microphylla</i>	Botanic Name: <i>Catalpa speciosa</i>	Botanic Name: <i>Magnolia liliiflora</i>	Botanic Name: <i>Angitia excelsa</i>
Common Name: Kowhai	Common Name: Catalpa	Common Name: Schubertia Magnolia	Common Name: Rowan
Pot Size: 80 litre	Pot Size: 90 litre	Pot Size: 45 litre	Pot Size: 80 litre
Mature Height: 5 metre (10 yr)	Mature Height: 3 metre (10 yr)	Mature Height: 4 metre (10 yr)	Mature Height: 7 metre (10 yr)















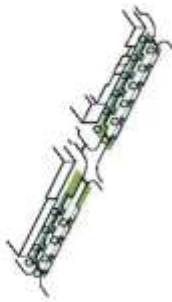
Understorey Planting

Low level planting provides opportunities to soften the edges and create spaces within the streetscape that reduce 'thoroughfares', where active and passive recreation can take place.

When determining new low level planting it is important to promote a feeling of safety and security, i.e. clear sight lines should be retained between the path network and key spaces. Where shrubs are used these should be in the form of low to medium sized plants, again to maintain good visibility and to remove potential hiding places.

Position plants with drooping stems or leaves that might trip pedestrians so that the leaves of the mature plants will not hang over any footpath.

			
Botanic Name: <i>Alchemilla sp.</i>	Botanic Name: <i>Solidago sp.</i>	Botanic Name: <i>Carex divulsa</i>	Botanic Name: <i>Geranium traversii</i> var. <i>elegans</i>
Common Name: Bird-Bell	Common Name: Blue Salvia	Common Name: Grey Sedge	Common Name: Chatham Island Geranium
			
Botanic Name: <i>Silene acaulis</i>	Botanic Name: <i>Geranium 'Pink Spire'</i>	Botanic Name: <i>Hebe 'Wiri Wiri'</i>	Botanic Name: <i>Blechnum novae-zelandiae</i>
Common Name: Friendship Sage	Common Name: Pink Spire Geranium	Common Name: Hebe	Common Name: Kio Kio
			
Botanic Name: <i>Lobelia angustata</i>	Botanic Name: <i>Rosemarinus affinis</i>	Botanic Name: <i>Chenopodium album</i>	Botanic Name: <i>Pachysandra terminalis</i>
Common Name: Panakeke	Common Name: Prostrate Rosemary	Common Name: Turula	Common Name: Japanese Spurge



**Rain Gardens**

Water Sensitive Urban Design (WSUD) addresses both water quantity and quality issues. Rain gardens are one component of WSUD system that help reduce quantity, enhance water quality and improve amenity in the urban environment. These gardens increase the greening and biodiversity of the urban centre.

Well designed and regularly maintained rain gardens are well placed to treat stormwater, within the streetscape. They could catch stormwater runoff from the roads, parking spaces and pavements, passing it through natural filtering systems before being discharged to conventional stormwater network and the Manawatu River.

			
Botanic Name: <i>Juncus sarothamni</i> Common Name: Fan-flowered fluff	Botanic Name: <i>Juncus edgarens</i> Common Name: Weta	Botanic Name: <i>Libertia peruviana</i> Common Name: NZ Iris	Botanic Name: <i>Carex flaccidifera</i> Common Name: Tussock Grass
			
Botanic Name: <i>Lepidosperum scoparium</i> Common Name: Manuka	Botanic Name: <i>Arthropodium ornatum</i> Common Name: Ranga Ranga Lily	Botanic Name: <i>Hebe stricta</i> Common Name: Kōwhiri	Botanic Name: <i>Asplenium bulbiferum</i> Common Name: Hen And Chicken Fern
			
Botanic Name: <i>Ptilosporum cernifolium</i> Common Name: Tawhikaro	Botanic Name: <i>Doodia media</i> Common Name: Puku Puku	Botanic Name: <i>Phormium tenax</i> Common Name: Dwarf flax	Botanic Name: <i>Apodanmia similis</i> Common Name: Chen

Prepared for: North City Council, Auckland | Date: 10/10/2024 | Page 10 of 10

## MEMORANDUM

**TO:** Council

**MEETING DATE:** 27 February 2017

**TITLE:** Livestreaming of Council/Committee Meetings - Update

**DATE:** 31 January 2017

**AUTHOR/S:** Kyle Whitfield, Governance & Support Team Leader, City Corporate

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### RECOMMENDATION(S) TO COUNCIL

1. That Council do not progress with livestreaming at the current time.
- 

#### 1. ISSUE

At the Council meeting of the 19 December 2016 the following resolution was agreed to:

“That the Chief Executive be instructed to explore streaming all Council and Committee meetings using free social media options as an alternative to web based livestreaming and reports back”.

This memorandum reports back on livestreaming via social media (Facebook and YouTube) and the cost of utilising these free delivery services. The cost of using these types of media is not from delivering the livestreaming function itself, but more around the cost of equipment.

#### 2. BACKGROUND

A growing wish shared by local government bodies is to be more transparent with their ratepayers and livestreaming is one possible option for trying to address this need.

Meetings are streamed and presented without bias and are able to be viewed online in the same way as someone would be able to receive information if they had actually attending the meetings.

We have scoped providers who specialise in this type of activity and had received a quote from a provider who supplies other local authorities in the area.

The provider would supply two technicians per meeting who would complete the following tasks:

- Set up reporting equipment and appropriate links;
- Conduct livestreaming/moving cameras (currently 2 cameras have been quoted), ensuring that all powerpoints/presentations/voting statistics are integrated into the broadcast.

The provider charges two types of hourly rate, the first for setting up their equipment, and secondly an hourly rate for livestreaming and all that entails (as stated above). The provider will supply all of the necessary equipment. They would also charge a minimum charge out rate per day.

Based on a three month trial, the anticipated cost would be around \$25,000 to \$30,000 (excl GST). This is worked out on an average meeting/s time as according to PNCCs regular meeting schedule. This average time excludes Annual Plan Hearings by the Committee of Council and any meetings conducted by the Hearings Committee.

If Council decides to go ahead after the three month trial, then the anticipated cost for 10 months (this excludes the months of January and July) of meetings would be around the \$100,000 (excl GST) figure.

### **3. NEXT STEPS**

It is important to have a professional provider conduct livestreaming to ensure that all broadcasts look professional and not substandard.

### **ATTACHMENTS**

Nil

Kyle Whitfield  
**Governance & Support  
Team Leader**



## MEMORANDUM

**TO:** Council

**MEETING DATE:** 27 February 2017

**TITLE:** Triennial Agreement

**DATE:** 9 February 2017

**AUTHOR/S:** Paddy Clifford, Chief Executive, Headquarters

---

### RECOMMENDATION(S) TO COUNCIL

1. That the Draft Triennial Agreement for the Manawatu-Wanganui Region be adopted and that Horizons Regional Council be requested to update information in Appendix Two of the Agreement regarding works proposed for this triennium.

---

### 1. ISSUE

All local authorities in each region are required to enter into a Triennial Agreement by 1 March after the triennial election of Councillors. This memorandum recommends that the Council adopt the Draft Triennial Agreement attached and also requests a minor change to the document.

### 2. BACKGROUND

The Local Government Act 2002 requires local authorities in a region to enter into a "Triennial Agreement". Not later than 1 March after each triennial general election of members, all local authorities within each region must enter into an agreement containing protocols for communication and coordination among them during the period until the next triennial general election of members.

Each agreement must include a statement of the process for consultation on proposals for new regional council activities.

After the date specified above, but before the next triennial general election of members, all local authorities within each region may meet and agree to amendments to the protocols. An agreement remains in force until replaced by another agreement.

The Triennial Agreement defines the arrangement for cooperation between councils in the Horizons region and so contributes to good quality public service.

The scope of the Triennial Agreement largely follows that of the previous agreement adopted after the 2013 elections. However, if possible, the proposed agreement should be modified to include up-to-date information in Appendix Two concerning works proposed for this triennium. The present draft refers to dates for 2015.

### 3. NEXT STEPS

The Council's decision will be communicated to Horizons Regional Council immediately following the meeting. The Triennial Agreement will be signed by the Chairperson of Horizons Regional Council and the Mayors of the territorial authorities that form part of the Manawatu-Wanganui region.

### ATTACHMENTS

1. Triennial Agreement 2017  

Paddy Clifford  
**Chief Executive**



# Triennial Agreement for the Manawatu-Wanganui Region

**January 2017**



## MANAWATU-WANGANUI REGION

### TRIENNIAL AGREEMENT

#### PURPOSE

This Triennial Agreement (Agreement) is established under section 15 of the Local Government Act 2002 (LGA) (but also has relationships with sections 14 and 16). The purpose of this Agreement is to give effect to the principles of local government through the establishment of protocols for communication and coordination between the local authorities of the Manawatu-Wanganui Region. The Agreement gives particular effect to the promotion of desired community and local authority outcomes and objectives in such a way as to achieve sustainable development and promote the interests of the Region's communities. The Agreement also establishes the process for consultation on proposals for new Regional Council activities.

The Agreement is effective from 1 March 2017 until such time as the Agreement is either amended by the agreement of all parties or is renewed following the 2019 local authority elections and before 1 March 2020.

#### PARTIES

The signatories to this agreement are:

##### Principal Signatories:

(those local authorities whose boundaries are completely or primarily encompassed within the Manawatu-Wanganui Region and who primarily identify with that Region).

1. *Horizons Regional Council (Manawatu-Wanganui Regional Council)*
2. *Horowhenua District Council*
3. *Manawatu District Council*
4. *Palmerston North City Council*
5. *Rangitikei District Council*
6. *Ruapehu District Council*
7. *Taranaki District Council*
8. *Whanganui District Council*

##### Non-primary Signatories:

(those local authorities whose boundaries bisect the Manawatu-Wanganui Region but whose principal identification is with another Region).

1. *Taupo District Council*
2. *Waitomo District Council*
3. *Stratford District Council*

This Triennial Agreement is binding on all local authorities of the Manawatu-Wanganui Region. It is recognised that for Non-primary Signatories, the degree of involvement in the actions required under "B. Communication and Coordination" and "D. Form" will be in proportion to the degree to which these parties are affected by decisions, issues, proposals or other matters, as determined by the Non-primary Signatories.

## **AGREEMENT**

### **A. General**

Signatories to this Agreement agree to work together in good faith for the good governance of their localities and the Region.

Signatories to this Agreement recognise that:

- The communities within the Region are diverse and encompass a range of desired outcomes and objectives.
- Collaboration and cooperation between local authorities of the Region can more effectively promote social, economic, and cultural interests of communities in the Region, and maintenance and enhancement of the Region's environment.
- Collaboration and cooperation between local authorities of the Region can bring efficiencies in terms of planning, administration costs and consideration of decision-making and consultation requirements, increases available resources and promotes cooperative approaches in taking strategic judgements about the allocation of resources.
- Although collaboration and cooperation are outcomes that should be strived for, each local authority has the legislative mandate to govern their own area as appropriate.
- Collaboration and cooperation between local authorities of the Region can more effectively grow the region's economy for the benefit of its communities.

### **B. Communication and Coordination**

Signatories to this agreement will:

1. Hold a meeting of Mayors, regional Chairperson and their Chief Executive Officers every six months to review the performance of the Agreement as outlined under section D(1) of this Agreement;
2. Work together to develop a common process for promoting or achieving priorities and community outcomes, and making efficient use of resources, in accordance with section 14(e) LGA;
3. Develop joint approaches as required.
4. Provide for early notification (through the appropriate council or officer forum) of, and participation in, decisions that may affect other local authorities in the Region in accordance with the requirements of sections 77-89 LGA (decision-making and consultation). This will include distribution of draft documentation of major policy discussions and the development of consultation policies;
5. Apply a 'no surprises' policy whereby early notice will be given over disagreements between local authorities concerning policy or programmes before critical public announcements are made;
6. Use existing structures to pursue greater collaboration within the Region (refer to Appendix One);
7. Consider joint community consultation for issues affecting more than one authority.

8. Provide opportunities for other local authorities, whether party to this agreement or not, to work jointly on the development of strategies and plans for the achievement of identified outcomes and priorities.
9. Work together to achieve regional economic growth and development (refer to Appendix Two).

#### **C. Regional Co-operation**

1. The parties note that there is value, in the appropriate circumstances, in working together to take a regional approach to issues and opportunities of mutual benefit.
2. In this triennium the parties note that areas of regional focus include developing regional growth and prosperity (e.g. through Accelerate25) and identifying regionally significant facilities (e.g. sports and recreation facilities).
3. Other areas of regional focus may arise during the triennium and will be considered by mutual agreement including any matters relevant to section 15(2)(c) LGA.
4. The parties are committed to ongoing and open discussions about how they best work together to develop opportunities that are regionally as well as locally significant.

#### **D. Proposals for New Regional Council Activities**

##### **1. New Activities**

New activities for Horizons Regional Council may be proposed either by the Regional Council itself or by one or more constituent territorial authorities when they see an opportunity for the Regional Council to pick up new activities. The process for consultation on proposals for such activities shall be as follows:

- a. The affected parties agree to discuss the issues involved at one or more of the existing forums, and to provide early drafts of proposals to affected councils for early comment in accordance with the requirements of sections 77-89 LGA (decision-making and consultation).
- b. The Regional Council will inform all territorial authorities within the Region of:
  - the nature of the activity proposed to be undertaken;
  - the scope of the proposal (including size, districts covered and why); and
  - the reasons for the proposal.
- c. Territorial authorities will be given a reasonable period of time, but no less than 40 working days, to respond to any such proposal. The Regional Council agrees to fully consider any submissions and representations on the proposal made by territorial authorities within the Region.
- d. Final decisions (including considerations leading to the specific decision) will be communicated to the next available Regional Chiefs' meeting.

**2. Significant New Activities proposed by Horizons Regional Council**

If the Regional Council or a Regional Council controlled organisation proposes to undertake a significant new activity, and these activities are already undertaken or proposed to be undertaken by one or more territorial authorities within the Region, section 16 of the LGA will apply.

However, in the spirit of this agreement, the parties agree to an expanded consultation and communication process. The parties agree to discuss the issues involved at one or more of the existing forums, and to provide early drafts of proposals to affected councils for early comment in accordance with the requirements of sections 77-89 LGA (decision-making and consultation).

The parties also agree that prior to implementing the formal provisions of section 16 (2 and 3):

- a. The Regional Council will inform all territorial authorities within the Region of:
  - the nature of the activity proposed to be undertaken;
  - the scope of the proposal (including size, districts covered, and why); and
  - the reasons for the proposal.
- b. Territorial authorities will be given a reasonable period of time, but no less than 40 working days, to respond to any such proposal. The Regional Council agrees to fully consider any submissions and representations on the proposal made by territorial authorities within the Region.

Should the mediation processes outlined in section 16(4) be initiated, the parties agree to the following process. If no agreement on a mediator is forthcoming a mediator will be appointed by the president of the Manawatu District Law Society. If mediation is unsuccessful, any of the local authorities affected may ask the Minister of Local Government to make a binding decision on the proposal. The cost of mediation will be met equally by the parties that have agreed to the mediation.

**E. Form**

Consultation in relation to this agreement will take one or more of the following forms:

1. A meeting of Mayors, regional Chairperson and their Chief Executive Officers will occur at least once every six months to review the performance of the agreement and discuss outstanding issues. This meeting will occur as part of the regular Regional Chiefs' meetings and minutes of the review discussions will be distributed to each council within the Region. This does not preclude meetings being coordinated by councils on request. All public communications from these meetings shall be approved by all participants prior to their release.
2. Existing regional and sub-regional forums, such as Regional Chiefs' meeting.



3. Meetings between councils and meetings between staff as necessary to achieve communication and coordination on issues identified in the Agreement.
4. An annual report (July to June) provided to all interested local authority members within the Region at the Regional Chiefs' meeting scheduled during or about September each year.

#### **F. Agreement to Review**

The parties agree to review the terms of this Agreement within 40 working days of a request by one of the parties being made in writing to the local authority with delegated responsibility to service the Agreement. Such a request will be accompanied by a Statement of Proposal including outcomes sought and reasons for the proposal, and engage all affected parties in consultation.

#### **G. Consultation in Relation to Resource Management Act 1991 (RMA) Policy and Plans**

The following consultation process will apply to the preparation of a new, or change, variation, or review of an existing, Regional Policy Statement, regional plan or district plan by a local authority in the Region:

1. The Regional Council will seek the input of territorial authorities, and vice-versa, for the preparation or review of the Regional Policy Statement, or regional or district plan.
2. For the Regional Policy Statement or a regional plan, the Regional Council will make the draft version available to all territorial authorities in the Region for discussion and development.
3. The parties to this agreement acknowledge their obligation to act in accordance with the principles of consultation set out in Section 82 LGA.

#### **H. Resolving Disagreement**

In the event of a disagreement over the actions taken to give effect to this agreement that cannot be successfully resolved by affected parties, the parties agree to refer the issue of disagreement to mediation.

#### **I. Servicing**

Signatories agree that responsibility for servicing this agreement shall be carried out by Horizons Regional Council. Servicing involves:

- Providing those secretarial services required; and
- Acting as a media and communications contact (including the provision of information to the public on request) in relation to matters covered in the Agreement on a case by case basis and in a format agreed by affected parties.

#### **J. Statutory Requirements**

This document is deemed to duly constitute fulfilment of section 14e, 15 and 16 of the LGA, and Schedule 1 Clause 3A(1) of the RMA.

**Section 15** of the LGA requires that:

1. Not later than 1 March after each triennial general election of members, all local authorities within each region must enter into an agreement containing protocols for communication and coordination among them during the period until the next triennial general election of members.
2. Each agreement must include a statement of the process for consultation on proposals for new Regional Council activities.
3. After the date specified in subsection (1), but before the next triennial general election of members, all local authorities within each region may meet and agree to amendments to the protocols.
4. An agreement remains in force until replaced by another agreement.

In addition, other sections of the Act also require collaboration:

**Section 14(e)**

1. A local authority should collaborate and cooperate with other local authorities and bodies as it considers appropriate to promote or achieve its priorities and desired outcomes, and make efficient use of resources.

**Section 16 – (summarised)**

1. If a Regional Council, or a Regional Council-controlled organisation, proposes to undertake a significant new activity, the Regional Council must advise all the territorial authorities within its Region and the Minister of Local Government of the proposal, include it in the draft Long Term Plan, and go through mediation if agreement is not reached.

**Schedule 1 Clause 3A(1)** of the RMA requires that:

A triennial agreement entered into under section 15(1) of the LGA must include an agreement on the consultation process to be used by the affected local authorities in the course of—

- (a) preparing a proposed policy statement or a variation to a proposed policy statement; and
- (b) preparing a change to a policy statement; and
- (c) reviewing a policy statement.

## AUTHORITY

This Agreement is signed by the following on behalf of their respective authorities.

Council		Signature
Horizons Regional Council	Bruce Gordon Chairperson	_____ Date:
Horowhenua District Council	Michael Feyen Mayor	_____ Date:
Manawatu District Council	Helen Worboys Mayor	_____ Date:
Palmerston North City Council	Grant Smith Mayor	_____ Date:
Rangitikei District Council	Andy Watson Mayor	_____ Date:
Ruapehu District Council	Don Cameron Mayor	_____ Date:
Stratford District Council	Neil Volzke Mayor	_____ Date:
Tararua District Council	Tracey Collis Mayor	_____ Date:
Taupo District Council	David Trewavas Mayor	_____ Date:
Waitomo District Council	Brian Hanna Mayor	_____ Date:
Whanganui District Council	Hamish McDouall Mayor	_____ Date:

## APPENDIX ONE

Existing structures that promote communication and collaboration include, but are not limited to:

Forum	Members	Comments
Regional Chiefs	<i>Horizons RC Horowhenua DC Manawatu DC Palmerston North CC Rangitikei DC Ruapehu DC Tararua DC Whanganui DC</i>	
SOLGM – Society of Local Government Managers		
LGNZ Zone and sector meetings		
LAPRN Local Authorities Public Relations Network	Public Relations/ Communications practitioners from Manawatu-Wanganui Region	
	Planners from local authorities in Manawatu-Wanganui Region	COGS meetings coordinate with Regional Chiefs meeting dates.
	Meeting of revenue and rating managers from Manawatu-Wanganui Region	
	Meeting of electoral officers from Councils in this Region	
IPWEA (Institute of Public Works Engineering Australasia)		<a href="http://www.ipwea.asn.au/">http://www.ipwea.asn.au/</a>
Civil Defence and Emergency Management Group		
ALGIM – Association of Local Government Information Management		Mission is to provide leadership to Local Government in Information Management and Information Processes. <a href="http://www.algim.org.nz/">http://www.algim.org.nz/</a>
MW LASS Ltd – Manawatu-Wanganui Local Authority Shared Services Limited	<i>Horizons RC Horowhenua DC Manawatu DC Rangitikei DC Ruapehu DC Tararua DC Whanganui DC</i>	

Forum	Members	Comments
Manawatu District and Palmerston North City Joint Strategic Planning Committee	<i>Manawatu DC</i> <i>Palmerston North CC</i>	

## APPENDIX TWO

### Collaboration and Co-operation for Regional Economic Development

The purpose of this Appendix is to describe how the district, city and regional councils (the Councils) in the Horizons (Manawatu-Wanganui) region will work together to achieve economic growth and development.

This Appendix is a demonstration of the Councils' shared vision which is

To work collaboratively to grow the region's economy for the benefit of its communities.

#### *The agreement*

Notwithstanding the requirements of Sections 16 and 77-89 of the LGA, the parties agree:

- To use the Regional Chiefs Forum as a mechanism to formally discuss any issue relating to Economic Development.
- To work collaboratively to enhance opportunities for growth and development in the region.
- That the principle of a regional approach benefits all parties.
- To communicate openly about opportunities for growth whilst respecting commercial confidentiality.
- To make economic growth and development a priority and a standing item at their regular meetings, termed 'Meetings of the Regional Chiefs'.
- To review proposed works on an annual basis. Additional items may be added to this Appendix at any stage with the agreement of all parties.

#### *Works proposed this triennium*

In the 2015-16 financial year the parties will work collaboratively to implement the opportunities identified in the Manawatu-Wanganui Regional Growth Study released by central Government on 13 July 2015.

The work may include:

- Providing feedback on implementation from the Regional Chiefs to the Lead Team. (The Lead Team would likely consist of; 2 Mayors/ Chairs, 2 iwi representatives, 2 business representatives, 1 Central Government representative and 1 Chair who holds a non-voting position)
- Engaging both governance and staff in project teams that will be charged with identifying and implementing actions arising from the Regional Growth Study.
- Working with iwi and business leaders to aid implementation of the Regional Growth Study.

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 27 February 2017

**TITLE:** Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 8 February 2017 Meeting

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Set out below are the recommendations only from the Planning and Strategy Committee meeting Part I Public held on 8 February 2017. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

**4-17 Report Back on Appeal Court Decision Regarding Fluoridation of Water Supplies**

Memorandum, dated 30 November 2016 from the Water & Waste Services Manager, Robert van Bentum and the Water Asset Engineer, Dora Luo.

The **COMMITTEE RECOMMENDS**

1. That Council confirm the current practice of fluoridating all Palmerston North water supplies, except for Longburn and Bunnythorpe, in line with Ministry of Health guidelines.
2. That Submitters on fluoridation of Palmerston North water supplies since the 2013/14 Annual Plan be advised on Recommendation 1 and 3, noting that Council has installed a non-fluoride dispensing tap at the Papaioea Bore for public use.
3. That the Chief Executive be instructed to report back on the cost implications to introduce fluoridating water supplies in Longburn and Bunnythorpe.

### ATTACHMENTS

Nil





## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 27 February 2017

**TITLE:** Presentation of the Part I Public Finance and Performance Committee Recommendations from its 20 February 2017 Meeting

ITEM 10

Set out below are the recommendations only from the Finance and Performance Committee meeting Part I Public held on 20 February 2017. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

### 3-17 Ashhurst and Bunnythorpe Rubbish Transfer Stations

Memorandum, dated 2 February 2017 from the Rubbish and Recycling Engineer, Natasha Hickmott and the Water & Waste Services Manager, Robert van Bentum.

#### The COMMITTEE RECOMMENDS

1. That the report entitled 'Ashhurst and Bunnythorpe Rubbish Transfer Stations' dated 2 February 2017 and the findings be received to inform decisions in respect of proposed changes to general rubbish gate fees charged at the Ashhurst and Bunnythorpe Transfer Stations.

### 4-17 Fees and Charges Review

Report, dated 8 February 2017 from the Strategy Manager Finance, Steve Paterson.

During discussion an amendment was put to Council regarding the increased cost for dog fees for preferred owners for 2017/18 year.

#### The COMMITTEE RECOMMENDS

1. That the report entitled 'Fees and Charges Review' dated 8 February 2017 be received and the current status of fees and charges be noted.

#### Trade waste

2. That the Proposal to adopt updated fees and charges for Trade Waste Services effective from 1 July 2017 as attached in Appendix 2, 'Fees and Charges Review' dated 8 February 2017, be approved for public consultation and the Chief Executive be authorised to undertake the

necessary consultative process under sections 82 and 150 of the Local Government Act 2002.

#### Planning & Miscellaneous

3. That the Statement of Proposal (and the associated summary) to adopt updated fees and charges for Planning Services and Miscellaneous Services effective from 1 July 2017 as attached in Appendix 3, 'Fees and Charges Review' dated 8 February 2017 be approved for public consultation and the Chief Executive be authorised to undertake the necessary consultative process under sections 83 and 150 of the Local Government Act 2002.

#### Building

4. That the fees and charges for Building Services, as proposed in Appendix 4, 'Fees and Charges Review' dated 8 February 2017 be adopted and following public notification take effect from 1 July 2017, or in the case of those fees and charges relating to earthquake-prone buildings, such later date as may be required by the commencement order for the Building (Earthquake-prone Buildings) Amendment Act 2016.

#### Environmental Health

5. That the fees and charges for Environmental Health Services (in terms of regulation 7 of the Health (Registration of Premises) Regulations 1966 and regulation 83 of the Food Hygiene Regulations 1974) as proposed in Appendix 5, 'Fees and Charges Review' dated 8 February 2017 be adopted and following public notification, take effect from 1 July 2017.

#### Animal Control

6. That the fees and charges for the Impounding of Animals (in terms of section 14 of the Impounding Act 1955) and for Dog Registration and Dog Impounding (in terms of section 37 of the Dog Control Act 1996) as proposed in Appendix 6, 'Fees and Charges Review' dated 8 February 2017 be adopted, and once following public notification, take effect from 1 July 2017.

#### Burial & Cremation

7. That the fees and charges for Burial and Cremation, as proposed in Appendix 7, 'Fees and Charges Review' dated 8 February 2017 be adopted and following public notification take effect from 1 July 2017.

#### Sportsfields

8. That the fees and charges for Sportsfields, as proposed in Appendix 8 'Fees and Charges Review' dated 8 February 2017 be adopted and take effect from the summer season 2017/18.

Service Connections

9. That the fees and charges for Service Connections, as proposed in Appendix 9, 'Fees and Charges Review' dated 8 February 2017 be adopted and take effect from 1 July 2017.

Waste Transfer Stations – Ashhurst & Bunnythorpe

10. That the fees and charges for general waste at the Ashhurst and Bunnythorpe Transfer Stations, as proposed in Appendix 10, 'Fees and Charges Review' dated 8 February 2017 be adopted and take effect from 1 July 2017.

Rubbish Bags

11. That as proposed in Appendix 11, 'Fees and Charges Review' dated 8 February 2017 the Council enter agreements with retailers to set the maximum retail price for Council's official rubbish bags at \$2.50 including GST per bag from 1 July 2017.

Waste Collector's Licence Fee

12. That the Proposal to set a waste collector's licence fee of \$500 including GST from 1 July 2017 as attached in Appendix 12, 'Fees and Charges Review' dated 8 February 2017 be approved for public consultation and the Chief Executive be authorised to undertake the necessary consultative process under sections 82 and 150 of the Local Government Act 2002.
13. To freeze the increase in dog fees for preferred owners for 2017/2018.

**5-17**

**Treasury Report for 6 months ended 31 December 2016**

Memorandum, dated 1 February 2017 from the Strategy Manager Finance, Steve Paterson.

The **COMMITTEE RECOMMENDS**

1. That the performance of the treasury activity for the 6 months ending 31 December 2016 be noted.

**1-17**

**Electricity Costs 2014/15 to 2016/17**

Memorandum, dated 10 February 2017 from the General Manager - City Networks, Ray Swadel and the Financial Accountant, Keith Allan.

The **COMMITTEE RECOMMENDS**

1. That the breakdown of electricity costs for the 2014/15 and 2015/16

financial years as apportioned to the Activities and Sub-Activities in Appendix A of the report titled “Electricity Costs 2014/15 to 2016/17” dated 10 February 2017 be received.

**ITEM 10****ATTACHMENTS**

Nil

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 27 February 2017

**TITLE:** Presentation of the Part I Public Audit and Risk Committee Recommendations from its 20 February 2017 Meeting

ITEM 11

Set out below are the recommendations only from the Audit and Risk Committee meeting Part I Public held on 20 February 2017. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

### 9-17 Delegations Project

Memorandum, dated 3 February 2017 from the Business Development Executive, Fiona Dredge.

#### The **COMMITTEE RECOMMENDS**

1. That the new Delegations Manual as set out in Appendix 2 of the memorandum entitled 'Delegations Project' dated 3 February 2017 be adopted.

### ATTACHMENTS

Nil