



PALMERSTON NORTH CITY COUNCIL

AGENDA
COUNCIL

9AM, MONDAY 6 MARCH 2017

COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH



MEMBERSHIP

Grant Smith (Mayor)

Tangi Utikere (Deputy Mayor)

Brent Barrett

Susan Baty

Rachel Bowen

Adrian Broad

Gabrielle Bundy-Cooke

Vaughan Dennison

Lew Findlay QSM

Leonie Hapeta

Jim Jefferies

Lorna Johnson

Duncan McCann

Karen Naylor

Bruno Petrenas

Aleisha Rutherford

Agenda items, if not attached, can be viewed at:

**pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library**

Paddy Clifford

Chief Executive, Palmerston North City Council

Palmerston North City Council

W pncc.govt.nz | E info@pncc.govt.nz | P 356 8199

Private Bag 11034, 32 The Square, Palmerston North



COUNCIL MEETING

6 March 2017

ORDER OF BUSINESS

(NOTE: The commencement time for this meeting coincides with the commencement time for the Planning and Strategy Committee and the Sport and Recreation Committee. The format for the meeting will be that the Planning and Strategy Committee meeting will open, take apologies and adjourn, then the Council meeting will open, take apologies and adjourn till after the Planning and Strategy Committee. Sport and Recreation Committee will then consider its business. At the conclusion of the Sport and Recreation Committee meeting the Planning and Strategy meeting will resume to consider its business.)

1. Apologies

2. Confirmation of Agenda and Urgent items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

- 3. Confirmation of Minutes** Page 7
 “That the minutes of the ordinary meeting of 27 February 2017 Part I Public be confirmed as a true and correct record.”

REPORTS

- 4. Annual Budget (Plan) 2017/18 (Year Three of the 10 Year Plan 2015-25) Adopting of Supporting Information and Consultation Document** Page 21
 Memorandum, dated 27 February 2017 from the Planning & Reporting Co-ordinator, Tracey Styles.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

- 5. Presentation of the Part I Public Committee of Council Recommendations from its 20 February 2017 Meeting** Page 43
 “That the Committee’s recommendations be adopted or otherwise dealt with.”

- 6. Exclusion of Public**

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
7.	Minutes of the ordinary meeting - Part II Confidential - 27 February 2017	For the reasons setout in the ordinary minutes of 27 February 2017, held in public present.	
8.	Minutes of the ordinary meeting Part II B Confidential - 19 December 2016 [Previously circulated]	Privacy	s7(2)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Paddy Clifford), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Strategic Communications Manager (Mark Torley) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

< add officers who are authors of reports or their substitutes > because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

<add third parties, e.g. authors of third party reports being considered>, because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 27 February 2017, commencing at 9.00am

Members Present: The Mayor Grant Smith (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

5-17 Condolences - Verdon (Vern) John Chettleburgh

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Council notes, with respect, the passing of Verdon (Vern) Chettleburgh.

Clause 5.1 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

6-17 Presentation - New Years Honours

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council note that congratulations have been conveyed on behalf of the Council to the local recipients of the New Year's Honours 2017.

Clause 6.1 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

7-17 Confirmation of Minutes

Moved Tangi Utikere, seconded Rachel Bowen.

RESOLVED

1. That the minutes of the ordinary meeting of 19 December 2016 Part I Public and the extraordinary meeting of 20 February 2017 Part I Public be confirmed as a true and correct record.

Clause 7.17 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

The Mayor (Grant Smith).

REPORTS

8-17 Broadway Avenue LTP Programme 1259

Memorandum, dated 7 February 2017 from the Policy Planner, Keegan Aplin-Thane.

Moved Leonie Hapeta, seconded Tangi Utikere.

RESOLVED

1. That Council prioritise spending for Long-Term Plan Programme 1259 on a comprehensive lighting plan for Broadway Avenue (The Square to Princess Street), Berrymans Lane and Regent Arcade.
2. That Council endorse the use of the balance of Long-Term Plan Programme 1259 on parklets, a landscaping scheme, and hanging baskets as the budget permits.

Clause 8.1 and 8.2 above were carried 15 votes to 1, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillor Karen Naylor.

Moved Jim Jefferies, seconded Rachel Bowen.

RESOLVED

3. That the option 3 (power infrastructure for events) and complete all 5 options with the balance over budget bring covered by external funding.

Clause 8.3 above was carried 15 votes to 1, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillor Karen Naylor.

9-17

Livestreaming of Council/Committee Meetings - Update

Memorandum, dated 31 January 2017 from the Governance & Support Team Leader, Kyle Whitfield.

Moved Rachel Bowen, seconded Grant Smith.

RESOLVED

1. That Council do not progress with livestreaming at the current time.
2. That the Chief Executive explore other options to record and make available the content of the public council meetings

Clause 9.17 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

10-17

Triennial Agreement

Memorandum, dated 9 February 2017 from the Chief Executive, Paddy Clifford.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Draft Triennial Agreement for the Manawatu-Wanganui Region be adopted and that Horizons Regional Council be requested to update information in Appendix Two of the Agreement regarding works proposed

for this triennium.

Clause 10.1 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

11-17 Planning and Strategy Committee Part I Public - 8 February 2017

Consideration was given to Planning and Strategy Committee recommendations as appended to these minutes.

In discussion Elected Members decided that the Committee recommendation 4.1 needed to be reworded to clearly state that the current practice of fluoridation was in line with Ministry of Health Guidelines.

Moved Duncan McCann, seconded Lorna Johnson.

RESOLVED

1. That the Committee's recommendations be adopted except 4.1.

Clause 11.1 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Karen Naylor, seconded Rachel Bowen.

2. That Council confirm the current practice of fluoridating all Palmerston water supplies in line with Ministry of Health guidelines. Longburn and Bunnythorpe water supplies are not currently fluoridated.

Clause 11.2 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

12-17

Finance and Performance Committee Part I Public - 20 February 2017

Consideration was given to Finance and Performance Committee recommendations as appended to these minutes.

Moved Susan Baty, seconded Jim Jefferies.

RESOLVED

1. That clause 4.5 of the Committee's recommendations be adopted.

Clause 12.1 above was carried 14 votes to 0, with 2 abstentions, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

Councillors Gabrielle Bundy-Cooke and Leonie Hapeta.

Moved Susan Baty, seconded Jim Jefferies.

RESOLVED

2. That clause 4.8 of the Committee's recommendations be adopted.

Clause 12.2 above was carried 13 votes to 2, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillors Vaughan Dennison and Leonie Hapeta.

Abstained:

Councillor Gabrielle Bundy-Cooke.

Moved Susan Baty, seconded Jim Jefferies.

RESOLVED

3. That clause 4.13 of the Committee's recommendations be adopted.

Clause 12.3 above was carried 10 votes to 5, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson and Bruno Petrenas and Tangi Utikere.

Against:

Councillors Vaughan Dennison, Jim Jefferies, Duncan McCann, Karen Naylor and Aleisha Rutherford.

Abstained:

Councillor Gabrielle Bundy-Cooke.

Moved Susan Baty, seconded Jim Jefferies.

RESOLVED

4. That the balance of the Committee's recommendations be adopted.

Clause 12.4 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

Councillor Gabrielle Bundy-Cooke.

13-17

Audit and Risk Committee Part I Public - 20 February 2017

Consideration was given to Audit and Risk Committee recommendations as appended to these minutes.

Moved Vaughan Dennison, seconded Bruno Petrenas.

RESOLVED

1. That the Committee's recommendations be adopted.

Clause 13.1 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

Councillor Gabrielle Bundy-Cooke.

EXCLUSION OF PUBLIC

14-17

Recommendation to Exclude Public

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

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Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
13.	Minutes of the ordinary meeting - Part II Confidential - 19 December 2016 and the extraordinary meeting - Part II Confidential - 20 February 2017	For the reasons setout in the ordinary minutes of 19 December 2016 and the extraordinary minutes of 20 February 2017, held in public present.	
14.	Appointments to the CCNZ/Arts and Culture Fund Committee	Privacy	s7(2)(a)
15.	Presentation of the Part II Confidential Finance and Performance Committee Recommendations from its 20 February 2017 Meeting	Legal Privilege and Commercial Activities	s7(2)(g) and s7(2)(h)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Paddy Clifford), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Strategic Communications Manager (Mark Torley) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Clause 14.17 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The public part of the meeting finished at 11.37am

Confirmed 6 March 2017

Mayor

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 27 February 2017

TITLE: Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 8 February 2017 Meeting

Set out below are the recommendations only from the Planning and Strategy Committee meeting Part I Public held on 8 February 2017. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

4-17 Report Back on Appeal Court Decision Regarding Fluoridation of Water Supplies

Memorandum, dated 30 November 2016 from the Water & Waste Services Manager, Robert van Bentum and the Water Asset Engineer, Dora Luo.

The COMMITTEE RECOMMENDS

1. That Council confirm the current practice of fluoridating all Palmerston North water supplies, except for Longburn and Bunnythorpe, in line with Ministry of Health guidelines.

2. That Submitters on fluoridation of Palmerston North water supplies since the 2013/14 Annual Plan be advised on Recommendation 1 and 3, noting that Council has installed a non-fluoride dispensing tap at the Papaioea Bore for public use.
3. That the Chief Executive be instructed to report back on the cost implications to introduce fluoridating water supplies in Longburn and Bunnythorpe.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 27 February 2017

TITLE: Presentation of the Part I Public Finance and Performance Committee Recommendations from its 20 February 2017 Meeting

Set out below are the recommendations only from the Finance and Performance Committee meeting Part I Public held on 20 February 2017. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

3-17 Ashhurst and Bunnythorpe Rubbish Transfer Stations

Memorandum, dated 2 February 2017 from the Rubbish and Recycling Engineer, Natasha Hickmott and the Water & Waste Services Manager, Robert van Benthum.

The COMMITTEE RECOMMENDS

1. That the report entitled 'Ashhurst and Bunnythorpe Rubbish Transfer Stations' dated 2 February 2017 and the findings be received to inform decisions in respect of proposed changes to general rubbish gate fees charged at the Ashhurst and Bunnythorpe Transfer Stations.

4-17 Fees and Charges Review

Report, dated 8 February 2017 from the Strategy Manager Finance, Steve Paterson.

During discussion an amendment was put to Council regarding the increased cost for dog fees for preferred owners for 2017/18 year.

The **COMMITTEE RECOMMENDS**

1. That the report entitled 'Fees and Charges Review' dated 8 February 2017 be received and the current status of fees and charges be noted.

Trade waste

2. That the Proposal to adopt updated fees and charges for Trade Waste Services effective from 1 July 2017 as attached in Appendix 2, 'Fees and Charges Review' dated 8 February 2017, be approved for public consultation and the Chief Executive be authorised to undertake the necessary consultative process under sections 82 and 150 of the Local Government Act 2002.

Planning & Miscellaneous

3. That the Statement of Proposal (and the associated summary) to adopt updated fees and charges for Planning Services and Miscellaneous Services effective from 1 July 2017 as attached in Appendix 3, 'Fees and Charges Review' dated 8 February 2017 be approved for public consultation and the Chief Executive be authorised to undertake the necessary consultative process under sections 83 and 150 of the Local Government Act 2002.

Building

4. That the fees and charges for Building Services, as proposed in Appendix 4, 'Fees and Charges Review' dated 8 February 2017 be adopted and following public notification take effect from 1 July 2017, or in the case of those fees and charges relating to earthquake-prone buildings, such later date as may be required by the commencement order for the Building (Earthquake-prone Buildings) Amendment Act 2016.

Environmental Health

5. That the fees and charges for Environmental Health Services (in terms of regulation 7 of the Health (Registration of Premises) Regulations 1966 and regulation 83 of the Food Hygiene Regulations 1974) as proposed in Appendix 5, 'Fees and Charges Review' dated 8 February 2017 be adopted and following public notification, take effect from 1 July 2017.

Animal Control

6. That the fees and charges for the Impounding of Animals (in terms of section 14 of the Impounding Act 1955) and for Dog Registration and Dog Impounding (in terms of section 37 of the Dog Control Act 1996) as

proposed in Appendix 6, 'Fees and Charges Review' dated 8 February 2017 be adopted, and once following public notification, take effect from 1 July 2017.

Burial & Cremation

7. That the fees and charges for Burial and Cremation, as proposed in Appendix 7, 'Fees and Charges Review' dated 8 February 2017 be adopted and following public notification take effect from 1 July 2017.

Sportsfields

8. That the fees and charges for Sportsfields, as proposed in Appendix 8 'Fees and Charges Review' dated 8 February 2017 be adopted and take effect from the summer season 2017/18.

Service Connections

9. That the fees and charges for Service Connections, as proposed in Appendix 9, 'Fees and Charges Review' dated 8 February 2017 be adopted and take effect from 1 July 2017.

Waste Transfer Stations – Ashhurst & Bunnythorpe

10. That the fees and charges for general waste at the Ashhurst and Bunnythorpe Transfer Stations, as proposed in Appendix 10, 'Fees and Charges Review' dated 8 February 2017 be adopted and take effect from 1 July 2017.

Rubbish Bags

11. That as proposed in Appendix 11, 'Fees and Charges Review' dated 8 February 2017 the Council enter agreements with retailers to set the maximum retail price for Council's official rubbish bags at \$2.50 including GST per bag from 1 July 2017.

Waste Collector's Licence Fee

12. That the Proposal to set a waste collector's licence fee of \$500 including GST from 1 July 2017 as attached in Appendix 12, 'Fees and Charges Review' dated 8 February 2017 be approved for public consultation and the Chief Executive be authorised to undertake the necessary consultative process under sections 82 and 150 of the Local Government Act 2002.
13. To freeze the increase in dog fees for preferred owners for 2017/2018.

5-17

Treasury Report for 6 months ended 31 December 2016

Memorandum, dated 1 February 2017 from the Strategy Manager Finance, Steve Paterson.

The **COMMITTEE RECOMMENDS**

1. That the performance of the treasury activity for the 6 months ending 31 December 2016 be noted.

1-17 Electricity Costs 2014/15 to 2016/17

Memorandum, dated 10 February 2017 from the General Manager - City Networks, Ray Swadel and the Financial Accountant, Keith Allan.

The **COMMITTEE RECOMMENDS**

1. That the breakdown of electricity costs for the 2014/15 and 2015/16 financial years as apportioned to the Activities and Sub-Activities in Appendix A of the report titled "Electricity Costs 2014/15 to 2016/17" dated 10 February 2017 be received.

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 27 February 2017

TITLE: Presentation of the Part I Public Audit and Risk Committee Recommendations from its 20 February 2017 Meeting

Set out below are the recommendations only from the Audit and Risk Committee meeting Part I Public held on 20 February 2017. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

9-17 Delegations Project

Memorandum, dated 3 February 2017 from the Business Development Executive, Fiona Dredge.

The **COMMITTEE RECOMMENDS**

1. That the new Delegations Manual as set out in Appendix 2 of the memorandum entitled 'Delegations Project' dated 3 February 2017 be adopted.

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 6 March 2017

TITLE: Annual Budget (Plan) 2017/18 (Year Three of the 10 Year Plan 2015-25) Adopting of Supporting Information and Consultation Document

DATE: 27 February 2017

AUTHOR/S: Tracey Styles, Planning & Reporting Co-ordinator, City Corporate

RECOMMENDATION(S) TO COUNCIL

1. That the updated version of the Consultation Document be received.

1. ISSUE

The Consultation Document for the proposed Annual Budget (Plan) 2017/18 has been updated to reflect changes suggested at the 20 February 2017 Committee of Council meeting. The updated version is attached for information. The Consultation Document, along with the supporting information will form the basis of the public consultation.

2. BACKGROUND

At its meeting on 20 February the Committee of Council resolved to recommend to the Council the adoption of recommendations associated with the Council's proposed Annual Budget (Plan) Consultation Document.


The supporting information and the Consultation Document have now been updated to reflect changes suggested at the Committee of Council meeting.

An updated Consultation Document is attached for information. It, together with the supporting information, will be published as the basis for public consultation.

3. NEXT STEPS

There is a strategy for public consultation in place. This includes a consultation period of one calendar month, during which time “Let’s Talk” sessions will be held. The Consultation Document will be available at the Council office and at City and Branch Libraries, and on Council’s website, from 17 March. It will also be distributed to all households with the Tribune newspaper on 22 March. Supporting information for the Annual Budget will also be available, so people can see more specific details about the 2017/18 year. The public will then have the option of making a submission and speaking to a Council Hearings’ Committee

ATTACHMENTS

1. Annual Budget Consultation Document  

Tracey Styles
Planning & Reporting Co-ordinator

**PALMERSTON NORTH
CITY COUNCIL**
for the proposed
**Annual Budget
2017/18**
Consultation Document

**AGENDA
COUNCIL
6 March 2017**

A balanced
future for
your City

Are we on track?

**YEAR THREE of the
10 Year Plan 2015-25**

Let us know by
18 April 2017

pncc.govt.nz



Our Annual Budget - What we need from you

Every year we prepare an Annual Budget that sets out what we'll do in the current financial year, and how this impacts your rates and Council's debt. This was previously known as the Annual Plan.

Our Annual Budgets are based on our 10 Year Plan, which sets out what we'll do for residents over a ten-year period. The 10 Year Plan is designed to bring our vision and goals to life, and covers the services we provide, upkeep of the city's infrastructure, and new projects that'll make our city an even better place to live. You can find our 10 Year Plan for 2015-25 at pncc.govt.nz/10yearplan

We're now preparing our Annual Budget for 2017/18 and want to hear your thoughts. It'll be based on year three of the 10 Year Plan for 2015-25.

What we need from you

Annual Budget

Aside from the changes which you can read about on page 15, this year's Annual Budget aligns very closely with what we've said we'll do in year three of our 10 Year Plan 2015-25.

You can read about our plans for 2017/18 (year three) in our supporting information at pncc.govt.nz/annualbudget

We think we've struck a good balance between what we plan to do and how it will impact on your rates and on Council's debt.

The questions we want you to consider when you're making a submission are:

Are we on track?

What do you like about what we've proposed?

What don't you like?

If you believe rates are too high, what programmes would you like removed or reduced?

10 Year Plan

We review our 10 Year Plan every three years, and soon we'll start consulting on the development of our 10 Year Plan for 2018-28. At this stage we'd like you to consider these two questions:

What do you think about our current vision and goals?
(see next page).

What are the biggest challenges facing the city?

At the back of this document
you can find out how to tell us your
thoughts on these questions.

Let us know by 18 April 2017

Vision and goals

Our vision for your city

We want Palmerston North to be recognised as a vibrant, caring, innovative, sustainable and prosperous city.

Our goals for your city

We want Palmerston North to be:

- A socially sustainable city where people want to live because of its safe and easy lifestyle and its many social, cultural and recreational opportunities.
- A leading city in the quest to become environmentally sustainable.
- An economically sustainable city which attracts, fosters, and retains businesses and jobs.

Our goals for your Council

We want to be:

- Financially responsible and ensure residents get value for money from their rates.
- Understanding of the diverse views of the city's people, make prudent decisions, and ensure people know what we're doing and why.



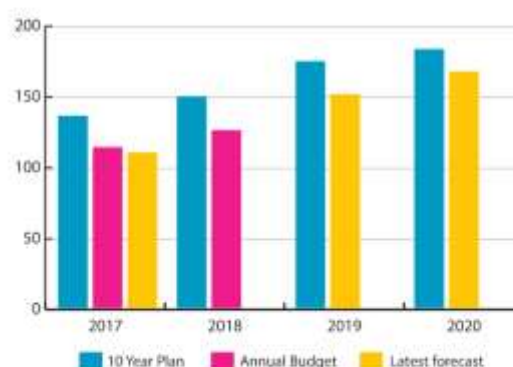
"Let us know by 18 April 2017" | Palmerston North City Council Annual Budget 2017/18 Consultation Document

03

Key things you need to know

- Our Annual Budget for 2017/18 is based on year three of the 10 Year Plan 2015-25.
- We're not proposing any major changes to activities and services.
- We're proposing some changes that you can read about on page 15. These adjustments will allow us to keep a good balance between what people expect us to do and what it costs.
- Many of the proposed changes are a continuation of decisions made for the 2016/17 budget. They're about improving the way we consult and communicate with residents; making Palmerston North a more exciting place to live and visit with more events and festivals; and improving the way people move around the city.
- The year three forecast has been adjusted to reflect:
 - Updated project timing
 - Decisions made when adopting the 2016/17 Annual Budget
 - Lower inflation and interest rates
 - A desire to keep rate increases as low as possible without impacting too much on the things we need to do
- The proposed budget assumes Council's outstanding debt will be \$127m by 30 June 2018. This is \$24m less than assumed in the 10 Year Plan. We need to be conservative in our use of debt given we're uncertain about what we need to commit for wastewater treatment.

Forecast Gross Debt at 30 June (\$m)



We spread the cost of new facilities over the generations who'll benefit by funding them from debt.

Are we on track? - Let us know by 18 April 2017

- There'll be a total rates increase of 3.1%. We previously estimated it would be 4.5%. Rates for most properties will increase by less than this. That's because our city has been growing so there are more properties to share the cost.
- Land values used as the base for calculating rates remain the same as the current year. This means there won't be high increases in rates for some properties as occurred in this current year (2016/17) when there were significant land value increases.
- Rates for an average residential property (land value of \$147,000) will increase by \$60 (2.5%) to \$2,442.



How to find out more

At the back of this document you can find the following:

- Where to go to find out more
- Dates and times for the "Let's Talk" sessions you can attend if you'd like to find out more and talk to your Councillors
- Details on how to make a submission and the questions we would like you to consider when you're making your submission
- The submission form for you to fill out and send back to us (if that is the way you choose to make your submission)

Supporting Information:

We've got supporting information available that details our plans for the 2017/18 year as well as our financial and rating information. You can find this on our website pncc.govt.nz/annualbudget or at our Customer Service Centre or any branch of the Palmerston North City Library.

Top ten upgrades and improvements



Every year we plan lots of upgrades and improvements for the city, and 2017/18 is no exception. Some of these are highlighted here:

- The Library of the Future project will get underway to transform our Central Library for the next generation (see page 8 for more information).
- A third hockey turf will be developed by Massey University with financial support from the Council. It'll be a great addition to the raft of sporting facilities already on offer in the city. (ID 1212 \$0.5M)
- One of the two hockey turfs at the Esplanade will be rejuvenated. (ID 266 \$0.54M)
- The Central Energy Trust Wildbase Recovery Centre will be built in the Victoria Esplanade. It'll house permanent breeding and inflight aviaries alongside nine rehabilitation aviaries for some of our most endangered species. It'll be the only Centre of its kind in the country and an absolute natural treasure. The project has been made possible through the drive of local supporters and generous sponsors. (IDs 368 & 999 \$3.29M less external funding of \$2.66M)
- New retractable seating will be built for Arena Two at the Central Energy Trust Arena. (ID 1084 \$1.3M)

Details in brackets refer to programme IDs in the Council's budget and the amount budgeted to be spent in 2017/18. In some cases the project spans more than one year so the total cost is more than this.

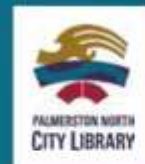
- The He Ara Kotahi cycle and pedestrian bridge across the Manawatu River will be constructed, linking the city with the science research centres, Massey University, and Linton Military Camp. (ID 57 \$6.7M less external funding of \$4.67M)
- The shared pathways to Linton and Massey University will be completed. The bridge and pathways have major funding from the Urban Cycleways and National Land Transport Funds. (ID 977 \$1.35M less external funding of \$0.93M)
- The streetscape upgrade for Square East, from Church Street to Main Street, will get underway as part of the City Centre Streetscape Plan. (ID 244 \$1.89M)
- Redevelopment of the Papaioea housing complex will commence. This will be over a four-year period, involving replacement of the entire 48 units with modern, warm, tenant-friendly structures. (ID 357 \$1.39M)
- The LED street lighting programme will see major progress. The new street lights will consume up to 59% less power which is a saving of more than \$400,000 a year. They'll also save up to 70% a year in maintenance costs. (ID 1086 \$2.56M less external funding of \$1.3M)

Artist impression of the He Ara Kotahi cycle bridge and pedestrian bridge





LIBRARY^{of the} FUTURE



Library of the Future

Libraries are not just about books. They're about people. They're a place for our community. We love our Central Library building and respect its heritage and design, but we also need to make sure it's ready and relevant for the next generation.

Our Library of the Future project focuses on improved layout, better connection to the street, and more access to the latest technology. Our bold redesign provides space to learn, meet, perform, make, watch and relax.

The project is well underway with consultancy, architectural designs, building safety checks, and costing estimates all undertaken. Construction is likely to start at the beginning of the 2017/18 year and will be completed by June 2018.

During construction the whole building will need to be closed for a period of time. The community will be advised of alternative arrangements for the delivery of services during this time.

(The total project is budgeted to cost \$5.24M, \$4.15M of this during 2017/18. The project includes programmes 178, 202, 336, 1101, 1137, 1138, 1141.)

Read more about our plans at pncc.govt.nz/libraryofthefuture.

Wastewater treatment and the Manawatū River

We currently collect wastewater (sewage) from the main urban area, Ashhurst, Aokautere, Longburn and Bunnythorpe. The wastewater is piped to the Wastewater Treatment Plant in Awapuni where it's treated and discharged into the Manawatū River.

In 2012 Horizons Regional Council found that the treated wastewater was having some greater than expected impacts on the river. To address this, we've agreed with Horizons Regional Council to apply for new consents for the treatment and discharge of the wastewater by June 2022, six years before current consents come to an end.

As part of this process, we'll be considering the best treatment and disposal options for the city. This could mean continuing to discharge the wastewater into the river, moving to a land-based treatment and disposal system, or a combination of both.

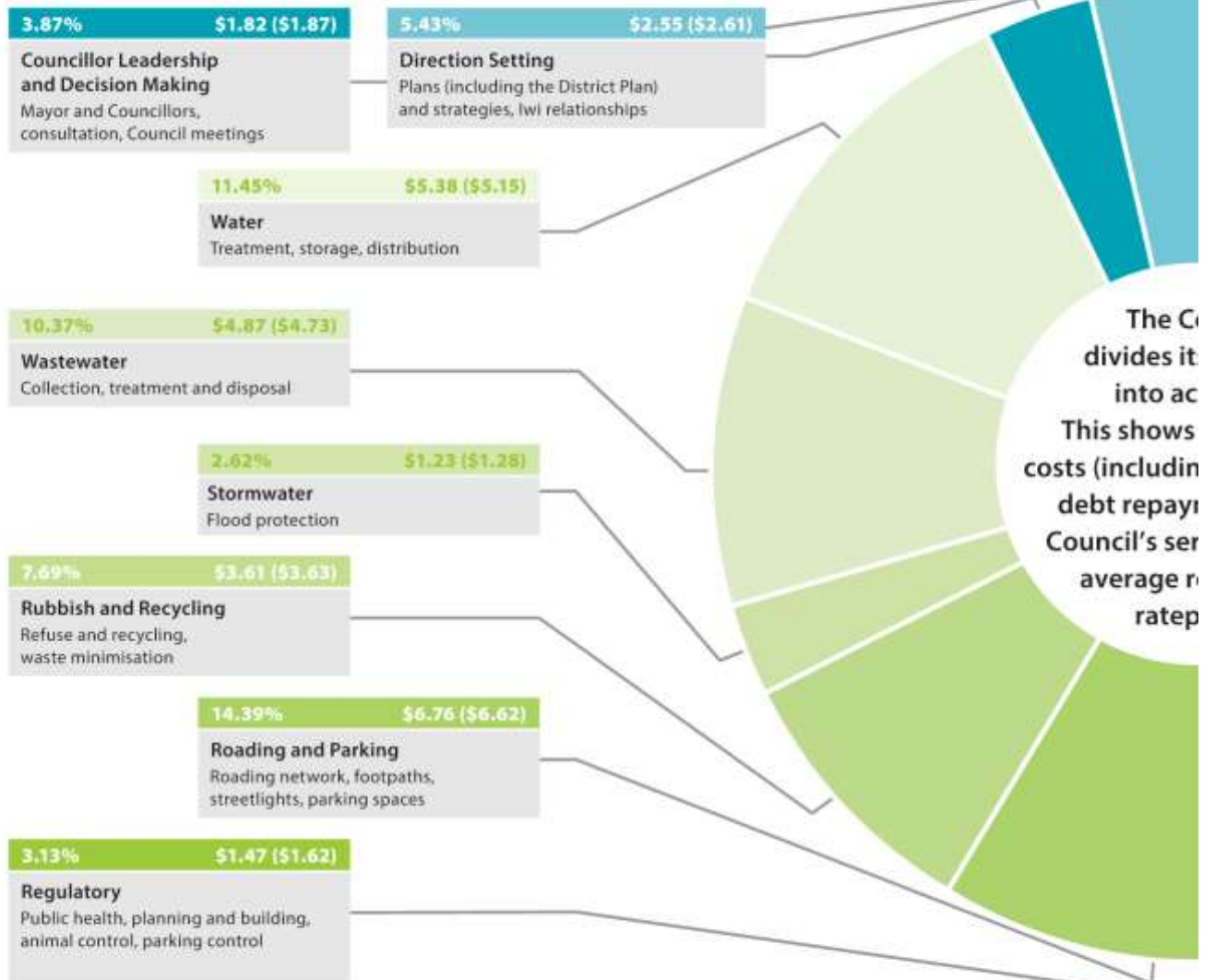
These investigations will take several years and will involve wide community consultation.

The proposed budget for 2017/18 contains a programme of \$620,000 for these investigations to take place. In the long-term the new treatment options could range between \$35m and \$140m (\$23m and \$100m in current dollars), depending on what treatment is required.

We need to make sure we have the financial capacity for this future expenditure, and the proposed Annual Budget 2017/18 has been prepared with that in mind.



Rates - How your money is planned to be spent 2017/18 (compared with 2016/17)



Footnote for Stormwater: Horizons Regional Council is responsible for Manawatu River and Mangaone Stream flood protection.



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Rating information

Rates - How they're calculated

Rates are made up of two parts: a fixed part which is the same for each property and a variable part based on the land value.

For 2017/18 the fixed part (\$1,351 for residential properties) is proposed to be made up of the following:

Charge type	Fixed Charge		What it pays for
	2016/17	2017/18	
Water	\$268	\$280	Pays for the cost of providing water
Wastewater	\$246	\$253	Pays for the cost of treating and disposing of wastewater
Kerbside Recycling	\$137	\$128	Pays for the cost of kerbside recycling
Rubbish & Public Recycling	\$52	\$60	Pays for general rubbish & recycling costs including transfer stations, cleaning up fly tipping, community education
General	\$610	\$630	Contributes to paying for all other Council services and acts as a way of ensuring that all properties contribute a more equal share of cost rather than it all being based on the land value

The portion which is based on the land value is charged a rate in the dollar depending on how the property is used.

- Commercial property is charged a higher rate than residential property.
- Residential property is charged a higher rate than rural property.

For 2016/17 the latest 2015 city valuations were used for the first time. As a result, there were significant increases in land values for some residential areas and some properties experienced significant rates increases.

In 2017/18 the same 2015 land values will be used as the rating base. This means most properties will experience a similar percentage increase in rates.

Check your rates online:
pncc.govt.nz/propertysearch
 and enter your property address

Examples of residential rates

The following table shows the rates for 2016/17 and the proposed rates for 2017/18 for ordinary residential properties with various land values.

Examples of residential rates		
Land Value	Actual Rates 2016/17	Proposed Rates 2017/18
75,000	1,859	1,908
100,000	2,041	2,093
125,000	2,222	2,279
150,000	2,404	2,465
175,000	2,586	2,650
200,000	2,768	2,836
225,000	2,950	3,021
250,000	3,132	3,207
275,000	3,314	3,393
300,000	3,496	3,578
325,000	3,677	3,764
350,000	3,859	3,949
400,000	4,223	4,321
500,000	4,951	5,063

Council services and household costs

The weekly cost of Council's services shown on pages 10-11 compare with these other household costs:

Cost per week	
Phone / Internet	\$31
Electricity	\$38
Milk (4 x 2L/week)	\$15

Rates examples

Examples of proposed rates for 2017/18			
	Land value	Actual Rates 2016/17	Proposed Rates 2017/18
Single unit residential			
Average	147,000	2,382	2,442
Median	128,000	2,244	2,301
Quartile 1	101,000	2,048	2,101
Quartile 3	175,000	2,586	2,650
Two unit residential			
Average	160,000	3,789	3,886
Median	139,000	3,557	3,648
Quartile 1	113,000	3,268	3,353
Quartile 3	185,000	4,066	4,170
Non-residential*			
Average	574,000	14,162	14,504
Median	315,000	8,181	8,385
Quartile 1	180,000	5,064	5,196
Quartile 3	640,000	15,686	16,063
Rural & semi-serviced (5ha or more)			
Average	643,000	1,553	1,602
Median	350,000	1,147	1,186
Quartile 1	235,000	987	1,023
Quartile 3	680,000	1,604	1,654
Rural & semi-serviced (between 0.2 and 5ha)			
Average	224,000	1,407	1,452
Median	220,000	1,394	1,438
Quartile 1	180,000	1,261	1,302
Quartile 3	260,000	1,527	1,575
Miscellaneous			
Average	395,000	4,310	4,423
Median	235,000	2,832	2,911
Quartile 1	113,000	1,706	1,758
Quartile 3	475,000	5,049	5,179

* Non-residential examples do not include any rates for wastewater based on the number of toilet pans or water charged by meter. The proposed pan charge is \$253.

This table shows the proposed 2017/18 rates for various categories of property compared with the current year.

If all of the properties were listed from lowest to highest land value, the 'median' would be the value at the half way point in the list. Quartile one is the value at the first quarter point in the list, and quartile three is the value at the three quarter point in the list.

For example: if there are 1,000 properties sorted from lowest to highest, quartile one is the 250th property from the lowest.

What's changed from what we proposed in the 10 Year Plan?

The proposed Annual Budget for 2017/18 includes funding for the continuation of new programmes we committed to in 2016/17. They're about improving the way we consult and communicate with residents; making Palmerston North a more exciting place to live and visit with more events and festivals; and improving the way people move around the city.

In addition, the timing of a number of programmes has been changed. To find out more about these, see the supporting information at pncc.govt.nz/annualbudget or at our Customer Service Centre or any branch of the Palmerston North City Library.

A number of other changes are proposed and summarised below:

Rubbish and recycling

The proposed changes will impact on some people. They include:

- Closing the Bunnythorpe Transfer Station because the cost per user per visit is higher than we can justify. It's also possible the site will be impacted in the future by improvements to roads in the area. This will save \$25,000 a year.
- Moving to weekly instead of twice-weekly collections of rubbish and recycling in the CBD. This will save \$24,000 a year.
- Reducing the weighbridge hours of operation at Awapuni Material Recovery Facility from 58 to 50 hours a week. This will save \$15,000 a year.

The total savings from all these changes would be \$64,000 a year.

The proposed budget includes provision to introduce fluoridated water supplies in Longburn and Bunnythorpe.

Water

- In line with Ministry of Health guidelines we currently fluoridate the public water supplies for Palmerston North and Ashhurst. However the Longburn and Bunnythorpe supplies are currently not fluoridated.
- In the 10 Year Plan we budgeted for increased water monitoring costs because we were expecting the government to bring in new compliance requirements. We feel we can meet any additional requirements without extra funding, so can reduce the budget by \$20,000 each year.
- We also planned to increase pest management and monitoring in the water catchment area but feel we can continue with the current levels of activity and spending. This will save \$43,000 a year.

Ashhurst Service Centre (Four Square)

Council payments can currently be made at the Ashhurst Service Centre. However last year only 335 payments were made, and the cost per payment is twice the cost of making a payment at our building in the city. We're proposing to remove this payment option which will save \$9,000 a year. People can make their payments using Easypay direct debit, online or at the Council building.

Other proposed changes include:

- Removing the Bike Manawatū off-road cycling track project from our budget. It's dependent on external funding and this now looks unlikely.
- Removing the budget to provide social support to our social housing tenants. This is already being delivered by other organisations.

Putting the following projects back a year and reviewing them through the 10 Year Plan process:

- Development of Peace Tree Reserve
- Reconfiguration of Victoria Esplanade Park Road entrance and parking
- Shade and shelter development at Manawatū Community Athletics Track
- Construction of cycle/pedestrian pathway from Railway Road to Bunnythorpe

Either adding or bringing forward funding for the following:

- Heating and ventilation improvements at the Central Library
- Digitisation of library material
- Library of the Future (including additional storage for City Archives) (see page 8).
- New generator at Central Energy Trust Arena
- Construction of duplicate water pipeline from Lower Dam to Harts Road Reservoirs
- Extending the LED street lighting upgrade to include major roads.



Have your say

Annual Budget

Aside from the changes which you've read about in this document, this year's Annual Budget aligns very closely with what we've said we'll do in year three of our 10 Year Plan 2015-25.

You can read about our plans for 2017/18 (year three) in our supporting information at pncc.govt.nz/annualbudget

We think we've struck a good balance between what we plan to do and how it will impact on your rates and on Council's debt.

The questions we want you to consider when you're making a submission are:

Are we on track?

What do you like about what we've proposed?

What don't you like?

If you believe rates are too high, what programmes would you like removed or reduced?

10 Year Plan

We review our 10 Year Plan every three years, and soon we'll start consulting on the development of our 10 Year Plan for 2018-28.

At this stage we'd like you to answer these two questions in your submission:

What do you think about our current vision and goals? (see page 3)

What are the biggest challenges facing the city?

At the back of this document you'll find a submission form that you can fill out and send back to us.

You can also tell us what you think by:



go online pncc.govt.nz/annualbudget



email submission@pncc.govt.nz



write Private Bag 11034, The Square, Palmerston North 4442



phone 356 8199



drop in Customer Services Centre, Civic Administration Building, The Square, Palmerston North

Dates to note

17 March	Submissions open
18 April	Submissions close
3-5 May	Hearings
26 May	Committee of Council considers submissions
26 June	Council adopts Annual Budget

Let us know by 18 April 2017

For more detailed information



phone 356 8199



go online pncc.govt.nz/annualbudget



talk with a Councillor (for contact details go to pncc.govt.nz and search "Talk to")



call in to a library



come to a "Let's Talk" session



attend a hearing (you can do this even if you're not making a submission)

Hearings (have your say in person)

	WED	THU	FRI
MAY	3	4	5
9.00-11.00am	✓	✓	✓
12.00-2.00pm	✓	✓	
3.30-5.30pm	✓	✓	✓
7.00-9.00pm	✓	✓	

Come to a "Let's Talk" session

Date	Time	Venue
Tuesday 28 March	6.30pm- 8.00pm	Milson Community Centre 77 Milson Line, Palmerston North
Wednesday 29 March	3.30pm- 5.00pm	Youth Space Cnr Coleman Mall and George Street, Palmerston North
Thursday 30 March	10.00am- 12noon	Awapuni Community Library College Street, Palmerston North
Thursday 30 March	7.30pm- 9.00pm	Bunnythorpe Community Committee Bunnythorpe School Baring Street, Bunnythorpe
Saturday 1 April	8.00am- 10.00am	Albert Street Market Cnr Albert and Church Streets, Palmerston North
Sunday 2 April	8.00am- 10.00am	Central Library 4 The Square, Palmerston North
Tuesday 4 April	10.00am- 12noon	Te Patikitiki Community Library 157 Highbury Avenue, Palmerston North
Tuesday 4 April	6.30pm- 8.00pm	Cornerstone Christian School 119 Mihaere Drive, Palmerston North
Wednesday 5 April	10.00am- 12noon	Hokowhitu Village Centre 356 Albert Street, Palmerston North
Wednesday 5 April	7.00pm- 8.30pm	Longburn Community Committee Longburn School Carey Street, Longburn
Thursday 6 April	3.00pm- 6.00pm	Ashhurst Community Library Cnr Cambridge and Barnfield Streets, Ashhurst

Let us know by 18 April 2017

Annual Budget 2017/18

This form is for you to tell us what you think about our proposed Annual Budget for 2017/18.

- Print clearly so this form can be photocopied, read and understood.
- Provide all of your contact details including postal address, phone and/or email.
- Make it clear if you're representing an organisation by filling out the relevant field below.

All submissions will be acknowledged in writing and made available to the Mayor and Councillors. They'll consider your views when finalising the Annual Budget 2017/18.

Preferred Title: Mr Mrs Miss Ms Other _____ Please circle which applies		
Full Name:		
Name of the organisation you represent (only if applicable):		
Postal Address:		
Phone:	(mobile)	(hm) (wk)
Email:		

If you'd like to make a personal presentation in support of your submission before a Committee of Councillors, please let us know your choice of dates and times in order of preference. Options are listed on page 18 of the consultation document.

Preferred dates and times:		As required by the Local Government Official Information and Meetings Act 1987, all submissions will be regarded as publicly available, including their placement on the Council's website. You can request that your contact details (but not your name) be regarded as confidential by ticking the following box:
1ST OPTION	Date: _____ Time: _____	
2ND OPTION	Date: _____ Time: _____	
3RD OPTION	Date: _____ Time: _____	

WITHHOLD MY CONTACT DETAILS (but not my name) ☐

Let us know by 18 April 2017

If you use this form there are three ways to get it to us:

Freepost: Annual Plan Submissions, Palmerston North City Council, FreePost PX33319, Palmerston North DX Sort.

Email: submission@pncc.govt.nz **Hand deliver:** Customer Services Centre, Civic Administration Building, The Square, Palmerston North

See other ways to make a submission in the "Have your say" section.

PLEASE NOTE:

- Submissions will not be returned, so if you want a copy please keep one.
- All submissions are made available to the public (including on the Council's website).
- If your submission relates to a District Plan matter or other issue currently being or about to be dealt with through another Council process, it'll be redirected to that process.
- If you have a concern about a specific one-off issue, such as broken glass, please call the Customer Services Centre on 06 356 8199 and they'll arrange to have the problem fixed without delay.

"Let us know by 18 April 2017" | Palmerston North City Council Annual Budget 2017/18 Consultation Document

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SUBMISSION FORM

[illegible][illegible]

SUBMISSIONS CLOSE TUESDAY 18 APRIL 2017



PALMERSTON NORTH
CITY COUNCIL

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 6 March 2017

TITLE: Presentation of the Part I Public Committee of Council Recommendations from its 20 February 2017 Meeting

ITEM 5

Set out below are the recommendations only from the Committee of Council meeting Part I Public held on 20 February 2017. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

2-17 Annual Budget (Plan) 2017/18 (Year three of the 10 Year Plan 2015-25) - Adopting Supporting Information and the Consultation Document

Memorandum, dated 14 February 2017 from the Chief Executive, Paddy Clifford.

The **COMMITTEE RECOMMENDS**

1. That the Committee approve and recommend to the 6 March Council meeting:
 - a. The following be adopted as supporting information that has been relied upon to prepare the Consultation Document for the 2017/18 Annual Budget (Plan):
 - Financial overview and forecast financial statements
 - Annual Budget (Plan) Disclosure Statement
 - Groups of Activities information, including financial forecasts and programme schedules
 - Significant forecasting assumptions
 - Descriptions of the proposed rating system, rates and funding impact statements
 - Descriptions of proposed levels of service for Council activities and performance measures

- b. The adoption of the Consultation Document for the 2017/18 Annual Budget (Plan).
- c. That, under the Council's Significance and Engagement Policy, decisions in accordance with the recommendations are considered to be not significant.

ATTACHMENTS

Nil