

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 29 May 2017, commencing at 9.00am

Members Present: The Mayor (Grant Smith) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

64-17 Confirmation of Agenda and Urgent Items

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That subject to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 and in accordance with the advice by the Chairperson the following items be considered as an urgent items:
 - (i) Memorandum, dated 26 May 2017, from the Strategy and Policy Manager, Julie Macdonald, titled "Amendment to remit to LGNZ AGM".
 - (ii) Memorandum, dated 27 May 2017, from the Governance and Support Team Leader, Kyle Whitfield, titled "Proposed Remit to LGNZ AGM – Control of Cats".
 - (iii) Memorandum, dated 27 May 2017, from the Governance and Support Team Leader, Kyle Whitfield, titled "Proposed Remit to LGNZ AGM – Maori Representation".

As the items were not available at the time the Agenda was circulated; and

Consideration of the items was a matter of urgency, requiring a decision without delay to enable the Council to manage relationships, meet deadlines, finalise decisions and receive information within agreed timeframes.

65-17 Presentation - Charles Graham Hubbard

The Mayor paid tribute to Mr Charles Graham Hubbard, former City Councillor, who had recently passed away.

Mr Hubbard served as a Councillor from 1980 to 1989. He was a member on many Committees, including Chairperson of the Energy Committee from 1983 to 1989. He was on the Globe Theatre Trust Board from June 1982 to 1989

and also a member of the Manawatu United Council and Presbyterian Educational Trust Board.

Mr Hubbard was a Barrister and Solicitor in Palmerston North and the City's coroner for 20 years, dealing with over 5,500 cases, until being replaced by full time coroners when the Coroners Act 2006 came into force.

He was also President of the Manawatu District Law Society from 1982 and 1983.

The Mayor extended the deepest sympathy of Council to Mr Hubbard's wife and family.

A moments silence was observed.

66-17 Suspension of Standing Orders

To allow the public to make comment to farewell the Chief Executive it was suggested that Standing Orders be suspended for that item.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Standing Orders be suspended for Item 4, "Farewell to the Chief Executive Paddy Clifford", of the Agenda.

67-17 Farewell to the Chief Executive Paddy Clifford

The Mayor referred to the retirement of Chief Executive, Paddy Clifford.

Mr Clifford had been with Council for 10 years and his passion for the city was evident from day one. He had done the Council and City proud, leaving it in a much better state than when he arrived.

The first two years in the role had been challenging with an unachievable budget and \$6million in overspending, with one of the first things he had to do was ask rate payers cover an 11% rate increase. This put the 2017 rate increase of 2.9% into perspective. Since that time he has reigned in debt levels and achieved an AA credit rating – the highest possible for a local authority.

Mr Clifford had worked hard to build relationships with the community, in particular strengthening relationships with iwi, Central Energy Trust and the Military. Also relationships with Health, Education, Sport and Business sectors have been fostered.

All had enjoyed and benefited from Mr Clifford's inclusive management style and he was admired for his respectful approach to work with staff across the organisation. The Mayor thanked the Chief Executive for all that he had done and wished him, his wife Maureen, and family all the very best for the future.

Councillors and members of the public spoke to the meeting giving their own words of farewell.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Council receive the presentation for information.

The meeting adjourned at 10.11am

The meeting resumed at 10.46am

NOTE: Mr James Beard was not in attendance at the meeting to present his deputation.

68-17 Confirmation of Minutes

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the minutes of the ordinary meeting of 24 April 2017 Part I Public and the extraordinary meeting of 22 May 2017 Part I Public be confirmed as a true and correct record.

REPORTS

69-17 Wastewater BPO Project - Statement of Intent

Memorandum, dated 21 May 2017 from the Water & Waste Services Manager, Robert van Bentum and the Special Projects Manager, Phil Walker.

Moved Grant Smith, seconded Lew Findlay QSM.

RESOLVED

1. That Council adopt the Statement of Intent for the Wastewater BPO Project as approved by the Project Steering Group for submission to Horizons Regional Council and other consent parties in compliance with the conditions of the wastewater discharge consent.

70-17 Hoffman Kiln Trust - Expressions of Interest

Memorandum, dated 27 April 2017 from the Governance & Support Team

Leader, Kyle Whitfield.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That expression of interest be sent out to all Councillors to become the Council Appointee to the Hoffman Kiln Trust.
2. That the Mayor and Deputy Mayor select the Councillor to be appointed to the Hoffman Kiln Trust.

71-17

Civic Honour Awards

Memorandum, dated 12 May 2017 from the Mayor, Grant Smith.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council agree to continue the Civic Honour Awards scheme in 2017, 2018 and 2019.
2. That Council appoint a Civic Honour Awards Selection Panel for the remainder of the term comprising the appointees detailed below, allowing for the Mayor to appoint replacement members as may be required from time to time:
 - a. The Mayor (Chairperson)
 - b. The Deputy Mayor
 - c. The Chairperson of the Community Development Committee
 - d. The Chairperson of the Rotary Club of Palmerston North
 - e. The President of the Manawatu Branch of the National Council of Women
 - f. A District Court Judge

72-17

Trustpower Community Awards

Memorandum, dated 15 May 2017 from the Mayor, Grant Smith.

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

1. That Council continue with the Trustpower Community Awards scheme in 2017-19.
2. That Council appoint the members of the Civic Honour Awards Selection Panel to the Trustpower Community Awards Selection Panel.

- 73-17 Conference Opportunity - The Affordable Housing Development Summit**
Memorandum, dated 17 May 2017 from the Committee Administrator, Carly Chang.

Moved Susan Baty, seconded Leonie Hapeta.

RESOLVED

1. That the Committee approve the attendance of up to two elected members to attend, with expenses paid, to The Affordable Housing Development Summit being held in Auckland on 27 and 28 July 2017.
2. That registrations of interest be invited from elected members wishing to attend, with expenses paid, and advise the Committee Administrator, Carly Chang, by 12 noon Wednesday 31 May 2017.

- 74-17 Amendment to remit to LGNZ AGM**
Memorandum, dated 26 May 2017 from the Strategy & Policy Manager, Julie Macdonald.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Council endorse the proposed amendment made by the metro sector meeting to its remit proposal regarding Climate Change and Litter Act.

- 75-17 Proposed Remit to LGNZ AGM - Control of Cats**
Memorandum, dated 27 May 2017 from the Governance & Support Team Leader, Kyle Whitfield.

Moved Grant Smith, seconded Rachel Bowen.

RESOLVED

1. That Council support the 'Control of Cats' remit from Dunedin City Council.

- 76-17 Proposed Remit to LGNZ AGM - Māori Representation**
Memorandum, dated 27 May 2017 from the Governance & Support Team Leader, Kyle Whitfield.

Moved Grant Smith, seconded Lorna Johnson.

RESOLVED

1. That Council support the 'Māori representation' remit from Hastings

District Council.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

77-17 Planning and Strategy Committee Part I Public - 1 May 2017

Consideration was given to Planning and Strategy Committee recommendations as appended to these minutes.

Moved Duncan McCann, seconded Karen Naylor.

RESOLVED

1. That the Committee's recommendations be adopted.

78-17 Finance and Performance Committee Part I Public - 15 May 2017

Consideration was given to Finance and Performance Committee recommendations as appended to these minutes.

Moved Cr Susan Baty, seconded Cr Jim Jefferies.

RESOLVED

1. That the Committee's recommendations be adopted.

EXCLUSION OF PUBLIC

79-17 Recommendation to Exclude Public

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.	Minutes of the ordinary meeting - Part II Confidential - 24 April 2017 and the extraordinary meeting - Part II Confidential - 22 May 2017	For the reasons set out in the ordinary minutes of 24 April 2017 and the extraordinary minutes of 22 May 2017, held in public present.	

2.	Award of Contract 3458 - Road Maintenance, Resurfacing and Rehabilitation 2017-2021	Third Party Commercial	s7(2)(b)(ii)
3.	Rotation of Trustees on Council Controlled Organisations	Privacy	s7(2)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Paddy Clifford), Acting Chief Executive (David Wright), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Strategic Communications Manager (Mark Torley) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell, Carly Chang and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Roading Manager (Jon Schwass) because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

The public part of the meeting finished at 11.41am

Confirmed 26 June 2017

Mayor

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 29 May 2017

TITLE: Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 1 May 2017 Meeting

Set out below are the recommendations only from the Planning and Strategy Committee meeting Part I Public held on 1 May 2017. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

24-17 Presentation - Manawatu SPCA

The COMMITTEE RECOMMENDS

1. That the Planning and Strategy Committee receive the presentation for information.
2. That the SPCA presentation be referred to the Chief Executive to be considered with the S155 report on Animals and Bees Bylaw in June/August 2017.

26-17 Draft Wastewater Bylaw 2017 - Deliberations on Submissions and Adoption of Bylaw

Memorandum, dated 6 April 2017 from the Policy Analyst, Peter Ridge.

The COMMITTEE RECOMMENDS

1. That the suggested officer response to issues raised by the submitter, as shown in attachment 3 to the memorandum dated 6 April 2017 entitled 'Draft Wastewater Bylaw 2017 – Deliberations on Submissions and Adoption of Bylaw' be received.
2. That the Council confirms that the draft Palmerston North Wastewater Bylaw 2017 is the most appropriate form of bylaw and does not give rise to any implications under the NZ Bill of Rights Act 1990.
3. That the Council adopt the draft Palmerston North Wastewater Bylaw 2017 and the draft Palmerston North Wastewater Bylaw Administration Manual 2017, as attached in attachments 1 – 2 to the memorandum dated 6 April 2017 entitled 'Draft Wastewater Bylaw 2017 – Deliberations on Submissions and Adoption of Bylaw'.
4. That the Chairperson and Deputy Chairperson of the Planning and

Strategy Committee be given delegated authority to approve minor amendments to the draft Palmerston North Wastewater Bylaw 2017 and the draft Palmerston North Wastewater Bylaw Administration Manual 2017 prior to publication.

27-17 'Passport to Play Palmy' Delivery

Memorandum, dated 19 April 2017 from the Senior Planner, Jeff Baker and the Policy Planner, Keegan Aplin-Thane.

The **COMMITTEE RECOMMENDS**

1. That Council acknowledge the efforts of Heather Knox, Kate Parlane and Helen Page in operating the 2016/17 Passport to Play Palmy promotion and the success it achieved.
2. That Council endorses the production of another Passport to Play Palmy promotion in the 2017/18 Financial Year, in partnership with the community, with support and funding through existing budgets in the City Future Unit.

28-17 Elected Members - Let's Talk Engagement

Memorandum, dated 26 April 2017 from the Chief Executive, Paddy Clifford.

The **COMMITTEE RECOMMENDS**

1. That Council endorse a staff supported Elected Member "Let's Talk" engagement trial until March 2018.
2. That Council approve a trial, funded from existing budgets.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 29 May 2017

TITLE: Presentation of the Part I Public Finance and Performance Committee Recommendations from its 15 May 2017 Meeting

Set out below are the recommendations only from the Finance and Performance Committee meeting Part I Public held on 15 May 2017. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

33-17 Fees & Charges - Confirmation Following Public Consultation

Memorandum, dated 24 April 2017 from the Strategy Manager Finance, Steve Paterson.

The **COMMITTEE RECOMMENDS**

1. That the fees and charges for Planning & Miscellaneous Services, as scheduled in Attachments A and B of the report dated 24 April 2017 titled "Fees & Charges - Confirmation Following Public Consultation", be approved, effective from 1 July 2017.
2. That the fees and charges for Trade Waste Services, as scheduled in Attachment C, of the report dated 24 April 2017 titled "Fees & Charges - Confirmation Following Public Consultation", be approved, effective from 1 July 2017.
3. That a Waste Collector's Licence Fee of \$500 including GST be approved, effective from 1 July 2017.

34-17 Electricity Generated from Council Sites

Memorandum, dated 7 April 2017 from the Business Systems Administrator, Eva Johnston.

The **COMMITTEE RECOMMENDS**

1. That the report titled "Electricity Generated from Council Sites" which shows a breakdown of Council generated energy for the 2014/15 to 2016/17 years and the Palmerston North LED Streetlighting Upgrade dated 7 April 2017 be received.

ATTACHMENTS

Nil