PALMERSTON NORTH CITY COUNCIL

AGENDA

EXTRAORDINARY CCNZ/ARTS AND CULTURE FUND COMMITTEE

6.30PM, THURSDAY 21 SEPTEMBER 2017

MISSOULA ROOM, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH

MEMBERSHIP

Rachel Bowen (Chairperson)
Duncan McCann (Deputy Chairperson)

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

David Wright

Acting Chief Executive, Palmerston North City Council

Palmerston North City Council

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PALMERSTON NORTH CITY COUNCIL

EXTRAORDINARY CCNZ/ARTS AND CULTURE FUND COMMITTEE MEETING

21 September 2017

MEETING NOTICE

Pursuant to Clause 21 of Schedule 7 of the Local Government Act 2002, I hereby requisition an extraordinary meeting of the Council to be held at 9.00am on Thursday, 21 September 2017 in the Council Chamber, first floor, Civic Administration Building, 32 The Square, Palmerston North, to consider the business stated below.

MAYOR

ORDER OF BUSINESS

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of

this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Public Comment

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

(NOTE: If the Committee wishes to consider or discuss any issue raised that is not specified on the Agenda, other than to receive the comment made or refer it to the Chief Executive, then a resolution will need to be made in accordance with clause 2 above.)

4. CCNZ 2017/18 Round One Applications Page 7

Report, dated 6 September 2017 from the Community Funding Coordinator, Rebecca Hofmann.

5. Exclusion of Public

To be moved:

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or

interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Acting Chief Executive (David Wright), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Communications and Marketing Manager (or their representative (name)) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell, Carly Chang and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

[Add Council Officers], because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

REPORT

TO: **CCNZ/Arts and Culture Fund Committee**

MEETING DATE: **21 September 2017**

TITLE: **CCNZ 2017/18 Round One Applications**

DATE: **6 September 2017**

AUTHOR/S: **Rebecca Hofmann, Community Funding Coordinator, Libraries and Community Services**

ITEM 4

RECOMMENDATION(S) TO CCNZ/ARTS AND CULTURE FUND COMMITTEE

1. **That the Committee determines and approves the allocation of funds under the Creative Communities Scheme.**

SUMMARY OF OPTIONS ANALYSIS FOR

Problem or Opportunity	Allocation of Creative Communities Scheme funding.
OPTION 1:	**The Committee determines and approves the allocation of funds under the Creative Communities Scheme.**
Contribution of Recommended Option to Council's Strategic Direction	The Scheme contributes to the Councils strategic vision that "Palmerston North is recognised as a vibrant, caring, creative and sustainable city" by promoting participation in the arts and in cultural events (primarily contributing to the Arts Strategy).

RATIONALE FOR THE RECOMMENDATIONS

1. OVERVIEW OF THE PROBLEM OR OPPORTUNITY

1.1 The Creative Communities Scheme is a partnership between Creative New Zealand and local authorities. The purpose of the Scheme is to provide funding to communities so New Zealanders can be involved in local arts activities.

2. BACKGROUND AND PREVIOUS COUNCIL DECISIONS

2.1 Creative NZ has allocated $62,056 for distribution in Palmerston North for the 2017/18 year. Palmerston North City Council has made a contribution of $31,534, excluding labour and promotion costs, to the Scheme.

2.2 The total budget available to be allocated is $94,904.10, represented by:

Creative NZ Contribution	$ 62,056.00
PNCC Contribution	$ 31,534.00
Funds carried over	$ 1,314.10
Total available for allocation	**$ 94,904.10**

2.3 Up to 15% of the annual Creative NZ allocation can be carried over to the next financial year.

2.4 This is the first of up to three funding rounds proposed for the 2017/18 financial year. In this round, a total of **$111,810.20** has been requested across **31 applications**.

3. DESCRIPTION OF OPTIONS

3.1. The Committee has three options for the allocation of Creative Communities funding in this round. The Committee may elect to allocate:

a. none of the funds available for this financial year;

b. some of the funds available for this for this financial year; or

c. all of the funds available for this for this financial year.

3.2. The Community Funding Coordinator has reviewed each of the applications for completeness and compliance with the criteria as stated in the Application Guide. The findings of this review are described in the Appendix to this report. The Appendix also describes any clarifications made by communicating directly with the applicants. Any additional material received by applicants will be provided to the Committee.

3.3. Applicants were given the option to meet with the Committee to speak to their written applications. Interviews have been scheduled for those who took this option. The interviews will take place on Tuesday 19 September 2017.

4. ANALYSIS OF OPTIONS

4.1 The Scheme provides benefit to the community by promoting participation in the arts and in cultural events. The involvement of local authorities provides the opportunity for the Committee to make decisions that take into account the local context.

4.2 If the Committee allocates none of the funds available for this financial year, then the full budget will roll over to Round Two of the Creative Communities Scheme (scheduled to open in November 2017).

4.3 If the Committee allocates some of the funds available for this financial year, funding will be available for later rounds of the Scheme. At this stage, two further rounds are planned for the 2017/18 financial year.

4.4 If the Committee allocates all of the funds available, Round One will be the only funding round for 2017/18.

5. CONCLUSION

5.1 By allocating funding under Creative Communities Scheme the Council will be providing good quality local infrastructure, public services and regulatory functions in the most cost effective way for households and businesses.

5.2 By allocating this funding the Council fulfils its contractual agreement with Creative NZ.

6. NEXT ACTIONS

6.1 The Committee will consider the applications and allocate (or not allocate) funds in accordance with the Creative Communities Scheme Application Guide and the local context.

6.2 The Community Funding Coordinator will advise applicants of the outcome of the Committee's deliberations.

7. OUTLINE OF COMMUNITY ENGAGEMENT PROCESS

7.1 The Creative Communities Scheme is governed by an Application Guide and Application Form, which are set by Creative NZ.

7.2 Council officers ensure that the Scheme is well promoted. The community is encouraged to contact officers for advice on the Scheme.

COMPLIANCE AND ADMINISTRATION

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Does the Committee have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual: 172.1 and 172.2	**Yes**
Are the decisions significant?	**No**
If they are significant do they affect land or a body of water?	**No**
Can this decision only be made through a 10 Year Plan?	**No**
Does this decision require consultation through the Special Consultative procedure?	**No**
Is there funding in the current Annual Plan for these actions?	**Yes**
Are the recommendations inconsistent with any of Council's policies or plans?	**No**

ATTACHMENTS

1. CCNZ 2017-18 Round 1 Summary Sheets (Appendix)

Rebecca Hofmann
Community Funding Coordinator

Creative Communities Scheme Palmerston North
2017/2018 Round 1 – September 2017

Appendix One: Application Summary Sheets

Application # 1	
Project Name	**Air & Sugar**
Individual/Group	Individual
Contact person	Adriana Martins da Silva
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	27 September 2017
Finish date - must be scheduled to be completed within 12 months	3 October 2017
Estimate # participants	25
Estimate # viewers	500+
Total project cost	$22,571
Total project income	$17,250
Amount sought	**$5,310**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: artist fees, transport, accommodation, equipment rental Ineligible: meals, props and costumes – can be covered by other project income
Quotes	Accommodation PN (The Hub) – $2,350 + $560

Application # 2	
Project Name	**Out of the Suitcase: Puppet Show about Migration**
Individual/Group	Individual
Contact person	Anna Bailey
Interview sought	No (applicant is Wellington-based)
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	1 October 2017
Finish date - must be scheduled to be completed within 12 months	23 June 2018
Estimate # participants	15
Estimate # viewers	200
Total project cost	$8,710
Total project income	$6,050
Amount sought	**$2,550**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior PNCC grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Travel, materials, artist labour
Quotes	No

Application #3	
Project Name	**Metropolis, two stories, one city**
Individual/Group	Antony Bruce Reddrop, Kam Donnelly, Jane Mooney
Contact person	Tony Reddrop
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	30 September 2017
Finish date - must be scheduled to be completed within 12 months	1 October 2017
Estimate # participants	2
Estimate # viewers	400+
Total project cost	$3,770 Note: differs from application budget due to an update from the applicant
Total project income	$0 Note: differs from application budget due to an update from the applicant
Amount sought	**$3,770** Note: differs from application budget due to an update from the applicant
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Printing, mounting, framing, materials, promotional material
Quotes	No
Latest financial statement included (for groups)	No

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Application # 4	
Project Name	**Arts Trail Manawatu**
Individual/Group	Community Arts Palmerston North
Contact person	Carol Leckie
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	29 September 2017
Finish date - must be scheduled to be completed within 12 months	1 October 2017
Estimate # participants	50
Estimate # viewers	4,000
Total project cost	$24,000
Total project income	$20,000
Amount sought	**$4,000**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible Prior grant: - 2014-15 Round 2 – Art & Craft classes – $5,075 – report received
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible (but only the proportion of the project that takes place within PNCC boundaries)
Eligibility of costs	Eligible: Project manager, promotional material, printing, website Ineligible: Contingency services – can be covered by other project income
Quotes	- $13,860 event manager fee - $2,025 graphic design - $2,466 trail guide brochure
Extra information	- Statement of reserves

Application # 5	
Project Name	**CET Wildbase Recovery - Pare**
Individual/Group	Craig and Tipene Kawana – two individuals applying jointly (would like grant split equally between them)
Contact person	Craig Kawana
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Diversity
Start date - project must not have begun before funding is approved	1 December 2017
Finish date - must be scheduled to be completed within 12 months	29 February 2018
Estimate # participants	2
Estimate # viewers	100,000 per year
Total project cost	$13,700
Total project income	$7,300
Amount sought	**$6,400**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Artists' fees
Quotes	No

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Application # 6	
Project Name	**Emerging Artists: Ineligible**
Individual/Group	Feilding & District Art Society
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Ineligible: Project takes place outside of PNCC boundaries

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Application # 7	
Project Name	**School Holiday Performing Arts Programme**
Individual/Group	Boom Events NZ Note: The original applicant was Globe Theatre Trust Board, which (as a CCO) is not eligible to apply. The application has been resubmitted by the organisation running the project
Contact person	Piers Finch
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Young people
Start date - project must not have begun before funding is approved	2 October 2017 Note: this differs from application due to typo
Finish date - must be scheduled to be completed within 12 months	26 January 2018
Estimate # participants	200
Estimate # viewers	1,000
Total project cost	$38,673.50
Total project income	$31,000
Amount sought	**$7,673.50**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Venue, promotional materials, artist fees
Quotes	- $6,175 for venue hire - $410 for printing
Latest financial statement included (for groups)	No
Extra information	- Updated application

Application # 8	
Project Name	**Hokowhitu Village Community Art Project**
Individual/Group	The Hokowhitu Village Centre Inc
Contact person	Robin Fischer
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Diversity
Start date - project must not have begun before funding is approved	9 October 2017
Finish date - must be scheduled to be completed within 12 months	20 October 2017
Estimate # participants	30
Estimate # viewers	800+
Total project cost	$2,250
Total project income	$0
Amount sought	**$2,250**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Paint, equipment hire, personnel
Quotes	No
Extra information	- Proposed designs x 2

Application # 9	
Project Name	**Creativity&Music Workshop**
Individual/Group	Individual
Contact person	Karen Hunter
Interview sought	No (applicant is Auckland-based)
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	19 November 2017
Finish date - must be scheduled to be completed within 12 months	19 November 2017
Estimate # participants	10
Estimate # viewers	N/A
Total project cost	$790
Total project income	$150
Amount sought	**$640**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior PNCC grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Venue, petrol, materials, accommodation, artist fee
Quotes	No

Application # 10	
Project Name	**the clarity of light**
Individual/Group	Individual
Contact person	Karen Jody Seccombe (previously McIntyre)
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	December 2017
Finish date - must be scheduled to be completed within 12 months	February 2018
Estimate # participants	11
Estimate # viewers	300+
Total project cost	$1,464.66
Total project income	$0
Amount sought	**$1,580.58** Note: differs from application budget due to calculation error. Correct amount confirmed with applicant
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible Prior grants: - 2015-16 Round 1 – WAI (Studio) – $5,000 (report received) - 2016-17 Round 1 – WAI Knot (The Equality Spirograph Mural Project) – $1,000 (report not yet due) - 2016-17 Round 2 – WAI (Studio) – $2,000 (report not yet due)
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Moving of artworks, printing and signage
Quotes	- $219.48 + GST for printing - $333.18 + GST for printing - $220 + GST for signage - $92 for letterpress printing

Application # 11	
Project Name	**A Sense of Place**
Individual/Group	Manawatu Multicultural Council
Contact person	Christine Mukabalinda
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Diversity
Start date - project must not have begun before funding is approved	October 2017
Finish date - must be scheduled to be completed within 12 months	July 2018
Estimate # participants	25
Estimate # viewers	50
Total project cost	$1,510
Total project income	$0
Amount sought	**$1,510**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible Prior grants: - 2014-15 Round 3 – Multicultural Quilt Project – $1,639 - 2016-17 Round 1 – MultiClothes for MultiPeople – $500
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Artists' fees, venue hire, materials
Quotes	No

Application # 12	
Project Name	**Vocal Coaching**
Individual/Group	Manawatu Overtones Chorus
Contact person	Liz Watts
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	30 October 2017
Finish date - must be scheduled to be completed within 12 months	31 October 2017
Estimate # participants	35
Estimate # viewers	0
Total project cost	$1,968
Total project income	$568
Amount sought	**$1,400**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Venue, vocal coach's fee, accommodation and travel
Quotes	- $1,400 for vocal coach fee

Application # 13	
Project Name	**Manawatu Summer Shakespeare**
Individual/Group	Manawatu Summer Shakespeare
Contact person	Angie Farrow
Interview sought	No
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	November 2017
Finish date - must be scheduled to be completed within 12 months	March 2018
Estimate # participants	30+
Estimate # viewers	2,000
Total project cost	$22,450 Note: differs from application budget due to calculation error
Total project income	$10,500 Note: differs from application budget due to calculation error
Amount sought	**$3,000**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Ineligible until report from previous grant is received Prior grant: - 2016-17 Round 1 – Summer Shakespeare – $3,000 – report not yet received
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Staging costs, materials, promotion, personnel Ineligible: Purchase of equipment – can be covered by other project income
Quotes	No

Application # 14	
Project Name	**SingFest 2018**
Individual/Group	NZ Choral Federation Manawatu-Whanganui
Contact person	Stanley Barnes
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	7 April 2018
Finish date - must be scheduled to be completed within 12 months	7 April 2018
Estimate # participants	160
Estimate # viewers	30
Total project cost	$1,560
Total project income	$950
Amount sought	**$500**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Venue, clinician, equipment hire, promotional material, catering supplies (not food)
Quotes	- $300 for venue - $500 for port-a-loo
Extra information	- Additional quotes

Application # 15	
Project Name	**National Young Performer Awards 2017**
Individual/Group	Performing Arts Competitions Assn of NZ
Contact person	Nikki Cunningham
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Young people
Start date - project must not have begun before funding is approved	20 October 2017
Finish date - must be scheduled to be completed within 12 months	23 October 2017
Estimate # participants	572 troupe/142 soloists
Estimate # viewers	3,550
Total project cost	$188,300
Total project income	$105,000
Amount sought	**$10,000**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible Prior grants: - 2013-14 Round 3 – NYPA 2014 – $5,000 - 2015-16 Round 1 – NYPA 2015 – $5,000 - 2015-16 Round 3 – NYPA 2016 (40th Anniversary) – $9,500
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Advertising and design; board and volunteer expenses (minus catering); venue costs; staff costs; office and administration costs Ineligible: Adjudicators' fees, accommodation and travel; catering; prizes and awards; t-shirts and backpacks; royalties; merchandise – can be covered by other project income
Quotes	- Adjudicator's fees (ineligible) - $9,644 for the Regent - $1,980 for the Globe - $958.70 for the Speirs Centre - $1,025 for technical costs

	- Medals (ineligible) - $4,527 for printing - $2,570 for signage (large cheque ineligible) - $951 for PNCC signage - $4,317 for print advertising - $1,140 for print advertising - Adjudicator's accommodation (ineligible) - $9,523.10 for other accommodation - $565 for technical costs

Application # 16	
Project Name	**Filipino Music Festival**
Individual/Group	Philippine Central Association
Contact person	Angel Carambas
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	30 September 2017
Finish date - must be scheduled to be completed within 12 months	30 September 2017
Estimate # participants	30
Estimate # viewers	120
Total project cost	$2,470
Total project income	$440
Amount sought	**$2,030**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Venue; musician fees; personnel and administration costs (for "execution"); materials; equipment (if hired) Possibly eligible: any costs for activates which have already taken place by 21 September, eg "planning" aspect of personnel and administration costs
Quotes	- Hall hire form

Application # 17	
Project Name	**PNDA Dance Festival 2017**
Individual/Group	Palmerston North Dance Association
Contact person	Maryanne Mechen
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Young people
Start date - project must not have begun before funding is approved	29 September 2017
Finish date - must be scheduled to be completed within 12 months	4 October 2017
Estimate # participants	250
Estimate # viewers	250 per day = 1,500
Total project cost	$26,948
Total project income	$13,415
Amount sought	**$11,983** (for venue)
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible Prior grants: - 2014-15 Round 1 – Dance Festival 2014 – $2,000 - 2015-16 Round 1 – Restricted Competition 2016 – $3,789 - 2016-17 Round 1 – Restricted Competition 2017 – $4,0000
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Venue; patron and guest performers' travel; publicity; administration costs; guest performers' accommodation Ineligible: Adjudicator travel, fees and accommodation; food and drink; cake; scholarships and awards; royalties – can be covered by other project income
Quotes	- Adjudicator's fees (ineligible) - $11,983 for the Regent

Application # 18	
Project Name	**Rock of Ages**
Individual/Group	Palmerston North Operatic Society (Abbey Theatre)
Contact person	Carol Nagy
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	23 November 2017
Finish date - must be scheduled to be completed within 12 months	9 December 2017
Estimate # participants	37 Note: missing from application – confirmed with applicant
Estimate # viewers	600 Note: missing from application – confirmed with applicant
Total project cost	$35,472.40
Total project income	$33,640
Amount sought	**$5,000** Note: missing from application – confirmed with applicant
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible Prior grants: - 2013-14 Round 3 – The Phantom of the Opera – $1,000 - 2014-15 Round 2 – Evita – $2,000 - 2015-16 Round 1 – British Invasion – $2,000 - 2015-16 Round 2 – Sweeney Todd – $4,000 - 2016-17 Round 1 – Blood Brothers – $3,000
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Personnel, venue, set, make up, lighting and sound hire, publicity, programmes Ineligible: Royalties, contingency, wardrobe – can be covered by other project income
Quotes	No

Application # 19	
Project Name	**Light Night Ride**
Individual/Group	Rangiwahia Environmental Arts Centre Trust
Contact person	Bridgette Murphy
Interview sought	No (applicant is currently overseas)
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	October 2017
Finish date - must be scheduled to be completed within 12 months	November 2017
Estimate # participants	50
Estimate # viewers	200+
Total project cost	$10,500
Total project income	$5,000 Note: since applying for CCS, REACT has also applied to another funder for a grant of $3,000 for this project
Amount sought	**$5,500**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible Prior grants: - 2014-15 Round 1 – Colours He Ara Tae – $3,000 - 2015-16 Round 2 – Big Girl Creation Workshops – $4,000 - 2016-17 Round 1 – Recycled Xmas workshops – $1,000
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Travel, personnel, materials, publicity
Quotes	No

Application # 20	
Project Name	**Choral Proms**
Individual/Group	Renaissance Singers Inc
Contact person	Yvonne Rae
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	5 November 2017
Finish date - must be scheduled to be completed within 12 months	5 November 2017
Estimate # participants	30
Estimate # viewers	200
Total project cost	$5,885
Total project income	$2,210
Amount sought	**$2,360**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible Prior grant: - 2016-17 Round 1 – Rehearsals for community concerts & events in 2017 – $1,000 (project still in progress)
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Venue; fees for performers, accompanists, musicians and conductor; instrument hire; publicity; programmes; gifts for soloists
Quotes	- $510 for venue - $500 for performer Roger Wilson - $300 for performer Shayna Tweed - $100 for instrument rental - $600 for accompanist Jonathan Berkahn

Application # 21	
Project Name	**Choir Workshops**
Individual/Group	KPF Palmerston North Branch
Contact person	Rhea Regina Villocido
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	28 October 2017
Finish date - must be scheduled to be completed within 12 months	25 November 2017
Estimate # participants	22
Estimate # viewers	N/A
Total project cost	$2,500
Total project income	$500
Amount sought	**$2,000**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Singing coach; administrator; venue; equipment hire Ineligible: Food – can be covered by other project income
Quotes	No

Application # 22	
Project Name	**Brazillian Dance Workshop**
Individual/Group	Samba ao Vento Inc
Contact person	Matt Barnacott
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	4 November 2017
Finish date - must be scheduled to be completed within 12 months	4 November 2017
Estimate # participants	10-20
Estimate # viewers	N/A
Total project cost	$839
Total project income	$100
Amount sought	**$739**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Venue, instructor fee and travel
Quotes	No

Application # 23	
Project Name	**Raw Comedy Quest 2018**
Individual/Group	The Comedy Hub
Contact person	Ben Caldwell
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	March 2018
Finish date - must be scheduled to be completed within 12 months	April 2018
Estimate # participants	24
Estimate # viewers	200
Total project cost	$4,470
Total project income	$2,250
Amount sought	**$2,220**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Venue, personnel (MC, producer, publicist, flyer distribution, technician), publicity, travel
Quotes	No

Application # 24	
Project Name	**Manawatu Gorge Te Au-rere-a-te-toanga book**
Individual/Group	Te Apiti – Manawatu Gorge Governance Group
Contact person	Chrissie Morrison
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Diversity
Start date - project must not have begun before funding is approved	22 September 2017
Finish date - must be scheduled to be completed within 12 months	30 June 2018
Estimate # participants	10
Estimate # viewers	N/A
Total project cost	$5,630
Total project income	$0
Amount sought	**$5,630**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Possibly eligible: the committee will need to consider whether this project "takes place" in the City.
Eligibility of costs	Possibly eligible: under the CCS guidelines, the Scheme cannot fund "the costs of running fundraising activities." The committee will need to consider whether this project is a fundraising activity.
Quotes	- $5,630 for pre-print production of book - $16,806 for printing
Latest financial statement included (for groups)	Group has no financial statements – finances managed by Horizons

Application # 25	
Project Name	**Manawahine / Wahine Toa**
Individual/Group	Individual (on behalf of informal group: Te Kahui Whatu Raranga ki Mererikiriki)
Contact person	Shane Ruwhiu
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Diversity
Start date - project must not have begun before funding is approved	May 2017 Note: funding is requested for activities that have not yet taken place
Finish date - must be scheduled to be completed within 12 months	December 2017
Estimate # participants	10
Estimate # viewers	50+
Total project cost	$1,939.80
Total project income	$0
Amount sought	**$1,939.80**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Venue, photo frames, taonga, performers, materials, printing Ineligible: Curtain and rail, plaque, decorations (total **$420**) are counted as "capital items or equipment" and therefore ineligible. Costs cannot be covered by other project income
Quotes	- Candles and tablecloths (ineligible) - $240 for frames - $400 for venue

Application # 26	
Project Name	**He Pou Tuatoru o Highbury**
Individual/Group	Te Wakahuia Manawatu Trust Hauora
Contact person	Fay Shelby-Law
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Young people
Start date - project must not have begun before funding is approved	October 2017
Finish date - must be scheduled to be completed within 12 months	December 2017
Estimate # participants	50
Estimate # viewers	6,000 per month
Total project cost	$19,541.24 Note: differs from application budget due to calculation error. Correct amount confirmed with applicant
Total project income	$16,000
Amount sought	**$3,541.24** Note: differs from application budget due to calculation error. Correct amount confirmed with applicant
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Artists' fees, materials, equipment hire
Quotes	- $18,994.82 – $20,328.58 for artist time and supplies (some costs may include GST)

Application # 27	
Project Name	**Goddess for Your Garden Workshop**
Individual/Group	Te Whare O Nga Wahine PN Women's Centre Inc
Contact person	Krys Baker
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	28 October 2017
Finish date - must be scheduled to be completed within 12 months	29 October 2017
Estimate # participants	12
Estimate # viewers	N/A
Total project cost	$1,443.08
Total project income	$0
Amount sought	**$1,443.08**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Venue, tutor fee, materials, firing
Quotes	- $1,393.08 for tutor fee, materials, firing - $50 for venue - $285 for materials (Decopot NZ) - $513.08 for materials (Waikato Ceramics)

Application # 28	
Project Name	**PN City Library Art Installation**
Individual/Group	Individual (on behalf of informal group: Tessa Ma'auga, Sam Te Tau, Bruce Ma'auga)
Contact person	Tessa Ma'auga
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Diversity
Start date - project must not have begun before funding is approved	September 2017
Finish date - must be scheduled to be completed within 12 months	April 2018
Estimate # participants	3
Estimate # viewers	50
Total project cost	$4,061.83
Total project income	$0
Amount sought	**$4,000**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible No prior CCS grants
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Materials, artist fees
Quotes	- Materials (prices as included in budget)

Application # 29	
Project Name	**Workshops at Te Manawa**
Individual/Group	Upcycling Club 1
Contact person	Stephen Close
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	21 October 2017
Finish date - must be scheduled to be completed within 12 months	15 September 2018
Estimate # participants	30
Estimate # viewers	0
Total project cost	$825
Total project income	$0
Amount sought	**$825**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible Prior grants: - 2013-14 Round 3 – Craft workshops – $975 (report received) - 2014-15 Round 2 – Craft workshops – $1,500 (report received) - 2015-16 Round 2 – Craft workshops – $2,000 (report received)
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Materials Ineligible: Lunches – $275. Costs cannot be covered by other project income.
Quotes	No
Latest financial statement included (for groups)	No

Application # 30	
Project Name	**Art and Craft Classes**
Individual/Group	Studio on the Square
Contact person	Yvonne Marsh
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	1 January 2018
Finish date - must be scheduled to be completed within 12 months	23 December 2018
Estimate # participants	20
Estimate # viewers	1,298
Total project cost	$56,415
Total project income	$49,200
Amount sought	**$7,215**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible Prior grant: - 2016-17 Round 1 – Art & Craft workshops – $5,000 (report received)
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Eligible
Eligibility of costs	Eligible: Tutors, rent Possibly eligible: Coordinator. Under the CCS guidelines, "ongoing administration and service costs (such as salaries) that aren't related to a specific project" are not eligible for funding. The committee will need to consider whether this cost is ineligible because it is for a full year of service delivery Ineligible: Morning tea – can be covered by other project income
Quotes	No

Application # 31	
Project Name	**Sounds of Christmas**
Individual/Group	Studio on the Square
Contact person	Yvonne Marsh
Interview sought	Yes
Funding criteria - Access and participation / Diversity / Young people	Access and participation
Start date - project must not have begun before funding is approved	27 November 2017
Finish date - must be scheduled to be completed within 12 months	23 December 2017
Estimate # participants	12
Estimate # viewers	3,600
Total project cost	$9,200
Total project income	$2,400
Amount sought	**$4,800**
Eligibility of applicant - New Zealand citizen or permanent resident - all prior reports received	Eligible Prior grant: - 2016-17 Round 1 – Art & Craft workshops – $5,000 (report received)
Eligibility of project - arts or creative focus - project takes place within the City - must not already have been funded through CNZ's other funding programmes	Possibly eligible. Under the CCS guidelines, "projects that mainly deliver outcomes for other sectors, eg health heritage or the environment" are not eligible for funding. The committee will need to consider whether this project mainly delivers outcomes for sectors other than the arts sector.
Eligibility of costs	Eligible: Entertainer fee, administrator fee
Quotes	No