

# **PALMERSTON NORTH CITY COUNCIL**

## **Minutes of the Community Development Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 11 September 2017, commencing at 9.00am**

**Members Present:** Councillor Aleisha Rutherford (in the Chair), The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

Councillor Leonie Hapeta left the meeting at 3.26pm during consideration of clause 25. She entered the meeting again at 3.53pm during consideration of clause 27. She was not present for clauses 25 and 26 inclusive.

Councillor Gabrielle Bundy-Cooke left the meeting at 3.38pm at the conclusion of clause 25. She entered the meeting again at 3.51pm during consideration of clause 27. She was not present for clause 26.

Councillor Rachel Bowen left the meeting at 4.22pm during consideration of clause 29. She was not present for clauses 29 and 30.

Councillor Jim Jefferies left the meeting at 4.23pm during consideration of clause 29. He was not present for clauses 29 and 30.

Councillor Duncan McCann left the meeting at 4.25pm at the conclusion of clause 29. He was not present for clause 30.

The meeting adjourned at 9.01am  
The meeting resumed at 10.56am

### **20-17 Public Comment**

Public comment was received from:

- Sally Babbage from the Housing Advice Centre regarding the Social Housing Strategy and highlighting the increasing number of elderly struggling with affordable accommodation.
- Nigel Fitzpatrick from Public Health supporting the Healthy Beverage Policy.

Moved Aleisha Rutherford, seconded Rachel Bowen.

The **COMMITTEE RESOLVED**

1. That the Committee receive the Public Comment for information.

Clause 20-17 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**21-17 Deputation - Community Services Council**

Representing Community Services Council Michelle Thompson and Fraser Greig spoke to the deputation providing an overview of the Social Well-Being Forum.

Three main issues were identified from the forum;

- Housing was becoming a more complex issue and Palmerston North was fortunate that Council was holding onto their social housing and implementing such things as building warrant of fitnesses. It was believed that social housing providers needed to work collaboratively.
- There was a growing need for funding for organisations, however the funding pool was reducing. Investigating other ways to raise funds required more time and resources and organisations do not have the ability to do this.
- Organisations needed to building capacity and capability and Community Manawatu was seen as a way to achieve this.

Moved Leonie Hapeta, seconded Rachel Bowen.

The **COMMITTEE RESOLVED**

1. That the Community Development Committee receive the deputation for information.

Clause 21-17 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**22-17 Confirmation of Minutes**

Moved Rachel Bowen, seconded Leonie Hapeta.

The **COMMITTEE RESOLVED**

1. That the minutes of the Community Development Committee meeting of 12 June 2017 Part I Public be confirmed as a true and correct record.

Clause 22-17 above was carried 14 votes to 0, with 2 abstentions, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

**Abstained:**

The Mayor (Grant Smith) and Councillor Aleisha Rutherford.

**23-17 Capacity & Capability Building in the Community Sector**

Memorandum, dated 23 August 2017 from the Community Liaison Team Leader, Peter Grey.

In discussion elected members noted the concerns raised by the deputation from Community Services Council and sought advice on how Council could assist on the main issued raised.

Moved Aleisha Rutherford, seconded Rachel Bowen.

The **COMMITTEE RECOMMENDS**

1. That the Committee receives the memorandum dated 23 August 2017 and entitled "Capacity and Capability Building in the Community Sector" for information.
- 2 That the Chief Executive provide a response to the key concerns of the social Well Being Forum report including how the Council could support a more coordinated approach.

Clause 23-17 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Abstained:**

Councillor Leonie Hapeta.

The meeting adjourned at 11.59am

The meeting resumed at 3.00pm

## 24-17 Recommendation to Exclude Public

Moved Aleisha Rutherford, seconded Tangi Utikere.

### The COMMITTEE RESOLVED

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
14.	Community Development Small Grants Council Report 2017	Negotiations	s7(2)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Acting Chief Executive (David Wright), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Senior Communications Advisor (Sandra Crosbie) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council’s Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell, Carly Chang and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Community Groups Advisor (Pascal Francois), Community Liaison Team Leader (Peter Grey) and Manager Community Engagement (Ian Littleworth) , because of their knowledge and ability to assist the meeting in speaking to their report

and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

Co-Chairs of the Community Development Small Grants Working Party, (Joyce Fowler and Krys Baker), because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such persons will be present at the meeting only for the items that relate to their respective report.

Clause 24-17 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The meeting moved into Part II at 3.01pm

The meeting resumed in Part I at 3.20pm

**25-17**

**Disability Reference Group update**

Memorandum, dated 8 September 2017 from the Community Liaison Team Leader, Peter Grey.

Councillor Leonie Hapeta left the meeting at 3.26pm

Moved Aleisha Rutherford, seconded Rachel Bowen.

**The COMMITTEE RECOMMENDS**

1. That the Community Development Committee receives the memorandum dated 8 September 2017 and entitled "Disability Reference Group Update" for information.
2. That Officers report back to Council on the outcome of the investigation by Enable NZ into the development of a disability sector advisory group and identifies any potential opportunities for Council participation.

Clause 25-17 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Councillor Gabrielle Bundy Cooke left the meeting at 3.38pm

**26-17**

**Conference Opportunity - Young Elected Members Retreat**

Memorandum, dated 24 August 2017 from the Governance & Support Team Leader, Kyle Whitfield.

Moved Rachel Bowen, seconded Tangi Utikere.

The **COMMITTEE RESOLVED**

1. That the Committee approve the attendance of Councillor Aleisha Rutherford to attend, with expenses paid, the LGNZ Young Elected Member Retreat held on 9-11 November 2017.

Clause 26-17 above was carried 12 votes to 0, with 1 abstention, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

**Abstained:**

Councillor Aleisha Rutherford.

**Did not vote:**

Councillor Jim Jefferies.

**27-17**

**Student City Update**

Memorandum, dated 11 September 2017 from the Student City Co-ordinator, Remy Waldteufel-Irvine.

Councillor Gabrielle Bundy-Cooke entered the meeting again at 3.51pm

Councillor Leonie Hapeta entered the meeting again at 3.53pm

Moved Aleisha Rutherford, seconded Grant Smith.

The **COMMITTEE RESOLVED**

1. That the Community Development Committee notes for information the memorandum 'Student City Update' which accompanies the Officer's verbal presentation.

Clause 27-17 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Abstained:**

Councillor Leonie Hapeta.

**28-17**

**Implications of proposed changes to the Social Housing Strategy**

Memorandum, dated 22 June 2017 from the Strategy & Policy Manager, Julie Macdonald.

In discussion Elected Members agreed that options to be considered for Social Housing should be referred to the Long Term Plan.

Moved Susan Baty, seconded Lorna Johnson.

The **COMMITTEE RECOMMENDS**

1. That the report attached as Appendix One entitled 'Implications of the proposed review of the Social Housing Strategy' be received.
2. That the options C and D outlined in the report titled "Implications of proposed changes to the Social Housing Strategy" be referred to the Long Term Plan.

Clause 28-17 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Abstained:**

Councillor Lew Findlay QSM.

**29-17**

**Healthy Beverage Policy**

Memorandum, dated 24 August 2017 from the Policy Analyst, Lili Kato.

Councillor Rachel Bowen left the meeting at 4.22pm

Councillor Jim Jefferies left the meeting at 4.23pm

Moved Aleisha Rutherford, seconded Karen Naylor.

The **COMMITTEE RECOMMENDS**

1. That Council adopt the Healthy Beverage Policy.
2. That the Chairperson and Deputy Chairperson of the Community Development be given delegated authority to approve minor amendments to the attached Healthy Beverage Policy prior to publication.

Clause 29-17 above was carried 8 votes to 6, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Adrian Broad, Lorna Johnson, Duncan McCann, Karen Naylor, Aleisha Rutherford and Tangi Utikere.

**Against:**

The Mayor (Grant Smith) and Councillors Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta and Bruno Petrenas.

Councillor Duncan McCann left the meeting at 4.35pm

**30-17 Committee Work Schedule**

Moved Aleisha Rutherford, seconded Vaughan Dennison.

The **COMMITTEE RESOLVED**

1. That the Community Development Committee receive its Work Schedule dated September 2017.

Clause 30-17 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The meeting finished at 4.40pm

Confirmed 11 December 2017

**Chairperson**