



PALMERSTON NORTH CITY COUNCIL

AGENDA

**EXTRAORDINARY COMMUNITY
DEVELOPMENT COMMITTEE**

1.00PM, MONDAY 16 OCTOBER 2017

COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH



MEMBERSHIP

Aleisha Rutherford (Chairperson)
Rachel Bowen (Deputy Chairperson)
Grant Smith (The Mayor)

Brent Barrett
Susan Baty
Adrian Broad
Gabrielle Bundy-Cooke
Vaughan Dennison
Lew Findlay QSM
Leonie Hapeta

Jim Jefferies
Lorna Johnson
Duncan McCann
Karen Naylor
Bruno Petrenas
Tangi Utikere

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter
Chief Executive, Palmerston North City Council

Palmerston North City Council

W pncc.govt.nz | E info@pncc.govt.nz | P 356 8199
Private Bag 11034, 32 The Square, Palmerston North



EXTRAORDINARY COMMUNITY DEVELOPMENT COMMITTEE MEETING

16 October 2017

MEETING NOTICE

Pursuant to Clause 21 of Schedule 7 of the Local Government Act 2002, I hereby requisition an extraordinary meeting of the Council to be held at 1.00pm on Monday, 16 October 2017 in the Council Chamber, first floor, Civic Administration Building, 32 The Square, Palmerston North, to consider the business stated below.



CHAIRPERSON

ORDER OF BUSINESS

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. **Draft Local Alcohol Policy 2017**

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To hear submissions from the Draft Local Alcohol Policy.

Note:

The submissions have been pre-circulated and Elected Members are asked to bring these to the meeting.

4. **Submissions on the draft Local Alcohol Policy**

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Memorandum, dated 4 September 2017 from the Policy Analyst, Peter Ridge.

5. **Exclusion of Public**

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Heather Shotter), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Communications and Marketing Manager (or their representative (name)) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell, Carly Chang and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

[Add Council Officers], because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

SUBMISSIONS FROM CONSULTATION

TO: Community Development Committee

MEETING DATE: 16 October 2017

TITLE: Draft Local Alcohol Policy 2017

SUBMITTERS WISHING TO BE HEARD IN SUPPORT OF THEIR SUBMISSION

Submission Number	Submitter	Contact
1	David Laws	
16	Ethan Heikell	
20	Creative Catering at The Awapuni Function Centre	Lewis Jones
21	Big Barrel	Baldeep Dhillon
27	The Albert Sports Bar	Jared Rawiri
28	Jonathan P Galuszka	
30	Health Promotion Agency	Cath Edmondson, General Manager Policy, Research & Advice
31	MidCentral Health	Rob Weir, Medical Officer of Health
34	Ms Corrine Smith	
35	Andy Towers	
38	Warren McLaughlin	
40	Safety Advisory Board	Zoe Kavanagh, Safe Communities Coordinator
41	Willow Park Tavern	Fraser M Donaldson
42	Alcohol Healthwatch	Nicki Jackson, Executive Director
43	Foodstuffs North Island Limited	Angela Dimery
44	Hospitality New Zealand Palmerston North	Chris Hince, Secretary

	Branch	
45	Progressive Enterprises Limited	Paul Radich, Alcohol Responsibility Manager

SUBMITTERS WHO DON'T WISH TO BE HEARD

Submission Number	Submitter	
2	Just Zilch	Rebecca Culver
3	Stephen Stannard	
4	Jonathan Marshall	
5	Bradley White	
6	Christine Barrett	
7	Russell M Johnson	
8	Danny Yeung	
9	Nate Shaw	
10	Harriet Wellwood	
11	Owen Svensson	
12	Industry Training Solutions	Nathan Hita
13	Teagan Bridges	
14	Seri Jackman	
15	Leyton Procter	
17	Rex S Paraku	
18	Frederik Dean	
19	Bob Pettigrew	
22	Public Questions Group, Wesley Broadway Methodist Church	Audrey Jarvis
23	Masonic Hotel	Colleen F Maxwell
24	Albert Sports Bar	Gail Campbell
25	Palmerston North SafeCity Trust	Steve Williams
26	Manawatu Speedway Club (Inc)	Lester Fletcher

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29	Bruce & Marilyn Bulloch	
32	Rose and Crown Ltd	John Griggs
33	New World Melody's	Kerry Melody
36	Retail New Zealand	Greg Harford, General Manager, Public Affairs
37	NZ Police	Inspector David White, Prevention Manager
39	Orlando Country Club	Gus, Sarah, Henry & Emma Lourie

ATTACHMENTS

1. Procedure Sheet [↓](#) 



PROCEDURE SHEET

HEARING OF SUBMISSIONS

Presenting your submission

You have indicated a wish to present your submission in person before a committee of Councillors. You may speak to your submission yourself or, if you wish, arrange for some other person or persons to speak on your behalf.

We would like this meeting to be relatively informal. We recommend that you speak to the main points of your submission and then answer any questions. It is not necessary to read your submission as Committee members have a copy and will have already read it.

Questions are for clarifying matters raised in submissions. Questions may only be asked by Committee members, unless the Chairperson gives permission.

Time Allocation

10 minutes (including question time) will be allocated for the hearing of each submission. If more than one person speaks to a submission, the time that is allocated to that submission will be shared between the speakers.

Who will be there?

The Community Development Committee will hear the submissions. The Committee comprises all elected members – as identified on the frontispiece of the Agenda.

There will also be other people there who are presenting their submission. The Hearing is open to the media and the public.

Agenda

An Agenda for the meeting at which you will be speaking will be available on the Council website from Tuesday 11 October 2017 - pncc.govt.nz. The Agenda lists the submissions in the order they will be considered by the Committee, although there may be some variation to this.

Venue

The meeting will be held in the Council Chamber, First Floor, Civic Administration Building, The Square, Palmerston North.

The Council Chamber will be set out with tables arranged appropriately. You will be invited to sit at the table with the Councillors when called.

Tikanga Maori

You may speak to your submission in Maori if you wish. If you intend to do so, please contact us no later than four days before the date of the meeting (refer to the "Further

Information" section below). This is to enable arrangements to be made for a certified interpreter to attend the meeting. You may bring your own interpreter if you wish.

Visual Aids

A whiteboard, and computer with PowerPoint will be available for your use.

Final Consideration of Submissions

Final consideration of submissions will be at the ordinary meeting of the Community Development Committee at a date yet to be determined. The media and public can attend these meetings, but it will not be possible for you to speak further to your submission, or participate in the Committee or Council deliberations.

Changes to this Procedure

The Committee may, in its sole discretion, vary the procedure set out above if circumstances indicate that some other procedure would be more appropriate.

Further Information

If you have any questions about the procedure outlined above please contact Penny Odell, Committee Administrator, phone 06 356-8199 or email penny.odell@pncc.govt.nz.

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MEMORANDUM

TO: Community Development Committee

MEETING DATE: 16 October 2017

TITLE: Submissions on the draft Local Alcohol Policy

DATE: 4 September 2017

AUTHOR/S: Peter Ridge, Policy Analyst, City Future

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the oral and written submissions on the draft Palmerston North Local Alcohol Policy 2017 be received.
2. That the Community Development Committee note the Procedure for Hearing of Submissions, as described in the Procedure Sheet.

1. ISSUE

The Council has received 45 submissions on the draft Local Alcohol Policy. The written submissions are included with the agenda for this meeting. Eighteen submitters have asked to present oral submissions in support of their written submissions.

2. BACKGROUND

On 26 June 2017, the Council approved the draft Palmerston North Local Alcohol Policy 2017 for public consultation. The period for written submissions began on 8 July and closed on 18 August 2017, complying with the requirement of the Special Consultative Procedure for a minimum one month period for receiving written submissions.

Over 350 people and organisations that were identified as having an interest in the draft Local Alcohol Policy were directly contacted about the consultation process. They were given access to the consultation documents and invited to make a submission. They were also invited to contact Council officers if they wanted to discuss the details of the proposal, and several people took up this opportunity. They were also given the opportunity to have Council officers attend a meeting of their organisation and be available for a discussion of the proposal. One organisation, the Safety Advisory Board, took up this opportunity.

In addition to directly contacting identified stakeholders, the proposal was promoted to the general public through posts on Facebook, a public notice lodged in the Manawātū Standard

and the Tribune, and the Square Circular. A press release was provided to the media. Digital signage at the City Library was also used to advertise the consultation process.

“Drop-in” consultation sessions were held at the City Library and each of the branch libraries during the week of 7-10 August. These sessions were 2 hours long, held at various times during the day and evening, and provided people with an opportunity to learn more about the proposed policy, to ask questions and to get assistance in making a submission. The sessions were promoted via Facebook and through in-library signage. The session at the Ashhurst Library was also advertised in the Village Voice newsletter. Over the five sessions held, approximately 35-40 people expressed interest in the proposal and asked questions or took away information about the proposal.

3. OVERVIEW OF SUBMISSIONS

Preliminary analysis of the written submissions indicates slightly more than half of submitters – approximately 58% - were generally supportive of the direction proposed by the draft Local Alcohol Policy. However, many submitters indicated support for some aspects of the proposal whilst opposing other aspects, which makes a simplified support/oppose analysis problematic.

Most submitters expressed views on the proposed trading hours. A number of submitters appear to have confused the proposed maximum trading hours for Club licences (closing at 12am) with “night club”-type bars or pubs, arguing that closing those types of premises at midnight would be too restrictive. However, the proposal for Club licences only applies to those premises which are “bona fide” clubs operating solely for the benefit of registered members or their guests. Clubs of this type do not include bars or pubs which are generally open to the public.

Just under one-quarter of submissions were received from identified groups. The remainder were received from individual members of the public or from individual businesses.

4. NEXT STEPS

Following the hearing of these submissions, officers will prepare advice for the Council on the points raised by submitters, with recommendations regarding any changes to the draft Local Alcohol Policy that may be warranted, and the adoption or otherwise of the draft policy. Given the complexity of the issues raised and the counter-proposals contained in submissions, this advice is expected to be presented to the March 2018 meeting of the Community Development Committee.

5. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
If Yes quote relevant clause(s) from Delegations Manual S169	
Are the decisions significant?	No

If they are significant do they affect land or a body of water?	
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No

ATTACHMENTS

Nil

Peter Ridge
Policy Analyst