

# PALMERSTON NORTH CITY COUNCIL

## Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 28 May 2018, commencing at 9.02am

**Members Present:** The Mayor (Grant Smith) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Apologies:** Councillor Gabrielle Bundy-Cooke.

### 71-18 Apologies

Moved Grant Smith, seconded Tangi Utikere.

#### RESOLVED

1. That Council receive the apologies.

Clause 71-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

### 72-18 Confirmation of Minutes

Moved Grant Smith, seconded Tangi Utikere.

#### RESOLVED

1. That the minutes of the extraordinary meeting of 14 May 2018 Part I Public be confirmed as a true and correct record.

Clause 72-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

## REPORTS

### 73-18 Caccia Birch - Lagoon Embankment Upgrade

Memorandum, dated 9 May 2018 from the Parks & Property Manager, John Brenkley and the Senior Property Assets Officer, Jocelyn Broderick.

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

1. That Council receive this memorandum regarding upgrading the Hokowhitu Lagoon embankment.
2. That Council decide not to add a new capital works programme estimated at \$90,000 for this upgrade and be presented for consideration as Council undertakes its final 2018 – 28 10 Year Plan deliberations.

Clause 73-18 above was carried 8 votes to 7, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Rachel Bowen, Adrian Broad, Lew Findlay QSM, Jim Jefferies, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Against:**

Councillors Brent Barrett, Susan Baty, Vaughan Dennison, Leonie Hapeta, Lorna Johnson, Duncan McCann and Karen Naylor.

**74-18**

**Options to Provide Additional Dog Waste Bags and Bins in City Public Spaces**  
Report, dated 17 April 2018 from the Parks & Property Manager, John Brenkley.

Moved Leonie Hapeta, seconded Duncan McCann.

**RESOLVED**

1. That Council include a new capital item in its final 2018 – 28 10 Year Plan deliberations to purchase and install 17 new bins are purchased to supplement the existing number bins along the walkway network at a cost of \$25,500.

Clause 74-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**75-18**

**Elected Member Development Policy and Changes to Delegation Manual**  
Memorandum, dated 27 April 2018 from the Deputy Mayor, Tangi Utikere.

Moved Vaughan Dennison, seconded Aleisha Rutherford.

**RESOLVED**

1. That the Elected Member Development Policy (attached as Councillor Development and Training Policy) be adopted, and come into effect on 1 July 2018.
2. That, with effect from 1 July 2018, a new clause 190 and heading be added to the Council's *Delegations Manual*, as follows:

"Mayor, Deputy Mayor and Chairperson of the Finance and Performance Committee

190 With regard to an elected member conference and training opportunity:

190.1 The Mayor, acting conjointly with the Deputy Mayor or, if one of those is unavailable, then the other acting conjointly with the Chairperson of the Finance and Performance Committee, has delegated authority to decide whether any elected member or members should attend and, if so, whom.

190.2 This authority may be exercised only where a particular conference and training opportunity is available in New Zealand and the total cost of such opportunity for any elected member attending or participating does not exceed \$2,000.00 GST exclusive for that member.

190.3 Any approval given and any recording and reporting must be in accordance with both the Council's Elected Members' Expenses Policy and with the Elected Member Development and Training Policy or, if either or both of those policies have been superseded, then with the replacement or equivalent policy or policies."

Clause 75-18 above was carried 12 votes to 0, with 3 abstentions, the voting being as follows:

**For:**

Councillors Brent Barrett, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

**Abstained:**

The Mayor (Grant Smith) and Councillors Susan Baty and Tangi Utikere.

**76-18**

**Approval of Council Submission on the Local Electoral Matters Bill**

Memorandum, dated 15 May 2018 from the Legal Counsel, John Annabell.

Moved Grant Smith, seconded Aleisha Rutherford.

**RESOLVED**

1. That the Council approve the attached submission on the Local Electoral Matters Bill and submit it to the Justice Committee of Parliament.

Clause 76-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**77-18**

**Rescind 'Policy on the Appointment of Directors to Outside Organisations**

Memorandum, dated 1 May 2018 from the Governance & Support Team

Leader, Kyle Whitfield.

Moved Vaughan Dennison, seconded Susan Baty.

**RESOLVED**

1. That the policy entitled: 'Policy on the Appointment of Directors to Outside Organisation' is rescinded.

Clause 77-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**78-18**

**Conference Opportunity - LGNZ Housing Symposium 2018**

Memorandum, dated 14 May 2018 from the Committee Administrator, Penny Odell.

Moved Susan Baty, seconded Grant Smith.

**RESOLVED**

1. That Council approve the attendance of up to 16 elected members to attend, with expenses paid, the LGNZ Housing Symposium 2018 being held in Wellington on 28 June 2018.
2. That registrations of interest be invited from elected members wishing to attend, with expenses paid, and advise the Committee Administrator, Penny Odell, by 12 noon Friday 1 June 2018.

Clause 78-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**79-18**

**Council Work Schedule**

Moved Grant Smith, seconded Tangi Utikere.

**RESOLVED**

1. That the Council receive its Work Schedule dated May 2018.

Clause 79-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

## **RECOMMENDATIONS FROM COMMITTEE MEETINGS**

**80-18**

### **Planning and Strategy Committee Part I Public - 7 May 2018**

Consideration was given to Planning and Strategy Committee recommendations as appended to these minutes.

Moved Duncan McCann, seconded Aleisha Rutherford.

#### **RESOLVED**

1. That clause 30-18 1a of the Committee's recommendations be adopted.

Clause 80.1 above was carried 14 votes to 1, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

#### **Against:**

Councillor Vaughan Dennison.

Moved Duncan McCann, seconded Aleisha Rutherford.

2. That the remainder of clause 30-18 of the Committee's recommendations be adopted.

Clause 80.2 above was carried 15 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Duncan McCann, seconded Aleisha Rutherford.

3. That clause 32-18 of the Committee's recommendations be adopted.

Clause 80.3 above was carried 15 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**81-18**

### **Community Development Committee Part I Public - 7 May 2018**

Consideration was given to Community Development Committee recommendations as appended to these minutes.

Moved Aleisha Rutherford, seconded Rachel Bowen.

#### **RESOLVED**

1. That clause 11-18.1 of the Committee's recommendations be adopted.

Clause 81.1 above was carried 15 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian

Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Aleisha Rutherford, seconded Rachel Bowen.

2. That the remainder of the Committee's recommendations be adopted.

Clause 81.2 above was carried 9 votes to 6, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Adrian Broad, Vaughan Dennison, Jim Jefferies, Duncan McCann, Aleisha Rutherford and Tangi Utikere.

**Against:**

Councillors Rachel Bowen, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Karen Naylor and Bruno Petrenas.

**82-18**

**Planning and Strategy Committee Part I Public - 4 December 2017**

Consideration was given to Planning and Strategy Committee recommendations as appended to these minutes.

Moved Duncan McCann, seconded Aleisha Rutherford.

**RESOLVED**

1. That the Committee's recommendations be adopted.

Clause 82-18 above was carried 14 votes to 0, with 1 abstention, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Abstained:**

The Mayor (Grant Smith).

**83-18**

**Sport and Recreation Committee Part I Public - 14 May 2018**

Consideration was given to Sport and Recreation Committee recommendations as appended to these minutes.

Moved Leonie Hapeta, seconded Duncan McCann.

**RESOLVED**

1. That the Committee's recommendations be adopted.

Clause 83-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**84-18**

**Audit and Risk Committee Part I Public - 21 May 2018**

Consideration was given to Audit and Risk Committee recommendations as

appended to these minutes.

Moved Vaughan Dennison, seconded Bruno Petrenas.

## RESOLVED

1. That the Committee's recommendations be adopted.

Clause 84-18 above was carried 13 votes to 0, with 2 abstentions, the voting being as follows:

### For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

### Abstained:

Councillors Tangi Utikere and Leonie Hapeta.

## EXCLUSION OF PUBLIC

### 85-18 Recommendation to Exclude Public

Moved Grant Smith, seconded Tangi Utikere.

## RESOLVED

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
18.	Minutes of the extraordinary meeting - Part II Confidential - 14 May 2018	For the reasons setout in the extraordinary minutes of 14 May 2018, held in public present.	
19.	Appointment to the Globe Theatre Trust Board	Privacy	s7(2)(a)
20.	Presentation of the Part II Confidential Economic Development Committee Recommendations from its 14 May 2018 Meeting		
21.	Presentation of the Part II Confidential Sport and Recreation Committee Recommendations from its		

	<b>14 May 2018 Meeting</b>		
<b>22.</b>	<b>Presentation of the Part II Confidential Finance and Performance Committee Recommendations from its 21 May 2018 Meeting</b>		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Heather Shotter), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson), General Manager, Marketing and Communications (Sacha Haskell), and Communications Advisor (name) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell, Carly Chang and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Clause 85-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The public part of the meeting finished at 9.49am

Confirmed 25 June 2018

**Mayor**



## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 28 May 2018

**TITLE:** Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 7 May 2018 Meeting

Set out below are the recommendations only from the Planning and Strategy Committee meeting Part I Public held on 7 May 2018. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

### **30-18 Draft Palmerston North Animals and Bees Bylaw 2018 - Deliberations on Submissions and adoption of the Bylaw**

Memorandum, dated 28 March 2018 from the Policy Analyst, Ann-Marie Mori.

#### The COMMITTEE RECOMMENDS

1. That clause 8.7 of the bylaw be amended to read:
  - 8.7 Every person who keeps cats must ensure:
    - a. Cats over six months of ages are microchipped and registered with the New Zealand Companion Animals Register, or other Council approved microchip registry.
2. That clause 8.7 of the bylaw be amended to read:
  - 8.7 Every person who keeps cats must ensure:
    - b. Cats over six months are desexed (unless kept for breeding purposes and are registered with a nationally recognised cat breeders' body including New Zealand Cat Fancy Ltd and Catz Inc.).
3. That a new clause 8.8 is added, reading 'Clause 8.7 applies to all cats born after 1 July 2018.'
4. That clause 3.1 be amended to read 'This Bylaw comes into forces on 1 July 2018.'
5. That the Mayor and Chief Executive write to the appropriate government minister to request a review of the powers Councils have, to enforce bylaws such as the Animals and Bees Bylaw.

6. That the Council confirms that the Palmerston North Animals and Bees Bylaw 2018 is the most appropriate form of bylaw and does not give rise to any implications under the NZ Bill of Rights Act 1990.
7. That the Council adopts the draft Palmerston North Animals and Bees Bylaw 2018 and draft Palmerston North Animals and Bees Bylaw 2018 Administration Manual, as attached as Attachment 2, subject to amendments.
8. That the Chairperson and Deputy Chairperson of the Planning and Strategy Committee be given delegated authority to approve minor amendments to the draft Palmerston North Animals and Bees Bylaw 2018 and draft Palmerston North Animals and Bees Bylaw 2018 Administration Manual prior to publication.

**32-18****Draft Traffic and Parking Bylaw 2018 - Deliberations on Submissions**

Memorandum, dated 9 March 2018 from the Policy Analyst, Peter Ridge.

The **COMMITTEE RECOMMENDS**

1. That section 2.5 of the draft Palmerston North Traffic and Parking Bylaw 2018 Administration Manual be amended to read 'No person may park a vehicle on or overhanging any footpath or any special vehicle lane, including a cycle lane.'
2. That the Council adopts the Palmerston North Traffic and Parking Bylaw 2018 and Palmerston North Traffic and Parking Bylaw 2018 Administration Manual, as shown in attachments 1 and 2 of the report titled "Draft Traffic and Parking Bylaw 2018 – Deliberations on Submissions" and dated 9 March 2018, subject to amendment.
3. That the Council amends the Palmerston North Signs and Use of Public Places Bylaw 2015 and Palmerston North Signs and Use of Public Places Bylaw 2015 Administration Manual by making the changes shown as tracked changes in the documents attached as attachments 3 and 4 to this report.

**ATTACHMENTS**

Nil

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 28 May 2018

**TITLE:** Presentation of the Part I Public Community Development Committee Recommendations from its 7 May 2018 Meeting

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Set out below are the recommendations only from the Community Development Committee meeting Part I Public held on 7 May 2018. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

### **11-18 Review of City Ambassadors Trial**

Report, dated 20 April 2018 from the Manager - Community Engagement, Ian Littleworth and the Safe Communities Coordinator, Zoe Kavanagh.

#### The **COMMITTEE RECOMMENDS**

1. That the report Review of City Ambassadors Trial be received.
2. That subject to funding through the 10 Year Plan the City Ambassadors Initiative continue on an ongoing basis over the summer period (December to March) with a dual focus of city safety and city vibrancy
3. That as part of its 2018/28 10 Year Plan deliberations Council give considerations to including Funding of \$34,000 per annum for the City Ambassador initiative.

### **ATTACHMENTS**

Nil

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 28 May 2018

**TITLE:** Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 4 December 2017 Meeting

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Set out below are the recommendations only from the Planning and Strategy Committee meeting Part I Public held on 4 December 2017. These recommendations were intended to go to the Council meeting of 21 December 2017 to be approved but were inadvertently not approved by Council hence being brought forward to this meeting.

The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

### **81-17 Opportunities to address unsecured roaming dogs**

Report, dated 20 November 2017 from the Head of Environmental Protection Services, Graeme Gillespie.

#### The **COMMITTEE RECOMMENDS**

1. That the level of service for the after-hours Animal Control Service be increased, on a trial basis for 4 months, to enable roaming dog notifications to be responded to. It be noted that a maximum of 1 hour will be spent on dealing with each individual notification.
2. It be noted that the cost of the trial for the 4 month period will be \$6,000. This will be funded from the approved operating budget for Animal Control Services for 2017/18.
3. That the results of the trial be reported back to the Planning and Strategy Committee for consideration in June 2018.

### **ATTACHMENTS**

Nil

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 28 May 2018

**TITLE:** Presentation of the Part I Public Sport and Recreation Committee Recommendations from its 14 May 2018 Meeting

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Set out below are the recommendations only from the Sport and Recreation Committee meeting Part I Public held on 14 May 2018. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

**18-18 Fitzherbert Park - Cricket Ground Enhancements Update**

Memorandum, dated 26 April 2018 from the Parks & Property Manager, John Brenkley.

The **COMMITTEE RECOMMENDS**

1. That Council note Programme 1342 Fitzherbert Park Cricket Ground Enhancements may not be delivered in 2017/18 given that external funding from the Manawatu Cricket Association may not be secured.

**19-18 Memorial Park Capital Budget Priorities 2018-2028**

Report, dated 30 January 2018 from the Leisure Assets Planner, Jason Pilkington.

The **COMMITTEE RECOMMENDS**

1. That Council endorse the priorities for the capital works programme at Memorial Park for the 2018 to 2028 years, as stated in Table 2, Section 4.7 of the report titled Memorial Park Capital Budget Priorities 2018-28.
2. That the Table 2 priorities, budget estimates, and timings be referred to the 2018-28 10 Year Plan final deliberation process including bringing the funding for the Splash Pad at Memorial Park forward by one year – from the 2019/20 financial year to the 2018/19 financial year.
3. That Council, upon adoption of the 10 Year Plan and provided that the Memorial Park Capital Development Programme remains significantly unchanged, directs the Chief Executive to apply to external funders for an additional \$250,000 in funding for the Splash Pad at Memorial Park.
4. That Council directs the Chief Executive to use the necessary discretion to decide the amount of each application to the various Trusts.

**20-18 Campbell Street Campervan Carpark Trial**

Report, dated 9 April 2018 from the Leisure Assets Planner, Jason Pilkington.

The **COMMITTEE RECOMMENDS**

1. That Council adopt the Campbell Street Campervan Carpark as a permanent inner City carpark for self-contained campervans.
2. That Council approves dedicating a further three carparks as available for self-contained campervans at the existing Campbell Street carpark site.

**21-18 Palmerston North Self-Contained Campervan Dump Stations**

Report, dated 11 April 2018 from the Leisure Assets Planner, Jason Pilkington.

The **COMMITTEE RECOMMENDS**

1. That Council consider developing two new self-contained campervan dump stations during final 10 Year Plan deliberations (as Programme 1535 - City-Wide - Campervan Dump Stations).

**ATTACHMENTS**

Nil

## RECOMMENDATIONS FROM COMMITTEE

**TO:** Council

**MEETING DATE:** 28 May 2018

**TITLE:** Presentation of the Part I Public Audit and Risk Committee Recommendations from its 21 May 2018 Meeting

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Set out below are the recommendations only from the Audit and Risk Committee meeting Part I Public held on 21 May 2018. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

### **12-18 Delegations Manual - Amendment to Powers of Chief Executive**

Memorandum, dated 4 May 2018 from the Business Development Executive, Fiona Dredge.

#### The **COMMITTEE RECOMMENDS**

1. That Council approves the following changes to the Delegations Manual:
  - a. Addition to clause 140 with definitions for “Capital New Budget” and “Capital Renewal Budget” as set out in Appendix 1; and
  - b. Replacement of existing clauses 204, 207, 208 and 209 with those set out in Appendix 1.

### **ATTACHMENTS**

Nil