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**PALMERSTON NORTH CITY COUNCIL**

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**AGENDA**

**SPORT AND RECREATION**

**COMMITTEE**

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**9AM, MONDAY 14 MAY 2018**

COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING  
32 THE SQUARE, PALMERSTON NORTH

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## MEMBERSHIP

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**Leonie Hapeta (Chairperson)**

**Duncan McCann (Deputy Chairperson)**

**Grant Smith (The Mayor)**

**Brent Barrett**

**Adrian Broad**

**Vaughan Dennison**

**Lew Findlay QSM**

**Jim Jefferies**

**Lorna Johnson**

**Bruno Petrenas**

**Aleisha Rutherford**

**Agenda items, if not attached, can be viewed at:**

**pncc.govt.nz | Civic Administration Building, 32 The Square  
City Library | Ashhurst Community Library | Linton Library**

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**Heather Shotter**

**Chief Executive, Palmerston North City Council**

**Palmerston North City Council**

**W [pncc.govt.nz](http://pncc.govt.nz) | E [info@pncc.govt.nz](mailto:info@pncc.govt.nz) | P 356 8199**

**Private Bag 11034, 32 The Square, Palmerston North**



## **SPORT AND RECREATION COMMITTEE MEETING**

14 May 2018

### **ORDER OF BUSINESS**

NOTE: The Sport and Recreation Committee meeting coincides with the ordinary meeting of the Economic Development Committee meeting and the extraordinary Council meeting. The format for the meeting will be as follows:

- Sport and Recreation Committee will open and adjourn immediately to follow Economic Development Committee
- Economic Development Committee will open and adjourn immediately to follow Council
- Council will open, conduct its business and then close.

#### **1. Apologies**

#### **2. Notification of Additional Items**

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

#### **3. Declarations of Interest (if any)**

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

**4. Public Comment**

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

(NOTE: If the Committee wishes to consider or discuss any issue raised that is not specified on the Agenda, other than to receive the comment made or refer it to the Chief Executive, then a resolution will need to be made in accordance with clause 2 above.)

- |   |          |
|---|----------|
| <b>5. Deputation - Raleigh Reserve Whanau Project</b>   | Page 7   |
| <br>  |          |
| <b>6. Submissions - Proposal to License Pascal Street Community Trust to occupy part of Awapuni Park or Alexander Park for Community Gardens</b>                                | Page 9   |
| <br>  |          |
| <b>7. Confirmation of Minutes</b><br>“That the minutes of the Sport and Recreation Committee meeting of 12 March 2018 Part I Public be confirmed as a true and correct record.” | Page 41  |
| <br>  |          |
| <b>8. Memorial Park Capital Budget Priorities 2018-2028</b><br>Report, dated 30 January 2018 from the Leisure Assets Planner, Jason Pilkington.                                 | Page 49  |
| <br>  |          |
| <b>9. Campbell Street Campervan Carpark Trial</b><br>Report, dated 9 April 2018 from the Leisure Assets Planner, Jason Pilkington.  | Page 72  |
| <br>  |          |
| <b>10. Palmerston North Self-Contained Campervan Dump Stations</b><br>Report, dated 11 April 2018 from the Leisure Assets Planner, Jason Pilkington.                            | Page 84  |
| <br>  |          |
| <b>11. Manawaroa Park Toilet Facilities</b><br>Memorandum, dated 14 March 2018 from the Building Asset Officer, Ian Stuart.   | Page 106 |



**12. Fitzherbert Park - Cricket Ground Enhancements Update** Page 108

Memorandum, dated 26 April 2018 from the Parks & Property Manager,  
John Brenkley.

**13. Committee Work Schedule** Page 112

**14. Exclusion of Public**

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
15.	Minutes of the Sport and Recreation Committee meeting - Part II Confidential - 12 March 2018	For the reasons setout in the Sport and Recreation Committee minutes of 12 March 2018, held in public present.	
16.	Uplifting Artificial Football Turf Report	Negotiations	s7(2)(i)
17.	Artificial Football Turf - Process for Location Selection	Negotiations	s7(2)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Heather Shotter), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City

Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson), General Manager, Marketing and Communications (Sacha Haskell), and Communications Advisor (name) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell, Carly Chang and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Policy Analyst (Ann-Marie Mori), Senior Property and Parks Planner (Aaron Phillips), Strategy and Policy Manager (Julie Macdonlad) and Parks and Property Manager (John Brenkley) because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

*[Add Third Parties]*, because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

## DEPUTATION

**TO:** Sport and Recreation Committee

**MEETING DATE:** 14 May 2018

**TITLE:** Deputation - Raleigh Reserve Whanau Project

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### RECOMMENDATION(S) TO SPORT AND RECREATION COMMITTEE

1. That the Sport and Recreation Committee receive the deputation for information.
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### SUMMARY

Daryl Anne, Kim Stewart, David Chapple, Rodney Wong & Kevin Gilbert, representatives from the Raleigh Reserve Whanau Project, will provide a Deputation, giving an update on the project.

### ATTACHMENTS

Nil



## SUBMISSION FROM CONSULTATION

**TO:** Sport and Recreation Committee

**MEETING DATE:** 14 May 2018

**TITLE:** Submissions - Proposal to License Pascal Street Community Trust to occupy part of Awapuni Park or Alexander Park for Community Gardens

### RECOMMENDATION(S) TO SPORT AND RECREATION COMMITTEE

1. That the Sport and Recreation Committee hear submissions from presenters who indicated their wish to be heard in support of their submission.
2. That the Committee note the Procedure for Hearing of Submissions, as described in the procedure sheet.

### SUBMITTERS WISHING TO BE HEARD IN SUPPORT OF THEIR SUBMISSION

13.	Katheryn M Pascoe
18.	Annette Nixon
21.	Plant to Plate Aotearoa Trust Board
23.	Norelle Ward





### SUBMITTERS NOT WISHING TO BE HEARD IN SUPPORT OF THEIR SUBMISSION

1.	Joanna Kangishe
2.	Jacqu Aldridge
3.	Wayne Simpson
4.	Iola Haggarty
5.	Joy Wood

## PALMERSTON NORTH CITY COUNCIL

6.	Shannon
7.	Jiajia Liu
8.	Michelle Platt
9.	Aaron Zaloum
10.	Melody Lawrence
11.	Daryl-Anne George
12.	Ian Thompson
14.	Alison Geange
15.	Jude Priest
16.	Daniel Rexner
17.	Bruce Geange
19.	Marilyn and Bruce Bulloch
20.	Carol Milne and 51 petitioners
22.	Amy Lavini
24	Stephen and Joella Lauridsen & Ray and Pat Symonds

**ATTACHMENTS**

1. Procedure Sheet  
2. Submissions  





## PROCEDURE SHEET

### HEARING OF SUBMISSIONS

#### **Presenting your submission**

You have indicated a wish to present your submission in person before a committee of Councillors. You may speak to your submission yourself or, if you wish, arrange for some other person or persons to speak on your behalf.

We would like this meeting to be relatively informal. We recommend that you speak to the main points of your submission and then answer any questions. It is not necessary to read your submission as Committee members have a copy and will have already read it.

Questions are for clarifying matters raised in submissions. Questions may only be asked by Committee members, unless the Chairperson gives permission.

#### **Time Allocation**

10 minutes (including question time) will be allocated for the hearing of each submission. If more than one person speaks to a submission, the time that is allocated to that submission will be shared between the speakers.

#### **Who will be there?**

The Sport and Recreation Committee will hear the submissions. The Committee comprises of elected members as identified on the frontispiece of the Agenda.

There will also be other people there who are presenting their submission. The Hearing is open to the media and the public.

#### **Agenda**

An Agenda for the meeting at which you will be speaking will be forwarded to you once available. The Agenda lists the submissions in the order they will be considered by the Committee, although there may be some variation to this.

#### **Venue**

The meeting will be held in the Council Chamber, First Floor, Civic Administration Building, The Square, Palmerston North.

The Council Chamber will be set out with tables arranged appropriately. You will be invited to sit at the table with the Councillors when called.

#### **Tikanga Maori**

You may speak to your submission in Maori if you wish. If you intend to do so, please contact us no later than four days before the date of the meeting (refer to the "Further Information" section below). This is to enable arrangements to be made for a certified interpreter to attend the meeting. You may bring your own interpreter if you wish.

<b>Visual Aids</b>	A whiteboard, and computer with PowerPoint will be available for your use. If you require any other equipment, please contact the Officer named below no later than 5.00pm on 10 May 2018 and we will try and supply it for you.
<b>Final Consideration of Submissions</b>	Final consideration of submissions will be at the extraordinary meeting of the Sport and Recreation Committee on Wednesday 6 June 2018. The media and public can attend these meetings, but it will not be possible for you to speak further to your submission, or participate in the Committee or Council deliberations.
<b>Changes to this Procedure</b>	The Committee may, in its sole discretion, vary the procedure set out above if circumstances indicate that some other procedure would be more appropriate.
<b>Further Information</b>	If you have any questions about the procedure outlined above please contact Penny Odell, Committee Administrator, phone 06 356-8199 or email <a href="mailto:penny.odell@pncc.govt.nz">penny.odell@pncc.govt.nz</a> .

\* \* \* \* \*

1044437

Merle Lavin

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**From:** Submission  
**Subject:** FW: Community garden in Alexander park or Awapuni Park

**To:** Submission  
**Subject:** Community garden in Alexander park or Awapuni Park

Please place the proposed garden at our local park (Awapuni). We would like to be involved with a community garden and such a garden would complement what is already available at our park (community center tennis courts playground)

Regards  
Joanna Kangisher

2

10442973

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community Garden

**To:** Submission  
**Subject:** Community Garden

= thanks for the information

I prefer Alexander park

Good wishes

Jacque

3

10455108

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden

**Sent:** Wednesday, 4 April 2018 7:37 AM  
**To:** Submission  
**Subject:** Community garden

Dear Team Leader, Governance and Support,

I would like to make submission regarding the proposal to licence a portion of Awapuni Park for occupation by Pascal Street Community Trust.

I wholeheartedly object to this proposal.

I live on Newbury Street and actively use Awapuni Park. The key attributes of the park are the large swaths of unencumbered recreational turf and the well-established trees. The proposal to install a community garden jeopardizes these desirable features of the park.

I would suggest that community gardens, especially those utilising raised beds, are very flexible with regard to physical location. Such an enterprise seems like a good activity for an area of 'wasteland' rather than an established recreational park. Notwithstanding this, if the choice were between Awapuni park and Alexander park I would suggest that the later offers a better prospect. Even with the removal of established trees (a distressing feature of the Awapuni park proposal) the gardens would experience shading from the remaining trees and completion for moisture and nutrients from their roots at some points on the periphery of the proposed garden area. From what I can see Alexander park is unencumbered in this regard.

To me it seems a 'no brainer' (all things being equal – and perhaps there are some features of the proposed sites that are not outlined in the flyer) that if an alternative is available (Alexander park) then why unnecessarily sacrifice 6 well established trees and destroy the character of Awapuni park?

I sincerely hope that the proposal to site the PSCT gardens at Awapuni park does not go ahead – I would be extremely disappointed in both the council and the PSCT if it did.

Thanks for the opportunity to outline my position on this issue.

Regards  
Wayne Simpson

4

10471013

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden query via PNCC website

**Sent:** Thursday, 5 April 2018 10:01 a.m.  
**To:** Aaron Phillips  
**Subject:** Community garden query via PNCC website

Hi Aaron,

My choice would be Alexander Park as it could combine with the Awapuni School and have an orchard planted nearby. Years ago when I did the survey of creating a community garden at The Awapuni/Newbury street park a lot of people were concerned about the loss of the 4 special trees that had been planted there. You can check with Monica Pinfold as to their importance to the locals.

Regards iola



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10477909

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Sent:** Monday, 9 April 2018 12:07 PM  
**To:** Submission  
**Subject:** Community garden options consultation  
**Name:**

Joy Wood

**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Awapuni Park

**Why?:**

**Do you have any other feedback about this proposal?:**

**Withhold my contact details (but not my name):**  
False

6

10484699

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:**  
Shannon  
**Organisation:**

**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Alexander Park

**Why?:**  
Seemingly less prep cost. Easily started. Growth potential.

**Do you have any other feedback about this proposal?:**  
Love that this is a goal of a town in which I live. What a great city!! Palmy is knocking it out of the park quietly. Let's keep it quiet, eh?!?

**Withhold my contact details (but not my name):**  
False

7

10489210

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:**  
Jiajia liu  
**Organisation:**

**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Awapuni Park

**Why?:**  
Awapuni park conveniently located on my way to work.

However, why not both? Community gardens are great things, gardening is linked with better diet, lower obesity rate , and more active lifestyles for people of all ages.. getting the community involved in growing food is great for everyone.

**Do you have any other feedback about this proposal?:**  
Great idea! There should be more community gardens! Better yet if bee keeping is allowed.

**Withhold my contact details (but not my name):**  
False

8

10485004

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:**  
Michelle Platt

**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Awapuni Park

**Why?:**  
It would be a great addition to the area and we already have great facilities to support the garden. Kids can play on the play ground while the parents are gardening. The hall can be used to host lunches or pot luck from the veggies grown from the garden. Classes about gardening can be hosted in the hall. Will attract lots of people to contribute to the community and get involved.

**Do you have any other feedback about this proposal?:**

The big grass field isn't used for any sports, but becomes very soggy in winter. Would have to figure out a way to drain extra water from the ground? Possible water sump put into the ground to pump out extra water.

Trees that are to be removed. Chopped up and firewood given free to the community or wood sold to support the community garden building costs.

Dirt from hills if good soil to be used in the garden or a small amount saved to give to those in the community who want to be educated and start their own veggie garden at home.

**Withhold my contact details (but not my name):**  
True

9

10487405

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:**  
Aaron Zaloum

**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Awapuni Park

**Why?:**  
Because it is next to the Awapuni community centre

**Do you have any other feedback about this proposal?:**  
I would join in on the community garden weekly

**Withhold my contact details (but not my name):**  
True

10

10485937

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:**  
Melody Lawrence

**Organisation:**  
a member of Palmerston North Miniature Makers

**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Alexander Park

**Why?:**  
Awapuni Park means removing mature trees.  
Parking could be a problem . Last month when we met, there was another group using the building also and parking was full. The Tennis players who came in the afternoon would have had to park on the street, so gardeners as well would be difficult.

**Do you have any other feedback about this proposal?:**  
Other than that, the idea is excellent.

**Withhold my contact details (but not my name):**  
False



11  
**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**To:** Submission  
**Subject:** Community garden options consultation

**Name:**  
Daryl-Anne George  
**Organisation:**

**Email:**  
**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Alexander Park

**Why?:**  
Its Central in the Awapuni area as no one really knows where the Awapuni park.

**Do you have any other feedback about this proposal?:**  
This could open up potential jobs for one or two people within the community instead of hiring outsiders to maintain the gardens.

**Withhold my contact details (but not my name):**  
False

12

10526902

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:**  
Ian Thompson

**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Neither park

**Why?:**  
I certainly do NOT support the Alexander Park proposal. Although I live nearby this is not a NIMBY objection but one of straightforward safety. There is only one access point and that right of way is already well used by the kindergarten. I can just see beaten up old cars towing equally aged trailers monopolising the parking space for the kindergarten and being a lethal hazard to the children using the kindergarten access and its surrounds.

If you are concerned about butterflies at Awapuni Park then surely the safety of the children takes precedence. Get your priorities right !

**Do you have any other feedback about this proposal?:**

A general objection to both would be the fact that the facility is being provided by the council primarily for people who do not live in the area.

**Withhold my contact details (but not my name):**  
False

13  
10544/43

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:**  
 Katheryn Margaret Pascoe

**Do you want to speak to the Council in support of your submission?:**

Yes

**Which option do you prefer?:**

Awapuni Park

**Why?:**

I would like to see this opportunity to encourage community use and sustainable living. This site is centrally located in Awapuni and accessible to many (Church communities, Primary school, early childhood educators, residents etc). There are other facilities such as toilets, tennis court, play ground and a basket ball hoop which already encourages community activity and the community gardens would be a valuable asset.

**Do you have any other feedback about this proposal?:**

I am aware that there are already a number of families who use the current Pascal St Community Trust community garden. Should the garden be relocated to Awapuni (Either parks) I believe it is essential that our local neighbourhood is provided sufficient opportunity and space to utilise the community resource too. If the gardens are going to be relocated and all the current families continue to use the space, then I fear there will be limited opportunity for the local community to use this valuable resource. Should there be insufficient opportunities for the local community to use the resource then I strongly advocate for the gardens to be relocated to an area that is still within the current Pascal St community area.

Additionally, regardless of where the garden is relocated to, lighting is essential. In winter, families and individuals are likely to visit at times when it is dusk or dark (Eg after work, after collecting children from school or after dinner). The nature of gardens is that growth provides ample opportunities to obscure vision and hide. It is essential that the gardens are a safe space with clearly marked paths and lighting. A bathroom and facilities to clean your hands after working in the garden is also essential for health reasons.

There may also be the opportunity to include the Awapuni Primary school for learning opportunities and skill development.

Lastly, parking may need to be reconsidered however, I am not sure how much traffic the current Pascal St Community Trust gardens gets, therefore the current parking may be sufficient and street parking needs to be considerate of residents.

**Withhold my contact details (but not my name):**

True

14

10545960

**Merle Lavin**

**From:** Submission  
**Subject:** FW: Community Garden proposal - Awapuni/Alexander

**From:** Aaron Phillips  
**Sent:** Monday, 16 April 2018 3:43 PM  
**To:** Submission  
**Subject:** Community Garden proposal - Awapuni/Alexander

Submission taken over the phone from Alison Geange.

- Does not believe the gardens are necessary in either park but particularly opposed to Awapuni Park, noting that if people can afford Sky TV they can afford to buy vegetables..
- Objects to the removal of the trees proposed in Awapuni Park.
- Enjoys seeing the butterfly's that use the gum trees that have been proposed to be cut down.
- Has lived there for 55 years
- Thinks the area proposed to occupied by the garden in Awapuni Park is too large
- Notes it is a wet park with water coming up to their fence when heavy rain.
- Sees a lot of people come in off Rugby Street and young men urinate against the fence.

Alison was asked if she wanted to be heard and declined on the condition that your opinions were passed on to Councillors.

**AARON PHILLIPS | Senior Property & Parks Planner**

Palmerston North City Council | Private Bag 11034 | Palmerston North  
 P: +64 (6) 3568199 | F: +64 (6) 3514472 | M: +64 (27) 4466251 | [www.pncc.govt.nz](http://www.pncc.govt.nz)



15  
Merle Lavin

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:**  
Jude Priest

**Organisation:**

**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Alexander Park

**Why?:**  
A community garden must be in an open space, clearly visible from roads etc. The reasoning for this is to protect both the gardens and those maintaining them. A garden in an open space is less likely to attract vandalism and any other undesirable acts. A clearly visible garden would encourage both interest and participation in looking after it. Another benefit could be the setting up of Saturday/Sunday markets within/near to the community gardens, thereby attracting further positive use of the space.

**Do you have any other feedback about this proposal?:**

I grew up in a home backing on to Awapuni Park. This park has always been a recreational use space, as is still utilised by groups, families and individuals every day. It is home to tennis courts, beautiful gardens and trees that monarch butterflies flock to every year. It is a lovely park to walk around in; has a great community centre and playground. As a child, I spent a lot of time in the park, as did most of the other kids in our street and beyond. The park is surrounded by fenced properties, and is not openly visible to the general public. Due to its' privacy, there have been issues with undesirables sleeping rough; with some using it as a toilet facility (against fences etc.) Placing a community garden in there would only encourage more of this sort of behaviour, and the likelihood of vandalism. The centre of it floods badly in the winter time (it always has), which renders it unusable. Awapuni Park MUST be left as it is. I strongly oppose any proposal that puts this beautiful park at risk of change. PS, my parents still live in the house I grew up in, and they feel the same way that I do. Thank you.

**Withhold my contact details (but not my name):**  
True

16

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:**  
Daniel Rezner

**Organisation:**

**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Alexander Park

**Why?:**  
I am against taking down the trees. I have nothing against gardens as long as you leave existing trees intact.

**Do you have any other feedback about this proposal?:**  
I support Alexander Park location as there is no tree removal required and this park is not used for anything like it is stated.

**Withhold my contact details (but not my name):**  
False



17

16617130

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:**  
Bruce geange  
**Organisation:**

**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Alexander Park

**Why?:**  
I don't understand why a well used park should have most of the flat area converted into a garden and remove trees..Families have picnics there and play baseball, cricket, fly frizzbees and play touch rugby are some of the activities. Butterflie use the gum trees (can supply photos).  
The park is also very wet during the winter months.

**Do you have any other feedback about this proposal?:**  
Who owns the vacent land where houses were removed from on the corner of Alexander and Rugby Streets? Would this be suitable for a garden.

**Withhold my contact details (but not my name):**  
False

18

10610797

**SUBMISSION TO PALMERSTON NORTH CITY COUNCIL****Community Garden in ALEXANDER PARK or AWAPUNI PARK**

I support the proposal to re-locate Crewe Community Garden to Awapuni Park.

Much of the Park is not used except for lawn mowing. As a residentially surrounded park many people do not know of its existence despite the 3 street entrances. Two of these are undeveloped / uninviting and provide no signage that encourages locals to use the park and they do not provide pathway access.

This area of Awapuni is considered "low decile" and would benefit from community based initiatives that inspire people to come together to share common interests. There is no mention in the proposal that locals would be encouraged to participate or be given the opportunity to take a paid role that would help cement a garden as an "owned" community activity. Such local buy-in reduces vandalism and gives a sense of local pride.

Local consultation and participation is essential if this re-location is to go ahead. There is a Day Care in Newbury Street; a Play Group and a home schooling group meet at the Centre. There is potential to involve these young people as well.

Previous discussion about Community Gardens has seen PNCC state a position that is – "You get it started....." rather than one of providing a paid co-ordinator and leadership to inspire, encourage and TEACH locals how to do this. While refugee communities and immigrant peoples may know the skills of gardening this is now generally missing from the Kiwi generations with physical strength and ability to carry out the work. Successful schemes around NZ and overseas invariably have a funded leadership and access to resources that ensures EDUCATION is a prime component of delivery.

The development of lime pathways around the park (to encourage use of the area) was delayed to deal with the Racecourse walkways. I'm told the work is scheduled for action in 2018-19. This ideally suits the time frame for Crewe re-location (if it is to come to Awapuni Park) and would be an added feature that does involve and invite the locals to use the space for recreation and access to the playground and tennis courts.

TREES – I support the removal of the trees as noted. They are well past their best as park trees and no longer suitable for a residential area. These days they are unlikely to be chosen as varieties for such an area. Replace with fruiting trees or natives.

In all this BIG PICTURE planning (which I support) it is also important to remember the social connectedness and neighbourhood resilience that Palmerston North needs for healthy well-being. Community Gardens are one way of engaging people to achieve this, with the environmental and biodiversity gains important for an ECO CITY.

Annette Nixon

10610797

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19-1

28 April 2018

Team Leader,  
Governance and Support,  
Palmerston North City Council,  
Private Bag 11034,  
PALMERSTON NORTH 4442

Marilyn and Bruce Bulloch

**Submission: Intention to Enter into a Licence  
at either Alexander Park or Awapuni Park**

We are opposed to the granting of a Licence Agreement by the Palmerston North City Council to the Pascal Street Community Trust for a community garden in either Alexander or Awapuni Parks as publicly notified.

**Reasons:**

Public space is being acquisitioned for private use in the provision of family gardening plots. Section 54 (d) of the Reserves Act 1997 sets out the conditions of granting of a Licence for the carrying out of any trade, business or occupation on any specified site within the reserve, ..... *must be necessary for the public to obtain the benefit and enjoyment of the reserve or for the convenience of persons using the reserve.* Does the granting of this Licence meet the requirements of the Reserves Act?

The area of land being required as part of the agreement, being 5,000 sqm (half a hectare) is very large. This area would represent almost 27 % of the land area of Alexander Park (1.8687 hectares) and 19 % of Awapuni Park (2.5935 hectares). Seven urban sections could be developed on the land.

On paper Awapuni Park looks the larger area of land but much of this land is already taken up by a public hall, car park, tennis courts, a playground and numerous trees and undulating mounds. The park is surrounded by housing.

Alexander Park is smaller, is adjacent to a public school and kindergarten but is mainly an unencumbered wind- swept open space surrounded by houses. This park looks the larger area of land as it adjoins the Awapuni School grounds but we assume that the school playground is not part of the public space.

Is this project for the benefit of gardening education, the provision of food or about providing a community meeting space? We note that a part time Garden Coordinator is to be employed. We consider that it would be better to use the services of the Coordinator to

PNCC - Licence Community Garden - Submission - 28-04-18

19-2

1

assist the local residents to develop gardens on their own sections and to make use of fruit trees and other resources already planted on their sections. As far as we can tell most of the houses in the Awapuni suburb have plenty of land available for the residents to tend to their own gardens.

Creating a successful garden requires many factors to be taken into consideration including soil types, sun and wind exposure and seasonality and crop rotation. Some plants, such as tomatoes and potatoes should not be planted close to each other as diseases such as viruses are transmitted. Storage of a crop to prevent spoilage once harvested is also important. Leafy greens, important for good health, and herbs should be readily available a few steps away from a household kitchen. Composting to deal with food scraps and garden waste is also important, this compost then be used to fertilise the householders garden.

Long term crops such as rhubarb could also be better established on private lots. Lemons, grapefruit, feijoas, apples, pears, plums, fig, berry fruit, the list goes on, can be readily and cheaply planted, with cross fertilization requirements being taken into consideration. New immigrants, who are unfamiliar with crops grown in temperate climates, could also be educated in the best way to utilize food grown in their own back yards. It is a shame to see grapefruit trees cut down or lemon trees die due to being overwatered or having grass clippings piled up around their roots.

It could be argued that renters need a permanent garden allotment but it does not take long for a leafy green crop such as silverbeet or spinach to become established. Crops such as pumpkin, beans and courgettes can be planted and ready for harvest in two to three months' time. An under-utilised part of a garden of a rental property suit these crops.

#### A compromise solution

A small area of Alexander Park, say 400 sqm, could be made available as a demonstration garden plot. The Garden Coordinator could still administer this area and provide for social gatherings as well as work with people in their own backyards.

We do not wish to speak to our submission.

20-1 (52 signatures)

Team leader Jeremiah Support  
105711466

Palmerston North City Council

This is a petition  
to oppose option B Awapuni Park  
for a community garden.

Carol Milne  
Bruce George  
Alison George  
Esela <sup>Brown</sup> Faafu  
Val Kempton  
Monica Pinfold  
Stuart Pinfold  
Mitch Breeds  
McKenna Breeds  
Coral Jane  
Christopher Williams  
Daniel Reizer  
Yadwiga Anne Rury  
Kyla Green  
Barry W. Priest  
Michelle Duckmanton  
Aidan Cornwall

17

20-2

Lee Boyd	<i>Lee</i>
Tremaine Watson	<i>Watson</i>
Scott Gavin	<i>SG</i>
Arlyn Panta	<i>Arlyn</i>
Ben Murtha	<i>Ben</i>
Charlotte Flanders	<i>Char</i>
Glen Stappard	<i>Glen Stappard</i>
D Bonifere	<i>(14)</i>
DMCabrigh	
LISA JONNIZLY	<i>Lisa</i>
Magenta Ponga	<i>Magenta</i>
Shayne Furt	<i>Shayne</i>
Danielle Simeon	<i>Danielle</i>
Nathan Addeblet	<i>Nathan</i>
Laurelle Shirley	<i>LS</i>
OKi Toa	<i>O Toa</i>
Kalvin Hemara	<i>Kalvin</i>
Mike Waghorn	<i>Mike</i>
Red Cruth	<i>Red</i>
Sarah Medland	<i>S.B. Medland</i>
Bill Webb	<i>Bill</i>

20-3

Marleen Kingi	<i>Marleen Kingi</i>
Ray Kivori	<i>Ray Kivori</i>
Jade Igasia	<i>Jade Igasia</i>
E Rae	
Deanne Robertson	<i>Deanne Robertson</i>
Lorraine Holtham	
Travis Parry	<i>Travis Parry</i>
JOHN HAYLOCK	<i>John Haylock</i>
Rian Faurie	<i>Rian Faurie</i>
Michelle Faurie	<i>Michelle Faurie</i>
darce wilson	<i>darce wilson</i>
Micaela Fourie	<i>Micaela Fourie</i>
Jeremy Smaling	<i>Jeremy Smaling</i>
Mauricean Cantlon	<i>Mauricean Cantlon</i>

ORIGINAL TO  
FOR ACTION AND REPLY

REC'D 25 APR 2018 PNCC

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10611254

Plant to Plate Aotearoa NZ

Submission: Community Garden in Alexander Park or Awapuni Park

Plate to Plate Aotearoa supports the proposal to relocate the Community Garden from Ashford Ave to Awapuni Park if the current gardeners are completely committed to the new site.

We support the development of community gardens in localities and neighbourhoods where they are used by the people living in the vicinity or where the gardeners have networks and history in that area. Relocation to a new suburb may present a lack of commitment or the demands of travel across the city may, when it is not associated with knowing people in the new locality, result in a lack of engagement that does not make a new site development an easy involvement.

Offering plots to people living in the Awapuni Park neighbourhood is a necessary inclusion in the proposal. The documentation received does not mention an invitation for Awapuni locals to participate.

Sian Cass, Chair, Plant to Plate Aotearoa Trust Board

We would like to speak to this submission.

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1.		
2.		



22

10611290

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:** Amy Lavini  
**Organisation:**

**Do you want to speak to the Council in support of your submission?:**  
No

**Which option do you prefer?:**  
Awapuni Park

**Why?:**  
With the community centre, playground and tennis courts here, there is already an established community feel.

**Do you have any other feedback about this proposal?:**

**Withhold my contact details (but not my name):**  
False

23

10615223

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community garden options consultation

**Name:**  
Norelle Ward

**Organisation:**  
Resident

**Do you want to speak to the Council in support of your submission?:**  
Yes

**Which option do you prefer?:**  
Alexander Park

**Why?:**  
This park is surrounded by good fencing, and by the School, Kindergarten and Kohanga, many of the families such a garden could support. There are limited trees that would impact the development, and it places the gardens in an area of relatively good access. there is carparking, and by involving the education providers, there is more opportunity for community protection to develop to limit vandal attacks (potentially).  
I am interesting in speaking to this if needed, particularly with my Awesome Awapuni community Committee hat on, as well as a resident.

**Do you have any other feedback about this proposal?:**

**Withhold my contact details (but not my name):**  
True

24

**Merle Lavin**

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**From:** Submission  
**Subject:** FW: Community Garden in Alexander Park

To the Team Leader, Governance and Support at Palmerston North City Council.

We, the residents *nearby* oppose the Pascal Street Community Trust being licensed to occupy Alexander Park for a community garden.

The effects of the community garden being built on Alexander Park are all negative for us and we do not want it.

Some of the reasons we feel this way are as follows:

- 1) The value of our properties will go down.
- 2) The green open space should be kept as it is for community recreation.
- 3) The community garden will be an eye sore.
- 4) It will bring an increase in vandalism for neighbouring properties including the school and kindergarten.
- 5) It will create a security threat for our properties by attracting people who want to steal from the gardens at any time of the day or night
- 6) The prevailing wind will carry the unpleasant smells of a large scale garden across our properties. i.e.. rotting vegetables, compost and manure.
- 7) It will bring an increase in rats.
- 8) There is no public toilets for the gardeners to use.

We feel people should be creating gardens on their own properties and not on our park.

Stephen and Joella Lauridsen

Ray and Pat Symons



# PALMERSTON NORTH CITY COUNCIL

## Minutes of the Sport and Recreation Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 12 March 2018, commencing at 9.00am

**Members Present:** Councillor Leonie Hapeta (in the Chair), The Mayor (Grant Smith) and Councillors Brent Barrett, Adrian Broad, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas and Aleisha Rutherford.

**Non Members:** Councillors Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Karen Naylor and Tangi Utikere.

**Apologies:** The Mayor (Grant Smith ) (for early departure).

Councillor Vaughan Dennison was present when the meeting resumed at 11.00am. He was not present for clause 1.

Councillor Gabrielle Bundy-Cooke left the meeting at 12.19pm at the conclusion of clause 4. She entered the meeting again at 12.20pm at the conclusion of clause 5. She was not present for clause 5.

The Mayor (Grant Smith) left the meeting at 12.25pm at the conclusion of clause 5. He was present for clauses 1 to 5 inclusive.

### 1-18 Apologies

Moved Leonie Hapeta, seconded Lorna Johnson.

#### The COMMITTEE RESOLVED

1. That the Committee receive the apologies.

Clause 1-18 above was carried 15 votes to 0, the voting being as follows:

#### For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The meeting adjourned at 9.01am  
The meeting resumed at 11.00am

When the meeting resumed Councillor Vaughan Dennison was present.

### 2-18 Presentation - Manawatū kids triathlon

Presentation from Andy Martin, from Manawatu Triathlon Club regarding the "I tried the Tri's" series.

The "I tried the Tri's" event had started in 2004 and now had 750 kids

competing each week. The \$5 entry fee had remained the same over the past 15 years and by now accepting online pre-entries the majority of registrations were completed prior to the first night.

Mr Martin believed that the event could keep going as they were always looking to improve and there was good support within the Manawatu Triathlon Club.

There were a number of past participants that were now competing on the international stage and this looked to continue with current participants achieving at high levels in their respective sports.

Moved Leonie Hapeta, seconded Aleisha Rutherford.

**The COMMITTEE RESOLVED**

1. That the Sport and Recreation Committee receive the presentation for information.

Clause 2-18 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**3-18**

**Confirmation of Minutes**

Moved Duncan McCann, seconded Gabrielle Bundy-Cooke.

**The COMMITTEE RESOLVED**

1. That the minutes of the Sport and Recreation Committee meeting of 4 December 2017 Part I Public be confirmed as a true and correct record.

Clause 3-18 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Abstained:**

The Mayor (Grant Smith).

**4-18**

**Sport Manawātū 6 month report for the period ended 31 December 2017**

Report, dated 20 February 2018 from the Senior Property & Parks Planner, Aaron Phillips.

Moved Duncan McCann, seconded Rachel Bowen.

The **COMMITTEE RESOLVED**

1. That the Committee receives Sport Manawatū's 6 month report for the period ended 31 December 2017.

Clause 4-18 above was carried 16 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Councillor Gabrielle Bundy-Cooke left the meeting at 12.19pm

- 5-18**                    **Submissions - Crewe Park Proposed Lease to Pascal Street Community Trust**  
Memorandum, dated 13 February 2018 from the Committee Administrator, Penny Odell.

Moved Tangi Utikere, seconded Aleisha Rutherford.

The **COMMITTEE RESOLVED**

1. That the Sport and Recreation Committee receive the submissions on "Crewe Park Proposed Lease to Pascal Street Community Trust".

Clause 5-18 above was carried 14 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Note:**

Councillor Karen Naylor declared a conflict of interest and withdrew from voting and discussion on clause 5-18 above.

Councillor Gabrielle Bundy-Cooke entered the meeting at 12.20pm

The Mayor (Grant Smith) left the meeting at 12.25pm

- 6-18**                    **Proposal to Lease a Section of Crewe Park to Pascal Street Community Trust**  
Report, dated 14 February 2018 from the Leisure Assets Planner, Jason Pilkington.

Moved Vaughan Dennison, Gabrielle Bundy-Cooke.

The **COMMITTEE RECOMMENDS**

1. That Palmerston North City Council, in the report *Proposal to Lease a Section of Crewe Park to Pascal Street Community Trust*, dated 14 February 2018 by Jason Pilkington, and as the administering body of Crewe Park, authorises the lease of approximately 85 square metres of Crewe Park as described in Appendix I (as part of Lot 11 DP20721) to Pascal Street Community Trust.

2. That Palmerston North City Council, in the *report Proposal to Lease a Section of Crewe Park to Pascal Street Community Trust*, dated 14 February 2018 by Jason Pilkington and in exercise of the powers conferred on it by delegation under the Reserves Act 1977, authorises the lease of approximately 85 square metres of Crewe Park as described in Appendix I (as part of Lot 11 DP20721) to Pascal Street Community Trust.
3. That Council note that the requirements of Section 4 of the Conservation Act 1987 have been satisfied in relation to consultation with Iwi over granting a lease at Crewe Park.
4. That Council note that the requirements of Sections 119 and 120 of the Reserves Act 1977 have been satisfied in relation to public notification prior to the resolution to enter into a lease at Crewe Park.

Clause 6-18 above was carried 14 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Note:**

Councillor Karen Naylor declared a conflict of interest and withdrew from voting and discussion on clause 6-18 above.

**7-18**

**Proposal to Licence Pascal Street Community Trust to occupy part of Awapuni Park or Alexander Park for Community Gardens**

Report, dated 13 February 2018 from the Senior Property & Parks Planner, Aaron Phillips.

Moved Rachel Bowen, seconded Vaughan Dennison.

The **COMMITTEE RECOMMENDS**

1. That Council adopts the proposal to licence a section of Awapuni Park or Alexander Park (as described in Appendix One of the report titled Proposal to Licence Pascal Street Community Trust to occupy a section of Awapuni Park or Alexander Park for Community Gardens) to go out for public notice in the manner required under Section 54 (1) - (2A) of the Reserves Act 1977.

Clause 7-18 above was carried 14 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Note:**

Councillor Karen Naylor declared a conflict of interest and withdrew from voting and discussion on clause 7-18 above.

Moved Aleisha Rutherford, seconded Susan Baty.

**Note:**



On a motion that: Council adopts the proposal to licence a section of Awapuni Park or Alexander Park (as described in Appendix One of the report titled Proposal to Licence Pascal Street Community Trust to occupy a section of Awapuni Park or Alexander Park for Community Gardens) to go out for public notice in the manner required under Section 54 (1) - (2A) of the Reserves Act 1977. The motion was lost 4 votes to 10, the voting being as follows:

**For:**

Councillors Susan Baty, Leonie Hapeta, Bruno Petrenas and Aleisha Rutherford.

**Against:**

Councillors Brent Barrett, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson Duncan McCann, and Tangi Utikere.

## **8-18 Committee Work Schedule**

Moved Tangi Utikere, seconded Duncan McCann.

The **COMMITTEE RESOLVED**

1. That the Sport and Recreation Committee receive its Work Schedule dated March 2018.

Clause 8-18 above was carried 14 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

## **EXCLUSION OF PUBLIC**

### **9-18 Recommendation to Exclude Public**

Moved Lorna Johnson, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
12.	Minutes of the Sport and Recreation Committee meeting - Part II Confidential - 4 December 2017	For the reasons set out in the Sport and Recreation Committee minutes of 4 December 2017, held in public present.	
13	Artificial Football Turf - Process for Location Selection	Negotiations	s7(2)(i)
14.	Presentation - Ashhurst Pool update	Negotiations	s7(2)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Heather Shotter), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson) and Communications and Marketing Manager (or their representative (name)) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Governance and Support Team Leader (Kyle Whitfield) and Committee Administrators (Penny Odell, Carly Chang and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Senior Property and Parks Officer (Aaron Phillips), Policy Analyst (Ann-Marie Mori), Parks and Property Manager (John Brenkley), Strategy and Policy Manager (Julie Macdonald) and Property Officer (Bryce Hosking) because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

Clause 9-18 above was carried 14 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The public part of the meeting finished at 1.11pm

Confirmed 14 May 2018

**Chairperson**



## REPORT

**TO:** Sport and Recreation Committee

**MEETING DATE:** 14 May 2018

**TITLE:** Memorial Park Capital Budget Priorities 2018-2028

**DATE:** 30 January 2018

**AUTHOR/S:** Jason Pilkington, Leisure Assets Planner, City Networks

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### RECOMMENDATION(S) TO COUNCIL

1. That Council endorse the priorities for the capital works programme at Memorial Park for the 2018 to 2028 years, as stated in Table 2, Section 4.7 of the report titled Memorial Park Capital Budget Priorities 2018-28.
2. That the Table 2 priorities, budget estimates, and timings be referred to the 2018-28 10 Year Plan final deliberation process including bringing the funding for the Splash Pad at Memorial Park forward by one year – from the 2019/20 financial year to the 2018/19 financial year.
3. That Council, upon adoption of the 10 Year Plan and provided that the Memorial Park Capital Development Programme remains significantly unchanged, directs the Chief Executive to apply to external funders for an additional \$250,000 in funding for the Splash Pad at Memorial Park.
4. That Council directs the Chief Executive to use the necessary discretion to decide the amount of each application to the various Trusts, but that the total amount of all applications will not exceed \$250,000.

### SUMMARY OF OPTIONS ANALYSIS FOR

<b>Problem or Opportunity</b>	The Memorial Park Development Plan was adopted by Council in December 2017. Councillors directed Officers at that meeting to develop funding priorities and timeframes for the Memorial Park Capital Development Programme, and to present the findings to the March 2018 Sport and Recreation Committee.
<b>OPTION 1:</b>	<b>Council adopts the priorities for the Memorial Park Development Plan Capital Programme.</b>
Community Views	During public consultation on the Memorial Park Development Plan the community prioritised each of the features proposed in the development plan. This information is attached as Appendix I.
Benefits	This option balances the priorities established during the community consultation process with the pragmatics of stakeholder needs and construction considerations.
Risks	Priorities of some stakeholders and the community with respect to the consultation results do not align well.
Financial	This recommendation requires Council to bring forward \$250,000 from the 2019/20 financial year to the 2018/19 financial year in the 2018-28 10 Year Plan.
<b>OPTION 2:</b>	<b>Council adopts the priorities for the Memorial Park Development Plan Capital Programme, with amendments as determined by the Sport and Recreation Committee.</b>
Community Views	During public consultation on the Memorial Park Development Plan the community prioritised each of the features proposed in the development plan. This information is attached as Appendix I.
Benefits	Allows Council to make any necessary amendments while maintaining the base plan that was previously consulted on.
Risks	May impact upon the good faith established during the community consultation (dependent upon the scale and nature of the amendments).
Financial	This option requires Council to bring forward \$250,000 from the 2019/20 financial year to the 2018/19 financial year in the 2018-28 10 Year Plan. This option may have financial implications, but this is dependent upon the nature and scale of the amendments adopted by Council.
<b>OPTION 3:</b>	<b>Council adopts the priorities as sought from the community during consultation for the Memorial Park Development Plan Capital</b>

	<b>Programme.</b>
Community Views	During public consultation on the Memorial Park Development Plan the community prioritised each of the features proposed in the development plan. This information is attached as Appendix I.
Benefits	Delivers the programme in a highly responsive manner with regards community desires.
Risks	May impact upon costs and make the construction process more difficult with regards the splash pad.  Will see the Memorial Park Sports Trust gear shed (which is relatively minor) pushed out towards the end of the 10 Year Plan, and make their plans more difficult for them.
Financial	Financial implications will depend upon the nature and scale of the difficulty involved in not working in a cohesive design and construction pattern.
<b>Contribution of Recommended Option to Council's Strategic Direction</b>	Active Recreation Strategy 2013.

## **RATIONALE FOR THE RECOMMENDATIONS**

### **1. OVERVIEW OF THE PROBLEM OR OPPORTUNITY**

- 1.1 Council directed Officers to establish the community's priorities for development at Memorial Park during consultation on the draft Memorial Park Development Plan in June of 2017. This was completed as part of the report titled Memorial Park Draft Reserve Development Plan: Stage II Consultation Results (attached as Appendix I of this report).
- 1.2 The Memorial Park Development Plan was adopted by Council in December 2017, and a section on community priorities was inserted as a section of the Memorial Park Draft Reserve Development Plan: Stage II Consultation Results.
- 1.3 During adoption of the Plan Councillors directed Officers to develop funding priorities and timeframes for the Memorial Park Capital Development Programme, and to present the findings to the March 2018 Sport and Recreation Committee.
- 1.4 This report describes those options and provides recommendations to Council, after considering community priorities (as per the results of Memorial Park Draft Reserve Development Plan: Stage II Consultation Results), stakeholder desires for the park and the practicalities of a construction programme.

### **2. BACKGROUND AND PREVIOUS COUNCIL DECISIONS**

- 2.1 In June 2016 a report went to Council titled Reserve Management Plan and Development Plan Priorities. In that report the priorities for developing both reserve management and development plans were laid out and adopted. Memorial Park was identified for a Reserve Development Plan only, due to occur in the 2016/17 financial year.
- 2.2 In September/October of 2016 Council began Stage 1 early public engagement with the community in order to understand the community's desires for Memorial Park.
- 2.3 On 20 March 2017 Councillors attended a workshop on Memorial Park. In that workshop Councillors assessed the Stage 1 consultation results. The consultation results identified a number of features that the public would like to see developed at Memorial Park. While there were some new features the public identified as desirable for Memorial Park, the bulk of the work identified could best be described as restoring the park to its former status, as a Memorial Park and City Reserve.
- 2.4 The Stage 1 Community Engagement results were assessed in relation to the order of importance that the public placed on various features over the course of the consultation, and their relative costs to existing budgets. Councillors directed Officers to explore a number of features raised in the consultation that went beyond existing budgets.



- 2.5 The list below describes the general features identified for development and restoration/upgrade at Memorial Park. The bullet points are generally listed in order of importance as they emerged from the Stage 1 consultation process. Water features, playground upgrades and family area improvements were the clear top three priorities. Those that follow were less likely to be mentioned and may be seen as relatively equal under the top three priorities.

2.6 **The top three features were:**

Water Features

- Splash Pad
- Small water slide

Playground Upgrades

- Additional playground features (to be completed this 2017/18 financial year).

Family Area and BBQ

- Restore and extend existing.

**Equal Priority Features were:**

Duck Pond

- Improve the safety of the duck pond and keep it clean.
- More activity in the vicinity of the duck pond.

Memorial (WWII)

- Lift the status of the park as a “Memorial” Park.

General Amenity (described by consultation and Councillor direction)

- Restore old architecture (particularly the old rink Grandstand).
- Sensory garden (Councillor workshop 20 March 2017).
- Old, tired toilets/change facilities in the sports field area that are now partially used as a janitor’s storage area. Should be renewed.
- Gear shed established for the skating groups (plus rink-regrind which was completed under the approved 2016/17 Memorial Park Capital Development Programme).

- General fencing and planting of the area to tidy it up, improve sight lines, etc.
  - Tidy up the grandstand and old velodrome area.
- 2.7 In March 2017 The Sport and Recreation Committee received the draft Memorial Park Reserve Development Plan. In that meeting Councillors decided that the plan was not yet in the right state to go to the public for consultation. The plan was updated and brought back to Council in June 2017.
- 2.8 In June of 2017 Council adopted the draft Memorial Park Development Plan to go out for Stage II public consultation under the Reserves Act 1977. Councillors directed Officers **to include a section on community priorities** for the development of the park in the consultation plan.
- 2.9 Once the Stage II consultation was complete Officers made the appropriate changes to the Draft Memorial Park Reserve Development Plan, creating a final plan recommended for adoption by Council. The proposed final went to the December 2017 Sport and Recreation Committee, and was adopted by Committee and later by full Council.
- 2.10 During the adoption of the Memorial Park Development Plan Council was presented with the community engagement report, including the analysis of community priorities. This document is attached as **Appendix I** of this report. Councillors directed Officers at that meeting to report to the March 2018 Sport and Recreation Committee with recommendations on priorities and timeframes going forward with the Capital Development Programme for Memorial Park.
- 2.11 In March 2018 Officers liaised with the Chair of the Sport and Recreation Committee and jointly made the decision to defer the priorities report until May 14 2018 Sport and Recreation Committee so that the consultation on the 10 Year Plan would be further advanced by that time. It was believed that Councillors would have had more time to digest feedback on the plan prior to receiving a priority report on spending at Memorial Park.
- 2.12 Since the adoption of the Memorial Park Reserve Development Plan by Council, a Programme was put up to the 2018-28 10 Year Plan for consideration. In that plan the splash pad was set to be funded in the 2019/20 financial year. Council agreed to provide \$250,000, and to fundraise the other \$250,000 through external funders, with a total spend of \$500,000.
- 2.13 Since the establishment of the programme, Council's Project Investment Coordinator has recommended that Council pull the programme forward to the coming financial year (2018/19). This is because Council, once committed to fundraising for the Central Energy Trust Arena grandstand upgrades, will find it challenging to successfully fundraise for other projects.

- 2.14 The Project Investment Coordinator has therefore recommended that Council approach external funders as soon as possible for the Memorial Park splash pad. The other option would be to defer the splash pad for approximately 3-4 years until after the CET Arena grandstand fundraising is complete.

### 3. DESCRIPTION OF OPTIONS

- 3.1 **Option 1:** Council adopts the priorities for the Memorial Park Development Plan Capital Programme.
- 3.2 **Option 2:** Council adopts the priorities for the Memorial Park Development Plan Capital Programme, with amendments as determined by the Sport and Recreation Committee.
- 3.3 **Option 3:** Council adopts the priorities as sought from the community during consultation for the Memorial Park Development Plan Capital Programme.

### 4. ANALYSIS OF OPTIONS

- 4.1 **Option 1:** Council adopts the priorities for the Memorial Park Development Plan Capital Programme (refer Programme number 93), included in the 2018/28 10 Year Plan.
- 4.2 The Community Priorities for Memorial Park are (note: \$50,000 is currently being spent in the 2017/18 financial year on accessibility and design):

**Table 1**

Feature	Priority	Cost	Proposed 2018/28 10 Year Plan (financial years)	Proposed 2018/28 10 Year Plan (budgets)
Splash Pad and water based features	1	\$537,000 (\$250,000 externally raised)	2018/19	\$304,000 (if bought forward)
Duck Pond – landscaping and platforms	2	\$65,000	2019/20	\$57,000
Duck Pond – fill in the front	2	\$35,000	2020/21	\$53,000
Family area and BBQ	3	\$17,000	2022/23	\$295,000
Toilet upgrades	4	\$250,000	2022/23	As above
Memorial Upgrades	5	\$80,000	2023/24	\$55,000
Accessibility and sensory garden	6	\$6,000	2024/25	\$57,000
Skating gear shed	7	\$25,000	2025/26	\$58,000
Upgrade sports field area	8	\$15,000	2026/27	\$59,000
Grandstand restoration	9	\$30,000	2026/27	\$61,000

## PALMERSTON NORTH CITY COUNCIL

Amenity general and contingency	1-10	\$234,000	2018-2028	\$62,000
<b>Total</b>		<b>\$1,061,000</b>	<b>2018/28</b>	<b>\$1,061,000</b>

- 4.3 There is some tension in how Council prioritises the work at Memorial Park. What the community has prioritised is different to the priorities for the Memorial Park Sports Trust, which desires the skating-based upgrades to be completed earlier so that they may get underway with their plans to revitalise the rink area.
- 4.4 Currently Officers have set up the old DJ booth to be used for skate rentals and this will serve the Trust well in the short term.
- 4.5 There is also a desire on behalf of the New Zealand Army (Linton) team to begin restoration work on the flagpole, begin the new entranceway, build the 20 pound gun emplacement and install the entrance gun.
- 4.6 The new entranceway should follow on directly from the installation of the splash pad (so that all the earthworks might be completed at once) and also work in with the redevelopment of the pool area and pool perimeter fencing.
- 4.7 This could be achieved by pushing the duck pond upgrades out to the 2023/24 year and pulling the skate gear shed and the memorial features forward to the 2019/20 financial year. The table below describes the recommended changes (the green budget line is to come forward and the red line is pushed out):

**Table 2**

Feature	Priority	Cost	Proposed 2018/28 10 Year Plan (financial years)	Proposed 2018/28 10 Year Plan (budget)
Splash Pad and water based features	1	\$537,000 (\$250,000 externally raised)	2018/19	\$304,000 (if bought forward)
Memorial Upgrades	5	\$80,000	2019/20	\$57,000
Skating gear shed	7	\$25,000	2020/21	\$53,000
Family area and BBQ	3	\$17,000	2022/23	\$295,000
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Accessibility and sensory garden	6	\$6,000	2025/26	\$58,000
Upgrade sports field area	8	\$15,000	2026/27	\$59,000
Grandstand restoration	9	\$30,000	2026/27	\$61,000

Amenity general and contingency	10	\$234,000	2027/28	\$62,000
<b>Total</b>		<b>\$1,061,000</b>	<b>2018/28</b>	<b>\$1,061,000</b>

4.8 Officers believe that the above solution allows Council to work to both the most practical design/construction solution and deliver upon what the community desires to see occur first.

4.9 **Option 2:** Council adopts the priorities for the Memorial Park Development Plan Capital Programme, with amendments as determined by the Sport and Recreation Committee.

4.10 The base analysis for **Option 1** holds for **Option 2** also.

4.11 This option, depending on Council's direction and the level and nature of the changes required, may require significant additional work prior to construction taking place. This option may require changes to the Memorial Park Capital Development Programme (refer Programme number 93) (should this programme be adopted by Council in the 2018-28 10 Year Plan).

4.12 **Option 3:** Council adopts the priorities as sought from the community consultation for the Memorial Park Development Plan Capital Programme.

4.13 The base analysis for **Option 1** holds for **Option 3** also. However, this option has a number of complications:

- The Memorial Park Sports Trust will need to wait significantly longer for their gear shed, and this may hinder their plans to revitalise the rink area.
- There are some significant earthworks to occur as part of the splash pad build, the new entranceway and the playground development that are complimentary and would best be completed together. **Option 3** may mean additional set-up costs and may result in the splash pad being closed, or potentially being damaged, when other work around the pool, entranceway and playground occurs.

## 5. CONCLUSION

5.1 Officers have recommended a priority list that both delivers on community expectations and ensures a complimentary and cost-effective construction process occurs on site refer Table 2 under Clause 4.7.

## 6. NEXT ACTIONS

- 6.1 Establish design work for the splash pad and begin looking into external funding options with the understanding that this work remains dependent upon the adoption of the Memorial Park Capital Development Programme in the 10 Year Plan (Programme number 93).

## 7. OUTLINE OF COMMUNITY ENGAGEMENT PROCESS

- 7.1 During the adoption of the Memorial Park Development Plan Council was presented with the community engagement report, including the analysis of community priorities. This document is attached as **Appendix I** of this report.

- 7.2 If the Memorial Park Development Plan Capital Programme is adopted by Council, Officers will ensure signage is placed at the park describing the timing and order of the works, and the reasons why they are in that order.

## COMPLIANCE AND ADMINISTRATION

All recommendations are subject to final 2018-28 10 Year Plan decisions.

Does the Committee have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual	<b>No</b>
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these actions?	<b>Yes</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>

## ATTACHMENTS

1. Memorial Park Development Plan Stage II Consultation Report [↓](#) 

Jason Pilkington  
Leisure Assets Planner

## Memorial Park Draft Reserve Development Plan – Stage II Consultation Results

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## Introduction

In March 2016 Council directed Officers to engage in the production of a Reserve Development Plan (RDP) for Memorial Park. It was also decided at that time that the development of the RDP would include an appropriate consultation process. This document is Stage II (Consultation on the Draft Memorial Park development Plan) of that process.

In a report to Council in June 2016 Council requested that the Stage II consultation include a number of specific features to be consulted on:

1. The potential addition of lights at the skating rink
2. A section of the survey that would require participants to order each of the proposed features in order of importance

This consultation document fulfils both the generic requirement to consult as directed by Council and the specific requirements required at the June 2017 meeting.

## Consultation Process to Date

### Stage I: pre consultation

In September of 2016 Council began the early **Stage 1** pre-consultation phase for the Memorial Park Development Plan. That consultation included:

1. On-site workshop with key stakeholders
2. Local neighbourhood letter-box flyer and survey drop
3. Survey boxes and promotional material located at: Central Library; Hancock Community house; CCS Disability Action and the Ruahine Kindergarten Association.
4. One-to-one engagement with CCS Disability Action; Parklands School; the Army and Returned Services Association; The Palmerston north Heritage Advisory Group and PNCC Archives and Historical Librarians.
5. An open day at the park
6. On-site user surveys
7. Facebook, social media platforms and radio advertising
8. Opportunities for Rangitāne o Manawatū to engage.

In addition, Council direct Officers in March 2016 to further engage with the Palmerston North Heritage and Advisory Group, the Army and the PSA/Unions around the Workers' Memorial, in order to strengthen the "memorial" features of the draft plan.

### Stage II: consultation on the draft plan

Stage II consultation (consultation on the draft plan) has seen officers engage the public for comment on the draft plan itself. Stage II consultation process was as follows:

1. Draft sent out to all Stage 1 consultation stakeholders for comment
2. 3600 household flyer drop (with self-addressed survey included)
3. Online Surveys (144 responses to online and household surveys)

4. Surveys, flyers and promotional material in: Central Library; Sport Manawatu Offices; Hancock Community House; PNCC Customer Service Centre
5. Held nine drop-in days that spanned mornings, lunch and afternoons as well as weekdays and weekends (spoke to/reached 118 people)
6. Facebook, social media platforms and radio/newspaper advertising
7. Hearings – respondents have the opportunity to be heard by Councillors (with 8 respondents choosing to speak to their submissions)

## Stage II: Consultation Results

### Survey Responses

**144** people responded to the survey option – both by way of the online surveys and the hard-copy surveys across various platforms. **76** survey respondents utilised hard copy. **59** survey respondents utilised the online survey form. **9** chose to email or send a typed hard copy to Council.

In the survey forms people were asked to respond to 4 questions. These were:

1. What did we get right?
2. 1-9 ranking of prominent features
3. How could we have done better?
4. What have we missed?

### What did we get right?

There were **176** responses to this question.

The top 4 responses to what respondents thought the draft Plan did well were:

1. Good job/love/like the plan (45)
2. Water activity for kids/splash pad (44)
3. Memorial Heroes/gun (18)
4. Tidy the duck pond (15)

The top two choices as responses to question one (good plan and water play/splash pad) were the top two by a high margin – more than double the 3<sup>rd</sup> next preference.

### Rank the nine key features

Respondents were asked to rank nine features in order of their importance. The nine features people were asked to rank were:

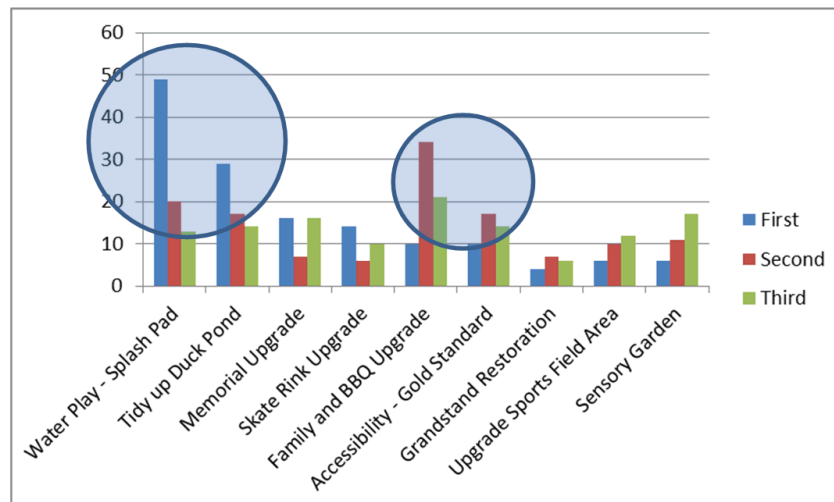
- Water Play – Splashpad – a simple, fun and accessible water play feature. This could be extended if the Council successfully applied for additional funds.
- Grandstand restoration – make the grandstand more user-friendly with additional stepped seating.
- Upgrade the “Memorial” aspects of the park – World War II – with an emphasis on celebrating local heroes through an upgraded entranceway (with a 20 pound WWII gun), a “heroes walk” and murals depicting the commitment and self-sacrifice made by our community at war.

- Upgrade the BBQ area and family area – more and better BBQ's, place to sit and enjoy a lazy day with the family.
- Ensure the park meets the “Gold Standard” for accessibility.
- Skate rink area is further upgraded – subject to the skate groups funding the upgrades, including rink boards and lighting.
- Upgrade the sports field area, change rooms and toilets.
- Sensory garden – a garden that provides a full range of sensory delights, including smalles, touch and sound.
- Tidying the duck pond up – including boardwalks, planting around the edges for improved safety and creating a natural wetland area in the northern end of the pond.

#### Top Three Favoured Features – as determined by online and postal surveys

The top three features really stood apart from the others. They can be seen in the graph below and are:

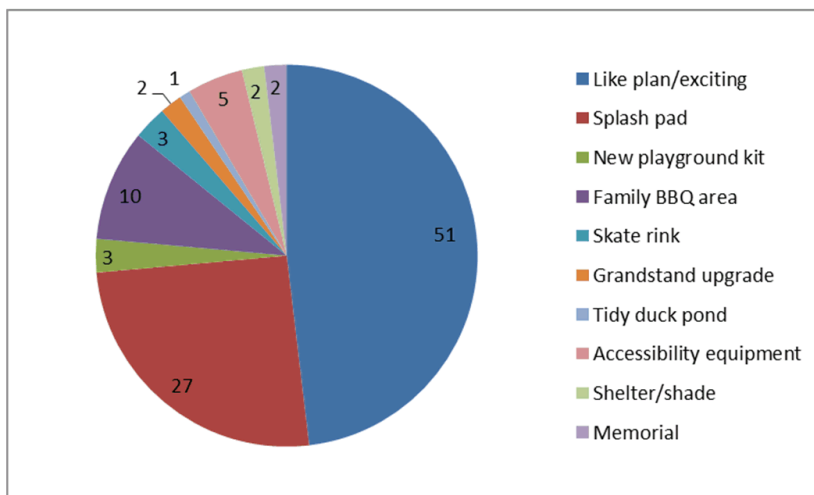
1. Water Play/splash pad
2. Tidy the duckpond
3. BBQ/family area upgrade



The splash pad was easily the most popularly ranked feature for number 1 ranking, and 2<sup>nd</sup> highest for number 2. The duck pond received the 2<sup>nd</sup> highest number 1 scores and 3<sup>rd</sup> highest number 2 scores, but still at half that of the splash pad. The BBQ and family area upgrade scored easily highest for number 2 and number 3 in order of importance.

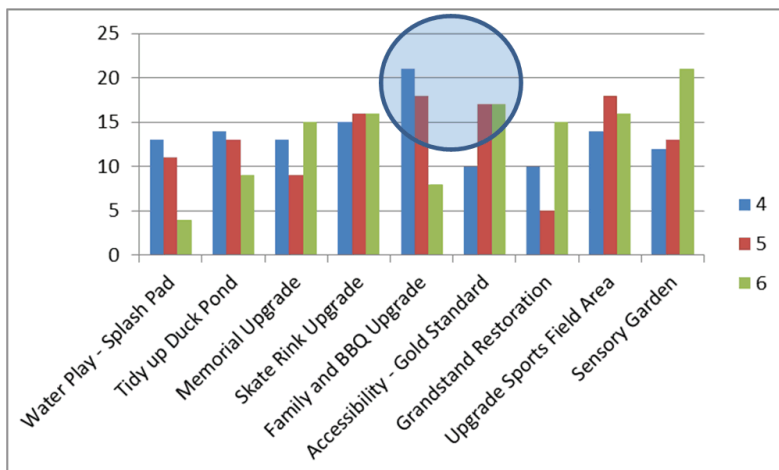
### Top Three Favoured Features – as determined by drop-in sessions

The top three features favoured by those attending the drop-in sessions were not markedly different from the survey results. 51 respondents mentioned that they liked and agreed with the overall plan, with 27 specifically mentioning the splash pad. 10 people liked additions and upgrades to the family and BBQ area. The main difference with drop-in sessions was that the tidying of the duck pond was not a prominent feature.



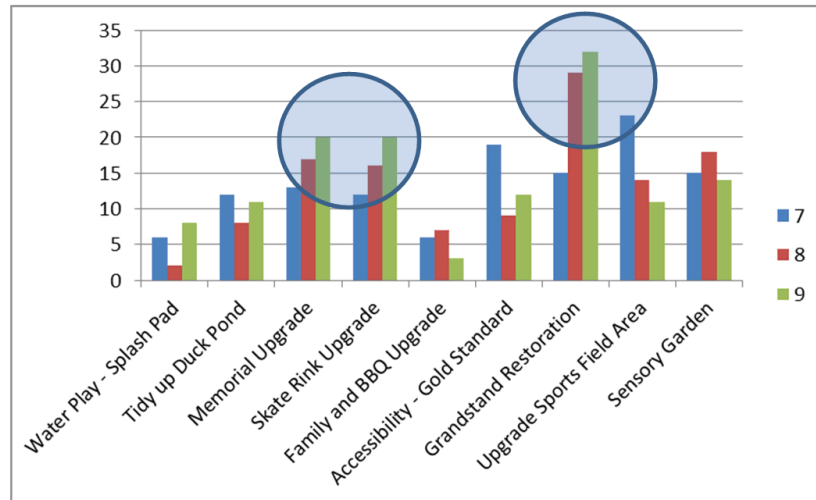
### Middle Three Favoured Features – as determined by online and postal surveys

Family and BBQ upgrade also scored highly in the middle of the pack at 4<sup>th</sup> most popular feature, with the skate rink and accessibility also featuring here.



### Least Favoured Features – as determined by online and postal surveys

The least favoured features coming in with the most nines was the grandstand restoration, followed by the memorial features and the skate rink upgrade. There were a few submissions that did not believe featuring the memorial side of war was appropriate, but these were minor. The low score here should not be conflated with anti-war memorial sentiment in general, but simply how people chose to prioritise what matters to them.



## Social Media

### Numbers

Reached	19550
Likes	402
Loves	35
Comments	181
Shares	53

### Comments on the Posts

The posts that were explicit regarding comments on the draft tended to follow a similar path to the other consultation platforms. Skating and the “tuck shop” appeared more prominently in social media posts, but as nostalgic comments rather than as recommendations; with the bulk of people posting stating that they liked the plan.

### Conclusion

People tended to like the plan far more than disliking it. People tended to favour those family oriented features that are fun, relaxing, and water based at this park. Sports featured further down the scale, and memorial tended more towards polarity – respondents either favouring this highly or not favouring at all. Those that favoured memorial were more likely to mention this specifically in

the written answers. The features that people tended to favour remained fairly stable across all platforms, with the exception of tidying up the duck pond.

### Appendix I: Drop-in session results

When	Number	Comments
Tuesday 10/10/2017 (3-4)	14	Love the accessibility equipment – maybe need a better sign telling people how to access the key for the disability swing.
		Like the plan – especially the splash pad. Could have some temporary ramps for the rink for people to skate over.
		Like the plan – splash pad.
		Like it- the more play equipment the better.
		Awesome – like it.
		Looks very exciting.
		Better BBQ's and seating and shading around the BBQ area. Like the splash pad – want the bigger one.
		Very thankful to Council – love the plan. This is the only park this side of town that the kids really love. Like the splash pad.
		Splash pad.
		Be great to have some new things added to the park, or done up to look new.
		Pretty gangster (which is a good thing).
		Glad PNCC is finally going to do something in the park for this side of town.
		Can I have a splash pad.
		Can I have a splash pad, too.
Thursday 12/10/2017 (1-2)	9	More shelter in the BBQ area
		Make sure to upgrade the grandstand; don't agree with filing in the duck pond but understand why; like disability upgrades; great to see skating coming back to the park; love the splash pad for people with disability.
		Like the splash pad.
		Like the splash pad – Palmerston North is one of the only places now without a free splash pad. About time the park had an upgrade – looking tired in places.
		Like the plan – looks good.
		Plan looks good – any improvement will be good.
		Plan is great.
		Looks good – like the memorial feature wall.
		Especially like the splash pad. A couple more BBQ's would be great – like that.
Friday 13/10/17 (10-11)	6	The plan will make the park a lot better.
		This has been my park since I was little – now I bring my kids here. Great to see an upgrade in this part of town – love the splash pad.
		Like building new things in the park – especially splash pad.
		More things for kids – always good.
		Like it!
		Great upgrade – about time. Playground is good, but the rest of the park needs an upgrade. We go to other places with a free splash pad

		and the kids love it. It would be good to have one here. This park is great for schools – Parklands.
Saturday 14/10/17 (2.30-4.30)	19	Plan looks great – impressed.
		Plan is cool.
		It's about time Council started to invest in this side of town. Most investment seems to go into the Esplanade.
		Like it – the park needs some work.
		Like the plan.
		Pretty good plan.
		Good plan – park needs an upgrade.
		Park needs an upgrade!
		Looks cool.
		I work at MASH Trust – this park is great for us to bring kids in wheelchairs and other disabilities. Like the plan – accessibility.
		Great park – I can bring my disabled child here and he fits into the swings.
		Good plan!
		Pretty good – the kids will love it.
		Will go off in the Summer.
		Like the splash pad.
		Key for disability swing needs to be easier to get hold of.
		Splash pad is a great idea.
		We like it X 5
		Plan is good.
Tuesday 17/10/17 (9-10)	4	Looks great.
		Like splash pad.
		Would like a sheltered area to sit and have a cup of tea – like the Esplanade playground.
		Good for a picnic – X 7 people
Wednesday 25/10/17 (2-3pm)	4	Cool plan – kids really like the smooth rink now. Better that you can see into the park and it feels safer – ok to send my kids down there by themselves now.
		Lots of good stuff in the plan!
		Like the plan – will be good to continue along with the existing upgrades already done.
		Like the splash pad. PN has so many great parks.
Thursday 26/10/17 (3-4pm)	4	Like the plan – especially plans for the water play
		Good as!
		Plan is all good
		Great park
Friday 27/10/17 (19-11am)	38	Porse homecare group at park doing a road safety course with the Police. Great that the new rink has been ground – can have their road safety course on it now (likely move to Junior Road Safety park once that is built). New plan looks great – happy that we will have



		some investment in this side of town.
		Kids will love the water play – especially sprinklers
		Plan looks great – have a flyer in my mailbox
		Splash pad will be a real hit. Very good for the toddlers to 9 years age range. The Lido can be a bit intimidating for the young ones.
		Splash pad – will be great
		Plan is good
Saturday 28/10/2017	20	Plan looks good – quite a bit in there – very exciting
		Looking good
		Like this plan. Will also fill out a survey form.
		Great plan – especially splash pad. Nothing negative to say. Would be great to have live music around the rink.
		It will be good.
		Splash pad – needs to go ahead. Fill in the front of the duckpond – that part gets dirty. Skating rink is great. Extend the family BBQ area.
		Splash pad is great – went to one recently in Auckland. Good to have this happening over this side of town.
	4 under 10s	Love the new things – splash pad.
		Plan looks great – especially splash pad
		Like the splash pad – will be great for summer
		Splash pad will be great – the upgrades so far have made a big difference
		Much better
		Love it – grandstand upgrade, more about the Memorial side of this park and the splash pad
		Like the sprinklers on splash pads – that would be fun
		Like the splash pad – currently we drive to the one in Waipukurau. BBQ area will be good too.
		Great splash pad in Ellerslie – water sprays up out of the ground. Be great. Be good to see the old grand stand done up.
		Any improvement on existing is good
		Like the plan
		Free water play is great – Lido is expensive for us.
		Looks good – like the BBQ area – a few more shade trees. Time for an upgrade and free pools are the best. This park is great – so much more relaxed than the Esplanade.

### Appendix II: What did we get right?

What did we get right?	
Memorial heroes/gun	18
Tidy duckpond	15
Removing trees for safety	1
Good job/Love Plan/Ideas	45
Perimeter fencing	2
Water activity for kids/splash pad	44
Playground	7
Shade	2
Rink upgrade	12
Family friendly layout	4
BBQ Area	8
Sensory Garden	6
Focus on accessibility	7
Toilet Upgrades	5

### Appendix III: what could we have done better?

What could we have done better?	
Nothing/All good	18
More play for adults/older kids	6
Reinstate original memorial	1
Better playground	7
Adult exercise equipment	5
Shade	5
Maintenance	1
Better lighting	1
Better link from change rooms to pool	2
Enclosed baby area	1
Fence duck pond	3
Use skate rink for other activities/no lighting	4
More picnic tables	1
Containment for flying pucks on rink	1
Access to disability swing key/better accessibility	4
No gun/emphasis on war	6
Toilets Closer to playground	9
No fenced duck pond	1

#### Appendix IV: What have we missed?

What have we missed?	
Tuck shop	5
Colourful kids painting	1
Dogs allowed in park	1
Park for all ages	2
Better Playground	7
Nothing	21
Duckpond fountain	2
Drinking fountains	1
More prominent signage	1
Pedestrian access from upper carpark	5
More seating	7
Safe area for babies	2
design for people with speech disabilities	4
Entrance too narrow/unsafe	3
Shade	2
Lights on skating rink	2
Safety	1
Fruit Trees	3
Gazebo in Duckpond	1
Slide from gates to the BBQs	1
Basketball hoops on old rink	2
More wilderness/native trees	3
Stage	1
More emphasis on Workers' Memorial	2
Natural Play Opportunities	1

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## REPORT

**TO:** Sport and Recreation Committee

**MEETING DATE:** 14 May 2018

**TITLE:** Campbell Street Campervan Carpark Trial

**DATE:** 9 April 2018

**AUTHOR/S:** Jason Pilkington, Leisure Assets Planner, City Networks

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### RECOMMENDATION(S) TO COUNCIL

1. That Council adopt the Campbell Street Campervan Carpark as a permanent inner City carpark for self-contained campervans.
2. That Council approves dedicating a further three carparks as available for self-contained campervans at the existing Campbell Street carpark site.

## SUMMARY OF OPTIONS ANALYSIS FOR

<b>Problem or Opportunity</b>	In 2016 Council adopted the Campbell Street Carpark as a one year trial campervan carpark. Officers were directed to report on the performance of the carpark in June 2017. In June 2017 a report went to Council recommending that the trial continue for another year. This report concludes the extended trial and makes recommendations following the outcome of the trial.
<b>OPTION 1:</b>	<b>Adopt the Campbell Street Campervan Carpark at 82-86 Campbell Street as a permanent campervan carpark for self-contained campervans, and investigate expansion of the car parking area to allow for additional self-contained campervan capacity.</b>
Community Views	Views from those utilising the carpark have been overwhelmingly positive. Neighbours further down Campbell Street have had some concerns with overflow.
Benefits	This carpark is working well and has positive reviews. This option would allow Council to maintain a working inner city campervan carpark and also address any overflow issues.
Risks	Expansion may impinge upon any future likelihood of revenue from the leased section of this carpark.
Financial	\$3,000 to \$5,000 in additional markings and alterations to signage would be required if the investigation to expand the carpark proved positive.
<b>OPTION 2:</b>	<b>Adopt the Campbell Street Campervan Carpark at 82-86 Campbell Street as a permanent campervan carpark for self-contained campervans with no further investigation of expanding this facility.</b>
Community Views	Views from those utilising the carpark have been overwhelmingly positive. Neighbours further down Campbell Street have had some concerns with overflow.
Benefits	This carpark is working well and has positive reviews, and it makes sense to retain a working inner-city campervan carpark.
Risks	This option may see additional complaints with regards overflow as the City and carpark become more popular with campervans.
Financial	There is no additional financial implications that occur as a result of this option.
<b>OPTION 3:</b>	<b>Do not adopt the Campbell Street Campervan Carpark at 82-86 Campbell Street as a permanent campervan carpark for self-contained campervans, and instead investigate other options for an</b>

## PALMERSTON NORTH CITY COUNCIL

	<b>inner city carpark for self-contained campervans.</b>
Community Views	Views from those utilising the carpark have been overwhelmingly positive. Neighbours further down Campbell Street have had some concerns with overflow.
Benefits	Officers may discover a more appropriate and aesthetically pleasing inner-city site for visitors to the City.
Risks	This carpark is working well, and has become popular through word of mouth with self-contained campervan travellers. To dismantle the site now would be confusing, disruptive and likely result in complaints.
Financial	\$3,000 to change the line markings back to the original size and to remove signage.
<b>Contribution of Recommended Option to Council's Strategic Direction</b>	Active Recreation Strategy 2013. Economic Well Being Strategy 2010.

## **RATIONALE FOR THE RECOMMENDATIONS**

### **1. OVERVIEW OF THE PROBLEM OR OPPORTUNITY**

- 1.1 The one year trial of the Campbell Street Campervan Carpark has come to an end, and Officers are in a position to report on the performance of the carpark.
- 1.2 The Campbell Street Campervan Carpark has performed much better than originally expected, and consideration should be given to a possible expansion of the carpark area allocated to self-contained campervans.

### **2. BACKGROUND AND PREVIOUS COUNCIL DECISIONS**

- 2.1 In the context of a discussion around parking for a Winter Festival at the 7 December 2015 Sport and Recreation Committee meeting the following resolution was made by Council:

*28.2 That a feasibility study be undertaken on a permanent overnight Campervan Park located near the City Centre by the March 2016 Committee meeting.*

- 2.2 On March 14 2016 Council received a report titled *Permanent Overnight Campervan Park – Feasibility Study*. The feasibility study described:
  - The types of motorhome included in the report (self-contained NZS 5465:2001) and those excluded (house buses, caravans, caravan trailers, converted Multi-Purpose Vehicles - MPVs).
  - The requirements of motorhomes (dump stations, parking spaces sizes, etc.).
  - A definition of freedom camping and how that relates to Palmerston North.
  - Observations from the CEO of New Zealand Motor Caravan Association (NZMCA), Central Economic Development Agency (Destination Manawatu at that time) representative and a local NZMCA representative.
  - A selection of site options, an analysis of site options and a recommended site (Campbell Street).
- 2.3 During the discussion it was decided that rather than the Campbell Street Campervan Carpark becoming a “permanent” motorhome parking site, it would be treated as a trial for one year.
- 2.4 In April of 2017 the site was completed with regards the NZMCA requirements for a “Park over Property”. On May 19 2017 Campbell Street Campervan Site went live on the NZMCA website as a park over property.

- 2.5 On 7 June of 2017 the Sport and Recreation Committee received a report recommending that the trial be extended for a further year in order to gain a better understanding of the dynamics of the site, particularly given the lateness in setting up the trial.
- 2.6 Council, as part of place-making initiatives, commissioned a mural to be placed on the large wall owned by John Bates Wheel Alignment. The large mural is a picture of the Manawātū River including areas where motorhomes can park and stay. The mural is designed to be added to, and has the “#ThisIsMANAWATU” logo incorporated into it. The mural was jointly funded by Council, CEDA and NZMCA, and has proven popular and memorable.
- 2.7 A camera has also been added to the site, as per the recommendation of the 7 June 2017 report, to provide additional security for this now popular and well-used inner-city campervan site.
- 2.8 In order to monitor the performance of the site Officers have been taking a daily count at the Campbell Street site, receiving feedback from users as it comes through and receiving comments from both the NZMCA and the Palmerston North I-Site.

### 3. DESCRIPTION OF OPTIONS

- 3.1 **Option 1:** Adopt the Campbell Street Campervan Carpark at 82-86 Campbell Street as a permanent campervan carpark for self-contained campervans, and investigate expansion of the car parking area to allow for additional self-contained campervan capacity.
- 3.2 **Option 2:** Adopt the Campbell Street Campervan Carpark at 82-86 Campbell Street as a permanent campervan carpark for self-contained campervans with no further investigation of expanding this facility.
- 3.3 **Option 3:** Do not adopt the Campbell Street Campervan Carpark at 82-86 Campbell Street as a permanent campervan carpark for self-contained campervans, and instead investigate other options for an inner city carpark for self-contained campervans.

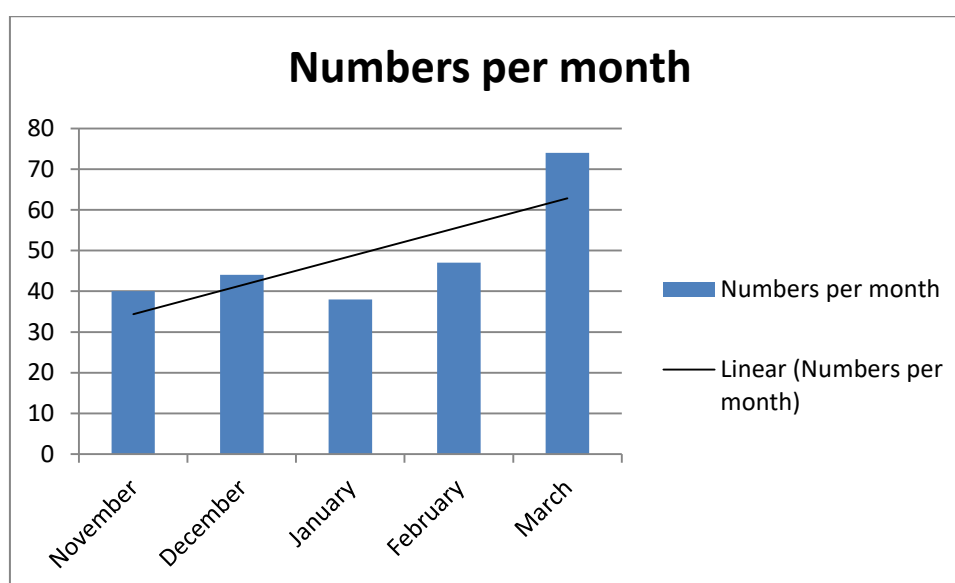
### 4. ANALYSIS OF OPTIONS

- 4.1 **Option 1:** Adopt the Campbell Street Campervan Carpark at 82-86 Campbell Street as a permanent campervan carpark for self-contained campervans, and investigate expansion of the car parking area to allow for additional self-contained campervan capacity.
- 4.2 **Survey Methodology:** Council car parking attendants counted the number of campervans in the Campbell Street carpark every morning. The count was completed once per day, with no counts on Sundays or statutory holidays. Counts were



completed daily from November 2017 until May 2018. Numbers for Sundays were assumed to be identical to Saturdays in order to estimate campervan numbers on these days.

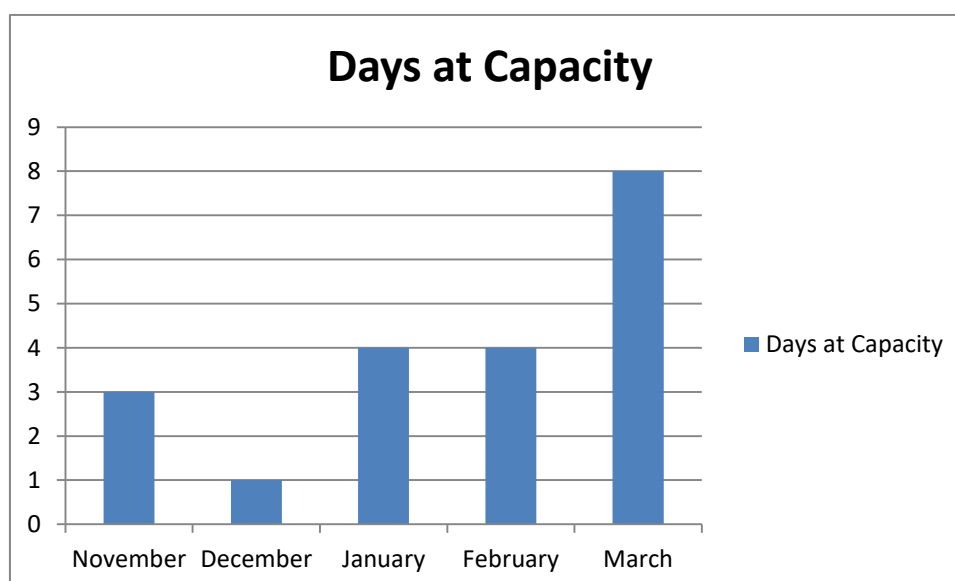
#### 4.3 Results – Total Numbers



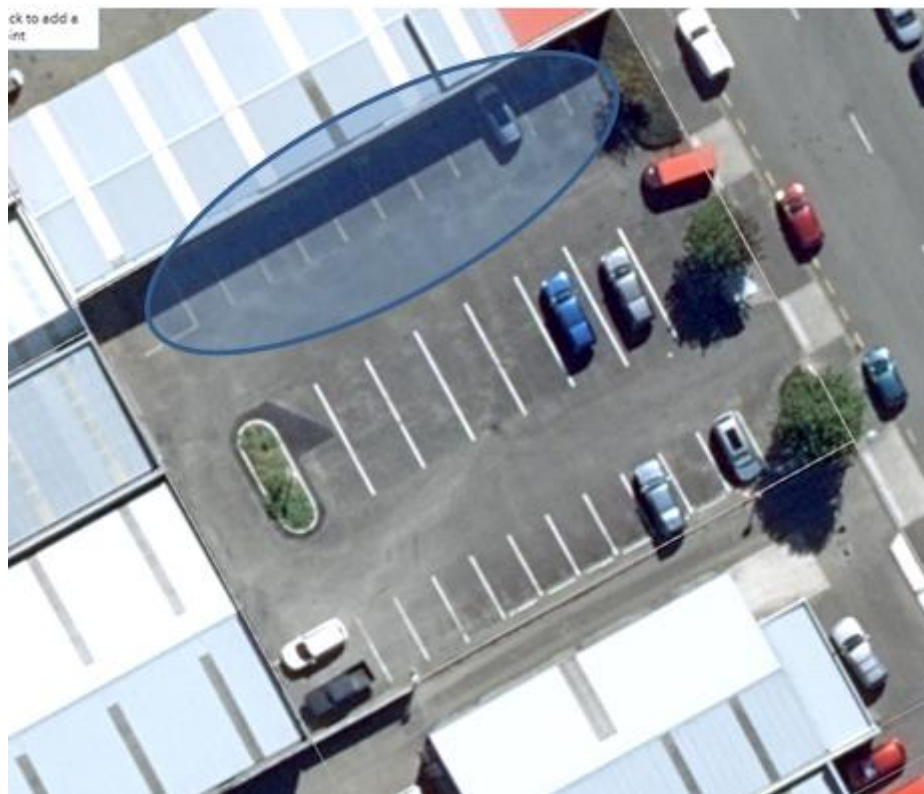
4.4 The Campbell Street Campervan Carpark has experienced fairly steady growth of the last 6 months, with March 2018 exceeding all other months significantly.

4.5 There are 5 car parks in total dedicated to campervans in the carpark at Campbell Street. Days with 4 campervans and over are considered at capacity.

#### 4.6 Results – Capacity



- 4.7 The at-capacity days have been on the increase and in March reached a total of 8 days for that month.
- 4.8 Officers have received approximately 12 calls since the car park opened in relation to the carpark. The calls have generally asked for information on the carpark, and around 30% of calls were to express positive comments on the carpark. The main reasons noted with regards positive comments are:
- Proximity of the car park to the shopping areas.
  - Proximity of the carpark to food and cafes.
  - The area is nice and quiet as well as central.
- 4.9 The Campbell Street Campervan Carpark has also received some criticism. This criticism has come from residential neighbours further along Campbell Street. Criticisms include:
- Campervans are parking in the Campbell Street Reserve when the carpark becomes full.
  - Sometimes there is a mess in the carpark when things get busy.
  - The campervans are driving along Campbell Street (between Featherston Street and Walding Street) looking for the carpark and neighbours don't like them driving down this road which has a series of chicanes.
  - Campervans that are not self-contained are sometimes parking in the carpark.
- 4.10 Council currently has 11 car parking spaces along the north-western edge of the Campbell Street Carpark, as seen in the blue circled area in the aerial below. Two of these spaces are leased. This could potentially yield another 3 campervan carparks without loss of existing leased space revenue, and would increase the number of campervan parks from 5 to 8.



- 4.11 Feedback from both Central Economic Development Agency and the New Zealand Motor Caravan Association has been extremely positive with regards the new campervan carpark. Both CEDA and NZMCA are asking for Councils numbers on campervans at the carpark in order to better understand campervan growth and movement in the City.
- 4.12 The Campbell Street Campervan Carpark as an inner-city campervan carpark has proven popular, numbers are increasing at the carpark and the carpark has hit capacity in under a year of it being open.
- 4.13 There are some issues with residential neighbours, the worst of which could be addressed through potentially expanding the carpark, and the provision of alternative sites. However the NZMCA will be contacted to indicate in publications to their members that access to the site should not be along Campbell Street (between Featherston Street and Walding Street).
- 4.14 Since the complaints, Officers have been focusing on ensuring only self-contained campervans are using the carpark, calling in any rubbish issues quickly, considering better signage and are working with the I-Site and CEDA to keep an eye on the site.
- 4.15 **Option 2:** Adopt the Campbell Street Campervan Carpark at 82-86 Campbell Street as a permanent campervan carpark for self-contained campervans with no further investigation of expanding this facility.

- 4.16 Analysis of **Option 1** holds for **Option 2**. However, given the unforeseen popularity of the Campbell Street Campervan Carpark, this option does not allow Officers to explore expansion, which is likely to be required in the future. The existing car park at Campbell Street has potential for expansion. Moreover, it appears that the popularity of the carpark is essentially due to the centrality of the location, and therefore it would make sense to explore expanding the existing rather than looking for a new site.
- 4.17 **Option 3:** Do not adopt the Campbell Street Campervan Carpark at 82-86 Campbell Street as a permanent campervan carpark for self-contained campervans, and instead investigate other options for an inner city carpark for self-contained campervans.
- 4.18 This option was considered for some time as Officers were not fully convinced that the Campbell Street carpark would become a popular attraction. This however has proven unfounded, and the carpark continues to increase in popularity and positive comments.
- 4.19 Two other options were looked into during the early investigation for possible sites. They were:

- 26A Ngata Street



- 311 Main Street



- 4.20 It was very difficult to find suitable sites that met the requirements for inner city parking. Campbell Street was considered the best site at the time, and little has changed to convince Officers that further analysis of sites would yield a different outcome.
- 4.21 Officers have been working through other recreation planning (Manawatū River Framework) to establish sites for self-contained campervans that have more of an aesthetic and recreation focus, and believe that these further future sites will both encourage a longer stay in Palmerston North Central and take some of the pressure off Campbell Street.
- 5. CONCLUSION**
- 5.1 The Campbell Street Campervan Carpark continues to increase in use and popularity.
- 5.2 Any issues associated with the carpark coming from some residential neighbours may be dealt with in terms of both closer scrutiny, expansion and further future development.
- 6. NEXT ACTIONS**
- 6.1 Council adopts the Campbell Street Campervan Carpark as a permanent inner-city carpark for self-contained campervan units.
- 6.2 Investigate the expansion of the Campbell Street Campervan Carpark to include more carparks for campervans.

- 6.3 Continue to work with the NZMCA and CEDA on identification and development of recreation sites for self-contained campervans – particularly sites that encourage a longer stop-over in the City.

## 7. OUTLINE OF COMMUNITY ENGAGEMENT PROCESS

- 7.1 All neighbours (commercial and residential) were consulted in 2016 prior to the adoption of the site as a campervan carpark.
- 7.2 Council has remained responsive to both positive comments and complaints related to the carpark during the length of the trial.

## COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual <Enter clause>	No
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No

## ATTACHMENTS

Nil

Jason Pilkington  
Leisure Assets Planner



## REPORT

**TO:** Sport and Recreation Committee

**MEETING DATE:** 14 May 2018

**TITLE:** Palmerston North Self-Contained Campervan Dump Stations

**DATE:** 11 April 2018

**AUTHOR/S:** Jason Pilkington, Leisure Assets Planner, City Networks

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## RECOMMENDATION(S) TO COUNCIL

1. That Council consider developing two new self-contained campervan dump stations during final 10 Year Plan deliberations (as Programme 1535 - City-Wide - Campervan Dump Stations).



## SUMMARY OF OPTIONS ANALYSIS FOR

<b>Problem or Opportunity</b>	In 2016 Council constructed a temporary campervan dump station at the Totara Road site. This site was a key requirement for Palmerston North achieving Motor Home Friendly status. The site that the dump station is on however is a key Council strategic asset and a work site. Council plans to alter public access at the site in which the temporary dump station is located, meaning it will no longer be accessible. In order to retain Palmerston North's Motor Home Friendly City status Council will need to find a new site.
<b>OPTION 1 – CONSTRUCT 2 CAMPERVAN DUMP STATIONS:</b>	<b>Council commits to funding for two campervan dump stations in the 2019/20 &amp; 2023/24 financial years of the 2018-28 10 Year Plan. One at Maxwells Line and one in the Fairs Road area.</b>
Community Views	Surveys of local New Zealand Motor Caravan Association (NZMCA) members show a high level of satisfaction with Palmerston North being motor-home friendly and having a dump station.  Council has been working with NZMCA members to identify where the dump stations should be, and how many would be best suited to Palmerston North.
Benefits	This option ensures Palmerston North retains its status as Motor Home Friendly City.  This option also allows for NZMCA members to utilise dump stations at the two primary City entranceways – Pioneer Highway and Rangitikei Line.
Risks	This option requires Council to include a significant amount of funding towards a project in the 10 Year Plan at a late stage in consultation.
Financial	\$120,000 needs to be presented to the 2018-28 10 Year Plan final deliberation process; with site 1 being constructed in the 2019/20 year and site 2 in 2023/24
<b>OPTION 2 – CONSTRUCT ONE CAMPERVAN DUMP STATION:</b>	<b>Council commits to funding for one dump station at Maxwell's Line in the 2019/20 financial year of the 2018-28 10 Year Plan.</b>
Community Views	Surveys of local New Zealand Motor Caravan Association (NZMCA) members show a high level of satisfaction with Palmerston North being motor-home friendly and having a dump station.  Council has been working with NZMCA members to identify where the dump stations should be, and how many would be best suited to

	Palmerston North.
Benefits	This option ensures Palmerston North retains its status as Motor Home Friendly City.
Risks	Palmerston North is experiencing a higher volume of motor home traffic, and growth appears strong. Council risks not having plans in place for growth.
Financial	\$60,000 needs to be presented to the 2018-28 10 Year Plan final deliberation process; with work being constructed in the 2019/20 financial year.
<b>OPTION 3 – DO NOT CONSTRUCT ANY CAMPERVAN DUMP STATIONS:</b>	<b>Council does not commit to funding for any dump stations in Palmerston North at this stage.</b>
Community Views	<p>Surveys of local New Zealand Motor Caravan Association (NZMCA) members show a high level of satisfaction with Palmerston North being motor-home friendly and having a dump station.</p> <p>Council has been working with NZMCA members to identify where the dump stations should be, and how many would be best suited to Palmerston North.</p>
Benefits	Council does not commit to additional funding so late in the 10 Year Plan process.
Risks	<p>Palmerston North and Council worked hard to become Motor Home Friendly. Since gaining status the number of visitors to the City in self-contained motor homes has been increasing. This option risks losing a significant proportion of that market.</p> <p>Council may well be lobbied by the NZMCA if the City loses its status as Motor Home Friendly City.</p>
Financial	There are no financial implications associated with this option.
<b>Contribution of Recommended Option to Council's Strategic Direction</b>	<p>Active Recreation Strategy 2013.</p> <p>Economic Well Being Strategy 2010.</p>

## **RATIONALE FOR THE RECOMMENDATIONS**

### **1. OVERVIEW OF THE PROBLEM OR OPPORTUNITY**

- 1.1 In 2016 Council, in partnership with the New Zealand Motor Caravan Association (NZMCA), constructed a temporary dump station for self-contained campervans at the Totara Road Waste Water Treatment Plant.
- 1.2 The construction of the dump station was the final step for Palmerston North to acquire the status as a Motor Home Friendly City.
- 1.3 The Totara Road Dump Station is centrally located in the Totara Road Waste Water Treatment Plant. This plant is a key strategic Council asset and is also an operational worksite.
- 1.4 Council staff are planning to make some alterations to the site, including limiting public access, which is a key health and safety consideration. This will mean an end to public access to the site and to campervans. For Palmerston North to retain its status as a Motor Home Friendly City it is necessary to identify a new site and to construct a more permanent option.

### **2. BACKGROUND AND PREVIOUS COUNCIL DECISIONS**

- 2.1 In 2015 NZMCA approached what was then Destination Manawatū with the intention of working towards Palmerston North becoming a Motor Home Friendly City. Destination Manawatū and later the Central Economic Development Agency (CEDA) began working with the NZMCA and Council staff to establish what work would be required to achieve that status.
- 2.2 The key factor in achieving Motor Home Friendly City status was ensuring an adequate publicly available dump station for self-contained campervans. At that time there was an existing dump station at the Totara Road Waste Water Treatment Plant, and Officers established what work was required to bring the existing dump station up to specification for campervans.
- 2.3 The existing dump station required a potable water source, a cover over the dump site and signage. These features were completed in 2017 and the City achieved Motor Home Friendly City status.
- 2.4 When making the required alterations to the dump station, Officers were made aware that at some point changes to availability of this site to the public would be reviewed. This review occurred sooner than expected and a decision was made that public access at this site would no longer be managed in the same way. Currently anyone can drive into the site, and this type of access (which is key for a publicly available dump station), will become more limited.

- 2.5 Palmerston North has seen what appears to be a significant rise in the number of self-contained campervans visiting and staying in the City since becoming motor home friendly.
- Council's Campbell Street overnight campervan carpark has experienced steady increase in numbers over the last year.
  - NZMCA membership numbers have increased by 9.18% between 2017 and the same time for 2018.
  - Growth in the Manawhenua Region (of which Palmerston North is part) has increased from 1409 members in 2017 to an increase of 1450 so far in 2018, and is expected to rise well beyond that figure by end of year.
  - I-Site have reported a steady increase over the last 2 years in self-contained campervans coming into the City and staying. The I-Site has been sending campervans steadily to Campbell Street.



- 2.6 In June 2017 Officers reported on the Campbell Street Campervan Carpark (which was under a 1 year trial at the time) and requested a continuation of the trial period until June 2018, so as to give the trial a longer timeframe. At that meeting a co-authored survey report on NZMCA members (co-authored by PNCC, CEDA and NZMCA) was attached describing what NZMCA members are looking for in a destination, their travel habits in relation to Palmerston North and what they believe would improve their experience in Palmerston North. Ensuring adequate service areas for their motor homes featured prominently in that survey (see attached as Appendix I of this report).
- 2.7 In December 2017 the NZMCA's magazine The Motor Caravanner featured its first article in an ongoing series titled "Off the Beaten Track". Palmerston North City and surrounds featured prominently in that article. NZMCA strategy for Palmerston

North City is to work with local (CEDA and PNCC) agencies to build upon the “off-the-beaten-track” feature for promoting the City in the future and growing numbers of motor-home visitors to the region.

- 2.8 In response to this, Council has been working with NZMCA and CEDA to ensure that self-contained motor homes remain a prominent feature in parks planning – to ensure parking and facilities allow for turning circles, over-sized car-parks and aesthetically pleasing river access points close to the City. This is in an effort to build upon increasing numbers, the Motor Home Friendly City Status and the success of the Campbell Street Campervan Carpark.
- 2.9 In March 2018 Officers worked with NZMCA members to identify potential sites for dump stations. NZMCA members believe that the City requires two sites – one at the Maxwell’s Line City entranceway vicinity; and one at the Rangitikei Line City entranceway vicinity.
- 2.10 In April 2018 Officers identified two potential sites that would suit self-contained motor homes. One is on Maxwell’s Line in Awapuni and the other on Fairs Road in Milson.

### 3. DESCRIPTION OF OPTIONS

- 3.1 **Option 1 – Construct two campervan dump stations:** Council commits to funding for two dump stations in the 2019/20 and 2023/24 financial years of the 2018-28 10 Year Plan. One at Maxwells Line and one in the Fairs Road area.
- 3.2 **Option 2 - Construct one campervan dump station:** Council commits to funding for one dump station at Maxwell’s Line in the 2019/20 financial year of the 2018-28 10 Year Plan.
- 3.3 **Option 3 – Do not construct any campervan dump stations:** Council does not commit to funding for any dump stations in Palmerston North at this stage.

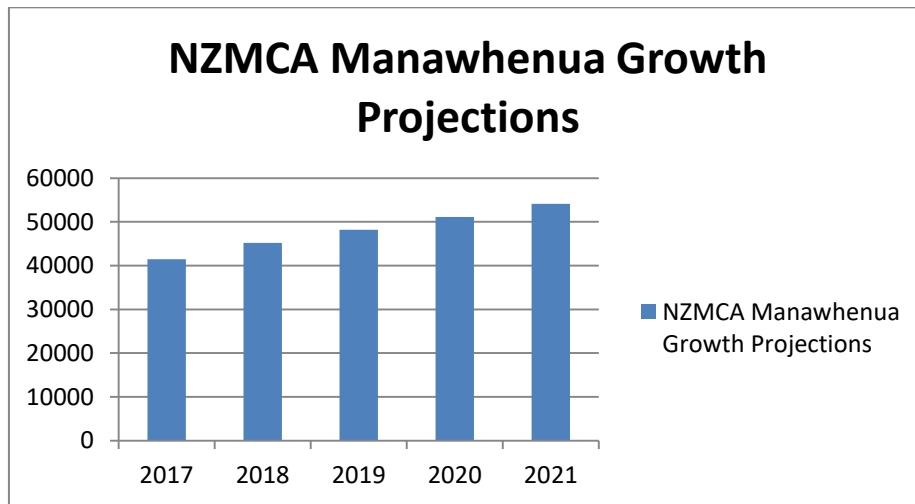
### 4. ANALYSIS OF OPTIONS

- 4.1 **Option 1 – Construct two campervan dump stations:** Council commits to funding for two dump stations in the 2019/20 & 2023/24 financial years of the 2018-28 10 Year Plan. One at Maxwells Line and one in the Fairs Road area.

### Future Demand

- 4.2 Growth in numbers of self-contained campervans in Palmerston North appears to be strong over the last two years in particular. This growth is most likely linked to:
  - The City becoming a Motor Home Friendly City.

- People coming to the City for events and festivals.
- General growth in NZMCA members.
- A growing desire for destinations that could be called “off-the-beaten track”.



4.3 PNCC, CEDA and NZMCA recently developed and held a survey of NZMCA members. Desires for location features from this group of people as described in the recent survey shows what NZMCA members most value in a location:

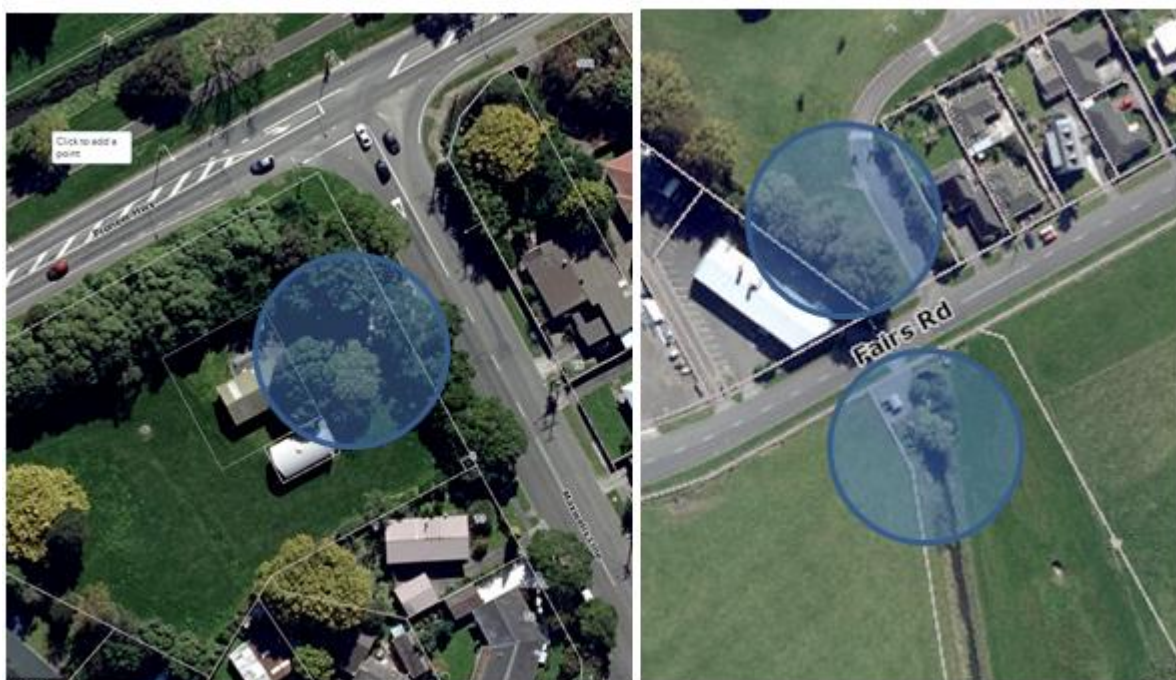
- Out of the way and off the traditional tourist run.
- Dog friendly off leash sites.
- River or ocean-side settings.
- Privacy and seclusion (not too far from town - central).
- Immediate recreation opportunities.
- Ability to get to services (I-Site, dump station, etc.).

4.4 There remain some of the traditional aspects of visitors coming to see friends and family or stopping over on the way to another destination. However, promoting the “off-the-beaten-track” features in Palmerston North and the surrounds may result in the City becoming more of a destination in itself to this group of tourists. Once the development of riverside locations (and others) for campervans begins to take form, the City should begin to experience higher numbers of visitors in self-contained campervans coming to the City for something out of the way, slightly unusual and not packed with high numbers of overseas visitors.

- 4.5 In particular, riverside parks with dog-off leash and dog facilities, combined with recreation activities, and all in a relatively close proximity to the City centre, are likely to be highly sought after destinations.

### Site Location

- 4.6 In April 2018 Officers identified two potential sites that would suit self-contained motor homes. One is on Maxwell's Line in Awapuni and the other on Fairs Road in Milson.



- 4.7 The Maxwell's Line proposed site is in an existing waste treatment and collection sub-station. The site is ideal for the following reasons:
- Proximity to the main highway in and out of the City south.
  - Relatively hidden from neighbours and at an adequate distance without being unsafe.
  - The waste collection facility has the required depth of piping to make gravity-fed waste disposal ideal.
  - Enough space to have large exit/entrance bay that will not require on-site turning of large vehicles.
  - Entrance and exit to site is off the main highway and easy to enter and exit.
  - Proximity to the old (existing) dump station – so as to lessen confusion.

- Highly navigable site and easy to find for people coming to the City or the site for their first time.
  - Close to Ahimate Reserve – which may likely become a highly valued off-the-beaten-track destination for NZMCA membership.
- 4.8 The Fairs Road site could see the dump station situated on either the storm water retention area on the southern side of the road or at the entranceway to Colquhoun Park on the northern side. If Council decides to fund two dump stations, then a final decision with regards the site at this end of town would not be required for some years yet.
- 4.9 Both sites adjoin the industrial zone on their southern borders and residential on their north-eastern borders. Both sites are ideal for the following reasons:
- Bordering industrial zoned land and proximity to neighbours.
  - Entrance/exit can be established without the need for large vehicle turning circles on site.
  - Pipes, particularly at the Colquhoun Park site, are deep enough and easy to access for gravity fed waste disposal units.
  - Proximity to main northern entranceway to the City.

### Costs to Construct and Funding Commitments

- 4.10 Construction costs are highly volatile right now and there is significant uncertainty in this environment. Engineer's estimates for the dump stations indicate a figure of \$60,000 per dump station.
- 4.11 The cost to construct each site is approximately **\$60,000**, and NZMCA will provide the actual dump station facility and a portion of the construction cost. This is a total 10 Year Plan commitment of **\$120,000**.
- 4.12 The first dump station for construction would be the Maxwell's Line dump station. This is because the site is much easier to finalise with regards logistics and planning, and also because it would be best to maintain a site in the vicinity of the current dump station given that NZMCA membership have grown accustomed to the general area.
- 4.13 It is recommended that construction occur in the **2019/20 financial year** of the 2018-28 10 Year Plan (with design work completed in the 2018/19 financial year), and that the second site come online in the **2023/24 financial year** (with design in



the 2022/23 financial year). It is also recommended that \$6,000 for design costs go into the 2018/19 financial year for the first dump station. This gives Council plenty of time to plan for both sites, and allows the second site to come online at a time when growth projections in NZMCA numbers would see a second site being more viable.

- 4.14 Under **Option 1** Palmerston North retains its Motor Home Friendly City status.
- 4.15 **Option 2 - Construct one campervan dump station:** Council commits to funding for one dump station at Maxwell's Line in the 2019/20 financial year of the 2018-28 10 Year Plan.
- 4.16 The analysis for **Option 1** holds for **Option 2**.
- 4.17 Under the Option 2 scenario, Council would only commit to build a single dump station, and this would best be suited to the Maxwell's Line site. This is because of the proximity to both the Pioneer Highway entrance to the City, and to the existing dump station at Totara Road.
- 4.18 Under this option Council would be required to commit to an additional **\$60,000** to the proposed 2018-28 10 Year Plan in the **2019/20** financial year.
- 4.19 Under **Option 2** Palmerston North retains its Motor Home Friendly City status.
- 4.20 **Option 2** does not commit to or fully recognise the current growth in both NZMCA membership and the number of campervans now coming to Palmerston North. It is likely that Officers will be required to suggest a second dump station at the next iteration of the 10 Year Plan.
- 4.21 **Option 3 – Do not construct any campervan dump stations:** Council does not commit to funding for any dump stations in Palmerston North at this stage.
- 4.22 **Option 3** involves Palmerston North as a City turning away from retaining its status as a Motor Home Friendly City. This option does not recognise both the number of people in campervans coming into the City or the projected increase and existing benefits from this group of visitors.
- 4.23 Council is likely to be lobbied by both CEDA and NZMCA on behalf of the campervan community, should this option be chosen. Much of the work to date has occurred between the officer levels of both organisations.

- 4.24 This Option will not require any funding. The option may also require Officers to re-examine the existing commitment through pro-active parks planning for self-contained campervans at various sites around the City. This is because the dump stations are the logistical minimum for welcoming self-contained motor homes to the City.

## 5. CONCLUSION

- 5.1 Campbell Street Campervan Carpark numbers, NZMCA membership and NZMCA Manawhenua membership has been growing strongly over the last one-two years.
- 5.2 Existing parks planning is taking account of the growing popularity of campervans, the types of desirable locations, activities and logistical requirements that they need. Moreover, Council is working with the NZMCA to develop the City's popularity as an "off-the-beaten-track" location.
- 5.3 As a minimum logistical requirement for being a Motor Home Friendly City, Palmerston North is required to have a public dump station for self-contained campervans.
- 5.4 The existing site (where the temporary dump station is located) must eventually begin to limit public access, particularly due to both the sensitivity of the site as a key Council asset and the fact that the site is an operational work site.
- 5.5 For Council to appropriately manage the increase in campervans coming to Palmerston North and to retain the City's status as a Motor Home Friendly City, the City must have a permanent dump station site established - ideally one at each end of the City in close proximity to both main entranceways.

## 6. NEXT ACTIONS

- 6.1 Refer the proposed programme to the final 10 Year Plan deliberations.
- 6.2 Begin a more detailed site analysis.
- 6.3 Develop engineered plans for the site and receive quotes.

## 7. OUTLINE OF COMMUNITY ENGAGEMENT PROCESS


- 7.1 Council, CEDA and NZMCA carried out an extensive survey of the NZMCA membership in order to better understand the views of the self-contained campervan community.
- 7.2 All planning of potential sites will be subject to appropriate levels of community engagement and public notices.
- 7.3 Community engagement will be relative to the outcomes of site selection.

## **COMPLIANCE AND ADMINISTRATION**

Refer new programme to the proposed 2018-28 10 Year Plan final approval deliberations.

Does the Committee have delegated authority to decide?	<b>No</b>
If Yes quote relevant clause(s) from Delegations Manual <Enter clause>	
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these actions?	<b>No</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>

## **ATTACHMENTS**

1. NZMCA Membership Survey 2017  

Jason Pilkington  
Leisure Assets Planner

# **New Zealand Motor Caravan Association Membership Survey: Palmerston North 2017**



### Introduction

Palmerston North City Council, the Central Economic Development Agency (CEDA, Janet Reynolds) and the New Zealand Motor Caravan Association (NZMCA, Bruce Lochore CEO) worked together to design a survey targeted at understanding existing and potential travel patterns of North Island NZMCA members. Questions were specifically designed to better understand these patterns in relation to the City of Palmerston North.

NZMCA staff sent the survey through to their lower North Island membership utilising Survey Monkey.

Figure 1 below describes the various NZMCA membership regions that were surveyed. Manawhenua is the region that contains Palmerston North. The Manawhenua region extends south, to Kapiti.

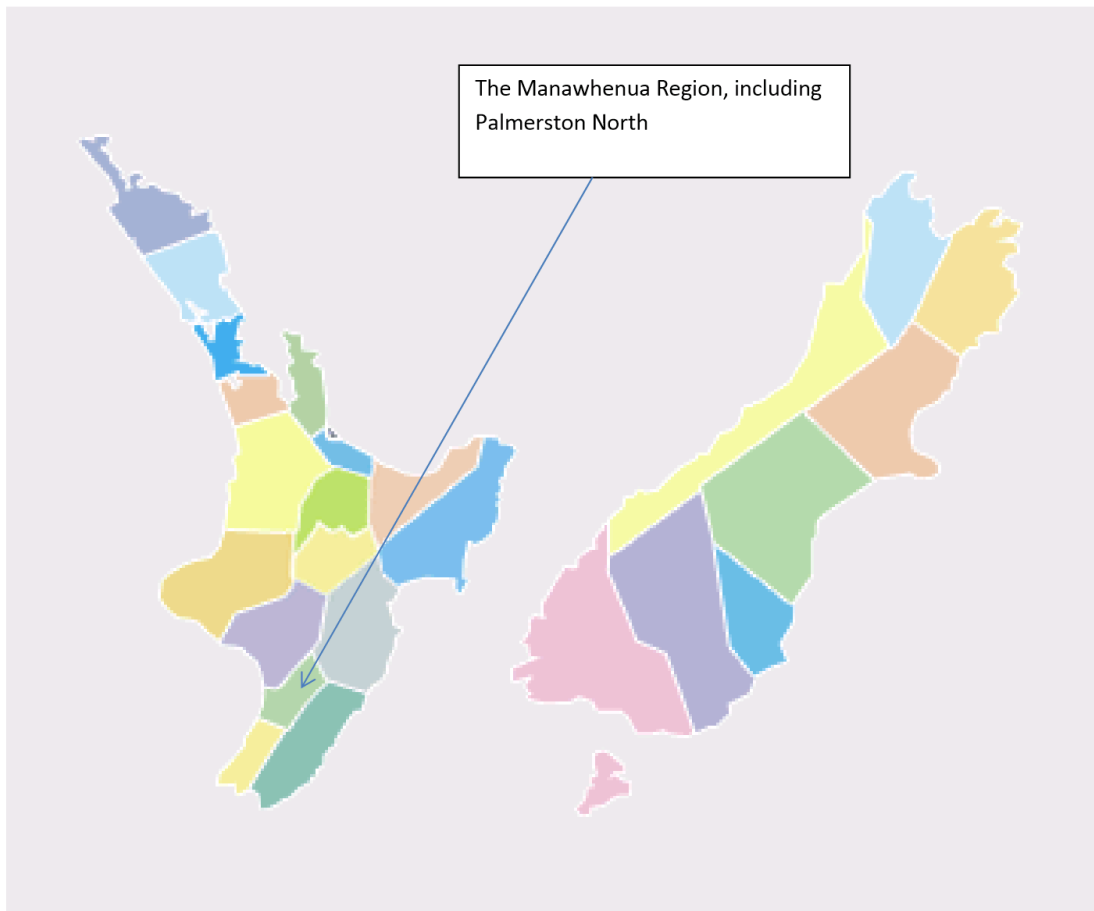
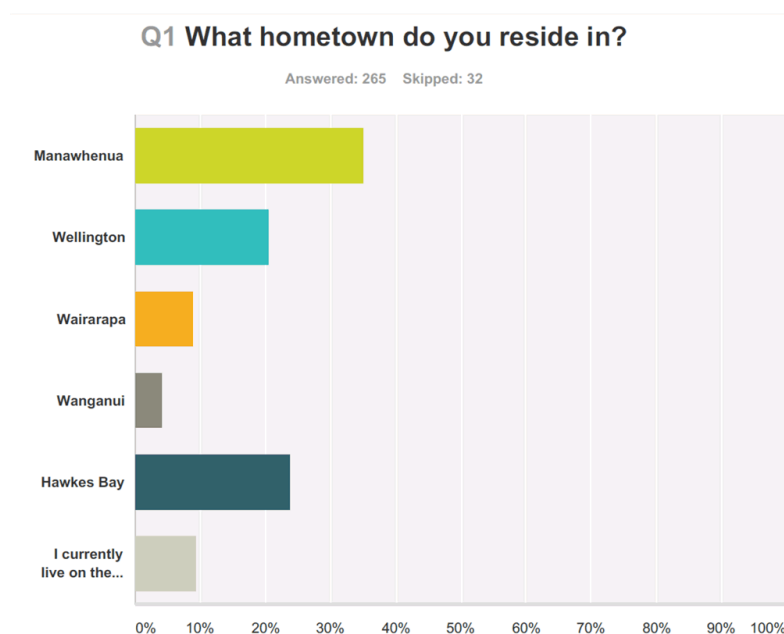


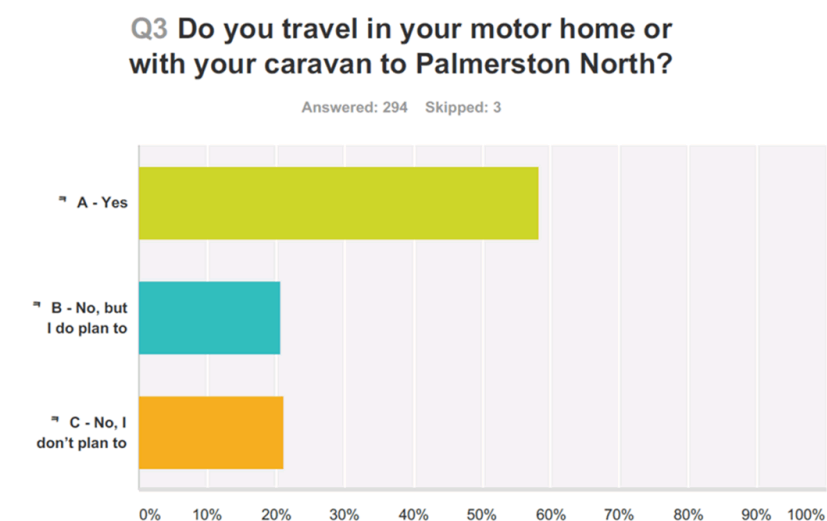
Figure 1: NZMCA Regions

## Where do NZMCA members live and do they come to Palmerston North?

294 NZMCA members responded to the survey. The graph below describes where the fixed residence of NZMCA survey respondents.



The greatest numbers of respondents reside in the lower North Island, with the bulk of respondents (35%) residing in the Manawhenua region.



Respondents were asked whether they have travelled to Palmerston North in their motor homes, or, if not, would they travel to Palmerston North in motor homes. Nearly 80% responded that they either have, or would, travel to Palmerston North in motor homes. This question was designed to give us certainty that those responding to the survey are in fact existing or potential motor home travellers to Palmerston North.

### Methodology

These surveys were designed to provide NZMCA members with a set of questions about their relationship to Palmerston North. In particular, we wanted to understand the quality of both their perception and experiences of Palmerston North, as motorhome users. In order to answer the questions, NZMCA members were provided with a set of options. They were then asked to rank those options in order of importance. They were also provided the opportunity to answer “Other” and provide a written response. Therefore, if there were six options provided, NZMCA members were asked to rank them in order of importance; with number 1 being the most important, and 6 the least important. Other, was not ranked as an option, but designed to allow the members to provide a qualitative answer to questions. We are therefore uncertain where things like “safety” or “security” rank (these came through strongly in the written answers) amongst the other set options provided in the survey, though we know they are important.

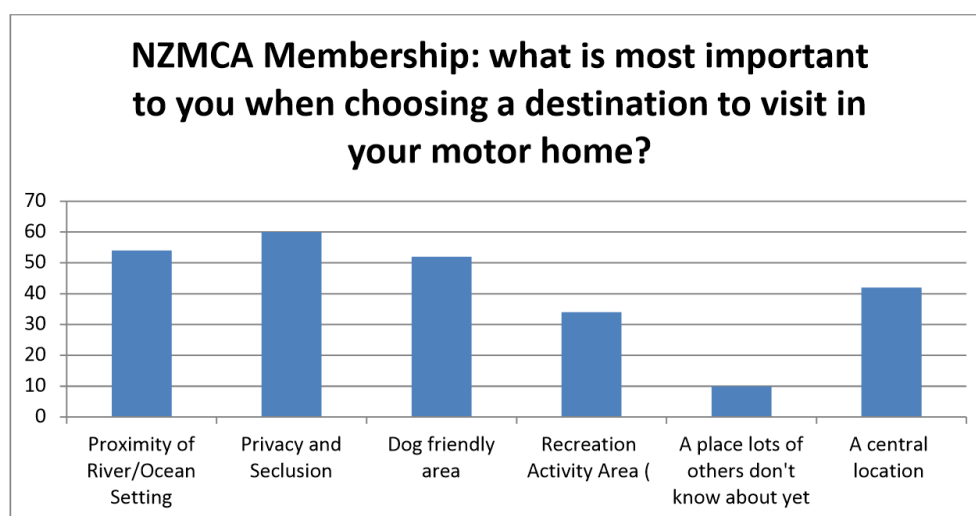
### What do NZMCA members look for when deciding where to stay?

Those surveyed were asked to describe how they make decisions when choosing a motorhome site. The survey prompted a number of options and asked the respondents to rank them, from 1-6 (with 1 being the most important factor in decision-making).

Respondents were given 6 options to rank. They were:

1. Proximity of a river/ocean setting.
2. Privacy and seclusion: a nice, out-of-the-way spot.
3. Dog friendly area.
4. Proximity to recreation activity (such as walking and cycle tracks).
5. A place lots of others don't know about yet.
6. A central location with cafes, shops and other services.

The graph below describes the results for number 1 rankings NZMCA members utilise when making a decision on choosing a site.



The number one rankings given to these six options tended to be evenly spread across respondents. For many people a nice quiet river/ocean setting that is dog friendly would be an ideal place. It should also be noted that while a dog friendly site was ranked high for those choosing it as number one factor, it was also high as the least important decision for many people (at 6)– with low numbers of people ranking this option somewhere in between (2-5).

It should be noted that those choosing “Other” predominantly considered safety/security to be an important factor when choosing a site.

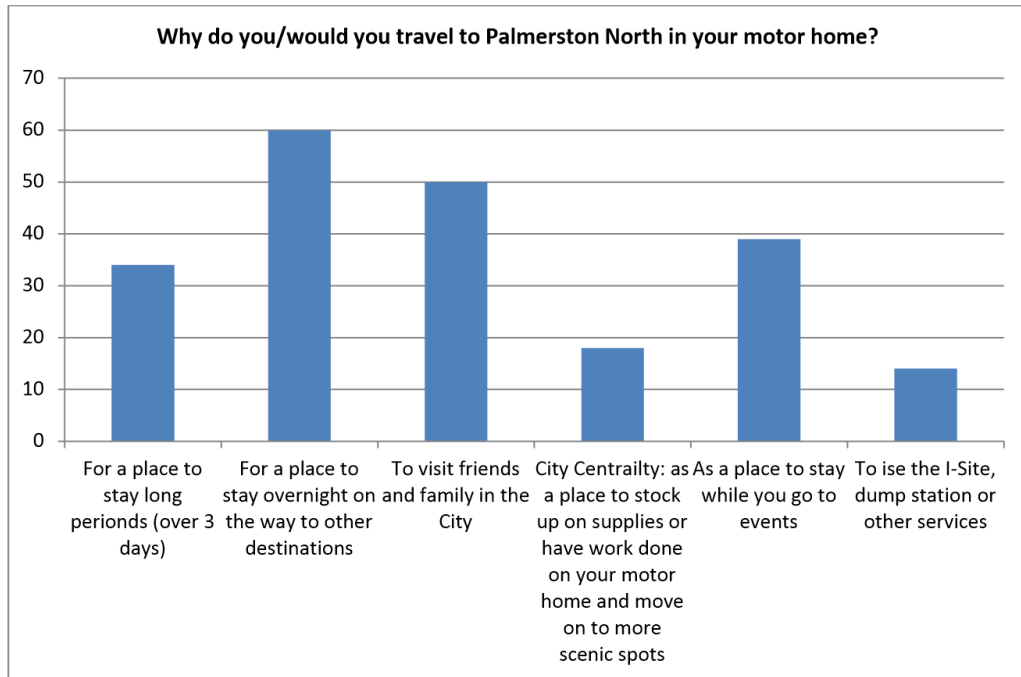
### Why do/would you come to Palmerston North?

NZMCA members were also asked why they would travel to Palmerston North. Members were given options and asked to rank them from 1-6, with 1 being the highest ranking. The options were:

1. For a place to stay long periods (over 3 days).
2. For a place to stay overnight on the way to other destinations.
3. To visit friends and family in the City.
4. Centrality: as a place to stock up or have work done on the campervan.
5. As a place to stay while you go to events.
6. To use the I-Site, Dump Station or other services.

The graph below describes the number one rankings that influence an NZMCA members decision to come to Palmerston North in a motor home.





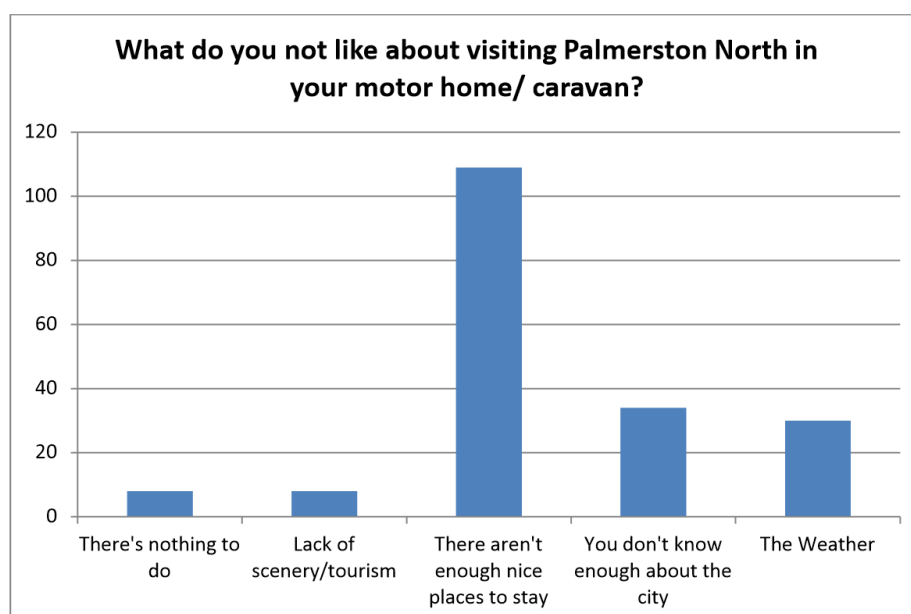
Interestingly, while we are generally aware that (from tourism data) visitors to the City are likely to be staying with friends and family the “overnight stay on the way to other destinations” emerged as the highest ranked factor in decision-making by NZMCA members. This alludes to the desire to be moving around and experiencing multiple out-of-the-way places for short stints. Also interesting was the number of those coming into the City to go to an event.

### What don't you like about Palmerston North?

Those surveyed were also asked to comment on what they do not like about visiting Palmerston North, specifically in their motor home. The survey prompted respondents to rank six key considerations (including “Other”), with 1 being highest and 5 lowest. The prompts asked to rank were:

1. There's nothing to do in Palmerston North.
2. Lack of scenery/tourism in Palmerston North.
3. There aren't enough nice places to stay in Palmerston North.
4. You don't know enough about the City.
5. The weather.

The graph below describes the results for the number 1 rankings listed by NZMCA members when deciding what they don't like about Palmerston North. This is not necessarily the only factor in the overall decision making process when choosing whether to come to Palmerston North in a motor home, but would likely play an important role in making that decision.



It should be noted that lack of scenery/tourism came in strongly for the number 2 (40 respondents), 3 (47 respondents) and 4 (43 respondents) levels of importance when making a decision regarding what people do not like about the City.

Interestingly, it is not the big-ticket tourism items that are dominating the decision-making process. If this were the case, scenery/tourism would have played a more dominant role at number 1 spot for things people don't like about Palmerston North. NZMCA members, in line with the desire for short-term overnight stays in discreet, out-of-the way places are not predominantly looking for big ticket tourist destinations.

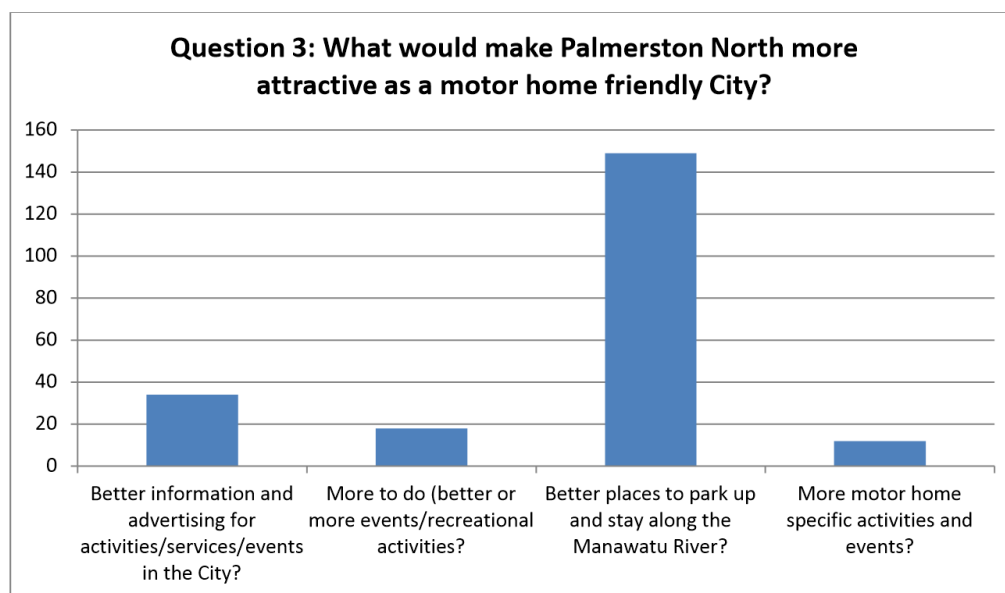
Another interesting fact to be noted is that Palmerston North did not rank highly on "there's nothing to do". This portion of the population is not looking for big ticket tourism items, but general riverside walks, places to walk their dogs, biking tracks and trails and generally new places to explore. They are perfectly capable of finding interesting out-of-the-way settings and simple, fun recreation activities.

### **What would make Palmerston North more attractive to NZMCA motor caravan explorers?**

Those surveyed were also asked to comment on what they believed would make Palmerston North a better destination to travel to, specifically in their motor home. The survey prompted respondents to rank five key considerations, with 1 retaining the position of number one thing they don't like. The prompts asked were:

1. Better advertising of activities/events/services in the City.
2. More to do (better or more recreational activities/events) in the City.
3. Better places to park up and stay along the Manawatu River.
4. More motor-home specific events.

The graph below describes the number one rankings that people believed would make Palmerston North a better place to visit for NZMCA members.



Better places to park up and stay along the Manawatu River was by far the most highly ranked number one activity that NZMCA members believe would make Palmerston North a better place for motorhomes.

It should also be noted that “better information and advertising of the City” ranked highest at number 2 choice (67 respondents), and “more to do” was the highest ranked for number 3 (85 respondents).

### Conclusion

NZMCA members, when deciding on a place to stay, are looking for a mix of attributes. They desire short term stay areas that are relatively central but remain discreet and aesthetically pleasing. River and ocean settings are particularly important to them, along with a place that will allow them to take their dogs and not have to pay kennel fees, or intrude on a family member or friend.

They are frugal in their decision-making for choosing sites, particularly given they like to move from place-to-place, and prefer places that are essentially freedom camping areas (do not cost). They are concerned that a place is safe/secure, and like the company of other motor caravan members.

NZMCA members like to move around and require a number of areas that they can park a large motor caravan easily and without too much difficulty getting in and out. These areas should fulfill a number of functions for motor caravan users:

1. Central City – I-Site for information.
2. Central City – shopping and stocking up on supplies.
3. Central City – service area for their motor homes.

4. Riverside settings – a number of smaller, discreet, free riverside parking areas.
5. Other settings – settings that provide a good view, access to walkways, recreational areas, etc.

With regards Palmerston North, they believe the City is central, has adequate services and plenty of things for them to do. They like to attend events in the City, and would like more information about these activities and where they can stay while events are on. They are not looking for big-ticket, busy tourist destinations as much as we might think, but prefer a discreet, beautiful riverside setting that affords them access to the central city and service areas with relative ease.

They would be more likely to visit Palmerston North if the City had more discreet, free riverside settings for them to park up at, or other nice settings/areas of recreational activity, such as walks and mountain biking trails, for them to be close to. Given the level of investment in their motor homes, these areas, though out-of-the-way, would greatly benefit from being secure, or providing a sense of safety and security.



## MEMORANDUM

**TO:** Sport and Recreation Committee

**MEETING DATE:** 14 May 2018

**TITLE:** Manawaroa Park Toilet Facilities

**DATE:** 14 March 2018

**AUTHOR/S:** Ian Stuart, Building Asset Officer, City Networks

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### RECOMMENDATION(S) TO SPORT AND RECREATION COMMITTEE

1. That the Committee receive the memorandum titled "Manawaroa Park Toilet Facilities", as information only.
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#### 1. ISSUE

On 7<sup>th</sup> December 2017 an article appeared in the Manawatu Standard titled "Croquet players fear getting stuck in the loos". Essentially the story was about the size of the cubicles at the changing room part Manawaroa Park Pavilion being far too small. (<https://www.stuff.co.nz/manawatu-standard/news/99617189/croquet-players-fear-getting-stuck-in-the-loos>)

The Rose City Croquet Club was to host an international tournament in late January 2018 and approached Council about improving the toilet facilities in the changing rooms to accommodate the international croquet competitors.

#### 2. BACKGROUND

The Manawaroa Pavilion was constructed in 1970 and the changing facilities had not been significantly upgraded since that time. The size of the original toilet cubicles in the changing room part of the pavilion no longer meet current standards. In 2008 the social area and kitchen were upgraded. The toilets in the social area had been adequate for croquet fixtures until the international tournament was hosted.

Following the newspaper article, Council officers met with Vince Neall (and others) from Rose City Croquet Club at the pavilion to discuss the issues and find a solution. It was agreed to reduce the number of toilet cubicles in the changing room part of the pavilion from four to two to allow extra cubicle size. Pans and cisterns were to be replaced as well as repainting the toilet facilities in the pavilion part of the building to freshen them up.

Other general maintenance was also carried out such as spraying the roof for lichen control, clearing out the gutters, replacing the pan and cistern in the referees toilet as well as a general tidy up to allow use for the tournament.

The cladding on the existing toilet partitions was found to contain asbestos, the quantity of the material was such that an asbestos removal specialist was required to remove it. The cost of all works at the pavilion, including asbestos testing and removal totalled \$14,146.38.

### 3. NEXT STEPS

The feedback received from the Rose City Croquet Club after the tournament was very positive. The Croquet Club have requested Council complete painting the rest of the changing rooms to tidy them up, this will be completed in the coming months.

The pavilion as a whole is not programmed for renewal in the 2018-28 10 Year Plan as there are other pavilions in greater need and with greater demand on them. With appropriate maintenance the Manawaroa Pavilion will not require major renewals in the immediate future.

### 4. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual <Enter clause>	No
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No

### ATTACHMENTS

Nil

Ian Stuart  
Building Asset Officer

## MEMORANDUM

**TO:** Sport and Recreation Committee

**MEETING DATE:** 14 May 2018

**TITLE:** Fitzherbert Park - Cricket Ground Enhancements Update

**DATE:** 26 April 2018

**AUTHOR/S:** John Brenkley, Parks & Property Manager, City Networks

### RECOMMENDATION(S) TO COUNCIL

1. That Council note Programme 1342 Fitzherbert Park Cricket Ground Enhancements may not be delivered in 2017/18 given that external funding from the Manawatu Cricket Association may not be secured.

### 1. ISSUE

Programme 1342 Fitzherbert Park Cricket Ground Enhancements has a budget of \$265,854 which covers four projects at Fitzherbert Park to enhance the facility status as a first class cricket venue. The Council contribution to this project is \$175,664 and the Manawatu Cricket Association (MCA) is contributing the balance which they intend to raise from external grant applications. To date no money has been spent against the budget.

### 2. BACKGROUND

The MCA submitted to the 2017/18 Draft Annual Budget with five projects that they consider will positively contribute to achieving their strategic priorities to develop and grow the Manawatu Cricket Association Cricketing Facilities and profile in New Zealand. Council is contributing to four of these projects. See table below for details.

Development	Overall Costs	MCA Contribution	PNCC Contribution
1 - Grass Practice Facilities & Nets	\$204,039	\$69,373	\$134,666
2 - Sightcreens	\$30,000	\$10,000	\$20,000
3 - Scorers, Officials & Press Box	\$21,815	\$7,417	\$14,398
4 - Bruce Turner Pavilion Upgrade	\$10,000	\$3,400	\$6,600



	<b>Total</b>	<b>\$265,854</b>	<b>\$138,239</b>	<b>\$175,664</b>
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Furthermore MCA will establish an Electronic Scoreboard estimated to cost \$48,049 being fully funded by the Association.

Programme 1342 Fitzherbert Park Cricket Ground Enhancements was included in the 2017/18 Annual Budget with a gross budget of \$266k. Council contribution is \$175,664 and the balance is subject to MCA gaining external funding from grant applications.

### **Grass Practice Facilities and Nets**

The design is complete, no consents are required, contract documents have been prepared and sent out for pricing. One contractor has offered two prices, one as per the tender documents and one with an alternative irrigation system proposal.

One more quote is still to be received.

Once a contractor and price has been agreed, this information needs to be incorporated into a funding application to the Lion Foundation for the next round of funding. Construction cannot start until the funding has been confirmed.

Assuming the funding application is successful, construction is likely to be in June / July 2018.

### **Sightscreens**

One quote has been received for the Sightscreens, MCA are awaiting a second quote. Again once a contractor and price has been agreed, this information needs to be incorporated into a funding application to the Lion Foundation for the next round of funding. Construction cannot start until the funding has been confirmed. This will be June 2018 at the earliest.

### **Scorers, Officials and Press Box**

Two quotes have been received for this work and a preferred contractor has been selected. The contractor is available to start as soon as the funding is approved. This will be June 2018 at the earliest.

### **Bruce Turner Pavilion**

Two quotes have been received for this work and a preferred contractor has been selected. The contractor is available to start as soon as the funding is approved. This will be June 2018 at the earliest.

## **3. NEXT STEPS**

## PALMERSTON NORTH CITY COUNCIL

Once all of the quotes have been received and contractors and prices confirmed, the information will be incorporated into an application for funding to the Lion Foundation. The Lion Foundation has verbally said that they will fund the remainder of the funds required beyond the PNCC portion. This should take about a month to be approved.

#### 4. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	<b>No</b>
If Yes quote relevant clause(s) from Delegations Manual <Enter clause>	
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these actions?	<b>Yes</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>

#### ATTACHMENTS

Nil

John Brenkley  
Parks & Property Manager



## COMMITTEE WORK SCHEDULE

**TO:** Sport and Recreation Committee

**MEETING DATE:** 14 May 2018

**TITLE:** Committee Work Schedule

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### RECOMMENDATION(S) TO SPORT AND RECREATION COMMITTEE

1. That the Sport and Recreation Committee receive its Work Schedule dated May 2018.

### ATTACHMENTS

1. Committee Work Schedule [↓](#) 

## SPORT AND RECREATION COMMITTEE

### COMMITTEE WORK SCHEDULE – MAY 2018

Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
1	<b>May June 2018</b>	Regional Facilities Plan	General Manager City Networks	Awaiting Regional Chiefs meeting 28 March 2018	
2	May 2018	Memorial Park Reserve Development Plan – Programme of Works	General Manager City Networks		4 December 2017 Clause 35.4
3	May 2018	Manawaroa Park Toilet Facilities	General Manager City Networks		4 December 2017 Clause 36.2
4	May 2018	Camper Van Trial Review	General Manager, City Networks		7 June 2017 Clause 17-17
5	<b>May June 2018</b>	Hokowhitu Lagoon update	General Manager, City Networks	Referred to 2017/18 Annual Plan	12 September 2016 Clause 19-16
6	May 2018	Fitzherbert Park Cricket Facilities update	General Manager, City Networks	Programme approved through 2017/18 Annual Plan	Committee of Council 24 May 2017 Clause 6-17
7	<b>May 2018</b>	<b>Artificial Football Turf – Process for Location Selection</b>	<b>General Manager City Future</b>		<b>Part II 12 March 2018 Clause 12.2</b>
8	<b>May 2018</b>	<b>Proposal to Licence Pascal Street Community Trust to occupy part of Awapuni Park or Alexander Park</b>	<b>General Manager City Networks</b>		<b>12 March 2018 Clause 7-18</b>
9	August 2018	Review of Reserve Management Plans and Development Plans	General Manager City Networks		
10	August 2018	Esplanade Reserve Management Plan/Redevelopment Plan (adoption)	General Manager, City Future		
11	TBA	Ashhurst Pool update	General Manager, City Networks	<b>Under negotiation</b>	Part II 4 September 2017 Clause 31-17
12.	<b>TBA</b>	<b>Review of the definition of sportsfields, with the consideration to include the lagoon and other sporting facilities which may not be included currently</b>	<b>General Manager, City Networks</b>		<b>Finance and Performance 23 April 2018 Clause 26.4</b>