

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 25 June 2018, commencing at 9.02am

Members Present: The Mayor (Grant Smith) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Apologies: Councillor Duncan McCann (for lateness).

Councillor Duncan McCann entered the meeting at 9.15am during consideration of clause 92. He was not present for clauses 91.

91-18 Apologies

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council receive the apologies.

Clause 91-18 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

92-18 Tribute - Patrick (Pat) James Kelly

Councillor Duncan McCann entered the meeting at 9.15am

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Council notes, with respect, the passing of Patrick (Pat) Kelly.

Clause 92-18 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

93-18 Presentation - Queen's Birthday Honours

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council note that congratulations will be conveyed on behalf of the Council to the local recipients of the Queen's Birthday Honours 2018.

Clause 93-18 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

94-18 Confirmation of Minutes

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the minutes of the ordinary meeting of 28 May 2018 Part I Public be confirmed as a true and correct record.

Clause 94-18 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Abstained:

Councillor Gabrielle Bundy-Cooke.

95-18 Committee of Council Part I Public - 28 May 2018

Consideration was given to Committee of Council recommendations as appended to these minutes.

Moved Rachel Bowen, seconded Lorna Johnson.

RESOLVED

1. That clause 9.3.31 be amended to read "To establish a programme to increase the Community Development Small Grants Fund by \$30k pa and that the Community Small Grants Fund and Fee for Service Guidelines be reviewed to ensure clarity, and compatibility between the funds and inclusion of a wide range of community applicants to deliver against council's strategic direction".

Clause 95.1 above was carried 11 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas and Tangi Utikere.

Note:

Councillors Adrian Broad, Lew Findlay, Leonie Hapeta, Karen Naylor and Aleisha Rutherford declared a conflict of interest on clause 95.1 above and withdrew from discussion and voting.

Moved Grant Smith, seconded Tangi Utikere.

2. That the balance of the Committee's recommendations be adopted.

Clause 95.2 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

96-18

Committee of Council Part I Public - 11 June 2018

Consideration was given to Committee of Council recommendations as appended to these minutes.

Moved Grant Smith, seconded Susan Baty.

RESOLVED

1. That the Mayor and Deputy Mayor be approved to make minor amendments to the 2018 Development Contributions Policy.
2. That the Committee's recommendations be adopted.

Clause 96-18 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

REPORTS

97-18

Adoption of the 10 Year Plan (Long-term Plan) 2018-28, including the Financial and Infrastructure Strategies

Memorandum, dated 7 June 2018 from the Head of Community Planning, Andrew Boyle.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the 10 Year Plan (Long-term Plan) 2018-28, including the Financial and Infrastructure Strategies, as updated from the Committee of Council

meeting of 11 June 2018 be adopted.

2. That the Council acknowledge the 10 Year Plan budget includes a deficit of \$2.4 million for the 2020/21 financial year and resolves this outcome is financially prudent having regard for the matters contained in Section 100 of the Local Government Act 2002.
3. That the adoption of the 10 Year Plan 2018-28 be confirmed as a significant decision and that the Council confirm it has developed the Plan in compliance with the decision making and consultation requirements of the Local Government Act 2002.
4. That the Mayor, Deputy Mayor, Chair of Finance and Performance and Chief Executive be given delegated authority to approve the final 10 Year Plan document for publication.
5. That the Chief Executive be given delegated authority to authorise payments to Council Controlled Organisations and other external organisations generally in accordance with their respective Statements of Intent.

Clause 97-18 above was carried 14 votes to 2, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillors Jim Jefferies and Karen Naylor.

Note:

On a motion: "That the Chief Executive report back on the reasons for the underspend of the renewals budget over the last five years and the implication for future spending on renewals.". The motion was lost 5 votes to 11, the voting being as follows:

For:

Councillors Brent Barrett, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies and Karen Naylor.

Against:

The Mayor (Grant Smith) and Councillors Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Leonie Hapeta, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

98-18

Setting of Rates for 2018/19

Memorandum, dated 15 June 2018 from the Strategy Manager Finance, Steve Paterson.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the resolution to set the rates for the 2018/19 year attached as Appendix One to the report entitled "Setting of Rates for 2018/19" and appended to these minutes, be adopted.

2. That it be noted that the setting of rates is a significant decision within the parameters of the Local Government Act 2002 and that it is satisfied there has been compliance with the decision-making and consultation requirements of the Act.

Clause 98-18 above was carried 15 votes to 1, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillor Karen Naylor.

99-18

Adopting Amendments to the Treasury Policy and Resolutions to Authorise Borrowing

Memorandum, dated 15 June 2018 from the Strategy Manager Finance, Steve Paterson.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Treasury Policy (incorporating the Liability Management and Investment Policy) adopted on 21 December 2017 be amended to increase the borrowing limit for net external debt as a percentage of total revenue from 175% to 200% to reflect the increased limit adopted as part of the Financial Strategy incorporated in the 2018-28 10 Year Plan.
2. That Council authorises the Chief Executive to borrow, in accordance with delegated authority, up to \$39 million ("the Borrowing") of additional term debt by way of bank loan or loans or credit facilities or other facilities or the issue of stock for the Borrowing secured by the Debenture Trust Deed.
3. The purpose of the Borrowing is the carrying out or continuing of programmes identified in the 2018-28 10 Year Plan for the 2018/19 year.
4. The security for the Borrowing may be the charge over rates under the Debenture Trust Deed if the Chief Executive considers appropriate.
5. The benefits of the Borrowing are that it will enable the Council to carry out the programmes identified in the 10 Year Plan while spreading the costs for those programmes over time to recognise future benefits. The risk is that interest rates may vary in the future resulting in higher debt servicing costs to the Council.
6. For the reasons set out in this report the Council has determined, that, having regard to the Council's financial strategy, in the particular circumstances it is prudent and reasonable to enter into the proposed borrowing.

7. The raising of the Borrowing will comply with the Council's Liability Management Policy.
8. The Council note that the decision to borrow up to \$39 million is a significant decision within the parameters of the Local Government Act 2002 and is satisfied that there has been compliance with the decision-making and consultation requirements of the Act.

Clause 99-18 above was carried 15 votes to 1, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillor Karen Naylor.

100-18 Consideration of support for remit proposals to the Local Government New Zealand AGM.

Memorandum, dated 30 May 2018 from the Strategy & Policy Manager, Julie Macdonald.

During discussion Elected Members noted that the Mayor should be given authority to vote on remits based on information presented at the AGM on all remits.

Moved Tangi Utikere, seconded Aleisha Rutherford.

RESOLVED

1. That notwithstanding the Council's position(s) on all Remits, the Mayor retains the discretion to exercise Council's vote(s) on all Remits as the PNCC Delegation sees fit.

Clause 100-18 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

101-18 Review of Representation Arrangements

Memorandum, dated 7 June 2018 from the Legal Counsel, John Annabell.

In discussion it was suggested that the community should also be consulted on how to increase Maori representation on Council, noting that this would not be by a Maori Ward.

Moved Aleisha Rutherford, seconded Lorna Johnson.

RESOLVED

1. That the preliminary consultation on representation arrangements include a question on how we can increase Maori representation.

Clause 101.1 above was carried 10 votes to 6, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Vaughan Dennison, Leonie Hapeta, Lorna Johnson, Duncan McCann, Aleisha Rutherford and Tangi Utikere.

Against:

Councillors Adrian Broad, Gabrielle Bundy-Cooke, Lew Findlay QSM, Jim Jefferies, Karen Naylor and Bruno Petrenas.

Moved Lorna Johnson, seconded Karen Naylor.

2. That the sentence “a smaller Council may also be more focused on major strategic issues affecting the city” be removed from the discussion document on page 131 of the Council agenda for 25 June 2018.

Clause 101.2 above was carried 15 votes to 1, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillor Lew Findlay QSM.

Moved Grant Smith, seconded Tangi Utikere.

3. That the attached Discussion Document be approved and be released for community consultation for a period commencing Friday 6 July and closing Monday 30 July 2018, with the Mayor and Deputy Mayor being authorised to make final changes to the Discussion Document.
4. That submissions be invited on the Discussion Document and an opportunity be provided for submitters to speak to their submission, if they wish, at an Extraordinary meeting of the Council to be held at 9.00 am on Monday 13 August 2018, and that meeting make a preliminary decision on representation matters.
5. That the Council’s formal proposal for representation arrangements be finalised at the Council meeting to be held at 9.00 am on Monday 27 August 2018.
6. That the Chief Executive be authorised to make all necessary arrangements for consultation as outlined in this memorandum.

Clauses 101.3 to 101.6 inclusive above were carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

102-18 Elected Member Expense Policy - Adoption

Memorandum, dated 12 June 2018 from the Finance Manager, Stuart McKinnon.

Moved Grant Smith, seconded Susan Baty.

RESOLVED

1. That the amendments to the "Elected Members' Expenses Policy' (as attached) be approved.

Clause 102-18 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Abstained:

Councillor Tangi Utikere.

103-18 Council Work Schedule

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

1. That the Council receive its Work Schedule dated June 2018.

Clause 103-18 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

104-18 Community Development Committee Part I Public - 6 June 2018

Consideration was given to Community Development Committee recommendations as appended to these minutes.

Moved Aleisha Rutherford, seconded Rachel Bowen.

RESOLVED

1. That the Committee's recommendations be adopted.

Clause 104-18 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

105-18

Sport and Recreation Committee Part I Public - 6 June 2018

Consideration was given to Sport and Recreation Committee recommendations as appended to these minutes.

It was noted that consultation was ongoing with the Alexander Park community and that the decision on which park to licence to Pascal Street Community Trust should be put on hold.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Sport and Recreation Committee Recommendation 29-18 (Proposal to licence Pascal Street Community Trust to occupy part of Awapuni or Alexander Parks for a Community Garden) from its 6 June 2018 meeting be referred to a future Council Meeting for further consideration.

Clause 105-18 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Note:

Councillor Karen Naylor declared a conflict of interest and withdrew from voting and discussion on clause 105 above.

106-18

Planning and Strategy Committee Part I Public - 6 June 2018

Consideration was given to Planning and Strategy Committee recommendations as appended to these minutes.

Moved Duncan McCann, seconded Aleisha Rutherford.

RESOLVED

1. That clause 38-18.1 of Committee's recommendations be adopted.

Clause 106.1 above was carried 13 votes to 2, with 1 abstention, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Lew Findlay

QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillors Adrian Broad and Vaughan Dennison.

Abstained:

The Mayor (Grant Smith).

Moved Duncan McCann, seconded Aleisha Rutherford.

2. That the balance of the Committee's recommendations be adopted subject to an amendment to clause 38.2 deleting the words "That should the Council agree that the " and be replaced with "That Council agree to the".

Clause 106.2 above was carried 14 votes to 1, with 1 abstention, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Against:

Councillor Adrian Broad.

Abstained:

The Mayor (Grant Smith).

107-18

Finance and Performance Committee Part I Public - 18 June 2018

Consideration was given to Finance and Performance Committee recommendations as appended to these minutes.

Moved Susan Baty, seconded Jim Jefferies.

RESOLVED

1. That clause 48-18 of the Committee's recommendations be adopted.

Clause 107.1 above was carried 14 votes to 1, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Against:

Councillor Leonie Hapeta.

Abstained:

Councillor Tangi Utikere.

Moved Susan Baty, seconded Jim Jefferies.

2. That the balance of the Committee's recommendations be adopted.

Clause 107-18 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Aleisha

Rutherford.

Abstained:

Councillor Tangi Utikere.

EXCLUSION OF PUBLIC

108-18 Recommendation to Exclude Public

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
21.	Minutes of the ordinary meeting - Part II Confidential - 28 May 2018	For the reasons setout in the ordinary minutes of 28 May 2018, held in public present.	
22.	Rotation of Trustees on Council Controlled Organisations	Privacy	s7(2)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Heather Shotter), Chief Financial Officer (Grant Elliott), General Manager, City Enterprises (Ray McIndoe), General Manager, City Future (Sheryl Bryant), General Manager, City Networks (Ray Swadel), General Manager, Customer Services (Peter Eathorne), General Manager, Libraries and Community Services (Debbie Duncan), Human Resources Manager (Wayne Wilson), General Manager, Marketing and Communications (Sacha Haskell), because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council’s Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Acting Governance and Support Team Leader (Stuart McKinnon) and Committee Administrators (Penny Odell and Rachel Corser), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Clause 108-18 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The public part of the meeting finished at 11.54am

Confirmed 13 August 2018

Mayor

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 June 2018

TITLE: Presentation of the Part I Public Committee of Council Recommendations from its 28 May 2018 Meeting

Set out below are the recommendations only from the Committee of Council meeting Part I Public held on 28 May 2018. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

N/A **Deliberations on Public Consultation on the Consultation Document and Supporting Information for the Proposed 2018-28 Long-term Plan, Council's Strategies and Plans, Financial and Infrastructure Strategies, Revenue and Financing Policy and Development Contributions Policy.**

Memorandum, dated 2 May 2018 from the Head of Community Planning, Andrew Boyle.

The COMMITTEE RECOMMENDS

1. That the submissions and comments received on the consultation material for the Proposed Long-term Plan (10 Year Plan), Financial and Infrastructure Strategies, Revenue and Financing Policy, Development Contributions Policy, Significance and Engagement Policy, City Development Strategy, Economic Development Strategy, Creative and Liveable Strategy, Connected Community Strategy, and Eco City Strategy be received (separately circulated).
2. That the officer comments made in response to the issues raised during the Long-term Plan and Strategy consultation and attached as Appendix 1 be received.
3. That the Chief Executive be instructed to prepare a draft of the final Long-term Plan for consideration by the Committee of Council on 11 June 2018 and that it incorporate:
 - 3.1 Programme 228 – That \$1,000,000 from Strategic Capital Ring Road be deferred from 2018/19 to year 2 – 2019/20.
 - 3.2 That the proposed carry forwards and budget changes as attached in appendix 2 as well as revised timing for Whakarongo growth programmes 144, 716, 717, 1000 and 1004.

- 3.3 That the Chief Executive identify Footpath Maintenance Opex as a specific programme in the LTP 2018/28.
- 3.4 Any amendments as a result of public consultation or referral of items to the Long-term Plan from Council Committees (Appendix 3) as determined by the Committee of Council.
- 3.5 That outstanding debt will be repaid over the remaining useful life of the asset funded over a maximum term of thirty years.
- 3.6 That the Chief Executive be directed to commission a independent comprehensive review of the rating system up to \$50,000, to be reported back in 2020 to allow time for public consultation on any subsequent changes prior to preparation of the ten year plan 2021-31.
- 3.7 That market rents are not introduced for Council's housing tenants and the current policy of subsidising rents continues.
- 3.8 That the Chief Executive reports back on the alternative options for the provision of additional social housing units.
- 3.9 In regard to submission 11, that it be noted that Chief Executive is investigating a concept plan for play activity in The Square (under the City Centre Framework) in preparation for the next LTP considerations.
- 3.10 That such a concept plan be reported back to the Council with a view to funding the development as part of the 2019/20 Annual Budget considerations.
- 3.11 That for City Centre Streetscape, Programme 243 (Main Street East including the Urban Bus Terminal) be brought forward one year such that the order of progress in Streetscape plan is Programme 244 (Square East, commencing Year 1), Programme 243 (Main Street East, commencing Year 2), Programme 1400 (Broadway, commencing Year 3) in the 2018 - 2028 Long Term Plan.
- 3.12 That the Chief Executive provides a report outlining how the budget for the renewal of Assets is applied, including when undertaking Capital New Programmes.
- 3.13 That programme 1525 Te Manawa – Investigations and 000 in 2018/19. Following initial investigations and planning, the Chief Executive to report back to Council on the budget requirements to deliver Option A or B.
- 3.14 To provide a Capital Grant of \$15,000 in 18/19 to Victoria Esplanade Scenic Railway to support a deviation on the railway track behind CET Wildbase Recovery Centre provided this can

be achieved without impact on the bush remnant.

- 3.15 Instructing the Chief Executive to ask staff to form a Esplanade Users Group.
- 3.16 That programme 114 be increased by \$12,000 for the 2018/19 year specifically for the installation of 6 new bike racks to be installed at Victoria Esplanade.
- 3.17 That the Chinese Garden, Mini Putt and Camellia Walk proposals be referred to the Esplanade Masterplan for further consideration and a report back on costs and feasibility.
- 3.18 That the Chief Executive be directed to develop an Urban Cycle Network Development masterplan.
- 3.19 That the Council support the Bainesse and District Community Development Trust proposal for a City to Sea Rail Trail shared pathway, subject to funding.

That the meeting extend to 6.00pm.

- 3.20 That programme 1095 'PN - Bunnythorpe Cycle Pedestrian Pathway' in the amount of \$2.833m be revised to an 'Urban Cycle Network Development' programme, to be delivered as \$1.433m in Year 2 (2019/20) and \$1.4m in Year 3 (2020/21) of the 2018-2028 LTP; and that the Bunnythorpe Cycle Pedestrian Pathway be deferred to Year 4 (2021/22) and considered in the next Long Term Plan.
- 3.21 That programme 1358 Footpath Extension include consideration of a separated path on Old West Road, and that the Chief Executive seek funding from NZTA for this as a State Highway Safety Footpath Project.
- 3.22 40 Additional car parks into Bill Brown Park in year three for \$100,000.
- 3.23 Additional car parking into Kelvin Grove Community Centre to the value of \$100,000. Spread over year 3 and 4.
- 3.24 Bring forward Programme 1174 (Outdoor Gyms) \$122,000 to Year 2018/19, add \$125,000 to Years 2020/21, 2022/23, 2024/25, and 2026/27, and delete from Year 2023/24 to enable construction of Outdoor Gyms every 2nd year.
- 3.25 Programme 1265 – Pitt Park – Move budget from Opex to Capex.
- 3.26 (CN-159) Kelvin Grove Road (Stoney Creek Road to Henaghans Road) – Safety Improvements of 5 dips (subject to external funding) \$3million to be included in year 5.

- 3.27 That the Globe Theatre operational grant be increased by
- 3.28 To provide a Capital Grant of \$20,000 2018/19 to the NZ Rugby Museum to support their cataloguing/conservation work.
- 3.29 To provide a capital grant of \$300,000 over 3 years (2018/19, 2019/20, 2020/21) to All Saints Church.
- 3.30 To establish a programme to provide an increase of \$50,000 p/a in the Fee for Service Grants.
- 3.31 To establish a programme to increase the Community Development Small Grants Fund by \$30,000 p/a, and to review the extent of the scope of the fund so that all community groups apart from those who receive a Fee for Service contract are able to apply as part of the policy review.
- 3.32 That the Heritage fund is reduced to \$50,000 in the first three years.
- 3.33 That programme 1439 'Culture/Heritage - Urban Eels Project Contribution' be adjusted to \$22,000 in Year 1 and \$148,000 in Year 2 the 2018/28 LTP, and that the CE be directed to work with Horizons Regional Council and approach the Freshwater Improvement Fund for increase project co-funding.
- 3.34 The \$20,000 be allocated for the Railway Wheels on Railway Land project in the 2018/19 year.
- 3.35 That programme 367 – Public Sculptures/Art Funding be adjusted to be \$50,000 per year for the first 5 years.
- 3.36 Submission 449: Square Edge Toilets on Level 2. Asking for Chief Executive to bring forward 50% of toilets renewal budget \$90,000 into 2018/19 year.
- 3.37 The 10 Year Plan confirms the additional grant to remunerate Regent Theatre Trust Board, Caccia Birch Trust Board and Globe final Statements of Intent this grant is to be shown as not adjusted for inflation.
- 3.38 That Council develop two new self-contained campervan dump stations (as programme 1535 – City Wide – Campervan Dump Stations) at a cost of \$60,000 each for years 2019/20 and 2023/24.
- 3.39 That Council note: Memorial Park - That the Table 2 priorities, budget estimates, and timings include bringing the funding for the Splash Pad at Memorial Park forward by one year – from the 2019/20 financial year to the 2018/19 financial year.

That the Memorial Park Capital Development Programme

remains significantly unchanged and directs the Chief Executive to apply to external funders for an additional \$250,000 in funding for the Splash Pad at Memorial Park.

- 3.40 That programme 1249 'Arapuke Forest Park -Contribution to Manawatu Mountain Bike Club' be increased to \$50,000 per annum in each of years 1 - 4 of the 2018/28 LTP.
- 3.41 That the Chief Executive include a request for \$35,000 for lighting of the skating rink at Memorial Park in the priorities for external funding.
- 3.42 That submission 297 be referred to the Chief Executive, to investigate opportunities for community use of the St Marks Church site, and reported back to the Community Development Committee.
- 3.43 That programme 1161 be renamed to 'Te Papaioea History Celebration'.
- 3.44 That a "Via Recreativa" type event be considered by Palmy Unleashed with a view to undertake a trial.

That the meeting be extended to 5:00pm.

- 3.45 That the Chief Executive report back to Council on the findings from other Territorial Authorities across Aotearoa who have trialed kerbside organic waste collection, with options around implementation.
- 3.46 That a new capital item be added to purchase and install 17 new bins to supplement the existing number of bins along the walkway network at a cost of \$25,500.
- 3.47 Programme 1060 Storm Water Improvements that the Chief Executive to undertake an impact assessment on future flooding risks across the city. Further modelling and investigation work will be undertaken this year to identify mitigation measures across the city with the potential to reduce flooding risks including creating detention areas in public space as well as additional large capacity drains. This work will identify a multimillion dollar programme of work which will be shared with Council as part of the 2021/31 LTP process with a view to getting agreement on the scope and investment in large scale storm water improvement works to be implemented across the city.
- 3.48 New programme up to \$25,000 towards accommodation (subject to Chief Executive approval of the lease and location) for the set-up of FarmCave in year 1.

- 3.49 Ensuring that the Chief Executive collaborates with Utility companies – Data, Power and Phone within existing budgets.
- 3.50 That a new programme of debt repayment be introduced from year 4 to reduce the debt to revenue ratio to 200% by year 10.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 June 2018

TITLE: Presentation of the Part I Public Committee of Council Recommendations from its 11 June 2018 Meeting

Set out below are the recommendations only from the Committee of Council meeting Part I Public held on 11 June 2018. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

11-18 Approving the 2018-28 Long-term Plan for Audit (including the Financial and Infrastructure Strategies), Revenue and Financing Policy, Development Contributions Policy, and Significance and Engagement Policy

Memorandum, dated 4 June 2018 from the Head of Community Planning, Andrew Boyle.

The **COMMITTEE RECOMMENDS**

1. That the Chief Executive specify ratepayer investment of \$210K into Programme 1567 for Year 1.
2. That the 2018 Vision, Goals and Principles (separately attached as appendix 1) be adopted.
3. That the 2018 Development Contributions Policy (separately attached as Appendix 3) be adopted.
4. That the Significance and Engagement Policy be amended (separately attached as Appendix 4) to reflect the Council's new Vision, Goals and Strategies.
5. That the Revenue and Financing Policy, as shown in the draft of the Long-term Plan (separately attached as Appendix 2), be adopted.

The **COMMITTEE RESOLVED**

6. That the 2018-28 Long term Plan be approved for referral to Audit.
7. That the final audited 2018-28 Long term Plan be considered for adoption at a meeting of the Council on 25 June 2018.

12-18 Adoption of Council strategies as the foundation of the 10 Year Plan

Memorandum, dated 24 May 2018 from the Strategy & Policy Manager, Julie Macdonald and the City Planning Manager, David Murphy.

The COMMITTEE RECOMMENDS

1. That the City Development Strategy, Economic Development Strategy, Creative and Liveable Strategy, Connected Community Strategy, and Eco City Strategy, as adopted by Council on 5 March 2018, are adopted as the foundation documents for the 2018-28 10 Year Plan.
2. That the following Council documents are rescinded at 30 June 2018:
 - Active Recreation Strategy
 - Arts Strategy
 - Biodiversity Strategy
 - Economic Well-being Strategy
 - Events and Festivals Strategy
 - Heritage Strategy
 - Integrated Transport Strategy
 - Māori Community Strategy
 - Residential Growth Strategy
 - Rural Residential Land Use Strategy
 - Retail Strategy
 - Industrial Land Use Strategy
 - Safe City Strategy
 - Social Strategy
 - Social Housing Strategy
 - Sustainable City Strategy
 - Sustainable Practices Strategy
 - Urban Design Strategy
3. That all plans under the five strategies be updated to reflect the Council decisions made during the 10 year plan deliberations to provide the detailed direction for Council activities over the next three years.
4. That the relevant priorities from the five strategies form the basis for the funding decisions made under the Community Funding Policy.
5. That the Social Housing Guidelines (consulted on through the 10 Year Plan process as the 'Council Housing Rental Guidelines') be updated to reflect the Council decisions made during the 10 year plan deliberations.

13-18 2017 Asset Management Plan Review

Memorandum, dated 25 May 2018 from the Special Projects Manager, Phil Walker.

The COMMITTEE RECOMMENDS

1. That the asset management plans for Property, Recreational & Community Facilities, Roading & Parking, Rubbish & Recycling, Stormwater, Wastewater and Water Supply (as represented by the Executive Summaries attached) be endorsed and that in doing so the following be noted:
 - That the plans have been prepared in a manner which reflects current best practice
 - That the plans have been peer review by a qualified external reviewer (AECOM) who has concluded that they are overall of a high standard
 - That the plans were used to inform the preparation of the draft 30 Year Infrastructure and Financial Strategies, the Development Contributions works schedule as well as the budgets and programmes incorporated in the proposed 10 Year Plan 2018-28 and they are formulated using consistent key forecasting assumptions regarding asset life, levels of service and city growth.
2. That any minor amends to the Asset Management Plans be approved by the Mayor and Deputy Mayor.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 June 2018

TITLE: Presentation of the Part I Public Community Development Committee Recommendations from its 6 June 2018 Meeting

below are the recommendations only from the Community Development Committee meeting Part I Public held on 6 June 2018. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

15-18 Draft CBD Amenity Bylaw - confirmation of direction

Memorandum, dated 18 May 2018 from the Policy Analyst, Peter Ridge.

The **COMMITTEE RECOMMENDS**

1. That Palmerston North City Council does not pursue a CBD Amenity Bylaw.

16-18 Palmerston North Disability Reference Group - Endorsement

Memorandum, dated 15 May 2018 from the Community Liaison Team Leader, Peter Grey.

The **COMMITTEE RECOMMENDS**

1. That the memorandum *Palmerston North Disability Reference Group - Endorsement* be received.
2. That Council confirm the establishment of a Disability Reference Group and formally endorse the attached terms of reference.
3. That expressions of interest for an Elected Member to be on the Disability Reference Group be forwarded to Penny Odell to be approved by the Chair and Deputy Chair of the Community Development Committee.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 June 2018

TITLE: Presentation of the Part I Public Sport and Recreation Committee Recommendations from its 6 June 2018 Meeting

Set out below are the recommendations only from the Sport and Recreation Committee meeting Part I Public held on 6 June 2018. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

29-18 Proposal to licence Pascal Street Community Trust to occupy part of Awapuni or Alexnader Parks for a Community Garden

Report, dated 15 May 2018 from the Senior Property & Parks Planner, Aaron Phillips and the Community Advisor, Julia Panfylova.

The **COMMITTEE RECOMMENDS**

1. That Palmerston North City Council, in the report *Proposal to Licence Pascal Street Community Trust to occupy part of Alexander or Awapuni Parks for a Community garden*, dated 15 May 2018, as the administering body of Alexander Park, authorises the licence of approximately 5,000 square metres of Alexander Park (as part of Part Lot 1 DP 6888) to Pascal Street Community Trust.
2. That Council note that while Alexander Park is not a reserve under the Reserves Act 1977, it was treated as if it was a reserve in terms of the process to consider granting a licence to occupy and therefore the requirements of Section 4 of the Conservation Act 1987 have been satisfied in relation to consultation with Iwi over granting a licence.
3. That Council note that while Alexander Park is not a reserve under the Reserves Act 1977, it was treated as a reserve in terms of the process to consider granting a licence to occupy and the requirements of Sections 119 and 120 of the Reserves Act 1977 have been satisfied in relation to public notification prior to the resolution to enter into a licence at Alexander Park.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 June 2018

TITLE: Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 6 June 2018 Meeting

Set out below are the recommendations only from the Planning and Strategy Committee meeting Part I Public held on 6 June 2018. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

38-18 Draft Palmerston North Dog Control Policy 2018 - Deliberations on Submissions and Adoption of Policy

Memorandum, dated 22 May 2018 from the Policy Analyst, Ann-Marie Mori.

The **COMMITTEE RECOMMENDS**

1. That the Council adopts the draft Palmerston North Dog Control Policy 2018 as attached as Attachment 2 and as amended.
 - a. That Clause 19f in the Palmerston North Dog Control Policy 2018 be deleted.
2. That should the Council agree that the 12 month trial (included in Attachment 2) to allow dogs on-leash in the Central Business District (CBD), then the trial is subject to the following conditions:
 - a. The ability to exclude dogs from certain events in the CBD;
 - b. The right to exclude identified dogs from the CBD should issues arise such as failure to remove dog faeces, fighting or aggression, or excessive barking;
 - c. That dogs are not brought into the CBD on extendable leads/leashes;
 - d. That Council reserves the right to end the trial for any reason and will communicate this to the public in the event this occurs.
3. That the Chief Executive engage with Sport Manawatu, to communicate with sporting codes in Palmerston North regarding the control of dogs on Palmerston North City Council sporting grounds.
4. That the Chairperson and Deputy Chairperson of the Planning and Strategy Committee be given delegated authority to approve minor amendments to the draft Palmerston North Dog Control Policy 2018 prior to publication.

39-18 Results of the after hours response to roaming dog notifications trial

Report, dated 14 May 2018 from the Head of Environmental Protection Services, Graeme Gillespie.

The **COMMITTEE RECOMMENDS**

1. That the level of service for the after-hours Animal Control Service be increased to enable roaming dog notifications to be responded to with a maximum of 1 hour spent on dealing with each individual notification, as from 1 July 2018.
2. Note that in terms of the cost of the increased level of service, being \$12,000 pa, there is sufficient budget available in the proposed 2018/28 budgets.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 June 2018

TITLE: Presentation of the Part I Public Finance and Performance Committee Recommendations from its 18 June 2018 Meeting

Set out below are the recommendations only from the Finance and Performance Committee meeting Part I Public held on 18 June 2018. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

47-18 Palmerston North Airport Ltd - Final Statement of Intent for 2018/19

Memorandum, dated 5 June 2018 from the Strategy Manager Finance, Steve Paterson.

The **COMMITTEE RECOMMENDS**

1. That the Palmerston North Airport Ltd Statement of Intent for 2018/19 be endorsed.

48-18 Approval to Write Off Uncollectible Balances

Memorandum, dated 15 May 2018 from the Financial Accountant, Keith Allan.

The **COMMITTEE RECOMMENDS**

1. That the Committee recommends Council approve the write off of bad debts totalling \$44,857.05 (including GST) with removal from the accounts receivable ledger.

49-18 Fees & Charges - Confirmation Following Public Consultation

Memorandum, dated 8 June 2018 from the Strategy Manager Finance, Steve Paterson.

The **COMMITTEE RECOMMENDS**

1. That the submission from Aokautere Land Holdings Ltd be received and the officer's comments in response, as outlined in Attachment A of the memorandum dated 8 June 2018 entitled 'Fees and Charges – Confirmation Following Public Consultation' be noted.
2. That the fees and charges for Planning & Miscellaneous Services, as scheduled in Attachments B and C of the memorandum dated 8 June 2018 entitled 'Fees and Charges – Confirmation Following Public Consultation', be approved, effective from 1 July 2018.
3. That the fees and charges for Trade Waste Services, as scheduled in Attachment D of the memorandum dated 8 June 2018 entitled 'Fees and Charges – Confirmation Following Public Consultation', be approved, effective from 1 July 2018.
4. That the Chief Executive review the sign farm sites.

50-18 Papaioea Place Housing Redevelopment Construction Programme

Memorandum, dated 11 June 2018 from the Parks & Property Manager, John Brenkley.

The **COMMITTEE RECOMMENDS**

1. That the Construction Programme for the Papaioea Place Housing Redevelopment Project be Received.

ATTACHMENTS

Nil

Palmerston North City Council

Resolution to Set Rates for the 2018/2019 year

The Palmerston North City Council resolves to set rates for the financial year commencing on 1 July 2018 and ending on 30 June 2019 in accordance with the Rating Policies and Funding Impact Statement contained in its 2018-28 Ten Year Plan as follows:

1 Details of rates to be set

Notes

- All rates and charges shown are inclusive of Goods and Services Tax.
- References to the 'Act' relate to the Local Government (Rating) Act 2002.

1.1 Uniform Annual General Charge

A Uniform Annual General Charge of \$690 on each rating unit pursuant to section 15 of the Act.

1.2 Water Supply Rates

A targeted rate for water supply, set under section 16 of the Act, of:

- \$256 per separately used or inhabited part of a residential rating unit which is connected to a Council operated waterworks system. This charge is not made where water supply is invoiced on the basis of water consumed.
- \$256 per rating unit for all other rating units which are connected to a Council operated waterworks system. This charge is not made where water supply is invoiced on the basis of water consumed.
- \$128 per rating unit which is not connected to a Council operated waterworks system but which is serviceable (i.e. within 100 metres of such waterworks system) and the Council would allow a connection.

Instead of the above targeted rates for metered water supply, targeted rates set under sections 16 and 19 of the Act, of \$1.1845 per cubic metre of water supplied to any rating unit that is invoiced on the basis of water consumed plus a fixed amount of \$212.75 per metered connection.

1.3 Wastewater Disposal Rates

A targeted rate for wastewater disposal, set under section 16 of the Act, of:

- \$256 per separately used or inhabited part of a residential rating unit which is connected to a public wastewater drain.
- \$256 per rating unit for all other rating units which are connected to a public wastewater drain.
- \$256 per pan (i.e. water closet or urinal) for all pans in excess of three for non-residential rating units connected to a public wastewater drain.
- \$128 per separately used or inhabited part of a residential rating unit which is not connected to a public wastewater drain but which is serviceable (i.e. within 30 metres of such a drain) and the Council would allow the connection.
- \$128 per rating unit for all other rating units which are not connected to a public wastewater drain but which is serviceable (i.e. within 30 metres of such a drain) and the Council would allow the connection.

1.4 Rubbish and Recycling Rates

1.4.1 Kerbside Recycling

A targeted rate for kerbside recycling set under section 16 of the Act of:

- \$126 per separately used or inhabited part of a rating unit for residential properties receiving the Council's kerbside collection service.
- \$126 per rating unit for non-residential and rural/semi-serviced properties receiving the Council's kerbside collection service.

Where ratepayers elect, and the Council agrees, additional levels of service may be provided. These additional services could be by way of provision of more recycling bins or more frequent service. Each additional level of service will be charged a rate of \$126. This may include charges to non-rateable rating units where the service is provided.

1.4.2 Rubbish and Public Recycling

A targeted rate for rubbish and public recycling set under section 16 of the Act of \$69 per separately used or inhabited part of each residential rating unit and \$69 per rating unit for all other rating units. Rating units which are vacant land will not be liable for these rates.

1.5 Warm Palmerston North

A targeted rate set on all properties that have benefited from the installation of insulation through the Warm Up Palmy Home Insulation Scheme. The rate is calculated as a percentage of the service amount (the cost of the installation) until the service amount and the costs of servicing the serviced amount are recovered. For 2018/19 the rate will be 16%.

1.6 General Rate

A general rate pursuant to section 13 of the Act set on all rateable land on the basis of land value and assessed differentially (based on land use) against each property group code at the rate of cents in the dollar set down in the following schedule:

Differential Group		Differential Factor (expressed as % of Group Code MS)	Rate (cents in \$ of LV)
Code	Brief Description		
R1	Single unit residential	Balance (approx. 78)	0.7782
R2	Two unit residential	120	1.1903
R3	Three unit residential	130	1.2895
R4	Four unit residential	140	1.3887
R5	Five unit residential	150	1.4879
R6	Six unit residential	160	1.5870
R7	Seven unit residential	170	1.6862
R8	Eight or more unit residential	180	1.7854
MS	Miscellaneous	100	0.9919
CI	Non-residential (Commercial/Industrial)	250	2.4798
FL	Rural & Semi-serviced (5 hectares or more)	15	0.1488
FS	Rural & Semi-serviced (0.2 hectares or less)	51	0.5059
FM	Rural & Semi-serviced (between 0.2 & 5 hectares)	36	0.3571

2. Due Dates for Payment of Rates

Rates (other than metered water targeted rates) will be payable at the offices or agencies of the Council in four quarterly instalments on 1 August 2018, 1 November 2018, 1 February 2019 and 1 May 2019.

The due dates (i.e. final day for payment without incurring penalty) shall be:

Instalment One	31 August 2018
Instalment Two	30 November 2018
Instalment Three	28 February 2019
Instalment Four	31 May 2019

3. Due Dates for Payment of Metered Water Targeted Rates

Properties which have water provided through a metered supply will be invoiced either monthly or two monthly at the discretion of the Council.

The due date for metered water targeted rates shall be the 20th of the month following invoice date as follows:

Monthly invoicing					
Instalment	Date meter read & invoice issued	Due date	Instalment	Date meter read & invoice issued	Due date
1	June 2018	20 July 2018	7	December 2018	20 January 2019
2	July 2018	20 August 2018	8	January 2019	20 February 2019
3	August 2018	20 September 2018	9	February 2019	20 March 2019
4	September 2018	20 October 2018	10	March 2019	20 April 2019
5	October 2018	20 November 2018	11	April 2019	20 May 2019
6	November 2018	20 December 2018	12	May 2019	20 June 2019

Two monthly invoicing					
Linton, East & North Rounds			Ashhurst, South West, PNCC & Central Rounds		
Instalment	Date meter read & invoice issued	Due date	Instalment	Date meter read & invoice issued	Due date
1	June 2018	20 July 2018	1	July 2018	20 August 2018
2	August 2018	20 September 2018	2	September 2018	20 October 2018
3	October 2018	20 November 2018	3	November 2018	20 December 2018
4	December 2018	20 January 2019	4	January 2019	20 February 2019
5	February 2019	20 March 2019	5	March 2019	20 April 2019
6	April 2019	20 May 2019	6	May 2019	20 June 2019

4. Penalties on Unpaid Rates (excluding metered water)

A penalty charge of 10% will be added on the following dates to any portion of an instalment remaining unpaid after the due dates:

Instalment One	3 September 2018
Instalment Two	3 December 2018
Instalment Three	1 March 2019
Instalment Four	3 June 2019

Any penalty charge imposed on the outstanding first instalment will be automatically remitted provided payment of the full year's rates is made by 30 November 2018.

A penalty charge of 10% will be added to any outstanding rates (including penalties) assessed in previous years and remaining outstanding at 2 July 2018 (penalty applied on 3 July 2018) and again on 3 January 2019.

Penalties will not be applied to the metered water targeted rate.

25 June 2018