

# **PALMERSTON NORTH CITY COUNCIL**

## **Minutes of the Planning and Strategy Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 03 September 2018, commencing at 9.00am**

**Members Present:** Councillor Duncan McCann (in the Chair), The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Jim Jefferies, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Non Members:** Councillors Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM and Leonie Hapeta.

**Apologies:** Councillor Lorna Johnson.

Councillor Leonie Hapeta left the meeting at 10.33am during consideration of clause 58. She entered the meeting again at 10.35am (Part II) after the consideration of clause 58. She was not present for clause 58.

The Mayor left the meeting at 10.33am during consideration of clause 58. He entered the meeting again at 10.35am (Part II) after the consideration of clause 58. He was not present for clause 58.

### **51-18 Apologies**

Moved Duncan McCann, seconded Vaughan Dennison.

#### **The COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

Clause 51-18 above was carried 15 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**52-18 Public Comment**

Public comment was received from Mr Peter Wheeler regarding the NZ Defence Industry Association Forum in 2018 being held at the Central Energy Trust Arena. Mr Wheeler tabled further information to Elected Members as part of his comment.

Moved Duncan McCann, seconded Aleisha Rutherford.

**The COMMITTEE RESOLVED**

1. That the public comment be received for information.

Clause 52-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**53-18 Confirmation of Minutes**

Moved Duncan McCann, seconded Aleisha Rutherford.

**The COMMITTEE RESOLVED**

1. That the minutes of the Planning and Strategy Committee meeting of 6 August 2018 Part I Public be confirmed as a true and correct record.

Clause 53-18 above was carried 13 votes to 0, with 2 abstentions, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Lew Findlay QSM, Jim Jefferies, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**Abstained:**

Councillors Vaughan Dennison and Leonie Hapeta.

**54-18 Draft Cemeteries and Crematorium Bylaw 2018 - Deliberations on submissions and adoption of bylaw.**

Memorandum, dated 17 August 2018 presented by the Strategy & Policy Manager, Julie Macdonald.

Elected Members were concerned that the current bylaw had not been enforced which had led to floral tributes being established where they were not permitted.

Moved Duncan McCann, seconded Aleisha Rutherford.

The **COMMITTEE RECOMMENDS**

1. That the Council confirms that the Palmerston North Cemeteries and Crematorium Bylaw 2018 is the most appropriate form of bylaw and does not give rise to any implications under the NZ Bill of Rights Act 1990.
2. That the Council adopts the draft Palmerston North Cemeteries and Crematorium Bylaw 2018, and draft Palmerston North Cemeteries and Crematorium Bylaw 2018 Administration Manual, as attached to the memorandum dated 17 August 2018 and titled 'Draft Cemeteries and Crematorium Bylaw 2018 – Deliberations on submissions and adoption of bylaw.'
3. That the Chairperson and Deputy Chairperson of the Planning and Strategy Committee be given delegated authority to approve minor amendments to the draft Palmerston North Cemeteries and Crematorium Bylaw 2018 and draft Palmerston North Cemeteries and Crematorium Bylaw 2018 Administration Manual prior to publication.

Clauses 54.1 to 54.3 inclusive above were carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

Moved Tangi Utikere, seconded Rachel Bowen.

4. That provision for existing use rights in relation to floral tributes in the soil be included in the bylaw.

Clause 54.4 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**55-18 Annual Section 10A Dog Control Act Report to Secretary of Local Government**

Memorandum, dated 30 July 2018 presented by the Head of Environmental Protection Services, Graeme Gillespie.

Moved Duncan McCann, seconded Aleisha Rutherford.

The **COMMITTEE RECOMMENDS**

1. That the report on the Dog Control Policy and Practices for Palmerston North City Council pursuant to Section 10A of the Dog Control Act 1996 for the period of 2017/18, as attached to the memorandum dated 30 July 2018 and titled 'Annual Section 10A Dog Control Act Report to Secretary of Local Government' be adopted.

Clause 55-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**56-18 Pedestrian Needs Assessment**

Memorandum, dated 9 August 2018 presented by the Acting Chief Infrastructure Officer, Ray Swadel.

Elected Members requested an action plan to improve pedestrian safety with a more inclusive approach to the issue.

Moved Duncan McCann, seconded Adrian Broad.

The **COMMITTEE RECOMMENDS**

1. That Council receives this memorandum dated 9 August 2018 and titled 'Pedestrian Needs Assessment' and the attached report and notes the progress and actions regarding pedestrian safety and crossing facilities identified in this report.

Moved Brent Barrett, seconded Tangi Utikere.

2. That the Chief Executive be instructed to develop a specific action plan to improve pedestrian safety and access in Palmerston North, including safe crossing improvements and school travel planning, to be reported to Council within six months, including progress on the implementation from existing budgets of recommendations outlined on pages 97-98 of the Planning and Strategy Committee agenda dated 3 September 2018.

Clause 56-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

**57-18 Committee Work Schedule**

Moved Duncan McCann, seconded Aleisha Rutherford.

The **COMMITTEE RESOLVED**

1. That the Planning and Strategy Committee receive its Work Schedule dated September 2018.

Clause 57-18 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Jim Jefferies, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

## ***EXCLUSION OF PUBLIC***

### **58-18 Recommendation to Exclude Public**

The Mayor left the meeting at 10.33am  
Councillor Leonie Hapeta left the meeting at 10.33am

Moved Aleisha Rutherford, seconded Bruno Petrenas.

The **COMMITTEE RESOLVED**

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
11.	Annual Report Trade Waste Activity 2017 - 18	Third Party Commercial	s7(2)(b)(ii)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Heather Shotter), Chief Financial Officer (Grant Elliott), Acting Chief Infrastructure Officer (Ray Swadel), Acting Operations Manager (Ray McIndoe), Acting General Manager – Strategy and Planning (David Murphy), General Manager - Community (Debbie Duncan), Acting General Manager – Customer (Sheryl Bryant) Human Resources Manager (Wayne Wilson), General Manager - Marketing and Communications (Sacha Haskell), because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council’s Management Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Acting Governance and Support Team Leader (Stuart McKinnon) and Committee Administrators (Penny Odell, Rachel Corser and Courtney Kibby), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Waste Water Asset Engineer (Phil Burt), because of his knowledge and ability to assist the meeting in speaking to the report and answering questions, noting that such officer will be present at the meeting only for the item that relates to their respective report.

Clause 58-18 above was carried 13 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Susan Baty, Rachel Bowen, Adrian Broad, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Jim Jefferies, Duncan McCann, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Tangi Utikere.

The public part of the meeting finished at 10.34am

Confirmed 1 October 2018

**Chairperson**