



PALMERSTON NORTH CITY COUNCIL

AGENDA COUNCIL

9AM, MONDAY 27 MAY 2019

**COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH**



MEMBERSHIP

Grant Smith (Mayor)

Tangi Utikere (Deputy Mayor)

Brent Barrett

Susan Baty

Rachel Bowen

Adrian Broad

Gabrielle Bundy-Cooke

Vaughan Dennison

Lew Findlay QSM

Leonie Hapeta

Jim Jefferies

Lorna Johnson

Duncan McCann

Karen Naylor

Bruno Petrenas

Aleisha Rutherford

Agenda items, if not attached, can be viewed at:

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

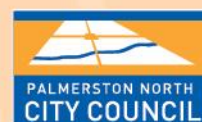
Heather Shotter

Chief Executive, Palmerston North City Council

Palmerston North City Council

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Private Bag 11034, 32 The Square, Palmerston North



COUNCIL MEETING

27 May 2019

ORDER OF BUSINESS

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

4. **Confirmation of Minutes** Page 7
“That the minutes of the ordinary meeting of 29 April 2019 Part I Public be confirmed as a true and correct record.”

REPORTS

5. **Options for Community Groups and Schools to promote events** Page 25
Memorandum, dated 13 May 2019 preented by the Head of Brand and Marketing, Christy Dobbs.
6. **Amendments to Delegations Manual and Terms of Reference of Committees** Page 31
Memorandum, dated 10 May 2019 presented by the Legal Counsel, John Annabell.
7. **Council Work Schedule** Page 35

RECOMMENDATIONS FROM COMMITTEE MEETINGS

8. **Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 6 May 2019 Meeting** Page 37
“That the Committees recommendations be adopted or otherwise dealt with.”
9. **Presentation of the Part I Public Sport and Recreation Committee Recommendations from its 13 May 2019 Meeting** Page 41
“That the Committees recommendations be adopted or otherwise dealt with.”
10. **Presentation of the Part I Public Economic Development Committee Recommendations from its 13 May 2019 Meeting** Page 43
“That the Committees recommendations be adopted or otherwise dealt with.”

11. Exclusion of Public

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
12.	Minutes of the ordinary meeting - Part II Confidential - 29 April 2019	For the reasons set out in the ordinary minutes of 29 April 2019, held in public present.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Heather Shotter), Chief Financial Officer (Grant Elliott), Chief Infrastructure Officer (Tom Williams), General Manager – Strategy and Planning (Sheryl Bryant), General Manager - Community (Debbie Duncan), Chief Customer and Operating Officer (Chris Dyhrberg), General Manager - Marketing and Communications (Sacha Haskell), Sandra King (Executive Officer) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council’s Executive Leadership Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Committee Administrators (Penny Odell, Rachel Corser, Natalya Kushnirenko and Courtney Kibby), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

[Add Council Officers], because of their knowledge and ability to assist the meeting in speaking to their report and answering questions, noting that such officer will be present at the meeting only for the item that relate to their respective report.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 29 April 2019, commencing at 9.00am

- Members Present:** The Mayor (Grant Smith) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.
- Apologies:** Councillors Adrian Broad (on Council Business) and Jim Jefferies.

33-19 Apologies

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Council receive the apologies.

Clause 33-19 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

34-19 Confirmation of Minutes

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the minutes of the ordinary meeting of 25 March 2019 Part I Public be confirmed as a true and correct record.

Clause 34-19 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

REPORTS

35-19 Review of Representation Arrangements

Memorandum, dated 5 April 2019 presented by the Legal Counsel, John Annabell.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Determination of the Local Government Commission relating to representation arrangements to apply for the election of Palmerston North City Council to be held on 12 October 2019 be received.

Clause 35-19 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

36-19 Funding - Palmerston North Public Sculpture Trust

Memorandum, dated 4 April 2019 presented by the General Manager - Community, Debbie Duncan.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the report dated 17 January 2019 and titled "Funding agreement between Palmerston North City Council and Palmerston North Public Sculpture Trust" be uplifted from the table.

Clause 36.1 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

Moved Grant Smith, seconded Tangi Utikere.

2. That the information contained in the report dated 17 January 2019, 'Funding agreement between Palmerston North City Council and Palmerston North Public Sculpture Trust' as attached to the memorandum titled "Funding – Palmerston North Public Sculpture Trust" dated 29 April 2019 be received, noting that the Funding Agreement has been withdrawn.
3. That Council approves an increase in operating budget in 2018/19 of \$50,000. This will be offset by removing the capital new budget in programme 367 (Public Sculptures/Arts Funding) of \$50,000 in 2018/19.
4. That payment of the grant be subject to the Palmerston North Public Sculpture Trust presenting an annual report back to council.

Clauses 36.2 to 36.4 inclusive above were carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

37-19 Approval of international travel for Deputy Mayor, May 2019

Memorandum, dated 9 April 2019 presented by the General Manager – Strategy and Planning, Sheryl Bryant.

Moved Grant Smith, seconded Rachel Bowen.

RESOLVED

1. That the Deputy Mayor be granted approval to travel overseas to Sister City Guiyang in May 2019, and associated business.

Clause 37-19 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor and Bruno Petrenas.

Note:

Councillor Tangi Utikere declared a conflict of interest and withdraw from discussion and voting on clause 37-19 above.

38-19 Review of Mayoral Travel Grant for Guiyang

Memorandum, dated 9 April 2019 presented by the General Manager – Strategy and Planning, Sheryl Bryant.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the conditions attached to the Palmerston North Mayoral Travel Grant (as adopted by Council on 24 August 2015, resolution 95-15) stipulating age and study timeframe conditions be rescinded.

Clause 38.1 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

2. That the Council note the intention of the Palmerston North Mayoral Travel Grant to be offered to a student from Guiyang for the 2019 Palmerston North City Short Term Study Programme.
3. That Council note that any future conditions attached to the Mayoral Travel Grant will be determined by the International Relations Office, in

conjunction with the International Education Leadership Group (or similar) to ensure that the Grant meets the needs of the sector.

Clauses 38.2 and 38.3 above were carried 12 votes to 1, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Bruno Petrenas and Tangi Utikere.

Against:

Councillor Karen Naylor.

39-19

Sectional District Plan Review: Final Approval of Plan Change 22A-G

Memorandum, dated 11 April 2019 presented by the City Planning Manager, David Murphy.

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That Sectional District Plan Review Proposed Plan Change 22A-G is approved pursuant to Clause 17 of the First Schedule of the Resource Management Act 1991.
2. That the approval of Sectional District Plan Review Proposed Plan Change 22A-G is authorised by affixing the Common Seal of the Palmerston North City Council to the Plan Change.
3. That Sectional District Plan Review Proposed Plan Change 22A-G becomes operative on 13 May 2019 pursuant to Clause 20 of the First Schedule of the Resource Management Act 1991.
4. That the resolution to make Sectional District Plan Review Proposed Plan Changes 22A-G operative is publicly notified in accordance with Clause 20 of the First Schedule of the Resource Management Act 1991.
5. That the minor amendment to policy 1.5 of the subdivision section as detailed in the memorandum dated 11 April 2019 and titled "Sectional District Plan Review: Final Approval of Plan Change 22A-G" is approved under clause 16(2) of the Resource Management Act 1991.

Clause 39-19 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

40-19

Council Work Schedule

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

1. That the Council receive its Work Schedule dated April 2019.

Clause 40-19 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

41-19 Planning and Strategy Committee Part I Public - 1 April 2019

Consideration was given to Planning and Strategy Committee recommendations as appended to these minutes.

The meeting adjourned at 10.02am

The meeting resumed at 10.21am

During discussion Elected Members believed there was a lot of information required such as costs and a report of the Library prior to endorsement of any plan. There was also a need to engage more with stakeholders and consult with the community regarding a draft plan.

Moved Karen Naylor, seconded Rachel Bowen.

RESOLVED

1. That the Civic and Cultural Precinct masterplan be referred back to the Planning and Strategy Committee with the intent to undertake public consultation on the plan as a draft, including library options, costings and timeline.

Clause 41-19 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

Moved Duncan McCann, seconded Rachel Bowen

Note:

On a motion "that clause 16-19.1 of the Committee's recommendations be adopted", the motion was tied 6 votes to 6, with 1 abstention. The chairperson declared the motion lost due to a lack of majority, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke and Duncan McCann.

Against:

Councillors Vaughan Dennison, Lew Findlay QSM, Lorna Johnson, Karen Naylor, Bruno Petrenas and Tangi Utikere.

Abstained:

Councillor Leonie Hapeta.

42-19 Sport and Recreation Committee Part I Public - 8 April 2019

Consideration was given to Sport and Recreation Committee recommendations as appended to these minutes.

Moved Leonie Hapeta, seconded Duncan McCann.

RESOLVED

1. That clauses 16-19.1 and 16-19.2 of the Committee's recommendations be adopted.

Clause 42.1 above was carried 12 votes to 1, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

Against:

Councillor Vaughan Dennison.

Moved Leonie Hapeta, seconded Duncan McCann.

2. That the balance of the Committee's recommendations be adopted.

Clause 42.2 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

43-19 Finance and Performance Committee Part I Public - 15 April 2019

Consideration was given to Finance and Performance Committee recommendations as appended to these minutes.

Moved Susan Baty, seconded Tangi Utikere.

RESOLVED

1. That the Committee's recommendations be adopted.

Clause 43-19 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

44-19 Arts, Culture and Heritage Committee Part I Public - 15 April 2019

Consideration was given to Arts, Culture and Heritage Committee recommendations as appended to these minutes.

Moved Rachel Bowen, seconded Duncan McCann.

RESOLVED

1. That the Committee's recommendations be adopted.

Clause 44-19 above was carried 12 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

Abstained:

Councillor Leonie Hapeta.

EXCLUSION OF PUBLIC

45-19 Recommendation to Exclude Public

Moved Grant Smith, seconded Tangi Utikere.

RESOLVED

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
16.	Minutes of the ordinary meeting - Part II Confidential - 25 March 2019	For the reasons set out in the ordinary minutes of 25 March 2019, held in public present.	
17.	Presentation of the Part II Confidential Finance and Performance Committee Recommendations from its 15 April 2019 Meeting	For the reasons set out in the agenda of 15 April 2019, held in public present.	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

Chief Executive (Heather Shotter), Chief Financial Officer (Grant Elliott), Chief Infrastructure Officer (Tom Williams), General Manager – Strategy and Planning (Sheryl Bryant), General Manager - Community (Debbie Duncan), Chief Customer and Operating Officer (Chris Dyhrberg), General Manager - Marketing and Communications (Sacha Haskell), Sandra King (Executive Officer) because of their knowledge and ability to provide the meeting with advice on matters both from an organisation-wide context (being members of the Council's Executive Leadership Team) and also from their specific role within the Council.

Legal Counsel (John Annabell), because of his knowledge and ability to provide the meeting with legal and procedural advice.

Committee Administrators (Penny Odell, Rachel Corser, Courtney Kibby and Natalya Kushnirenko), because of their knowledge and ability to provide the meeting with procedural advice and record the proceedings of the meeting.

Clause 45-19 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Gabrielle Bundy-Cooke, Vaughan Dennison, Lew Findlay QSM, Leonie Hapeta, Lorna Johnson, Duncan McCann, Karen Naylor, Bruno Petrenas and Tangi Utikere.

The public part of the meeting finished at 10.38am

Confirmed 27 May 2019

Mayor

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 29 April 2019

TITLE: Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 1 April 2019 Meeting

Set out below are the recommendations only from the Planning and Strategy Committee meeting Part I Public held on 1 April 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

16-19 Palmerston North Civic and Cultural Precinct Master Plan

Memorandum, dated 11 March 2019 presented by the City Planning Manager, David Murphy.

The COMMITTEE RECOMMENDS

1. That the Palmerston North Civic and Cultural Precinct Masterplan is endorsed to inform future Council decision making, in particular the 2021 Long Term Plan process; subject to a further report back to the Planning and Strategy Committee including the library options and a high level timeline and estimated costings.
2. That it be noted that an addendum or further testing of the Palmerston North Civic and Cultural Precinct Masterplan may be required in the event that:
 - a) The Council determines that alternative locations for the Palmerston North Central Library building should be assessed as part of the options analysis for addressing the seismic performance of the building.
 - b) A spatial needs analysis of the Te Manawa 2025 project identifies the need for a larger building than that assumed within the Masterplan.
3. That it be noted that future decision making processes, including the 2021 Long Term Plan, will enable further public consultation and direct engagement with key stakeholders on the Palmerston North Civic and Cultural Precinct Masterplan.
4. That the Chairperson of the Planning and Strategy Committee and Deputy Mayor be authorised to make minor amendments to the Palmerston North Civic and Cultural Precinct Masterplan.

COUNCIL - PART I

29 APRIL 2019

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 29 April 2019

TITLE: Presentation of the Part I Public Sport and Recreation Committee Recommendations from its 8 April 2019 Meeting

Set out below are the recommendations only from the Sport and Recreation Committee meeting Part I Public held on 8 April 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

15-19 Menzshed Manawatu request to expand the Rangitāne Park pavilion and secure a long-term lease

Memorandum, dated 24 March 2019 from the Parks and Reserves Manager, Kathy Dever-Tod and the Senior Property & Parks Planner, Aaron Phillips.

The **COMMITTEE RECOMMENDS**

1. That Council approve, in principle, the proposed extensions to the Rangitāne Park pavilion.
2. That Council notes that officers will work with Menzshed Manawatu to prepare a draft lease document, for consideration by the Council.

16-19 Sportsfields Fees and Charges

Memorandum, dated 25 March 2019 from the Parks and Reserves Manager, Kathy Dever-Tod.

The **COMMITTEE RECOMMENDS**

1. That Council continue with its current funding model of charging sportsfield users a percentage of the costs of sportsfield provision.
2. That Council continues to levy sportsfield user fees at the current level of approximately 5% cost recovery.
3. That Council continues the policy of not charging for sportsfields used exclusively by junior players.

17-19 Hokowhitu Lagoon as a Sportsfield

Report, dated 18 March 2019 from the Parks and Reserves Manager, Kathy Dever-Tod.

The **COMMITTEE RECOMMENDS**

1. That Council adopts Option 1: “Do not classify the Hokowhitu Lagoon” and “Retain the status quo”, as described in the report dated 18 March 2019 and titled “Hokowhitu Lagoon as a Sports Field”.
2. That Council directs the Chief Executive to ensure that the contribution made by user groups to the upkeep of the Hokowhitu Lagoon is made more explicit throughout all user fees and charges documentation.

18-19 Update on Equestrian Access within the Ashhurst Village

Memorandum, dated 22 March 2019 from the Parks and Reserves Manager, Kathy Dever-Tod.

The **COMMITTEE RECOMMENDS**

1. That Council notes the actions undertaken to improve access for horse riders in Ashhurst
2. That Council incorporates the needs of horse riders into a wider planning process to identify active transport routes from the realignment of State Highway 3, through the Ashhurst village and towards the Saddle Road.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 29 April 2019

TITLE: Presentation of the Part I Public Finance and Performance Committee Recommendations from its 15 April 2019 Meeting

Set out below are the recommendations only from the Finance and Performance Committee meeting Part I Public held on 15 April 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

24-19 Huia Street Reserve

Memorandum, dated 29 March 2019 presented by the City Planning Manager, David Murphy and the Property Manager, Bryce Hosking.

The **COMMITTEE RECOMMENDS**

1. That the Chief Executive be authorised to prepare a consultation document and undertake a consultation process under the Local Government Act 2002 prior to the Council making a decision about engaging with Parliament to initiate an amendment to the Palmerston North Reserves Act 1922 and / or the Palmerston North Reserve Empowering Act 1966 to enable the disposal or development of Huia Street Reserve (Lots 3 4 Pt Lots 1 2 DP 545) for an alternative use.
2. That it be noted that should an amendment to the Palmerston North Reserves Act 1922 and / or the Palmerston North Reserve Empowering Act 1966 be enacted or made by Parliament that the disposal or development of Huia Street Reserve (Lots 3 4 Pt Lots 1 2 DP 545) may be subject to further consultation by the Council under the Local Government Act 2002 and / or Reserves Act 1977 and Resource Management Act 1991.
3. That the Council receive the residential development scenarios prepared for the Huia Street Reserve report dated 29 March 2019 that demonstrate one option (residential development) for how the Huia Street Reserve could be used in the future, noting that any final decision on the future use of the reserve is subject to an amendment to the Palmerston North Reserves Act 1922 and / or the Palmerston North Reserve Empowering Act 1966 and the results of public consultation under the Local Government Act 2002 and / or Reserves Act 1977 and Resource Management Act 1991.

25-19 Fees and Charges Review

Report, dated 29 March 2019 presented by the Chief Financial Officer, Grant Elliott.

The COMMITTEE RECOMMENDS

1. That the report titled 'Fees and Charges Review' dated 29 March 2019 be received and the current status of fees and charges be noted.

Trade waste

2. That the proposal to adopt updated fees and charges for Trade Waste services effective from 1 July 2019 as attached in Appendix 2 of the report titled 'Fees and Charges Review' dated 29 March 2019, be approved for public consultation and the Chief Executive be authorised to undertake the necessary consultative process under sections 82 and 150 of the Local Government Act 2002.

Planning & Miscellaneous

3. That the Statement of Proposal (and the associated summary) to adopt updated fees and charges for Planning Services and Miscellaneous Services effective from 1 July 2019 as attached in Appendix 3 of the report titled 'Fees and Charges Review' dated 29 March 2019, be approved for public consultation and the Chief Executive be authorised to undertake the necessary consultative process under sections 83 and 150 of the Local Government Act 2002.

Building

4. That the fees and charges for Building Services, as proposed in Appendix 4 of the report titled 'Fees and Charges Review' dated 29 March 2019 be adopted and following public notification take effect from 1 July 2019.

Environmental Health

5. That the fees and charges for Environmental Health Services (in terms of regulation 7 of the Health (Registration of Premises) Regulations 1966) as proposed in Appendix 5 of the report titled 'Fees and Charges Review' dated 29 March 2019, be adopted and following public notification, take effect from 1 July 2019.

Animal Control

6. That the fees and charges for the Impounding of Animals (in terms of section 14 of the Impounding Act 1955) and for Dog Registration and Dog Impounding (in terms of sections 37 and 68 of the Dog Control Act 1996) as proposed in Appendix 6 of the report titled 'Fees and Charges Review' dated 29 March 2019 be adopted, and once following public notification, take effect from 1 July 2019.

Burial & Cremation

7. That the fees and charges for Burial and Cremation, as proposed in Appendix 7 of the report titled 'Fees and Charges Review' dated 29 March 2019 be adopted and following public notification take effect from 1 July 2019.

Service Connections

8. That the fees and charges for Service Connections, as proposed in Appendix 8 of the report titled 'Fees and Charges Review' dated 29 March 2019 be adopted and take effect from 1 July 2019.

Recycling Charges

9. That the fees and charges for Recycling as proposed in Appendix 9 of the report titled 'Fees and Charges Review' dated 29 March 2019 be adopted and take effect from 1 May 2019.
10. That a review of the charging structure for animal control fees be undertaken to explore a mechanism to shift the fee burden to non-compliant dog owners and reported back to the Finance and Performance Committee.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 29 April 2019

TITLE: Presentation of the Part I Public Arts, Culture and Heritage Committee Recommendations from its 15 April 2019 Meeting

Set out below are the recommendations only from the Arts, Culture and Heritage Committee meeting Part I Public held on 15 April 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

8-19 Presentation - Val Burr

The **COMMITTEE RECOMMENDS**

1. That the Arts, Culture and Heritage Committee receive the presentation for information.
2. That the Chief Executive be instructed to consider what support Council can provide to the Palmerston North Electric Power Station Society.

10-19 Cultural CCOs Six Month Reports to December 2018 and Draft Statements of Intent 2019-2022

Memorandum, dated 13 March 2019 presented by the Community Development Manager, Joann Ransom.

The **COMMITTEE RECOMMENDS**

1. That Council receive the six-month reports to December 2018 submitted by Globe Theatre Trust Board, Te Manawa Museums Trust, Caccia Birch Trust Board and Regent Theatre Trust (the cultural CCOs).
2. That Council receive the draft Statements of Intent 2019–2022 submitted by the cultural CCOs subject to the below comments (clauses 10.3-10.6) for consideration by the Boards.
3. The Globe to clarify strategic Priority 2 in the Statement of Intent to include 'represent the diversity of the Palmerston North Community' as referenced on page 6 of the Draft Statement of Intent.
4. The Regent to modify strategic objective 3 under Migrant and Cultural Communities to 'To assist with 2 additional culturally diverse events' and the word 'additional' to be added in each year.
5. That the Te Manawa Trust Board consider increasing the KPI for visitor

numbers in the Statement of Intent.

6. That the CCOs consider their role in Eco-City Strategy Priority 2 (Work With the Community to Reduce Carbon Emissions) in their statements of intent.
7. That the Chief Executive be instructed to review the asset renewal process for the Regent Theatre Trust with particular reference to the Sound System and report back to the Arts, Culture and Heritage Committee in June 2019.
8. That the Chief Executive go back to Caccia Birch Trust Board to address the unsustainable financial issue as presented in their Statement of Intent.

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 27 May 2019

TITLE: Options for Community Groups and Schools to promote events

DATE: 13 May 2019

PRESENTED BY: Christy Dobbs, Head of Brand and Marketing, Marketing and Communications

APPROVED BY: Sacha Haskell, General Manager - Marketing and Communications

RECOMMENDATION(S) TO COUNCIL

1. That Council receive the memorandum dated 13 May and titled "Options for Community Groups and Schools to promote events".

1. ISSUE

Following the removal of sign parks at the end of last year, officers have been investigating alternative options for community groups and schools to promote their events. This memorandum presents an update for Councillors on the actions taken to assist community groups in promoting their events.

2. BACKGROUND

Council at its meeting on 19 December 2018 had the following discussion and resolutions:

Elected Members noted that Council did not have an option for Community Groups to promote their events once the sign parks were removed at the end of December 2018. It was suggested that replacing the digital iSite sign that was currently decommissioned would provide an opportunity for those groups, whilst other alternatives were considered.

RESOLVED

1. That Council receive the Replacement Community Signage Options Report.
2. That Council prioritise the upgrade/replacement of the decommissioned digital I-site sign as an option for community groups and schools to promote their events.
3. That Council bring forward renewal budget of \$54,000 for 2018/19 year for replacement of digital I-site sign.

Council has since arranged with an external company to import a replacement LED sign for the iSite and this has been installed and operational from April 2019.

With the advances in digital technology, this screen provides a significant upgrade in quality and increase in size from the previous LED screen.

The LED screen is available for the promotion of community and school events under the same process and terms held previously in place for community groups, and is available by booking through the Council Events team, and charged \$4 per day.

Other Promotional Channels

Council officers reviewed the current promotional channels used by community groups who they liaise with regularly, and supplemented this with an additional list of promotional channels and resources which are also available for community groups to use.

Council provides opportunities within council assets which includes city entrances, kiosks, community halls and libraries as well as CCOs and other community resources such as community pools by arrangement.

This list has been compiled and distributed to both prior advertisers within sign parks, and community groups known to Council events and community development teams.

In addition all information for the booking of council-owned assets will be made available on the PNCC website and a booklet outlining the same with instructions on how to access these will be made available to public through Council reception.

PROMOTIONAL OPTIONS	COST	ADDITIONAL INFO
ONLINE / WEBSITES		
Promote on the community group's own website	Free	
Promote on community group's social media page/s	Free	
Promote on the community group's partner and industry owned websites	By negotiation	By arrangement with organisation's existing partners
EventFinder listing - EventFinder listings appear on ManawatuNZ.co.nz and the	Free & paid options	https://www.eventfinda.co.nz/

Palmerston North City Council website		
The Square website – events listing for Palmerston North events	Free & paid options	http://www.thesquare.co.nz/About-The-Square/Events/index.aspx
EMAIL		
Email announcements to community group's own database as a stand-alone email or part of a regular newsletter	Free	Depending on email volumes - Mailchimp, Campaign Monitor or other email platforms may be required
Email announcements or inclusion in newsletters in other relevant or community group's partner and industry related databases	By negotiation	Permission required. Mailchimp, Campaign Monitor or other email platforms
OUTDOOR ADVERTISING		
Billboard on Information Kiosk at City Entrance	\$200 to \$250 (+GST) to create the sign No hireage or booking fee	Contact PNCC on 06 356 8199 and ask for an Events Coordinator to book
Cross-street banner	Production costs approx. \$1300 Approx: \$500 for installation and de-installation costs	Contact PNCC on 06 356 8199 and ask for an Events Coordinator to book
iSite LED sign	\$4 per ad, per day	Contact PNCC on 06 356 8199 and ask for an Events Coordinator to book
Billboards	Costs vary depending on site, size, availability	Go Media & See Me Media
Posters or outdoor billboards posted on private property	Production costs apply, other costs by negotiation	Commonly used by arrangement with private land owners, friends and family
Back of bus advertising	Monthly hireage fee, design, print, installation and de-installation fees apply	Go Media and See Me Media

PALMERSTON NORTH CITY COUNCIL

RADIO		
Mediaworks NZME Access Radio	Free or by negotiation	Contact relevant station Community notices are available – criteria apply to qualify for free or discounted advertising
PRINT		
Newspaper – Manawatu Standard	Free or by negotiation	Contact Manawatu Standard Community notices are available – criteria apply to qualify for free advertising
Newspaper – Manawatu Guardian	Free or by negotiation	Contact Manawatu Guardian Community notices are available – criteria apply to qualify for free or discounted advertising
Newspaper – Feilding Rangitikei Herald	Free or by negotiation	Contact Stuff Community notices are available – criteria apply to qualify for free or discounted advertising
School newsletters	Free or by negotiation	Contact school administrator
Neighbourhood Support newsletter	Free or by negotiation	Contact Neighbourhood Support
Posters on notice boards at supermarkets, community centres, etc.	Free or by negotiation	Contact administrator of notice board or customer service
Posters	Design and print fees	These can be posted in businesses, cafes, your own building and those of your partners and other contacts

3. NEXT STEPS

Council officers will continue to work and support community groups, assisting them where possible to utilise available communications channels.

COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual <Enter clause>	Yes
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Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 2: A Creative and Exciting City	
The recommendations contribute to the outcomes of the Creative and Liveable Strategy	
The recommendations contribute to the achievement of action/actions in the Events and Festivals Plan	
The action is:	
Support a broad range of community based events and activities	
Grow community events capacity within the community	
Contribution to strategic direction	Provides promotional advice and promotional and communication options for community groups to promote their events

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 27 May 2019

TITLE: Amendments to Delegations Manual and Terms of Reference of Committees

DATE: 10 May 2019

PRESENTED BY: John Annabell, Legal Counsel, Strategy & Planning

APPROVED BY: Sheryl Bryant, General Manager - Strategy & Planning

RECOMMENDATION(S) TO COUNCIL

1. That the Delegations Manual and Terms of Reference of Committees be amended, the amendments being as set out in the attachment to the memorandum dated 10 May 2019 and titled "Amendments to Delegations Manual and Terms of Reference of Committees".

1. ISSUE

This memorandum proposes amendments to be made to the Council's Delegations Manual and Terms of Reference of Committees.

2. BACKGROUND

The proposed amendments to the Delegations Manual and Terms of Reference are set out in the attachment to this memorandum. These are of a routine nature and have been recommended for the following reasons:

- To reflect title changes, arising from recent restructures within the Council's staff; and:
- To reflect recent changes to legislation, with regard to powers delegated to the Hearings Committee.

A similar review is currently being undertaken regarding powers delegated by the Chief Executive to Council officers.

3. NEXT STEPS

Following the adoption of the recommendations in this memorandum, the Council's Delegations Manual and Terms of Reference of Committees will be updated accordingly.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 5: A Driven and Enabling Council	
This memorandum covers administrative matters to enable the smooth running of the Council.	

ATTACHMENTS

1. Proposed Amendments to Delegations and Terms of Reference [!\[\]\(0f48f43ebd21f231a458c96216dbf4d1_img.jpg\)](#) 

Attachment

**PROPOSED AMENDMENTS TO DELEGATIONS MANUAL
AND TERMS OF REFERENCE OF COMMITTEES**

	Amendment	Reason
A	In clause 164.3, amend the description "City Corporate" to "the Finance Unit".	Title update, with reference to obtaining advice on the availability of contracts for a particular product.
B	In clause 179, delete sub-clause 179.3	Deletes the Fencing of Swimming Pools Act 1987 as a matter delegated to the Hearings Committee, because this Act has been repealed.
C	Delete clause 180, including sub-clauses 180.1 and 180.2, but not the notes immediately following that clause.	Deletes provisions about the jurisdiction of the Hearings Committee with regard to the review of certain decisions made about the Council's Development Contributions Policy. The Local Government Act 2002 now provides for such matters to be considered by independent commissioners.
D	In clause 196.1, amend the descriptions "General Manager, City Future" and "General Manager, Customer Services" to respectively "General Manager Strategy and Planning" and "Chief Customer and Operating Officer".	Title updates, with regard to the officers the Legal Counsel liaises with when assigning Hearings Commissioners for hearings held under the Resource Management Act 1991.
E	In clause 211, amend the description "Technical Services Manager" to "Infrastructure Manager".	Title update, with regard to persons who can approve transactions in an emergency situation.
F	Immediately before clause 226, amend the description "CITY CORPORATE UNIT" to "FINANCE UNIT".	Title update, preceding matters delegated to staff members of the Finance Unit.
G	In clause 228, amend the description "General Manager, Customer Services" to "Chief Customer and Operating Officer".	Title update, with regard to the officers the Legal Counsel liaises with when assigning members of the District Licensing Committee under the Sale and Supply of Alcohol Act 2012.
H	Immediately before clause 231, amend the description "CITY FUTURE UNIT" to "STRATEGY AND PLANNING UNIT" and also amend the title "General Manager, City Future" to "General Manager Strategy and Planning", both in the title and substantive text of clause 231.	To update the unit and general manager descriptions, with regard to powers delegated to officers under the Resource Management Act 1991.
I	In clause 233, amend the title "Senior Planner – City Future" to "Senior Planner – Strategy and Planning".	Title update, with regard to powers delegated to officers under the Resource Management Act 1991.
J	In clause 234, amend the title "Planner – City Future" to "Planner – Strategy and Planning".	Title update, with regard to powers delegated to officers under the Resource Management Act 1991.

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K	Amend the numbering and sequence of certain clauses, so that clauses 227 and 228 become clauses 233 and 234, and clauses 229, 230, 231, 232, 233 and 234 become 227, 228, 229, 230, 231 and 232 respectively, these amendments including (i) titles of officers applicable to those clauses; (ii) the Unit title and change as set out in Amendment H above; and (iii) other amendments made in G, H, I and J above.	These amendments recognise that the position of Legal Counsel has shifted from City Corporate to the Strategy and Planning Unit.
L	Immediately before clause 235, amend "CUSTOMER SERVICES UNIT" to "CUSTOMER UNIT" and also amend the title "General Manager, Customer Services" to "Chief Customer and Operating Officer", both in the title and substantive text of clause 235.	Title update, with regard to powers delegated to officers under the Resource Management Act 1991.
M	In the terms of reference for the Hearings Committee, in clause 1, delete the references to the Sale of Liquor Act 1989 and Fencing of Swimming Pools Act 1987", and also delete clause 4.	The Sale of Liquor Act 1989 has been replaced by the Sale and Supply of Alcohol Act 2012, and the powers are now exercised by the District Licensing Committee. Fencing of Swimming Pools matters are to be deleted, as the Fencing of Swimming Pools Act 1987 has been repealed.

COMMITTEE WORK SCHEDULE

TO: Council

MEETING DATE: 27 May 2019

TITLE: Council Work Schedule

RECOMMENDATION(S) TO COUNCIL

1. That the Council receive its Work Schedule dated May 2019.

ATTACHMENTS

1. Work Schedule [↓](#) 

COUNCIL

WORK SCHEDULE – MAY 2019

Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
1	June 2018 June 2019	Award of Contract 3458 - Road Maintenance, Resurfacing and Rehabilitation 2017-2021	General Manager Infrastructure		29 May 2017 Clause 81-17 part II
2	TBA November 2018 May 2019	Options for Community Groups and Schools to promote events	General Manager Community / General Manager Marketing & Comms		24 September 2018 Clause 135-18
3	TBA June 2019 December 2019	Options to enhance community access and input to Council via the portfolio system	General Manager Strategy and Planning		24 October 2018 Clause 161.3
6	February 2019 TBA	Funding agreement between PNCC and Palmerston North Public Sculpture Trust	General Manager – Community	Left to lie on the table at Arts, Culture and Heritage	Arts Culture and Heritage Committee 11 February 2019 clause 4.1
7	June 2019	Report on Part II matters	General Manager – Strategy and Planning		25 March 2019 Clause 26-19
8	TBA	PN City Council Co-Management Committee Establishment	General Manager – Strategy and Planning	Transferred from Sport and Recreation Committee	11 March 2019

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 27 May 2019

TITLE: Presentation of the Part I Public Planning and Strategy Committee Recommendations from its 6 May 2019 Meeting

Set out below are the recommendations only from the Planning and Strategy Committee meeting Part I Public held on 6 May 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

24-19 Petition - Dogwood Way, Milson

The COMMITTEE RECOMMENDS

1. That the Planning and Strategy Committee receive the petition for information.
2. That the Chief Executive be instructed to provide a report to the Planning and Strategy Committee on solutions with residents on the issues identified in the Dogwood Way petition.

27-19 Emissions Management and Reduction Plan

Memorandum, dated 15 March 2019 presented by the City Planning Manager, David Murphy.

The COMMITTEE RECOMMENDS

1. That the Palmerston North City Council's Emissions Management and Reduction Plan (2018/2019) is received.
2. That the preliminary results of the 2016/17 and 2017/18 Emissions Inventory as detailed in the "Emissions Management and Reduction Plan" report dated 15 March 2019 are noted.
3. That the Chief Executive be instructed to report annually on the Council's Emissions Reduction and Management Plan.

28-19 **Housing Steering Group: Terms of Reference**

Memorandum, dated 9 April 2019 presented by the City Planning Manager, David Murphy.

The **COMMITTEE RESOLVED**

1. That the memorandum dated 20 February 2019 and titled "Housing Steering Group: Scope of the Terms of Reference" be uplifted from the table.

The **COMMITTEE RECOMMENDS**

2. That the information contained in the memorandum dated 20 February 2019 and titled "Housing Steering Group: Scope of the Terms of Reference" as attached to the memorandum dated 9 April 2019 and titled "Housing Steering Group: Terms of Reference" be received.
3. That a Housing Steering Group is formed.
4. That the Housing Steering Group Terms of Reference attached to the memorandum dated 9 April 2019 and titled "Housing Steering Group: Terms of Reference" be adopted.

26-19 **Cost Benefit Assessment of Council Ownership of On-Property Pressure Sewer Equipment**

Memorandum, dated 11 February 2019 presented by the Transport & Infrastructure Manager, Robert van Bentum.

The **COMMITTEE RECOMMENDS**

1. That Council endorses the current pressure sewer policy adopted by Council at its December 2018 meeting, which provides for Council ownership of on property pressure sewer assets only where there is a significant wider community benefit.
2. That, in the context of the pressure sewer policy, Council accepts that wider community benefit be interpreted as only where there is a significant cost benefit to Council associated with deferred or avoided capital investment in network infrastructure.

32-19 **Rural School Bus Safety**

Report, dated 14 March 2019 presented by the Transport & Infrastructure Manager, Robert van Bentum.

The **COMMITTEE RECOMMENDS**

1. That Council receive the report titled “Rural School Bus Safety” dated 14 March 2019.
2. That Council confirm Option 2 comprising improvement and enhancement of current practice and focussing on implementing low cost interventions within current budget limits, as the appropriate approach for ensuring safety issues on school bus routes are addressed, subject to Annual Budget consideration process in regard to recommendation 4.
3. That the Chief Executive be instructed to provide a report on the ability of the District Plan to require developers to consider at the planning stage how children might get to school from a new development; and to enable safe connection to the active and public transport network (including the MoE School bus service in the definition of public transport) once the development is complete. Such a report is also to identify steps that can be taken to progress this issue if the District Plan currently lacks the ability to provide for such action.
4. That \$50,000 for staff time and non-engineering related infrastructure investment be referred to the annual budget consideration process.

33-19

Late item – City’s Masterplans

The **COMMITTEE RECOMMENDS**

1. That the Chief Executive be instructed to provide a report on the status of the City’s Masterplans (currently Arena Masterplan, Streets for People/Central City Masterplan, Reserves Masterplans, with the Civic and Cultural Masterplan and Urban Cycle Network Masterplan in progress) in each triennium, to the Planning and Strategy Committee by September 2019.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 27 May 2019

TITLE: Presentation of the Part I Public Sport and Recreation Committee Recommendations from its 13 May 2019 Meeting

Set out below are the recommendations only from the Sport and Recreation Committee meeting Part I Public held on 13 May 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

27-19 New Deed of Lease for 113 Hillcrest Drive

Memorandum, dated 5 April 2019 from the Property Financial Officer, Sharron Bergerson and the Property Manager, Bryce Hosking.

The **COMMITTEE RECOMMENDS**

1. That Council as the administering body under the Reserves Act 1977, on behalf of the Minister of Conservation, approves the lease of land at 113 Hillcrest Drive, Palmerston North, to Ruahine Kindergarten Association Incorporated.
2. The Council agree to execute a new ten (10) year lease between Palmerston North City Council and Ruahine Kindergarten Association Incorporated for 113 Hillcrest Drive, Palmerston North.

ATTACHMENTS

Nil

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 27 May 2019

TITLE: Presentation of the Part I Public Economic Development Committee Recommendations from its 13 May 2019 Meeting

ITEM 10

Set out below are the recommendations only from the Economic Development Committee meeting Part I Public held on 13 May 2019. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 3.18.1)

19-19 Request for support - Ruapehu District Council LGNZ remit

Memorandum dated 10 May 2019 from the Strategy & Policy Manager, Julie Macdonald.

The **COMMITTEE RECOMMENDS**

1. That the Council support the following remit at the LGNZ AGM in July 2019: "That LGNZ actively support the Tourism Industry Aotearoa Local Government Funding Model to Support Regional Tourism Growth."

ATTACHMENTS

Nil