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**PALMERSTON NORTH CITY COUNCIL**

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**AGENDA**

**COMMUNITY DEVELOPMENT**

**COMMITTEE**

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**9AM, WEDNESDAY 5 FEBRUARY 2020**  
COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING  
32 THE SQUARE, PALMERSTON NORTH

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## MEMBERSHIP

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**Lorna Johnson (Chairperson)**

**Rachel Bowen (Deputy Chairperson)**

**Grant Smith (The Mayor)**

**Brent Barrett**

**Susan Baty**

**Zulfiqar Butt**

**Renee Dingwall**

**Lew Findlay QSM**

**Patrick Handcock ONZM**

**Leonie Hapeta**

**Billy Meehan**

**Karen Naylor**

**Bruno Petrenas**

**Aleisha Rutherford**

**Danielle Harris**

**Agenda items, if not attached, can be viewed at:**

[pncc.govt.nz](http://pncc.govt.nz) | Civic Administration Building, 32 The Square  
City Library | Ashhurst Community Library | Linton Library

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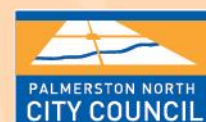
**Heather Shotter**

**Chief Executive, Palmerston North City Council**

**Palmerston North City Council**

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Private Bag 11034, 32 The Square, Palmerston North



## **COMMUNITY DEVELOPMENT COMMITTEE MEETING**

5 February 2020

### **ORDER OF BUSINESS**

**1. Apologies**

**2. Notification of Additional Items**

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

**3. Declarations of Interest (if any)**

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

4. **Public Participation at Meetings** Page 7  
Memorandum, presented by Natalya Kushnirenko, Democracy & Governance Administrator.
5. **Final report on Fees for Service contracts 2016-2019** Page 11  
Memorandum, presented by Joann Ransom - Community Development Manager.
6. **Neighbourhoods, Villages & Rural Portfolio Update (January 2020)** Page 17  
Memorandum, presented by Councillor Bruno Petrenas.
7. **Safe City Portfolio Update (January 2020)** Page 21  
Memorandum, presented by Councillor Patrick Handcock.
8. **Health & Wellbeing Portfolio Update (January 2020)** Page 25  
Memorandum, presented by Councillor Bruno Petrenas (Acting for Councillor Billy Meehan).
9. **People & Community Portfolio Update (October 2019 - January 2020)** Page 29  
Memorandum, presented by Councillor Lorna Johnson.
10. **Work Schedule** Page 35

**11. Exclusion of Public**

To be moved:

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as

follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

*[Add Third Parties]*, because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].



## MEMORANDUM

**TO:** Community Development Committee

**MEETING DATE:** 5 February 2020

**TITLE:** Public Participation at Meetings

**PRESENTED BY:** Natalya Kushnirenko, Democracy & Governance Administrator

**APPROVED BY:** Sheryl Bryant, General Manager - Strategy & Planning

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### RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Community Development Committee set aside a public comment section of not more than 30 minutes at the commencement of each ordinary meeting of the Committee to provide members of the community the opportunity to comment.

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#### 1. ISSUE

Each newly established Committee needs to consider whether or not it wishes to have public participation at its meetings. The procedures to receive public comment are set out in this report.

#### 2. BACKGROUND

It has been a decision by Committees and Subcommittees in the past to set aside a period of time to receive public comment at the beginning of the meetings for members of the public to comment on issues on the agenda, and if time permits, on other issues. This procedure has been proven to be effective in providing an opportunity for greater communication with the community.

Providing a public comment section at the beginning of the meeting enables any member of the public to come along to the meeting to make comment on any matters on the agenda or other matters if time permits.

This procedure also enables an opportunity for quick response from any Council officer who might be present and also facilitates the request for reports for subsequent meetings. In some cases, concerns raised by members of the public may well be resolved by Council officers present at the meeting.

The Council has previously adopted its own Standing Orders and in those Standing Orders provision has been made to allow for public comment at Committee and Subcommittee meetings should a Committee wish to adopt this practice. Please refer to the 'Public

## PALMERSTON NORTH CITY COUNCIL

Participation' section as outlined in clause 3.23 of the Palmerston North City Council's Standing Orders, as appended to this report.

If a member or members of the public wish to comment on issues that do not appear on the agenda, they must do so with the Chairperson's approval in the public comment section of the meeting.


### 3. NEXT STEPS

If the Committee decide to allow public comment, this will be provided for in all Committee ordinary meetings for the following term.

### 4. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Goal 3: A Connected and Safe Community	
The recommendations contribute to the outcomes of the Connected Community Strategy	
The recommendations contribute to the achievement of action/actions in the Active Citizenship Plan	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Increasing opportunities for the community to contribute to Council decision making and for the Council to engage with the community.

### ATTACHMENTS

1. Standing Orders - Public Participation [↓](#) 



### 3.23 PUBLIC PARTICIPATION

#### Period for public comment

##### 3.23.1

A period of up to 30 minutes may be set aside at the commencement of each ordinary committee meeting for public comment, immediately following the notification of minor items.

*[Council, 30 November 2005]*

#### Content of public comment

##### 3.23.2

Public comment shall be confined to those items appearing on the order paper for the particular meeting concerned, and, if time permits, any other matter.

*[Council, 30 November 2005]*

#### Advice of items on which public comment is intended

##### 3.23.3

Persons wishing to make public comment shall advise the chief executive or chairperson and shall indicate those items or matters upon which comment is intended. Such advice shall be given either before the meeting or at the meeting at the commencement of the period set aside for public comment. The chairperson may determine that any person may not comment at any particular meeting, or that any comment made shall be confined to a particular item or matter.

*[Council, 30 November 2005]*

#### Time limit on public comment

##### 3.23.4

Each person addressing the meeting may speak for a maximum of three minutes. This time limit may be extended at the discretion of the chairperson for a further three minutes. Each person may address the meeting once only, regardless of whether or not that person wishes to comment on more than one item or matter.

*[Council, 30 November 2005]*

#### Questions on public comment

##### 3.23.5

With the permission of the chairperson, members may ask questions of speakers during the period set aside for public comment. Such questions by members shall be confined to obtaining information or clarification on matters raised by the speakers.

*[Council, 30 November 2005]*

**Comment on item not on the agenda**

**3.23.6**

Where public comment is made on an item that is not on the order paper, such comment shall be received or referred to the chief executive or another committee or sub-committee for report. Otherwise, such comment shall not be considered nor discussed unless the procedure for dealing with items not on the agenda is followed (see standing order 2.15.8).

*[Council, 30 November 2005]*

**Termination of comment**

**3.23.7**

The chairperson may terminate any public comment being made if it is irrelevant, repetitive, disrespectful, or offensive, or if the chairperson has reason to believe that statements made have been predominately motivated by ill will or otherwise take improper advantage of the occasion (see standing order 3.16 regarding qualified privilege).

*[Council, 30 November 2005]*

**Public comment at extraordinary meetings of the local authority and its committees**

**3.23.8**

The above procedures may, with the approval of the chairperson, also apply to extraordinary committee and extraordinary subcommittee meetings either generally or to particular meetings PROVIDED THAT at such meeting or meetings public comment shall be confined to those items appearing on the order paper for the particular meeting concerned.

*[Council, 30 November 2005]*

**Application of public comment**

**3.23.9**

Standing orders 3.23.1 to 3.23.8 shall apply only to those committees and subcommittees that adopt the above procedures. This order does not apply to meetings of the local authority.

*[Council, 30 November 2005]*

## MEMORANDUM

**TO:** Community Development Committee

**MEETING DATE:** 5 February 2020

**TITLE:** Final report on Fees for Service contracts 2016-2019

**PRESENTED BY:** Joann Ransom - Community Development Manager

**APPROVED BY:** Chris Dyhrberg, Chief Customer Officer

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### RECOMMENDATION(S) TO COUNCIL

1. That the report entitled: 'Final Report on Fees for Service Contracts 2016-2019' be received for information.

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### 1. ISSUE

This memorandum is to provide a final report on the Fee for Service programme which ran from 01/07/2016-30/06/2019.

### 2. BACKGROUND

- 2.1 The Fee for Service programme funded groups whose activities contributed towards Council's approved Community Funding Outcomes. The funding programme was managed in accordance with Council's Community Funding Policy 2012, and the budget and Community Funding Outcomes approved by Elected Members in 2015.
- 2.2 In late 2015, community groups were asked to submit proposals stating how their activities would contribute towards the Community Funding Outcomes. Of the sixty-three proposals submitted forty-nine groups were successful and entered into funding agreements to the value of \$1.57m per year.
- 2.3 In August 2018 a report was brought to Council reviewing the performance of the funded groups at the half way mark of 18-months into their contracts. The results of the performance review were overall positive with 85% of groups given an overall performance rating of 'good' or 'very good' and the review teams felt they would fund 98% of groups again.

### 3. PERFORMANCE

- 3.1 This report provides a final report on the 58 Fees for Service (FFS) contracts that were awarded to community groups from 2016-2019.

- 3.2 90% of contracts were completed and produced a significant number of benefits to their local communities. Highlights are presented in Appendix 1.
- 3.3 40 organisations completed their contracts with service delivery above 80%. 12 organisations completed their contracts to a satisfactory level with service delivery above 55%. 3 organisations failed to deliver more than 50% of their contracted services. These organisations were not granted funding in the 2019-21 Strategic Priority Grants funding round.
- 3.4 One organisation had their contract terminated due to non-completion of contracted deliverables while 3 organisations cancelled their grants by their own decision.
- 3.5 \$1,509,500 was paid from a pool of \$1,620, 000. Of the funding granted \$20,000 was returned to PNCC following a contractual termination and three organisations who chose to cancel their respective contracts did not uplift \$90,500.

#### **4. ACCOUNTABILITY**

- 4.1 All organisations, except one, submitted the three annual accountability reports. The one organisation that failed to fulfil its accountability obligations in 2017 and 2018, did not receive funding in 2019 and the funds granted in the first two years were returned to Council.
- 4.2 Fee for Service recipients were graded against their successfully completed actions in relation to the intended actions they proposed to undertake in their application.
- 4.3 The majority of organisations managed to report on their work to a satisfactory degree, but the quality and quantity of information supplied in organisation's reporting varied widely and often mistook Council strategies as the reporting foci rather than their own activities and initiatives. Council staff met with and communicated regularly with funded organisations to assist with the reporting process. Organisations were asked to include reports specific to their contracted actions, and often included annual reports to supplement their reports.

#### **5. LOOKING FORWARD**

- 5.1 Strategic Priority Grants (SPG) replaced the FFS from 2019-2022 and funded groups whose activities contributed to Councils outcomes.
- 5.2 A Results Based Accountability (RBA) approach has been applied in negotiating the SPG which will make quantifying and reporting on data an easier and clearer process, highlighting success and priorities.
- 5.3 It is expected that the clearer goals developed between Council Officers and organisations supported by the SPG process will clarify the work and successes of community organisations through a simple, unified reporting process.
- 5.4 This report concludes the reporting for the 2016/2019 FFS round.

## 6. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual <Enter text>	<b>Yes</b>
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these actions?	<b>No</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>
The recommendations contribute to Goal 3: A Connected and Safe Community	
The recommendations contribute to the outcomes of the Connected Community Strategy	
The recommendations contribute to the achievement of action/actions in the Community Support Plan	
The action is: Providing targeted funding that seeks to improve community outcomes Monitor contracted organisations against Council outcomes	
Contribution to strategic direction	The Fee for Service programme supported the community by funding groups whose activities contribute towards the Community Funding Outcomes that Council approved in 2015. These were updated as part of the Community Funding Policy 2018 to reflect Council's new strategic direction. The Strategic Priority Grant programme has replaced the Fees for Service programme.

## ATTACHMENTS

1. Highlights from the Fees for Service 2016-2019 funding round. [Download](#) 

**APPENDIX 1: Highlights from the Fee for Service contracts include:****Creative Sounds Society Inc:**

*"Ripple Effect are an eight-piece reggae/pop band that formed while the members were students at the UCOL music programme in Palmerston North. Because of our affordable rates for students Ripple Effect were able to take the opportunity to record their songs with care in an environment they would not typically be able to afford. Ripple Effect have recorded four songs over two sessions throughout the year and plan to come back soon to continue recording their debut album. Since the release of their first two singles earlier this year the band has been successful in acquiring some great slots on nationally known festivals such as East Coast Vibes and opening for well-known NZ and Australian acts such as Paua, Three Houses Down, Rebel Soul Jahz, Tomorrow People and more".*

**Youth One Stop Shop:**

Feedback/success stories from our Intermediate school programmes and individual counselling:

*"I have worked with a young person who at the start of the session – had very closed body language and would not talk. By the end of the session, he was lying on the couch in the room, talking about his hobbies, and came back the next session. I am still working with this young person and his mother (who has been in all of the sessions to date) has shared how surprised she is about how much he is 'opening up'."*

**Manawatu Multicultural Centre:**

Feedback from Cristina Sato Winkworth, a new migrant:

*"Moving countries, leaving behind family, friends, a job to embrace life in an adopted home is exciting but at the same time can be hugely challenging both personally and professionally. Although I am married to a New Zealander, I initially felt quite isolated and lonely when I first arrived from Brazil. Luckily, I found the Manawatu Newcomers Network website and an email enquiring about the Newcomers Coffee Morning was quickly and kindly responded to by Christine Mukabalinda. Some weeks later I attended my first coffee morning at the Manawatu Multicultural Centre (MMC). There I received a warm welcome, meeting new people and sharing morning tea with them. Christine explained to me that MMC assists newcomers to Palmerston North by providing opportunities for people to meet, make friends, and share both information and their experiences. However I found much more than that at MMC; here I have extended my New Zealand family. Our group shares the happiness of celebrating birthdays and our friends' achievements but also share in the sadness of saying goodbye to friends who return home to their countries. Through MMC I have been able to participate in various activities. I have shared delicious traditional foods from various countries at the potluck dinners and cooking classes; I have learnt about Maori culture through a visit to a local marae; I contributed to the Festival of Cultures. One important activity at MMC that I have gained much from is the English classes. Attending the classes at MMC has helped improve both my English and my confidence to use it. Indeed the MMC English classes also provided my first volunteering opportunity. I am so glad to have been able to give back by teaching basic English to other migrants. Adjusting to my new life as a migrant was really made easier by everyone at MMC. Beyond making new friends Christine also helped me to get other jobs by acting as a referee. I will never forget all the friendships made and help received from MMC. This group of people play such an important role in welcoming migrants to Palmerston North and without them the transition to a new life would be just that much more difficult for us."*

### Te Aroha Noa Community Services

*"I am so happy that I was able to provide my son with a laptop for his first year at PNBHS (through tears). There was no way I could usually afford one, so thank you so much" - Rosa Fuafiva*

### LUCK Venue

A grandmother was at the LUCK with three young children, she had been given the children as both young parents were in jail. The grandmother talked about the challenges she was experiencing, the pram she was pushing had a broken front wheel, (she was literally dragging the pram). LUCK was able to support this woman firstly by listening, and offering support, organising a pram that worked, the lady accessed clothes and shoes for the children from the resource centre. Free child care for the children was arranged through Nga Rito o te Puawaitanga, (to give Nanny some much needed time out) Nga Rito was able to pick the children up to decrease some further pressure from the Nanny.

The relief was visible on the Nanny's face, the tears flowed as her relief kicked in.

### Manline:

Of the men accessing the services:

90% feel they have made very good to exceptional progress on their issues

90% have told us they have seen a positive impact on their relationships with other

90% have told us they are better off

90% can explain how they have changed to other people

88% of clients who rate their counsellors performance as very good to exceptional

100% of clients who have rated Manline's service as very good to exceptional





## MEMORANDUM

**TO:** Community Development Committee

**MEETING DATE:** 5 February 2020

**TITLE:** Neighbourhoods, Villages & Rural Portfolio Update (January 2020)

**PRESENTED BY:** Councillor Bruno Petrenas

**APPROVED BY:** Sheryl Bryant, General Manager - Strategy & Planning

### RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Neighbourhood Villages and Rural Portfolio update report for January 2020 be received for information.

### 1. BACKGROUND

The Neighbourhoods, Villages & Rural portfolio is reporting to the Community Development Committee for January 2020.

### 2. NEXT STEPS


The Neighbourhoods, Villages & Rural portfolio members are encouraged to continue to update their goals and activities throughout the year.

### 3. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No

The recommendations contribute to Goal 3: A Connected and Safe Community	
The recommendations contribute to the outcomes of the Connected Community Strategy	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Active citizenship plan – the portfolios provide an opportunity for Elected Members to report on their engagement with organisations in their sector.

### **ATTACHMENTS**

1. January 2020 Neighbourhoods, Villages & Rural Portfolio Update [↓](#) 



## PORTFOLIO UPDATE

**TO** Community Development Committee

**CC** Mayor, Deputy Mayor, Chief Executive

**FROM** Cr Bruno Petrenas  
**Lead Councillor, Neighbourhoods, Villages & Rural**

**DATE** 13 January 2020

**SUBJECT** **PORTFOLIO UPDATE: (JANUARY 2020)**

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### Portfolio membership

Crs Dennison, Handcock, Meehan and Rutherford

### Portfolio scope

City neighbourhoods Awapuni, Highbury, Kelvin Grove, Milson, Roslyn and other community centres; villages of Ashhurst, Bunnythorpe, Linton, Longburn as well as surrounding rural communities; land transport.

### Portfolio goals

To enable more effective sector engagement between the Council and the community.

Identify issues within the specific community that need to be addressed

### Activity summary

(note activity related to Portfolio only)

Short description	Stakeholder (group, indiv etc)	Engagement type (event, discussion etc)	Members (note who attended)
Advertise local activities such as movie nights with Councillor Van being present that members of the community can discuss issues with Crs	Stakeholder group and any other Crs who might want to engage with a specific community	Event and Councillor Van	TBA

### Issues summary

TBA following discussion with specific communities

### Subsequent recommendations for consideration

1. Follow up on any specific items with an action sheet
2. Check on any impact with other portfolios



## MEMORANDUM

**TO:** Community Development Committee

**MEETING DATE:** 5 February 2020

**TITLE:** Safe City Portfolio Update (January 2020)

**PRESENTED BY:** Councillor Patrick Handcock

**APPROVED BY:** Sheryl Bryant, General Manager - Strategy & Planning

### RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Safe City Portfolio update report for January 2020 be received for information.

### 1. ISSUE

The Safe City portfolio is reporting to the Community Development Committee for January 2020.

### 2. BACKGROUND

The Safe City portfolio members are encouraged to continue to update their goals and activities throughout the year.

### 3. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No

The recommendations contribute to Goal 3: A Connected and Safe Community	
The recommendations contribute to the outcomes of the Connected Community Strategy	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Active Citizenship Plan – the portfolios provide an opportunity for Elected Members to report on their engagement with organisations in their sector.

### **ATTACHMENTS**

1. Safe City Portfolio Update (January 2020) [↓](#) 



## PORTFOLIO UPDATE

**TO** Community Development Committee  
**CC** Mayor, Deputy Mayor, Chief Executive  
**FROM** Patrick Handcock  
**Lead Councillor - Safe City**  
**DATE** 20 January 2020  
**SUBJECT** **PORTFOLIO UPDATE: JANUARY 2020**

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### Portfolio membership

Councillors Vaughan Dennison & Brent Barrett

### Portfolio scope

Safety Advisory Board; World Health Organisation accreditation; Neighbourhood Support; road safety

### Portfolio goals

Goal 3: A connected and safe community with a focus on:

- facilitating the work of the Safety Advisory Board
- building community resilience and disaster preparedness for civil defence and emergency situations
- supporting Palmerston North's Safe City Accreditation.

### Activity summary

(note activity related to Portfolio only)

Short description	Stakeholder (group, indiv etc)	Engagement type (event, discussion etc)	Members (note who attended)
Intro meeting with PN Neighbourhood Support (Alison Jarden)	PNNHS	Introduction & problem solving	PH
Community Patrol (CPNZ) new vehicle launch	CPNZ	Event	PH & GS
NHS Monthly meeting	PNNHS	Monthly meeting	PH
CBD Portfolio Meeting	CBD Businesses & EM's	Inaugural EM Meeting	LH,PH,BP, BM

Short description	Stakeholder (group, indiv etc)	Engagement type (event, discussion etc)	Members (note who attended)
Council Officer meeting – Scope opportunities and agenda to support PNNHS	PNNHS & PNCC	Discussion	PH
Safe City Portfolio Meeting	SAB/PNNHS/CD/CPNZ PNCC etc	Discussion	PH, VD, BB
School Patrol Presentations	Winchester School	Event	PH
Regional Council Joint Standing Committee	Regional Council & TLA's – Civil Defence	Meeting	GS, PH
Safety Advisory Board Meeting	SAB membership	6-weekly meeting	PH, VD
EM meeting with Central District Police District Commander	Police/PNCC/SAB membership	Discussion	PH
Coming events before February Mtg			
21 January Civil Defence opening of Horizon's EOC	Regional Council & TLA's – Civil Defence	Event	GS, PH
23 January PNNHS Monthly meeting	PNCC, PHNHS, Police, community	Meeting	PH
24 January – Meet with Police Area Commander and Area Prevention Manager	Police/PNCC/SAB membership	Discussion	PH
2 February SAB Agenda Meeting	PNCC, SAB Membership	Agenda setting	PH

#### Issues summary

Safe City portfolio is in a reset phase:

- PNNHS is going through some resetting to achieve more consistency and surety to obtain funding. Very good progress is being achieved.
- SAB has commenced a strategic planning phase and is exploring 'Collective Impact' as a model/strategy to support stronger cross-agency collaboration and aligning support to communities that experience higher levels of victimisation and offending.
- PNCC City Safety Coordinator has resigned and we are in process of finding a replacement.

#### Subsequent recommendations for consideration

1. Nil



## MEMORANDUM

**TO:** Community Development Committee

**MEETING DATE:** 5 February 2020

**TITLE:** Health & Wellbeing Portfolio Update (January 2020)

**PRESENTED BY:** Councillor Bruno Petrenas (Acting for Councillor Billy Meehan)

**APPROVED BY:** Sheryl Bryant, General Manager - Strategy & Planning

### RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Health & Wellbeing Portfolio update report for January 2020 be received for information.

### 1. BACKGROUND

The Health & Wellbeing portfolio is reporting to the Community Development Committee for January 2020.

### 2. NEXT STEPS

The Health & Wellbeing portfolio members are encouraged to continue to update their goals and activities throughout the year.

### 3. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No

The recommendations contribute to Goal 3: A Connected and Safe Community	
The recommendations contribute to the outcomes of the Connected Community Strategy	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Active Citizenship Plan – the portfolios provide an opportunity for Elected Members to report on their engagement with organisations in their sector.

### ATTACHMENTS

1. Health & Wellbeing Portfolio Update (January 2020) [↓](#) 



## PORTFOLIO UPDATE

**TO** Community Development Committee

**CC** Mayor, Deputy Mayor, Chief Executive

**FROM** Cr Bruno Petrenas (Acting for Cr Billy Meehan)  
**Health and Wellbeing**

**DATE** 13 January 2020

**SUBJECT** **PORTFOLIO UPDATE: (JANUARY 2020)**

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### Portfolio membership

Crs Meehan, Bowen, Hapeta Naylor and Petrenas

### Portfolio scope

Workforce and employment; Mid-central health DHB relationship; people with disabilities; active recreation

### Portfolio goals

To improve the health and wellbeing of the community

To enhance active recreation within the community

### Activity summary

(note activity related to Portfolio only)

Short description	Stakeholder (group, indiv etc)	Engagement type (event, discussion etc)	Members (note who attended)
Discuss issues with Mid central DHB members	Stakeholder group	Relationship discussion	TBA

### Issues summary

TBA following meeting with Mid Central DHB

### Subsequent recommendations for consideration

1. TBA



## MEMORANDUM

**TO:** Community Development Committee

**MEETING DATE:** 5 February 2020

**TITLE:** People & Community Portfolio Update (October 2019 - January 2020)

**PRESENTED BY:** Councillor Lorna Johnson

**APPROVED BY:** Sheryl Bryant, General Manager - Strategy & Planning

### RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the People & Community update report for October to January 2020 be received for information.
2. That the Chief Executive ensures appropriate programmes and budgets are included in the draft annual plan process to support the continued partnership with diverse communities to deliver large diverse community events such as Diwali in the Square.

### 1. BACKGROUND

The People & Community portfolio is reporting to the Community Development Committee for the period October 2019 to January 2020.

### 2. NEXT STEPS

The People & Community portfolio members are encouraged to continue to update their goals and activities throughout the year.

### 3. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No

Is there funding in the current Annual Plan for these actions?		<b>No</b>
Are the recommendations inconsistent with any of Council's policies or plans?		<b>No</b>
The recommendations contribute to Goal 3: A Connected and Safe Community		
The recommendations contribute to the outcomes of the Connected Community Strategy		
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Active Citizenship Plan - the portfolios provide an opportunity for Elected Members to report on their engagement with organisations in their sector.	

### **ATTACHMENTS**

1. People & Community Portfolio Update (October 2019 - January 2020) [↓](#)





## PORTFOLIO UPDATE

**TO** Community Development Committee

**CC** Mayor, Deputy Mayor, Chief Executive

**FROM** Cr Lorna Johnson  
**Lead Councillor - People and Community Portfolio**

**DATE** 17 January 2020

**SUBJECT** **PORTFOLIO UPDATE: OCTOBER 2019 - JANUARY 2020**

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### Portfolio membership

Cr Aleisha Rutherford, Cr Rachel Bowen, Cr Renee Dingwall, Cr Lew Findlay, Cr Pat Handcock, Cr Zulfiqar Butt, Cr Billy Meehan, Cr Lorna Johnson (Lead)

### Portfolio scope

Community sector, senior and older persons, youth, multicultural, children and families, arts and culture.

### Portfolio goals

(to achieve over 3 year term)

To support a connected and safe community (Goal 3)

To engage with the community sector, strengthen relationships and identify opportunities and issues

To support Palmerston North to be recognised as an Age Friendly City

To support Palmerston North to be accredited as a Welcoming Community

### Activity summary

(note activity related to Portfolio only)

Short description	Stakeholder (group, indiv etc)	Engagement type (event, discussion etc)	Members (note who attended)
SANDS Wave of Light 15/10	SANDS	event	LJ
Community Services Council 16/10	CSC	meeting	LJ
Plant to Plate AGM 17/10	Plant to Plate	meeting	LJ
Mokaa Indians in Aotearoa 20/10	NZ Indian Central Association	expo	LJ
MCd National Young Performance Awards	Regent on Broadway	performance	RB
Diwali in the Square 24/10	NZ Indian Central Association	event	LJ
Camellia Planting 25/10	Community Arts	event	LJ RB

Short description	Stakeholder (group, indiv etc)	Engagement type (event, discussion etc)	Members (note who attended)
Bhutanese cultural event 26/10	Bhutanese Society of NZ	event	LJ
The Clearing, Regent on Broadway	Community Arts	performance	RB
LUCK AGM 29/10	MASH Trust	meeting	LJ
CSC Manager 30/10	Emma Ochei	meeting	LJ
Manawatu Community Housing Trust AGM 30/10	MCHT	meeting	LJ
Centrepont 45th Birthday Party 1/11	Community Arts	event	RB
All Saints Multicultural Service 3/11	All Saints	meeting	LJ RB
TANCS AGM 3/11	TANCS	meeting	LJ AR
Unions Manawatu 5/11	Unions Manawatu	meeting	LJ
MMC dinner 8/11	Manawatu Multicultural Council	event	LJ AR ZB LF
Pakistan NZ Friendship Society 9/11	PAKNZ	meeting	LJ ZB
Centrepont opening night MAMIL 9/11	Community Arts	performance	RB
Hoffman Kiln Open Day 10/11	Hoffman Kiln Trust	event	LJ
Civic Honour Awards 12/11	PNCC	event	LJ RB AR
Te Apiti Book Launch 15/11	Community Arts	event	RB
Fred Dagg Record attempt	Community Arts	event	RB
UAE Expo Opening Te Manawa 18/11	UAE/Te Manawa	event	LJ RB ZB
CSC SGM 19/11	CSC	meeting	LJ
Opening Mamma Mia	Community Arts	performance	RB
Palmy Punjabi Festival 23/11	PN Sikh Community	event	LJ ZB
MALGRA AGM 23/11	MALGRA	meeting	LJ
Globe AGM 25/11	The Globe Theatre Trust	meeting	LJ RB
Homes for People Roof Shout and meeting 25/11	Homes for People	event	LJ RD RB
Housing Needs Monitoring Group 26/11	HNMG	meeting	LJ
SECA AGM 29/11	Square Edge Community Arts	meeting	RB LJ
Library Volunteers morning tea 5/12	PNCC	event	LJ RD RB AR LF
Network Skilled Migrants Manawatu 5/12	NSMM	event	LJ
TANCS Christmas in Farnham Park 8/12	TANCS	event	LJ RD
CSC Manager 17/12	Emma Ochei	meeting	LJ



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Short description	Stakeholder (group, indiv etc)	Engagement type (event, discussion etc)	Members (note who attended)
Dan Pengelly's leaving function 20/12	Centrepont	event	RB
Opening Manawatu Camera Club	Community Arts	expo	RB
Burmese Karen New Year 26/12	Karen Community	event	LF
Spoke at Niuean Language Week	Niuean community / PPCT	event	RD
Po Rikoriko Twilight Gala	Te Kura Kaupapa Maori o Manawatu	event	RD
St James Catholic School Gala	St James Catholic School	event	RD RB
Parent and Child Expo	Palmerston North Parents Centre	expo	RD
Amanaki STEM Academy Awards Ceremony	Amanaki STEM Academy / Pasifika community	event	RD
Unions Manawatu Christmas celebration	Unions Manawatu	event	RD
UCOL Flavour of Cultures	UCOL	event	RD
PNCC Newcomers welcoming session	PNCC/MMC	meeting	RD
Palmy Youth Network Steering Group meeting	Palmy Youth Network	meeting	AR
YOSS AGM	YOSS	meeting	AR
Ross Intermediate Debating Finals - Judge	Ross Int School	event	AR

N.B. Above list does not include councillors other than the portfolio holders who may have also attended events. Due to holidays, lists were not received from all portfolio holders.

#### Issues summary

Noting the success this year of the inaugural diverse public community events such as Diwali in the Square, Eid and Palmy Punjabi Festival, we wish to make sure that there are appropriate programmes and funding available to continue these types of successful community events in 2020.

#### Subsequent recommendations for consideration

1. That the Chief Executive ensures appropriate programmes and budgets are included in the draft annual plan process to support the continued partnership with diverse communities to deliver large diverse community events such as Diwali in the Square.



## COMMITTEE WORK SCHEDULE

**TO:** Community Development Committee

**MEETING DATE:** 5 February 2020

**TITLE:** Work Schedule

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### RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Community Development Committee receive its Work Schedule dated February 2020 be accepted.

### ATTACHMENTS

1. Community Development Committee Work Schedule for February 2020



## COMMUNITY DEVELOPMENT COMMITTEE

### COMMITTEE WORK SCHEDULE – FEBRUARY 2020

Item No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
1.	February 2020	Summary of fees for service which were replaced by Strategic Priority Grants	Chief Customer Officer	Awaiting final reports from organisations	6 August 2018 Clause 19.2
2.	May 2020	Feasibility and implications of changing the mobility park signs to all include "at all times".	General Manager – Infrastructure/ Chief Customer Officer		2 September 2019 Clause 15.2
3.	May 2020	Feasibility of introducing a Companion Card for those with permanent disabilities	General Manager – Infrastructure / Chief Customer Officer		2 September 2019 Clause 15.3
4.	May/August 2020	Opportunities for use of the St Marks Church site	Chief Customer Officer / General Manager - Strategy and Planning	To be negotiated along with research on needs for community centres	Committee of Council 28 May 2018 Clause 3.42
5.	November/ December 2020	Options for Library Services in Highbury	Chief Customer Officer	Officers will be working with Te Aroha Noa's new Community Consultation Panel in coming months to shape further joint community engagement	5 June 2015 Clause 10.2