

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 25 November 2020, commencing at 9.03am

Members Present: The Mayor (Grant Smith) (in the Chair) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor and Aleisha Rutherford.

Apologies: Councillor Bruno Petrenas (late arrival) and Susan Baty (early departure).

Councillor Bruno Petrenas was present when the meeting resumed at 9.46am. He was not present for clause 134.

Councillor Aleisha Rutherford was not present when the meeting resumed at 9.46am. She entered the meeting again at 9.55am during consideration of clause 136. She was not present for clause 135.

Councillor Susan Baty left the meeting at 11.10am during consideration of clause 139. She was not present for clauses 139 to 143 inclusive.

134-20 Apologies

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

That Council receive the apologies from Councillor Bruno Petrenas (for late arrival).

Clause 134-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor and Aleisha Rutherford.

Declarations of Interest

Councillors Susan Baty, Rachel Bowen and Aleisha Rutherford declared a non-financial interest in Item 15 District Licensing Committee Appointments (clause 145); they left the room for this item.

Investiture ceremony of the Deputy Mayor

Mr Wiremu Te Awe Awe lead a karakia and waiata.

The Mayor (Grant Smith) made a speech detailing Councillor Aleisha Rutherford's early life, her work experience in youth services and her dedication to community service. Elected onto the council in 2013, she has served for three terms and is the youngest councillor. She has served on many council committees and external organisations and has proven herself as a capable and dedicated councillor.

The Mayor congratulated Councillor Rutherford and awarded her the Deputy Mayor's chains.

Councillor Rutherford thanked the Mayor, councillors and her family for their ongoing support. She acknowledged the challenges facing the city and the responsibilities of the position; she is proud to be a part of the team.

The meeting adjourned at 9.19am.

The meeting resumed at 9.46am.

Councillor Aleisha Rutherford was not present when the meeting resumed.

Councillor Bruno Petrenas was present when the meeting resumed.

135-20 Confirmation of Minutes

Moved Grant Smith, seconded Lorna Johnson.

RESOLVED

That the minutes of the ordinary meeting of 28 October 2020 Part I Public be confirmed as a true and correct record.

Clause 135-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor and Bruno Petrenas.

Note:

Councillor Vaughan Dennison requested that the minutes note his recorded interest in clause 117.1 Notice of Motion: Council Housing at Whakarongo.

REPORTS

136-20 Recycling - Proposed Change to Range of Materials Accepted

Report, presented by Mike Monaghan, Water and Waste Operations Manager and Natasha Hickmott, Rubbish and Recycling Engineering.

Councillor Brent Barrett spoke on the proposed education campaign to reduce the amount of plastic going to landfill. He moved a motion to ensure the

Council sees the proposed education campaign's scope and scale before it is rolled out.

Councillor Aleisha Rutherford returned to the meeting at 9.55am

Moved Brent Barrett, seconded Rachel Bowen.

RESOLVED

That the Chief Executive report on options, including education, to reduce non-recyclable plastic waste to landfill and which could be delivered to the community alongside any change in PNCC plastic recycling services.

Clause 136.1 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

To agree in principle to reduce the range of plastics accepted for recycling in Palmerston North to plastics PET ('1'), HDPE ('2') and PP ('5') subject to undertaking consultation with the community on this change.

Clause 136.2 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

137-20

Junior Skatepark

Memorandum, presented by Kathy Dever-Tod, Parks and Reserves Manager.

Moved Vaughan Dennison, seconded Rachel Bowen.

RESOLVED

That in order to progress options for a junior skatepark, the funding of a feasibility study be referred to the Long-Term Plan process, together with a placeholder programme for the design and build of such a skatepark; subject to the outcome of the feasibility study.

Clause 137-20 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Moved Karen Naylor, seconded Leonie Hapeta

Note:

On a motion: 'That in order to progress options for a junior skatepark, that funding be referred to the Long-Term Plan process for the design and build of a skatepark' the motion was lost 2 votes to 13, the voting being as follows:

For:

Councillors Leonie Hapeta and Karen Naylor.

Against:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Lorna Johnson, Billy Meehan, Bruno Petrenas and Aleisha Rutherford.

138-20

Order of Candidates' Names on Voting Documents

Report, presented by Hannah White, Democracy and Governance Manager.

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

That, pursuant to Regulation 31 of the Local Electoral Regulations 2001, the Council decides that random order will be used for arranging the names of candidates on voting documents for Palmerston North City Council.

Clause 138-20 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Susan Baty, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Councillor Susan Baty left the meeting at 11.10am.

139-20

Council Work Schedule

The Mayor explained that the Council and committee calendar for 2021 was being finalised and would be presented at an extraordinary Council meeting in December. The first meeting of 2021 is planned for 10 February.

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

That the Council receive its Work Schedule dated November 2020.

Clause 139-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

140-20 Community Development Committee Part I Public - 4 November 2020

Consideration was given to Community Development Committee recommendations as appended to these minutes.

Moved Lorna Johnson, seconded Rachel Bowen.

RESOLVED

1. To adopt:

- Clause 41-20 Presentation - Disability Reference Group, recommendation 2
- Clause 44-20 The future of library services in Highbury, recommendation 2

from the Community Development Committee meeting of 4 November 2020.

2. To revoke the report outlining the cost of achieving mobility parking compliance be removed from the Community Development Committee work schedule.

Clause 140-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

141-20 Arts, Culture & Heritage Committee Part I Public - 11 November 2020

Consideration was given to Arts, Culture & Heritage Committee recommendations as appended to these minutes.

Moved Rachel Bowen, seconded Brent Barrett.

RESOLVED

To adopt:

- Clause 27-20 Section 17A Review of Caccia Birch House, recommendations 2,3 & 4
- Clause 28-20 Cultural Council Controlled Organisations' Annual Reports 2019-20, recommendations 2 & 3
- Clause 30-20 Statement of Expectation for Cultural Council Controlled Organisations 2021-22, recommendation 2

from the Arts, Culture & Heritage Committee meeting of 11 November 2020.

Clause 141-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

142-20 Finance & Audit Committee Part I Public - 18 November 2020

Consideration was given to Finance & Audit Committee recommendations as appended to these minutes.

Moved Karen Naylor, seconded Aleisha Rutherford.

RESOLVED

To adopt Clause 58-20 Colquhoun Park - Proposal to Grant a Lease on Reserve Land to the Scout Association of New Zealand, recommendations 1, 2 & 3 from the Finance & Audit Committee meeting of 18 November 2020.

Clause 142-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

EXCLUSION OF PUBLIC

143-20 Recommendation to Exclude Public

Moved Grant Smith, seconded Aleisha Rutherford.

RESOLVED

“That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
14.	Minutes of the ordinary meeting - Part II Confidential - 28 October 2020	For the reasons listed in the ordinary minutes of 28 October 2020, with public present.	
15.	District Licensing Committee Appointments	Privacy	s7(2)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Clause 143-20 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Brent Barrett, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

The public part of the meeting finished at 11.16am

Confirmed 21 December 2020

Mayor

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 November 2020

TITLE: Presentation of the Part I Public Community Development Committee Recommendations from its 4 November 2020 Meeting

Set out below are the recommendations only from the Community Development Committee meeting Part I Public held on 4 November 2020. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 2.18.1)

41-20 Presentation - Disability Reference Group

The **COMMITTEE RECOMMENDS**

2. That Council acknowledges the Enabling Good Lives principles and seeks to integrate them into the way Council goes about its work.

44-20 The future of library services in Highbury

Report, presented by Linda Moore, Libraries Manager and Julie Macdonald, Strategy and Policy Manager.

The **COMMITTEE RECOMMENDS**

2. That Council endorse 'Option 1 Te Pātikitiki status quo - delay further action pending citywide review' for the future of library services in Highbury.

48-20 Committee Work Schedule - November 2020

In discussion it was agreed to remove the report regarding mobility parking from the Committee Work Schedule since the Council had already implemented additional services to monitor compliance of this scheme.

The **COMMITTEE RECOMMENDS**

2. That Council revokes the report outlining the cost of achieving mobility parking compliance be removed from the Community Development Committee Work Schedule.

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 November 2020

TITLE: Presentation of the Part I Public Arts, Culture & Heritage Committee Recommendations from its 11 November 2020 Meeting

Set out below are the recommendations only from the Arts, Culture & Heritage Committee meeting Part I Public held on 11 November 2020. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 2.18.1)

27-20 Section 17A Review of Caccia Birch House

Report, presented by Julie Macdonald, Strategy & Policy Manager.

The COMMITTEE RECOMMENDS

2. That Council endorse Option 2, Service delivery by the Council, of the report entitled 'Section 17A Review of Caccia Birch House', presented to the Arts, Culture & Heritage Committee on 11 November 2020, as the preferred option for the day-to-day management of Caccia Birch House, grounds and Coach House.
3. That Council instruct the Chief Executive to undertake public consultation on the preferred option and report back through the Arts, Culture and Heritage Committee.
4. That Attachment 2 (Confidential) be publicly released if Council decides not to pursue a commercial lease agreement for Caccia Birch House, with the information about the terms of Council's catering contract redacted.

28-20 Cultural Council Controlled Organisations' Annual Reports 2019-20

Memorandum, presented by Julie Macdonald, Strategy & Policy Manager.

The COMMITTEE RECOMMENDS

2. That Council receive the annual reports for 2019-20 submitted by Caccia Birch Trust Board, Regent Theatre Trust, Globe Theatre Trust and Te Manawa Museums Trust (Attachments 2, 4, 6 and 8 of the memorandum entitled 'Cultural Council Controlled Organisations' Annual Reports 2019-20', presented to the Arts, Culture & Heritage Committee on 11 November 2020).

3. That Council thanks the board members, staff and volunteers of Caccia Birch Trust Board, Regent Theatre Trust, Globe Theatre Trust and Te Manawa Museums Trust for their contributions and commitment during the 2019-20 year.

30-20 Statement of Expectation for Cultural Council Controlled Organisations 2021-22

Memorandum, presented by Julie Macdonald, Strategy & Policy Manager.

The COMMITTEE RECOMMENDS

2. That Council approve the Statements of Expectations delivered to Te Manawa Museums Trust, Regent Theatre Trust, Globe Theatre Trust, and Caccia Birch Trust Board in 2019 (Attachments 1–4 of the memorandum entitled 'Statement of Expectations for Cultural Council Controlled Organisations 2021-22', presented to the Arts, Culture & Heritage Committee on 11 November 2020) as the basis for the Statements of Intent 2021–2024.

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 25 November 2020

TITLE: Presentation of the Part I Public Finance & Audit Committee Recommendations from its 18 November 2020 Meeting

Set out below are the recommendations only from the Finance & Audit Committee meeting Part I Public held on 18 November 2020. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 2.18.1)

58-20 Colquhoun Park - Proposal to Grant a Lease on Reserve Land to The Scout Association of New Zealand

Report, presented by Bryce Hosking, Manager - Property; Kathy Dever-Tod, Manager - Parks and Reserves.

The COMMITTEE RECOMMENDS

1. That Council notes the public notification process required under Sections 54, 119 and 120 of the Reserves Act 1977 has been completed with Council advertising its intention to lease reserve land at Colquhoun Park, 123 John F Kennedy Drive to The Scout Association of New Zealand.
2. That Council approve the Deed of Lease as attached in Appendix 1 of the report titled 'Colquhoun Park - Proposal to Grant a Lease on Reserve Land to The Scout Association of New Zealand' presented to the Finance & Audit Committee on 18 November 2020.
3. That Council, being satisfied that the functions and purposes of the Reserves Act have been considered, that the statutory processes have been met, and being satisfied that the decision is a reasonable one, exercise the delegated authority approved by the Minister of Conservation to grant consent for the lease at Colquhoun Park, 123 John F Kennedy Drive to The Scout Association of New Zealand.