

PALMERSTON NORTH CITY COUNCIL

AGENDA

COMMUNITY DEVELOPMENT COMMITTEE

1.00 PM, WEDNESDAY 9 MARCH 2022 AUDIO-VISUAL MEETING

MEMBERS

Lorna Johnson (Chairperson) Rachel Bowen (Deputy Chairperson) Grant Smith (The Mayor) Brent Barrett Leonie Hapeta Susan Baty Billy Meehan Zulfiqar Butt Karen Naylor Renee Dingwall Bruno Petrenas Lew Findlay QSM Aleisha Rutherford Patrick Handcock ONZM Danielle Harris

AGENDA ITEMS, IF NOT ATTACHED, CAN BE VIEWED AT

pncc.govt.nz | Civic Administration Building, 32 The Square City Library | Ashhurst Community Library | Linton Library

Heather Shotter Chief Executive | PALMERSTON NORTH CITY COUNCIL

Te Marae o Hine 1 32 The Square Private Bag 11034 | Palmerston North 4442 | New Zealand pricc.govt.nz





COMMUNITY DEVELOPMENT COMMITTEE MEETING

9 March 2022

ORDER OF BUSINESS

1. Apologies

2. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

3. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

4. Public Comment

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.



Page 7

(NOTE: If the Committee wishes to consider or discuss any issue raised that is not specified on the Agenda, other than to receive the comment made or refer it to the Chief Executive, then a resolution will need to be made in accordance with clause 2 above.)

Presentation - Sheltered Accommodation

6.	Presentation - Manawatū Hindu Society	Page 13
7.	Confirmation of Minutes "That the minutes of the Community Development Committee	Page 53

8. Night Shelter - Options, costs and timeframes for a feasibility study Page 59 Report, presented by Stephanie Velvin, Community Development Manager.

meeting of 1 December 2021 Part I Public be confirmed as a true

- 9.Welcoming Communities Programme Annual ReportPage 69Memorandum, presented by Stephanie Velvin, Community
Development Manager.Page 69
- 10.Committee Work Schedule March 2022Page 75

11. Exclusion of Public

5.

To be moved:

and correct record."

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each	Ground(s) under Section 48(1) for
---	--	--------------------------------------



	matter	passing this resolution

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].



PRESENTATION

TO: Community Development Committee

MEETING DATE: 9 March 2022

TITLE: Presentation - Sheltered Accommodation

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Community Development Committee receive the presentation for information.

SUMMARY

Mr Frank Boulton, a resident of the Council's Housing at Persson Place, will present his view on problems the residents of Persson Place have been enduring for over 6 and a half years. Mr Boulton also will suggest solutions for his concerns.

ATTACHMENTS

1. Sheltered Accommodation J



PRESENTATION

(SHELTERED ACCOMMODATION)

1. PURPOSE

"Sheltered" accommodation should be "sheltered" accommodation.

Residents in "sheltered" accommodation should be able to enjoy the same quality of life as everyone else. They should not be left to suffer greater disruption to their lives than other people in such things as medical care, paid or voluntary work, self-care, daily tasks, study, socialization, etc.

2. ISSUES AND PROBLEMS

Residents of Persson Place have had to endure numerous problems over more than $6\frac{1}{2}$ years. No permanent solution to this has yet been found.

These problems include: Loud and disruptive noise day and night, Damage to personal and Council property, Threats of violence and death, Actual physical violence towards women and children, Punch-ups in the car park, Gangs partying in our recreational space, Gangs using our recreational space as an outdoor toilet, Gangs using our recreational space as a skid patch for their cars, Tangis on our street, Sleep deprivation, Not being able to live as we choose, No "quiet enjoyment of the property", Not being able to follow medical advice, Disruption of paid or voluntary work, Intrusions into our privacy, Theft.

3. POSSIBLE SOLUTIONS

We believe that PNCC may be able to help in the following ways: -

3a. BYLAWS

PNCC should introduce bylaws to offer protection to residents of sheltered accommodation (and other

Sheltered accommodation

1

residents).

PNCC could introduce bylaws to issue persistent offenders with an Antisocial Behaviour Order (ASBO). This could be issued by PNCC and/or the police. Breach of an ASBO should be punishable with a fine, prison sentence or eviction.

3b. INSPECTIONS

PNCC periodically inspects its rental properties. When doing so, they should ask tenants if they are suffering as a result of the antisocial behaviour of a neighbour(s). This could be trialled on "sheltered" accommodation.

This would be a low-cost precaution.

It would enhance PNCC's image.

3c. COUNCIL/MASH SPLIT

PNCC rents out some of its accommodation directly and other accommodation is sub-let through MASH. This makes it difficult to resolve problems between tenants, where one rents from PNCC and the other rents from MASH, as they are both deprived of the right to go to a Tenancy Tribunal.

All accommodation owned by PNCC should be put back into PNCC's hands, either if the tenant requests this or when the tenant moves out. MASH would still control the units (who lives there, MASH services, problems resolution, etc). The only things to change would be that PNCC would be the legal landlord and rent would be paid directly to PNCC. This would mean that all tenants would be living "under the same rules" and would have the same rights.

3d. COMMITTEE

It would be helpful to have a committee that deals with this, either a dedicated committee or to assign it to an existing committee or main contact person. We are interested in minimizing the cost to PNCC.

3e. EXPERT INPUT

PNCC should seek expert input into dealing with the problems facing residents of "sheltered accommodation", e.g. doctors.

3f. NEW TENANT INFORMATION

New tenants should be given information in a very clear format, including who to contact in case of repairs needed, noise control and other useful information.

A council officer could affix an easy to read contact card to a convenient surface with Blu-Tack. This card should to checked during inspections, in order to ensure that it is up to date.

Sheltered accommodation

2

4. **BENEFITS**

These measures would improve tenant wellbeing by helping them with problems and would increase their feelings of security and confidence in PNCC.

These measures would make it easier for PNCC to resolve problems by reducing the expenditure, time and other resources spent on problem resolution.

These measures would increase the job satisfaction of PNCC officers by making the resolution of many problems easier and faster.

These measures would reduce the overuse of the resources of other organizations such as the Police and the Health Service.

These measures would, therefore, enhance the public image of PNCC.

Sheltered accommodation

3



PRESENTATION

TO: Community Development Committee

MEETING DATE: 9 March 2022

TITLE: Presentation - Manawatū Hindu Society

RECOMMENDATION(S) TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Community Development Committee receive the presentation for information.

SUMMARY

Jitender (Joe) Singh, President of the Manawatū Hindu Society, will make a presentation regarding the needs of the Hindu community in Manawatū and their plans for a community gathering space, as well as how the Council could help with it.

ATTACHMENTS

- 1. Presentation Manawatū Hindu Society 🗓 🔞
- 2. Manawatū Hindu Society Hindu Community Centre Business Plan



Presentation to PNCC | 09/03/2022

MHS Hindu Community Centre

Support from PNCC



3

To build a Hindu Community Centre in Manawatu

Presentation to PNCC | 09/03/2022



To build a Hindu Community Centre in Manawatu

Why Are We Here

Seeking support from PNCC to build a Hindu Community Centre in Manawatu

Vision and Objectives

Vision

Build a Hindu Community Centre in Manawatu

Objectives

- Promote Hindu culture and religion
- Provide a platform to perform religious functions and to celebrate festivals
- Provide a common platform for social functions and events
- Build a Hindu Temple



Presentation to PNCC | 09/03/2022

What is the NEED?

- Large Hindu community in the region, with steady growth over the years.
- No communal place to fulfil social, cultural, emotional, and spiritual needs.
- Closet, suitable place is Wellington (cultural/religious events, marriages...).

To build a Hindu Community Centre in Manawatu

What We Want to Achieve

- Manawatu Hindu Community Centre to cater to the needs of the local community including, children, youth, senior citizens, new migrants, refugees and many more.
- Healthy and positive relationships between different age groups and community groups.



Presentation to PNCC | 09/03/2022



Presentation to PNCC | 09/03/2022

Options Analysis

To build a Hindu Community Centre in Manawatu

ion Advantages Disadvantages	construct a	Exact needs/specifications	h an existing • Less hassle compared with • Relatively expensive	option 1 • Refurbishment required	Partially fulfil the needs	ling) permanent leasing opportunities	Difficult to customize	nd building	incil	and objectives
Option	٠	building Exact	Buy land with an existing - Less I	building optio		Lease a building • Less I	(commercial)		Lease land and building • Low o	from the council • Easy a	
S. No.	1		2			m S	<u> </u>		4		

To build a Hindu Community Centre in Manawatu

Support from PNCC

- Land •
- Building Funds •
 - •
- Other •







MHS Hindu Community Centre

Business Plan



Contents

Table of Contents	Error! Bookmark not defined.
Executive Summary	3
Vision and Objectives	4
Vision	4
Objectives	4
Manawatu Hindu Society	5
Organisation Details	5
Executive Committee	6
Membership	7
Communication Plan	8
Needs Analysis	9
Benefits of Manawatu Hindu Community Centre	
Operation – Services, Programs, and Activities	
Primary uses	
Other uses	
SWOT Analysis	
Strengths	
Weaknesses	
Opportunities	
Threats	
Financials	14
Requirements	14
Capital and Operational Expenses	14
Options Analysis	
Fundraising	
Appendix 01 - Letters of Support	
Appendix 02 - Membership Application Form	
Appendix 03 - Pledge Form	
Appendix 04 - Automatic Payment information	24
Appendix 05 - Charities Registration	25
Appendix 06 - GST Registration	
Appendix 07 - MHS Constitution	27



Executive Summary

The Manawatu Hindu Society (MHS) aims to build a Hindu community centre in Palmerston North (Manawatu) based on the principles of Hinduism. The society aims to serve the cultural, social, spiritual, and religious needs of the local (Hindu) community. The Hindu community centre will help promote and celebrate multiple aspects of the Hindu culture and religion by providing a communal area for people of all ages to meet, learn and enjoy.

The Hindu community in the Manawatu-Wanganui region has grown steadily over the past two decades. The number of people with Hindu affiliation in the region has increased from 912 in 2001 to 2,250¹ in 2018. For decades, there has been a desire for a Hindu community centre and place of worship locally in the region as currently, there is no practical option to host different cultural and religious events in the region. Whilst some events are being organised in Palmerston North, for any larger function the closest and suitable place is in Wellington which is 150 km away. In the absence of a local community centre, the Hindu community either completely misses out on the celebrations or the events need to be capped.

With the Hindu community centre, MHS aim to cater to the needs of the local Hindu senior citizens, children and youth, refugees and new migrants, and many more. MHS would ensure that the local community is benefited by catering to their social, cultural, and emotional needs and by fostering healthy relationships between different age groups.

 $^{^{\}rm 1}$ The actual number is likely to be higher as the census only records people who have chosen to fill the religious affiliation on their census form.

ITEM 6 - ATTACHMENT 2

Vision and Objectives

Vision

The Vision of the Manawatu Hindu Society (MHS) is to:

"Build a Hindu Community Centre in Manawatu"

The community centre will be built on the principles of Hinduism to serve the cultural, social, and religious needs of the community.

Objectives

The Society aims to accomplish the following objectives:

- Promote Hindu culture and religion
- Provide a platform to perform religious functions and to celebrate festivals
- Provide a common platform for social functions and events
- Build a Hindu Temple

The Hindu community centre will help promote and celebrate multiple aspects of the Hindu culture and religion by providing a communal area for people of all ages to meet, learn, and enjoy.



Manawatu Hindu Society

Organisation Details

Name:	Manawatu Hindu Society (MHS)
Structure:	Incorporated Society
Established:	2019
Date registered:	11/12/2019
NZBN:	9429047937765
Charities No:	CC57917
Email:	contact@manawatuhindusociety.co.nz
Address:	178 Broadway Ave, Palmerston North
Website:	www.manawatuhindusociety.co.nz
Facebook:	https://www.facebook.com/pages/category/SocietyCulture-
	Website/Manawatu-Hindu-Society-111355433774098/
Give a Little:	https://givealittle.co.nz/cause/please-help-us-to-raise-funds-
	to-build-a-temple



Executive Committee Jitender Singh

Jitender Singh	President
Nirmala Nand	Vice President
Indra Dulal	Treasurer
Sasi Kumar Chinta	Secretary
Ravi Gosai	Executive Committee member
Ghanashyam Kaffle	Executive Committee member
Jaswant Rangra	Executive Committee member
Hira Singh Rana	Executive Committee member
Bipan Bansal	Executive Committee member

Surger States

Membership

MHS membership (refer to Appendix 02) is open to anyone in the community who:

- is over the age of 18
- believes in the principles of Hinduism and
- will abide by the rules and the constitution of MHS (refer to Appendix 07)

Membership numbers are vital for the success of MHS and its objectives. Currently, we have 35 members (as at 05/12/2021) and we aim to increase our membership base to at least 100 members over the coming 12 months. The additional members will help with funding and sharing of responsibilities of the community centre.

The strategy to increase the membership number includes the following:

- Executive committee members bringing on members
- Spreading word to the community
- Being involved and promoting within the current festivals and functions taking place
- The Society organising festivals and functions (for cultural/religious purpose and simultaneously ensuring that they are marketed before, during and after each event)

Communication Plan

Figure 01 provides an overview of the communication plan.

Printed communications	Fliers, pamphletsNewsletters
Electronic communications	 Emails and texts Online meetings Social media (website, Facebook, Instagram, WhatsApp)
In-person communications	In-person meetingsFunctions and gatherings

Figure 01: Overview of MHS communication plan.

Some specific details are provided below:

- Pamphlets/fliers raise awareness through Indian grocery stores, restaurants etc.
- Emails and texts regular and special event communications with MHS members and members of the extended community who have signed up to receive the information.
- Social Media regular updates, photos, discussion platform.
- Online storage membership form, plans, calendar of events, etc.

When to communicate:

- Events / festivals / special occasions
- Newsletter
- Regular meetings
- AGM

Who to target:

- Community clubs and organisations
- Immigration centres



Needs Analysis

The Hindu community in the Manawatu-Wanganui region has grown steadily over the past two decades. The number of people with Hindu affiliation in the region has increased from 912 in 2001 to 2,250 in 2018², refer to *Table 01*.

Table 01: Number of people with Hindu affiliation in the Manawatu-Wanganui region (Stats NZ Tatauranga Aotearoa).

Year	Number of people with Hindu affiliation (Manawatu-Wanganui region)*
1996	795
2001	912
2006	1,116
2013	1,737
2018	2,250

*The actual number is likely to be higher as the census only records people who have chosen to fill the religious affiliation on their census form.

With a growing population of Hindu community, there is an urgent need to build a Hindu Community Centre in Palmerston North, the central hub of Manawatu-Wanganui region. With the Hindu community centre, MHS aims to support the local Hindu community in a positive manner by building reciprocal relationships that are built on mutual respect. MHS aims to ensure long term engagement by attracting, retaining, and enhancing learning with our partners who believe in the Hindu philosophy.

For decades, there has been a desire for a Hindu community centre and place of worship locally in the region (refer to *Appendix 01* for letters of support). Like any other community, the Hindu community has its own social, cultural, spiritual, and religious needs. The Hindu culture and religion has multiple important events like Diwali, Holi, Ganesh Chaturthi, etc. that are celebrated widely among the community with different functions and events. A large community centre is essential for this to ensure that the ever-growing number of people can attend and enjoy these functions. Furthermore, since food forms a central part of these events, it would be essential for the community centre to have robust cooking facilities.

Currently, there is no practical option to host these events in the region. Whilst there are some events being organised in Palmerston North, for any larger function, the closest and suitable place is in Wellington which is 150 km away. Local Hindus have attempted to address this need numerous times by creating such facilities at their personal residence. However, these facilities have not fulfilled the needs of the community for various reasons, including size, flexibility, and (understandably) availability. As a result, the Hindu community either completely misses out on the celebrations or the events need to be capped. This highlights the desperate need for a community place that will cater to these needs within the community.

² https://www.stats.govt.nz/tools/2018-census-place-summaries/manawatu-whanganui-region#ethnicity-culture-and-identity



Beyond the areas of celebration and worship, there is no place in the region where the Hindu community can learn and understand their culture, especially for the younger generations. There is a growing disconnect between the knowledge, traditions and values and the Hindu population. We hope to establish a place of learning with language classes like Hindi and Sanskrit, religious classes, music classes, dance, yoga, meditation, etc. to help bridge this disconnect.

Benefits of Manawatu Hindu Community Centre

MHS would like to offer a wide range of services to senior citizens, children and youth, refugees and new migrants, and social services. MHS would ensure that the local community is benefited by catering to their social, cultural, spiritual, and emotional needs and by fostering healthy relationships among and between different age groups. This will be achieved by regular meetings and programs open for the entire Hindu community. Examples of some benefits are shown below.

Community:

- Mutual support and companionship
- Social inclusion
- Connected and confident community
- Development of the spirit of volunteering
- Cultural identity
- Community health and wellbeing

Individuals (youth and children):

- Connection with the cultural values
- Playgroups to develop social skills, emotional confidence within environment that is like home
- Fostering languages such as Hindi for young children

When the community centre is up and running, MHS aims to provide a fun learning environment for the young to prepare them for future by supporting them to take pride in their own culture while learning alongside each other. This will help children develop self-esteem and gain confidence. The centre will be used to provide classes for language development, dance, drama, and other ethnic traits and crafts.

Immigrants:

- Reducing barriers to settlement
- Networking
- Building relationships

Smoother transition and integration into the society are the two important needs for this group. The community centre can become a platform to support newcomers to achieve independence and awareness leading to positively addressing their needs for a smoother transition.

Older Age Group:

- English classes
- Computer classes
- Social groups
- Regular meetings



- Holding workshops
- Organising regular outings

Participating in different activities will support the senior citizens to stay connected with their culture. This will ensure active, healthy and engaged lifestyle leading to the development of belonging to the city/region and wellbeing of themselves. This will reduce issues of mental health, depression, and isolation and hopefully lessen the burden on the healthcare system. The learning of new skills will also lessen the communication constraints and hopefully lead to less healthcare and social issues and restrictions.

Refugee community

- A platform to support large group of refugees (e.g. Nepalese and Bhutanese) being settled in the region.
- To meet their cultural, spiritual, social, and emotional needs.

Once the community centre is built, MHS could assist the refugee community to develop skills that will help them settle and integrate into the community by reducing barriers. This includes helping them with the following:

- Develop skills required to enter workforce
- Understand New Zealand laws and regulations
- Network and build relationships
- Engage with each other for mutual support, and better learning
- Develop awareness and socialize
- Obtain culturally appropriate counselling

MHS is led by a committee of people who are willing to work tirelessly for the great unified cause of having a community centre that will not only be one of greatest assets in the region for the current generation, but will be a great gift and a landmark for future generations who believe in Hinduism and its principles.



Operation – Services, Programs, and Activities

The Hindu community centre will be used for a wide range of activities.

Primary uses

- A dedicated, purpose-built facility to hold functions and events (cultural and religious)
- Place of worship for the Hindu community
- Communal area for community members to meet
- Area for South Asian countries and religions to use for cultural and religious purposes (India, Pakistan, Bhutan, Bangladesh, Nepal, Sri Lanka, etc.)
- Area for all members of the community to utilize for the enrichment of the Hindu culture and religion (including youth and elderly)

Other uses

- Meditation and yoga classes
- Teaching classes health, nutrition, lifestyle
- Community clinic health checks
- Literacy (adult) classes

Also, we will have Hindu priests who will be willing to take part in different functions as required.



SWOT Analysis

Listed below is a situational analysis of the current Strengths, Weaknesses, Opportunities, and Threats (SWOT) that may have an impact on the Hindu community centre. This allows us to assess what has the potential to work well and what may not for the community centre.

Strengths

- Desperate need for a community centre based on the principles of Hinduism that will fulfil the interests of the community, namely:
 - social
 - cultural
 - religious
 - spiritual
 - educational
- Dedicated MHS executive committee with clear vision and goals

Weaknesses

- Lack of funds
- High start-up costs
- Low membership numbers

Opportunities

- Strong community platform addressing the needs of families, children, and elderly
- Key drawcard for attracting new migrants and visitors to the region
- Support for refugee families
- Use of hall (bookable area)
- Growing number of South-Asian community in the region therefore an increasing population of those that could use the community centre

Threats

• None identified so far



Financials

Requirements

- Land: 2,000 m²
- Building: 400 m²
 - Large hall
 - Separate worship area/room
 - Kitchen and storage amenities
- Plentiful carparks
- Central location
- Safe i.e. fenced and lockable

Capital and Operational Expenses

Table 02: Details of capital expenses of the Manawatu Hindu Community Centre.

Capital Expenses				
Stages	Details	Cost (\$000)		
1 st stage	Land	500		
	Fence, gate, parking etc.	100		
	Shed	100		
2 nd stage	Building – temple and hall	500		
	Deities	100		
3 rd stage	Commercial kitchen and amenities	200		
4 th stage	Expansion, as required	tbd		

Table 03: Details of operational expenses of the Manawatu Hindu Community Centre.

Operational Expenses (per annum)			
Details	Cost (p.a.) (\$000)		
Mortgage (Rent/Lease)	50		
Rates (PNCC, Horizons)	8		
Insurance	6		
Gas, electricity, water, phone, internet, cleaning etc.	10		
Temple expenses (religious)	5		
Repair and maintenance	10		
Priest (part-time)	20		



Options Analysis

MHS has four broad options available in order to build the Hindu community centre and achieve its objectives. We have performed an analysis to determine the advantages and disadvantages of each option to determine which one is realistically achievable, meets the requirements, and will allow the objectives to be fulfilled. There are numerous aspects to consider i.e. specified functionality, finances, realistic, etc.

Table 04: Options analysis to build the Manawatu Hindu Community Centre.

Option	Advantages	Disadvantages
1. Buy land and construct a building	Building can be built to our exact (realistic) needs and specifications i.e. a purpose-built facility	 Likely to be more expensive More project management for the land development and building /complications (consenting, etc.) Longer process Challenge in finding a suitable area large enough and in ideal location Long time to set-up i.e. could be a few months to a year
2. Buy land with an existing building	Less hassle compared with option 1	 Still relatively expensive Refurbishment may be required Only some of our needs will be fulfilled (and therefore may need additional fit-out)
3. Lease a building (commercial)	There is the possibility of obtaining the building in a desirable location Less upfront/initial costs than other options	 Expensive i.e. lease amount will be commercial rates. Customisation/change will likely take considerable expense Long-term/permanent commercial leasing opportunities are difficult to find
4. Lease land and building from the council	Likely to be the easiest, fastest, and lowest cost option	 May not be able to deliver fully the centre's purpose and objectives

This analysis shows that the ideal option would be option 1, however realistically in terms of the resource availability option 4 is likely to be the most feasible option.



Fundraising

There are multiple funding opportunities and avenues. The main option is membership fees.

Table 05: Fundraising options.

S. No.	Funding Opportunity
01	Membership fee (\$100 per person p.a.)
	NB: With an increase in the membership number, there will be increased funds available.
02	Donations
	 Events/functions: Have an entry fee at each festival/location and donation boxes available for all attendees
	 Donation boxes are placed throughout the Region and funds are collected regularly
	 - 'Give-a-Little' page
	 Bank transfer – one-off and regular (refer to Appendix 03 and Appendix 04)
03	Grants
	 Lottery Grant
	 Charities commission
	– Council
	 Funding organisations
04	Bequeaths
	 As applicable



Appendix 01 - Letters of Support



18 October 2021

Nina Kirschbaum Manawatu Multicultural Council 77-85 King Street Palmerston North 4410

To whom it may concern,

I'm writing this letter of support to Manawatu Hindu Society to encourage their recent initiative to build a Hindu Temple in Palmerston North for them to be able to perform their religious functions and to celebrate their festivals.

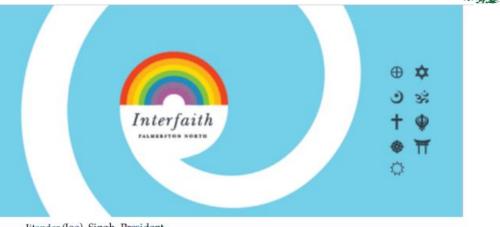
Manawatu Hindu Society has been our member since 2019 and has been actively supporting the Manawatu Multicultural Council to celebrate and connect the multicultural customs, languages, religions and cultures.

We have a close collaborative relationship with MHS and their great contribution toward our Multicultural Community. We wish them well with their new project.

Best Regards,

Nina Kirschbaum President, Manawatu Multicultural Council





Jitender (Joe) Singh, President Manawatu Hindu Society

8 October 2021

Letter of Support for the Manawatu Hindu Society

Namaste Jitender (Joe): The Palmerston North Interfaith Group Inc. is very honoured to write a letter of support for the Manawatu Hindu Society to acquire a community hall/ temple to meet the cultural, social and spiritual needs of the Hindu community.

The Hindu community has made an invaluable contribution to Interfaith dialogue in Palmerston North since 2011. When we held our first multi-faith prayer service for peace at the Cathedral of the Holy Spirit, Nirmala Nand graced us with her presence and presented beautiful prayers for peace from the Hindu tradition. Thereafter, we have been blessed with the enthusiastic participation of Wibha Desai on our planning committee, in many multi-faith vigils, and numerous dialogues of theological exchange.

An essential part of our mission in the community is to enable people to visit the sacred spaces of its partners in dialogue. For this reason, the Week of Prayer for World Peace is so important. When faith communities lead prayers in their sacred spaces, participants have a unique experience of the divine presence in our midst.

This year, the Hindu community will host day 7 of the Prayer for World Peace on Saturday 16 October at the Theosophical Hall on Church Street. Though this will be a meaningful spiritu al experience, the sense of the sacred would be greatly magnified if the interfaith family could gather with the Hindu community in their own sacred space.

The Palmerston North Interfaith Group Inc. supports without reservation the need for the Manawatu Hindu Society to acquire a community hall/ temple to meet the cultural, social and spiritual needs of the Hindu community. This sacred space will also be a blessing to the broader interfaith family in Palmerston North.

Yours sincerely, Dr. Mary Eastham Chairperson, Palmerston North Interfaith Group





Hindu Swayamsevak Sangh NZ Inc.

P O Box 20170, Glen Eden, AUCKLAND 0641, New Zealand Tel: +64(9)8274284, Email: <u>hss.newzealand1@gmail.com</u>

28 October 2021

Letter of Support

Manawatu Hindu Society

178 Broadway Ave,

Palmerston North -4410

Dear MHS

Re: Letter of support for Manawatu Hindu Society Community Centre/Temple

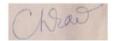
I, Mr Hanumanth Rao on behalf of Hindu Swayamsevak Sangh NZ Inc, please accept this

letter of support to Manawatu Hindu Society in building a Community Centre/Temple in Palmerston North.

Hindu Swayamsevak Sangh NZ Inc wish to support MHS as one of your objective is to spread the message of the 'Hindu Dharma' (Sanatana Dharma) in New Zealand through the principles of Hinduism as revealed in Hindu scriptures.

If you require more information about the Hindu Swayamsevak Sangh NZ Inc, please contact us via email at <u>hss.newzealand1@gmail.com</u> and visit our website <u>www.hssnz.org</u>

Sincerely,



Hanumanth Rao HSS NZ Inc (General Secretary)



ITEM 6 - ATTACHMENT 2



Satsang Ramayan Mandali Central Inc.

President: Sunil Karan Vice President: Vijeshwar Prasad Secretary: Nirmala Nand, Treasurer: Pushpa Prasad, Committee Member: Bhanu Ben

22/09/2021

TO WHOM IT MAY CONCERN

Satsang Ramayan Mandali Central was established thirty years ago. One of the objectives is to have a place for worship. Our members are very religious. Our members are from Whanganui and Palmerston.

We fully support the Hindu Society of Manawatu to build a temple in Palmerston North

Please do not hesitate to contact us if you need any more information.

Regards

Vijeshwar Prasad (QSM)

Vice President





Manawatu Hindu Society Inc. Palmerston North

178 Broadway Ave, Palmerston North 4410 contact@manawatuhindusociety.co.nz

Membership Application Form

I wish to join the Manawatu Hindu Society as a bona-fide member and will abide by the rules and the constitution of the Society. I declare that I am over the age of 18 years.

First Name:	Surname
Postal Address:	
Email Address:	
Mobile:	Home Phone:
Annual subscription fees per	member: \$100.00
Please describe why would y	u like to join the
Society:	-

I give my consent to the Society to share my contact details with other members of the Society.

Signed:Date:

.....

Please return the form to the Secretary of the Society at the above email or postal address.

Payment options:	Donation:	Life Membership
By cash to the Treasurer: Cheque payable to: Manawatu Hindu Society Internet banking: ACC No: 02-0727-0235396-000	\$20 \$ \$60 \$80 \$100 \$200 \$400 \$500 Other \$	Donation of \$5,000 or more entitles life long membership
NB : Any donation of \$5.00 and above is Tax claimable. All payments will be receipted.		

[Official use only]	
Executive Committee: Approved / Declined	
Meeting Date:	
Secretary's Name:	
Signature: Date:	

The Executive Committee's decision will be conveyed to you in due course.

Appendix 03 - Pledge Form



MANAWATU HINDU SOCIETY

contact@manawatuhindusociety.co.nz Charities Commission Registration # CC57917

Pledge Letter

Dear ___

This letter is from the members of the Manawatu Hindu Society (MHS) fundraising subcommittee, which has been formed to raise the funds required to help us build a Hindu temple / community centre for MHS.

We have a Committee consisting of President, Vice President, Treasurer, Secretary and six Executive Committee Members. We are part of a larger team of volunteers who have been working hard to establish the necessary business framework to help build a Hindu temple / community centre.

Sources of Finance

We are currently researching what grants may be available, both locally and nationally, but is clear that these will only form a small part of the fundraising that is required. We have a tight timescale, and we are likely to need to raise around \$_____ in order to achieve our goal.

As part of the grant applications, we need to establish how much the community is willing to invest, and whether there is a genuine willingness in the community to contribute sufficient funds to make the project work.

You were kind enough to indicate in the past that you would consider making a donation and therefore we are contacting you now to ask more specifically what you would be prepared to contribute. However, rest assured that we are not just contacting you, and we will be offering the same opportunity to all members of the community.

How You Can Help

The more people who are able to pledge a donation the greater the likelihood of success. To help us judge the level of support we have, we would be grateful if you would fill in the enclosed pledge form with how much money you are prepared to pledge. No money changes hands at this stage, and this is not a final commitment on your part. More financial information and details of the proposals will be provided in due course before you decide



whether you would like to make a donation. If you wish to post the form back to us, please try to get it to us by _____.

We appreciate that many of you will want your pledges to be kept confidential and so only one member of the steering group will open the envelopes and will provide the rest of the group with the totals only.

If you have any questions about MHS or its plans for the Hindu temple / community centre please feel free to contact us.

Yours sincerely,

Joe Singh - President

Sasi Kumar Chinta - Secretary



Appendix 04 - Automatic Payment information

Authority for automatic payments Setting up your APs	bnz
Authority for automatic payments Notto operate as an assignment or an agreement.	BANK USE ONLY: Bank Files, A/P No. TypP Charge Int. Non Std Com. Bulk/G.A. Code O'tide
Payer details To the manager Name of bank Store/Branch Address Account name	Important please tick This is a new authority, or As from (first payment date), infavoer of the same payee
	nhalf of (Name If other than payer) Reference (max 12 characters)
Frequency and amount Fits payment date requency Weekly Fixed amount Amount inwords Variable amount Complete if applicable (one option only) Variable instancent Amount \$ Amount	her pelod
Payee details Pay to the credit of Name of bank Account name Details to appear on my/our bank statement Particulars (max 12 chencters) Coda(max 12 chencters)	Stony/Branch Bank Stony/Branch Account number Suffix Reference (max 12 characters)
Authorisation 1. Please make this automatic payment as detailed by debiting my/ouracc 2. I/We understand and accept that the Bank accepts this authority only on t Customer to complete Account name	
Signature	Teicphone 0 Teicphone 0
Signature	Telephone 0

Appendix 05 - Charities Registration

CHARITÏEŠ SERVICES Ngā Rālonga Kaupapa Atawhai



to hind

Charity Summary

Registration Number:	CC57917
Registration Date:	04/06/2020
Charity Name:	Manawatu Hindu Society Incorporated

Charity Details

Trading Name

Registration Details	
Registration Status:	Registered
Balance Date:	March 31
IRD Number:	131473303
NZBN Number:	N/A
Address for Service:	
Charity's Postal Address:	178 Broadway Avenue
	Palmerston North 4410
Charity's Street Address:	178 Broadway Avenue
	Palmerston North 4410
Charity's other details	
Phone:	021923400
Fax:	
Email:	contact@manawatuhindusociety.co.nz
Website:	www.manawatuhindusociety.co.nz
Facebook:	https://www.facebook.com/search/top/?q=manawatu%20hindu %20society&epa=SEARCH_BOX
Twitter:	

Social Network Name:



TEM 6 - ATTACHMENT 2

Appendix 06 - GST Registration



MANAWATU HINDU SOCIETY INCORPORATED PO BOX 5252 TERRACE END PALMERSTON NORTH 4441 ird.govt.nz

IRD Number	131-4
Reference	L0542
Issued	09 Ju

31-473-303 0542162000 9 June 2021

Dear Sir/Madam

GST registration number 131-473-303

Use this number on all tax invoices you issue

We've approved your goods and services tax (GST) registration.

GST Registration date	02 June 2021
Accounting basis	Payments (cash)
Taxable period	Two Monthly
First return period	02 June 2021 to 31 July 2021

Now that you're registered

You'll need to charge and account for GST on all goods and services you supply in your business from your registration date.

GST return and payment due dates

You must complete your returns and make payment by the 28th of the month following the return period.

The exceptions are:

- March's GST return and payment are due 7 May.
- November's GST return and payment are due 15 January.

If you don't have a myIR account, you can register for one at www.ird.govt.nz/myir

Yours sincerely,

Richard Philp

Customer Segment Lead



26 NOVEMBER 2019

1. NAME:

The name of the Society is 'Manawatu Hindu Society' ("the Society").

2. ADDRESS:

The registered office of the Society shall be any such place, as the Executive Committee shall decide from time to time. The present address is 178 Broadway Avenue, Palmerston North 4410, New Zealand.

3. OBJECTIVES:

3.1. To spread the message of the 'Hindu Dharma' (Sanatana Dharma) in New Zealand and to help people understand and develop love for and service to the God through the principles of Hinduism as revealed in Vedas, Bhagavad Gita, Srimad-Bhagavatam, Mahabharata, Ramayana, Upanishads, Puranas and other Hindu scriptures.

3.2. To preserve, promote and safeguard the religious, social, cultural and educational interests of the Society.

3.3. To practice and propagate the chanting of holy names of the God as encouraged in the teachings of Hinduism.

3.4. To promote and maintain unity and friendship between the Society and other organisations and the wider communities in New Zealand.

3.5. To educate, empower, practice and propagate the teachings and the holy name of the God as encouraged in Hinduism.

3.6. To teach a simple and natural lifestyle with the God as the centre.

3.7. To establish or assist in establishing God-centred communities where the Society's members and friends can live in a meditative atmosphere for developing their vision of love for the God.

3.8. To build or assist in building temples, schools, living quarters or other buildings in connection with and for the advancement of the objectives of Hinduism, and to maintain, alter and improve the same, including existing buildings, and to furnish and equip the same.

3.9. To spread, transmit, propagate, and practice all aspects of Hinduism such as satsang, worship, processions, pooja, yoga, shakha, festivals, music and dance by public gatherings, meetings, feasts, and programmes.

3.10. To print, publish, and distribute books, booklets, leaflets and newsletters for advancing public awareness about the aims and objectives of the Society.

3.11. To purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges, which the Society may think necessary for the promotion of its objectives and to construct, maintain and alter any building or erections necessary for the work of the Society.



3.12. To sell, let, mortgage, dispose or turn to account all or any of the real or personal property or assets of the Society.

3.13. To undertake and execute any charitable trusts which may lawfully be undertaken by the Society.

3.14. To borrow or raise money for the purposes of the Society on such terms and on such security as deemed fit.

3.15. To establish and support or aid in the establishment and support of any charitable associations or institutions and to subscribe or guarantee money for charitable purposes in any way connected with the purpose of the Society.

3.16. To participate or carry out other activities that further the attainment of the objectives of the Society.

4. MEMBERSHIP:

4.1. Membership is granted by the Executive Committee upon application using the application form available on the Society's website to the Society's Secretary. The Executive Committee will review and approve these applications and it may decline an application and is not bound to assign any reasons for this. The Executive Committee's decision is final and there will be no right to appeal.

4.2. The membership is annual and the membership fee must be paid by the due date.

4.3. The membership fee will be set out on the Society's website and may change from time to time, as decided by the Executive Committee.

4.4. Each (paid) member is entitled to vote at the Annual General Meeting or Special General Meeting.

4.5. A member shall cease to be a member of the Society if he/she tenders his/her resignation in writing or is expelled from the membership by a resolution of the Executive Committee passed by at least 50% of the votes.

4.6. The rights of a member shall not be transferable.

4.7. To participate in voting at the Annual General Meeting, a member must have held membership for at least three (3) months before the due date of the Annual General Meeting.

5. Executive Committee:

- 5.1. The business and affairs of the Society will be managed by the Executive Committee.
- 5.2. The functions, powers and duties of the Executive Committee are:

a. to control, administer and manage all real and personal property, and the finances of the Society; and

b. to carry out, effect and perform the objectives of the Society, and to appoint sub-committees to carry out specific tasks. Members of such sub-committees may not necessarily be the members of the Executive Committee.

- 5.3. The Executive Committee consists of the following:
 - a. The five (5) Office-bearers:



- President
- Vice-president
- Secretary
- Joint-secretary
- Treasurer; and
- b. At least five (5) but no more than ten (10) Executive Members.

5.4. The total number of members of the Executive Committee, at any one time, will be not less than ten (10) and not more than fifteen (15).

5.5. All Office-bearers and five (5) Executive Members will be elected at the Annual General Meeting. The remaining Executive Member positions (up to five (5)) will be appointed by the Executive Committee.

5.6. The Executive Committee will have the power to fill a vacancy caused by death, resignation, absence or removal from the office of either an Office-bearer or an Executive Member.

5.7. A member of the Executive Committee who is absent from three (3) consecutive meetings without a reasonable explanation shall be deemed to have forfeited their membership of the Executive Committee.

5.8. The Executive Committee is the sole authority to resolve issues arising either out of the interpretation of this Constitution or of any matter not provided for in the Constitution.

5.9. The Executive Committee will have the power to borrow or raise money for the objectives of the Society on such terms and on such security as it may deem fit.

5.10. The Executive Committee may meet on monthly basis to conduct the affairs of the Society as required. The necessary quorum of these meetings shall be 50%. In the case of an equality of votes, the presiding president of the meeting shall have the casting vote.

5.11. The members of the Executive Committee will be informed of the time, place and date of the meetings and will be given at least five (5) days' notice.

5.12. The Executive Committee will have the discretion to immediately suspend a member who faces criminal charges and if that member is then convicted in a Court of Law, the Executive Committee will have the discretion to remove that member permanently.

5.13. The duties of the Executive Committee are as below:

a. The President or his/her Vice-President will preside at all meetings.

b. The Vice-president will undertake the President's duties in his/her absence or at his/her request.

c. The Secretary or the Joint-secretary will maintain records and the minutes of all meetings, correspondence, and an updated register of all members.

d. The Joint-secretary will undertake the Secretary's duties in his/her absence or at his/her request.

e. The President and/or the Secretary may decide the time/date and set the agenda for the Executive Committee meetings.

f. The Treasurer shall maintain a record of the money received and dispensed and make regular payments as directed by the Executive Committee. All payments



above the amount of \$200 must be approved by the President and the Treasurer. Petty expenses, up to \$200, may be made by the Treasurer.

g. The President, the Secretary, and the Treasurer shall submit their specific annual reports at the Annual General Meeting.

h. The duties and responsibilities of the Office-bearers and the Executive Members may be determined by the Executive Committee depending upon the needs of the situation and various functions to be performed.

6. FINANCE AND AUDIT:

6.1. All income and property of the Society will be applied towards the promotion of the objectives of the Society.

6.2. The financial statements of the Society will be audited by an external auditor who is approved by the Executive Committee and shall be presented at the Annual General Meeting each year.

6.3. Annual Balance Date means 31 March each year.

6.4. All Society funds shall be accounted for on a monthly basis and monthly financial reports will be presented by the Treasurer at the Executive Committee meetings.

6.5. The Executive Committee may borrow money only if approved by a two-thirds majority of votes from the Executive Committee Members at either the Annual General Meeting or a Special General Meeting.

6.6. No member of the Society may receive or obtain any personal gain from the property or operations of the Society. This Rule will not prevent the payment of such reasonable expenses or reimbursement to members in return for any service rendered to the Society, provided that such payment is not made where that member is able to determine or materially influence the determination of the amount of the payment he/she will receive.

7. ANNUAL GENERAL MEETING:

7.1. The Annual General Meeting must be held within four (4) months for the Annual Balance Date. The Secretary will serve written notice to all Executive Committee members (to their last recorded address/email address) and place a public notice in a local newspaper not fewer than ten (10) days prior to the meeting.

7.2. A notice of motion must be handed to the Secretary in writing five (5) days before meeting.

- 7.3. The meeting agenda will include the following:
 - a. Receive the annual report and statement of audited accounts.

b. Receive, consider and determine all reports, accounts, programmes and other material submitted to it by any subcommittees or members.

c. Hear any motion that was raised with the Secretary.

d. Consider any other business that the Annual General Meeting believes should be discussed.



8. SPECIAL GENERAL MEETING:

8.1. A Special General Meeting may be called by the Executive Committee at its discretion, or upon written request signed by either 30% members of the Executive Committee or by 30% members of the Society.

8.2. The Secretary will serve written notice of the Special General Meeting to all members of the Executive Committee (to their last recorded address) and also to any concerned parties no fewer than five (5) days before the meeting. The notice will set out the reason for the Special General Meeting.

9. QUORUM:

9.1. The Quorum at the Annual General Meeting will be 50% of the members of the Executive Committee and 30% of the total members of the Society.

9.2. The Quorum at a Special General Meeting will be 50% of the members of the Executive Committee and 30% of the total members of the Society.

9.3. The quorum for all Executive Committee meetings will be 50% of the total members of the Executive Committee.

10. ALTERATION OF CONSTITUTION AND RULES

10.1. This Constitution may be varied by a resolution passed by at least 50% of the members of the Executive Committee at a Special General Meeting, provided that no such alteration or addition shall:

a. Detract from the general nature of the objectives of the Society;

b. Result in the distribution of its assets or winding up or dissolution for any purpose that is not consistent with the objectives of the Society; or

c. Remove the provision or effect of clauses 6 and 10; and

d. Every such resolution requires confirmation by at least 50% of the members of the Executive Committee at another Executive Committee meeting to be held at least fourteen (14) days but no more than three (3) calendar months after the resolution was made.

10.2. Notice of any proposed variation to the Constitution will be provided to all members in advance of Special General Meeting.

10.3. The provision and effect of this clause (10.1) shall not be removed from this document and shall be included and implied into any document that replaces this document.

10.4. Updated constitution will be posted on the Society's website and a copy will be sent to the Companies Office.

11. Indemnity of the Executive Committee

11.1 It is declared that:

a. The members of the Executive Committee are liable only in respect of the money they actually receive, or which, but for their own acts or omissions they would have received.



b. The members of the Executive Committee are each responsible only for their own acts or omissions and not for those of each other member, or of any other person with whom, or into whose hands, any Society money or security is properly deposited or has come.

c. No Executive Committee member shall be liable personally for the maintenance, repair or insurance of any charges on any property belonging to the Society.

d. No Executive Committee member shall be liable for any loss unless such loss is attributable;

i. To his or her own dishonesty; or

ii. To willful commission by him or her of an act known by him/her to be a breach of trust.

e. No Executive Committee member shall be bound to take any proceedings against a co-Executive Committee member for any breach or alleged breach of trust.

f. The Executive Committee members shall be indemnified against all losses sustained or incurred by them or in or about the execution and discharge of their office or in or about any claim, demand, action, proceeding or defence at law or in equity in which they may be joined as a party.



PALMERSTON NORTH CITY COUNCIL

Minutes of the Community Development Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 01 December 2021, commencing at 1.03pm

Members	Councillor Lorna Johnson (in the Chair), The Mayor (Grant Smith) and
Present:	Councillors Rachel Bowen, Brent Barrett, Zulfiqar Butt, Renee Dingwall,
	Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy
	Meehan, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

Non Councillors Vaughan Dennison and Orphée Mickalad. Members:

Apologies: Councillor Susan Baty (late arrival) and Danielle Harris (late arrival).

Councillor Susan Baty entered the meeting at 1.42pm during consideration of clause 20. She was not present for clauses 18 and 19.

Danielle Harris entered the meeting at 1.47pm during consideration of clause 20. She was not present for clauses 18 and 19.

18-21 Apologies

Moved Lorna Johnson, seconded Rachel Bowen.

The COMMITTEE RESOLVED

1. That the Committee receive the apologies.

Clause 18-21 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

19-21 Presentation – Barbara Thomas

Barbara Thomas made a presentation to the Committee regarding changes to the City Library around disposal and purchase of books and made the following comments:

- Concerned about the book purchasing power acquiring a range of books for good prices as the library is very restricted to certain companies that they can purchase books through.
- Books that are withdrawn are given to the Red Cross every year



to sell on. A suggestion instead is for the library to have a sales table in the library with those books for people to purchase.

• The loan period for magazines should be extended as it is currently only one week.

Moved Lorna Johnson, seconded Aleisha Rutherford.

The COMMITTEE RESOLVED

1. That the Community Development Committee receive the presentation for information.

Clause 19-21 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Aleisha Rutherford.

20-21 Presentation – Disability Reference Group

Rose Boddy, Chairperson of the Disability Reference Group made a presentation to the Committee with an update. Ms Boddy presented a PowerPoint presentation and made the following comments:

- It has been a productive year despite the challenge Covid has brought.
- Heartened by the Events team consulting with them every year more and more. Makes them feel like they are part of the community.
- Do not agree with all special reference groups being put under the same umbrella in the representation review.
- There were some concerns about multiple companies bringing in the e-scooters but they thought it had been managed very well by Council and felt that they were heard at the meeting held with the providers.
- Excited about the launch of the Palmy Companion Card.
- Moving forward they want to work with relevant teams with the assessment of the Council facilities to ensure that consideration is given to the needs of people with disabilities.

Councillor Susan Baty entered the meeting at 1.42pm. Danielle Harris entered the meeting at 1.47pm.

Moved Lorna Johnson, seconded Rachel Bowen.

The **COMMITTEE RESOLVED**

1. That the Community Development Committee receive the



presentation for information.

Clause 20-21 above was carried 17 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Danielle Harris.

21-21 Presentation – Palmerston North Interfaith Group

Jaspreet Singh Sidhu, Elza Gibu Joseph and Jasmine Pai Brah made a presentation to the Committee regarding celebration of their religious diversity. They presented a PowerPoint presentation and made the following comments:

- Generation 20/21 was a workshop that was held at Youth Space for young adults aged 15 to 25 to discuss gender discrimination and issues in religious and ethnic diversity. This was held by Youth Korero.
- Youth Korero's Action Statements were to hold educational events with people from different backgrounds and to hold more interfaith forums organised and designed by young adults that bring together people from all ages to talk about issues of gender discrimination and religious diversity.
- They are wanting to celebrate a day of religious diversity and want the Council to help them organise it at Pitt Park. They are wanting to achieve three things; motivating our youth, promoting awareness of different religions and educating on looking after nature, which will in turn mitigate climate change.
- Encourage more media coverage at their events.

Moved Lorna Johnson, seconded Rachel Bowen.

The COMMITTEE RESOLVED

1. That the Community Development Committee receive the presentation for information.

Clause 21-21 above was carried 17 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Danielle Harris.

22-21 Confirmation of Minutes

Moved Lorna Johnson, seconded Rachel Bowen.

The **COMMITTEE RESOLVED**



1. That the minutes of the Community Development Committee meeting of 12 May 2021 Part I Public be confirmed as a true and correct record.

Clause 22-21 above was carried 15 votes to 0, with 2 abstentions, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Danielle Harris.

Abstained:

Councillors Susan Baty and Leonie Hapeta.

23-21 Summary of Community Funding Allocations from 01/07/2020 - 30/06/2021.

Memorandum, presented by Stephanie Velvin, Acting Community Development Manager and Gillian Tasker, Arts Coordinator.

Moved Lorna Johnson, seconded Aleisha Rutherford.

The **COMMITTEE RESOLVED**

1. That the report titled 'Summary of Community Funding Allocations from 01/07/2020 - 30/06/2021' be received.

Clause 23-21 above was carried 17 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Danielle Harris.

24-21 Community Reference Groups – Terms of Reference

Memorandum, presented by Stephanie Velvin, Acting Community Development Manager.

The meeting adjourned at 3.04pm. The meeting resumed at 3.19pm.

Moved Lorna Johnson, seconded Aleisha Rutherford.

The **COMMITTEE RECOMMENDS**

- 1. That the Terms of Reference for Community Reference Groups, including the Disability Reference Group, Seniors Reference Group and the Pasifika Reference Group, be approved.
- 2. That the Council confirm a liaison Councillor for each Reference Group.

Clause 24-21 above was carried 14 votes to 3, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Susan



Baty, Zulfiqar Butt, Vaughan Dennison, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Bruno Petrenas, Aleisha Rutherford and Danielle Harris.

Against:

Councillors Brent Barrett, Renee Dingwall and Karen Naylor.

Moved Karen Naylor, seconded Leonie Hapeta.

Note:

On a motion that the item lie on the table, the motion was lost 8 votes to 9, the voting being as follows:

For:

Councillors Brent Barrett, Susan Baty, Renee Dingwall, Lew Findlay QSM, Orphée Mickalad, Karen Naylor, Bruno Petrenas and Danielle Harris.

Against:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Zulfiqar Butt, Vaughan Dennison, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan and Aleisha Rutherford.

25-21 Portfolio Update - People and Community - March-November 2021

Memorandum, presented by Councillor Lorna Johnson, Lead Councillor, People and Community Portfolio.

Moved Lorna Johnson, seconded Rachel Bowen.

The COMMITTEE RESOLVED

1. That the Committee receive the Portfolio Update – People and Community for information.

Clause 25-21 above was carried 17 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Danielle Harris.

26-21 Portfolio Update - Safe City - November 2021

Memorandum, presented by Councillor Pat Handcock, Lead Councillor - Safe City Portfolio.

Moved Patrick Handcock ONZM, seconded Leonie Hapeta.

The COMMITTEE RESOLVED

1. That the Committee receive the Portfolio Update - Safe City report for information

Clause 26-21 above was carried 17 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew



Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Danielle Harris.

27-21 Committee Work Schedule

Moved Lorna Johnson, seconded Rachel Bowen.

The COMMITTEE RESOLVED

1. That the Community Development Committee receive its Work Schedule dated December 2021.

Clause 27-21 above was carried 17 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Lorna Johnson, Rachel Bowen, Brent Barrett, Susan Baty, Zulfiqar Butt, Vaughan Dennison, Renee Dingwall, Lew Findlay QSM, Patrick Handcock ONZM, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, Bruno Petrenas, Aleisha Rutherford and Danielle Harris.

The meeting finished at 3.41pm

Confirmed 9 March 2022

Chairperson



REPORT

TO:	Community Development Committee
MEETING DATE:	9 March 2022
TITLE:	Night Shelter - Options, costs and timeframes for a feasibility study
PRESENTED BY:	Stephanie Velvin, Community Development Manager
APPROVED BY:	Chris Dyhrberg, Chief Customer Officer

RECOMMENDATION TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Committee refer Option 1a to the Annual Budget Deliberations.

Summary of options analysis

Problem or Opportunity	There are people who are experiencing homelessness in Palmerston North. There is currently very limited supply of emergency housing and temporary accommodation options, and there is pressure on the housing system across the continuum.
	Council's goal is for Palmerston North to be a city where everyone feels connected and included. We want to be a safe city, where people have access to the housing they need and opportunities to connect with others. We want communities to have access to accessible and appropriate social support.
OPTION 1:	Conduct a feasibility study to investigate how a targeted and coordinated response to address homelessness using the Housing First model, which may include a night shelter, could be supported in Palmerston North.
Community Views	Limited targeted engagement with existing stakeholders has been undertaken to gather information for this report; however, formal consultation to seek community views has not been undertaken at this stage. Community views will be sought at the next stage of the process if the feasibility study proceeds.
Benefits	Receive information as to how to support an effective approach to addressing homelessness in Palmerston North.



Risks	Additional budget required or may result in other planned work being deprioritised, depending on the preferred option for how the study is to be undertaken.
Financial	Budget of \$100k required for Option 1a below (Table B)
OPTION 2:	Do not conduct a feasibility study.
Community Views	Limited targeted engagement with existing stakeholders has been undertaken to gather information for this report; however, formal consultation to seek community views has not been undertaken at this stage. Community views will be sought at the next stage of the process if the feasibility study proceeds.
Benefits	Other smaller steps towards alleviating the issue could be explored, with less disruption to other planned work and minimal budgetary impacts.
Risks	Coordinated action towards reducing homelessness is less likely to occur.
Financial	Nil.

RATIONALE FOR THE RECOMMENDATIONS

1. OVERVIEW OF THE PROBLEM OR OPPORTUNITY

Background

- 1.1 This report was requested through the 2021-2031 10 Year Plan. The resolution was "that the Chief Executive investigate options for a night shelter and report back to Community Development Committee in the 21/22 year with options, timeframes and costs of a feasibility study".
- 1.2 There were multiple submissions from the community to the 10 Year Plan around housing, including several which highlighted issues in the availability of emergency accommodation. Council determined that there was value in an early investigation report to provide data, further context and information around options, timeframes and costs of a feasibility study, to determine what role Council might have in addressing these issues.

Context

1.3 Homelessness, also referred to as severe housing deprivation, is defined by Statistics New Zealand as a living situation where people with no other options to acquire safe and secure housing are: without shelter (e.g. living in a park, shack or car), in temporary accommodation (e.g. living in hostels, transitional supported accommodation, women's refuges, motor camps and boarding houses), sharing accommodation with a household (e.g. living on a couch or in an overcrowded house), or living in uninhabitable housing (e.g. a dwelling that is dilapidated).



- 1.4 Across these living circumstances that fall under the definition, there are three broad categories of people experiencing homelessness that have been further defined: chronically homelessness (people with multiple complex needs who have spent an extended time sleeping rough); episodically homeless (people who frequently fall in and out of homelessness as they find it difficult to maintain a tenancy or stable housing); transitionally homeless (people who are able to maintain a tenancy or stable housing unsupported but have found themselves homeless due to a major life event such as redundancy, relationship or family breakdowns or health issues).
- 1.5 The negative impacts of experiencing homelessness for individuals, whānau and communities are well documented. There is also evidence that severe housing deprivation is disproportionately experienced by Māori, Pacific peoples, people with disabilities, people with physical and mental health issues, youth, single-parent families (and therefore children), and the rainbow community.
- 1.6 Across Aotearoa, housing shortages and rising rents, together with increasing income pressures and several other systemic factors, are contributing to an increase in the number of people experiencing homelessness.
- 1.7 There are a number of challenges in capturing accurate data for homelessness, including transiency, people being disconnected from systems and services, and the range of circumstances that fall under the definition. Government administrative data only captures people who access government assistance, and it is known that there is a significant 'hidden homeless' population of people who are sleeping on the streets, in cars, boarding houses, camp grounds, sharing accommodation or who do not have access to government assistance.
- 1.8 This means that it is hard to put an exact current figure on the number of people in Palmerston North who are experiencing homelessness. There is some data available which provides an indication, for example, the Ministry of Housing and Urban Development reports in the quarter ending September 2021, there were 1224 emergency housing special needs grants approved and over 700 applicants on the housing register. Estimates from those working in the sector of those who are experiencing homelessness without shelter and sleeping rough in the city range from 30-50.
- 1.9 This lack of data was one of the drivers for Ira Mata, Ira Tangata: Auckland's Homeless Count in late 2018, which used a Point in Time approach to understand the size and nature of unsheltered and temporary homelessness across the Auckland region. The Count was conducted by the Housing First Auckland collective, with support and funding from Auckland Council.

Housing First model

1.10 Housing First is a central government supported programme founded on an evidence-based model for addressing homelessness. Housing First recognises that it is much easier to address complex needs, such as mental health and addiction, once people are housed. Previous models stipulated that people should be sober, or mentally well, in order to be "housing ready". Housing First sees the need for permanent, secure, appropriate, safe housing as a fundamental human right.



- 1.11 Housing First providers across the world show integrity to the following principles:
 - 1. Immediate access to housing with no housing readiness conditions
 - 2. Consumer choice and self-determination
 - 3. A harm reduction and recovery-orientation approach
 - 4. Individualised and person-driven supports
 - 5. Social and community integration
- 1.12 Housing First was piloted in Auckland in 2017 and has since formed a key part of the Ministry of Housing and Urban Development's Homelessness Action Plan 2020-2023. The Housing First model is now being implemented in towns and cities across the country, including Kaitaia, Whangārei, Auckland, Hamilton, Tauranga, Rotorua, Napier, Wellington, Nelson, Blenheim and Christchurch.
- 1.13 The Housing First model is the leading approach for addressing chronic and episodic homelessness. There are other responses being piloted and applied to address transitional homelessness, such as Rapid Rehousing. As both models rely on housing availability, one of the tools used currently to supplement these solutions to all three types of homelessness are night shelters.

Night shelters

- 1.14 Night shelters are designed to break the cycle of homelessness by providing people with emergency shelter. They ideally act as a stepping-stone towards more permanent housing and an access point to other support services.
- 1.15 There are currently night shelters operating in all larger cities around the country, including Auckland, Wellington, Christchurch, Tauranga, Hamilton and Dunedin. They are generally operated by a charitable trust, such as the City Mission, and funded from a range of sources, including central government funding, council funding and direct donations.
- 1.16 Many night shelters are moving away from the traditional 'bed for a night, leave in the morning' format towards approaches where there are other complementary services on offer, such as food, social lounges and counselling support.
- 1.17 Night shelters are complex to operate, and there are many factors to consider in how they run day-to-day (are they 'dry' i.e. no alcohol or drugs, are they for a specific sex only, are visitors allowed, what is the maximum stay, are pets allowed). With 'rules' in place, there will be people experiencing homelessness who do not qualify, and with no 'rules' in place, health and safety become difficult to manage.
- 1.18 While most night shelters in operation pre-date the Housing First model, in application they are not mutually exclusive solutions, particularly with the current crises in housing availability. In Auckland, for example, the night shelter is also a partner in their Housing First collective.
- 1.19 Palmerston North has many services which provide accommodation and housing options across the continuum. They are all working hard and providing



quality services, however the gap between availability of housing and demand from people experiencing or facing homelessness remains.

- 1.20 There is a willingness amongst the services to work together, and some early interest has been gauged in the opportunity to collaborate around a Housing First model.
- 1.21 Contributing to a response to the homelessness issues in our community fall under our social wellbeing responsibilities as a local authority.
- 1.22 A response would also align with Council's strategic goals, specifically Goal 3, Priority 2: He whakaū i te hauora o te hapori, e whai wāhi ai te katoa ki te whare noho me te paenoho kiritata hauora, haumaru anō hoki. Ensure the city has a healthy community where everyone has access to healthy, safe and affordable housing and neighbourhoods.

2. DESCRIPTION OF OPTIONS

Table A -	Weighing	up Options	1 and 2
-----------	----------	------------	---------

Options 1 and 2	Pros / Benefits	Cons / Risks	Next steps
Option 1 - Complete a feasibility study	 Receive information as to how to support a response to homelessness in Palmerston North, which may include a night shelter Potential enablement of delivery of outcomes for community in alignment with Strategy 	 Additional cost for option 1 a or deprioritisation of other planned work for option 1b Study may determine a response or elements of a response, such as a night shelter, are not feasible for Council to pursue involvement, meaning community expectations are not met The study may demonstrate a case for and/or create expectations of an ongoing committment from Council (including meeting further costs) 	See Table B for options 1a and 1b
Option 2 – Do not complete a feasibility	 No cost Less or no impact on other planned work 	Limited further information received as to how best to support a response to homelessness	See Table C for options 2a and 2b



study	Less potential for delivery of outcomes for community
-------	---

Table B – Weighing up Options 1a and 1b

Options for completing a feasibility study	Cost	Timeframe	Other considerations
Option 1a - Additional budget provided to engage extra resource	 \$100,000 (based on estimates received) 	Potential for shorter timeframe to complete work, estimated 6 months from commencement	 Specialist expertise able to be engaged May need to build connection to organisation and relationships
Option 1b – Use internal resource	 No additional cost 	 Longer timeframe, estimate 9 months to 1 year, as other planned work would need to be reprioritised and balanced 	 + Existing connection to organisation and relationships - Less specialist expertise - Significant reprioritisation of other work required

Table C – Weighing up Options 2a and 2b

Options if <u>not</u> completing a feasibility study	Costs	Timeframes	Other considerations
Option 2a – Do nothing additional, continue existing work in social housing, engagement with development sector, and community development relationships (i.e. funding and	No additional cost or reprioritisation of resource	N/a	-



general support) with housing support groups			
Option 2b - Continue existing work, and increase effort in advocacy to central government around housing and homelessness issues	 No additional cost 	Unknown	- Will require some additional internal effort and therefore may require reprioritisation or impact on other work

3. ANALYSIS OF OPTIONS

3.1 As per the tables above, staff have identified two main options for next steps. Within each main option (Option 1 and Option 2), there are two sub options identified (Option 1a, Option 1b; Option 2a, Option 2b).

Option 1 - Complete a feasibility study

3.2 Option 1 is to proceed with further work in the shape of a feasibility study, to gather more information and explore in more detail how Council can support a response to the homelessness issues in the city.

3.3 The proposed scope of the feasibility study would include:

- Reconfirming and obtaining more detailed information around local issues and needs
- Investigating options for a local model and mechanisms to implement this, including scoping partners, structures and roles, costs and timeframes to establish
- Determining a plan of action for the coordinated response, including options for specific actions (which may include a night shelter), with costs, details and timeframes
- An assessment of the priority of the suggested actions
- 3.4 As Council does not currently have the internal capacity or budget to conduct a feasibility study, there are two sub options proposed for how this work can be completed: 1a) provide additional budget to engage extra resource, or 1b) deprioritise other planned work and conduct it with existing internal resource.
- 3.5 As demonstrated in the table above, the most efficient option which has least impact on other planned work and achievement of outcomes is Option 1a.



Option 2 – Do not complete a feasibility study

- 3.6 There is a second main option of not proceeding further with this work in any significant way, and not taking a coordination role towards addressing the issues of homelessness in the city.
- 3.7 Within this, there is Option 2a: Council can continue its efforts in other parts of the housing continuum, such as increasing social housing stock, facilitating new housing development and supporting community groups working with people seeking stable housing. These local efforts, together with wider community efforts and the implementation of central government strategy may in time have a positive impact on the size and nature of homelessness in Palmerston North.
- 3.8 Less than a feasibility study, there is Option 2b, the option of directing an increased, specific effort into advocacy to central government around housing and homelessness. This would require a small amount of additional resource, and therefore may impact minimally on other planned work. It is also noted that this may result in work towards a coordinated local response being required further down the track, as the central government strategy has a significant community-led and local-led focus.

4. CONCLUSION

- 4.1 This report has provided a summary of the local and national context, and the definitions and complexities of homelessness. A description of the best-practice Housing First model and some of the considerations around night shelters have also been included.
- 4.2 Of the options identified for the next steps, the recommendation that best aligns with the Council's wellbeing obligations and strategic goals is Option 1a. Due to timing, it is recommended that Option 1a be referred to the Annual Budget Deliberations.

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant to do, do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of the Council's policies or plans?	No
The recommendations contribute to Goal 3: A Connected and Safe Cor	nmunity
The recommendations contribute to the achievement of action Connected Communities	n/actions in

COMPLIANCE AND ADMINISTRATION



The action is: Inves feasibility study	tigate o	otions for a	night shelter ar	nd dev	elop a prop	posal for a
Contribution to strategic direction and to the social, economic, environmental and cultural well- being		0		and	strategic	direction

ATTACHMENTS

Nil



MEMORANDUM

TO:	Community Development Committee
MEETING DATE:	9 March 2022
TITLE:	Welcoming Communities Programme Annual Report
PRESENTED BY: APPROVED BY:	Stephanie Velvin, Community Development Manager Chris Dyhrberg, Chief Customer Officer

RECOMMENDATION TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the report titled 'Welcoming Communities Programme Annual Report' be received for information.

1. ISSUE

1.1 This report provides the annual update on the progress of the Welcoming Communities programme implementation.

2. PROGRAMME BACKGROUND

- 2.1 Welcoming Communities Te Waharoa ki ngā Hapori is an Immigration New Zealand led accreditation-based initiative in which Palmerston North has been a participant since 2017. The programme is based on the premise that communities that make newcomers feel welcome are more likely to enjoy better social outcomes and stronger economic growth. Intentionally building connections means everyone feels included and knows they belong; in this environment, everyone can participate in the economic, civic, cultural and social life of the community.
- 2.2 Underpinning the programme and the accreditation framework is the national Welcoming Communities Standard, which sets out what a successful inclusive community looks like across eight key outcome areas: Inclusive Leadership, Welcoming Communications, Equitable Access, Connected and Inclusive Communities, Civic Engagement and Participation, Economic Development, Business and Employment, Welcoming Public Spaces, and Culture and Identity.
- 2.3 The programme is currently being rolled out across New Zealand in stages. As of February 2022, there are seventeen other councils who have committed to the Welcoming Communities programme:



- Hastings District Council
- Nelson City Council
- Tasman District Council
- Hamilton City Council
- Tauranga City Council
- Western Bay of Plenty District Council
- Whanganui District Council
- Rangitikei District Council
- Horowhenua District Council
- Masterton District Council
- Ashburton District Council
- Selwyn District Council
- Queenstown Lakes District Council
- Central Otago District Council
- Gore District Council
- Invercargill City Council
- Southland District Council

3. COUNCIL CONTEXT

- 3.1 The Welcoming Communities Advisory Group Plan 2020-2023 was finalised and endorsed by Council on 17 March 2021. This Plan is a key component of the Welcoming Communities programme in Palmerston North. It sets out our local priorities for the years 2020-2023, providing a roadmap for achieving accreditation as an Advanced Welcoming Community.
- 3.2 In the 10 Year Plan 2021-2031, Council committed to regularly developing and implementing Welcoming Plans, together with Rangitāne and our Advisory Group partners, with the intention that Palmerston North continues to be a national leader in the programme, moving from Established to Advanced accreditation.
- 3.3 It is noted that there are several other actions in the 10 Year Plan, in addition to the specific commitments above, which will contribute to embedding the programme across Council services. For example, 'Provide Council communication materials that are inclusive and reflect the diversity of the local community', 'Welcoming Community principles guide the inclusiveness of placemaking projects', and 'Review chamber and related spaces as inclusive public spaces, including bilingual wayfinding'. This embedment is an essential component of elevating our efforts to the Advanced level.

4. ANNUAL UPDATE

- 4.1 Progress over the last year in implementing the Welcoming Plan has been challenging, due to resource constraints in the Coordinator role and with the ongoing disruptions caused by Covid-19.
- 4.2 Despite this, there have been several new initiatives rolled out, and the foundations of the programme remain strong due to the commitment and



connection of our Advisory Group partners. Highlights of the year have included:

4.3 Welcome Video

To deliver on 'Welcoming Communications' and 'Equitable Access' outcome areas.

In late 2021, the Advisory Group identified an opportunity to welcome newcomers arriving through the refugee resettlement, family reunification and evacuation pathways. With Delta threatening, it was decided that planning a City Welcome event was too risky and we needed to look at another way to be intentionally welcoming for these newcomers.

We decided to create a welcoming video with messages from key leaders and community members, including the various first languages of the refugee-background communities.

The video was completed in December and circulated to the Advisory Group members to use in their welcoming interactions, such as orientation sessions and language classes. We also promoted the video on social media.

As well as adding another welcoming tool to our suite of ways to welcome newcomers, the success of this project was in the collaborative way we were able to facilitate community members to share their language and participate confidently in the creation of the video.

4.4 He Kupu Rangatira - Proverb Pathway

To deliver on 'Welcoming Public Spaces' and 'Culture + Identity' outcome areas.

On Race Relations Day, 21 March 2021, Palmerston North celebrated the launch of He Kupu Rangatira – The Proverb Pathway, on Te Arapiki a Tāne – The Stairway of Tāne. A partnership project with Rangitāne and Massey University, He Kupu Rangatira is a site-specific arts initiative that recognises our bicultural foundations and our multiculturally diverse city in an interactive, recreation-based installation.

The pathway promotes community connections by sharing the wisdom of proverbs from around the world. The proverbs were collected from local community members and appear on each installation in the language of origin, with a te Reo Māori equivalent and an English translation. In total there are ten languages represented over twelve signs.

The project was supported with funding from MBIE's migrant participation fund. The next steps include looking at how to incorporate sound using an app and considering further iterations in other locations.

4.5 **Cultural celebrations**

To deliver on 'Connected + Inclusive' and 'Culture + Identity' outcome areas.



After the success of the cultural celebrations grown in earlier years of the programme, we were tracking towards even more significant events for the city in 2021. The first half of the year did see several successful events go ahead, including a Lunar New Year celebration, Festival of Cultures and Eid Festival; however, Holi was unable to be delivered due to lack of staff capacity, and Diwali in The Square and Moon Festival were impacted by the arrival of the Delta variant. The settings brought in for the Omicron variant resulted in the cancellation of the Lunar New Year in January 2022, and the planning of the Festival of Cultures and a large Holi event have also been called off.

Despite these disruptions, we were able to mark Diwali and Lunar New Year in other ways to help meet our objectives of communities sharing their cultures and creating a culturally rich and vibrant community. For Diwali, a radio message was created with the community to communicate the meaning of the celebration, and we commissioned Happy Diwali flags which were hung around the city centre. To mark Lunar New Year, the Happy Lunar New Year banner was hung, an exhibition was displayed in the Library and a video of community performances was captured.

The efforts put in to innovate and uphold our commitment to achieving our Welcoming Communities outcomes despite the shifting restrictions have been well received by the community.

4.6 **Funding**:

Another area of success this year has been obtaining external funding to support two new initiatives in the community. We have received funding from MBIE to support the Welcoming Schools pilot, due to commence shortly through the Manawatū Multicultural Council. We have also received funding from the Ministry of Justice as an umbrella organisation for a community-led project for the prevention of family and sexual violence.

5. NEXT STEPS

- 5.1 Implementation of the programme will continue with an application for accreditation at the Advanced level planned for late 2023, depending on our progress.
- 5.2 Key areas of focus for activities over the coming year include: progressing planned initiatives around inclusive governance; welcoming communications, including a refresh of the Welcome Pack; supporting the Welcoming Schools initiative pilot; working with partners to progress opportunities to support migrant businesses; supporting civic engagement efforts for the local elections; working to further embed Welcoming Communities principles internally.
- 5.3 In addition, the programme will continue to be agile and play a key connecting role in supporting newcomer and ethnic communities to navigate the Covid-19 pandemic.



- 5.3 At the national level, we continue to provide a leadership role, when time allows, to support new councils coming on board with the programme. For example, later in March, we are providing a tutorial for the newer councils on how to develop a Welcoming Plan.
- 5.4 With four of our neighbouring councils now also committed to the programme, Whanganui District Council, Rangitikei District Council, Horowhenua District Council and Masterton District Council, we hope to have the capacity to explore the opportunities of a regional Welcoming Communities network.

6. COMPLIANCE AND ADMINISTRATION

Does the Committe	ee have delegated authority to decide?	Yes
Are the decisions s	ignificant?	No
If they are significa	int to do, do they affect land or a body of water?	No
Can this decision o	only be made through a 10 Year Plan?	No
Does this decis Consultative proce	· · · · · · · · · · · · · · · · · · ·	No
Is there funding in	the current Annual Plan for these actions?	Yes
Are the recomm policies or plans?	endations inconsistent with any of the Council's	No
	tions contribute to Goal 3: A Connected and Safe Cor ations contribute to the achievement of action nunities	,
The action is: Regu	larly develop and implement Welcoming Plans	
Contribution to strategic direction and to the social, economic, environmental and cultural well- being	Annual update provided as to the implementation of Welcoming Plan.	f the current

ATTACHMENTS

Nil



COMMITTEE WORK SCHEDULE

TO: Community Development Committee

MEETING DATE: 9 March 2022

TITLE: Committee Work Schedule - March 2022

RECOMMENDATION TO COMMUNITY DEVELOPMENT COMMITTEE

1. That the Community Development Committee receive its Work Schedule dated March 2022.

ATTACHMENTS

1. Committee Work Schedule 2019 - 2022 🗓 🖀

COMMUNITY DEVELOPMENT COMMITTEE

WORK SCHEDULE – MARCH 2022

ltem No.	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction/ Point of Origin
÷	March 2022	Welcoming Communities Programme Annual Report	Chief Customer Officer		5 August 2020 37.2
di	March 2022	Investigate options for a Night Shelter	Chief Customer Officer		Committee of Council 9 June 2021 Clause 31, 13-21
З.	June 2022	Feasibility of introducing a Companion Card for those with permanent disabilities – 12-month review	Chief Customer Officer		5 August 2020 Clause 34.4
	June 2022	Neighbourhoods, Villages & Rural Portfolio update	Councillor Bruno Petrenas		Terms of Reference
	June 2022	People & Community Portfolio update	Chair Lorna Johnson		Terms of Reference
	June 2022	Whānau Ōra Health & Wellbeing Portfolio update	Cr Billy Meehan		Terms of Reference
	June 2022	Safe City Portfolio update	Cr Patrick Handcock		Terms of Reference
4.	September 2022	Presentation - Disability Advisory Reference Group	Chief Customer Officer		Invitation to present annually
					4 November 2020 Clause 41-20

Oasis # 13972409