

MEETING MINUTES	
JOINT STRATEGIC PLANNING COMMITTEE	TIME
THURSDAY 08 SEPTEMBER 2022	1.01PM

Minutes of a meeting of the Manawātū District / Palmerston North City Joint Strategic Planning Committee held on Thursday 8 September 2022, commencing at 1:01pm in the Manawātū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Helen Worboys	(Chairperson)
	Cr Steve Bielski	(Manawātū District Council)
	Cr Michael Ford	(Manawātū District Council)
	Cr Grant Hadfield	(Manawātū District Council)
	Cr Phil Marsh	(Manawātū District Council)
	Mayor Grant Smith	(Palmerston North City Council)
	Cr Susan Baty	(Palmerston North City Council)
	Cr Zulfiqar Butt	(Palmerston North City Council)
	Cr Leonie Hapeta	(Palmerston North City Council)
	Cr Aleisha Rutherford	(Palmerston North City Council)
	IN ATTENDANCE:	
	Cr Andrew Quarrie	(Manawātū District Council)
	Cr Alison Short	(Manawātū District Council)
	Cr Vaughan Dennison	(Palmerston North City Council)
	Cr Patrick Handcock	(Palmerston North City Council)
	Cr Bruno Petrenas	(Palmerston North City Council)
	Cr Orphee Mickalad	(Palmerston North City Council)
	Shayne Harris	(Chief Executive, MDC)
	Lyn Daly	(General Manager – Community, MDC)
	Cathy Robinson	(General Manager – Corporate, MDC)
	Steph Skinner	(Governance Officer, MDC)
	Katie McKay	(Executive Officer, MDC)
	Stacey Bell	(City Economist, PNCC)
	Kian Lee	(Policy Analyst, PNCC)
	Sarah Claridge	(Democracy and Governance Adviser, PNCC)
	Sheryl Bryant	(Assistant Chief Executive, PNCC)
	David Murphy	(Chief Planning Officer, PNCC)
	Bobbie O’Fee	CEDA
	Jerry Shearman	CEDA
	Janet Reynolds	CEDA
	Jacqui Middleton	CEDA

#### JSP 22/188 MEETING OPENING

Mayor Helen Worboys opened the meeting.

#### JSP 22/189 APOLOGIES

There were no apologies.

#### JSP 22/190 CONFIRMATION OF MINUTES

**RESOLVED** That the minutes of the Joint Strategic Planning Committee meeting held 09 June 2022 be adopted as a true and correct record.

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**Moved by: Mayor Grant Smith**

**Seconded by: Cr Michael Ford**

**CARRIED**

**JSP 22/191 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**JSP 22/192 NOTIFICATION OF LATE ITEMS**

The following item of late business was notified for consideration:

- Future of the Manawātū District Council/ Palmerston North City Council Joint Strategic Planning Committee

The purpose of the item was to seek the future direction of the Joint Strategic Planning Committee.

The reason the item was not included on the agenda for the meeting; it was missed as an open agenda item.

Consideration of this item cannot be delayed as this is the last meeting of the Triennium for the committee.

**RESOLVED**

**That the item “Future of the Manawātū District Council/ Palmerston North City Council Joint Strategic Planning Committee” be accepted as a late item of business.**

**Moved by: Mayor Helen Worboys**

**Seconded by: Cr Leonie Hapeta**

**CARRIED**

**JSP 22/193 PUBLIC FORUM**

There were no requests to speak in public forum at this meeting.

**JSP 22/194 PRESENTATIONS**

There were no presentations organised for this meeting.

**JSP 22/195 CEDA 2021-22 DRAFT ANNUAL REPORT**

Report of the General Manager – Community and Chief Planning Officer, Palmerston North City Council dated 11 August 2022 presenting the Central Economic Development Agency's (CEDA) Annual Report to 30 June 2022.

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Members of CEDA, Bobbie O'Fee, Jacqui Middleton, Janet Reynolds and Jerry Shearman were present to speak to their Draft Annual Report, highlighting their ambitions and goals for the region, attracting new and innovative businesses, and ongoing key projects.

**RESOLVED**

1. That the Central Economic Development Agency's (CEDA) Annual Report to 30 June 2021 be received subject to completion of Audit NZ sign off.
2. That the committee notes that the Audit NZ feedback will be submitted for the committee's information at the next available committee meeting after receipt.

Moved by: Mayor Grant Smith

Seconded by: Cr Leonie Hapeta

**CARRIED**

JSP 22/196 CEDA DIRECTORS – RECRUITMENT DECISIONS

Report of the General Manager – Community and Chief Planning Officer, Palmerston North City Council dated 22 July 2022 seeking direction on the recruitment process as per the "CEDA Appointment of Directors Policy" for Director vacancies.

**RESOLVED**

That the recruitment process as per the "CEDA Appointment of Directors Policy" to fill the vacancies on the Central Economic Development Agency Board be commenced when the Electoral College of the 2022-2025 triennium has been established.

Moved by: Mayor Grant Smith

Seconded by: Cr Grant Hadfield

**CARRIED**

JSP 22/197 DRAFT CEDA STATEMENT OF EXPECTATIONS 2023-2024

Report of the General Manager – Community and Chief Planning Officer, Palmerston North City Council dated 31 August 2022 seeking input into the 2023-2024 Statement of Expectations for the Central Economic Development Agency Limited (CEDA).

**RESOLVED**

1. That the Joint Strategic Planning Committee considers the present 2022-2023 Statement of Expectations for the Central Economic Development Agency Limited and advise of any changes required to establish the 2023-2024 Statement of Expectations.
2. That the Mayor and Chief Executive of the Manawātū District Council and the Mayor and Chief Executive of the Palmerston North City Council be delegated authority to approve the Statement of Expectations prior to the document being signed.

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**Moved by: Mayor Grant Smith**

**Seconded by: Mayor Helen Worboys**

**CARRIED**

#### JSP 22/198 QUARTERLY ECONOMIC MONITOR REPORT

Report of the Chief Planning Officer, Palmerston North City Council – dated 29 August 2022 presenting a summary report on Manawātū Region Quarterly Economic Monitor June 2022 and Manawātū Region Quarterly Retail Report June 2022.

Stacey Bell, City Economist, PNCC and Kian Lee, Policy Analyst, PNCC spoke to their report highlighting current trends, economic activity, housing/rental movements, retail statistics and economic headwinds.

**RESOLVED**

**That the summary report on the Manawātū Region Quarterly Economic Monitor June 2022 and Manawātū Region Quarterly Retail Report June 2020 are received.**

**Moved by: Mayor Helen Worboys**

**Seconded by: Mayor Grant Smith**

**CARRIED**

#### JSP 22/199 SHARED LIBRARY SERVICES

Report of the General Manager – Community dated 31 August 2022 providing an update on the need to establish a formal arrangement with Palmerston North City Council Library Services for the residents of Pohangina who reside in the Manawātū District Council district.

**RESOLVED**

**That the Manawātū District Council and Palmerston North City Council library services teams meet 6-monthly to further develop their relationship and explore ways to work together.**

**Moved by: Cr Phil Marsh**

**Seconded by: Cr Grant Hadfield**

**CARRIED**

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JSP 22/200 CONSIDERATION OF LATE ITEM - FUTURE OF THE MANAWATŪ DISTRICT COUNCIL/

PALMERSTON NORTH CITY COUNCIL JOINT STRATEGIC PLANNING COMMITTEE

Report of the Democracy and Governance Manager, Palmerston North City Council dated 30 August 2022 seeking the committees consideration for the future direction of the Joint Strategic Planning Committee.

**RESOLVED**

**That following the October 2022 election, the mayors of Manawātū District Council and Palmerston North City Council**

- a) **Review the Joint Strategic Planning Committee noting the advice to the Committee on 8 September 2022 and in consultation with the Central Economic Development Agency Board.**
- b) **Consider a sub-regional forum in consultation with other potential partners.**

**Moved by: Mayor Grant**

**Smith Seconded by: Cr**

**Susan Batey CARRIED**

JSP 22/201 MEETING CLOSURE

The meeting was declared closed at 3.02pm