

# PALMERSTON NORTH CITY COUNCIL

## Minutes of the Strategy & Finance Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 20 September 2023, commencing at 9.01am

**Members Present:** Councillors Vaughan Dennison (in the Chair), Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, William Wood and Kaydee Zabelin.

**Non Members:** Councillors Debi Marshall-Lobb and Billy Meehan.

**Apologies:** The Mayor (Grant Smith) (late arrival, on Council business) and Councillor Lorna Johnson.

The Mayor (Grant Smith) entered the meeting at 9.36am during consideration of clause 54. He was not present for clauses 48 to 53 inclusive.

Councillor Rachel Bowen entered the meeting at 10.19am during consideration of clause 56. She was not present for clauses 48 to 55 inclusive.

Councillor William Wood left the meeting at 11.16am during consideration of clause 59. He was not present for clauses 59 to 63 inclusive.

### Karakia Timatanga

Councillor Debi Marshall-Lobb opened the meeting with karakia.

### 48-23 Apologies

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

Clause 48-23 above was carried 12 votes to 0, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

### Declarations of Interest

Councillor Debi Marshall-Lobb declared an interest in item 6 (clause 49): Hearing of Submissions – Panako Park Reclassification Proposal, but

## STRATEGY & FINANCE COMMITTEE - PART I - 20 SEPTEMBER 2023

stated she would consider the matter with an open mind.

Councillor Debi Marshall-Lobb declared a conflict of interest in item 19 (clause 62): 119 Highbury Avenue (part of Tui Park) - Proposal to continue supporting Te Whatu Raranga o Highbury Weavers by notifying the intention to grant community occupancy via a lease of Council land and building, and took no part in the discussion or debate.

### **49-23 Hearing of Submissions: Panako Park Reclassification Proposal**

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Strategy & Finance Committee hear submissions from presenters who indicated their wish to be heard in support of their submission.
2. That the Committee note the Procedure for Hearing of Submissions, as described in the procedure sheet.

Clause 49-23 above was carried 12 votes to 0, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

**Note:**

Councillor Debi Marshall-Lobb declared an interest but stated she would consider the matter with an open mind, and participated in the vote.

The Committee considered submissions on the Panako Park Reclassification Proposal with a supporting oral statement.

The following person appeared before the Committee and made oral statements in support of their submission.

#### **River Stop Awapuni (Annette Nixon) (17)**

Annette Nixon spoke to their submission and made the following additional comments:

- River Stop continues to operate on a very informal basis, with other people involved on occasion; for example one project under development is a story boardwalk at Ahimate Park, which involves a local author and illustrator as well as Council Officers.
- River Stop is planning for a Local History event early next year and a Boho Café birthday event (seven years) in November.
- This weekend St Matthews plant fair will be held, which has been held in the area since 1968.
- Awesome Awapuni, Presbyterian Church and River Stop have made repeated submissions to draft annual plans about having

## STRATEGY & FINANCE COMMITTEE - PART I - 20 SEPTEMBER 2023

a community garden and orchard in the Panako Park area, as it offers great possibilities.

- Around 2010, Annette met with some community members and the Guides about people using the hall also using the St Mark's car park, and suggested the Guides might like to put in a path between the car park and their driveway. The church was happy for this to happen but no action was taken by the Guides to make that possible. There are opportunities like this that still exist.
- One of the considerations of the incoming committee who will meet for the first time in October is whether or not the management committee of the Awapuni Community Centre would also be able to manage the use of Panako Place hall. It is likely the new committee (with no Chair at present) will not be inclined to agree to this, so how the management of Panako Place hall is carried out is something Council will have to think about.
- Robert Cleaver, who in 1973 became the organist at St David's Presbyterian Church in Main Street on the corner of Rainforth Street, recalls attending Bible class with his sister for a visiting event in 1966, and the hall was located on the lawn area in Rainforth Street at the back of the church. It was used as a gym facility and storage area. Between 1966 and 1973 it was moved to Panako Place, so we now have a Presbyterian resource next door to a Presbyterian resource in Awapuni.
- River Stop Awapuni would like to see the Paper walkway between Panako Place and Awapuni Community opened up and turned into a community facilities hub and for both areas to have that immediate connection.

**50-23**

### **Summary of Submissions - Panako Park Reclassification Proposal**

Memorandum, presented by Aaron Phillips, Activity Manager - Parks.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Summary of Submissions – Panako Park Reclassification Proposal' presented to the Strategy & Finance Committee on 20 September 2023.

Clause 50-23 above was carried 12 votes to 0, the voting being as follows:

#### **For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

STRATEGY & FINANCE COMMITTEE - PART I - 20 SEPTEMBER 2023

**51-23 Confirmation of Minutes**

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the minutes of the Strategy & Finance Committee meeting of 10 May 2023 Part I Public be confirmed as a true and correct record.

Clause 51-23 above was carried 10 votes to 0, with 2 abstentions, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Ophée Mickalad, Debi Marshall-Lobb and Billy Meehan.

**Abstained:**

Councillors William Wood and Kaydee Zabelin.

**52-23 Confirmation of Minutes**

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the minutes of the extraordinary Strategy & Finance Committee meeting of 7 June 2023 Part I Public be confirmed as a true and correct record.

Clause 52-23 above was carried 12 votes to 0, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Ophée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

**53-23 Confirmation of Minutes**

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the minutes of the extraordinary Strategy & Finance Committee meeting of 1 August 2023 Part I Public be confirmed as a true and correct record.

Clause 53-23 above was carried 10 votes to 0, with 2 abstentions, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Patrick Handcock, Ophée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

**Abstained:**

Councillors Lew Findlay and Leonie Hapeta.

## STRATEGY & FINANCE COMMITTEE - PART I - 20 SEPTEMBER 2023

### 54-23 **Drinking Water Compliance**

Memorandum, presented by Mike Monaghan, Group Manager - Three Waters.

The Mayor (Grant Smith) entered the meeting at 9.36am.

The Officer highlighted a change to the detail in section 3.5. Since the paper was submitted, Officers have met with officials from Taumata Arowai to discuss the chlorine exemption application. The advice received is that, as Palmerston North City Council is already chlorinating all supplies, a chlorine exemption is not the appropriate vehicle. Instead Taumata Arowai recommend that Council apply for an Enforceable Undertaking under Part 3, Subpart 5, section 128 of the Water Services Bill. An enforceable undertaking is a written binding commitment to implement agreed actions to address the matters contravening the Act. In this case that would be committing to resolving the issue of contact time at the bore sites. Officers are currently working on the submission for the Enforceable Undertaking.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum on the bacteriological compliance status of the city bore supplies to provide clarification on the issues and strategies to address, presented to the Strategy & Finance Committee on 20 September 2023.

Clause 54-23 above was carried 13 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

### 55-23 **Draft Water Supply Bylaw - Deliberations on Submissions**

Memorandum, presented by Peter Ridge, Senior Policy Analyst.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RECOMMENDS**

1. That Council adopt the Palmerston North Water Supply Bylaw 2024 and the Palmerston North Water Supply Bylaw Administration Manual 2024 (as shown in Attachments 2 and 3), which will come into effect on 1 February 2024.

Clause 55-23 above was carried 13 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor,

## STRATEGY & FINANCE COMMITTEE - PART I - 20 SEPTEMBER 2023

Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

The meeting adjourned at 9.58am.  
The meeting resumed at 10.14am.

### **56-23 Draft Speed Management Plan 2024-2027 - Approval for Consultation**

Report, presented by Peter Ridge, Senior Policy Analyst, Charlotte French, Transport Engineer and Becky Young, Graduate Transport Engineer (Technical Advisors on contract from GHD).

Councillor Rachel Bowen entered the meeting at 10.19am.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the draft Speed Management Plan 2024 – 2027 (as shown in Attachment 1) be approved for public consultation.

Clause 56-23 above was carried 12 votes to 1, with 1 abstention, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Rachel Bowen.

#### **Against:**

Councillor Billy Meehan.

#### **Abstained:**

Councillor Leonie Hapeta.

### **57-23 Ashhurst and Te Apiiti Campervan Dump Station Budget**

Report, presented by Aaron Phillips, Activity Manager – Parks.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RECOMMENDS**

1. That Council approve an increase to the budget for Programme 1535 – City-wide: Campervan Dump Stations from \$113,595 to \$213,595.
2. That Council note that revenue will be increased by \$100,000 of secured external funding, subject to consultation on the proposed dump station, for Programme 1535 – City-wide: Campervan Dump Stations, which means there will be no rates impact from increasing the budget.
3. That Council note that, as per the condition of the Ministry of Business, Innovation and Employment funding, consultation on the proposed new campervan dump station will be carried out. The

STRATEGY & FINANCE COMMITTEE - PART I - 20 SEPTEMBER 2023

consultation results and any subsequent recommendations will be reported back to Council.

Clause 57-23 above was carried 14 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen and Billy Meehan.

**58-23 Ashhurst Te Apiti Three Bridges Loop Track Investigations Budget & Waka Kotahi Fund Update**

Report, presented by Aaron Phillips, Activity Manager – Parks.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RECOMMENDS**

1. That Council adds a new operating programme titled 'Ashhurst Te Apiti Three Bridges Loop Track Investigations'.
2. That Council approves an increase in operating revenue and expenditure budget of \$156,875 for the investigations and design phase of the Te Apiti Three Bridges Loop Track programme, this budget to be 100% funded by Waka Kotahi subsidies.
3. That Council instruct the Chief Executive to report back at the conclusion of the Te Apiti Three Bridges Loop Track investigations and design work with a view to applying to Te Ahu a Turanga Recreation Fund for implementation works.

Clause 58-23 above was carried 14 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen and Billy Meehan.

**59-23 Aokautere Urban Growth Area - Information relating to the description, timing and quantum of the development of infrastructure work programmes to enable growth in Aokautere**

Memorandum, presented by Sam Dowse, Senior Planner and David Murphy, Chief Planning Officer.

Councillor William Wood left the meeting at 11.16am.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee note the infrastructure programmes identified in Attachment 1 of the Aokautere Urban Growth Area memorandum to support Proposed District Plan Change G, for prioritisation as part

## STRATEGY & FINANCE COMMITTEE - PART I - 20 SEPTEMBER 2023

of the 2024 Long Term Plan process.

Clause 59-23 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen and Billy Meehan.

### **60-23 Pioneer Reserve - Proposal to Grant an Easement on Reserve Land to Powerco**

Report, presented by Bryce Hosking, Group Manager – Property and Resource Recovery.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Strategy & Finance Committee approve notifying the public of the proposal to grant an easement at Pioneer Reserve, Palmerston North to convey electricity to Powerco, in accordance with Section 48 of the Reserves Act 1977.
2. That the Committee note that the land area affected by the easement for Powerco is described as Lot 2 DP 88159.

Clause 60-23 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen and Billy Meehan.

### **61-23 279 Albert Street (part of Hokowhitu Domain) - Proposal to continue supporting Hokowhitu Bowling Club Incorporated by notifying the public of the intention to grant community occupancy via a lease of Council land**

Report, presented by Bryce Hosking, Group Manager – Property and Resource Recovery.

Elected Members approved an additional resolution with a lease term of no less than five years, due to uncertainty of the sport in the region and the possibility of a combined bowling facility in the future.

Moved Grant Smith, seconded Lew Findlay.

The **COMMITTEE RESOLVED**

1. That Council continues to support Hokowhitu Bowling Club Incorporated by notifying the public of its intention to grant community occupancy of Council land at 279 Albert Street (part of Hokowhitu Domain), Palmerston North in accordance with the



## STRATEGY & FINANCE COMMITTEE - PART I - 20 SEPTEMBER 2023

Support and Funding Policy 2022 and Section 54 of the Reserves Act 1977.

2. That Council notes the land affected by the community occupancy of Hokowhitu Bowling Club Incorporated is described as Lot 18 DP 32630 and part of Lot 214, 215, 216 and 217 DP 791.

Clauses 61-23 and 61.2-23 above were carried 12 votes to 1, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen and Billy Meehan.

**Against:**

Councillor Mark Arnott.

Moved Grant Smith, seconded Lew Findlay.

3. That the Committee note, if the lease is entered, that the lease term with Hokowhitu Bowling Club will be no less than five (5) years.

Clause 61-23 above was carried 10 votes to 3, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

**Against:**

Councillors Karen Naylor, Brent Barrett and Rachel Bowen.

### 62-23

**119 Highbury Avenue (part of Tui Park) - Proposal to continue supporting Te Whatu Raranga o Highbury Weavers by notifying the intention to grant community occupancy via a lease of Council land and building** Report, presented by Bryce Hosking, Group Manager – Property and Resource Recovery.

The Officer highlighted a clarification: The report notes Highbury Weavers have occupied the site under formal lease since 2013. It should also have been noted that there was a month-by-month lease relationship prior to that time.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That Council continue to support Te Whatu Raranga o Highbury Weavers by notifying the public of its intention to grant community occupancy of Council land and building, via a lease at 119 Highbury Avenue (part of Tui Park), Palmerston North, in accordance with the Support and Funding Policy 2022 and Section 54 of the Reserves Act 1977.
2. That the Committee note the land affected by the community

## STRATEGY & FINANCE COMMITTEE - PART I - 20 SEPTEMBER 2023

occupancy lease to Te Whatu Raranga o Highbury Weavers is described as part of Section 1 Survey Office Plan 452061.

Clause 62-23 above was carried 12 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnett, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, Kaydee Zabelin, Rachel Bowen and Billy Meehan.

**Note:**

Councillor Debi Marshall-Lobb declared a conflict of interest, withdrew from the discussion and left the room.

### **63-23 Committee Work Schedule**

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Strategy & Finance Committee receive its Work Schedule dated September 2023.

Clause 63-23 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnett, Brent Barrett, Lew Findlay, Patrick Handcock, Leonie Hapeta, Orphée Mickalad, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen and Billy Meehan.

### **Karakia Whakamutunga**

Councillor Debi Marshall-Lobb closed the meeting with karakia.

The meeting finished at 11.57am.

Confirmed 15 November 2023

**Chair**