



PAPAIOEA
PALMERSTON
NORTH
CITY

PALMERSTON NORTH CITY COUNCIL

AGENDA

COUNCIL

9:00 AM, WEDNESDAY 7 AUGUST 2024

COUNCIL CHAMBER, FIRST FLOOR
CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH

MEMBERS

Grant Smith (Mayor)	
Debi Marshall-Lobb (Deputy Mayor)	
Mark Arnott	Leonie Hapeta
Brent Barrett	Lorna Johnson
Rachel Bowen	Billy Meehan
Vaughan Dennison	Orphée Mickalad
Lew Findlay (QSM)	Karen Naylor
Roly Fitzgerald	William Wood
Patrick Handcock (ONZM)	Kaydee Zabelin

AGENDA ITEMS, IF NOT ATTACHED, CAN BE VIEWED AT

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Heather Shotter

Chief Executive | PALMERSTON NORTH CITY COUNCIL

COUNCIL MEETING

7 August 2024

ORDER OF BUSINESS

1. Karakia Timatanga

2. Apologies

3. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

4. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

5. Public Comment

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other matters.

6. Confirmation of Minutes

Page 7

That the minutes of the ordinary Council meeting of 26 June 2024 Part I Public be confirmed as a true and correct record.

7. Confirmation of Minutes

Page 17

That the minutes of the extraordinary Council meeting of 5 July 2024 Part I Public be confirmed as a true and correct record.

REPORTS

8. Actions required in response to Māori wards legislation change

Page 25

Report, presented by Hannah White, Manager - Governance.

9. Whakarongo Lagoon Landscaping - Budget Provision

Page 33

Report, presented by Aaron Phillips, Activities Manager - Parks.

10. Re-appointment of Trustees/Directors on Council Controlled Organisations

Page 41

Memorandum, presented by Sarah Claridge, Advisor - Governance.

11. Progress on Collaboration Agreement with Central Football and Massey University - Artificial Football Turf

Page 51

Memorandum, presented by Aaron Phillips, Activities Manager - Parks.

12. Civic and Cultural Precinct: 6 Month Update

Page 55

Memorandum, presented by David Murphy, General Manager Strategic Planning.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

14. Presentation of the Part I Public Culture & Sport Committee Recommendations from its 26 June 2024 Meeting

15. Karakia Whakamutunga

16. Exclusion of Public

To be moved:

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
17.	Confirmation of the minutes of the ordinary Council meeting of 26 June 2024 Part II Confidential	For the reasons set out in the Council of 26 June 2024, held in public present.	
18.	Contract Award - Tamakuku Terrace Stage 2 Construction	NEGOTIATIONS: This information needs to be kept confidential to ensure that Council can negotiate effectively, especially in business dealings.	s7(2)(i)
19.	Contract Award - Electoral Services Contract	THIRD PARTY COMMERCIAL: Disclosing the information could harm a company's commercial position; and NEGOTIATIONS: This information needs to be kept confidential to ensure that Council can negotiate effectively, especially in business dealings.	s7(2)(b)(ii) and s7(2)(i)

20.	District Licensing Committee- Commissioner and List member appointments	PRIVACY: This information needs to be kept private to protect personal information that is confidential or sensitive. This includes people who are no longer alive.	s7(2)(a)
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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 26 June 2024, commencing at 9.00am

Members Present: The Mayor (Grant Smith) (in the Chair) and Councillors Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Apologies: Councillors Debi Marshall-Lobb (late arrival), Lorna Johnson (early departure) and Roly Fitzgerald (early departure).

Councillor Debi Marshall-Lobb entered the meeting at 9.32am during clause 116-24 and left at 12.22pm. She was not present for clauses 114-24, 115-24, 123-24 and 124-24.

Councillor Roly Fitzgerald left the meeting at 11.48am during clause 118-24. He was not present for clauses 118-24 to 124-24 inclusive.

Councillor Billy Meehan left the meeting at 11.50am during clause 118-24. He returned at 11.56am during clause 121-24. He was not present for clauses 118-24 to 120-24 inclusive.

Councillor Leonie Hapeta left the meeting at 12.00pm during clause 122-24. She was present when the meeting resumed at 2.45pm. She was not present for clause 122-24.

The Mayor (Grant Smith) and Councillors Lorna Johnson and Orphée Mickalad, were not present when the meeting resumed at 2.45pm. They were not present for clauses 123-24 and 124-24.

Karakia Timatanga

Councillor Roly Fitzgerald opened the meeting with karakia.

114-24 Apologies

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

1. That Council receive the apologies.

Clause 114-24 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

115-24 Confirmation of Minutes

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

That the minutes of the extraordinary Council meeting of 10 June 2024 Part I Public be confirmed as a true and correct record.

Clause 115-24 above was carried 14 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Abstained:

Councillor Lorna Johnson.

116-24 Adoption of the Future Development Strategy

Memorandum, presented by Keegan Aplin-Thane, Senior Planner, Palmerston North City Council and Leana Shirley, Senior Planner, Horizons Regional Council.

Officers corrected the following highlighted figures in the change log (Attachment 2).

In relation to Page 40 of the Future Development Strategy:

- **Change** total uninflated infrastructure cost to **\$663m** from \$1.17b, as the cost of the Nature Calls project will be transferred to a special purpose vehicle rather than kept in Council's growth budget.
- **Remove** "Note: Nature Calls (wastewater project) makes up over half of the \$1.17b figure".
- **Change** growth programmes to **55** from 128, due to a consolidation of programmes.

Councillor Johnson stated her concern that the final document being agreed incorporated changes made following the recommendation from the Working Group. She requested her process concerns be recorded.

Councillor Debi Marshall-Lobb entered the meeting at 9:32am.

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

1. That Council agree to amend Tables 8, 9 and 12 of the Future Development Strategy to correct the scoring associated with the two criteria: 'A city with minimal environmental impacts' and 'A city that prioritises the mauri and health of water bodies and connections to them' as outlined in section 4 of this memorandum
2. That Council adopt the Palmerston North Future Development Strategy (Attachment 1) as amended, as recommended by the Future Development Strategy Joint Steering Group, including the additional amendments detailed in recommendation 1 of this memorandum.
3. That Council confirm that:
 - a) the adoption of the Palmerston North Future Development Strategy is a significant decision and,
 - b) the Strategy has been developed in compliance with the decision making and consultation requirements of the Local Government Act 2002.

Clause 116-24 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

117-24 Adopting the Long-Term Plan 2024-34 and Associated Strategies and Policies

Memorandum, presented by David Murphy - Chief Planning Officer, Cameron McKay - Chief Finance Officer, and Chris Dyhrberg - Deputy Chief Executive.

Cameron McKay, Chief Financial Officer stated that the Long Term Plan sets the Council's work programme for the years ahead and allows the setting of rates for 2024/25.

Officers have made further amendments to the Plan upon Audit's recommendations. These amendments and the Auditor's opinion were tabled (attached separately).

Whilst Audit has issued the Plan an adverse opinion, Council has noted that any projects relying on external funding would not proceed without Council approval if external funding was not available. These programmes are not due for construction until beyond the 3 year Long-

Term Plan reset period.

Debbie Perera, Audit Director from Audit NZ, acknowledged the huge achievement it was for everyone involved in the creation of the Plan to get to this point.

Audit's role is to review whether the whole plan is affordable, and whether reasonable assumptions have been made to cost the projects in the plan.

Audit has given the Plan an adverse opinion because there is a high level of uncertainty around Council's funding assumptions for several significant capital projects. Specifically the funding mechanism for the Nature Calls Wastewater Treatment Plant, and the earthquake strengthening work for Te Manawa Museum and Central Library in the latter years of the Plan.

At this stage, because Council has not yet started investigative work on the likelihood of securing external funding for these projects, Audit has issued an adverse opinion.

Crown Infrastructure Partners have indicated Nature Calls is a good candidate for funding.

The meeting adjourned at 10.27am
The meeting resumed 10.40am

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

3. That Council adopt the Revenue and Financing Policy 2024 (included in Attachment 6).

Clause 117-24 above was carried 12 votes to 4, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad and Kaydee Zabelin.

Against:

Councillors Mark Arnott, Billy Meehan, Karen Naylor and William Wood.

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

1. That Council adopt the Oranga Papaioea City Strategy (Attachment 1).
2. That Council adopt the Plans (Attachment 2):

- Mahere whare Housing plan
 - Mahere hoahoa tāone Urban design plan
 - Mahere whakawhanake ohaoha Economic development plan
 - Mahere tūnuku Transport plan
 - Mahere taonga tuku iho Heritage plan
 - Mahere toi Arts plan
 - Mahere rēhia Recreation and play plan
 - Mahere tautāwhi hapori Community support plan
 - Mahere Whare Puna Mātauranga City Library Plan
 - Mahere haumarū hapori, hauora hapori Community safety and health plan
 - Mahere āhuarangi hurihuri, toitūtanga, Climate change and sustainability plan
 - Mahere mō te kanorau koiora me Te Awa o Manawatū Biodiversity and the Manawatū River plan
 - Mahere taumanu para Resource recovery plan
 - Mahere wai Water plan
 - Mahere mana urungi, kirirautanga hihiri Governance and active citizenship plan
 - the Social Housing Guidelines (Attachment 3).
4. That Council adopt the Rates Remission and Postponement Policies 2024 (Attachment 4).
 5. That the Council adopt the Development Contributions Policy 2024 (Attachment 5).
 6. That the Council adopt the Significance and Engagement Policy 2024 (included in Attachment 6).
 8. That Council confirm the adoption of the Oranga Papaioea City Strategy and the Long-Term Plan 2024-34 (LTP) as significant decisions and that the Council confirm it has developed the Strategy and LTP in compliance with the decision making and consultation requirements of the Local Government Act 2002.
 9. That Council delegate authority to the Chief Executive to authorise payments to Council Controlled Organisations and other external organisations generally in accordance with their respective Statements of Intent.

Clause 117-24 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

7. That Council adopt the Long-Term Plan 2024-34 (Attachment 6) as amended.

Clause 117-24 above was carried 12 votes to 4, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad and Kaydee Zabelin

Against:

Councillors Mark Arnott, Billy Meehan, Karen Naylor and William Wood.

118-24

Resolutions to Authorise Borrowing

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

Councillor Roly Fitzgerald left the meeting at 11:48am.

Councillor Billy Meehan left the meeting at 11:50am.

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

1. That Council authorise the Chief Executive to borrow, in accordance with delegated authority, up to \$54 million ("the Borrowing") of additional term debt by way of bank loan or loans or credit facilities or other facilities or the issue of stock for the Borrowing secured by the Debenture Trust Deed.
2. That Council note that the purpose of the Borrowing is the carrying out or continuing of programmes identified in the 2024-34 Long-term Plan for the 2024/25 year.
3. That Council note that any sums raised and subsequently on-lent to Palmerston North Airport Limited pursuant to the loan agreement between the Council and the Company will be in addition to the sums to be raised for the Council's own funding purposes as authorised above.
4. That Council note that the security for the Borrowing may be the charge over rates under the Debenture Trust Deed if the Chief Executive considers appropriate.
5. That Council note that the benefits of the Borrowing are that it will enable the Council to carry out the programmes identified in the long-term Plan while spreading the costs for those programmes over time to recognise future benefits. The risk is that interest rates may vary in the future resulting in higher debt servicing costs to the Council.
6. That Council approve that having regard to the Council's financial strategy, it is prudent and reasonable to enter into the proposed

borrowing for the reasons set out in this report.

7. That Council note that the raising of the Borrowing will comply with the Council's Liability Management Policy.
8. That Council note that the decision to borrow up to \$54 million is a significant decision within the parameters of the Local Government Act 2002 and is satisfied that there has been compliance with the decision-making and consultation requirements of the Act.

Clause 118-24 above was carried 11 votes to 3, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad and Kaydee Zabelin.

Against:

Councillors Mark Arnott, Karen Naylor and William Wood.

119-24 Setting Rates for 2024/25

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

Officers corrected an error in the table in section 2.8 of the report (see tabled documents – separately enclosed).

Amended by Council 5 July 2024
Clause 126-24

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

1. That Council adopt the resolution to set the rates for the 2024/25 year (Attachment 1).
2. That Council note that the setting of rates is a significant decision within the parameters of the Local Government Act 2002 and that it is satisfied there has been compliance with the decision-making and consultation requirements of the Act.

Clause 119-24 above was carried 13 votes to 1, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, Karen Naylor and Kaydee Zabelin.

Against:

Councillor William Wood.

120-24 Adoption of the Waste Management and Minimisation Plan 2024

Memorandum, presented by Peter Ridge - Senior Policy Analyst, and Natasha Hickmott - Activities Manager - Resource Recovery and

Sustainability Infrastructure.

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

1. That Council adopt the Waste Management and Minimisation Plan 2024 (Attachment 1).

Clause 120-24 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

121-24

Adoption of the Palmerston North Dog Control Bylaw 2024

Report, presented by Stacey Solomon, Policy Analyst.

Councillor Billy Meehan returned to the meeting at 11:56am.

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

1. That Council confirm:
 - a. The Palmerston North Dog Control Bylaw 2024 is the most appropriate means of addressing perceived problems related to dog control within Palmerston North;
 - b. The form of the Bylaw is the most appropriate form of Bylaw; and
 - c. The Bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990.
2. That the Council adopt the Palmerston North Dog Control Bylaw 2024, Attachment 1 of this report.

Clause 121-24 above was carried 15 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

122-24

Council Work Schedule

Councillor Leonie Hapeta left the meeting at 12:00pm.

Moved Grant Smith, seconded Vaughan Dennison.

RESOLVED

1. That Council receive its Work Schedule dated 26 June 2024.

Clause 122-24 above was carried 14 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Karakia Whakamutunga

Councillor Kaydee Zabelin closed the public part of the meeting with karakia.

The meeting adjourned at 12.02pm.

The meeting resumed at 2.45pm.

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Roly Fitzgerald, Lorna Johnson and Orphée Mickalad, were not present when the meeting resumed.

123-24 Appointment of Chair

In line with Standing Order 3.3.2, as the Mayor and Deputy Mayor were not present, Chris Dyhrberg, Deputy Chief Executive called for nominations from councillors present to chair the meeting.

Moved William Wood, seconded Leonie Hapeta.

RESOLVED

1. That Council appoint Rachel Bowen to chair for the duration of the meeting.

Clause 123-24 above was carried 11 votes to 0, the voting being as follows:

For:

Councillors Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Patrick Handcock, Leonie Hapeta, Billy Meehan, Karen Naylor, William Wood and Kaydee Zabelin.

Councillor Rachel Bowen took the Chair.

EXCLUSION OF PUBLIC

124-24 Recommendation to Exclude Public

Moved Rachel Bowen, seconded Vaughan Dennison.

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
15.	Confirmation of the minutes of the extraordinary Council meeting of 10 June 2024 Part II Confidential	For the reasons set out in the Council of 10 June 2024, held in public present.	
16.	Contract Award - Comprehensive Cleaning Services Contract	NEGOTIATIONS: This information needs to be kept confidential to ensure that Council can negotiate effectively, especially in business dealings	s7(2)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Clause 124-24 above was carried 10 votes to 0, the voting being as follows:

For:

Councillors Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Patrick Handcock, Billy Meehan, Karen Naylor, William Wood and Kaydee Zabelin.

Note: Councillor Leonie Hapeta did not vote.

Signed: 7 August 2024

Mayor

PALMERSTON NORTH CITY COUNCIL

Minutes of the Extraordinary Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 05 July 2024, commencing at 9.01am.

Members Present: Grant Smith (The Mayor) (in the Chair) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, William Wood and Kaydee Zabelin.

Apologies: Councillor Vaughan Dennison

Councillor Orphee Mickalad entered the meeting at 9.04am during consideration of clause 126-24. He was not present for clause 125-24.

Karakia Timatanga

Councillor Debi Marshall – Lobb opened the meeting with karakia

125-24 Apologies

Moved Grant Smith, seconded Debi Marshall-Lobb.

RESOLVED

1. That Council receive the apologies.

Clause 125-24 above was carried 13 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Karen Naylor, William Wood and Kaydee Zabelin.

126-24 Setting Rates for 2024/25

Memorandum, presented by Steve Paterson, Strategy Manager - Finance.

Councillor Orphée Mickalad entered the meeting at 9:04am

Officers corrected an error on page 6 of the attachment (page 17 of agenda)– the date in paragraph 3 should read 3 Jan 2025 rather than 3 Jan 2024.

Moved Grant Smith, seconded Debi Marshall-Lobb.

RESOLVED

1. That Council adopt the resolution to set the rates for the 2024/25 year (Attachment 1)(amended), noting this decision replaces clause 119-24 on 26 June 2024.
2. That Council note that the setting of rates is a significant decision within the parameters of the Local Government Act 2002 and that it is satisfied there has been compliance with the decision-making and consultation requirements of the Act.

Clause 126-24 above was carried 12 votes to 2, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Brent Barrett, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor and Kaydee Zabelin.

Against:

Councillors Mark Arnott and William Wood.

Karakia Whakamutunga

Councillor Debi Marshall- Lobb closed the meeting with karakia.

The meeting finished at 9.11am

Confirmed 7 August 2024

Mayor

Palmerston North City Council

Resolution to Set Rates for the 2024/2025 year

The Palmerston North City Council resolves to set rates for the financial year commencing on 1 July 2024 and ending on 30 June 2025 in accordance with the Rating Policies and Funding Impact Statement contained in its 2024-34 Long-term Plan for 2024/25 as follows:

1 Details of rates to be set

Notes

- All rates and charges shown are inclusive of Goods and Services Tax.
- References to the 'Act' relate to the Local Government (Rating) Act 2002.

1.1 UNIFORM ANNUAL GENERAL CHARGE

A Uniform Annual General Charge of \$200 on each rating unit pursuant to section 15 of the Act.

1.2 GENERAL RATE (BASED ON LAND VALUE)

A general rate pursuant to section 13 of the Act set on all rateable land on the basis of land value and assessed differentially (based on land use) against each property group code at the rate of cents in the dollar set down in the following schedule:

Differential Group		Differential Factor (expressed as % of Group Code MS)	Rate (cents in \$ of LV)
Code	Brief Description		
R1	Single unit residential	Balance (approx.79)	0.4122
R2	Two unit residential	110	0.5742
R3	Three unit residential	120	0.6264
R4	Four unit residential	130	0.6786
R5	Five unit residential	140	0.7308
R6	Six unit residential	150	0.7830
R7	Seven unit residential	160	0.8352
R8	Eight or more unit residential	170	0.8874
MS	Miscellaneous	100	0.5220
CI	Non-residential (Commercial/Industrial)	300	1.5660
FL	Rural & Semi-serviced (5 hectares or more)	25	0.1305

FS	Rural & Semi-serviced (0.2 hectares or less)	75	0.3915
FM	Rural & Semi-serviced (between 0.2 & 5 hectares)	55	0.2871

1.3 CAPITAL VALUE TARGETED RATE

A targeted rate to fund the costs of the goal one (innovative and growing city) activities including transport, economic development, housing and urban design, set under section 16 of the Act on all rateable land on the basis of the capital value, and assessed differentially (based on land use ¹) against each property group code at the rate of cents in the dollar set down in the following schedule:

Differential Group		Differential Factor (expressed as % of Group Code MS)	Rate (cents in \$ of CV)
Code	Brief Description		
R1	Single unit residential	Balance (approx. 78)	0.04625
R2	Two unit residential	120	0.07158
R3	Three unit residential	120	0.07158
R4	Four unit residential	120	0.07158
R5	Five unit residential	120	0.07158
R6	Six unit residential	120	0.07158
R7	Seven unit residential	120	0.07158
R8	Eight or more unit residential	120	0.07158
MS	Miscellaneous	100	0.05965
CI	Non-residential (Commercial/Industrial)	220	0.13123
FL	Rural/Semi-serviced (5 hectares or more)	35	0.02088
FS	Rural/Semi-serviced (0.2 hectares or less)	75	0.04474
FM	Rural/Semi-serviced (between 0.2 & 5 hectares)	55	0.03281

¹ Note – for the purposes of this targeted rate vacant serviced property where non-residential use is a permitted activity under the city’s District Plan will be categorised as non-residential, whereas it is categorised as miscellaneous for the purposes of the general rate.

1.4 WATER SUPPLY RATES

A targeted rate for water supply, set under section 16 of the Act, of:

- \$415 per separately used or inhabited part of a residential rating unit which is connected to a Council operated waterworks system. This charge is not made where water supply is invoiced on the basis of water consumed.
- \$415 per rating unit for all other rating units which are connected to a Council operated waterworks system. This charge is not made where water supply is invoiced on the basis of water consumed.
- \$207.50 per rating unit which is not connected to a Council operated waterworks system but which is serviceable (i.e. within 100 metres of such waterworks system) and the Council would allow a connection.

Instead of the above targeted rates for metered water supply, targeted rates set under sections 16 and 19 of the Act, of \$1.78538 per cubic metre of water supplied to any rating unit that is invoiced on the basis of water supplied plus a fixed amount of \$230 per metered connection for connections of 25mm or less and \$490 for connections greater than 25mm.

1.5 WASTEWATER DISPOSAL RATES

A targeted rate for wastewater disposal, set under section 16 of the Act, of:

- \$375 per separately used or inhabited part of a residential rating unit which is connected to a public wastewater drain.
- \$375 per rating unit for all other rating units which are connected to a public wastewater drain.
- \$375 per pan (i.e. water closet or urinal) for all pans in excess of three for non- residential rating units connected to a public wastewater drain.
- \$187.50 per separately used or inhabited part of a residential rating unit which is not connected to a public wastewater drain but which is serviceable (i.e. within 30 metres of such a drain) and the Council would allow the connection.
- \$187.50 per rating unit for all other rating units which are not connected to a public wastewater drain but which is serviceable (i.e. within 30 metres of such a drain) and the Council would allow the connection.

1.6 RUBBISH AND RECYCLING RATES

1.6.1 Kerbside Recycling

A targeted rate for kerbside recycling set under section 16 of the Act of:

- \$144 per separately used or inhabited part of a rating unit for residential properties receiving the Council’s kerbside collection service.
- \$144 per rating unit for non-residential and rural/semi-serviced properties receiving the Council’s kerbside collection service.

Where ratepayers elect, and the Council agrees, additional levels of service may be provided. These additional services could be by way of provision of more recycling bins or more frequent service. Each additional level of service will be charged a rate of \$144. This may include charges to non-rateable rating units where the service is provided.

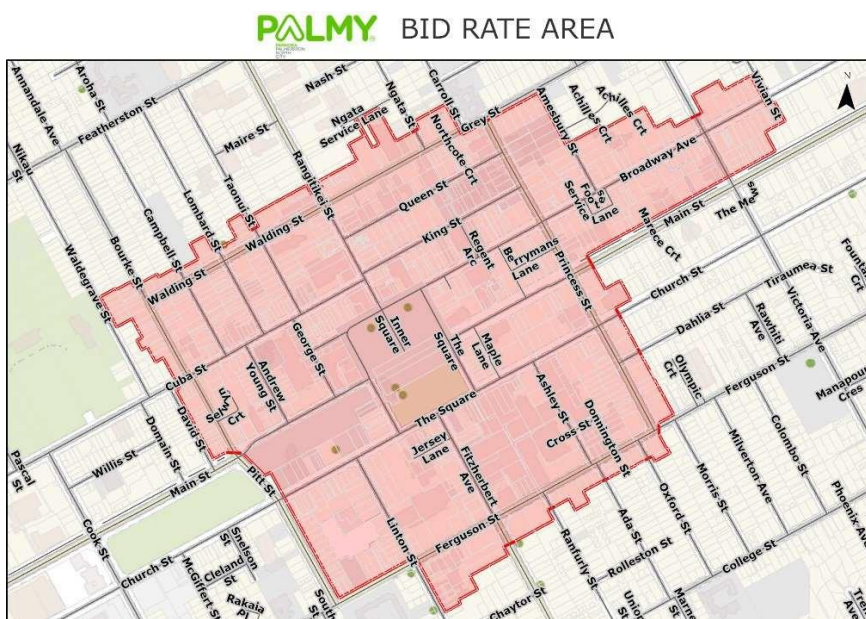
1.6.2 Rubbish and Public Recycling

A targeted rate for rubbish and public recycling set under section 16 of the Act of \$51 per separately used or inhabited part of each residential rating unit and \$51 per rating unit for all other rating units. Rating units which are vacant land will not be liable for these rates.

1.7 PALMY BID

Targeted rates set under section 16 of the Act on all properties within the central city Palmy BID area as shown on the following map that are categorised as non-residential for the Council’s general rate calculated as follows:

- A fixed amount of \$345 per rating unit; and
- A variable amount of 0.0137 cents in the dollar of capital value of the rating unit.



2. Due Dates for Payment of Rates

Rates (other than metered water targeted rates) will be payable at the offices or agencies of the Council in four quarterly instalments on 1 August 2024, 1 November 2024, 1 February 2025 and 1 May 2025.

The due dates (i.e. final day for payment without incurring penalty shall be:

Instalment One	30 August 2024
Instalment Two	29 November 2024
Instalment Three	28 February 2025
Instalment Four	30 May 2025

3. Due Dates for Payment of Metered Water Targeted Rates

Properties which have water provided through a metered supply will be invoiced either monthly or two monthly at the discretion of the Council.

The due date for metered water targeted rates shall be the 20th of the month following invoice date as follows:

Monthly invoicing					
Instalment	Date meter read & invoice issued	Due date	Instalment	Date meter read & invoice issued	Due date
1	June 2024	20 July 2024	7	December 2024	20 January 2025
2	July 2024	20 August 2024	8	January 2025	20 February 2025
3	August 2024	20 September 2024	9	February 2025	20 March 2025
4	September 2024	20 October 2024	10	March 2025	20 April 2025
5	October 2024	20 November 2024	11	April 2025	20 May 2025
6	November 2024	20 December 2024	12	May 2025	20 June 2025

Two monthly invoicing					
Linton, East & North Rounds			Ashhurst, South West, PNCC & Central Rounds		
Instalment	Date meter read & invoice issued	Due date	Instalment	Date meter read & invoice issued	Due date
1	June 2024	20 July 2024	1	July 2024	20 August 2024
2	August 2024	20 September 2024	2	September 2024	20 October 2024
3	October 2024	20 November 2024	3	November 2024	20 December 2024
4	December 2024	20 January 2025	4	January 2025	20 February 2025
5	February 2025	20 March 2025	5	March 2025	20 April 2025
6	April 2025	20 May 2025	6	May 2025	20 June 2025

4. Penalties on Unpaid Rates (excluding metered water)

A penalty charge of 10% will be added on the following dates to any portion of an instalment remaining unpaid after the due dates:

Instalment One	4 September 2024
Instalment Two	4 December 2024
Instalment Three	5 March 2025
Instalment Four	4 June 2025

Any penalty charge imposed on the outstanding first instalment will be automatically remitted provided payment of the full year's rates is made by 29 November 2024.

A penalty charge of 10% will be added to any outstanding rates (including penalties) assessed in previous years and remaining outstanding at 5 July 2024 (penalty applied on 6 July 2024) and again on 3 January 2025 (penalty applied on 4 January 2025).

Penalties will not be applied to the metered water targeted rate.

5 July 2024

REPORT

TO: Council

MEETING DATE: 7 August 2024

TITLE: Actions required in response to Māori wards legislation change

PRESENTED BY: Hannah White, Manager - Governance

APPROVED BY: Cameron McKay, General Manager Corporate Services/CFO

RECOMMENDATION TO COUNCIL

1. That Council resolve to retain Te Pūao Māori Ward (Option 1).

OR

That the Chief Executive provide technical advice to the 4 September 2024 meeting on Option 2A/2B.

ANALYSIS OF OPTIONS

<p>Problem or Opportunity</p>	<p>The Local Government (Electoral Legislation and Māori Wards and Māori Constituencies) Amendment Act 2024 sets out that councils must decide prior to 6 September 2024 if they will disestablish Māori wards or constituencies for the 2025 local body elections now or go to a binding poll to be held in conjunction with the 2025 local elections.</p> <p>The short timeframe means that Council must make this decision at this meeting or next.</p>
<p>OPTION 1:</p>	<p>Resolve to retain Te Pūao Māori Ward.</p> <p>< Māori ward continues for 2025. Poll must be held with October 2025 local election. Poll result is binding and applies to 2028 and 2031 elections. ></p>
<p>Community Views</p>	<p>Consultation will be through the poll itself to all voters.</p> <p>Rangitāne o Manawatū's position is already known to Council - they would like to see Council retain Te Pūao Māori ward as a representative mechanism for those registered on the Māori electoral roll. Thus, their preference is to go to poll in 2025.</p> <p>Ngāti Raukawa has written to Council asking it to support Māori wards.</p>
<p>Benefits</p>	<p>Opportunity for Council and community to discuss benefits and</p>

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	<p>for Te Pūao Māori Ward to have a second electoral cycle to demonstrate value to community.</p> <p>If poll result is to disestablish, then requires a representation review in 2027, which is budgeted for as part of regular scheduling.</p> <p>If result is to retain, 2027 representation review could consider proportion of Māori seats at same time as total number of seats. Possible with growth in Māori population that we could have same or more Māori seats and less total seats.</p>
Risks	<p>Political risk of not proactively seeking community position before making decision.</p> <p>The Act explicitly excludes a special consultative procedure as there is not time allowed to complete a full community consultation. The point made by the Minister for Local Government in the House on 24 July was that the poll itself is the consultation opportunity. Further, since this decision sits outside of the usual representation review process, it is not subject to objection or appeal by submitters to the Local Government Commission.</p>
Financial	<p>Poll estimate of approximately \$60K. Would be sought in the 2025/26 Annual Budget.</p>
OPTION 2A:	<p>Disestablish Te Pūao Māori Ward AND revert to pre-2020 arrangements.</p> <p>< Council decision applies to 2025 and 2028 elections. If disestablished now, a poll is not required in 2025. ></p>
Community Views	<p>No recent community views in Palmerston North are available to officers, however Elected Members will have sought and received community views re: 1 May decision to endorse the current representation structure and the 29 May decision to oppose the draft legislation through Select Committee submission.</p> <p>Contrary to Council and Rangitāne o Manawatū position to date.</p>
Benefits	<p><i>(vs. Option 1)</i></p> <p>No additional costs of conducting a poll.</p> <p><i>(vs. Option 2B)</i></p> <p>We are due for a representation review in 2027/28 regardless, so prevents an extra representation review now and costs associated with that.</p> <p>Our previous city-wide arrangements are not complex to reapply.</p>

Risks	<p>As per Option 1</p> <p><i>(vs. Option 1)</i></p> <p>Forgoes opportunity for benefits of Te Pūao Māori ward to be evidenced through at least one further local body electoral term.</p> <p><i>(vs. Option 2B)</i></p> <p>Despite a representation review being due in 2027, it could not consider Māori wards for 2028 election, so if Council did wish to do so it would need to take a decision in 2030 and then undertake an additional representation review then at extra cost.</p>
Financial	No additional financial cost to Council in 2025/26 but potential for additional \$30,000 for extra representation review in 2030/31.
OPTION 2B:	<p>Disestablish the Te Pūao Māori Ward AND run a shortened representation review.</p> <p>< Council decision applies to 2025 and 2028 elections. If disestablished now, a poll is not required in 2025. ></p>
Community Views	As per Option 2A
Benefits	<p><i>(vs. Option 1)</i></p> <p>No additional costs of conducting a poll.</p> <p><i>(vs. Option 2A)</i></p> <p>Holding a representation review is an opportunity to consider:</p> <ul style="list-style-type: none"> • community boards • number of seats
Risks	<p>As per Option 1</p> <p><i>(vs. Option 1)</i></p> <p>Forgoes opportunity for benefits of Te Pūao Māori Ward to be evidenced through at least one further local body electoral term.</p> <p><i>(vs. Option 2A)</i></p> <p>If representation review now, we are limited to using population</p>

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	<p>estimates based in 2018 census data, despite what we know about most recent census. If representation review was taken now these numbers would hold until 2030, forgoing opportunity to address difference in 2027.</p> <p>A shortened review would limit the process. It is difficult to discuss the complexity of representation options well and fast; and the scope of the review may need to be limited to meet Commission timeframes. A shortened review may forgo genuine conversations about big questions, eg. community boards, number of members; and yet the review would hold for 6 years unless Council resolved to undertake another one earlier. Again, doing so would be at extra cost and limited to not discussing Māori wards.</p>
Financial	Costs of representation review not budgeted for in FY2024/25; approximately \$30,000.

1. BACKGROUND AND PREVIOUS COUNCIL DECISIONS

- 1.1 On 1 May 2024 Council formally endorsed its current representation structure.
- 1.2 In June, Council and Tanenuiarangi Manawatū (TMI) submitted to the Justice Select Committee ('the Committee') against the proposed legislation. We were two of the 10,614 submissions received by the Committee. The [Justice Select Committee report](#) suggested only a few minor technical tweaks to the proposed legislation.
- 1.3 As a council which established a Māori ward prior to the 2022 local government election, Palmerston North City Council is a "Group 1" council under the legislation. Accordingly, if a decision to disestablish is made, Council must also then decide whether to revert to prior representation arrangements (ie. 2019 arrangements of 15 councillors city-wide) or to undertake a shortened representation review.
- 1.4 The options available are set out in the flowchart below.¹ It should be noted that, depending on which route elected members take, the decision applies to different electoral cycles, ie. a Council decision to remove the Māori ward would apply from the October 2025 election; a poll in October 2025 would bind Council to a majority decision for the 2028 and 2031 elections.

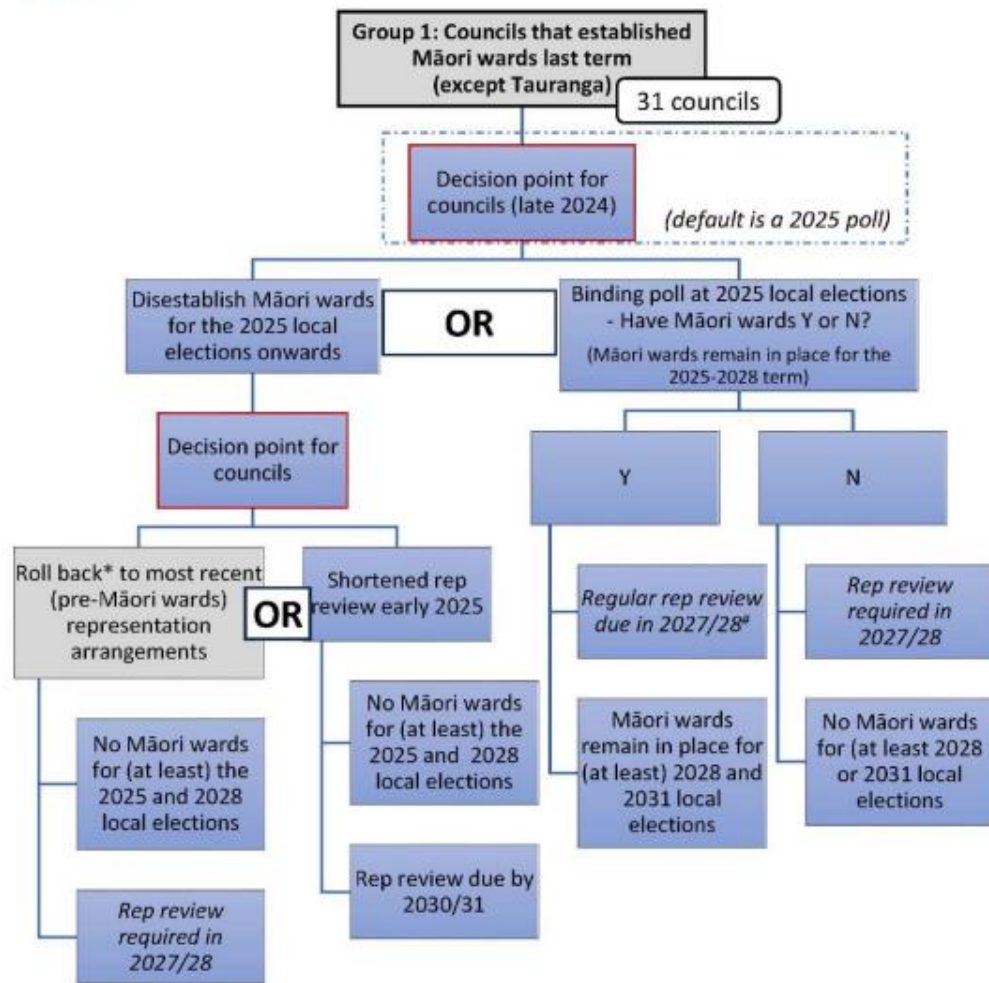
2. COMMUNITY ENGAGEMENT

¹ Flowchart from p.16 of the Committee's report.

- 2.1 Community views, as understood, are set out in the options analysis above. Council may wish to provide residents with some additional opportunity to express their preference prior to Council taking a decision.
- 2.2 If Elected Members directed, Officers would look to open a condensed period of 10 days for a community survey hosted on our website. An unbudgeted expense of \$5,000 would be appropriate to cover the costs of communication and marketing to inform the public of the opportunity to give feedback.
- 2.3 While there have been several issues raised by central government in recent months where despite condensed timeframes motivated citizens have coordinated submissions, the shortened timeframe does not allow for a full consultation, hearings and analysis of the positions raised. Officers are concerned that the process would not appropriately fulfil the provisions of the Local Government Act that expects councils to ensure those most affected by a decision have an opportunity to participate in decision-making and for councils to encourage Māori participation in decision-making. Such a timeframe would be insufficient to ensure the most affected (ie. those on the Māori roll) are informed of the opportunity, and thus risks being regarded as disingenuous by those on the Māori roll. There is also a political risk that the will of Council may not reflect the majority view of feedback received. Despite any purpose of feedback being to inform rather than determine a Council position, this is not always well understood by many in the community.

Transitional options for councils – Poll at 2025 elections or reverse Māori wards decisions

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3. NEXT ACTIONS

- 3.1 Should Elected Members agree Option 1, the Electoral Officer will carry out a poll at the time of the 2025 local body elections, ie. the question of whether to remove Te Pūao Māori Ward will be put to all voters on their local voting papers. The result of which will be binding for 2028 and 2031 local elections.
- 3.2 Should Elected Members wish to pursue Options 2A or 2B, Officers will bring a further report to Council on 4 September outlining technical decision-making requirements under the Amendment Act.
- 3.3 Should Elected Members direct the Chief Executive to open a short feedback period, Officers would do so as soon as practical, and bring a summary analysis to the 4 September Council meeting for decision. Additional material would also be provided to Elected Members to support conversations with the community.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	Yes
Council already agreed its position on 1 May 2024 as a preference for the current representation arrangements. Council must now make a decision in light of the new legislation now being in force.	
The recommendations contribute to: n/a	
The recommendations contribute to the achievement of action/actions in: n/a	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Representation arrangements contribute to fair and effective representation for individuals and communities (Local Electoral Act, 2001).

ATTACHMENTS

NIL

REPORT

TO: Council

MEETING DATE: 7 August 2024

TITLE: Whakarongo Lagoon Landscaping - Budget Provision

PRESENTED BY: Aaron Phillips, Activities Manager - Parks

APPROVED BY: Chris Dyhrberg, General Manager Infrastructure

RECOMMENDATIONS TO COUNCIL

1. That Council agree to add a new programme titled “Whakarongo Lagoon Landscaping Development” for the 2024/25 and 2025/26 financial years.
2. That Council agree a capital new budget for the Whakarongo Lagoon Landscaping Development programme of \$258,605.75 (excluding GST) for the 2024/25 year, to be funded by capital revenue from the developer.
3. That Council note that a new capital budget of \$258,605.75 for the 2025/26 year to be referred to the 2025/26 Annual Budget, to be funded by capital revenue from the developer.
4. That Council note it will receive \$63,000 in income in 2025/2026 to cover 3 years of maintenance of the landscaping for the 2025/26 to 2027/2028 period. This will be included in the appropriate Annual Budgets.
5. That Council note that the 2027/28 Long Term Plan will account for operational and renewal costs beyond 2028.

SUMMARY OF OPTIONS ANALYSIS FOR

ITEM 9

<p>Problem or Opportunity</p>	<p>The developer of the Napier Road Residential area, referred to in this report as the Whakarongo Lagoon Area², is required to complete restoration and landscaping works associated with the oxbow lagoon and associated terrace banks as part of their resource consents and the private plan change approved for that area.</p> <p>The Developer and Council officers have been negotiating the potential of Council undertaking the works on the developer's behalf at the developer's expense – largely utilising a bond held by Council for other works that are nearing completion.</p> <p>In order to give effect to that agreement, Council needs to establish budget provision in the 2025/2026 and 2026/2027 years.</p> <p>This report seeks approval to establish the required programme and budget to carry out the works on behalf of the developer.</p>
<p>OPTION 1:</p>	<p>Approve new capital programme in order to carry out the works.</p>
<p>Community Views</p>	<p>Council has received numerous requests and complaints that the landscaping works and plant pest control works be carried out in the area.</p>
<p>Benefits</p>	<p>Council will be responsible for and can carry out the works to the level of service required.</p> <p>Less staff resource monitoring developer performance. Any complaints about the management and development would be dealt with by council staff rather than referred to the developer during the development and maintenance period.</p>
<p>Risks</p>	<p>The amount of funding agreement is insufficient to complete the landscaping required. This risk is considered low as the work has been priced and costs are expected to be stable.</p> <p>Council's does not have the capacity to carry out and/or manage the works. This risk is considered low as Council Parks and Reserves staff have been involved in preparing the proposal to complete the works.</p> <p>The developer does not meet the payments required. This risk is considered low as most of the funding is held in an existing bond with Council for other works and the balance capital payment is required before works would start.</p>
<p>Financial</p>	<p>The option is cost neutral with the budget being matched by income from the developer.</p>

² Referred to as the Whakarongo Lagoon area to differentiate it from other residential development areas along Napier Road.

OPTION 2:	Decline the proposed new capital programme and require the developer to carry out the works
Community Views	Council has received numerous requests and complaints that the landscaping works and plant pest control works be carried out.
Benefits	The consent conditions remain the responsibility of the developer to complete. Any cost overruns would be the responsibility of the developer.
Risks	That the developer does not carry out the works promptly and Council continues to receive complaints and enquires about the lagoon development and plant pests that Council has limited and indirect control over.
Financial	There are no financial implications to this option.

RATIONALE FOR THE RECOMMENDATIONS

1. OVERVIEW OF THE PROBLEM OR OPPORTUNITY

- 1.1 The developer of the Whakarongo Lagoon Area is required to complete restoration and landscaping works associated with the oxbow lagoon and associated terrace banks as part of their resource consents and the private plan change approved for that area.
- 1.2 The developer and Council officers have been negotiating the potential of Council undertaking the works at the developer's expense – largely utilising a bond held by Council for other works that are nearing completion.
- 1.3 In order to give effect to that agreement, Council needs to establish budget provision in the 2025/2026 and 2026/2027 years.
- 1.4 This report seeks approval to establish the required programme budget and carry out the works on behalf of the developer.

2. BACKGROUND AND PREVIOUS COUNCIL DECISIONS

- 2.1 Council approved a private plan change for the Napier Road Residential Area (Whakarongo Lagoon Area) shown in [Figure 1](#) in 2009.



Figure 1: Napier Road Residential Area as per District Plan

- 2.2 The conditions of the plan change and related subdivision consents required the lagoon area to be restored and improved with planting, plant pest control and a walkway development that connects to the residential area.
- 2.3 The developer has progressed housing development and associated roading and services work but not undertaken the lagoon development and restoration works to date.



Figure 2: Aerial photo of Whakarongo Lagoon³

³ Note this has not been officially named and is a placeholder reference at this time.

- 2.4 As the final stages of housing subdivision were approaching, council began pursuing the requirements for the lagoon landscaping and restoration works.
- 2.5 During discussion about the landscaping and lagoon restoration works the option of Council undertaking the works was proposed. The advantages being:
 - Council can ensure the quality of the works meets its expectations directly rather than monitoring the work of other parties.
 - Council can be responsive to community enquiries rather than advising them that carrying out the works is the developer's responsibility.
 - The developer requested that the bond held for other works that are being completed be used to carry out the landscaping works.
- 2.6 While negotiations over a proposed agreement to carry out and fund the works have been completed, there is no programme in the 2024-2034 Long Term Plan for Council to complete the planned capital works.

3. DESCRIPTION OF OPTIONS

3.1 Option 1: Approve new capital programme in order to carry out the works.

Under Option 1 Council would approve the capital programme for the amount agreed with the developer.

This amount includes completing works in accordance with the landscape plan approved as part of the subdivision consents, consisting of:

Plant pest control:	\$ 42,550.00 + GST
Walkway and steps:	\$105,241.50 + GST
Planting – wetland:	\$223,905.00 + GST
<u>Planting – banks</u>	<u>\$145,515.00 + GST</u>
Total works:	\$517,211.50 + GST

Cost for 3 years of maintenance \$63,000 + GST.

Exclusions are the Lagoon crossing culvert and associated earthworks. Berm works on south side of the oxbow next the road which are to be carried out by the developer.

A Developer Agreement has been drafted that sets out the roles and responsible for carrying out the works. The agreement specifies that the developer would fully fund the works described above through three transactions:

- a. Payments of \$104,291.93 + GST on invoice, when the agreement is signed, being the difference between the bond amount approved to be applied to the works and the cost estimate for the development works.
- b. Approval to utilise the \$412,819.57 (excluding GST) bond Council holds for other physical works in the development area – once the bonded works have been completed.
- c. Payment of \$63,000 + GST no earlier than 1 July 2025 for the 3-year maintenance. To be paid in advance for the work.

3.2 Option 2: Decline the proposed new capital programme and require the developer to carry out the works.

Under Option 2 Council could decline establishing the necessary new capital programme. Officers would advise the regulatory consent planning team and developer accordingly and the appropriate requirements for completing the works will be arranged through those processes.

Under Option 2 Council would set up appropriate monitoring and inspection regimes for the works completed and for the maintenance period.

4. ANALYSIS OF OPTIONS

4.1 Option 1: Approve new capital programme in order to carry out the works.

The benefits of Option 1 are:

- Council will be responsible for and can carry out the works to the level of service required.
- There would be a reduction in the monitoring of developer performance. Any complaints about the management and development would be dealt with by council staff rather than referred on the developer during the development and maintenance periods.
- Council can manage the work programme including use of any in-house resource alongside its wider capital programme.

The risks of Option 1 are:

- The amount of funding agreement is insufficient to meet the requirements of the landscaping. This risk is considered low as the work has been priced and costs are expected to be stable.
- Council does not have the capacity to carry out and/or manage the works. This risk is considered low as Council Parks and Reserves staff have been involved in preparing the proposal to complete the works.
- The developer does not meet the payments required. This risk is considered low as most of the funding is held in an existing bond with

Council for other works and the balance capital payment is required before works would start. The maintenance funding would be invoiced in advance and part way through the development work to remove the risk it is not paid.

4.2 Option 2: Decline the proposed new capital programme and require the developer to carry out the works.

The benefits are that the consent conditions remain the responsibility of the developer to complete and all cost risks sit with the developer.

The risk is that the developer does not carry out the works promptly and Council continues to receive complaints and enquires about the development and plant pests that Council's has limited and indirect control over.

5. CONCLUSION

5.1 The development of the lagoon and walkway area in Whakarongo is due. Council has been receiving complaints about progress. There are benefits to Council taking over the landscaping work at the developer's expense, with the risks to the Council considered to be low and manageable.

5.2 If Council is prepared to establish the new capital programme, and make a budgetary provision in 2024/25, landscaping work could commence.

6. NEXT ACTIONS

6.1 Complete the legal review of the developer agreement and arrange signing.

6.2 Invoice the developer in advance for the proportion of work not covered by the bond.

6.3 Confirm the bonded works are complete before drawing on the bond for further development works.

7. OUTLINE OF COMMUNITY ENGAGEMENT PROCESS

7.1 No community engagement has been undertaken specific on this proposal. Council has been receiving enquiries and complaints about progress on the lagoon landscaping and pant pest control works.

7.2 The community was consulted on the private plan change and are aware that landscaping works are planned for the lagoon and embankment.

COMPLIANCE AND ADMINISTRATION

ITEM 9

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
<p>The recommendations contribute to:</p> <p>Whāinga 2: He tāone whakaihiihi, tapatapahi ana and Whāinga 4: He tāone toitū, he tāone manawaroa</p> <p>Goal 2: A creative and exciting city and Goal 4: A sustainable and resilient city.</p>	
<p>The recommendations contribute to the achievement of action/actions in:</p> <p>1. Mahere hoahoa tāone</p> <p>1. Urban Design Plan</p> <p>The action is: Develop the Napier Road Residential Area including the restoration of the Whakarongo Lagoon and walkways.</p>	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	The landscape and restoration work will provide improved environmental outcomes for biodiversity and social outcomes for recreation with walking opportunities.

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 7 August 2024

TITLE: Re-appointment of Trustees/Directors on Council Controlled Organisations

PRESENTED BY: Sarah Claridge, Advisor - Governance

APPROVED BY: Cameron McKay, General Manager Corporate Services

RECOMMENDATION TO COUNCIL

1. That Council commence an appointment process inviting people to apply for:
- two trustee positions on the Globe Theatre Trust Board.
 - two trustee positions on the Regent Theatre Trust Board.
 - two director positions on the Palmerston North Airport Limited (PNAL).
 - two trustee positions on the Palmerston North Performing Arts Trust.

1. ISSUE

To commence the appointment process of Trustees/ Directors to the following Council Controlled Organisations (CCOs):

CCO	Retiring	Board requests re-appointment	Reason	Council appointments	Total Board positions ⁴	Total for Council to recruit
Palmerston North Airport Limited (PNAL)	Sarah Lawrence Murray Georgel (Chair)	Yes No	End of term	5	5	2
Globe Theatre Trust	Chris Wilson Nathan Cross	Yes No	End of term	4	6	2
Regent Theatre Trust	Neil Ulrich David Lea (Chair)	Yes Yes	End of term	6	9	2

⁴ Total includes ordinary Council-appointed members, co-opted board members and Iwi representatives.

CCO	Retiring	Board requests re-appointment	Reason	Council appointments	Total Board positions ⁴	Total for Council to recruit
Palmerston North Performing Arts Trust	Sheridan Hickey (chair) Margaret May	No No	Retired End of term	2	3	2

2. BACKGROUND

- 2.1 The [Appointment of Directors and Trustees Policy 2022](#) ('the Policy') outlines the process for Council appointments to CCOs. The Policy's expectation is that all Board vacancies will be advertised, unless there are exceptional circumstances to reappoint expressed by the Board that are accepted by Council.
- 2.2 As per the Policy, if a Board Chair recommends re-appointment of a retiring member, officers will present a report to Council seeking Council's decision as to whether to re-appoint the retiring member or to advertise the position.
- 2.3 Four Board Members (who have completed their respective full terms) have indicated their interest in re-appointment. Council officers have received letters from PNAL, the Globe and the Regent theatres which support the re-appointment of these board members. These are included as Appendices 1, 2 and 3, for Council's consideration.

3. ANALYSIS OF BOARD'S REASONS TO RE-APPOINT

- 3.1 'Exceptional circumstances' is quite a high threshold. Whilst the Policy does not specifically define exceptional circumstances, Council's Appointment of Directors Policy for the Central Economic Development Agency (CEDA) describes exceptional circumstances as including "*such things as when CEDA is in the midst of a major project where continuity of the existing directors is accepted by the Council as a critical factor for the success of the project.*"
- 3.2 Whilst the three Boards have listed various reasons for re-appointment of their members, such as: continuity for the board, planned succession, to minimise disruption to the board, governance experience and knowledge of the industry. None have suggested re-appointment is critical for the success of a particular project. Officers consider exceptional circumstances to be more than just succession planning or experience/ knowledge of the role. On this basis, officers recommend that Council advertises for all six available Board members positions. Noting, that the Policy does not preclude any of the retiring board members re-applying for the position.




4. NEXT STEPS

- 4.1 The Boards will be informed of Council's decision regarding re-appointment or commencement of a recruitment process.
- 4.2 If required, the recruitment process will commence as per the Appointment of Directors and Trustees Policy 2022, noting the Appointment Panel who will recommend any appointments to Council comprises of:
- The Mayor or Deputy Mayor (as Chair)
 - Chair or Deputy Chair of the Economic Growth Committee
 - Chair or Deputy Chair of the Culture & Sport Committee (Globe, Regent)
 - Chair or Deputy Chair of the Strategy and Finance Committee (PNAL)
 - The Chief Executive (or their representative)

5. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 2: He tāone whakaihiihi, tapatapahi ana Goal 2: A creative and exciting city	
The recommendations contribute to the achievement of action/actions in: 14. Mahere mana urungi, kirirarautanga hihiri 14. Governance and Active Citizenship Plan The action is: Review governance systems and structures.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	By carefully considering appointments, Council will ensure that there is effective representation within the Council Organisations in which the Council has a financial interest or strategic interest. This will contribute to the desired outcome of an effective and responsible Council that excels in good governance.

ATTACHMENTS

1. Palmerston North Airport Limited_ Letter of Support [↓](#) 
2. Globe Theatre Trust_ Letter of Support [↓](#) 
3. Regent Theatre Trust_ Letter of Support [↓](#) 

6th June 2024

Hannah White
Democracy and Governance Manager
Palmerston North City Council
32 The Square
Palmerston North, 4410

Dear Hannah,

Re: Recruitment of PNAL Directors for 2024

Sarah Laurence and I will complete our current terms this year. Sarah's term finishes at the end of September 2024, while mine concludes at the end of December 2024.

Sarah is completing her first term on this Board. She has developed knowledge and skills which could assist the Board in its future endeavours and is eager and available to be reappointed for a second term. I will not be seeking reappointment as I will be completing my third term on the Board.


The Board has five members and turnover of more than one at any time can be disruptive, hence we are suggesting that the advertisement would signal the need for one new director, a replacement for myself, with effect from the end of this calendar year.

Additionally, I can inform you that Chris Cardwell will complete his third term in 2025, and he has indicated that he is unlikely to seek reappointment. Consequently, a second new member will likely be needed in 2025.

The Board has considered the attributes of the remaining four members and have agreed that they possess the numerous skills, knowledge, and experience necessary for the Airport company's governance of infrastructural assets, as well as for overseeing the construction of a new terminal and the development of commercial enterprises.

Considering that three of the remaining four members will be based out of Manawatū, the Board believes it is essential for the new member to have strong local connections. Additionally, given the significant investment in buildings and commercial premises, experience in the construction and property development industry would be highly beneficial. Equally important, the new member should have a background in handling broad responsibilities, ideally at a CEO level, and must be capable of distinguishing between governance and management.

Regards,



Murray Georgel
Chairperson
Palmerston North Airport Limited

ITEM 10 - ATTACHMENT 1



**address: PO Box 132,
(cnr Main and Pitt Streets) Palmerston North
website: www.globetheatre.co.nz
email: info@globetheatre.co.nz
phone: 06 351 4409**

To whom it may concern

Re: Appointment of Globe Theatre Trustees 2024

As we are about to enter a new round of Trustee appointments for the Globe Theatre, two current trustees, Chris Wilson and Nathan Cross, will stand down and are eligible for re-appointment.

Nathan does not intend seeking reappointment as he now lives in Wellington. Chris Wilson will seek re-appointment, and as chairperson of the trust, I would urge this course of action.

Chris is an active trustee and current trust secretary, who brings a wealth of experience and business acumen to the board. His reappointment without having to go through the application process should be a given.

The board currently has no specific skill gaps and the main requirement at present for new trustees would be:

- Governance experience
- An enthusiasm for the performing arts and the role of a community theatre
- A theatre user, as a performer or a regular attender
- A resident of Palmerston North or the broader Manawatu

As chairman I would welcome the chance to be involved in the trustee appointment process.

Our AGM this year is scheduled for September 30.

Yours sincerely

John Adams

Chairperson, Globe Theatre Trust

ITEM 10 - ATTACHMENT 2

Good morning Natalya,

The Regent Theatre Trust Board met last evening and discussed the annual Council appointments to the board due for review.

The Board unanimously agreed to support the reappointment of David Lea and Neil Ulrich and respectfully request the Council use their discretionary powers to reappoint both without further consultation.

The Board further reports that much time and energy has been spent on developing an ideal matrix of skills, capabilities and connections required for "The Ideal Board" and happily report that all areas identified as skills shortfalls are currently filled.

A brief resume of both David and Neil is provided below.

David's lifetime of involvement in theatre both as a practitioner and an administrator, bring a wealth of knowledge and experience to the table, his knowledge and understanding of Local Government and the interactions required to sustain a healthy and socially responsible relationship between both parties has proven invaluable.

David's business experience, financial acumen and community involvement along with over 40 years of governance history, provide a great package to assist the board in returning excellent financial results along with outstanding community and social outcomes. David is the current Chair of the Board.

Neil has a background in law and business management, and has over 20 years of governance experience. He has played a key role in leading the Regent Board through a process of developing strategic initiatives to ensure sustainability and growth for the Regent, including the establishment of Board sub committees, a more efficient Board management programme, revision of our policies, and generally more focus on strategic governance issues.

Neil is currently the Deputy Chair of the Board.

Reappointment of both parties would ensure continuity for the board and assist with planned succession of board officers.

Please advise when a decision on progressing with public notification or not is made and if a separate application will be required for both David and Neil.

Many thanks

Carly Spring
Secretary to the Board
Regent Theatre Trust Board

MEMORANDUM

TO: Council

MEETING DATE: 7 August 2024

TITLE: Progress on Collaboration Agreement with Central Football and Massey University - Artificial Football Turf

PRESENTED BY: Aaron Phillips - Activities Manager Parks

APPROVED BY: Chris Dyhrberg, General Manager Infrastructure

RECOMMENDATIONS TO COUNCIL

1. That Council note progress to advance the development of an artificial football field at Massey University.
 2. That Council note that the Collaboration Agreement for the artificial football field at Massey University will be signed under delegation by the Chief Executive.
-

1. ISSUE

- 1.1 Council approved operational programme 2519 Sportsfields – Artificial Football Field (subject to external funding) with a \$867,000 (excluding GST) contribution in Year 2 (2025/26) of the 2024-34 Long-Term Plan.
- 1.2 This memo provides an update on progress towards the completion of a Collaboration Agreement. The agreement will provide a clear understanding of the roles and responsibilities of the parties - Central Football, Massey University and Palmerston North City Council.
- 1.3 Completing the Collaboration Agreement will enable the project to enter the detailed design and fundraising stages.

2. BACKGROUND

- 2.1 In December 2023 officers reported back on discussions with Central Football and Massey University, including a summary of principles agreed to be covered in a Memorandum of Understanding. These included:
 - Location
 - Funding
 - Timing
 - Governance
 - Ownership and Management

- Renewal funding
- Maintenance funding
- Operational commitment requirements.

2.2 Council received the update and resolved:

Resolution 200-23

1. *That Council receive the report on discussions with Central Football and Massey University on the proposed artificial football turf to inform the 2024/34 Long Term Plan decisions.*
2. *That Council note that Central Football and Massey University wish to advance the design phase and are willing to fund that stage up to a value of \$225,000.*
3. *That Council makes no further funding decisions on the proposed artificial football turf ahead of the 2024/34 Long Term Plan (Option 2).*
4. *That Council note that new capital programme 1133, Artificial Football Field (subject to part external funding), for \$199,000 will be unspent in 2022/24.*

2.3 Council approved programme 2519 Sportsfields – Artificial Football Field (subject to external funding) with a \$867,000 (excluding GST) operation grant in Year 2 (2025/26) of the 2024-34 Long-Term Plan.

3. PROGRESS

- 3.1 Central Football, Massey University and Council officers have worked through the detailed understandings for design, construction and operation of the Artificial Football Field, which have been documented.
- 3.2 Council external legal advisors reviewed the draft document and advised that given the scale and commitments involved that a Collaboration Agreement was an appropriate form of document, hence the change from a Memorandum of Understanding to Collaboration Agreement.
- 3.3 The key agreements and sections of the agreement are similar to those reported to Council in December 2023 (listed in section 2.1. of this memo).
- 3.4 A final draft of the agreement is nearing completion. The final details still being worked through are:
 - insurances,
 - how any surplus funds (if any) would be treated i.e. returned on a pro-rata basis after meeting the requirements of external funders,
 - steering group decision-making processes.
- 3.5 The Chief Executive will sign the Collaboration Agreement on behalf of the Councils under delegated authority.

4. NEXT STEPS

- Complete the Collaboration Agreement
- Circulate for signing among the parties.
- Support Central Football and Massey University in the fundraising.

5. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 2: He tāone whakaihiihi, tapatapahi ana Goal 2: A creative and exciting city	
The recommendations contribute to the achievement of action/actions in: 6. Mahere rēhia 6. Recreation and Play Plan The action is: Support the development of an artificial turf in partnership with Massey University (year 2)	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	Provides additional training, competition and event space for sportsfields.

ATTACHMENTS

Nil

MEMORANDUM

TO: Council

MEETING DATE: 7 August 2024

TITLE: Civic and Cultural Precinct: 6 Month Update

PRESENTED BY: David Murphy, General Manager Strategic Planning

APPROVED BY: Waid Crockett, Chief Executive

RECOMMENDATION TO COUNCIL

1. That Council receive the report titled **Civic and Cultural Precinct: 6 Month Update**, presented 7 August 2024.
-

1. ISSUE

The terms of reference for the Civic and Cultural Precinct Steering Group requires a 6-monthly update.

2. BACKGROUND

Council considered a detailed [report](#) in April 2023 regarding options to progress the Civic and Cultural Precinct Master Plan. In short, Council agreed to *take the 2019 Civic and Cultural Precinct Master Plan (CCPMP) to inform the preparation of a set of programmes to finalise the CCPMP to be considered by the Council for inclusion in the 2024-34 LTP.*

In June 2023 the Council considered a [report](#) and approved a Terms of Reference for the Civic and Cultural Precinct Steering Group (the Steering Group).

The Steering Group met twice in late 2023. In October 2023 the Steering Group received a briefing on the history of the project. In November 2023 the Steering Group received a briefing from Tauranga City Council representatives and consultants regarding the Tauranga Civic Master Plan project.

The Tauranga representatives covered a range of important topics, but emphasised the following key points:

- **Scale:** This is important to attract suitable strategic partners with long-term interests. It will be important to think beyond the Library and Te-Manawa buildings, e.g. residential development opportunities.

- **Continuity of decision-making:** A high level of trust, certainty and continuity of decision-making is important when working with a range of partners to deliver large and complex projects over a long period of time.
- **Involve potential partners in the planning process:** Ensure potential funding and delivery partners are part of the master-planning process, or require them to complete the master-planning process as part of any expression of interest or request for proposal process. This ensures any plan is fully supported by the partners and is commercially viable.

Given the focus on the 2024-34 Long Term Plan, the Steering Group has not met during 2024.

While the Steering Group has not met since November 2023, the Mayor recently hosted a nationally significant developer/investor that has been involved in similar projects that has expressed interest in being a potential partner in the project.

The 2024-34 Long Term Plan consultation document included the following statements:

With the Central Library, Te Manawa, and Council's offices all needing seismic upgrades, there is an opportunity for us to seek co-funding, and make these facilities even better than they are now.

Our preferred option is that we spend the next three years building on our existing planning and get expert advice about the programme of work and funding, and consulting with you again before proceeding.

We are proposing to spend \$100,000 in Year 1, \$102,000 in Year 2 and \$104,000 in Year 3 on investigating partnerships and funding opportunities and scoping out the potential for these facilities. There are additional costs involved in the design and construction of these projects.

The Steering Group informally discussed the following potential approach over the next three years:

- Year 1: Agree scope / brief.
- Year 2: Expressions of interest / request for proposal process (to include a requirement for partners to be involved in the planning process).
- Year 3: Confirm preferred development partner(s).

The potential approach outlined above would need to be informed by the expert advice reference in the 2024-34 Long Term Plan, and then confirmed by the Council before any further work is undertaken.

Expert advice will also be required to assist with the external funding and financing components of this project, which would need to be considered as part of the process of identifying potential partners / developers / investors.

The external funding and financing options for this project will also need to be carefully considered alongside the broader external funding and financing options developed for other major projects such as Natures Calls, Kākātangiata and the Manawatū Regional Freight Ring Road, as they will all have an impact on community affordability.

3. NEXT STEPS

Arrange a meeting of the Steering Group to discuss the recommended way forward and the approach to utilising the operational funding allocated in years 1-3 of the 2024-34 Long Term Plan.

4. COMPLIANCE AND ADMINISTRATION

Does the Council have delegated authority to decide? If Yes quote relevant clause(s) from Delegations Manual	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Goal 2: A creative and exciting city	
The recommendations contribute to the achievement of action/actions in: 5. Arts Plan The action is: Finalise a Civic and Cultural Masterplan with cultural facilities and communities, and investigate co-funding and partnership models.	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	We want to celebrate the arts and the city's history and cultural diversity. We want there to be lots for people to do in our creative and exciting city.

ATTACHMENTS

Nil

COMMITTEE WORK SCHEDULE

TO: Council

MEETING DATE: 7 August 2024

TITLE: Council Work Schedule

RECOMMENDATION TO COUNCIL

1. That Council receive its Work Schedule dated 7 August 2024.

COUNCIL WORK SCHEDULE 7 AUGUST 2024

#	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction & Clause
	7 August 2024	Appointment of Trustees on Council Controlled Organisations	GM Corporate Services		Terms of Reference
1	7 August 2024	Civic and Cultural Precinct Master Plan Steering Group – 6-monthly update	GM Strategic Planning		Terms of Reference of the CCMP Steering Group
2	4 Sept 2024 early 2025	Delivery Model options for Property - CCO/ Trust to include Summerhays Street.	GM Corporate Services		1 May 2024 Clause 66.1
3	4 Sept 2024	Annual Review of Delegations Manual	GM Corporate Services		6 September 2023 Clause 147-23
4	2 Oct 2024	Food HQ Innovation Limited - Director's company progress report.	GM Infrastructure Services		6 September 2023 Clause 143-23
	2 Oct 2024	Appointment of members to the District Licensing Committee List.	GM Corporate Services		1 November 2023 Clause 190-23
5	30 Oct 2024	Adopt Annual Report 2023-24	GM Corporate Services		Terms of Reference

ITEM 13

#	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction & Clause
6	6 Nov 2024	Appointment of CEDA Directors	GM Corporate Services		6 March 2024 Clause 23 -24
7	6 Nov 2024	Performing Arts Trust Annual Report 2023-2024	GM Corporate Services		Terms of Reference
8	11 Dec	Agree Council meeting Calendar 2025	GM Corporate Services		Terms of Reference
9	11 Dec 2024	Review of Fees and Charges 25/26	GM Corporate Services		Terms of Reference
10	11 Dec 2024	Annual Budget 2025/26	GM Corporate Services		Terms of Reference
11	11 Dec 2024	City Revaluation – impact on rates	GM Corporate Services		Terms of Reference
12	early 2025	Report back on Investment Options for PN Airport	GM Corporate Services		6 December 2023 Clause 197-23
13	March 2025	Exemption of Manawatū Whanganui Disaster Relief Fund from being a CCO	GM Corporate Services		Terms of Reference
14	March 2025	Remits from PNCC for consideration	GM Corporate Services		
15	April 2025	Hearings of the Annual Budget 2025/26			
16	May 2025	Exemption of Palmerston North Performing Arts Trust	GM Corporate Services		Terms of Reference
17	May 2025	Deliberations of the Annual Budget 25/26	Chief Executive		Terms of Reference
18	June 2025	Remits received from other Territorial Authorities	GM Corporate Services		Terms of Reference
19	June 2025	2024 Residents Survey - Action Plan	GM Strategic Planning		Terms of Reference
20	June 2025	Adopt Annual Budget 2025-26	GM Corporate Services		
21	June 2025	Set the Rates for 2025-26	GM Corporate		

#	Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction & Clause
			Services		
22	June 2025	Raise Borrowing during 2025-26	GM Corporate Services		
23	TBC	Summerhays Reports - Partnership Models Expressions of Interest	Chief Infrastructure Manager	Lying on the Table	1 May 2024 Clause 66-24 and 74 -24
24	TBC	Effectiveness of Civics Education Initiatives - Annual progress report -	TBC		29 May 2024 Clause 95.29 - 24

RECOMMENDATIONS FROM COMMITTEE

TO: Council

MEETING DATE: 7 August 2024

TITLE: Presentation of the Part I Public Culture & Sport Committee Recommendations from its 26 June 2024 Meeting

Set out below are the recommendations only from the Culture & Sport Committee meeting Part I Public held on 26 June 2024. The Council may resolve to adopt, amend, receive, note or not adopt any such recommendations. (SO 2.18.1)

23-24 Council endorsement of He rā ki tua - Horizons Region Spaces and Places Plan for Sport and Recreation 2023-2043

Memorandum, presented by Ann-Marie Mori, Policy Analyst, Kelly Shanks, Chief Executive - Sport Manawatū and Carl Johnstone, General Manager Partnerships - Sport Manawatū.

The **COMMITTEE RECOMMENDS**

1. That Council endorse the 'He rā ki tua - Horizons Region Spaces and Places Plan for Sport and Recreation 2023-2043' (Attachment 1) to inform and guide Council decisions on play, active recreation and sports facilities.
2. That Council note the Chief Executive will enter into a Memorandum of Understanding for implementing He rā ki tua - Horizons Region Spaces and Places Plan for Sport and Recreation 2023-2043.

25-24 Remuneration for Council Controlled Organisation Board Members

Memorandum, presented by Sarah Claridge, Democracy & Governance Advisor.

The **COMMITTEE RECOMMENDS**

1. That the remuneration for Te Manawa be set out as one annual figure in the Appointment of Directors Policy (expenses and meeting fee combined), so as to read:
 - Te Manawa Chair: \$6,980
 - Te Manawa Board Member: \$2,980
2. That Council increase the remuneration of the Chairs of the Regent Theatre and Globe Theatre Trust Boards to \$1,200 for the 2024/25

year.

3. That Council agree an annual remuneration for Board Members of the Regent Theatre and Globe Theatre of \$1,020 for the 2024/25 year.
4. That Council note that the remuneration fees will be adjusted annually for inflation and reviewed by 2027, in accordance with the Appointment of Directors Policy, recently reviewed.