



**PAPAIOEA**  
PALMERSTON  
NORTH  
CITY

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# **PALMERSTON NORTH CITY COUNCIL**

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AGENDA

## **SUSTAINABILITY COMMITTEE**

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9:00 AM, WEDNESDAY 21 AUGUST 2024

COUNCIL CHAMBER, FIRST FLOOR  
CIVIC ADMINISTRATION BUILDING  
32 THE SQUARE, PALMERSTON NORTH

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# MEMBERS

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**Brent Barrett (Chair)**  
**Kaydee Zabelin (Deputy Chair)**  
**Grant Smith (The Mayor)**

<b>Roly Fitzgerald</b>	<b>Lorna Johnson</b>
<b>Patrick Handcock (ONZM)</b>	<b>Debi Marshall-Lobb</b>
<b>Leonie Hapeta</b>	<b>Karen Naylor</b>

AGENDA ITEMS, IF NOT ATTACHED, CAN BE VIEWED AT

[pncc.govt.nz](http://pncc.govt.nz) | Civic Administration Building, 32 The Square  
City Library | Ashhurst Community Library | Linton Library

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**Waid Crockett**

**Chief Executive | PALMERSTON NORTH CITY COUNCIL**

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Te Marae o Hine | 32 The Square  
Private Bag 11034 | Palmerston North 4442 | New Zealand  
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# SUSTAINABILITY COMMITTEE MEETING

21 August 2024

## ORDER OF BUSINESS

**1. Karakia Timatanga**

**2. Apologies**

**3. Notification of Additional Items**

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

**4. Declarations of Interest (if any)**

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

**5. Public Comment**

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

(NOTE: If the Committee wishes to consider or discuss any issue raised that is not specified on the Agenda, other than to receive the comment made or refer it to the Chief Executive, then a resolution will need to be made.)

**6. Presentation - Just Zilch** Page 7

**7. Confirmation of Minutes** Page 9

That the minutes of the Sustainability Committee meeting of 22 May 2024 Part I Public be confirmed as a true and correct record.

**8. Draft Food Security and Resilience Policy approval for consultation** Page 15

Report, presented by Julie Macdonald, Manager Strategy and Policy.

**9. Low Carbon Fund allocations 2023/2024** Page 35

Memorandum, presented by David Watson, Senior Climate Change Advisor.

**10. Wastewater Treatment Plant - Nature Calls: Quarterly Update** Page 41

Memorandum, presented by Mike Monaghan, Manager Three Waters.

**11. Committee Work Schedule** Page 49

**12. Karakia Whakamutunga**

**13. Exclusion of Public**

To be moved:

“That the public be excluded from the following parts of the proceedings of this

meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
14.	Comprehensive Resource Recovery Services Review Scope	COMMERCIAL ACTIVITIES: This information needs to be kept confidential to allow Council to engage in commercial activities without prejudice or disadvantage	s7(2)(h)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

*[Add Third Parties]*, because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].



## **PRESENTATION**

**TO:** Sustainability Committee

**MEETING DATE:** 21 August 2024

**TITLE:** Presentation - Just Zilch

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### **RECOMMENDATION TO SUSTAINABILITY COMMITTEE**

- 1. That the Sustainability Committee receive the presentation for information.**
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### **SUMMARY**

Rebecca Culver, Managing Director, Just Zilch will provide an update on the activities of Just Zilch.

### **ATTACHMENTS**

Nil





# PALMERSTON NORTH CITY COUNCIL

## Minutes of the Sustainability Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 22 May 2024, commencing at 9.02am

**Members Present:** Councillors Brent Barrett (in the Chair), Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Debi Marshall-Lobb and Karen Naylor.

**Non Members:** Councillors Lew Findlay and Orphée Mickalad.

**Apologies:** The Mayor (Grant Smith) (on Council business).

Councillor Lew Findlay left the meeting at 11.51am during consideration of clause 17. He was not present for clauses 17 and 18.

### Karakia Timatanga

Councillor Karen Naylor opened the meeting with karakia.

### 9-24 Apologies

Moved Brent Barrett, seconded Kaydee Zabelin.

The **COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

Clause 9-24 above was carried 10 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Debi Marshall-Lobb, Karen Naylor, Lew Findlay and Orphée Mickalad.

### 10-24 Public Comment

Rachel Blacher made public comment regarding Agenda Item 8 – Draft Food Security and Resilience Policy and resourcing considerations, as follows:

- Rachel endorsed recommended policy option 1.
- As a public health professional and food security advocate she is deeply saddened at the extent to which food insecurity and low

access to healthy food choices is prevalent in Palmerston North and across New Zealand.

- The policy is a critical step for Council to take an active role in strengthening Palmerston North's food resiliency and supporting ongoing efforts to establish an equitable food system.
- She recommends the inclusion in the policy of strong monitoring and evaluation language including measurable KPIs.
- The policy could facilitate dialogue and opportunities in engaging the Agri industry, serving as a lever to start conversations with leaders from these entities about our food systems that could lead to innovative, local approaches to solving our food challenges.

Moved Brent Barrett, seconded Kaydee Zabelin.

#### The **COMMITTEE RESOLVED**

1. That the Sustainability Committee receive the public comment for information.

Clause 10-24 above was carried 10 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Debi Marshall-Lobb, Karen Naylor, Lew Findlay and Orphée Mickalad.

#### **11-24 Presentation - Ruahine Kiwi Project**

Presentation, by Stewart Harrex, Source to Sea Management Committee and Helen King, Communications & Events Lead, Environment Network Manawatū.

Stewart and Helen presented an update on the Ruahine Kiwi Project via a PowerPoint presentation and the tabled 'Ruahine Kiwi Strategic Framework 2024', as appended to these Minutes. The following additional comments were made:

- The project was made possible by funding from Jobs for Nature programme, which runs out in June of this year.
- Trying to engender support for the project so it can continue to move forward, including speaking with all Councils that the project influences.
- This is a lifetime project.

Moved Brent Barrett, seconded Kaydee Zabelin.

#### The **COMMITTEE RESOLVED**

1. That the Sustainability Committee receive the presentation for information.

Clause 11-24 above was carried 10 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Debi Marshall-Lobb, Karen Naylor, Lew Findlay and Orphée Mickalad.

## **12-24 Confirmation of Minutes**

Moved Brent Barrett, seconded Kaydee Zabelin.

The **COMMITTEE RESOLVED**

1. That the minutes of the Sustainability Committee meeting of 13 March 2024 Part I Public be confirmed as a true and correct record.

Clause 12-24 above was carried 8 votes to 0, with 2 abstentions, the voting being as follows:

**For:**

Councillors Brent Barrett, Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Debi Marshall-Lobb, Karen Naylor and Lew Findlay.

**Abstained:**

Councillors Leonie Hapeta and Orphée Mickalad.

## **13-24 Draft Food Security and Resilience Policy and resourcing considerations** Memorandum, presented by Kate Harridge, Policy Analyst and Peter Ridge, Senior Policy Analyst.

Elected Members requested Officers draft a Food Security and Resilience policy; focusing on building food resilience and food security in the community.

Moved Lorna Johnson, seconded Debi Marshall-Lobb.

The **COMMITTEE RESOLVED**

1. That the allocation of dedicated resources for the delivery of the draft Food Security and Resilience Policy be referred to the 2024-34 Long-Term Plan deliberations process.

Clause 13.1-24 above was carried 7 votes to 2, with 1 abstention, the voting being as follows:

**For:**

Councillors Brent Barrett, Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Debi Marshall-Lobb and Lew Findlay.

**Against:**

Councillors Karen Naylor and Orphée Mickalad.

**Abstained:**

Councillor Leonie Hapeta.

Moved Brent Barrett, seconded Kaydee Zabelin.

2. That the Committee instruct that a draft policy for consultation be reported to the Sustainability Committee with a particular focus on the achievement of objectives 3, 4, 5, 6, 7 and 8.

Clause 13.2-24 above was carried 10 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Debi Marshall-Lobb, Karen Naylor, Lew Findlay and Orphée Mickalad.

**14-24**

**Update on opportunities for native species re-introductions in the Turitea Reserve**

Memorandum, presented by Adam Jarvis, Principal Climate Change Advisor and Sabrina Hinchey, Climate Change Advisor.

Elected Members directed Officers to investigate the feasibility of re-introducing different species of native birds into the Turitea Reserve.

Moved Lorna Johnson, seconded Patrick Handcock.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Update on opportunities for native species re-introductions in the Turitea Reserve' presented to the Sustainability Committee on 22 May 2024.

Clause 14.1-24 above was carried 10 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Debi Marshall-Lobb, Karen Naylor, Lew Findlay and Orphée Mickalad.

Moved Lorna Johnson, seconded Patrick Handcock.

2. That Council endorses the investigations into the feasibility of future translocations.

Clause 14.2-24 above was carried 7 votes to 3, the voting being as follows:

**For:**

Councillors Brent Barrett, Kaydee Zabelin, Patrick Handcock, Lorna Johnson, Debi Marshall-Lobb, Lew Findlay and Orphée Mickalad.

**Against:**

Councillors Roly Fitzgerald, Leonie Hapeta and Karen Naylor.

The meeting adjourned at 11.00am.

The meeting resumed at 11.16am.

## 15-24 **Sustainability Review 2024**

Memorandum, presented by Olivia Wix, Communications Manager.

Elected Members requested the 2026 edition of the Sustainability Review include information on performance for a set of indicators in each of the domains, eg. Transport, Biodiversity, Energy, etc, that are relevant to Sustainability. They requested the Chief Executive to provide options on what those indicators might be in each domain, and information about whether there are data already available to work with, or whether data would be needed.

Moved Brent Barrett, seconded Kaydee Zabelin.

### The **COMMITTEE RESOLVED**

1. That the Committee receive the Sustainability Review 2024, presented to the Sustainability Committee on 22 May 2024.
2. That the Chief Executive provide the Sustainability Committee with options to enable inclusion of organisational and community-wide sustainability indicators in the 2026 Sustainability Review.

Clause 15-24 above was carried 10 votes to 0, the voting being as follows:

#### **For:**

Councillors Brent Barrett, Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Debi Marshall-Lobb, Karen Naylor, Lew Findlay and Orphée Mickalad.

## 16-24 **Wastewater Treatment Plant - Nature Calls: Quarterly Update**

Memorandum, presented by Mike Monaghan, Group Manager - Three Waters and Anna Lewis, Project Manager – Wastewater Discharge Consent Programme.

Officers advised budget update at end April 2024 is \$1.49 million spent.

Moved Brent Barrett, seconded Kaydee Zabelin.

### The **COMMITTEE RESOLVED**

1. That the Committee receive the report titled 'Wastewater Treatment Plant – Nature Calls: Quarterly Update' presented to the Sustainability Committee on 22 May 2024.

Clause 16-24 above was carried 10 votes to 0, the voting being as follows:

#### **For:**

Councillors Brent Barrett, Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Debi Marshall-Lobb, Karen Naylor, Lew Findlay and Orphée Mickalad.

## 17-24 **Palmerston North to Feilding Shared Pathway Project**

Memorandum, presented by Glen O'Connor, Group Manager - Transport and Development and Michael Bridge, Service Manager -

Active Transport.

Elected Members requested an update report on the Palmerston North to Ashhurst shared path, with a focus on the progress with landowners.

Councillor Lew Findlay left the meeting at 11.51am.

Moved Brent Barrett, seconded Kaydee Zabelin.

The **COMMITTEE RESOLVED**

1. That the Committee receive the report titled 'Palmerston North to Feilding Shared Pathway Project' presented to the Sustainability Committee on 22 May 2024.
2. That the Chief Executive report to Sustainability Committee regarding progress on establishing the riverside shared path from Palmerston North to Ashhurst.

Clause 17-24 above was carried 9 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Debi Marshall-Lobb, Karen Naylor and Orphée Mickalad.

**18-24 Committee Work Schedule**

Moved Brent Barrett, seconded Kaydee Zabelin.

The **COMMITTEE RESOLVED**

1. That the Sustainability Committee receive its Work Schedule dated May 2024.

Clause 18-24 above was carried 9 votes to 0, the voting being as follows:

**For:**

Councillors Brent Barrett, Kaydee Zabelin, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Debi Marshall-Lobb, Karen Naylor and Orphée Mickalad.

**Karakia Whakamutunga**

Councillor Karen Naylor closed the meeting with karakia.

The meeting finished at 12.03pm.

Confirmed 21 August 2024

**Chair**

## **REPORT**

**TO:** Sustainability Committee

**MEETING DATE:** 21 August 2024

**TITLE:** Draft Food Security and Resilience Policy approval for consultation

**PRESENTED BY:** Julie Macdonald, Manager Strategy and Policy

**APPROVED BY:** David Murphy, General Manager Strategic Planning

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### **RECOMMENDATION TO SUSTAINABILITY COMMITTEE**

1. That the Committee approve the Draft Food Security and Resilience Policy for consultation (Attachment 1).

## SUMMARY OF OPTIONS ANALYSIS FOR THE DRAFT FOOD SECURITY AND RESILIENCE POLICY

<b>Problem or Opportunity</b>	Council resolved to develop a policy in response to city food security issues. The opportunity is to adopt the draft Policy for consultation, prior to deliberations and adoption.
<b>OPTION 1:</b>	<b>Adopt for consultation the Draft Food Security and Resilience Policy</b>
Community Views	Early engagement with partners and stakeholders was completed to inform the development of the draft Policy. Feedback shows general support for policy direction to be provided by Council.
Benefits	Consulting on the draft Policy will provide an opportunity for wider community feedback, and also confirm Council's previously stated commitment to a policy.
Risks	Consulting on a draft policy could raise expectations about a significantly increased commitment to action by Council.
Financial	Consultation on the draft Policy will be managed within current budgets.
<b>OPTION 2:</b>	<b>Do not adopt the Draft Food Security and Resilience Policy for consultation</b>
Community Views	Early engagement with partners and stakeholders was completed to inform the development of the draft Policy. Feedback shows general support for policy direction to be provided by Council.
Benefits	There are no benefits identified for this option.
Risks	Relationships with partners and stakeholders could be damaged by the perception that Council has gone back on a commitment to develop a policy.
Financial	There are no financial considerations for this option.

### RATIONALE FOR THE RECOMMENDATIONS

#### 1. OVERVIEW OF THE PROBLEM OR OPPORTUNITY

- 1.1 Council has responded to a request for leadership on food resilience from the Manawatū Food Action Network and Environment Network Manawatū.



- 1.2 Staff have engaged with a range of stakeholders and prepared a draft Food Security and Resilience Policy for consideration (Attachment 1).
- 1.3 This report summarises the issues identified in the policy process and considers the merits of two options – to proceed to consult on the draft Food Security and Resilience Policy (option 1) or to end the policy process here (option 2). The report recommends option 1.

**2. BACKGROUND AND PREVIOUS COUNCIL DECISIONS**

- 2.1 In May 2022 Dave Mollard and Madz BatacheI from the Manawatū Food Action Network and Environment Network Manawatū made a [presentation](#) to the Environmental Sustainability Committee about food resilience. They defined food resilience as:

Physical and economic access, by all Palmerston North residents, at all times, to enough food to maintain an active and healthy life.

- 2.2 The presenters advocated for Council to take a leadership role in developing a policy to support the economic, social, and environmental wellbeing of the city.
- 2.3 In September 2022, the Environmental Sustainability Committee received for information a memorandum titled '[Process and resourcing required to establish a Food Resilience Policy](#)'. This memo outlined the initial stages of the policy framework process (Attachment 2). The policy process includes an options analysis, followed by a Council decision about whether a policy is the most appropriate outcome.
- 2.4 Council resolved during the 2023/24 Annual Budget round to allocate \$20,000 to a policy response. In doing so, the Council appeared to move straight to step five of the policy framework process.
- 2.5 The policy development process began in October 2023 and we reported progress to this Committee in May 2024. The purpose of [that report](#) was to provide a timely opportunity for Council to consider resourcing required to support policy implementation.
- 2.6 The Committee received the research report and provided feedback on the policy working draft. Council subsequently resolved to fund Environment Network Manawatū (through the Sector Lead Partnership Agreement for the Environmental Initiatives Fund) an additional \$30,000 per annum to support food security projects ([reference 94-24 2F\(2\)](#)).
- 2.7 The research and engagement stage of the policy process identified areas where direction provided through a Council policy could support city food security and resilience in accordance with the newly adopted strategic direction. A draft Food Security and Resilience Policy is Attachment 1 of this report.

### **3. DRAFT FOOD SECURITY AND RESILIENCE POLICY**

#### **The nature of the policy response**

- 3.1 Council supports activities that contribute to food security and resilience outcomes at a high level. For example, Council supports productive use of high-class soils through the District Plan, and CEDA has set out a vision for 'a thriving food ecosystem' in support of our regional strength in food production and research.
- 3.2 These efforts to support the food sector promote our city's productivity but are not targeted to respond to food insecurity experienced in our community.
- 3.3 Council does provide support for some initiatives to address food insecurity, for example through Strategic Priority Grants and community gardens. This support is mandated by the community wellbeing outcomes in general, rather than by any specific policy direction about the nature of Council action.
- 3.4 While the economic and land-use activities related to food and food production are different to those addressed in this proposed policy response, there may be opportunities for these efforts to be more co-ordinated in future. This is something that could be addressed in the implementation plans for any (or all) of these strands of work.

#### **Summary of engagement and research**

- 3.5 The report to this Committee in May included a detailed report on the engagement and research. This report is now published to Council's website as a standalone research document titled [Palmerston North City Council's role in responding to city-wide food security and resilience issues](#).
- 3.6 As part of the engagement process for the research report, we interviewed key stakeholders including Environment Network Manawatū, Te Tihi o Ruahine Whānau Ora Alliance and Tanenuiarangi Manawatū Incorporated – Rangitāne o Manawatū. We also participated in site tours arranged by Just Zilch and the Salvation Army and had discussions with attendees of the Manawatū Food Action Network's end-of-year hui.
- 3.7 We sent a survey to key stakeholder community groups and Elected Members. The purpose of this survey was to determine what Council's role should or could be to respond to city-wide food security and resilience issues.
- 3.8 The research report summarises the engagement with the many organisations who are working to address food insecurity in Palmerston North. The research identified a wide range of barriers to progress. Overall findings include:
  - Effective initiatives already operate in our community and they would benefit from more Council acknowledgement and support;
  - Food insecurity is increasing;

- Decreasing food waste is an important aspect of addressing food insecurity;
- There could be more collaboration amongst community activities;
- There are opportunities for Council to support food security and resilience through its ongoing roles and activities.

**The proposed Policy**

3.9 When the early draft of the Policy was shared with the Sustainability Committee in May, Elected Members resolved that particular objectives should be the focus of the draft for consultation. That resolution, and further consideration of the policy content, has led to some changes to the proposal. These are described in Attachment 3.

**Strategic context**

3.10 The Long-Term Plan sets our Council's goals for economic, social, cultural, and environmental wellbeing. The Oranga Papaioea City Strategy, recently adopted as part of the Long-Term Plan 2024-34, provides the strategic direction for this policy.

The proposed Policy is framed as primarily contributing to two of our four city goals.

Firstly, the aim of the Policy is to assist people to have greater food security, and so it is framed as contributing to:

*Whāinga 3: He hapori tūhonohono, he hapori haumarū*  
*Goal 3: A connected and safe community*

*We want our communities to have:*

- *access to services and facilities that are inclusive and appropriate for their needs*
- *the support they want to live healthy lives*
- *community social service groups and facilities that are well supported and invested in*

A second purpose of the proposed Policy is to develop food security and resilience in ways that are good for the environment, and therefore to contribute to:

*Whāinga 4: He tāone toitū, he tāone manawaroa*  
*Goal 4: A sustainable and resilient city*

*We want our communities to have:*

- *a circular economy with more resource recovery and less waste*
- *a healthy, thriving, ecosystem, including native biodiversity and food security*

- *access to relevant information and education to support more sustainable choices*
- *natural environment-focused community groups and facilities that are well supported and invested in*

***Purpose, principles, and objectives of the proposed policy***

3.11 The proposed policy explains the key terms:

Food security is a fundamental part of community wellbeing. It means having reliable access to sufficient, safe, nutritious, and culturally appropriate food. Food security includes not only the availability of food but also affordability, accessibility, and the ability and opportunity to prepare and store food.

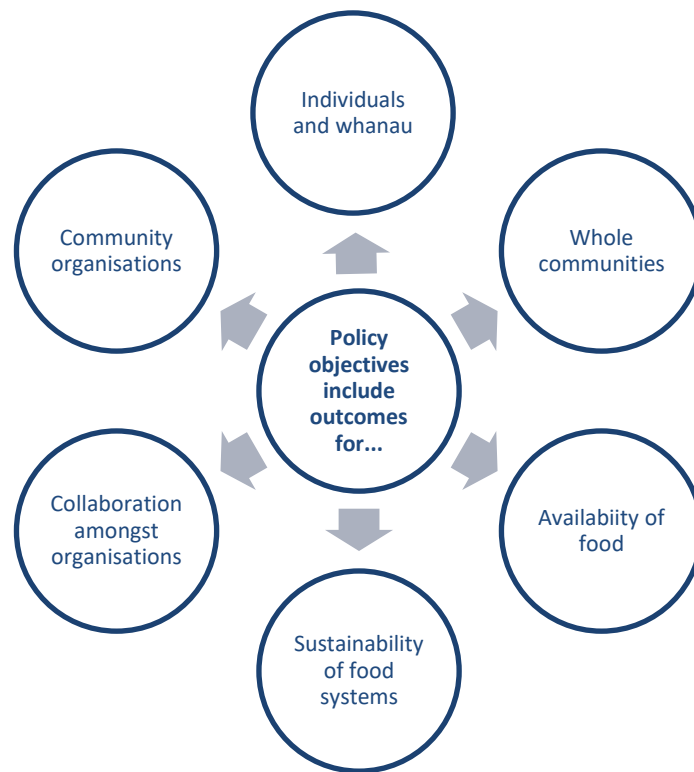
A food system's capacity to provide food security, even during shocks and disruptions, is referred to as 'food resilience'. Achieving food resilience is crucial for ensuring long-term food security, especially during times of instability.

3.12 The draft Policy proposes that the Council commits to making a conscious and deliberate effort to contribute to a sustainable and inclusive food system that supports community wellbeing.

3.13 The draft Policy recognises the need for partnership and collaboration with community initiatives; the Council will be a supporter and advocate as well as a provider and facilitator.

3.14 The draft Policy proposes the partnership with Rangitāne o Manawatū will mean shared decision-making about priorities for action.

3.15 The diagram below illustrates how the broad objectives of the draft Policy encompass a range of outcomes.



**Guidelines of the proposed policy**

3.16 The proposed guidelines are to:

1. Embed the objectives of this policy in decision-making and implementation of activities including community support and funding, resource recovery, housing, emergency management, and the use of public space.
2. Advocate for food security and resilience to national and local decision-makers.
3. Support initiatives that promote food security and resilience.

3.17 A main focus of the proposed Policy is on embedding consideration of food security and resilience into the activities of Council (Guideline 1).

3.18 The extent of advocacy and support for the initiatives of others (Guidelines 2 and 3) will largely be dependent on resources.

3.19 Should a policy be adopted, its success will depend on the implementation of a detailed implementation plan for each broad guideline.

3.20 Staff note that the adoption of this policy for consultation is occurring alongside other workstreams that may already support greater food security and resilience. These include:

- the review of the informal Community Garden Guidelines (currently underway);
- the update of the Strategic Priority Grant criteria (for the next three-year cycle); and
- Environment Network Manawatū's distribution of the additional \$30,000 allocated through the Long-Term Plan.

**4. DESCRIPTION AND ANALYSIS OF OPTIONS**

**Option 1: Adopt for consultation the Draft Food Security and Resilience Policy**

4.1 Option 1 is to adopt the draft Policy. If Committee adopts Option 1 we will ask stakeholders for their feedback about each aspect of the proposed Policy. We will provide an opportunity for a hearing of submissions, and then provide a report to inform deliberations and adoption.

Advantages

- 4.2 Approving the draft Policy for consultation gives the community, partners and stakeholders, and mana whenua, opportunities to provide their views on the draft Policy to Elected Members.
- 4.3 Considering the feedback received, Elected Members will be in a position to make well-informed decisions about the draft Policy.
- 4.4 Continuing with the policy process will confirm Council's stated support (through earlier discussions at Committee) for a formal commitment to food security and resilience.

Disadvantages

A potential disadvantage of adopting the draft Policy for consultation is that expectations could be further raised for significant additional activities by Council. While a budget of \$30,000 was allocated through the Long-Term Plan to Environment Network Manawatū, there is no additional internal resource available for other implementation.

**Option 2: Do not adopt the Draft Food Security and Resilience Policy for consultation**

- 4.5 Option 2 is to end the policy development process at this stage and not adopt a draft for consultation.
- 4.6 If the policy process is discontinued there will not be a specific policy statement that reflects Council's commitment to food security and resilience, beyond that expressed through the strategic outcomes.

Advantages

- 4.7 No particular advantages are identified.

Disadvantages

- 4.8 Not approving the draft Policy for consultation would mean a missed opportunity for the wider community to contribute to Council decision-making about its role in responding to food insecurity.

**5. RISK**

- 5.1 One risk is identified; the potential to damage relationships with partners and stakeholders.

- 5.2 Either Option 1 or Option 2 could see this risk realised. Through its decisions to date, the Committee has raised expectations that a policy will be developed and adopted. If the Committee adopts a policy for consultation, there may be further expectation of additional resources or activities. Partners and stakeholders could consider that their time contributing to the research and engagement (and then to consultation) is not adequately rewarded with improved outcomes. If Option 2 is agreed, then partners and stakeholders could consider that their efforts have been wasted.

- 5.3 Ways to mitigate this risk are:

- To adopt Option 1, and ensure (through management accountability systems) that an implementation plan is developed and completed (as per the policy framework process);
- To communicate openly and transparently about the level of commitment Council is prepared to make to responses to food insecurity.

**6. CONCLUSION**

- 6.1 Council has an opportunity to respond to food resilience issues in the city through the development and approval for consultation of the draft Food Security and Resilience Policy.

- 6.2 Previous discussions by the Sustainability Committee have confirmed Council's intention to formalise its commitment to responding to food insecurity, in keeping with the Long-Term Plan strategic direction.

- 6.3 Staff recommend that the draft Food Security and Resilience Policy is adopted for consultation with the wider community.

**7. NEXT ACTIONS**

- 7.1 If the recommendation is adopted, staff will finalise a consultation document for publication and begin consultation on the raft.

**8. OUTLINE OF COMMUNITY ENGAGEMENT PROCESS**

8.1 A consultation plan has been developed and will be implemented. Consultation will include:

- Making the proposed policy widely available;
- Direct notification of the proposal for partners and stakeholders, including those who were engaged in the earlier phase of work; and
- Discussion of the proposal with our iwi and mana whenua partners.

8.2 When consultation concludes, submitters will be invited to support their submissions at a hearing of the Sustainability Committee. After hearing verbal submissions, a final report with advice on the issues raised by submitters, and recommended changes to the draft Policy, will follow.

**9. COMPLIANCE AND ADMINISTRATION**

Does the Committee have delegated authority to decide?	<b>Yes</b>
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these actions?	<b>Yes</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>
The recommendations contribute to: Whāinga 3: He hapori tūhonohono, he hapori haumarū Goal 3: A connected and safe community Goal 4: A sustainable and resilient city	
The recommendations contribute to the achievement of objectives in: 7. Mahere tautāwhi hapori 7. Community Support Plan And 9. Mahere haumarū hapori, Hauora hapori 9. Community safety and health plan And 12. Mahere taumanu para 12. Resource recovery plan	
Contribution to strategic direction and	The recommendations contribute to our objectives for our community to have:



<p>to social, economic, environmental and cultural well-being</p>	<ul style="list-style-type: none"> <li>• <i>access to services and facilities that are inclusive and appropriate for their needs</i></li> <li>• <i>the support they want to live healthy lives</i></li> <li>• <i>community social service groups and facilities that are well supported and invested in</i></li> <li>• <i>a circular economy with more resource recovery and less waste</i></li> <li>• <i>a healthy, thriving, ecosystem, including native biodiversity and food security</i></li> <li>• <i>access to relevant information and education to support more sustainable choices</i></li> <li>• <i>natural environment-focused community groups and facilities that are well supported and invested in</i></li> </ul>
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**ATTACHMENTS**

1. Attachment 1 - Draft Policy [↓](#) 
2. Attachment 2 - Policy framework diagram [↓](#) 
3. Attachment 3 - Changes to the working draft [↓](#) 



## Food security and resilience policy

### Introduction and purpose

Food security is a fundamental part of community wellbeing. It means having reliable access to sufficient, safe, nutritious, and culturally appropriate food. Food security includes not only the availability of food but also affordability, accessibility, and the ability and opportunity to prepare and store food.

A food system's capacity to provide food security, even during shocks and disruptions, is referred to as 'food resilience'<sup>1</sup>. Achieving food resilience is crucial for ensuring long-term food security, especially during times of instability.

Despite New Zealand's agricultural abundance, food insecurity persists, particularly for individuals and families on low incomes.<sup>2</sup> In Palmerston North, community organisations have identified a range of strategies to provide an effective response to food insecurity. These include community development, education, food markets, direct support, māra kai, and social enterprise. Our Council's roles, including funding and support, civil defence responsibilities, and guidance for the use of public space, can also have an impact on our city's food security and resilience.

Community leaders working to improve food security and resilience outcomes for whānau have advocated for Council to develop a policy in response to food insecurity, and to take a leadership role in supporting wellbeing in the city. The purpose of this policy is to guide Council's actions and activities in support of city food security and resilience.

### Strategic context

Our vision for our city is He iti rā, he iti pounamu - Small city benefits, big city ambition. Council seeks to fulfil this vision through four goals:

Whāinga 1: He tāone auaha, he tāone tiputipu

Goal 1: An innovative and growing city

Whāinga 2: He tāone whakaihihi, tapatapahi ana

Goal 2: A creative and exciting city

Whāinga 3: He hapori tūhonohono, he hapori haumarū

Goal 3: A connected and safe community

Whāinga 4: He tāone toitū, he tāone manawaroa

Goal 4: A sustainable and resilient city

This policy contributes to *Whāinga 3: He hapori tūhonohono, he hapori haumarū* Goal 3: A connected and safe community, and to the outcomes we want for our communities:

- access to services and facilities that are inclusive and appropriate for their needs
- the support they want to live healthy lives
- community social service groups and facilities that are well supported and invested in

<sup>1</sup> A food system is defined as a network of activities and organisations involved in growing, processing, manufacturing, transporting, storing, distributing, and consuming food.

<sup>2</sup> [Food security report | Palmerston North City Council \(pncc.govt.nz\)](https://pncc.govt.nz/food-security-report-1)

This policy also contributes to *Whāinga 4: He tāone toitū, he tāone manawaroa Goal 4: A sustainable and resilient city*, and to the outcomes we want for our community:

- a circular economy with more resource recovery and less waste
- a healthy, thriving, ecosystem, including native biodiversity and food security
- access to relevant information and education to support more sustainable choices
- natural environment-focused community groups and facilities that are well supported and invested in

## Objectives

We want to be a city where every resident has access to nutritious and affordable food, and where the community is resilient in the face of food-related challenges. We also want to be part of building a sustainable and inclusive food system that enhances the wellbeing of all residents. The purpose of this policy is to inform and guide Council's actions in support of food security and resilience in our community.

Our objectives are to have:

1. Access to healthy, nutritious, and culturally appropriate food.
2. A resilient community with reliable access to food.
3. Local food systems that are environmentally sustainable and socially equitable.
4. Public spaces that support food production alongside other community use.
5. Community organisations that are supported to deliver food security and resilience initiatives.
6. Community-led educational opportunities that enable individuals to enhance their knowledge and skills.
7. Less food is wasted.
8. An engaged and connected community working together.

## Principles

Partnership with Rangitāne o Manawatū – we will work in partnership with Rangitāne o Manawatū on projects and initiatives of agreed priority and embed a Whānau Ora approach in our work.<sup>3</sup>

Equity – We acknowledge the inequitable opportunities and outcomes experienced by communities and will work to ensure access and opportunity for everyone.

Partnership – We will be relationship-centred in our actions, in recognition that many others also work to improve community wellbeing.

Collaboration – We will work alongside others towards our shared goals.

## Guidelines

The Council will:

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<sup>3</sup> [Oranga Papaioea City Strategy](#).

1. Embed the objectives of this policy in decision-making and implementation of activities including community support and funding, resource recovery, housing, emergency management, and the use of public space.
2. Advocate for food security and resilience to national and local decision-makers.
3. Support initiatives that promote food security and resilience.

#### Monitoring and review

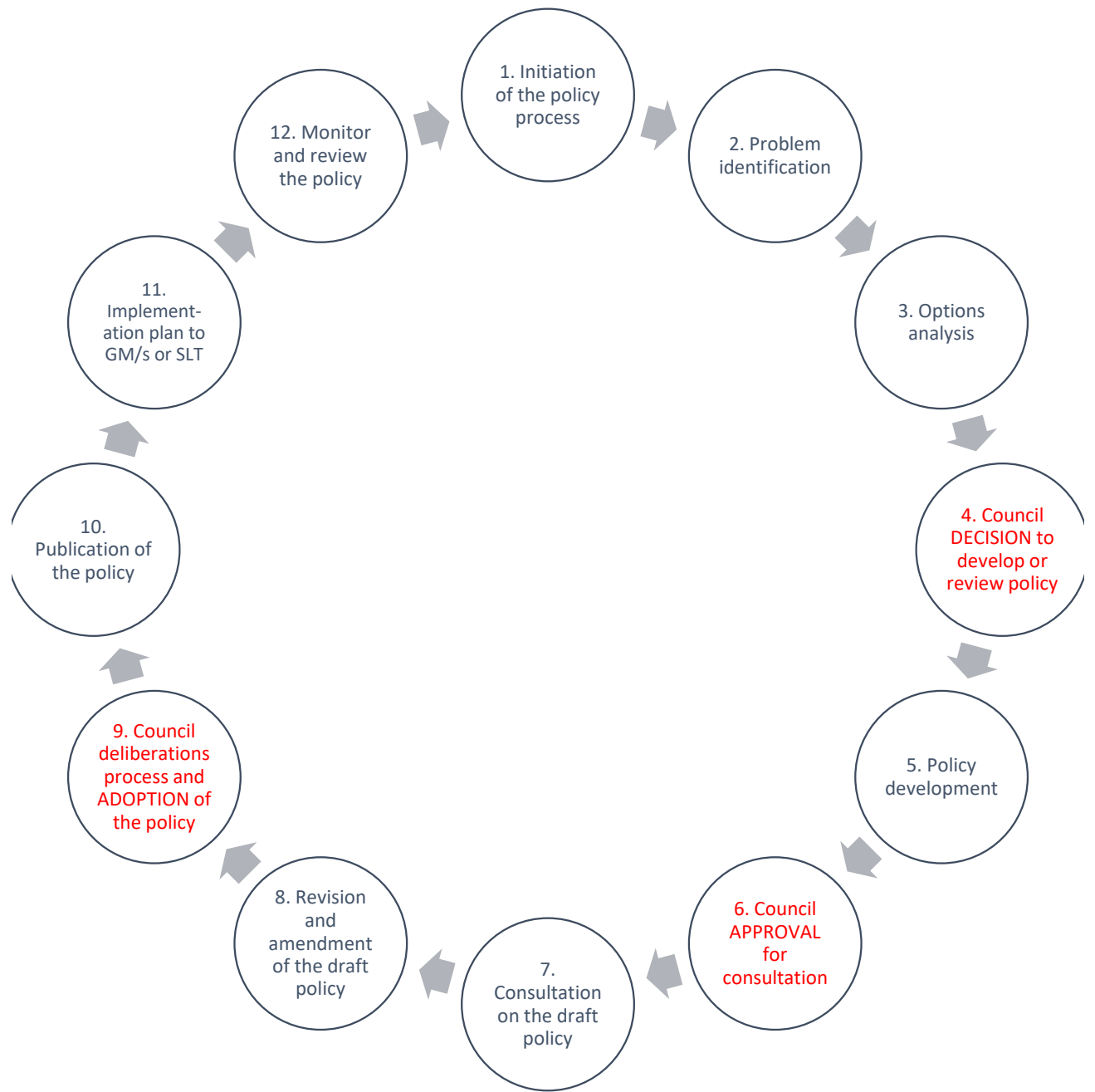
This policy provides a mandate for Council's involvement in actions that support food security and resilience. We will develop an implementation plan to guide us and to keep track of our progress.

The outcomes of this policy will be evident in high-level and slow-moving community wellbeing indicators. Our community wellbeing monitoring (see the [City Dashboards](#)) will track this high-level progress. The activities driven by the policy will also publicly reported every year through the Council Committee.

A review of the policy will be considered after five years, or earlier if requested by Council.



Policy process







**Attachment 3: Changes since the working draft was shared in May 2024**

When the early draft of the policy was shared with the Sustainability Committee in May, elected members resolved that some elements of that draft (objectives 3 to 8) should be the focus of the draft proposed for consultation.

<b>Working draft objectives (May 2024)</b>	<b>Comment</b>	<b>Proposed objectives (August 2024)</b>
1. Healthy outcomes for communities.	This broad outcome is already a strategic foundation of Goal 3. Deleted.	1. Access to healthy, nutritious, and culturally appropriate food.
2. An engaged, connected and collaborative community.	Revised. Now objective 8.	2. A resilient community with reliable access to food.
3. Community-led educational opportunities that enable individuals to enhance their knowledge and upskill.	Revised. Now objective 6.	3. Local food systems that are environmentally sustainable and socially equitable.
4. A resilient community with reliable access to food during times of adversity.	Revised (to be less narrow). Now objective 2.	4. Public spaces that support food production alongside other community use.
5. Healthy, nutritious, and culturally appropriate food that is produced, distributed and consumed locally.	Simplified. Now objective 1. Reference to 'local' is in objective 3.	5. Community organisations that are supported to deliver food security and resilience initiatives.
6. Local food systems that are environmentally sustainable and socially equitable.	Now objective 3.	6. Community-led educational opportunities that enable individuals to enhance their knowledge and skills.
7. Public spaces that are utilised as community food hubs.	Revised and simplified. Now objective 4.	7. Less food is wasted.



## MEMORANDUM

**TO:** Sustainability Committee

**MEETING DATE:** 21 August 2024

**TITLE:** Low Carbon Fund allocations 2023/2024

**PRESENTED BY:** David Watson, Senior Climate Change Advisor

**APPROVED BY:** David Murphy, General Manager Strategic Planning

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### RECOMMENDATION TO SUSTAINABILITY COMMITTEE

1. That the Committee receive the memorandum titled 'Low Carbon Fund allocations 2023/2024' presented to the Sustainability Committee on 21 August 2024.
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#### 1. ISSUE

- 1.1 The Low Carbon Fund was established through the 2021 Long Term Plan (LTP) and provides up to \$1,000,000 of capital funding per year to enable investments in organisational greenhouse gas emission reductions. The fund allocates capital to internal projects prioritised on an assessment of their up-front cost, operational savings, emission savings, and wider strategic benefit.
- 1.2 On 13 March 2024 the Sustainability Committee received a progress report on Low Carbon Fund utilisation for the period 01 July 2023 to 01 March 2024. This report detailed \$496,640 of allocations to seven projects during the reporting period and indicated that an allocation of the remaining funds would be completed by the end of the financial year.
- 1.3 This memorandum provides information on the Low Carbon Fund's activities between July 2023 and June 2024. Details of allocations from the previous report are included for context alongside the additional allocations made between March and June 2024.
- 1.4 The full amount of the fund has now been allocated to nine projects resulting in \$171,950 of net financial savings and 1,515 tonnes of carbon emission equivalent savings (tCO<sub>2</sub>e).

## 2. STRATEGIC CONTEXT

- 2.1 Council recognises that a key aspect of achieving the goal of a 30% city-wide emissions reduction by 2030 must be reducing its own operational emissions. Progress has been steady, with a 31.5% reduction in organisational emissions since 2015/16, as reported in the 2022/23 Annual Organisational Emissions Inventory. However, there is still a long way to go to meet, for example, the requirement of the Climate Change Response (Zero Carbon) Act 2019 for net-zero emissions by 2050. In light of this, infrastructure decisions will often 'lock in' emissions through the lifetime of the asset, in some cases making Council's task more difficult (and more costly) than it needs to be in the absence of up-front investment (e.g. through expensive retrofitting).
- 2.2 Even in the absence of this strategic driver, a substantial incentive exists to modernise Council assets and reduce costs through improved energy efficiency. Thus, the purpose of the Low Carbon Fund is to provide flexibility, enabling Council to take advantage of unforeseen and unbudgeted opportunities, such as sources of external funding, synergies with other programmes or early renewal of energy-inefficient assets, in order to reduce organisational emissions and, where possible, costs. The Low Carbon Fund also has a secondary purpose or benefit in that it assists with growing organisational awareness and capability regarding low or zero-carbon investment.

## 3. SCOPE AND METHODOLOGY

- 3.1 The purpose of the fund is to flexibly provide capital to enable operational emission reductions. The scope for funding is therefore the same as that in Council's annual organisational emissions inventory. These are emissions that occur across the lifetime of an asset or activity and sit within our operational control. Conversely, 'embodied emissions' of construction materials, or emissions otherwise controlled by another organisation, are out of scope for allocation through the Fund.
- 3.2 Council Officers have identified several eligible and operationally deliverable projects which were assessed by the Senior Climate Change Advisor with assistance from the Finance Unit. Each project is analysed in terms of its 'Net Present Value' (specifically, looking at their projected operational savings discounted by the Council's cost of capital subtracted by the capital cost of the project), the projected carbon savings, and a 30% weighting to wider strategic benefit, if any. Applications are then prioritised by which projects deliver the greatest benefit per dollar. Consequently, leaving aside deliverability concerns, the fund is generally ambivalent to the scale of the project, and a \$30,000 application is at no inherent disadvantage compared to a \$300,000 application. If the former provides greater value for money, then it will receive priority. The current cut-off benchmark for funding is the spot price of carbon through the New Zealand Emissions Trading Scheme (ETS) – only projects that deliver emission reductions at a lower cost per tonne of carbon equivalent than the cost Council could pay through the ETS are eligible.

3.3 Following this analysis, a series of recommendations are made to the Chief Executive to approve the reallocation of funds from the Low Carbon Fund into the respective programmes associated with each project that meets the above criteria. These are then delivered by the respective activity teams as with any other programme.

**4. FUNDING ALLOCATION – 2023/24**

4.1 A total of \$1,009,300 was allocated between 01 July 2023 and 30 June 2024 to the following capital programmes:

<b>Project Description</b>	<b>Capital Cost</b>	<b>Net Present Savings (Costs)</b>	<b>Carbon Savings (tonnes)</b>	<b>Project Status</b>
Marginal cost for electric vehicle for Executive Officers	\$129,960	\$12,884	279.44 [-\$46.11/t]	Complete
Electric ATV for the Resource Recovery Team	\$36,740	\$4,288.02	24.5 [-\$174.99/t]	Complete
Electric ride-on mower (Renewal)	\$54,610	\$2,131.93	22.00 [-\$96.88/t]	Complete
LED lighting upgrade at reserves car parks	\$45,645	\$30,942.95	12.12 [-\$2,552.07/t]	Complete
Trial of electric power tools for parks teams	\$9,895	\$9,018.24	67.33 [-\$133.89/t]	Complete
Enabling works for installation of a wood pellet boiler at the depot nursery	\$25,000	N/A	804.13 [N/A]	Complete
Electric pool vehicles	\$194,790	\$4,577.44	419.07 [-\$10.92/t]	Complete
Solar panel installation at the Materials Recovery Centre	\$398,540	(\$2,984.08)	413.67 [\$7.21/t]	Completion due by 31.07.2024
Marginal cost for installation of outdoor pool covers at the Lido Aquatic Centre	\$114,120	\$119,187.71	290.57 [-\$410.19/t]	Complete

- 4.2 Note that the installation of solar panels at the Materials Recovery Facility included \$88,075 of additional works such as provision of an access ladder and walkway on the roof to allow for easier ongoing maintenance and cleaning.
- 4.3 During the analysis of potential solar projects, it was noted that two other buildings, Hancock Community House and Highbury Whanau Centre would be suitable candidates for solar systems. However, as Council currently on-bills 100% of the energy costs of these buildings to the tenants, financial savings are not possible without re-negotiating current tenancy agreements.

**5. NEXT STEPS**

- 5.1 Goal 4 of the Oranga Papaioea City Strategy 2024 requires that by 2034, there is at least a 44% reduction in citywide greenhouse gas emissions per capita (from our 2016/17 baseline).
- 5.2 In order to support Goal 4, the Climate Change and Sustainability Plan includes a specific action to 'Provide the Low Carbon Fund (for Council processes) to compensate for the additional cost of lower carbon and more energy-efficient purchases.'
- 5.3 \$1,000,000 per year has been allocated to this fund that will be used to support or deliver projects that provide financially efficient emission reductions. The details of these projects will be reported to the Sustainability Committee on an annual basis.

**6. COMPLIANCE AND ADMINISTRATION**

Does the Committee have delegated authority to decide?	<b>Yes</b>
Are the decisions significant?	<b>No</b>
If they are significant, do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these actions?	<b>Yes</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>
The recommendations contribute to: Whāinga 4: He tāone toitū, he tāone manawaroa Goal 4: A sustainable and resilient city	
The recommendations contribute to the achievement of objectives in: 10. Mahere āhuarangi hurihuri, toitūtanga 10. Climate Change and Sustainability Plan	

The objective is: Provide the Low Carbon Fund (for Council processes) to compensate for the additional cost of lower carbon and more energy-efficient purchases	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	This memorandum details the progress in delivering the identified action.

**ATTACHMENTS**

Nil





## MEMORANDUM

**TO:** Sustainability Committee

**MEETING DATE:** 21 August 2024

**TITLE:** Wastewater Treatment Plant - Nature Calls: Quarterly Update

**PRESENTED BY:** Mike Monaghan, Manager Three Waters

**APPROVED BY:** Chris Dyhrberg, General Manager Infrastructure

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### RECOMMENDATION TO SUSTAINABILITY COMMITTEE

1. That the Committee receive the report titled 'Wastewater Treatment Plant – Nature Calls: Quarterly Update' presented to the Sustainability Committee on 21 August 2024.
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#### 1. ISSUE

- 1.1 The Nature Calls Project Team completed the concept design and development of the resource consent application to Horizons Regional Council (Horizons) in late 2022. This was the culmination of four years of work developing the Best Practicable Option (BPO), which comprises highly treated wastewater being discharged to the Manawatū River or to land.
- 1.2 Quarterly updates for the project were requested by Council. This report provides an update on the project for the period from April to June 2024.

#### 2. BACKGROUND

##### **Resource Consent Application submitted to Horizons for the Nature Calls Project**

- 2.1 The Nature Calls Consent application was lodged with Horizons on 19 December 2022. The consent application programme was driven by the need to satisfy the requirements of Condition 23C of the existing discharge consent, which required an application to be lodged for the discharge consent for the Wastewater Treatment Plant (WWTP).
- 2.2 On 17 August 2023, Council received Horizons' request for further information regarding the consent application (also known as a Section 92 request for further information of the Resource Management Act).
- 2.3 Council indicated to Horizons that responses to the Section 92 request would be submitted on 26 June 2024, noting that this would include matters that Council could reasonably respond to.

2.4 The Project Team have completed the responses to the technical matters and this work was being prepared to submit to Horizons.

**3. LONG TERM PLAN OUTCOME AND HORIZONS**

3.1 In preparation of the 2024-34 Long Term Plan (LTP), the most recent cost estimate was included, i.e. that the project would cost \$647M. In addition, the assumption was made that the full cost would be financed through Infrastructure Funding and Financing (IFF) funding via Crown Infrastructure Partners.

3.2 LTP consultation and deliberations raised concerns with the affordability of the project and on 10 June 2024 Palmerston North City Council resolved:

- (a) *That the Nature Calls budget should be no more than \$480M (excluding inflation) across the 2024-34 Long-Term Plan.*
- (b) *Instruct the Chief Executive to work with Horizons Regional Council:*
  - a. *To pause the current consent application under the Resource Management Act 1991; and*
  - b. *Re-phase the timing of the Nature Calls programme to allow for the review of the Best Practicable Option.*

3.3 Following the decision by Council, the Project Team met with Horizons staff to discuss the implications for the project and the consent submitted. A key consideration is the requirement for Council to meet the requirements of Condition 23C of the existing discharge consent that required Council to submit a new discharge consent application in 2022. It was determined that this requirement has been met by Council submitting the consent application for the project.

3.4 Council wrote to Horizons on 26 June requesting additional time to respond to the Section 92 further information request relating to funding availability for the project. As funding for the project that was submitted to Horizons in December 2022 is not available, Council must now revisit the BPO to consider alternative options.

3.5 Council committed to providing quarterly updates to Horizons and the community on progress on the project and will provide a formal update to Horizons on 31 March 2025.

3.6 Horizons confirmed on 5 July 2024 that they are agreeable to Council's request to extend the Section 92 timeframe.

**4. NATURE CALLS STEERING GROUP**

4.1 The Steering Group met on 18 June 2024. At this meeting, the group discussed the operational update from the project team, including Section 92 progress, iwi engagement, biosolids disposal strategy update, and property assessment update. The outcome of the 10 June 2024 Council meeting was

also discussed with a decision to do a streamlined re-review of the BPO processes and options and understand pausing the consent. The Steering Group terms of reference finalisation was also discussed.

- 4.2 Minutes from the Steering Group meeting are attached as Attachment 1.
- 4.3 The Steering Group will have held their next meeting by the time of this Committee meeting.

## 5. IWI

Rangitane o Manawatū, Te Tūmatakahuki and Ngāti Whakātere were advised of the outcome from the LTP resolution. Council will continue to work with Iwi through the revisiting of the BPO options.

## 6. REVIEWING THE BPO

- 6.1 The BPO selection is required to meet the necessary statutory requirements under the Resource Management Act 1991. The previous BPO selection process was extensive and developed over four years to develop a long-list, short-list and a final option that was endorsed by Council on 15 September 2021.
- 6.2 Following the 10 June decision, the Project Team have been considering how BPO options could be reviewed. The first stage of this has been to develop a methodology for revisiting the BPO. The Project Team workshoped this methodology in July.
- 6.3 The methodology will focus on revisiting the BPO options with the intention to move through the process in a timely efficient manner to ensure work already completed is not reconducted, but key decisions are still re-examined.
- 6.4 Key to this methodology is the integration of iwi, Elected Members and stakeholders in this process. The Project Team will present this methodology to Council on 4 September, recommending key milestones to engage Elected Members.

## 7. DEVELOPING PROJECT GOVERNANCE STRUCTURE

- 7.1 In addition to developing the methodology for reviewing the BPO, Council are developing a new project governance structure and communication strategy. This will also be presented at the 4 September Council meeting.

## 8. LAND OPTIONS

- 8.1 Following the decision by Council on 10 June to review the BPO options, there is no definitive need for land until this is reviewed.
- 8.2 However, the project team will continue to assess land options if presented on a willing seller willing buyer process that meet the relevant criteria.

**9. BUDGET**

- 9.1 The 2023/24 capital budget for the Nature Calls project was \$3,000,000. This allowed for the continuation of the work packages.
- 9.2 As at the end of June 2024, \$1,993,760 has been spent – the bulk on work packages focusing on land application, Section 92 responses and monitoring and investigation works. Other areas of spend include the biosolids strategy and investigation work package and further work on adaptive management.

Post Lodgement RMA	\$1,002,267
Land Opportunities	\$205,545
Monitoring and Investigation	\$132,262
Iwi Engagement/ Wetlands	\$34,627
Biosolids Strategy and Investigation	\$48,276
Section 92 Responses	\$570,782

- 9.3 The 2024/25 approved budget is \$3M. As part of this, Stantec's contract has been extended until 31 January 2025, with a cap on this of \$1M. We anticipate that the revision of BPO options will be completed by then, with a report to Council to approve the next steps.

**10. COMPLIANCE AND ADMINISTRATION**

Does the Committee have delegated authority to decide?	<b>Yes</b>
Are the decisions significant?	<b>No</b>
If they are significant do they affect land or a body of water?	<b>No</b>
Can this decision only be made through a 10 Year Plan?	<b>No</b>
Does this decision require consultation through the Special Consultative procedure?	<b>No</b>
Is there funding in the current Annual Plan for these actions?	<b>Yes</b>
Are the recommendations inconsistent with any of Council's policies or plans?	<b>No</b>
The recommendations contribute to: Whāinga 4: He tāone toitū, he tāone manawaroa Goal 4: A sustainable and resilient city	
The recommendations contribute to the achievement of objectives in:	

<p>13. Mahere wai          13. Water Plan          The objective is: Lodge resource consent application for future discharge of Wastewater Treatment Plant</p>	
<p>Contribution to strategic direction and to social, economic, environmental and cultural well-being</p>	<p>Lodging for resource consent allows Council to continue to provide its wastewater services and allows for future proofing the city.</p>

**ATTACHMENTS**

1. Nature Calls Steering Group Minutes [↓](#) 









## COMMITTEE WORK SCHEDULE

**TO:** Sustainability Committee

**MEETING DATE:** 21 August 2024

**TITLE:** Committee Work Schedule

### RECOMMENDATION TO SUSTAINABILITY COMMITTEE

1. That the Sustainability Committee receive its Work Schedule dated August 2024.

### SUSTAINABILITY COMMITTEE WORK SCHEDULE – AUGUST 2024

Estimated Report Date	Subject	Officer Responsible	Current Position	Date of Instruction & Clause number
21 August 2024	Wastewater Discharge Consent Project Quarterly Update	General Manager Infrastructure		<del>11 May 2022</del> <del>Clause 26-22</del>
21 August 2024	Draft Food Security and Resilience Policy for consultation with particular focus on the achievement of objectives 3, 4, 5, 6, 7, 8	General Manager Strategic Planning		22 May 2024 Clause 13.2
21 August 16 October 2024	Manawatū-Whanganui Climate Joint Action Committee Update	General Manager Strategic Planning		<a href="#">Climate change plan ongoing</a>
21 August 16 October 2024	Progress on establishing the riverside shared path from Palmerston North to Ashhurst	General Manager Infrastructure	Delayed due to key staff preparing for NZTA audit	22 May 2024 Clause 17
16 October 2024	Citywide Emissions Inventory 2023 Annual Report	General Manager Strategic		<a href="#">Climate change plan ongoing</a>

		Planning		<a href="#">action #3</a>
16 October 2024	Low Carbon Roadmap - options to achieve the city-wide goal of 30% reduction in emissions by 2031	General Manager Strategic Planning		<a href="#">30 March 2022</a> <a href="#">Clause 6-22,</a> <a href="#">Climate change plan ongoing</a> <a href="#">action #5</a>
16 October 2024	PNCC Organisational Emissions Inventory 2023/24 Annual Report	General Manager Strategic Planning		<a href="#">Climate change plan ongoing</a> <a href="#">action #1</a>
16 October 2024	Waste management and minimisation plan 2019 - annual progress update for 2023/24 FY	General Manager Infrastructure		<a href="#">9 Sept 2020</a> <a href="#">Clause 17-20</a>
1 February 2025	Alternative options for BPO – Nature Calls	General Manager Infrastructure		Council 29 May 2024 Clause 95.11 - 25 (rec 2)
2025	Annual Sector Lead Report: Environment Network Manawatū	General Manager Customer & Community		Terms of Reference
2025	Options to enable inclusion of organisational and community-wide sustainability indicators in the 2026 Sustainability Review	General Manager Corporate Services/CFO		22 May 2024 Clause 15
TBC 2026	Develop a city-wide stormwater strategy	General Manager Strategic Planning	Prior to the development of 2027 FDS	Council 29 May 2024 Clause 95.7 -24 2F(3)