

PALMERSTON NORTH CITY COUNCIL

Minutes of the Strategy & Finance Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 26 February 2025, commencing at 9.00am.

Members Present: Councillor Vaughan Dennison (in the Chair), The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood and Kaydee Zabelin.

Non Members: Councillor Billy Meehan.

Apologies: The Mayor (Grant Smith) (early departure on Council Business), Councillors Vaughan Dennison and Lew Findlay (early departure) and Councillor Brent Barrett.

The Mayor (Grant Smith) left the meeting at 10.05am during consideration of clause 6. He was present when the meeting resumed at 11.15am. He was not present for clauses 6 to 8 inclusive.

Councillor Vaughan Dennison was not present when the meeting resumed at 11.15am. He was not present for clauses 9 to 13 inclusive.

Councillor Lew Findlay left the meeting at 12.08pm during consideration of clause 12. He was not present for clauses 12 and 13.

Karakia Timatanga

Councillor Kaydee Zabelin opened the meeting with karakia.

1-25 Apologies

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

Clause 1-25 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

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2-25 Roxburgh Crescent Land Classification - Hearing of Submissions

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the submissions and hear submissions from presenters who indicated their wish to be heard in support of their submission.
2. That the Committee note the Procedure for Hearing of Submissions, as described in the procedure sheet.

Clause 2-25 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

The Committee considered submissions on the Roxburgh Crescent Land Classification with supporting oral statements.

The following persons appeared before the Committee and made oral statements in support of their submissions and replied to questions from Elected Members.

Frances Holdings Ltd (Kevin Judd) (1)

Kevin Judd spoke to their submission and made no additional comments.

Jackie Carr (2)

Jackie Carr spoke to her submission and made the following additional comments:

- She is concerned about safety aspects of increased traffic in the area especially during school drop off and pick up times, and noted current car parking shortage.
- She does not want the Hokowhitu Scout Hall access to the river pathway to become busier.
- Suggested prioritisation of amenity and conservation in the area.

3-25 Draft Waste Management and Minimisation Bylaw - Hearing of Submissions

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the submissions and hear submissions from presenters who indicated their wish to be heard in support of their submission.
2. That the Committee note the Procedure for Hearing of Submissions,

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as described in the procedure sheet.

Clause 3-25 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

The Committee considered submissions on the Draft Waste Management and Minimisation Bylaw together with supporting oral statements including additional tabled material.

The following persons appeared before the Committee and made oral statements in support of their submissions and replied to questions from Elected Members.

New Zealand Precycle (Nelson Harper) (17)

Nelson Harper spoke to their submission and made the following additional comments:

- Accountability, enforcement and resourcing are crucial for the bylaw to create real change and not just encouragement.

Chris Teo-Sherrell (19)

Chris Teo-Sherrell spoke to his submission and made the following additional comments:

- The criteria for construction and demolition waste in the Waste Management and Minimisation Plan should include expected amount of waste to be produced.
- Urged Council to make a decision to require waste management and minimisation plans for construction and demolition projects now, deferring implementation until operational details are included in the Administration Manual. Tabled suggested wording for clause 13.5 of the Draft Waste Management and Minimisation Bylaw.
- Effective compliance monitoring and enforcement is key for improving waste diversion.
- The draft bylaw does not address industry, commerce and industrial waste. He suggested dealing with it separately.

Enviro NZ (Laurence Dolan and Mike Downer) (20)

Laurence Dolan and Mike Downer spoke to their submission and made no additional comments.

4-25

Presentation - Kia Toa Rugby Football Club Incorporated

Ray Swadel, Life Member and Clubrooms Project Manager, Kia Toa Rugby Football Club Incorporated, and Monika Puri, Principal "242am"

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Architects, spoke to the Club's request to Council for a land lease at Bill Brown Park.

They presented their project to build clubrooms at the site (appended to these Minutes). The concept design is based on the Club's values: manaakitanga, whanaungatanga, kotahitanga, whakapapa.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the presentation for information.

Clause 4-25 above was carried 12 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

5-25

Confirmation of Minutes

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the minutes of the Strategy & Finance Committee meeting of 13 November 2024 Part I Public be confirmed as a true and correct record.

Clause 5-25 above was carried 10 votes to 0, with 2 abstentions, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Patrick Handcock, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

Abstained:

Councillors Lew Findlay and Leonie Hapeta.

6-25

Roxburgh Crescent Land Classification - Summary of Submissions

Memorandum, presented by Aaron Phillips, Activities Manager - Parks.

The Mayor (Grant Smith) left the meeting at 10.05am.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Roxburgh Crescent Land Classification - Summary of Submissions' presented to the Strategy & Finance Committee on 26 February 2025, and refer deliberations to Council.

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Clause 6-25 above was carried 11 votes to 0, the voting being as follows:

For:

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

7-25 Draft Waste Management and Minimisation Bylaw 2025 - Summary of Submissions

Memorandum, presented by Peter Ridge, Senior Policy Analyst.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Summary of Submissions: Draft Waste Management and Minimisation Bylaw 2025' presented to the Strategy & Finance Committee on 26 February 2025.

Clause 7-25 above was carried 11 votes to 0, the voting being as follows:

For:

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

8-25 Bill Brown Park - Proposal to support Kia Toa Rugby Football Club Incorporated by notifying the intention to grant community occupancy via a lease of Council land

Report, presented by Kathy Dever-Tod, Manager Parks and Reserves and Aaron Phillips, Activities Manager - Parks.

Officers rectified the proposed lease area stated in the report, which should read 751m² instead of 742m².

Elected Members agreed to set the proposed lease agreement term at the maximum of 33 years as requested by Kia Toa Rugby Football Club Incorporated, acknowledging the level of investment the Club is looking at making with their clubrooms project of approximately \$1.4 million.

Moved William Wood, seconded Kaydee Zabelin.

The **COMMITTEE RESOLVED**

3. That the proposed term of the community lease be amended to 33 years.

Clause 8-25 above was carried 7 votes to 4, the voting being as follows:

For:

Councillors Vaughan Dennison, Karen Naylor, Lew Findlay, Leonie Hapeta, William Wood, Kaydee Zabelin and Billy Meehan.

Against:

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Councillors Mark Arnott, Patrick Handcock, Lorna Johnson and Orphée Mickalad.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee support Kia Toa Rugby Football Club Incorporated by notifying a proposal to grant community lease at 21 Havelock Avenue, part of Bill Brown Park, Palmerston North, in accordance with the Support and Funding Policy 2022 and Section 54 of the Reserves Act 1977.
2. That the Committee note the land affected by the proposed community lease to Kia Toa Rugby Football Club Incorporated is Lot 1 DP40097 and Lot 442 DP44423.

Clause 8-25 above was carried 11 votes to 0, the voting being as follows:

For:

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

9-25

Quarterly Performance and Financial Report - period ending 31 December 2024

Memorandum, presented by Scott Mancer, Manager - Finance and John Aitken, Manager - Project Management Office.

The meeting adjourned at 10.55am.

The meeting resumed at 11.15am.

Councillor Vaughan Dennison (Chair) was not present when the meeting resumed.

The Deputy Chair (Councillor Naylor) took the Chair.

The Mayor (Grant Smith) was present when the meeting resumed.

Moved Karen Naylor, seconded Leonie Hapeta.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Quarterly Performance and Financial Report – period ending 31 December 2024', and related attachments, presented to the Strategy & Finance Committee on 26 February 2025.

Clause 9-25 above was carried 11 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

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Moved Karen Naylor, seconded Lorna Johnson.

Note:

On a motion: That the Chief Executive review the Elected Members Expense Policy, with a view to strengthening the approval process for sensitive expenditure, and this be reported back to the next Strategy & Finance Committee meeting, the motion was lost 4 votes to 6, with 1 abstention, the voting being as follows:

For:

Councillors Karen Naylor, Lorna Johnson, Orphée Mickalad and Kaydee Zabelin.

Against:

Councillors Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, William Wood and Billy Meehan.

Abstained:

The Mayor (Grant Smith).

10-25

Treasury Report - Six months ending 31 December 2024

Memorandum, presented by Steve Paterson, Manager - Financial Strategy.

Moved Karen Naylor, seconded William Wood.

The **COMMITTEE RESOLVED**

1. That the Committee note the performance of Council's treasury activity for the six months ending 31 December 2024.

Clause 10-25 above was carried 11 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

11-25

Classification of Council Reserves

Report, presented by Aaron Philips, Activities Manager - Parks.

Moved Karen Naylor, seconded Leonie Hapeta.

The **COMMITTEE RECOMMENDS**

1. That Council declare all land parcels identified in Attachment 1 column 5 and column 6 to be reserves and classify them (as shown in column 3), pursuant with either Section 14 or 16 of the Reserves Act 1977.
2. That Council apply to the Minister of Conservation to re-classify the three land parcels of Pari Reserve (Lot 3 DP 33102, Sec 5 SO 37111 and Sec 6 SO 37111) from Recreation Reserve to Local Purpose: Stormwater Reserve; as identified in Attachment 1 column 7 and

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pursuant to Section 24 of the Reserves Act 1977,

3. That Council note that Council has fulfilled all legal obligations required by Sections 14, 16, 24 and engagement sections 119 and 120 of the Reserves Act 1977, acting under delegation of the Minister of Conservation.
4. That Council note all four Atawhai Park land parcels (Lot 1 DP 41653; Lot 2 DP 41653; Lot 11 DP 1880; Lot 1 DP 48076) have been removed from the current classifications process, as discussed in section 3 of this report.

Clause 11-25 above was carried 11 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Lew Findlay, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

12-25

Speed Limit Reversals

Memorandum, presented by Peter Ridge, Senior Policy Analyst and James Miguel, Senior Transport Planner.

Councillor Lew Findlay left the meeting at 12.08pm.

Moved William Wood, seconded Leonie Hapeta.

The **COMMITTEE RECOMMENDS**

1. That the Council confirm the following speed limit reversals:

Change the speed limit for Tennent Drive, Bypass Road, Tennent On-Lane West Drive, Tennent Off-Lane East Drive, and the lower part of Summerhill Drive from 60km/h to 70km/h as shown in Attachment 2.

*Not adopted by Council on 5 March 2025
Clause 40-25*

Clause 12-25 above was carried 6 votes to 4, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Mark Arnott, Leonie Hapeta, Orphée Mickalad, William Wood and Billy Meehan.

Against:

Councillors Karen Naylor, Patrick Handcock, Lorna Johnson and Kaydee Zabelin.

Moved William Wood, seconded Leonie Hapeta.

Note:

On a motion: 'That the Council confirm the following speed limit reversal: Change the speed limit for Railway Road from 60km/h to 70km/h and 100km/h as shown in Attachment 3', the motion was tied 5 votes to 5. The Deputy Chair declared the motion lost, the voting being as follows:

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For:

The Mayor (Grant Smith) and Councillors Mark Arnott, Orphée Mickalad, William Wood and Billy Meehan.

Against:

Councillors Karen Naylor, Patrick Handcock, Leonie Hapeta, Lorna Johnson and Kaydee Zabelin.

Moved Grant Smith, seconded Lorna Johnson.

Note:

On a motion: That Council classify Tennent Drive, Bypass Road, Tennent On-Lane West Drive, Tennent Off-Lane East Drive, the lower part of Summerhill Drive, and Railway Road as rural connector roads, the motion was tied 5 votes to 5. The Deputy Chair declared the motion lost, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Karen Naylor, Patrick Handcock, Lorna Johnson and Kaydee Zabelin.

Against:

Councillors Mark Arnott, Leonie Hapeta, Orphée Mickalad, William Wood and Billy Meehan.

13-25

Committee Work Schedule

Moved Karen Naylor, seconded Kaydee Zabelin.

The **COMMITTEE RESOLVED**

1. That the Strategy & Finance Committee receive its Work Schedule dated February 2025.

Clause 13-25 above was carried 10 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin and Billy Meehan.

Karakia Whakamutunga

Councillor Kaydee Zabelin closed the meeting with karakia.

The meeting finished at 12.35pm

Confirmed 28 May 2025

Chair