



PAPAIOEA
PALMERSTON
NORTH
CITY

PALMERSTON NORTH CITY COUNCIL

AGENDA

RANGITĀNE O MANAWATŪ COMMITTEE

2:00 PM, WEDNESDAY 2 APRIL 2025

TAIWHANGA KAUNIHERA, PAPA TUATAHI | COUNCIL CHAMBER, FIRST FLOOR,
WHAKAHAERE TŪMATANUI | CIVIC ADMINISTRATION BUILDING,
TE MARAE O HINE, PAPAIOEA | 32 THE SQUARE, PALMERSTON NORTH

MEMBERS

Mayor Grant Smith (Chair)
Mr Wiremu Te Awe Awe (Deputy Chair)
Councillor Vaughan Dennison
Councillor Roly Fitzgerald
Councillor Debi Marshall-Lobb
Councillor Billy Meehan
Councillor Karen Naylor
Councillor Kaydee Zabelin
Ms Danielle Harris
Mr Chris Whaiapu

AGENDA ITEMS, IF NOT ATTACHED, CAN BE VIEWED AT

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Waid Crockett

Chief Executive | PALMERSTON NORTH CITY COUNCIL

Te Marae o Hine | 32 The Square
Private Bag 11034 | Palmerston North 4442 | New Zealand
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RANGITĀNE O MANAWATŪ COMMITTEE MEETING

2 April 2025

ORDER OF BUSINESS

1. Karakia Timatanga

2. Apologies

3. Notification of Additional Items

Pursuant to Sections 46A(7) and 46A(7A) of the Local Government Official Information and Meetings Act 1987, to receive the Chairperson's explanation that specified item(s), which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded, will be discussed.

Any additions in accordance with Section 46A(7) must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

Any additions in accordance with Section 46A(7A) may be received or referred to a subsequent meeting for further discussion. No resolution, decision or recommendation can be made in respect of a minor item.

4. Declarations of Interest (if any)

Members are reminded of their duty to give a general notice of any interest of items to be considered on this agenda and the need to declare these interests.

5. Public Comment

To receive comments from members of the public on matters specified on this Agenda or, if time permits, on other Committee matters.

6. Confirmation of Minutes Page 7

That the minutes of the Rangitāne o Manawatū Committee meeting of 30 October 2024 Part I Public be confirmed as a true and correct record.

7. Te Motu o Poutoa Civic Marae and Cultural Centre Programme Update Page 11

Memorandum, presented by Kathy Dever-Tod, Manager Parks and Reserves.

8. Te Āpiti Masterplan Update Page 47

Memorandum, presented by Aaron Phillips, Activities Manager - Parks.

9. Palmerston North Stormwater Strategy - Update on Progress Page 55

Memorandum, presented by Jono Ferguson-Pye, Manager City Planning, Hilary Webb, Planner, and Siobhan Karaitiana, Kaupapa Taiao Specialist, Kāhu Environmental Ltd.

10. Te Whiri Kōkō - Council Engagement with Rangitāne o Manawatū Page 83

Memorandum, presented by Todd Taiepa, Poutoko Aporei Principal Māori Advisor.

11. Work Schedule for Paenga-whāwhā April 2025 Page 89

12. Karakia Whakamutunga

13. Exclusion of Public

To be moved:

That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

Also that the persons listed below be permitted to remain after the public has been excluded for the reasons stated.

[Add Third Parties], because of their knowledge and ability to assist the meeting in speaking to their report/s [or other matters as specified] and answering questions, noting that such person/s will be present at the meeting only for the items that relate to their respective report/s [or matters as specified].

PALMERSTON NORTH CITY COUNCIL

Ngā meneti o te wāhanga tūmatanui o te hui o Rangitāne o Manawatū, i tū ki te Taiwhanga Kaunihera, i te papa tuatahi o Te Whare Whakahaere o te Kaunihera, Te Marae o Hine, Papaioea, i te 30 o Whiringa-ā-nuku 2024, tīmata ake i te rua karaka me te whā meneti i te ahiahi.

Minutes of the Rangitāne o Manawatū Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 30 October 2024, commencing at 2.04pm.

Members Present: Wiremu Te Awe Awe (in the Chair), Councillor Vaughan Dennison, Councillor Roly Fitzgerald, Councillor Debi Marshall-Lobb, Councillor Billy Meehan, Councillor Karen Naylor, Councillor Kaydee Zabelin.

Non Members: Councillor Orophée Mickalad

Apologies: The Mayor (Grant Smith), Danielle Harris, Chris Whaiapu

Karakia Timatanga

Councillor Roly Fitzgerald opened the meeting with karakia

16-24 Apologies

Moved Debi Marshall-Lobb, seconded Vaughan Dennison.

The **COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

Clause 9-24 above was carried 7 votes to 0, the voting being as follows:

For:

Councillors Wiremu Te Awe Awe, Vaughan Dennison, Roly Fitzgerald, Debi Marshall-Lobb, Billy Meehan, Karen Naylor and Kaydee Zabelin.

17-24 Confirmation of Minutes

Moved Debi Marshall-Lobb, seconded Vaughan Dennison.

The **COMMITTEE RESOLVED**

That the minutes of the Rangitāne o Manawatū Committee meeting of 11 September 2024 Part I Public be confirmed as a true and correct record.

Clause 10-24 above was carried 7 votes to 0, the voting being as follows:

For:

Councillors Wiremu Te Awe Awe, Vaughan Dennison, Roly Fitzgerald, Debi Marshall-Lobb, Billy Meehan, Karen Naylor and Kaydee Zabelin.

18-24

Te Motu o Poutoa Development Programme - Update

Memorandum, presented by Kathy Dever-Tod, Manager Parks and Reserves.

Moved Wiremu Te Awe Awe, seconded Debi Marshall-Lobb.

The **COMMITTEE RECOMMENDS**

1. That Council agree the terms of reference of the Te Motu o Poutoa Steering Group (Attachment 1).
2. That Council investigate the use of a council-controlled organisation (CCO) or other subsidiary entity model as the start-up structure for the Te Motu o Poutoa Marae and Cultural Centre.

Clause 11-24 above was carried 7 votes to 0, the voting being as follows:

For:

Councillors Wiremu Te Awe Awe, Vaughan Dennison, Roly Fitzgerald, Debi Marshall-Lobb, Billy Meehan, Karen Naylor and Kaydee Zabelin.

Moved Wiremu Te Awe Awe, seconded Debi Marshall-Lobb.

The **COMMITTEE RECOMMENDS**

3. That Council endorse the Te Motu o Poutoa Programme Steering Group position that they do not wish to seek funding from Gaming Trusts for this project.

Clause 11-24 above was carried 5 votes to 2, the voting being as follows:

For:

Councillors Wiremu Te Awe Awe, Vaughan Dennison, Roly Fitzgerald, Debi Marshall-Lobb and Kaydee Zabelin.

Against:

Councillors Billy Meehan and Karen Naylor.

19-24

Te Whiri Kōkō - Council Engagement with Rangitāne o Manawatū

Memorandum, presented by Todd Taiapa, Poutoko Aporei Principal Māori Advisor.

Moved Wiremu Te Awe Awe, seconded Debi Marshall-Lobb.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Te Whiri Kōkō -

Council Engagement with Rangitāne o Manawatū' presented to the Rangitāne o Manawatū Committee on 30 October 2024.

Clause 12-24 above was carried 7 votes to 0, the voting being as follows:

For:

Councillors Wiremu Te Awe Awe, Vaughan Dennison, Roly Fitzgerald, Debi Marshall-Lobb, Billy Meehan, Karen Naylor and Kaydee Zabelin.

20-24 Work Schedule for Whiringa-ā-nuku October 2024.

Moved Wiremu Te Awe Awe, seconded Debi Marshall-Lobb.

The **COMMITTEE RESOLVED**

1. That the Rangitāne o Manawatū Committee receive its Work Schedule dated Whiringa-ā-nuku October 2024.

Clause 13-24 above was carried 7 votes to 0, the voting being as follows:

For:

Councillors Wiremu Te Awe Awe, Vaughan Dennison, Roly Fitzgerald, Debi Marshall-Lobb, Billy Meehan, Karen Naylor and Kaydee Zabelin.

Karakia Whakamutunga

Councillor Roly Fitzgerald closed the meeting with karakia

The meeting finished at 2.53pm

Confirmed 2 April 2025.

Chair

MEMORANDUM

TO: Rangitāne o Manawatū Committee

MEETING DATE: 2 April 2025

TITLE: Te Motu o Poutoa Civic Marae and Cultural Centre Programme Update

PRESENTED BY: Kathy Dever-Tod, Manager Parks and Reserves

APPROVED BY: Chris Dyhrberg, General Manager Infrastructure

RECOMMENDATION TO RANGITĀNE O MANAWATŪ COMMITTEE

1. That the Committee receive the memorandum titled 'Te Motu o Poutoa Civic Marae and Cultural Centre Programme Update' presented to the Rangitāne o Manawatū Committee on 2 April 2025.
-

1. ISSUE

- 1.1 The terms of reference for the Rangitāne o Manawatū Committee include:
 - '2. To have oversight of progress and implementation of programmes of work agreed in Kawenata in Relation to Te Motu o Poutoa Agreement, including but not limited to the following strategic project(s):
 - a) Development of a reserve management plan for Te Motu o Poutoa; and
 5. In the spirit of partnership, to recommend to Council:
 - b) The reserve management plan for Te Motu o Poutoa.'
- 1.2 This report provides the Committee with an update on the Civic Marae and Cultural Centre programme of works.

2. BACKGROUND

- 2.1 Council established the Te Motu o Poutoa Programme Steering Group (PSG), to provide governance to the programme to develop a civic marae and cultural centre at Te Motu o Poutoa.
- 2.2 The PSG membership includes the Chair and Deputy Chair of the Rangitāne o Manawatū Committee, two Rangitāne representatives, one Elected Member and one member of the Senior Leadership Team.

- 2.3 At each PSG meeting, the Programme Director presents a report that covers the status of the programme, including the activities of the Project Control Group (PCG) and the programme risk register.
- 2.4 The PSG met for the first time on 7 October 2024. The matters arising from the meeting were presented to the 30 October meeting of the Rangitāne o Manawatū Committee. The Committee recommended that Council investigate the use of a council-controlled organisation (CCO) or other subsidiary entity model as the start-up structure for the Te Motu o Poutoa Marae and Cultural Centre.

3. PSG MEETINGS

- 3.1 The PSG met on 28 November 2024 and 21 February 2025. The agenda and minutes are attached to this report.
- 3.2 Following each meeting, the agenda and draft minutes were circulated to Elected Members for information.

28 November meeting – The two main items on the agenda were the updated financial model and discussion with representative of Ministry of Business Innovation & Employment (MBIE) on the funding application to the Regional Infrastructure Fund.

- 3.3 A set of slides summarising the financial model was discussed by the PSG. The financial model assumes a build start date of December 2025.
- 3.4 Based on current base case assumptions, which assumes the Project Establishment Costs of about \$1 million can be addressed from additional external funding and based on an annual operating subsidy of \$250,000 (increasing annually by CPI), and after provision for Long Term Management and fitout depreciation, the CCO's cash flow shows no additional funding requirement.
- 3.5 Ruma Karaitiana advised the PSG that Rangitāne funding contribution to the project would be made through the Settlement Trust, who reaffirmed their full support for the project. It is understood that Rangitāne could release \$1 million, but higher than this would require either deferred payment and/or other investment decisions for Rangitāne.
- 3.6 After discussions with MBIE staff, it was agreed that an application for \$4 million in equity funding would be submitted via Rangitāne to the Regional Infrastructure Fund.
- 3.7 This confirmed the funding model in the financial model as Option 1b, as shown below.

Funding Profile- Option 1b



- After discussions with staff from the regional infrastructure fund it was agreed that an application for \$4m in equity funding would be submitted via Rangitāne to the fund.
- The revised capital funding profile is as follows, as the two lead stakeholders \$10 million from Palmerston North City Council and \$1 million from Rangitāne, \$4m in equity funding from the Regional Infrastructure Fund via Rangitāne with the remaining \$1 million from external funders.

Funder	Funding
Palmerston North City Council	\$10,000,000
Rangitāne	\$1,000,000
Regional Infrastructure Fund (via Rangitāne)	\$4,000,000
External Funders	\$1,000,000
Total	\$16,000,000

- Note: The additional external funding will assist with funding the projects first five year's establishment costs and operational deficit requirements of about \$1million.
- In the modelling, the impact if PNCC were to loan the \$10 million funding, with an interest rate of 5.0% (interest rate similar to current LGFA rates) for the first 3 years (FY2024/2025 to FY2026/2027), with the interest rate increasing to 5.2% per year thereafter has also been considered. As evident, in the period looked at the CCO would not be in a position to service nor repay this loan finance.

3.8 The PSG also discussed the preparation of a report to Council on a statement of proposal for the governance and management entity for the Te Motu o Poutoa civic marae and cultural centre.

21 February meeting – The main agenda item was a presentation to representatives of Central Energy Trust (CET) and Eastern and Central Community Trust (ECCT). The purpose of the presentation was to increase awareness of the Te Motu o Poutoa programme and to discuss potential funding applications.

3.9 Rangitāne representatives explained and reinforced the cultural significance and history of the site. Debi Marshall-Lobb emphasised the educational importance of the site being able to deliver unique Kura/school group day programmes and overnight stays, and about sharing our history and identity.

3.10 Mayor Grant Smith provided an overview of the project's objectives.

3.11 Feedback from funders, and detailed follow-up information to be provided by Council's Commercial Partnerships and Funding Manager and the Programme Director, included:

- Full understanding of the 'Why' case with supporting numbers including the cultural, social/educational, environmental (including energy solution detail), and economic case (including employment benefits).

- Better understanding of the visitation projections by market and business assumptions.
- Fully understanding of the fitout and other additional costs, the overall master plan for the site, and what could be needed over time.

3.12 Following the discussion with the funders, the meeting agreed Mayor Grant Smith and Rangitāne representatives would actively advocate for the project with relevant Ministers during March.

3.13 The PSG agreed to a Cost Benefit Analysis being commissioned to support the economic case and discussions with funders.

3.14 Many of the Programme Director's report items, including the updated cost estimate and the status of the resource consent, had been addressed during the funders' session. It is noted that the lodging of the consent application has been delayed from the middle of February to early March, due to the time required for the traffic assessment, the need for a river erosion report, and to ensure neighbours' liaison is undertaken with all required information completed. At present, these delays are not impacting the overall programme timeline.

3.15 The meeting concluded with a brief update on a report to Council on 5 March 2025. The report recommended that the preferred option for consultation for the governance and management of the proposed Te Motu o Poutoa Marae and Cultural Centre is a Council-Controlled Organisation charitable entity, with governance represented by Council and Rangitāne o Manawatū.

4. STATEMENT OF PROPOSAL TO FORM A CCO

4.1 On 5 March 2025, the Council received a report on options for the future governance and management of the Te Motu Poutoa civic marae and cultural centre.

4.2 The Council resolved that a CCO and charitable entity was its preferred option. Council will consult on this proposal in conjunction with the Annual Budget process, with the public consultation period commencing on 17 March 2025.

5. NEXT STEPS

5.1 The PSG will next meet on 28 March 2025.

6. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: Whāinga 4: He tāone toitū, he tāone manawaroa Goal 4: A sustainable and resilient city	
The recommendations contribute to this plan: 11. Mahere mō te kanorau koiora me Te Awa o Manawatū 11. Biodiversity and the Manawatū River Plan The objective is: Encourage and enable the community's connection with the Manawatū River Action: Develop Te Motu o Poutoa	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	<ul style="list-style-type: none"> • Council will work in partnership with Rangitāne. • Respect and enhance the Mauri of the Manawatū River. • The Manawatū River Framework states 'to identify and appropriately develop Rangitāne sites of cultural and historical significance'. This site was identified for development and management planning.

ATTACHMENTS

1. Agenda - PSG meeting 28 November 2024 [!\[\]\(ee65d84d1b7cf3358237169a6a96555a_img.jpg\)](#) [!\[\]\(a6809e496bb628629dcb7b64cf5cd9c5_img.jpg\)](#)
2. Minutes - PSG Meeting 28 November 2024 [!\[\]\(7a8ffcc17fc27299be24664ec47ee5e0_img.jpg\)](#) [!\[\]\(6383ccd21676104874d3784c9f95ba77_img.jpg\)](#)
3. Agenda - PSG Meeting 21 February 2025 [!\[\]\(acfcfaeb1f046ca3bd842466ac395c84_img.jpg\)](#) [!\[\]\(976b5abdc1c323d22f2f9ff2a40e2c04_img.jpg\)](#)
4. Programme Directores Report - PSG meeting 21 February 2025 [!\[\]\(b7782e0d626c388ab064c4c4218ed7e3_img.jpg\)](#) [!\[\]\(b1945fc8747311c8e7fdb7996e507e6d_img.jpg\)](#)
5. Letter confirming funding contribution from Settlement Trust [!\[\]\(876e05d45e5aa638cb1392c1031a322e_img.jpg\)](#) [!\[\]\(a28071b2b9ebc725fdf238e906780b98_img.jpg\)](#)
6. Cost Benefit Analysis Memo - PSG meeting 21 February 2025 [!\[\]\(05b11e17815adb86dbd07a9bb0bf0ecc_img.jpg\)](#) [!\[\]\(9f6a2a3dff0836cc9f867dc5dcb3ec36_img.jpg\)](#)
7. Draft Minutes - PSG meeting 21 February 2025 [!\[\]\(1ea59d6c1f51a482872e0f52ee859f36_img.jpg\)](#) [!\[\]\(a6c4ae885ea53606ca5f7c9c9bf87c35_img.jpg\)](#)

Te Motu o Poutoa Project Steering Group Meeting
Thursday, 28 November 2024 8.30-10.30am
Executive Meeting Room, First Floor, Civic Administration Building

Members	
Grant Smith	Wiremu Te Awe Awe
Vaughan Dennison	Debi Marshall- Lobb
Cameron McKay	Ruma Karaitiana
In attendance	
Kathy Dever-Tod	
Steve Bramley	
<ol style="list-style-type: none"> 1. Karakia Timatanga 2. Apologies – Debi Marshall - Lobb 3. Declarations of Interest (if any) 4. Minutes 7 October 20204 – Page 2 5. Matters Arising <ul style="list-style-type: none"> • Rangitāne funding update and confirmation • Roading budget provisions and timing 6. Programme Directors Report – Page 5 7. Review of Operating Financial Model - Hayden McGregor (Baker Tilly) and Neil Anderson (note the principal agenda item) – 9.00 am 8. Regional Infrastructure Fund – Attendance by MBIE Representative, Terry McCann, together with Council's Funding Manager Richard Carr – 9.45 am 9. Land Classification Process for Te Motu o Poutoa – Kathy Dever-Tod 10. Governance Structure Process – Kathy Dever-Tod, with Malcolm Thomas in attendance 11. General Business 12. Next Meeting 13. Karakia Whakamutunga 	

**Te Motu o Poutoa Project Steering Group Meeting
Minutes of Meeting held Monday, 7 October 2024 at 1.00 pm
CIVIC ADMINISTRATION BUILDING**

Members in attendance	
Grant Smith	Wiremu Te Awe Awe
Vaughan Dennison	Debi Marshall- Lobb
Cameron McKay	Ruma Karaitiana – left early at 2.15pm
Also, in attendance	
Kathy Dever-Tod	
Steve Bramley	

Item
<p>1. Karakia Timatanga Delivered by Debi Marshall – Lobb</p>
<p>2. Apologies No apologies</p>
<p>3. Nomination of Chair Mayor Grant Smith - nominated/seconded Vaughan Dennison/ Ruma Karaitiana Mayor Grant Smith elected unanimously</p>
<p>4. Declarations of Interest (if any) It was noted that everyone on the Steering Group has some type of interest in Te Motu o Poutoa, hence why they were on the group. No-one has a conflict of interest currently</p>
<p>5. Draft Terms of Reference The draft Terms of Reference - Page 2 of the agenda was considered No changes were noted</p> <p>Moved Vaughan Dennison, Seconded Grant Smith</p> <p>THE PSG UNANIMOUSLY RESOLVED: That the Steering Group recommend Council adopts the Terms of Reference</p>
<p>6. Programme Directors Report – Page 4 Steve Bramley spoke to his report</p> <p>Section 2: Consultant Procurement: It was noted that since the report, two offers of service have been received for Architectural Services. These have been reviewed by WT partnership, and the Project Sponsor is currently reviewing the recommendation to proceed with Boon.</p> <p>Section 3: Cost Management for building and consenting: Capital budget based on existing concept design and starting on site in December 2025 or on October 2026. Steve emphasised the importance of having the December 2025 target date for the Regional Infrastructure Fund application.</p> <p>Section 4: Total Project Costs:</p>

Item
<p>The costs have been reviewed and updated and stand at \$15 million capital, pre-opening establishment and operating costs of \$1.026 million, and an annual operating subsidy effectively equating to \$250,000 (inflated) from FY2024/25.</p>
<p>Steve tabled a slide with a summary of the establishment costs. The project has an 18-month mobilisation phase. In addition to the establishment costs, there is an estimated \$70K to establish a CCO, and ongoing reporting and management costs for the CCO – estimated at \$50K per annum.</p>
<p>The Steering Group considered whether to include the establishment costs within the fundraising target to minimise the operating impact on PNCC.</p>
<p>Moved Grant Smith, Seconded Debi Marshall- Lobb</p>
<p>THE PSG UNANIMOUSLY RESOLVED: To treat the total project budget as no less than \$16 million, and if we don't start on site until October 2026 then we will desirably need to achieve \$16.5 million or \$4.5 million from external funding</p>
<p>Section 5: Fundraising Preliminary meetings with all key funders are occurring by the Funding Manager, Richard Carr.</p>
<p>Steve highlighted that applying to the Regional Infrastructure Fund is a key priority, but to do so (and indeed for other funders) requires confirmation of the future legal structure for Te Motu-o-Poutoa plus also confirmation of Rangitāne's direct funding contribution.</p>
<p>Progressing agreement on the legal structure is the key project priority and risk.</p>
<p>The PSG discussed the proposed capital funding profile. It was noted by the members that \$4.5 million (+GST) external funding was the target, it does not mean it will be achieved. The minimum capital funding goal is \$3,000,000 (+GST) and preferably \$4 million+.</p>
<p>There was discussion on the acceptability of Gaming Trust funding for this project.</p>
<p>Moved Debi Marshall-Lobb, seconded Cameron McKay</p>
<p>THE PSG UNANIMOUSLY RESOLVED: Gaming Trust Funding is not acceptable for the Te Motu o Poutoa project.</p>
<p>Section 8: Roading. It was noted that NZTA has not made any funding provision for safety improvements and this includes the design and construction of improvements to Cliff Road.</p>
<p>The initial design work for Cliff Road can be completed within the reduced budget this year, however not if extra work is required.</p>
<p>On the accelerated construction timeline, Council would need to bring forward the timing of the construction work on Cliff Road from 2026/27 to 2025/26. Cameron noted that there was an opportunity to make some decisions regarding 2025/2026 or 2026/27 for Cliff Road in the 6th November to Council in the draft annual plan report to Council.</p>
<p>It was agreed that a placeholder figure should be included in the report for the Cliff Road upgrade including the Tennent Road intersection as judged needed.</p>
<p>Section 9: Risks</p>

Item	
7.	<p>The project team have prepared and are proactively monitoring a master risk register of about 30+ different project risks. The current major key risks will be reported to the PSG each meeting. A copy of the Risk Register is attached</p> <p>Governance and Management Structure</p> <p>The Executive Summary from the draft Te Motu-o -Poutoa Structural Review (April 2024), was tabled. The overall recommended start-up structure for Te Motu o Poutoa is a totally separate single-entity CCO which is a charitable entity.</p> <p>Steve referred to Table 9, which provided an overall summary of the analysis of 7 NZ Museums and Cultural Tourism Facilities /Enterprises – Key Success Factors.</p> <p>It was also noted that a CCO structure removes the debt from Council's books.</p> <p>There ensued discussion on the shareholding, the operating risk and the funding of the operating subsidy</p> <p>Ruma Karaitiana left at 2.15pm</p> <p>Moved Grant Smith, seconded Debi Marshall- Lobb</p> <p>THE PSG UNANIMOUSLY RESOLVED; that a single entity Charitable CCO is our preferred structure</p>
8.	<p>General Business</p> <p>The PSG agreed that the slides which support the financial modelling should be circulated to the PSG members and that these, along with the Te Motu o Poutoa Structural Review report should be topics of discussion at the next meeting</p>
9.	<p>Next Meeting - Thursday 28th November preference</p>
10.	<p>Karakia Whakamutunga</p> <p>Debi Marshall – Lobb closed with the karakia</p>

Next Meeting: 28th November 10am

Purpose: To discuss the financial modelling and the structure

Meeting Closed: 2.30pm

TE MOTU O POUTOA PROGRAMME DIRECTOR'S REPORT

As at 19 November 2024

OVERVIEW OF KEY AREAS OF ACTIVITY

Building Design

A project initiation meeting was held with all key consultants in Palmerston North, together with a site visit, which occurred on 21 October. Present from Rangitāne were Warren Warbrick and Nuwyne Te Awe Awe Mohi.

The concept design has now been signed off. The only changes to previous work was a review and increase to the number of WCs (including accessibility), showers, and cleaning/plant/store areas. The total gross building area has consequently increased from 999m² to 1,049m². Furthermore, the building was reconfigured slightly to ensure it stays within the build zone to avoid cantilevering foundations, and the wharenui realigned slightly to align with the waharoa. Please see the updated concept design pack provided with the meeting papers. Murali Bhaskar from BOON has been working closely with Warren and Nuwyne regarding both cultural narrative and operational items, respectively.

The geotech testing for bearing capacity was completed on 15 November and is currently being assessed. The next milestone design target date is the completion of Preliminary Design by 28 January 2025.

Monthly cost reporting by Rawlinsons against budget is now in place. The capital cost estimate will be fully updated and reviewed on completion of the Preliminary Design.

Resource Consenting

Actions include:

- External consent processing consultant has been appointed.
- Pre-application meeting completed with PNCC consents processing team.
- Ecology report completed.
- Landscape architect is currently preparing the visual impact assessment.
- Initial meeting has occurred with the PN Astronomical Society, with a follow up meeting to occur when the developed design for exterior and carpark lighting is available.
- Traffic count data gathering is complete, with the traffic assessment in progress.

Engagement with affected neighbours will begin once sufficient information is available on operations, noise, and visual impact.

The target date for resource consent lodgement is 12 February 2025. A limited notified consent remains the goal.

Operating Financial Modelling

Just as design is reviewed as the project development process progresses, so is the operating financial model.

Steve Bramley, Baker Tilly's Hayden McGregor, and cultural tourism expert Neil Andreson have undertaken a full and detailed review of all aspects of the operating and financial model in this last month. In particular, focus was placed on ensuring the future operational demands in outer years can fall within an annual \$250,000 operating subsidy (increasing annually by CPI). Please see the updated financial modelling slide pack as part of the meeting papers. A principal focus of this Steering Group meeting will be to collectively review the operating model, to be led by Hayden with Neil.

Review of CCO Structure and Local Government Act Compliance

Malcolm Thomas has been appointed to ensure all required reporting requirements are undertaken and met for the formation of a charitable CCO for Te Motu O Poutoa. Malcolm will be attending the Steering Group meeting for discussion on this item.

Funding

Discussion has occurred at the Rangitāne Settlement Trust meeting on 11 November regarding Rangitane's capital funding contribution for the project, which Ruma Karaitiana will report on at the Steering Group meeting.

Terry McCann, the local MBIE/Kanoa representative for the Regional Infrastructure Fund, has been invited to attend the Steering Group meeting, together with the project and Council's Funding Manager, Richard Carr. Please note, the project's updated financial model has been provided to Kanoa.

Richard is also currently organising meetings with EC&CT and Central Energy Trust in December, which he will advise on at the meeting.

Roading

WSP's 30% scheme design offer of service is expected by 29 November, with then completion of the 30% design package to occur by early January 2025.

The design scope has been expanded to include:

- The addition of a footpath on the north side of Cliff Road from the overflow car park to the stairs up to Te Motu O Poutoa and to link the overflow parking to the existing underpass at Tennant Drive.
- Consideration of issues to alleviate stormwater flooding issues.

The roading design is expected to be completed by early July 2025.

As discussed at the last meeting, with the project's proposed earlier timing, roading build funding needs to be moved forward to the 2025/2026 year and additional budget provision made due to no availability of NZTA funding plus potential Tennant Drive intersection upgrade and also stormwater flooding mitigation risks.

RISKS

The project team continue to proactively monitor a master risk register of about 30+ different project risks. Only the current major key risks are listed on the next page, which at this time remain unchanged from the last Steering Group meeting other than more explicitly adding the external funding risk.

Key

Likelihood		Consequence/Impact		Overall Risk Level	
Probable	5	Catastrophic	5	High	12 and above
Likely	4	Major	4	Medium	7 to 11
Possible	3	Moderate	3	Low	6 and below
Unlikely	2	Minor	2		
Rare	1	Insignificant	1		

KEY RISK REGISTER				
Risk	Commentary	Likelihood	Impact	Score
Delayed confirmed structure for Te Motu-o-Poutoa	Essential pre-requisite to progress external funding applications	3	5	15
Delayed confirmation of direct funding contribution by Rangitāne	Essential to have early confirmation of Rangitāne direct contribution for project confidence and without cannot progress external funding discussions	3	5	15
Resource consent time risk delaying external funding	Some external funders may insist on a confirmed resource consent within a certain timeframe. Also further time risk of a limited notified and fully notified consent	4	3	12
Insufficient external funding achieved for project to proceed, and/or to avoid the requirement for additional core stakeholder funding to meet pre-opening Project Establishment Costs.	The external funding target is heavily dependent on either favourable funding from the Regional Infrastructure Fund and/or from the potential reintroduction of the Lottery Significant Project Fund. A substantive result is needed from at least one of these Funds	4	5	20
Total building and consent project cost over \$15 million at today's dollars	Was always a constrained budget with some programme and internal loadings now applied. Also future ground conditions/ geotechnical risks.	4	3	12
Level of final roading budget inadequate and must also be brought forward to align with building project timeline	Recent loss of NZTA funding means current halved design and also build budgets, which are very likely to be insufficient and will have to be addressed through alternate means. The flood risk mitigation may also have a cost impact. The road build budget timing must also now be brought forward to align with the building project timeline.	5	4	20
Tennent Drive-Cliff Road intersection implications for roading budget and resource consent	Traffic assessment to determine what is likely to be required here	3	4	12

Attachments:

1. Te Motu o Poutoa Concept Design Architectural Drawing Set BOON – 12th November 2024
2. TE MOTU-O-POUTOA – Financial Modelling 18.11.24

Te Motu o Poutoa Programme Steering Group Meeting
Minutes of Meeting held on Thursday 28 November 2024 at 8.30 am
CIVIC ADMINISTRATION BUILDING

Present
Members In Attendance
Grant Smith, Ruma Karaitiana, Wiremu Te Awe Awe (arrived 15 minutes late)
Also, In Attendance
Kathy Dever-Tod, Steve Bramley, Richard Carr

<p>1. Karakia Timatanga: Waid Crockett opened the meeting with a karakia (and then left the meeting).</p>
<p>2. Apologies Debbie Marshall-Lobb, Vaughan Dennison, Cameron McKay.</p>
<p>3. Declarations of Interest (if any) None.</p>
<p>4. Minutes 7 October 2024 Moved Mayor Grant Smith, seconded Ruma Karaitiana that the minutes of the last meeting were accepted as a true and correct record – Carried.</p>
<p>5. Matters Arising</p> <p>Rangitāne Funding Update: Ruma Karaitiana advised Rangitane’s funding contribution had been discussed at the Rangitāne Settlement Trust meeting on 11 November 2024. The initial principal discussion had been on clarity on who was the entity to liaise with PNCC on this matter. The Settlement Trust meeting had eventually concluded it was the Settlement Trust, as it is the only ever mandated entity. The Settlement Trust discussion also reaffirmed their full support for the project and asked the Investment Trust what level of funds could be made readily available. At this time it is understood Rangitāne could release \$1 million but higher than this would require either deferred payment and/or other investment decisions for Rangitane.</p> <p>The meeting discussed the importance of Rangitāne confirming their funding commitment in writing. The project is to be again discussed at a further hui in December.</p> <p>Roading Budget Provisions and Timing: Mayor Grant Smith and Kathy Dever-Tod advised the roading funding had been discussed at a recent Council meeting and that the Cliff Road construction funding had been brought forward at the same level from FY2026/27 to the Draft Annual Plan 2025/26. It had also been acknowledged one can’t separate the two projects – without safe road access, Te Motu o Poutoa could not open. It was noted the Tennent Road intersection upgrade requirements still remained a risk but the meeting also discussed that the traffic impacts for Te Motu O Poutoa were essentially off-peak.</p> <p>Project Name: The meeting discussed and agreed the Project Name is: Te Motu o Poutoa – Civic Marae and Cultural Centre</p>

<p>Anzac Park/RSA Acknowledgement: Mayor Grant Smith commented it was important there was a plaque (or alternative) to acknowledge both Anzac Park and the RSA in the car park vicinity or similar.</p>
<p>6. Programme Director’s Report The Programme Director’s report had been pre-circulated. Items highlighted included:</p> <ul style="list-style-type: none"> • Geotech testing had been completed but was still being analysed. • Traffic count data gathering had been completed with the traffic assessment in progress. • Completion of Preliminary Design was due by 28 January 2025. • The target date for resource consent lodgement was 12 February 2025 and that a limited notified consent remained the goal. • A full review and update of all aspects of the operating and financial model had been completed (which was the meeting’s next agenda item).
<p>7. Review of Operating Financial Model Financial modeller Hayden McGregor (Baker Tilly) and Cultural Tourism Advisor Neil Anderson both joined the meeting by Teams.</p> <p>Hayden McGregor and Neil Anderson both discussed key slides in the updated slide pack dated 18 November 2024, which had been pre-circulated. Items highlighted included:</p> <ul style="list-style-type: none"> • The lead time pre-opening and detailed actions and resourcing (as per the Project Establishment Costs slide) is essential to ensure full project readiness at opening. • The calibre of the key staff appointments and also of the café operator are critical success factors. • A prudent level of sponsorship/grant income had now been included, which could be largely applied against future fitout and/or long term maintenance items. • Based on current base case assumptions, which assumes the Project Establishment Costs of about \$1 million can be addressed from additional external funding and based on an annual operating subsidy of \$250,000 (increasing annually by CPI), and after provision for LTM and fitout depreciation, that the CCO’s cash flow shows no additional funding requirement. • The annual operating subsidy equates to about \$3.00 per visit which is low compared to other cultural facilities in New Zealand. • Sensitivity analysis with increased international or domestic visitation showed average annual net financial improvements of about \$40,000 and \$10,000, respectively. <p>It was agreed Neil Anderson should liaise with Nuwyne Te Awe Awe Mohi regarding Rangitāne visitation and to also consider hui involving Rangitāne from other areas. Hayden McGregor and Neil Anderson left the meeting.</p>
<p>8. Regional Infrastructure Fund (RIF) The meeting was joined by local MBIE/Kanoa representative, Terry McCann.</p>

Richard Carr had already had multiple prior discussions with Terry McCann regarding the project, as had Steve Bramley with Kanoa's Michelle Paki, who is Kanoa's Regions, Director Māori.

The approach coming into this meeting was for Council to apply for \$3 million grant funding from RIF. Terry advised grant funding was very challenging and advised an application direct from Rangitāne for equity funding was likely to be the best approach for consideration. Following further open discussion regarding Rangitāne challenges to directly contribute above \$1 million of its own funds, the meeting agreed the best approach would be for Rangitāne to submit a direct application to RIF for \$4 million equity funding, with the remaining funding profile to then be \$1 million from Rangitāne, \$10 million from PNCC, and the residual \$1 million from external funders.

Richard Carr, in liaison with Ruma Karaitiana, to confirm this revised approach with Kanoa. Terry McCann advised this EOI would likely then be considered pre-Christmas, and if favourably assessed would then proceed to full application and consideration in April 2025.

The meeting agreed to forward to Kanoa the updated operating financial model, which was to be amended to include both Rangitāne visitation estimates and this revised capital funding approach.

Terry McCann left the meeting.

9. Land Classification Process for Te Motu o Poutoa Site

Kathy Dever-Tod advised the four parcels of reserve will be submitted to Council in February 2025 for recommended classification. The current intent is to seek a historic reserve classification, which aligns with the intent of the Kawenata. Section 58 and 58A provisions would enable the construction of the civic marae and cultural centre. The Minister also delegated leasing powers under this provision to Administering Bodies (Council) in 2013. This means, once vested, Council would be able to issue a lease.

The meeting supported this direction, but also encouraged the early preparation of a draft land lease to satisfy any public funding requirements.

10. CCO Process

Malcolm Thomas from Thomas Consulting joined the meeting.

Kathy Dever-Tod explained Malcolm Thomas had been contracted to ensure Council meets all Local Government Act requirements for the formation of a CCO for Te Motu o Poutoa. Malcolm Thomas to work with Steve Bramley to further review the options discussion, with in turn a report to be submitted to Council to then enable consultation as part of the 2025/2026 Annual Plan. Kathy Dever-Tod also confirmed a charitable company was the current recommended entity.

Malcolm Thomas left the meeting.

11. General Business

Regional Public Funders: The meeting agreed the Steering Group meeting in February should include a joint invitation and presentation to both Central Energy Trust and Eastern & Central Community Trusts Chairs, Deputy Chair or local Trustee, and CEOs. Richard Carr and the Mayor's office to liaise re compatible meeting dates.

Kathy Dever-Tod left the meeting.

Information Pack for Councillors: The Steering Group requested a full project information pack be prepared for all Councillors, which would include this Steering Group's minutes, concept design, updated operating financial model slide pack, etc.

12. Karakia Whakamutanga

Wiremu Te Awe Awe closed the meeting with a karakia at 10.35 am.

ACTIONS		
Action	Who	By When
Quantify annual projected visitation for Rangitane purposes	Neil Anderson with Nuwyne Te Awe Awe Mohi	Mid-December
Update operating financial model, to include both Rangitane visitation estimates and the revised capital funding approach	Steve Bramley, Hayden McGregor	Mid-December
Confirm EOI application to RIF	Richard Carr, Ruma Karaitiana	Immediate
Rangitane agreement and written confirmation to PNCC of their direct funding confirmation and of their proposed funding application to RIF	Ruma Karaitiana	Mid-December
Undertake process for land classification plus early preparation of a draft land lease	Kathy Dever-Tod	Q1 2025
Complete Local Government Act requirements to enable CCO consultation for Te Motu o Poutoa as part of 2025/26 Annual Plan process	Malcolm Thomas, Steve Bramley	February 2025
Invitation to next Steering Group in February for CET and ECCT representatives	Richard Carr	Mid-December
Consider appropriate project acknowledgement for Anzac Park and RSA	Kathy Dever-Tod, Steve Bramley	Q1 2025
Full project information pack to be provided for Councillors	Kathy Dever-Tod, Steve Bramley	Mid-December

TE MOTU O POUTOA STEERING GROUP MEETING
Friday, 21 February 2025, 1.00 pm to 3.00 pm
Executive Meeting Room, First Floor,
Civic Administration Building

Members	
Grant Smith	Wiremu Te Awe Awe
Vaughan Dennison	Debi Marshall-Lobb
Cameron McKay	Ruma Karaitiana
In attendance	
Kathy Dever-Tod	Richard Carr
Steve Bramley (online)	
Guests from Eastern & Central Community Trust (ECCT) and Central Energy Trust (ECT)	
<i>To attend for the first hour</i>	
Georgina Morrison – Chair ECCT	Margaret Kouvelis – Chair CET
Troy Hobson – Deputy Chair ECCT	Liam Greer – Deputy Chair CET
Rodney Wong – Incoming ECCT Trustee (Local Representative)	
<ol style="list-style-type: none"> 1. Welcome to ECCT and ECT and Introductions 2. Karakia Timatanga 3. Project Overview, Presentation, and Discussion – Kathy Dever-Tod and Richard Carr <p><i>Following departure of guests, Steering Group Meeting Agenda:</i></p> <ol style="list-style-type: none"> 4. Apologies 5. Declaration of Interest (if any) 6. Steering Group Meeting Minutes – 28 November 2024 7. Matters Arising <ul style="list-style-type: none"> • Correspondence from Rangitāne o Manawatū Settlement Trust, 6 December 2024 8. Programme Director’s Report – Steve Bramley, including: <ul style="list-style-type: none"> • Capital Cost Estimate for Preliminary Design - Rawlinsons • Recommendation to undertake a Cost Benefit Analysis • Regional Infrastructure Fund Update – Richard Carr 9. Local Government Act Requirements for Recommended Structure and Land Lease Duration – Malcolm Thomas (Malcolm to join for this part of the meeting – about 2.30/2.40 pm. (Structural Review Full Report – SGL April 2024, attached for noting) 10. General Business 11. Next Meeting 12. Karakia Whakamutunga 	

TE MOTU O POUTOA PROGRAMME DIRECTOR'S REPORT

As at 13 February 2025

OVERVIEW OF KEY AREAS OF ACTIVITY

Building Design

- Preliminary design is complete.
- The preliminary design cost update has been completed and remains on track/to budget. Please see attached the Rawlinsons Capital Cost Estimate dated 12 February 2025 for full detail.
- Retail / Café Briefs: The project's Operations Advisor, Neil Anderson, has prepared a detailed café brief and also a detailed retail brief. In turn, retail expert Space Studio have been appointed to prepare the retail concept design in liaison with BOON and Rangitāne.
- Kitchen Design: BOON is working with Rangitāne to ensure the kitchen design meets their needs.
- Further meetings have occurred with Council staff re solar panels and their funding through the Low Carbon Fund.
- Design work is continuing with no current major challenges. The developed design completion target date is 15 April 2025.

Resource Consenting

Resource consent lodgement of application has been delayed due to the time required for the traffic assessment, the need for a river erosion report, and to ensure neighbours' liaison is undertaken with all required information completed. Also, Council's external reviewer will be on leave when we submit so there will also be a delay in the processing start.

The original target date for resource consent lodgement was 12 February 2025. Resource consent lodgement will now be 7th March as per the following timeline:

1	13/14th February	WSP Glare assessment fee receipt/approval. Be in receipt of traffic feedback.
2	17th -21st February	Report finalising (glare report needs full week) and assemble the RC document.
3	No later than 21st February	Circulate proposed conditions to operations team (hinging on Traffic)
4	24th – 26th February	Workshop for proposed conditions
5	27th (preference) / 28th February	Door knocking – Give full consent document to the affected neighbours
6	3rd – 7th March	1 week with the neighbours for review/feedback
7	7th March	DEADLINE for Lodgement of application

In turn, below are the estimated processing times for the resource consent application based on a 7 March lodgement date. In summary:

Working Days	Non-Notified	Limited Notification	Full Notification
20	4-April-25		
120		22-Aug-2025	
150			3-Oct-2025

We have been advised by the planner that we are aiming for a limited notified consent, however there is a risk the traffic assessment could push us into a full notification. The above timeframes are estimates only and excludes any stoppage for RfIs (S92’s) as these are unknown.

Our current building consent lodgement, if RIF funding is approved and we can continue detailed design as currently programmed, is 19 August 2025 with anticipated release on 30 September 2025. The risk of the building consent being actually released during a full notification period will be determined by S92’s and the resource consent requirements. Construction is not programmed to commence until 1 December 2025 so we do have some float with any resource consent delay.

Roading

The update on the design for Cliff Road is as follows:

- Investigation work, including test pits and topographical survey were completed at the end of January.
- Concept design and assessments are expected to be submitted to Council by the end of February, as per the WSP Offer of Service. The concept design will include options on addressing stormwater impacting access along Cliff Road. This is to enable conversations with Massey University about addressing this stormwater flooding issue.

Funding

In December correspondence was received from Rangitāne o Manawatū Settlement Trust confirming no less than a \$1 million direct contribution to Te Motu o Poutoa, and that the Trust (or its nominated entity) propose to submit an application to the Government’s Regional Infrastructure Fund for \$4 million of equity funding. This correspondence is provided as part of the meeting’s papers.

As agreed at the last meeting, representatives from both the Eastern & Central Community Trust and the Central Energy Trust have been invited to this Steering Group meeting, with a project presentation to occur by Kathy Dever-Tod and Richard Carr, with joint discussion to then occur with the Steering Group.

At the meeting Richard Carr will also provide an update on the RIF funding process.

Cost Benefit Analysis

To assist the RIF application, it is recommended a Cost Benefit Analysis is commissioned. Please see the separate memo from Steve Bramley why a cost benefit analysis (as opposed to an economic impact assessment) is proposed and also details of the proposed brief. Approval is requested to proceed with the Cost Benefit Analysis.

Review of CCO Structure and Local Government Act Compliance, plus Land Lease

As advised at the last Steering Group meeting, Malcolm Thomas was appointed to ensure all required reporting requirements are undertaken and met for the formation of a charitable CCO for Te Motu O Poutoa.

As part of these requirements, a Statement of Proposal with a supporting Options Paper was prepared, which is being considered by Council during February. In this paper the land lease term was also addressed, with the recommendation for a 33-year land lease (the maximum lease term on a reserve) to best position the project to enable equity investment by Rangitāne and Government. The Options paper is provided as part of the meeting’s papers. Also please refer to the original Structural Review prepared by SGL in April 2025.

RISKS

The project team continue to proactively monitor a master risk register of about 30+ different project risks. Only the current major key risks are listed on the next page, with some risk mitigations having occurred since the last Steering Group meeting and consequently some corresponding reduction in the level of some risks. Note updated actions shown in red.

Key

Likelihood		Consequence/Impact		Overall Risk Level	
Probable	5	Catastrophic	5	High	12 and above
Likely	4	Major	4	Medium	7 to 11
Possible	3	Moderate	3	Low	6 and below
Unlikely	2	Minor	2		
Rare	1	Insignificant	1		

KEY RISK REGISTER				
Risk	Commentary	Likelihood	Impact	Score
Delayed confirmed structure for Te Motu-o-Poutoa	Essential pre-requisite to progress external funding applications. Statement of Proposal prepared and to be considered by Council in February 2025.	2	5	10
Delayed confirmation of direct funding contribution by Rangitāne	Essential to have early confirmation of Rangitāne direct contribution for project confidence and without cannot progress external funding discussions. Letter confirming direct support and proposed RIF application received in December 2024.			Addressed
Resource consent time risk delaying external funding	Some external funders may insist on a confirmed resource consent within a certain timeframe. Also further time risk of a limited notified and fully notified consent.	4	3	12
Insufficient external funding achieved for project to proceed, and/or to avoid the requirement for additional core stakeholder funding to meet pre-opening Project Establishment Costs.	The external funding target is heavily dependent on either favourable funding from the Regional Infrastructure Fund and/or from the potential reintroduction of the Lottery Significant Project Fund. A substantive result is needed from at least one of these Funds.	4	5	20
Total building and consent project cost over \$15 million at today's dollars	Was always a constrained budget with some programme and internal loadings now applied. Also future ground conditions/ geotechnical risks. Geotechnical investigations satisfactory and Preliminary Design capital cost estimate on budget.	3	3	9

Level of final roading budget inadequate and must also be brought forward to align with building project timeline	Recent loss of NZTA funding means current halved design and also build budgets, which are very likely to be insufficient and will have to be addressed through alternate means. The flood risk mitigation may also have a cost impact. The road build budget timing must also now be brought forward to align with the building project timeline.	5	4	20
Tennent Drive-Cliff Road intersection implications for roading budget and resource consent	Traffic assessment to determine what is likely to be required here	3	4	12



6 December 2024

Mayor Grant Smith
Email: Mayor.Mayor@pncc.govt.nz
Palmerston North City Council
32 the Square
Private Bag 11034
Palmerston North 4442

Reference: Confirmation of Funding Support for Te Motu o Poutoa

Further to the recent Steering Group meeting of Te Motu o Poutoa on 28 November 2024, and following collective discussions with Kānoa staff, the Rangitāne Settlement Trust is pleased to confirm the following: (Note, all figures are GST exclusive)

- That the Rangitāne o Manawātū Settlement Trust (RoMST) as the Post Settlement Governance Entity (PSGE) for Rangitāne o Manawātū Iwi confirms its commitment as the stakeholder representative of Rangitāne o Manawātū Iwi for the Te Motu o Poutoa project.
- Further ROMST confirms its commitment of no less than \$1 million direct contribution towards the capital funding of Te Motu o Poutoa.
- That the Rangitāne Settlement Trust (or its alternate nominated entity) proposes to submit an application to the Government’s Regional Infrastructure Fund for a further equity contribution of \$4 million, which if successful will be fully applied against the capital funding of Te Motu o Poutoa project as a contribution from Rangitāne o Manawatu Settlement Trust.

Furthermore, we note the following:

- That Rangitāne Settlement Trust’s capital funding contribution, both direct and as enabled by Government, will be fairly reflected as a shareholding or similar of the proposed charitable CCO entity to be formed to own and govern Te Motu o Poutoa.
- Based on the proposed construction beginning in late 2025, that there will be a requirement for a drawdown of these funds during the Council financial years of 2025/26 and 2026/27, with final timing of payments to be mutually agreed with Council.
- That Council officers will work with our team to complete the necessary requirements to fulfil the application’s requirements to the Regional Infrastructure Fund, with an EOI to be submitted immediately and for a full application to be developed in early 2025.

We would also like to take this opportunity to sincerely thank Palmerston North City Council for its support in joining with us to achieve this very important civic marae and cultural centre on this historic site.

Nāku noa, nā

George Davis
Deputy Chair
Rangitāne o Manawātū Settlement Trust



info@romst.iwi.nz

PO Box 1042, Palmerston North

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Memo

To: Te Motu o Poutoa Steering Group

From: Steve Bramley

Date: 30 January 2025

Re: The preferred approach for analysing and communicating the complete economic impact of Te Motu o Poutoa Civic Marae and Cultural Centre.

For the purposes of producing the most compelling evidence to support the RIF process.

Reviewing the effectiveness of two approaches: (1) Economic Impact Assessment - EIA (2) Cost Benefit Analysis - CBA

Cost Benefit Analysis is recommended.

Background

Te Motu o Poutoa project is completing architectural concept design and is commencing fit out concept design. The project requires additional external capital support beyond the two project partners.

The economic, educational, and social impacts of creating the new complex, and the on-going impact of successful operations are highly beneficial messages for attracting further capital support.

These impacts need to be scientifically analysed and summarised in convincing documentation.

The two key approaches being considered are Economic Impact Assessment and Cost Benefit Analysis.

Pros and Cons - Why Cost Benefit Analysis is recommended

CBA has been recommended because it is able to take into account non-financial costs and benefits that are highly relevant to this project.

CBA is based on the premise that the best decision in any circumstance is the one that most improves the wellbeing of the community as a whole.

CBA requires the identification and measurement of the main factors that affect the wellbeing of people in the study area, including financial costs and benefits and other effects that are likely to have an impact on wellbeing. The perspective taken is that of the community as a whole – in this case the entire population of Palmerston North and Manawatu.

CBA is the primary tool used by central government agencies to make important decisions.

The Treasury has produced a document called *Guide to Social Cost Benefit Analysis 1* which provides an overview of CBA and its application to publicly funded projects. The introduction to the document states that:

- Significant decisions should be accompanied by some kind of CBA
- A rough CBA is better than no CBA
- A CBA is primarily about organising available information in a logical and methodological way
- A CBA measures the impact of a decision on the public at large. It should attempt to be value-free.

Different methods should be used to measure the extent to which a proposal fits with decision-makers' objectives and policies.

Economic impact analysis (EIA) was also considered as an evaluation tool, but CBA was ultimately chosen because:

- EIA is an accounting methodology that can only attribute value to financial costs and benefits. This introduces the risk of important non-financial costs and benefits being excluded from the evaluation. CBA is able to consider all relevant costs and benefits and is therefore able to provide a more balanced view of the project.
- EIA does not consider the opportunity cost of using resources in a particular way. This typically results in the benefits of a project being overstated and the costs being understated. Opportunity cost is a key element of CBA and must therefore be factored into any evaluation.

DRAFT

Proposed *Te Motu o Poutoa Civic Marae and Cultural Centre* Palmerston North

30 January 2025

Brief for the Cost-Benefit Analysis for the proposed *Te Motu o Poutoa* development

1. Contracting Entity

Palmerston North City Council

2. Partnership Details

Te Motu o Poutoa will be co-managed by Palmerston North City Council and Rangitāne as partners following the adoption of the ‘Kawenata in Relation to *Te Motu-o-Poutoa*’. Overall capital expenditure is circa NZD \$16 million.

3. Te Motu O Poutoa Site

Te Motu o Poutoa – the place of *Poutoa* (also known as ANZAC Park) is arguably the most significant site to Rangitāne o Manawatū in the Palmerston North area. It is listed in the Palmerston North District Plan Appendix 17B as a site of cultural significance.

Poutoa was an ancestor of Rangitāne. His descendants include Paewai, Te Awe Awe, Te Rangiotu and other families. The *Urupā* was attacked and destroyed by Ngāti Apa ki Rangitikei in about 1820.

The land was purchased by the Kairanga County Council for ANZAC Park in 1916. From 1962-1963 the site was changed significantly. A ridge was lowered 20 metres to form the plateau that exists today and in 1964-65 a lookout station, car park and picnic spot were formed. In 1968 the land was vested in the Palmerston North City Council by the Kairanga County Council as a reserve. The Palmerston North Astronomical Society observatory was built in 1971.

The site offers great views across the city as well as a walking track and contains a remnant of the original bush that early European settlers named the “Ninety Mile Bush”.

4. Project Objectives and Principles

Objectives:

1. **Working Together’ Exemplar:** To undertake the development of *Te Motu-o-Poutoa* as an exemplar of working together and as an authentic partnership between the Council and mana whenua, and which is also based on the principle of co-design, co-invest, and co-deliver
2. **Preservation and Restoration:** To preserve and care for *Te Motu-o-Poutoa* as a cultural heritage site of fundamental importance to Rangitāne and to the city
3. **Identity:** To be a key location where our community confidently embrace our unique long history as Rangitāne and as a city
4. **Connection and Learning:** To develop a civic Marae and Cultural Centre for *Te Motu-o-Poutoa* with a strong focus as a place of gathering and/or learning for cultural, civic, and environmental purposes – for iwi, residents, and visitors
5. **Events:** To provide a (bookable) event venue for cultural, public, and corporate event activity for Rangitāne and the city needs

3

6. **Further Key Amenities and Services:** To provide further amenities and activities that support these objectives including the operational sustainability of the site (e.g., food and beverage offering, retail, tours, etc)

Principles:

Foremost:

1. Whole of community access and more so, whole of community comfort to be on site
2. A quality offering which is the pride of Rangitāne and the city and which reflects our identity - a must go to for locals and visitors
3. Connectedness (physical, cultural, environmental, educational, tourism/economic) and non-duplication
4. Operational sustainability

And also:

5. Environmental sustainability (90% 'net zero carbon/energy/water)
6. Cultural/identity narrative is integral
7. Accessibility - ease of physical access by all users

5. Project Timeline and Opening Offer of Services, Amenities, and Experiences

5.1 Timeline

The project is considering two timeline options for development:

- Option One - Operational by 1 July 2027
- Option Two - Operational by 1 April 2028

5.2 Proposed Functional Spaces

The approximately 983 square metre complex includes six major internal public, marae, or venue hire components:

- Cafe area indoors - 180 square metres
- Retail - 176 square metres
- Wharenui - 100 square metres
- Wharekai - 89 square metres
- Larger hui meeting room - 60 square metres
- Smaller hui meeting room - 12 square metres

The external aspects of the site include Marae Atea, Waharoa, walkways, lookout, lawn areas, native bush, and outdoor cafe seating. All supported by a large adjacent car park.

5.3 Services, Amenities, and Experiences - An introduction

Te Motu o Poutoa will be open every day of the year to the public except for Christmas Day.

Core public opening hours will average 10am to 6pm.

The cafe will have the option of opening for a coffee and breakfast service from 8am daily.

The adjoining parklands, retail and gallery and cafe areas are a free entry zone. (Ticketing refers to activity sales on the day or for future activities).

Retail and Gallery and *Day* experiences (Tours, schools, school holidays and private events) will run 10am to 6pm.

Wharenui and Wharekai cultural activities will mostly take place during these core hours but will also, on occasion, involve dawn and evening activities.

Overnight experiences will run 6pm to 8am.

6. Objective of the Cost Benefit Analysis (CBA) Study

Te Motu o Poutoa project is completing architectural concept design and is commencing fit out concept design. The project requires additional external capital support beyond the two project partners.

The economic, educational, and social impacts of creating the new complex, and the on-going impact of successful operations are highly beneficial messages for attracting further capital support.

These impacts need to be scientifically analysed and summarised in convincing and clear documentation.

So, the objective of this study is to provide a robust evaluation that helps external funders decide whether they should invest in the development of Te Motu o Poutoa.

7. Preferred Methodology

Determining CBA results via ten-year projections expressed in net present value (NPV) terms.

8. Information Supply to support the Study

The supplier of the study will receive the following information (In order of publication from most recent, backwards):

- Retail and Food and Beverage high level brief - December 2024
- Te Motu O Poutoa Financial modelling covering: Assumptions, Target markets and audiences, Ten-year projections, Capital Expenditure and Funding Profile, Project Establishment Costs, Project Cashflow. December 2024
- Te Motu o Poutoa Complex and Site Concept Design Plans - November 2024
- Strategic Options and Preliminary Testing for Business Case - June 2023

9. Proposal Requirements

- Objectives
- Methodology
- Timeframe
- Proposed Pricing
- Company Detail and Background
- Personnel conducting the CBA

DRAFT

**Te Motu o Poutoa Programme Steering Group Meeting
Minutes of Meeting held on Friday 21 February at 1.00 pm
CIVIC ADMINISTRATION BUILDING**

Present
Members In Attendance
Grant Smith, Ruma Karaitiana, Wiremu Te Awe Awe, Debbie Marshall-Lobb, Cameron McKay
Also, In Attendance
Kathy Dever-Tod, Steve Bramley (online), Richard Carr (for funders' session only)
Funder Representatives (for first part of meeting only)
Eastern & Central Community Trust (ECCT): Rodney Wong (Local Trustee) David Clapperton (CE), Neil Attapattu – Community Advisor
Central Energy Trust (CET): Margaret Kouvelis (Chair) Liam Greer (Deputy Chair)

<p>1. Karakia Timatanga: Wiremu Te Awe Awe opened the meeting with a karakia.</p> <p>2. PRESENTATION AND DISCUSSION WITH REGIONAL FUNDERS, ECCT AND CET</p> <p>Introductions occurred, with a warm welcome extended.</p> <p>Richard Carr led a funding presentation on screen together with a video fly through, which was supported by Steering Group members and project staff. Key supporting commentary was:</p> <ul style="list-style-type: none"> • Rangitāne representatives explained and reinforced the cultural significance and history of the site. • Debbie Marshall-Lobb emphasised the educational importance of the site being able to deliver unique kura/school group day programmes and overnight stays, and about sharing our history and identity. • Mayor Grant Smith provided an overview of the project's objectives. • Steve Bramley explaining the reasoning for a charitable company – <i>see post meeting note under CCO item re a current New Zealand example.</i> • Explained that the core project budget was \$15 million but funding based on up to \$16.5 million, including provisions for additional fitout, carvings, extra interpretation, and landscaping, plus escalation should the project be delayed by one year. <p>Feedback from funders, and detailed follow-up information to be provided by Richard Carr and Steve Bramley, included:</p> <ul style="list-style-type: none"> • Full understanding of the 'Why' case with supporting numbers including the cultural, social/educational, environmental (including energy solution detail), and economic case (including employment benefits).
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<ul style="list-style-type: none"> • Better understanding of the visitation projections by market and business assumptions. • Fully understanding of the fitout and other additional costs, the overall master plan for the site, and what could be needed over time. <p>Mayor Grant Smith sincerely thanked ECCT and ECT representatives for their attendance, interest, and feedback. The total discussion lasted until about 2.30 pm, with Debbie Marshall-Lobb leaving after the first hour, and funder representatives and Richard Carr leaving at the end of this session.</p>
<p>STEERING GROUP NORMAL MEETING RESUMED The meeting resumed at 2.30 pm, and was joined by Malcolm Thomas (Thomas Consulting) and Sarah Claridge (PNCC Governance)</p>
<p>3. Apologies Debbie Marshall-Lobb (now left); Vaughan Dennison</p>
<p>4. Declarations of Interest (if any) None.</p>
<p>5. Minutes 28 November 2024 Moved Grant Smith, seconded Ruma Karaitiana that the minutes of the last meeting were accepted as a true and correct record ...Carried.</p>
<p>6. Matters Arising Grant Smith acknowledged and thanked the Rangitāne Settlement Trust for their pre-Christmas correspondence and confirmation of their direct funding contribution together with their leadership role with a project application to the Regional Infrastructure Fund.</p>
<p>7. Programme Director's Report Many of the Programme Director's report items including the updated cost estimate and resource consent status had been addressed during the funders' session.</p> <p>Moved Grant Smith, seconded Cameron McKay that a Cost Benefit Analysis be commissioned to support the economic case and discussions with funders, and in particular for the Regional Infrastructure Fund application...Carried</p> <p>The meeting also discussed and agreed Mayor Grant Smith and Rangitāne representatives would actively advocate for the project with relevant Ministers during March.</p>
<p>8. Local Government Act Requirements for Recommended Structure and Land Lease Key discussion points were:</p> <ul style="list-style-type: none"> • Malcolm Thomas explained that the maximum lease term under the Reserves Act was recommended to provide the best platform for equity investment. • The meeting reminded itself of the reasoning for a charitable CCO which was that the project purpose is charitable, that PNCC would appoint no less than 50% of the future governance representation, and to reflect equity investments by Rangitāne and government a company structure enabled this to occur.

<ul style="list-style-type: none"> • The reporting requirements for a CCO, although more onerous than a CO, were useful to help achieve ongoing effective monitoring, transparency, and accountability. • That it was efficient (less costly) to include the required CCO consultation process as part of the 2025/26 Annual Plan process rather than as a separate consultation. <p>Sarah Claridge left the meeting.</p> <p>Agreed actions were:</p> <ul style="list-style-type: none"> • Cameron McKay’s team to provide a written report regarding Council’s legal advice recommending a charitable company. • Steve Bramley to liaise with Te Manawa so they are aware that the CCO consultation is occurring and to provide them with the relevant background report. <p>Ruma Karaitiana left the meeting</p> <p><i>Post meeting note on this item:</i></p> <ul style="list-style-type: none"> • <i>A current New Zealand example of a charitable company is the TROK Building Ltd in Hamilton, with the understood reasoning for this structure being because the charitable entity is engaging in commercial activities but also noting that dividends cannot be distributed to shareholders if charitable status is to be maintained. As we know, Te Motu-o-Poutoa will be providing commercial visitor attraction services including tours, retail, and café. There are also at least two current known examples of UK museums that are companies with charitable status.</i> • <i>Recommend that tax advice also be sought, as sometimes tax advice can recommend an amended final approach based on the tax status of the participating entities.</i>
<p>9. General Business</p> <p>The meeting discussed potential approaches to corporates, with some proposed over the next couple of months.</p> <p>Steve Bramley to provide Grant Smith with detail regarding project contra support received by another Council by a nominated supplier process and how it safely complied with procurement processes.</p>
<p>10. Next Meeting</p> <p>Proposed towards the end of March. Kathy Dever-Tod to action with Margaret Hunt.</p>
<p>11. Karakia Whakamutanga</p> <p>Wiremu Te Awe Awe closed the meeting with a karakia at 3.10 pm.</p>

ACTIONS		
Action	Who	By When
Follow up with full Why case, further visitation and business detail, and master plan and fitout detail for ECCT and ECT	Richard Carr, Steve Bramley	March/April

Project advocacy with Ministers	Mayor Grant Smith and	During March
Commission Cost Benefit Analysis	Steve Bramley	March
Council's Legal team's advice in writing regarding charitable company	Cameron McKay	Early March
Liaison with Te Manawa re proposed CCO consultation process for Te Motu o Poutoa	Steve Bramley	Immediate
Approaches to some corporates	Mayor Grant Smith	March to May
Provide detail by another Council for project contra support through a nominated supplier process	Steve Bramley	Early March

MEMORANDUM

TO: Rangitāne o Manawatū Committee

MEETING DATE: 2 April 2025

TITLE: Te Āpiti Masterplan Update

PRESENTED BY: Aaron Phillips, Activities Manager - Parks

APPROVED BY: Chris Dyhrberg, General Manager Infrastructure

RECOMMENDATIONS TO RANGITĀNE O MANAWATŪ COMMITTEE

1. That the Committee receive the memorandum titled 'Te Āpiti Masterplan update' presented to the Rangitāne o Manawatū Committee on 2 April 2024.
 2. That the Committee refer funding of the ongoing costs to Council of managing the Te Ahu a Turanga gateway carpark to the 2025/26 Annual Budget deliberations.
-

1. ISSUE

- 1.1 This memo provides the Committee with an update on progress implementing the projects identified in the [Te Āpiti Manawatū Masterplan](#) ('the Masterplan').

2. BACKGROUND

- 2.1 Council has been involved with the maintenance and development of Te Āpiti, since the Manawatū Gorge Biodiversity Group was created in 2006. The Group was established to coordinate previously informal collaborations across a variety of agencies and individuals to maintain and enhance the area¹.
- 2.2 In 2016 the Te Āpiti - Manawatū Gorge Governance Group (the 'Governance Group') was formed.
- 2.3 Council is a member of the Governance Group, represented by the Mayor, and has been a key participant in the development of the Masterplan, including officers taking the lead in writing the document. The Masterplan was formally adopted by the Governance Group in May 2022.
- 2.4 The Masterplan sets out a policy and project framework to protect, preserve and enhance the large area, and contains eleven key projects.

¹ The area includes the bush within Ashhurst Domain.

- 2.5 Te Āpiti Manawatū website provides a tourism and collective action [Te Āpiti - Manawatū gorge, New Zealand \(teapiti.co.nz\)](https://www.teapiti.co.nz) and the [Masterplan](#) and its key projects are also available.
- 2.6 Council contributes \$45,000 (excl. GST) per annum as an operational grant to a pooled fund for to the maintenance and enhancement of Te Āpiti². Additionally, Council owns and maintains the toilets that serve Te Āpiti at a cost of \$21,000 per year, excluding renewals.
- 2.7 Council budgeted \$105,000 of operational funding in 2023/24, within Programme 1486 to contribute to Masterplan projects, which was unspent.

3. PROGRESS UPDATE 2025

- 3.1 The Committee last received a report on the implementation of projects within the Masterplan in April 2024. Attachment 1 contains a brief update on the projects within the Masterplan.
- 3.2 Specific matters particularly relevant to Council are discussed with more detail in the following sections.

Ashhurst (3 Bridges) Loop Track

- 3.3 Council investigations³, have been completed on the three choke points along the proposed loop track. It found significant costs to progress the Ashhurst Loop track and in particular a rail overbridge at Pembroke St, an equestrian and cycle friendly ramp at McCraes Bush and pedestrian and cycling access across the Saddle Road Bridge.
- 3.4 Officers are reporting to Council on 2 April 2025 in confidential session on an option to address the equestrian and cycle friendly ramp at McCraes Bush. The option involves unbudgeted expenditure to purchase private land.

Pedestrian/Cycle Bridge – Ashhurst – Tu Ahu a Turanga

- 3.5 Waka Kotahi NZTA note the bridge is confirmed as proceeding but that it will not be in place until approximately 2027 due to the need to design a standalone bridge. Council have initiated discussions with Waka Kotahi NZTA regarding what this means for the conditions of the designation that require the shared user path bridge to be in place at the time the road opens.

4. GATEWAY CARPARK OPERATIONAL AND RENEWAL COSTS

- 4.1 In March 2025 Council officers presented a memorandum to the Te Āpiti - Manawatū Gorge Governance Group discussing the operational and

² Horizons Regional Council contribute \$253,735, Department of Conservation \$20,000, Manawatū District Council \$5,500 and Tararua District Council \$5,500.

³ Paid for from external funding from the Te Ahu a Turanga – Manawatū Highway Recreation Fund

renewal costs for the Te Ahu a Turanga gateway carpark being built by Waka Kotahi NZTA, as shown in Figure 1.

- 4.2 The memorandum raised questions on how the area will be managed, who will manage it and how the additional operational and renewal costs would be funded.

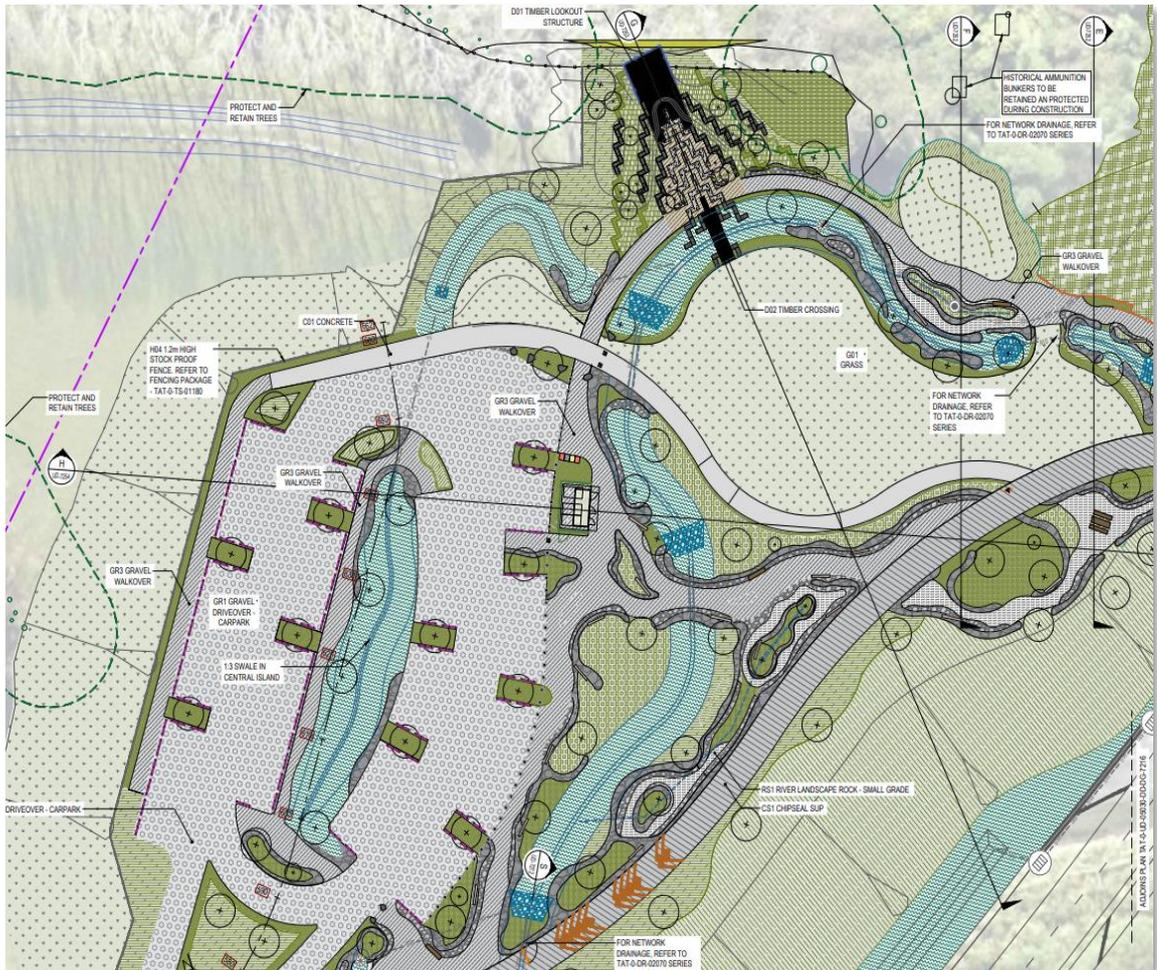


Figure 1: Gateway carpark

- 4.3 As the local road leading to the carpark will be under Council management, there is an expectation from the Governance Group that Council will manage the carpark on a day to day basis.
- 4.4 The costs are estimated to be an additional \$20,000 per year⁴ for the first 2 years and up to \$40,000 per year at the end once the period of aftercare maintenance of the planting by Waka Kotahi NZTA ends. The bulk of the \$20,000 costs relate to opening and closing the carpark each day, emptying bins and responding to dumped rubbish and/or vandalism.

⁴ This excludes the new local road and associated planting and swales which will be covered in Palmerston North City Council roading budgets.

- 4.5 The major renewals will be when the asphalt carpark needs resurfacing in 25 – 30 years’ time. Total renewals over a 30-year period are estimated at \$400,000.
- 4.6 The Mayor made a request to the meeting for the various contributing groups to consider additional contributions to meet the new carpark costs. However, several parties expressed reluctance or noted they could not consider the request in current budgeting rounds.
- 4.7 There is a high risk that if no new funding provisions are in place before the highway opens, these costs will be fall to Council. If that scenario eventuates, there are two options available to Council:
 - a) Increase the Manawatū River operational budget by \$20k to cover the annual costs of managing the carpark, funded through an equivalent reduction in the amount of the annual grant to the Te Āpiti-Manawatū Gorge Governance Group.
 - b) Increase the Manawatū River operational budget by \$20k funded through a new funding provision in the 2025/26 budget.
- 4.8 The effect of redirecting approximately \$20,000 to offset carpark costs would be a reduction in the combined \$350,000 pest management activities. This would not affect pest management within the Ashhurst Domain, which is funded from the existing operational budget for Ashhurst Domain.

5. NEXT STEPS

- 5.1 Report to Council on Ashhurst (3 bridges) Loop Track implementation.
- 5.2 Consider the operational impact of Council managing the carpark, on behalf of the Te Āpiti-Manawatū Gorge Governance Group, during the 2025/26 Annual Budget deliberations.

6. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No

<p>The recommendations contribute to: Whāinga 2: He tāone whakaihiihi, tapatapahi ana Goal 2: A creative and exciting city</p>	
<p>The recommendations contribute to this plan: 11. Mahere mō te kanorau koiora me Te Awa o Manawatū 11. Biodiversity and the Manawatū River Plan 6. Mahere rēhia 6. Recreation and Play Plan The objective is: Support the Te Āpiti-Manawatū Gorge Governance group to implement the Whakatakororanga Matua Ki Te Āpiti Masterplan</p>	
<p>Contribution to strategic direction and to social, economic, environmental and cultural well-being</p>	<p>Te Āpiti Manawatū is a place of cultural, ecological, geographic and recreational significance. The recommendations continue to support the implementation of the Masterplan and the Council's contribution to it.</p>

ATTACHMENTS

1. Te Āpiti Masterplan Project Implementation update March 2025 [↓](#)


Project (Project number)	Lead	Status	Comments
The Gorge Quarter (P2) (Visitor & Accommodation Hub West)	Amy Anderson	Commenced	Opening to roll out from mid-2025. Preparations underway for soft launch with road opening.
Te Āpiti Manawatū Gorge Unfenced Sanctuary (E2)	Te Āpiti Pest Control Project team	Commenced	Good results on South side with new bait type. Heading towards re-introduction goals with monitoring of increased pest control key
Lindauer Trail (P10)	TDC	Commenced	Waka Kotahi are building from the new highway roundabout to Woodville. The trail section from the new highway roundabout to Ferry Reserve is presently in revocation discussions with Waka Kotahi. Possible applications to the recreational path fund still to be decided on if required. Track is slowly progressing, will be complete when road is complete.
Te Ara o Mahurangi Mountain Bike Trail (E3)	Manawatū Mountain Bike Club	Completed	Trail completed March 2024
Manawatū Gorge tracks (E1)	Department of Conservation	Commenced	Tawa Loop track – construction starting end of April 2025. Opening timed with carpark opening. Manawatu Gorge track – upgrade completed Aug 2024 added steps to steep sections and remedied the wettest sections. Further upgrades needed as edging boards are end of life. All tracks – business as usual with general maintenance
UNESCO Geopark (P4)	Manawatū River Source to Sea	In Planning	1st few sites and signs on new highway and at Edwards Pit Park. Connections for tourist trail style of interactions as at other Geoparks.
Ashhurst Loop Track (P1)	PNCC	In Planning	Completed investigations into the three main choke points of path. Solutions, but beyond budgets. Report to PNCC being prepared on an option to address one issue. Te Ahu a Turanga Manawatu River bridge – clip-on structure not feasible for structural reasons. A new stand-alone bridge required. Due to this change won't be delivered by the opening of the new road. Preparing their consent applications and designs.
Te Āpiti Discovery Centre East (P18(b) added in)	TBC	Seeking Funding	Project navigating through MBIE/Kanoa application process, success at first hurdle. Looking at a Centre plus accommodation pods, not high end market.
Old Gorge Road Shared Path (P5)	TBC	Not Started	Paused as we wait for WK to pick this up after Gabreille rebuild affected staffing resource. Will be determined by the new landowner and permitted use.
Suspension Bridge (P9)	TBC	No Project Owner	No progress, needs to be reviewed
Skybridge Connecting Ranges (P7)	TBC	No Project Owner	No progress
Barneys Point Loop Track (P6)	TBC	No Project Owner	No progress
Mountain Bike Trail (P3)	Manawatū Mountain Bike Club - Pete Wells	Not Started	Ridgeline Mountain bike Trail. DOC's current conservation management strategy doesn't allow nationwide for any new MTB trails on its land so until this changes work can't start.

Project (Project number)	Lead	Status	Comments
Rangitāne o Manawatū Projects (P11)	Rangitāne o Manawatū	Not Defined	No Progress
Skyline Track (P8)	TBC	No Project Owner	No Progress
Rangitāne o Tamaki nui-a-Rua Projects (P16 added in)	Rangitāne o Tamaki nui-a-Rua	Not Defined	Details of initiatives and timelines will likely come through during discussions.
Ngati Kahungunu ki Tamaki nui-a-Rua Projects (P17 added in)	Kenny - Ngati Kahungunu	Not Defined	Details of initiatives and timelines will likely come through during discussions.
Te Āpiti Discovery Centres (P18 added in)	TBC	No Project Owner	Feasibility study completed and presented at TAGG Meeting. Discussion for LTP at all Councils.

MEMORANDUM

TO: Rangitāne o Manawatū Committee

MEETING DATE: 2 April 2025

TITLE: Palmerston North Stormwater Strategy - Update on Progress

PRESENTED BY: Jono Ferguson-Pye, Manager City Planning, Hilary Webb, Planner, and Siobhan Karaitiana, Kaupapa Taiao Specialist, Kāhu Environmental Ltd

APPROVED BY: David Murphy, General Manager Strategic Planning

RECOMMENDATION TO RANGITĀNE O MANAWATŪ COMMITTEE

1. That the Committee receive the memorandum titled 'Palmerston North Stormwater Strategy: Update on Progress' presented to the Rangitāne o Manawatū Committee on 2 April 2025.
-

1. ISSUE

- 1.1 This memorandum provides an update on the development of a city-wide Stormwater Strategy that will be discussed with Elected Members and Rangitāne o Manawatū representatives at a workshop on 9 April 2025. The workshop will provide an opportunity for officers to share the work completed to date and obtain direction from Elected Members on the Strategy. Attachment 1 contains an overview of the preliminary work undertaken on the draft Stormwater Strategy, and briefly presents the case study 'Taonui Management Unit' (referred to in paragraph 3.6 below).
- 1.2 The Stormwater Strategy is being co-developed with Rangitāne o Manawatū in a way that is consistent with the Partnership Agreement between Council and Rangitāne o Manawatū (2019).
- 1.3 Growth complicates stormwater management; and stormwater complicates planning for growth. The current poor understanding of the interaction between growth and stormwater is identified as a constraint in the Future Development Strategy (FDS). Developing a Stormwater Strategy is an action in the FDS Implementation Plan (2024).
- 1.4 Rangitāne o Manawatū submitted to the FDS seeking a Stormwater Strategy to protect and restore waterways, improve water quality and ecosystems, lower existing flood risk and enable growth. In July 2024, Te Ao Turoa (Rangitāne o Manawatū environmental centre) produced a context and

scoping paper that provided a foundation for the initial stage of the Stormwater Strategy.

- 1.5 The timeframe for developing the Stormwater Strategy is compressed by the Future Development Strategy cycle. Work commenced soon after the FDS Implementation Plan was finalised in late 2024 and would ideally be completed in time to inform the review of the next FDS.
- 1.6 In addition to the next FDS, the Stormwater Strategy should influence the District Plan, relevant by-laws and asset management plans. The Stormwater Strategy should also influence subsequent reviews of the Housing and Business Development Capacity Assessment, the Water Plan, the Long-Term Plan, the City Strategy, and the Infrastructure Strategy.

2. BACKGROUND

- 2.1 Palmerston North is built on flood plains that receive stormwater from large catchments with little vegetation or other mechanisms to detain overland flows as water heads downhill. Stormwater collects in the bottom of the catchment - the lowest parts of the city - bringing flood risk for people and property, which affects resilience and equity and safety, and constrains opportunities for residential and industrial development.
- 2.2 Urban growth also changes the character and patterns of natural flow paths, exacerbating runoff, which carries contaminants into waterways and affects biodiversity and the well-being of water. Degradation of water, the inherent Mauri, and Te Mana o Te Wai affects the relationship of Rangitāne o Manawatū with water and their ability to harvest its resources, to practise kaitiakitanga, and to ensure cultural practices are handed down to the next generation.
- 2.3 Stormwater will require considerable investment over multiple generations to adequately manage current and future predicted stormwater flows and to address legacy issues that impact mauri, water quality, maintenance and use challenges. A more adaptive approach is required – one where the city lives and grows with stormwater. The Stormwater Strategy can identify high-level actions and strategic outcomes to respond to stormwater flood risk in a more holistic way.
- 2.4 Inadequate management of stormwater brings environmental, service delivery, strategic, cultural, and sustainability risk for Council (see section 4), and these risks will increase with growth and with climate change.
- 2.5 The pace at which Council responds to address stormwater risks and the nature of the response will also need to carefully consider broader affordability challenges facing Council and the community.

3. THE APPROACH AND PROCESS

- 3.1 Consistent with the Rangitāne Iwi Environmental Management Plan (2021), the Whānau Ora framework is a useful way to frame the multifaceted challenges that stormwater presents for the city. This framework has also been used for the Kākātangiata Master Plan, the FDS, and the Welcoming Communities programme. The Whānau Ora framing brings a holistic approach to community and environmental well-being that will support the delivery of well-functioning urban environments over the next 30 years.
- 3.2 From August to November 2024, a team from the Strategic Planning and Infrastructure Units reviewed examples of stormwater strategies from cities such as Tauranga and New Plymouth and pulled together relevant material and data.
- 3.3 Kāhu Environmental Limited were engaged through a competitive tender process and began work in January 2025.
- 3.4 The Stormwater Strategy is being co-developed with Rangitāne o Manawatū through a series of workshops and meetings with representatives who have also attended staff workshops, Te Ao Turoa staff and also with the Settlement Trust.
- 3.5 Also, key to the process of developing the draft Stormwater Strategy is a working group of staff from across all Council functions; infrastructure, planning, bylaws, consents, emergency management, community development, sustainability and climate change.
- 3.6 The challenges at a catchment level reflect the unique character and challenges facing different parts of the city. Work is underway on the following two case studies to help demonstrate the unique nature of the challenges:
 - Taonui, a largely a greenfield area,
 - Kawau, an already urbanised area of the City.

4. RISKS FROM STORMWATER

- 4.1 Stormwater brings multiple risks for Council that will increase with climate change and growth of the city. Referencing the Council's Risk Management Framework (2023), the Stormwater Strategy will seek to address the following risks:
 - Environmental risk, because current stormwater management has adverse effects on living organisms and the environment.

- Service delivery, because current funding, levels of service, and asset management plans are not adequate to effectively manage stormwater, and this risk will increase with climate change and growth.
- Strategic, because there currently is no high-level framework to manage stormwater in Council, despite stormwater being a major constraint to growth.
- Cultural, because current stormwater (waiparu) management is not consistent with the principles of Te Mana o Te Wai. This challenge is described in Part C of the Rangitāne o Manawatū Environmental Management Plan where the Whānau Ora framework is applied to a review of Council's performance, and
- Sustainability, because climate change will increase the physical risks associated with stormwater, bringing the need to adapt.

5. NEXT STEPS

5.1 Work completed to date on the Stormwater Strategy will be shared with Elected members and Rangitāne o Manawatū representatives for discussion and feedback at a workshop on 9 April 2025.

6. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these objectives?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
<p>The recommendations contribute to:</p> <p>Whāinga 1: He tāone auaha, he tāone tiputipu Goal 1: An innovative and growing city</p> <p>Whāinga 3: He hapori tūhonohono, he hapori haumarū Goal 3: A connected and safe community</p> <p>Whāinga 4: He tāone toitū, he tāone manawaroa Goal 4: A sustainable and resilient city</p>	

<p>The recommendations contribute to this plan:</p> <p>13. Mahere wai</p> <p>13. Water Plan</p> <p>The Stormwater Strategy is a high-level document that will inform a number of plans, but relates directly to the Water Plan</p> <p>The objective is: Develop a Stormwater Strategy</p>	
<p>Contribution to strategic direction and to social, economic, environmental and cultural well-being</p>	<ul style="list-style-type: none"> • Council will work in partnership with Rangitāne. • Respect and enhance the Mauri of the Manawatū River. • Enable growth. • A resilient city and communities.

ATTACHMENTS

1. Overview of the preliminary work undertaken on the draft Stormwater Strategy [↓](#) 

**A Stormwater Strategy for Palmerston North
- in development**

1

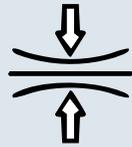
**Why do we need one?
Our stormwater challenges**

Flooding



Stormwater presents a significant flood risk for our community.

Resilience



We are facing climate changes which may increase the risks of stormwater flooding and poor water quality. This includes longer dry periods, followed by intense rainfall events, where surfaces such as lawns and playing fields act more like hard and impermeable surfaces such as roads.

Equity



Damage to people and property from stormwater flooding varies across the district due to a legacy of drainage and development activities.

Resources



Proactive stormwater interventions and maintenance are resource-constrained, with competing demands.

Change



Our climate, operational models, water quality standards and community expectations are changing.

Water quality and Ecosystem Health

Contaminants such as heavy metals, sediments and rubbish in stormwater affect water quality and the life supporting capacity of water.

Stormwater can also increase water temperatures. This in turn, affects the abundance and diversity of freshwater species and our ability to connect with water.

Natural flows

Clearing vegetation, channelising and draining waterways, building over top of and right up to their edges, along with increasing the amount of hard surfaces have reduced room for our waterways to move. This has led to greater stormwater volumes, faster peak flow velocities, and reduced base flow rates.. Culverts and other structures have impacted freshwater habitat and fish passage.

Mauri

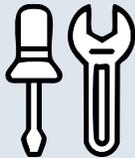
The mauri (life force) of water is degraded. Our waterways have lost much of their natural form, character, indigenous habitat and biodiversity. Poor water quality and changes to natural flows impact Rangitāne relationship with water, their ability to harvest resources, achieve kaitiakitanga and ensure cultural practices are handed down to the next generation. Te Ihi, te wana, and te wihi of water needs to be restored.

Collaboration and alignment



Greater collaboration and alignment on stormwater is needed between PNCC, Horizons, Rangitāne and the community.

Access and use



Some of our stormwater assets and natural waterways are on private property. Our community-owned and operated assets could be better used to hold and treat stormwater.

Understanding



PNCC, Rangitāne and the community need more information about stormwater to make the best decisions.

Growth



Our district is growing and this has the potential to compound our existing challenges.

2

An approach to the strategy and what it might include

We need a high-level, holistic strategy for stormwater in the Palmerston North District.

The strategy should be co-developed with Rangitāne o Manawatū.

The Whānau Ora framework would assist us in describing where we want to be in the future.

10 Stormwater Management Units have been identified.

Identification of challenges and strategic outcomes at the district level and by management unit will help us figure out how to approach the complex tasks.

It should include a prescriptive action plan so our next steps are clear.

It should inform our strategic planning and our day-to-day operations.

It should include a monitoring framework to check our progress.

What the strategy shouldn't cover

- The stormwater strategy should consider but not directly address:
 - Specific catchment-level solutions - these will need to be developed as the strategy is implemented
 - Flood management within the Manawatū Awa corridor and Taonui Basin, this is Horizons responsibility
 - The wider region and upper catchments outside the district
 - Emergency management, flood control, and disaster responses such as a breach of the Turitea Dam.

- The strategy would not be a statutory document.

3

**Draft whānau ora
outcomes**



Rangitiratanga

Self-managing and empowered leaders

District outcomes for stormwater

We have developed our relationships, which are amplifying positive impacts, strengthening local leadership and growing our understanding of stormwater challenges and solutions in the district.

Challenges addressed

- Collaboration and alignment
- Resources
- Understanding



Kotahitanga

Participating fully in society

District outcomes for stormwater

Along with Horizons Regional Council, developers and the community, we have actively collaborated and invested in solutions to address stormwater challenges and enabled growth to meet the needs of current and future generations.

Challenges addressed

- Collaboration and alignment
- Access and use
- Growth
- Equity



Hauoranga

Leading healthy lifestyles

District outcomes for stormwater

Whānau can engage with stormwater infrastructure (e.g. wetlands, stormwater ponds and natural waterways) in a way that uplifts their hauora, and the design of stormwater assets has prioritised whānau health and wellbeing.

Challenges addressed

- Mauri
- Resilience
- Flooding
- Water quality



Tuakiritanga

Confidently participating in te ao Māori

District outcomes for stormwater

Ka Mua Ka Muri.

We have walked backwards into our future.

We recognise that our past, present and future coexist. Our actions are guided by the lessons we have learnt and by embracing Rangitāne tikanga.

Challenges addressed

- Change
- Understanding



Pūkenga Rawa

Economically secure and successfully involved in wealth creation

District outcomes for stormwater

We have shifted our perspectives from treating stormwater as a problem to valuing its regenerative opportunities (such as recharging groundwater and streams, supporting indigenous biodiversity and sustaining our culture).

Challenges addressed

- Resilience
- Mauri
- Natural flows
- Change



Pāporitanga

Cohesive, resilient and nurturing

District outcomes for stormwater

We are on our journey towards living in balance with our waterscapes. This is seen as an investment in our collective:

- Taha wairua/spiritual wellbeing,
- Taha Hinengaro/mental and emotional well-being,
- Taha whānau/family and social wellbeing, and
- Taha tinana/physical wellbeing.

Challenges addressed

- Natural flows
- Resilience
- Flooding
- Equity



Tiaki taiao

Responsible stewards of their living and natural environments

District outcomes for stormwater

Wherever possible, we have adopted nature-based solutions to address stormwater, recognising that such approaches help protect the mauri (life force) of water.

Challenges addressed

- Water quality
- Mauri
- Natural flows
- Maintenance and use

4

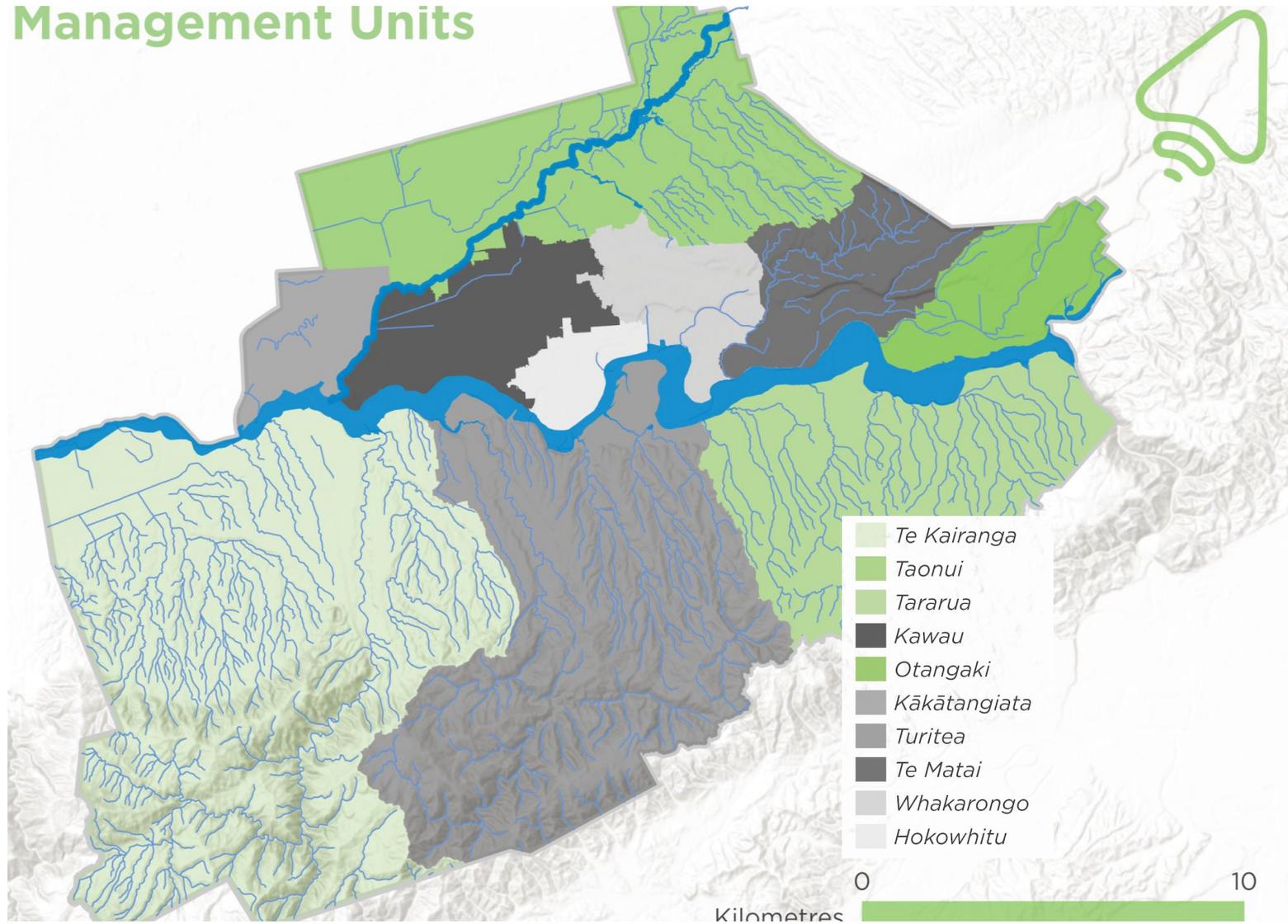
The draft Action Plan

21 district level actions and timing for delivery

Under 5 themes: investigations, building capacity, improving stormwater outcomes, working together, funding

A draft monitoring framework to check progress over time

Management Units



5

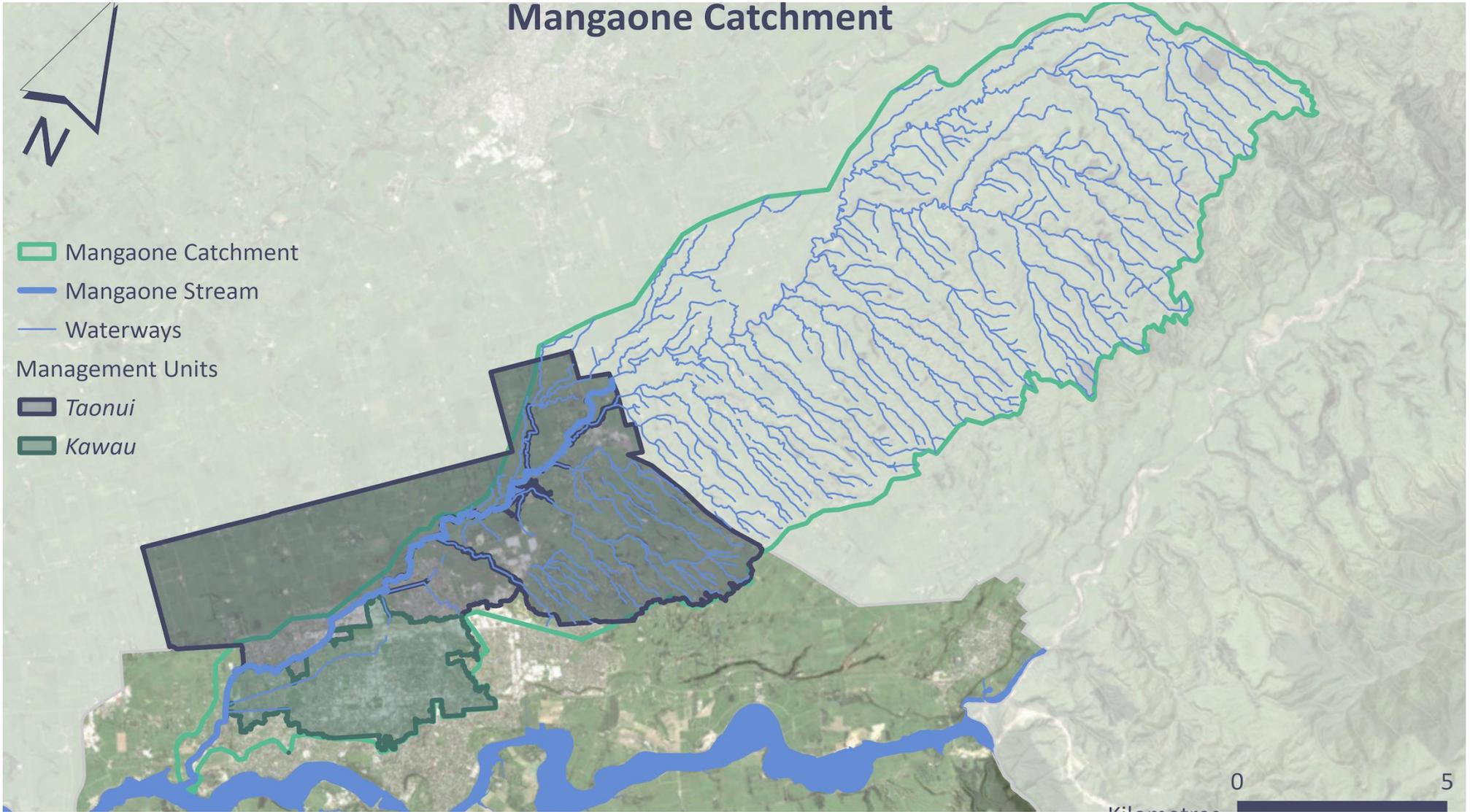
What the management units should cover

**the area and its unique features
challenges and outcomes
action plan and timing for delivery**

The Taonui Management Unit

- **Mangaone Stream:** Significant tributary of the Manawatū River
- **Catchment:** 157 square km, mostly hill country gully systems
- **Historical Changes:** Cleared indigenous vegetation, rerouted lower stream, drained Awapuni lagoon
- **Current Challenges:** Quick flow regime changes, flood risk, low summer flows
- **Integrated Management:** Restore upper headwaters, reintegrate lower area with floodplain, collaborate with councils and landowners, control development so pressures do not increase.

Mangaone Catchment



laonui

challenges

The channelisation and realignment of the Mangaone Stream is a legacy that prioritises rapid drainage over permeability and retention. The Mangaone Stream has been disconnected from its floodplain by stop banks.

The natural vegetation cover has been removed from the Managaone Stream catchment. This has increased peak flows and reduced minimum flows in the Mangaone Stream.

urrent flood and stormwater management practices, including channel maintenance and discharges, continue to disrupt e mauri (life force) of the Mangaone stream.

Strict adherence to Horizons Regional Council and Palmerston North City Council's jurisdictional boundaries has led to a lack of collaboration and alignment on stormwater outcomes for our district.

Urban growth, including residential intensification and industrial greenfield growth, will increase impermeable surfaces and runoff, which could put further pressure on the Mangaone Stream.

strategic outcomes

Where possible, we have reintegrated the Mangaone Stream with its floodplain.

Where possible, we have revegetated the upper Mangaone Stream catchment with indigenous vegetation to revive the role of whenua as a natural filter and water retention reservoir.

We are on our journey towards creating cumulative positive impacts by integrating with existing Council and community initiatives to promote stormwater treatment, hold stormwater and establish cultural resources (e.g. harakeke, raupō) throughout sub-catchment areas.

Our community know how the stormwater network functions, how to protect the mauri of the stream, how to manage overland flow pathways and ponding in private property and is prepared for flood events.

There is active collaboration and alignment between HRC, PNCC and Rangitāne, which is better achieving integrated catchment management.

Stormwater storage and treatment, permeable surfaces and indigenous vegetation are key features of the design and consenting of new developments. We have not increased pressures (flows and water quality) on streams, other infrastructure and our downstream communities during development.

Taonui's action plan

action

timing

Work with Horizons Regional Council and Rangitāne to prepare and adopt a **Taonui Stormwater Plan** to identify, cost and resource the specific actions needed to reduce stormwater flooding risk within the unit and improve mauri.

Within the next 2 years

Potential management options

- Better manage the Mangaone spillway
- Move stop banks
- Restore the upper catchment – outside the district
- Minimise ponding and protect overland flow paths
- Best practice maintenance
- Council, Rangitāne and community activities to improve stormwater quality and management of flows in existing urban areas

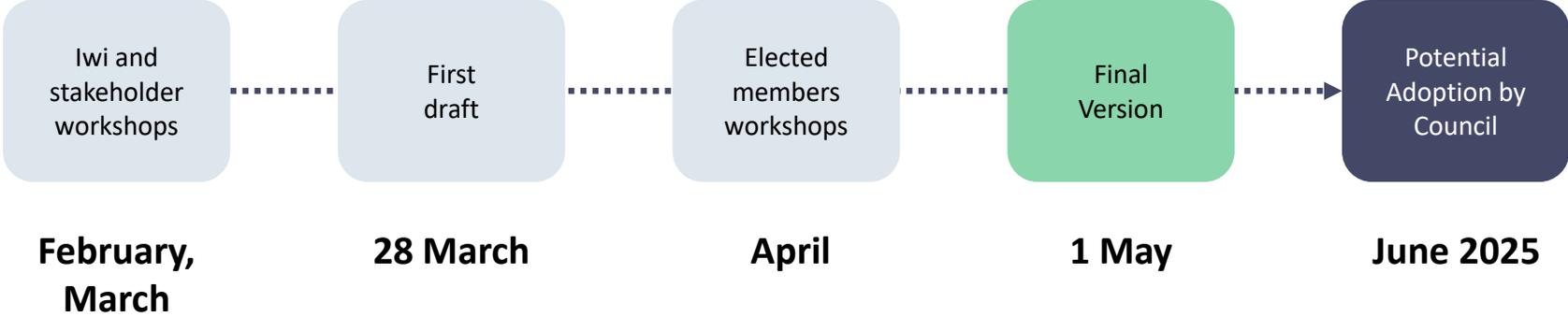
Fund implementation of the Taonui Stormwater Plan in the next Long Term Plan.

By adoption of the 2027 Long Term Plans or subsequent Annual Plans

Coordinate urban growth within the North East Industrial Zone and Te Utanganui through the use of Structure Plans, that require nature based solutions, stormwater storage and treatment.

As growth occurs

Key dates



Summing up

- Observations, feedback
- Reviewing the draft – April
- Next steps

MEMORANDUM

TO: Rangitāne o Manawatū Committee

MEETING DATE: 2 April 2025

TITLE: Te Whiri Kōkō - Council Engagement with Rangitāne o Manawatū

PRESENTED BY: Todd Taiepa, Poutoko Aporei Principal Māori Advisor

APPROVED BY: David Murphy, General Manager Strategic Planning

RECOMMENDATION TO RANGITĀNE O MANAWATŪ COMMITTEE

1. That the Committee receive the memorandum titled 'Te Whiri Kōkō - Council Engagement with Rangitāne o Manawatū' presented to the Rangitāne o Manawatū Committee on 2 April 2025.

1. ISSUE

- 1.1 Te Whiri Kōkō is the engagement forum between Rangitāne o Manawatū (Rangitāne) and Palmerston North City Council (Council). The forum undertakes the sharing of information, current and upcoming projects, and programmes, and establishes how and who will progress work on behalf of Rangitāne o Manawatū.
- 1.2 This regular memorandum is presented to the Rangitāne o Manawatū Committee to provide an overview of key issues that are tabled at the forum. Since the last update meetings have been held October, November and December of 2024, and February of 2025.

2. MATTERS RAISED

Local Water Done Well (LWDW)

- 2.1 LWDW has been prioritised by Rangitāne and the Council. This item is now scheduled every month at Te Whiri Kōkō, given the pace of change and engagement required, whereas in the past this item would typically be covered on a bimonthly cycle as part of the water services updates during the Infrastructure focused meetings.
- 2.2 At the October hui Council's Chief Executive led a session to clarify features of the Government's reform and some potential options on how Rangitāne representation could be provided for through the process. It was acknowledged that there remain uncertainties at this time as some of the legislation is still not in place and there is uncertainty as to who the partners may be. It was agreed that this was a critical programme for Rangitāne and

the Council, and that communication would continue to be very open and proactive.

- 2.3 The emergence of a four councils model (PNCC, Horowhenua, Manawatū & Kāpiti Coast) as PNCC's preference has seen Iwi across these areas come together with a formal meeting to be held on 19 March 2025 at Rangimarie Marae.

Stormwater Strategy

- 2.4 There has been significant pre-engagement on the Stormwater Strategy that is a priority for both Rangitāne and the Council. The Strategy is being progressed with a strong partnership approach.
- 2.5 Kahu Consultants were engaged in January and since then workshops have been held with Council officers, Rangitāne and a range of stakeholders. A progress update is coming to the April meeting of the Rangitāne o Manawatū Committee and a Council workshop is scheduled for April.

Classification of Reserves

- 2.6 This programme was to rationalise the classification of Council reserves as a precursor to the development of reserve management plans as required under the Reserves Act 1977. After community consultation, which received relatively few submissions and hearings at the Strategy and Finance Committee, Council agreed this on 5 March 2025.
- 2.7 Rangitāne supports the specific reserve management plans as many of these would encompass specific ancestral sites and interests. However, Iwi interests do extend across the whole landscape of Palmerston North and having a policy that can provide general coverage and cultural assurance across what is a significant area of their rohe, is seen by them to be an appropriate mechanism.

Otāngaki - Ashhurst Domain Reserve Management and Development Plan

- 2.8 The draft Plan is proposing a dual-name to reflect the original Rangitāne name. Rangitāne are working closely with the project to incorporate the Iwi narratives, names and values through the signage and orientation plan. Rangitāne have been positive with their level of representation in the process and inclusion of their values and priorities. They have expressed appreciation for the comprehensive and thorough process that can then guide with confidence their role in future reserve management planning.
- 2.9 Consultation on the Draft Management Plan commenced in February with hearings expected at the Cultural and Sport Committee on 26 March 2025.

Toitū Te Tiriti Hīkoi

- 2.10 Updates over this period covered the announcement of the national hīkoi as well as the confirmation that the route would include Palmerston North. Ultimately this progressed as a report to Council to actively coordinate with Rangitāne, hīkoi organisers, agencies and community leadership, to ensure iwi tikanga was maintained and that the hīkoi could be managed in a way that was safe and minimised disruption in the city.

Treaty of Waitangi Principles Bill

- 2.11 Rangitāne have been briefed through the tabling of the Bill, Council's process to decide to draft a submission against the Bill, and ultimately the opportunity to speak to this during the February hearings of the Justice Committee.

Te Motu o Poutoa

- 2.12 During the period a Te Motu o Poutoa Project Steering Group (PSG), was established with representation from Rangitāne o Manawatū and the Council. Plans have also been drafted around the concept of a civic marae and cultural centre. A further report on this project is provided in the agenda.

Resource Recovery draft scoping document

- 2.13 The scope for the Resource Recovery Services review has been circulated to Rangitāne through the Kairaukaha role and Te Ao Tūroa environmental services, after having been endorsed by the Council. Rangitāne will give feedback before an external consultant is then engaged to undertake the review.

Local Government Elections

- 2.14 Rangitāne informed about the timetable for the upcoming elections in 2025. Important issues around encouraging citizens to register to vote and update any details that may have changes such as their address. Also the dates for candidates to lodge their interest in standing for office and ultimately the election date itself. Rangitāne are keen to utilise this information to encourage more Māori to get enrolled and to vote, as well as encouraging people to stand as a candidate for the elections.

Multicultural Centre

- 2.15 Some sitework has begun on the multicultural community hub located on the ground floor of the Civic Administration Building. Rangitāne are working with the Manawatū Multicultural Council and looking at naming and symbolism to align the facility with its site on Te Marae o Hine.

3. ADDITIONAL UPDATES

- 3.1 In addition to the matters detailed above officers provided updates regarding the following matters:

- Waitangi Day and Pūanga – Matariki arrangements confirmed for 2025.
- Te Manawa planning through 2025 including the significant Robyn Kahukiwa exhibition opening late 2024.
- Update on the review of the Policy for the use of Public Space and Signs, and Use of Public Spaces Bylaw.
- Sport Manawatū came to the October meeting to give an overview of their work.
- Initial project plan for Sectional District Plan Review.
- Food Security and Resilience Policy engagement through to adoption by Council in February.
- Planning and engagement with the Library for March 2025, Local History Week and Heritage month.
- Unbox was repainted by local artist Pania Molloy with a project inspired by her cultural roots and an expression of weaving traditions.
- Progress of the Waste Management and Minimalisation Bylaw including feedback from the community consultation through to January.
- Update on Te Ao Māori training for staff course and addition of a Rongoā Māori provider as a wellbeing programme.
- Progress updates are provided every two months on water supply and transport programmes.
- Planning for Local History Week and Heritage Month in March.

4. NEXT STEPS

- 4.1 Continue to deliver Te Whiri Kōkō and adjust regular reporting based on feedback received on this report.

5. COMPLIANCE AND ADMINISTRATION

Does the Committee have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	Yes
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to: All of Council's Goals	
The recommendations contribute to the achievement of objective/objectives in:	

<p>14. Mahere mana urungi, kirirarautanga hihiri</p> <p>14. Governance and Active Citizenship Plan</p> <p>The objective is: Gather and use data to inform decision-making and Council activities.</p>	
<p>The recommendations contribute to the achievement of action/actions in (Not Applicable)</p>	
<p>Contribution to strategic direction and to social, economic, environmental and cultural well-being</p>	<p>Rangitāne o Manawatū is a Tiriti partner and has the status of mana whenua and holds customary authority for the Palmerston North area. Much of the focus of joint programmes is to ensure there are pathways for the restoration of mana whakahaere or influence on those matters that remain a priority for the iwi. This can be summarised as the ability for iwi to practise rangatiratanga and kaitiakitanga in their rohe (customary authority and guardianship within their customary area).</p>

ATTACHMENTS

NIL

COMMITTEE WORK SCHEDULE

TO: Rangitāne o Manawatū Committee

MEETING DATE: 2 April 2025

TITLE: Work Schedule for Paenga-whāwhā April 2025

RECOMMENDATION TO RANGITĀNE O MANAWATŪ COMMITTEE

1. That the Rangitāne o Manawatū Committee receive its Work Schedule dated Paenga-whāwhā April 2025.

COMMITTEE WORK SCHEDULE

Item #	Report Date	Subject	Officer Responsible	Current Position	Date of Instruction & Clause number
1.	Paenga-whāwhā 2 April 2025	Te Motu o Poutoa Development Plan – Progress Report	General Manager Infrastructure		Terms of Reference
2.	Paenga-whāwhā 2 April 2025	Te Whiri Kōkō – Council Engagement with Rangitāne o Manawatū	General Manager Strategic Planning	Standing Item for every meeting	26 April 2023 Clause 4-23
3.	Paenga-whāwhā 2 April 2025	Te Āpiti Master plan – progress report	General Manager Infrastructure		26 April 2023 Clause 4-23
4.	Paenga-whāwhā 2 April 2025	Manawatū River framework – progress report	General Manager Infrastructure	Incorrectly noted in work schedule. Next report due in 2027 (3-yearly reporting).	26 April 2023 Clause 4-23
6.	Here-Turi-Kōkā 6 August 2025	Te Motu o Poutoa Development Plan - Progress Report	General Manager Infrastructure		Terms of Reference

7.	Here-Turi-Kōkā 6 August 2025	Te Whiri Kōkō - Council Engagement with Rangitāne o Manawatū	General Manager Strategic Planning	Standing Item for every meeting	26 April 2023 Clause 4-23
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Attachment: Rangitāne o Manawatū Committee Terms of Reference.

RANGITĀNE O MANAWATŪ COMMITTEE

Terms of Reference

Chair ⁵	The Mayor
Deputy Chair	Mr Wiremu Te Awe Awe
Membership (10) (Mayor, 4 Hirawanui ward councillors, 2 Te Pūao ward councillors and 3 Rangitāne representatives)	<p><i>Te Hirawanui ward councillors</i> Councillor Vaughan Dennison Councillor Karen Naylor Councillor Billy Meehan Councillor Kaydee Zabelin</p> <p><i>Te Pūao ward councillors</i> Councillor Roly Fitzgerald Councillor Debi Marshall-Lobb</p> <p><i>Rangitāne representatives</i> Ms Danielle Harris Mr Chris Whaiapu</p>
Quorum	6 (minimum of 3 members from Council and 3 members from Rangitāne)
Meeting schedule	Quarterly
Venue	Meetings may be held at Council Chambers and marae.

Terms of Reference:

1. To consider matters relating to the wellbeing of Māori in Palmerston North, by monitoring:
 - a. City wellbeing data from a demographic perspective (Māori)
 - b. Long Term Plan community outcome commitments and impact on the local Māori communities

2. To have oversight of progress and implementation of programmes of work agreed in Kawenata in Relation to Te Motu o Poutoa Agreement, including but not limited to the following strategic projects:
 - a. Development of a reserve management plan for Te Motu o Poutoa
 - b. Manawatū River Framework

3. To consider matters of strategic relevance to Māori, including but not limited to:
 - a. The Manawatū River Plan
 - b. urban development and infrastructural capacity
 - c. boundary issues
 - d. water and wider environmental issues within Palmerston North City Council’s authority
 - e. the development of relationships between other Iwi/Hapū and Council
 - f. participation and access

⁵ Chair and Deputy Chair to alternate annually

4. To receive presentations on:

- a. Te Āpiti Manawatū Gorge Masterplan
- b. Any matter that may impact on Māori in the city

5. In the spirit of partnership, to recommend to Council:

- a. Leadership direction or guidance with regard to Council's obligations or responsiveness to Māori in the city and related budget implications for future planning
- b. The reserve management plan for Te Motu o Poutoa
- c. Any emerging matters for submission to Central Government
- d. Reserves which are wāhi tupuna to Rangitāne o Manawatū which could also fall under te Kawenata
- e. Any modifications to Standing Orders or meeting procedures to enable the Committee to effectively operate.

Delegations

Rangitāne o Manawatū Committee has been delegated the following responsibilities by Council. Within its Terms of Reference and complying with the purpose of the Local Government Act 2002, to:

- Receive or note any report or memorandum or other information submitted to the Committee.
- Instruct the Chief Executive to report back to the Committee or to Council.
- Refer any report or memorandum to any other Committee or Council for consideration.
- To undertake any special project oversight as requested by Council.