

# PALMERSTON NORTH CITY COUNCIL

## Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 07 February 2024, commencing at 9.03am

**Members Present:** Grant Smith (The Mayor) (in the Chair) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Billy Meehan, Karen Naylor, William Wood and Kaydee Zabelin.

**Apologies:** Vaughan Dennison (early departure), Leonie Hapeta, Lorna Johnson (late arrival)

Councillor Lorna Johnson entered the meeting at 9.17am before consideration of clause 4-24. She was not present for clauses 1-24 to 3-24 inclusive.

Councillor Orphee Mickalad entered the meeting at 9.31am during consideration of clause 4-24. He was not present for clauses 1-24 to 3-24 inclusive.

Councillor Vaughan Dennison left the meeting at 11:24am. He was not present for clauses 5.1-24 to 9-24 inclusive.

Councillor Kaydee Zabelin left the meeting at 2.55pm. She was not present for clauses 5.3-24 to 9-24 inclusive.

### **Karakia Timatanga**

Deputy Mayor Debi Marshall-Lobb opened the meeting with karakia.

### **1-24 Apologies**

Moved Grant Smith, seconded Debi Marshall-Lobb.

### **RESOLVED**

1. That Council receive the apologies from Leonie Hapeta, Vaughan Dennison (early departure), Lorna Johnson (late arrival).

Clause 1-24 above was carried 13 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Billy Meehan, Karen Naylor, William Wood and Kaydee Zabelin.

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**2-24 Presentation - New Year's Honours 2024**

Presentation, by Grant Smith, The Mayor.

The Mayor honoured Ms Huhana Manu, Dr Johanna Wood, Mrs Pearl Naulder and Mr Patrick Bronte for the work they have done to better the community.

Moved Grant Smith, seconded Debi Marshall-Lobb.

**RESOLVED**

1. That Council note that congratulations have been conveyed on behalf of the Council to the local recipients of the New Year's Honours 2024.

Clause 2-24 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Billy Meehan, Karen Naylor, William Wood and Kaydee Zabelin.

**3-24 Confirmation of Minutes**

The minutes of the 6 December were re-confirmed by Council as there was an error to the time the meeting went into confidential session.

Moved Grant Smith, seconded Debi Marshall-Lobb.

**RESOLVED**

1. That the minutes of the ordinary meeting of 6 December 2023 Part I Public and Part II Confidential be confirmed as a true and correct record.
2. That the minutes of the extraordinary meeting of 13 December 2023 Part I Public be confirmed as a true and correct record.
3. That the minutes of the ordinary meeting of 18 December 2023 Part I Public and Part II Confidential be confirmed as a true and correct record.

Clause 3-24 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Billy Meehan, Karen Naylor, William Wood and Kaydee Zabelin.

## REPORTS

### 4-24 **Endorsement of the Oranga Papaioea City Strategy and plans as the foundation for the proposed Long Term Plan 2024-2034**

Memorandum, presented by Julie Macdonald, Strategy and Policy Manager, and Catheryn Anderson, Senior Tenancy Officer.

Councillor Orphée Mickalad arrived at the meeting at 9:31am

Councillor Johnson moved an additional clause to the Social Housing Guidelines to improve the clarity of the eligibility criteria for social housing.

Moved Grant Smith, seconded Debi Marshall-Lobb.

### RESOLVED

1. That Council endorse the draft *Oranga Papaioea City Strategy* as a foundation document of the proposed Long Term Plan 2024-2034 (Attachment 1).
  
2. That Council endorse the draft:
  - i. Mahere whare Housing plan
  - ii. Mahere hoahoa tāone Urban design plan
  - iii. Mahere whakawhanake ohaoha Economic development plan
  - iv. Mahere tūnuku Transport plan
  - v. Mahere toi me ngā taonga tuku iho Arts and heritage plan
  - vi. Mahere rēhia Recreation and play plan
  - vii. Mahere tautāwhi hapori Community support plan
  - viii. Mahere Whare Puna Mātauranga City Library Plan
  - ix. Mahere haumarū hapori, hauora hapori Community safety and health plan
  - x. Mahere āhuarangi hurihuri, toitūtanga, Climate change and sustainability plan
  - xi. Mahere mō te kanorau koiora me Te Awa o Manawatū Biodiversity and the Manawatū River plan
  - xii. Mahere taumanu para Resource recovery plan
  - xiii. Mahere wai Water plan
  - xiv. Mahere mana urungi, kirirautanga hihiri Governance and active citizenship planas foundation documents of the proposed Long-Term Plan 2024-2034

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(Attachment 2).

Clause 4-24 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Moved Lorna Johnson, seconded William Wood.

### **RESOLVED**

3. That Council endorse the draft Social Housing Guidelines as an adjunct to the draft Mahere whare Housing plan and as a foundation document of the proposed Long-Term Plan 2024-2034 (Attachment 3), including an additional clause as follows for eligibility

“or experiencing barriers to accessing housing in the private market and meeting income and asset thresholds”

Clause 4-24 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Moved Grant Smith, seconded Debi Marshall-Lobb.

### **RESOLVED**

4. That Council note the documents in Appendices 1, 2 and 3 of this memorandum will be shared with the community as part of the consultation materials for the proposed Long Term Plan 2024-2025.

Clause 4-24 above was carried 15 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

## **5-24**

### **2024 Long Term Plan Consultation Material**

Memorandum, presented by David Murphy, Chief Planning Officer, Cameron McKay, Chief Financial Officer, Chris Dyhrberg, Chief Infrastructure Officer and Debbie Perera, Audit Director from Audit New

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Zealand.

The meeting adjourned at 11.02am  
The meeting resumed at 11.24am

Councillor Vaughan Dennison was not present when the meeting resumed at 11:24am

Councillor Naylor moved two additional recommendations requesting more information on funding mechanisms for social housing and animal control services, before considering whether to adjust the policy ratios for these activities.

Moved Karen Naylor, seconded William Wood.

### **RESOLVED**

5. That the Chief Executive provide options to deliver social housing within the current Policy limit, and until such time Council agrees to operate outside of the current policy limit.

Clause 5.1-24 above was carried 8 votes to 6, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Mark Arnott, Rachel Bowen, Roly Fitzgerald, Billy Meehan, Orphée Mickalad, Karen Naylor and William Wood.

**Against:**

Councillors Debi Marshall-Lobb, Brent Barrett, Lew Findlay, Patrick Handcock, Lorna Johnson and Kaydee Zabelin.

Moved Karen Naylor, seconded William Wood.

### **RESOLVED**

6. That the Chief Executive provide options to provide Animal control services within the current Policy limit.

Clause 5.2-24 above was carried 8 votes to 6, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Mark Arnott, Rachel Bowen, Roly Fitzgerald, Billy Meehan, Orphée Mickalad, Karen Naylor and William Wood.

**Against:**

Councillors Debi Marshall-Lobb, Brent Barrett, Lew Findlay, Patrick Handcock, Lorna Johnson and Kaydee Zabelin.

The meeting adjourned at 12.18pm  
The meeting resumed at 2.55pm

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Councillor Kaydee Zabelin was not present when the meeting resumed at 2.55pm

Moved Grant Smith, seconded Debi Marshall-Lobb.

### **RESOLVED**

1. That Council proceed with an audit by Audit New Zealand of the draft Long Term Plan (which would include the underlying information used by Council to prepare the consultation document and supporting material listed in section 5.4, based on pending changes to the Local Government Act allowing for unaudited consultation documents outlined in a letter from the Minister of Local Government (contained in Attachment 1).
2. That Council consider the attached draft Long Term Plan consultation document (Attachment 2) and supporting material (Attachments 3-8) and provide feedback so the Chief Executive can make any changes and bring the material back to Council on 14 February 2024 for adoption for review (as determined under Recommendation 1).
3. That Council note the updated planning assumption regarding total operational increases for the 2024-34 Draft Long-Term Plan (contained in Table 3).

Clause 5.3-24 above was carried 13 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor and William Wood.

Moved Grant Smith, seconded Karen Naylor.

### **RESOLVED**

4. That Council approve the proposed Revenue and Financing Policy (Attachment 9), incorporating the changes subject to resolutions 5 and 6.

Clause 5.4-24 above was carried 9 votes to 4, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Brent Barrett, Rachel Bowen, Roly Fitzgerald, Billy Meehan, Orphée Mickalad, Karen Naylor and William Wood.

#### **Against:**

Councillors Mark Arnott, Lew Findlay, Patrick Handcock and Lorna Johnson.

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**6-24 Notice of Motion: Stop Using Class 4 Gambling Proceeds**

Officers' advice presented by Fiona Dredge, Commercial Advisory Manager and Julie McDonald, Strategy and Policy Manager.

Councillor Barrett spoke to his Notice of Motion on Council using Class 4 Gambling Proceeds.

Moved Grant Smith, seconded Debi Marshall-Lobb.

**RESOLVED**

1. That Council receive the memorandum titled "Officers' advice in response to Notice of Motion on Class 4 Gambling proceeds".

Clause 6-24 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor and William Wood.

Moved Brent Barrett, seconded Roly Fitzgerald.

**Note:**

On the Notice of Motion: 'That Council adopt a policy to not apply for or use Class 4 Gambling proceeds', the motion was lost 4 votes to 9, the voting being as follows:

**For:**

Councillors Debi Marshall-Lobb, Brent Barrett, Roly Fitzgerald and Patrick Handcock.

**Against:**

The Mayor (Grant Smith) and Councillors Mark Arnott, Rachel Bowen, Lew Findlay, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor and William Wood.

**7-24 Future Development Strategy Update and Next Steps**

Memorandum, presented by Hannah White, Democracy and Governance Manager and Jonathan Ferguson-Pye, City Planning Manager.

Moved Grant Smith, seconded Debi Marshall-Lobb.

**RESOLVED**

1. That Council delegate authority to the Palmerston North Future Development Strategy Joint Steering Group to hear submissions on the draft Future Development Strategy, to deliberate and to

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recommend the final adoption of the Future Development Strategy to both Palmerston North City Council and Horizons Regional Council.

2. That the Joint Steering Group Terms of Reference Delegations be amended to include (1).
3. That Council note that both Palmerston North City Council and Horizons Regional Council will need to adopt the Future Development Strategy prior to the adoption of their Long-Term Plans 2024/34.
4. That Council note that Palmerston North City Council will be the administering authority for the special consultative procedure.

Clause 7-24 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor and William Wood.

### **Director Vacancy - Central Economic Development Agency**

Report deferred until March 2024.

**8-24**

### **Trustee Vacancies - Te Manawa Museums Trust**

Memorandum, presented by Hannah White, Democracy & Governance Manager.

Moved Grant Smith, seconded Debi Marshall-Lobb.

**RESOLVED**

1. That the Chief Executive advertise the vacant trustees' position on the Te Manawa Museums Trust in February 2024.

Clause 8-24 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor and William Wood.

**9-24**

### **Council Work Schedule**

Moved Grant Smith, seconded Debi Marshall-Lobb.

**RESOLVED**



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1. That Council receive its Work Schedule dated 7 February 2024.

Clause 9-24 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor and William Wood.

### **Karakia Whakamutunga**

Deputy Mayor Debi Marshall-Lobb closed the meeting with karakia.

The meeting finished at 4.10pm

Confirmed 14 February 2024

**Mayor**