

# PALMERSTON NORTH CITY COUNCIL

## Minutes of the Strategy & Finance Committee Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 14 August 2024, commencing at 9.00am.

**Members Present:** Councillor Vaughan Dennison (in the Chair), The Mayor (Grant Smith) and Councillors Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood and Kaydee Zabelin.

**Non Members:** Councillors Rachel Bowen, Debi Marshall-Lobb and Billy Meehan.

**Apologies:** Councillors Pat Handcock and Leonie Hapeta (early departure).

Councillor Leonie Hapeta left the meeting at 10.05am during consideration of clause 36. She returned to the meeting at 10.08am during consideration of clause 37. She left the meeting at 11.34am during consideration of clause 39. She was not present for clauses 36 and 39 to 45 inclusive.

Councillor Rachel Bowen left the meeting at 10.56am during consideration of clause 37. She was not present for clauses 37 to 45 inclusive.

The Mayor (Grant Smith) was not present when the meeting resumed at 11.17am. He was not present for clauses 38 to 45 inclusive.

### **Karakia Timatanga**

Councillor Kaydee Zabelin opened the meeting with karakia.

### **33-24 Apologies**

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the apologies.

Clause 33-24 above was carried 14 votes to 0, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen and Billy Meehan.

### **34-24 Confirmation of Minutes**

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Moved Vaughan Dennison, seconded Karen Naylor.

### The **COMMITTEE RESOLVED**

1. That the minutes of the Strategy & Finance Committee meeting of 8 May 2024 Part I Public and Part II Confidential be confirmed as a true and correct record.

Clause 34-24 above was carried 13 votes to 0, with 1 abstention, the voting being as follows:

#### **For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Rachel Bowen.

#### **Abstained:**

Councillor Billy Meehan.

**35-24**

### **Quarterly Performance and Financial Report - period ending 30 June 2024**

Memorandum, presented by Scott Mancer, Manager - Finance and John Aitken, Manager – Project Management Office.

Moved Vaughan Dennison, seconded Karen Naylor.

### The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'Quarterly Performance and Financial Report – period ending 30 June 2024', and related attachments, presented on 14 August 2024.
2. That the Committee note that \$1.2M of prior year capital expenditure relating to planning, design and tendering work for the CAB Strengthening Project was written off to expenses in FY2024 due to decisions made through the Long-Term Plan 2024-2034 process.

### The **COMMITTEE RECOMMENDS**

3. That Council approve the adjustments to carry forward values, including adjustments to Better off Funding, per the carry forward report (Attachment 6 to the 'Quarterly Performance and Financial Report – period ending 30 June 2024', presented to the Strategy & Finance Committee on 14 August 2024).
4. That Council amend section 5.4.1 of the Delegation Manual to read:
  - 5.4.1 (d) applies except for the Low Carbon fund, where
    - (e) the Chief Executive may allocate up to 100% of the Low Carbon Fund programme budget in any financial year, either alone or in total: to any Activity, whether Capital New or Capital

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Renewal.

Clause 35-24 above was carried 14 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen and Billy Meehan.

### **36-24 Treasury Report - year ending 30 June 2024**

Memorandum, presented by Steve Paterson, Manager - Financial Strategy.

Councillor Leonie Hapeta left the meeting at 10:05am.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee note the performance of Council's treasury activity for the year ending 30 June 2024.

Clause 36-24 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen and Billy Meehan.

### **37-24 City Planning Priorities and 3-Year Work Programme**

Memorandum, presented by Jono Ferguson-Pye, City Planning Manager.

Councillor Leonie Hapeta returned to the meeting at 10:08am.

Councillor Rachel Bowen left the meeting at 10:56am.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That the Committee receive the memorandum titled 'City Planning Priorities and 3-Year Work Programme' presented to the Strategy & Finance Committee on 14 August 2024.

Clause 37-24 above was carried 13 votes to 0, the voting being as follows:

**For:**

The Mayor (Grant Smith) and Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

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The meeting adjourned at 11.00am.

The meeting resumed at 11.17am.

The Mayor (Grant Smith) was not present when the meeting resumed.

### **38-24 Palmerston North City District Plan: Proposed Plan Change E: Roxburgh Residential Area**

Memorandum, presented by Jono Ferguson-Pye, City Planning Manager and Andrea Harris, Technical Principal - Planning, WSP.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the Committee approve the Palmerston North City District Plan: Proposed Plan Change E – Roxburgh Residential Area (Attachment 1) for public notification under clause 5, schedule 1 of the Resource Management Act 1991.
2. That the Chief Executive prepare a public consultation document for part of the Council owned land at 22 Roxburgh Crescent to be classified as Recreation Reserve, and the balance part to be classified as Local Purpose (Road) Reserve, pursuant to section 14 of the Reserves Act 1977, and for this consultation to be undertaken in parallel with the public notification of the Palmerston North City District Plan: Proposed Plan Change E – Roxburgh Residential Area.

Clause 38-24 above was carried 12 votes to 0, the voting being as follows:

#### **For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnett, Brent Barrett, Lew Findlay, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb, Rachel Bowen and Billy Meehan.

### **39-24 Statutory review of the Signs and Use of Public Places Bylaw 2015 (s155 LGA determination report) and initiation of the review of the Policy for the Use of Public Space 2019**

Memorandum, presented by Ann-Marie Mori, Policy Analyst and Stacey Solomon, Policy Analyst.

Councillor Leonie Hapeta left the meeting at 11:34am.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the Strategy & Finance Committee receive the findings in the 'Palmerston North Signs and Use of Public Places Bylaw 2015 Review - Section 155 Determination Report' included as Attachment 1 to this report.
2. For the purpose of meeting the requirements of s.155(1) of the Local Government Act 2002 (LGA), the Committee agree:
  - a) the perceived problem is that the shared use of Council-

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controlled public places in Palmerston North can create health, safety, nuisance, and accessibility issues;

- b) a bylaw response is the most appropriate way to address the perceived problem; and
  - c) that the statutory review of the Palmerston North Signs and Use of Public Places Bylaw 2015 required by s.155(1) of the LGA is complete.
3. That the Chief Executive prepare further advice for the Committee on amending the current Bylaw for consultation approval, including the determinations needed to meet the requirements of s.155(2) (a) and (b) of the LGA.
  4. That the Committee note the initial stages of the Policy for the Use of Public Space 2019 review will be done alongside the review of the Palmerston North Signs and Use of Public Places Bylaw 2015.

Clause 39-24 above was carried 11 votes to 0, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

### 40-24

#### **Approval to consult on the draft Dangerous, Affected, and Insanitary Buildings Policy 2024**

Report, presented by Lili Kato, Policy Analyst.

Moved Vaughan Dennison, seconded Karen Naylor.

The **COMMITTEE RESOLVED**

1. That Council approve the draft Dangerous, Affected, and Insanitary Buildings Policy for consultation (included in Attachment 1: Statement of Proposal – Draft Dangerous, Affected, and Insanitary Buildings Policy 2024).

Clause 40-24 above was carried 10 votes to 0, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Lorna Johnson, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

**Note:**

Councillor Orphee Mickalad did not vote.

### 41-24

#### **Reserve Declarations and Classifications**

Report, presented by Aaron Phillips, Activities Manager Parks.

The Officer amended the recommendations to exclude Roxburgh Crescent Reserve from the reserves listed in Appendix 1.

Moved Vaughan Dennison, seconded Karen Naylor.

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### The **COMMITTEE RECOMMENDS**

1. That Council propose to declare all land parcels contained in Appendix 1: *Reserves for Declaration and Classifications* and identified in Column 5, excluding Roxburgh Crescent Reserve under Section 14 of the Reserves Act 1977, to be reserves.
2. That Council propose to classify all reserves and land parcels identified in Column 5 of the table contained in Appendix 1: *Reserves for Declaration and Classifications*, under Section 14 of the Reserves Act 1977, excluding Roxburgh Crescent Reserve to be classified as per the classifications contained in Column 3.
3. That Council propose to classify all reserves and land parcels identified in Column 6 of the table contained in Appendix 1: *Reserves for Declaration and Classifications*, under Section 16 of the Reserves Act 1977, to be classified as per the classifications contained in Column 3.
4. That Council propose to re-classify the three land parcels of Pari Reserve identified in Column 7 of the table contained in Appendix 1: *Reserves for Declaration and Classifications*, under Section 24 of the Reserves Act 1977, from Recreation to Local Purpose: Stormwater.

### The **COMMITTEE RESOLVED**

5. That the Committee note that the proposals contained within recommendations 1-4 above are subject to a Section 119 and Section 120 Reserves Act 1977 consultation process with the community; and all submitters will be offered the opportunity to speak to their submissions as per Section 120.
6. That the Chief Executive report back on the results of the Section 119 and Section 120 consultation with recommendations.

Clause 41-24 above was carried 11 votes to 0, the voting being as follows:

#### **For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

**42-24**

### **Whakarongo Land Swap - Consultation Submissions Summary**

Memorandum, presented by Bryce Hosking, Manager - Property and Resource Recovery, and Perene Green, Property Officer.

Moved Vaughan Dennison, seconded Karen Naylor.

### The **COMMITTEE RECOMMENDS**

1. That Council proceed with the land swap with Summerset Villages (Kelvin Grove) Limited within the Whakarongo Growth Area as agreed by Council 1 May 2024, noting no submissions were received from consultation under the Reserve Act 1977.

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Clause 42-24 above was carried 11 votes to 0, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

### **43-24 Public Notification of a Community Occupancy Lease to Manawatū Amateur Radio Society Branch 20 NZ Art Incorporated**

#### **Public Notification of a Community Occupancy Lease to Red Sox Sports Club Incorporated**

Reports, presented by Bryce Hosking, Group Manager Property and Resource Recovery and Perene Green, Property Officer.

Items 15 and 16 were taken together.

Moved Vaughan Dennison, seconded Karen Naylor.

#### The **COMMITTEE RESOLVED**

1. That the Committee continue to support Manawatū Amateur Radio Society Branch 20 NZ Art Incorporated by notifying the public of its intention to grant community occupancy of Council land at 65 Totara Road, Palmerston North in accordance with the Support and Funding Policy 2022.
2. That the Committee note the land affected by the community occupancy of Manawatū Amateur Radio Society Branch 20 NZ Art Incorporated is described as Lot DP 26198.
3. That the Committee continue to support Red Sox Sports Club Incorporated by notifying the public of its intention to grant community occupancy of Council land at 916 Tremaine Avenue (part of Vautier Park), Palmerston North in accordance with the Support and Funding Policy 2022 and Section 54 of the Reserves Act 1977.
4. That the Committee note the land affected by the community occupancy of Red Sox Sports Club is described as Part Section 249 TN of Palmerston North.

Clause 43-24 above was carried 11 votes to 0, the voting being as follows:

**For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

### **44-24 Ongley Park - Proposal to grant a lease on Council land to Rose Gardens Croquet Club Incorporated**

#### **Ongley Park - Proposal to grant a lease on Council land to Manawatu Cricket Incorporated**

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Memorandums, presented by Bryce Hosking, Group Manager Property and Resource Recovery and Perene Green, Property Officer.

Items 17 and 18 were taken together.

Moved Vaughan Dennison, seconded Karen Naylor.

### The **COMMITTEE RESOLVED**

1. That the Committee grant a lease of the land at Ongley Park, Palmerston North as part of Lot 2 DP 77988 to Rose Gardens Croquet Club Incorporated in accordance with the Support and Funding Policy 2022.
2. That the Committee grant a lease of the land and part building at Ongley Park, Palmerston North as part of Section 248 Town of Palmerston North, WN16B/1168 to Manawatū Cricket Incorporated, in accordance with Council's Support and Funding Policy and Section 54 of the Reserves Act 1977.

Clause 44-24 above was carried 11 votes to 0, the voting being as follows:

#### **For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

## **45-24 Committee Work Schedule**

Moved Vaughan Dennison, seconded Karen Naylor.

### The **COMMITTEE RESOLVED**

1. That the Committee receive its Work Schedule dated August 2024.

Clause 45-24 above was carried 11 votes to 0, the voting being as follows:

#### **For:**

Councillors Vaughan Dennison, Karen Naylor, Mark Arnott, Brent Barrett, Lew Findlay, Lorna Johnson, Orphée Mickalad, William Wood, Kaydee Zabelin, Debi Marshall-Lobb and Billy Meehan.

### **Karakia Whakamutunga**

Councillor Kaydee Zabelin closed the meeting with karakia.

The meeting finished at 12.12pm.

Confirmed 13 November 2024

**Chair**