

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 04 September 2024, commencing at 9.04am

Members Present: The Mayor (Grant Smith) (in the Chair) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Karakia Timatanga

Councillor Debi Marshall-Lobb opened the meeting with karakia.

The Mayor acknowledged the passing of the Māori King, Kīngi Tūheitia, and former Horizons Regional Council Chairman Garrick Murfitt. A minute's silence was observed.

Declarations of Interest

The Mayor (Grant Smith) declared a conflict of interest in Item 9: International travel proposed for Mayor – November 2024 (clause 147) and indicated he would vacate the Chair for this item.

144-24 Confirmation of Minutes

Moved Grant Smith, seconded Debi Marshall-Lobb.

RESOLVED

1. That the minutes of the ordinary Council meeting of 7 August 2024 Part I Public be confirmed as a true and correct record.

Clause 144-24 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Abstained:

Councillor Leonie Hapeta.

COUNCIL - PART I - 04 SEPTEMBER 2024

REPORTS

145-24 Nature Calls - Programme Governance, Methodology and Communications Update

Memorandum, presented by Mike Monaghan, Manager - 3 Waters, Anna Lewis, Project Manager - Wastewater Discharge Consent Programme, Paula Hunter - Stantec and Francis Lojkin – Stantec (presentation appended to these Minutes).

Officers noted that since the report was written, the Government has released a statement around wastewater national standards, meaning that timeline and methodology will be reviewed and communicated back to Elected Members.

Moved Grant Smith, seconded Debi Marshall-Lobb.

RESOLVED

1. That Council note the proposed Best Practicable Option assessment methodology, as outlined in this memorandum.
2. That Council note the timeline of this methodology is subject to change due to announcements about national wastewater standards.
3. That Council note the proposed organisational and governance structure for the next stage of the Nature Calls project, as outlined in this memorandum.
4. That Council note the proposed communications approach for the next stage of the Nature Calls project, as outlined in this memorandum.

Clause 145-24 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

146-24 Council Submission on the Local Government (Water Services Preliminary Arrangements) Bill

Memorandum, presented by Chris Dyhrberg - General Manager Infrastructure, Julie Keane - Transition Manager.

Moved Grant Smith, seconded Debi Marshall-Lobb.

RESOLVED

1. That Council note the submission on Local Government (Water Services Preliminary Arrangements) Bill (Attachment 1).

Clause 146-24 above was carried 16 votes to 0, the voting being as follows:

COUNCIL - PART I - 04 SEPTEMBER 2024

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

The meeting adjourned at 10.26am.

The meeting resumed at 10.45am.

When the meeting resumed Councillor Debi Marshall-Lobb took the Chair.

147-24

International travel proposed for Mayor - November 2024

Memorandum, presented by Gabrielle Loga, Manager International Relations.

Moved Debi Marshall-Lobb, seconded Leonie Hapeta.

RESOLVED

1. That Council approve the Mayor's travel to China from 16 November until 26 November 2024.
2. That Council approve up to \$1,500 of incidental costs associated with the Mayor's travel to China from 16 November until 26 November 2024.

Clause 147-24 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Note:

The Mayor (Grant Smith) declared a conflict of interest, vacated the Chair and sat in the gallery.

The Mayor returned to the Chair.

148-24

Infrastructure NZ Delegation to United Kingdom 2024

Memorandum, presented by Waid Crockett, Chief Executive.

Moved Grant Smith, seconded Debi Marshall-Lobb.

RESOLVED

1. That Council receive the report titled 'Infrastructure NZ Delegation to United Kingdom 2024' presented to Council on 4 September 2024.

Clause 148-24 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad,

COUNCIL - PART I - 04 SEPTEMBER 2024

Karen Naylor, William Wood and Kaydee Zabelin.

149-24 Elected Members' Meeting Attendance Statistics - 1 July 2023 to 30 June 2024

Memorandum, presented by Hannah White - Manager Governance.

The Officer noted attendance for Councillor Mickalad was incorrect in the report; it should read 59/56.

For completeness, Elected Members requested a record of attendance at workshops and briefings be reinstated and that the threshold for attendance be changed to 75%.

Moved Grant Smith, seconded Debi Marshall-Lobb.

RESOLVED

1. That Council receive the memorandum titled 'Elected Members' Meeting Attendance Statistics - 1 July 2023 to 30 June 2024' dated 4 September 2024 for information.

Clause 149-24 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Moved Karen Naylor, seconded Brent Barrett.

RESOLVED

2. That the Chief Executive report 6 monthly and annually Elected Members' attendance at Meetings, Workshops and Briefings where Elected Members have been given at least 4 weeks' notice, recording number of attendances, non-attendances on Council business, and non-attendances for other reasons.
3. That the threshold for attendance at a Meeting be that the member of the Committee or Council is present for 75% or more of the meeting.
4. That the threshold for attendance at a Workshop or Briefing be that the Elected Member is present for 75% or more of the meeting.

Clauses 149-24 to 149.4-24 above were carried 12 votes to 4, the voting being as follows:

For:

Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Against:

COUNCIL - PART I - 04 SEPTEMBER 2024

The Mayor (Grant Smith) and Councillors Lew Findlay, Roly Fitzgerald and Billy Meehan.

Moved Rachel Bowen, seconded Karen Naylor.

RESOLVED

5. That the item of business being discussed (*That Council and Committee meetings, and Briefings and Workshops, are held on a Thursday, effective following completion of formal notification procedures*) lie on the table until the discussion of next year's calendar.

Clause 149-24 above was carried 14 votes to 2, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Against:

Councillors Lew Findlay and Billy Meehan.

Moved Billy Meehan, seconded Leonie Hapeta.

Note:

On a motion: 'That workshops are held on a morning or a lunchtime, not on a Council/Committee meeting day', the motion was lost 3 votes to 13, the voting being as follows:

For:

Councillors Lew Findlay, Leonie Hapeta and Billy Meehan.

Against:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

150-24 Council Work Schedule

Moved Grant Smith, seconded Debi Marshall-Lobb.

RESOLVED

1. That Council receive its Work Schedule dated 4 September 2024.

Clause 150-24 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

RECOMMENDATIONS FROM COMMITTEE MEETINGS

151-24 **Strategy & Finance Committee Part I Public - 14 August 2024**

Councillor Vaughan Dennison presented the recommendations below:

Moved Vaughan Dennison, seconded Karen Naylor.

RESOLVED

1. That Council adopt the recommendations from the Strategy & Finance Committee of 14 August 2024:

Quarterly Performance and Financial Report - period ending 30 June 2024

Memorandum, presented by Scott Mancer, Manager - Finance and John Aitken, Manager - Project Management Office.

The **COMMITTEE RECOMMENDS**

3. That Council approve the adjustments to carry forward values, including adjustments to Better off Funding, per the carry forward report (Attachment 6 to the 'Quarterly Performance and Financial Report – period ending 30 June 2024', presented to the Strategy & Finance Committee on 14 August 2024).
4. That Council amend section 5.4.1 of the Delegation Manual to read:

5.4.1 (d) applies except for the Low Carbon fund, where

(e) the Chief Executive may allocate up to 100% of the Low Carbon Fund programme budget in any financial year, either alone or in total: to any Activity, whether Capital New or Capital Renewal.

Reserve Declarations and Classifications

Report, presented by Aaron Phillips, Activities Manager Parks.

The **COMMITTEE RECOMMENDS**

1. That Council propose to declare all land parcels contained in Appendix 1: *Reserves for Declaration and Classifications* and identified in Column 5, excluding Roxburgh Crescent Reserve under Section 14 of the Reserves Act 1977, to be reserves.
2. That Council propose to classify all reserves and land parcels identified in Column 5 of the table contained in Appendix 1: *Reserves for Declaration and Classifications*, under Section 14 of the Reserves Act 1977, excluding Roxburgh Crescent Reserve to be classified as per the classifications contained in Column 3.
3. That Council propose to classify all reserves and land parcels

COUNCIL - PART I - 04 SEPTEMBER 2024

identified in Column 6 of the table contained in Appendix 1: *Reserves for Declaration and Classifications*, under Section 16 of the Reserves Act 1977, to be classified as per the classifications contained in Column 3.

4. That Council propose to re-classify the three land parcels of Pari Reserve identified in Column 7 of the table contained in Appendix 1: *Reserves for Declaration and Classifications*, under Section 24 of the Reserves Act 1977, from Recreation to Local Purpose: Stormwater.

Whakarongo Land Swap - Consultation Submissions Summary

Memorandum, presented by Bryce Hosking, Manager - Property and Resource Recovery and Perene Green, Property Officer.

The **COMMITTEE RECOMMENDS**

1. That Council proceed with the land swap with Summerset Villages (Kelvin Grove) Limited within the Whakarongo Growth Area as agreed by Council 1 May 2024, noting no submissions were received from consultation under the Reserve Act 1977.

Clause 151-24 above was carried 15 votes to 0, with 1 abstention, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Abstained:

Councillor Leonie Hapeta.

EXCLUSION OF PUBLIC

152-24 Recommendation to Exclude Public

Moved Grant Smith, seconded Debi Marshall-Lobb.

RESOLVED

"That the public be excluded from the following parts of the proceedings of this meeting listed in the table below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
16.	Confirmation of the	For the reasons set out	

COUNCIL - PART I - 04 SEPTEMBER 2024

	minutes of the ordinary Council meeting of 7 August 2024 Part II Confidential	in the Council of 7 August 2024, held in public present.	
17.	Nature Calls - Property Opportunity - Due Diligence	NEGOTIATIONS: This information needs to be kept confidential to ensure that Council can negotiate effectively, especially in business dealings	s7(2)(i)
18.	Purchase of a Property on Waldegrave Street	THIRD PARTY COMMERCIAL: Disclosing the information could harm a company's commercial position	s7(2)(b)(ii)
19.	Parking Contract Extension - Frog Parking	THIRD PARTY COMMERCIAL: Disclosing the information could harm a company's commercial position	s7(2)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.

And noting, under Section 48(5) and (6), that Anna Lewis and Ben Gadsby (Beca) will be present for Item 17, because of their knowledge and ability to assist the meeting in answering questions of that report.

Clause 152-24 above was carried 16 votes to 0, the voting being as follows:

For:

The Mayor (Grant Smith) and Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

The public part of the meeting finished at 12.03pm.

Confirmed 2 October 2024

Mayor