



PAPAIOEA
PALMERSTON
NORTH
CITY

PALMERSTON NORTH CITY COUNCIL

AGENDA

COUNCIL LATE ITEM

9:00 AM, WEDNESDAY 2 OCTOBER 2024

COUNCIL CHAMBER, FIRST FLOOR
CIVIC ADMINISTRATION BUILDING
32 THE SQUARE, PALMERSTON NORTH

MEMBERS

Grant Smith (Mayor)	
Debi Marshall-Lobb (Deputy Mayor)	
Mark Arnott	Leonie Hapeta
Brent Barrett	Lorna Johnson
Rachel Bowen	Billy Meehan
Vaughan Dennison	Orphée Mickalad
Lew Findlay (QSM)	Karen Naylor
Roly Fitzgerald	William Wood
Patrick Handcock	Kaydee Zabelin
(ONZM)	

AGENDA ITEMS, IF NOT ATTACHED, CAN BE VIEWED AT

pncc.govt.nz | Civic Administration Building, 32 The Square
City Library | Ashhurst Community Library | Linton Library

Waid Crockett

Chief Executive | PALMERSTON NORTH CITY COUNCIL

Te Marae o Hine | 32 The Square
Private Bag 11034 | Palmerston North 4442 | New Zealand
pncc.govt.nz

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COUNCIL MEETING

2 October 2024

ORDER OF BUSINESS

REPORTS

- 1. Additional Award of 2024 Jaycee Trust Travelling Fellowships** Page 5
Memorandum, presented by Hannah White, Manager - Governance.

Reason for Lateness: Selection Panel interviews held after Agenda published.

Reason For Urgency: To award scholarships for projects taking place in October.

MEMORANDUM

TO: Council

MEETING DATE: 2 October 2024

TITLE: Additional Award of 2024 Jaycee Trust Travelling Fellowships

PRESENTED BY: Hannah White, Manager - Governance

APPROVED BY: Cameron McKay, General Manager Corporate Services

RECOMMENDATION(S) TO COUNCIL

1. That Council delegate authority to the Jaycee Trust Travelling Fellowship Selection Panel to grant any number of travelling fellowships up to a total amount of no more than \$20,000 for the year 2024/25.
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1. ISSUE

- 1.1 On 26 February 2020 Council resolved:

"That the Council delegate authority to the Jaycee Trust Travelling Fellowship Selection Panel to assess applications to the scheme and approve up to two travelling fellowships of not more than \$5,000 each per year, with discretion to grant more than two fellowships as long as the total amount of funding does not exceed \$10,000 per year."

- 1.2 Having received a high number of applications meeting the criteria (14) for funding in 2024, and following shortlisting and interviewing of 6 promising applicants, the Jaycee Trust Travelling Fellowship Selection Panel ('the Panel') wishes to offer a \$5,000 Travelling Fellowship to 4 people. The Panel requests the ability to award up to \$20,000 in 2024/25.

2. BACKGROUND

- 2.1 The Palmerston North Jaycee Trust Fund was established in 1987 to provide two award schemes:

- two scholarships of \$1,500 each awarded annually to UCOL students; and
- the Travelling Fellowship Scheme (two grants of \$5,000) administered by the Panel.

- 2.2 The Travelling Fellowship Scheme 'enables young people in all walks of life within New Zealand with potential for leadership to undertake special projects

or study beyond or within New Zealand (for limited periods of time) so that their contribution to the community, and their trade, industry, profession, business or calling would be enhanced'.

- 2.3 Originally managed by the Palmerston North Jaycee Trust, in 1998/99 the Jaycee Trust approached Council to administer the Trust to ensure the sustainability of the funding scheme and to guarantee funds were distributed in accordance with Schedule 1 of the Trust Deed. These award schemes have been managed by Council since 2000.
- 2.4 Council is the sole trustee of the Trust fund and is responsible for enacting the purpose of the fund (see 2.1 above), ie. grants to Travelling Fellowships and UCOL scholarships.
- 2.5 For the 2022-2025 term, the Panel comprises of Cr Lorna Johnson (Chair), Joanne Hazlitt and Manumea Durie.
- 2.6 The Deed provides that distributions can only be from the income generated from the Trust and not the original capital of the Trust.
- 2.7 The Trust's income is solely from interest on the invested capital and accumulated income. In the early years there were grants of \$3,000 per annum and in 2008 the first Travelling Fellowship grant was awarded, with total grants of \$179,000 between 2001 and 2024. \$4,000 of administrative expenses have been incurred in that same period.
- 2.8 This means that as at 30 June 2024 there is approximately \$90,000 of unallocated income available for distribution. There is \$23,000 of liquid funds available up until January 2025 when long term deposits roll over.
- 2.9 In 2022, Council temporarily amended the Panel's delegation to allow the discretion to grant any number of fellowships as long as the total amount of funding did not exceed \$20,000. This was in response to a high number of applications meeting the criteria (12) following the re-opening of borders after COVID-19.

3. RECOMMENDATION

- 3.1 There is sufficient funding capacity to consider the Travelling Fellowship Selection Panel's request to enable them to award up to \$20,000 in 2024 from the previously accumulated income.
- 3.2 Officers see merit in enabling the Panel to have more flexibility to distribute to more recipients in years where there are many worthy applicants. However, this should be considered in conjunction with the availability of funds and in line with the Trust Deed expectations to only allocate from earnings.

4. NEXT STEPS

- 4.1 If agreed, the Panel will award up to \$20,000 to successful applicants in the current funding round.

5. COMPLIANCE AND ADMINISTRATION

Does Council have delegated authority to decide?	Yes
Are the decisions significant?	No
If they are significant do they affect land or a body of water?	No
Can this decision only be made through a 10 Year Plan?	No
Does this decision require consultation through the Special Consultative procedure?	No
Is there funding in the current Annual Plan for these actions?	No
Are the recommendations inconsistent with any of Council's policies or plans?	No
The recommendations contribute to Whāinga 3: He hāpori tūhonohono, he hāpori haumaru Goal 3: A connected and safe community	
The recommendations contribute to the achievement of objectives in 14. Mahere mana urungi, kirirautanga hihiri 14. Governance and Active Citizenship Plan The objective is: Review governance systems and structures	
Contribution to strategic direction and to social, economic, environmental and cultural well-being	The Trust provides an opportunity for residents to experience overseas travel and bring their learning and experience back to deepen the cultural knowledge in the city. Council makes appointments to the Selection Panel and determines the Panel's authority to ensure the ongoing sustainability of the opportunity brought by the fund.

ATTACHMENTS

NIL