

PALMERSTON NORTH CITY COUNCIL

Minutes of the Council Meeting Part I Public, held in the Council Chamber, First Floor, Civic Administration Building, 32 The Square, Palmerston North on 30 October 2024, commencing at 9.00am.

Members Present: Councillor Debi Marshall-Lobb (in the Chair) and Councillors Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Apologies: Grant Smith (The Mayor), Councillor Leonie Hapeta (early departure on Council business)

Councillor Hapeta left the meeting at 10.26am after consideration of clause 183-24. She was not present for clauses 184-24 to 186-24 inclusive.

Karakia Timatanga

Councillor Fitzgerald opened the meeting with karakia.

180-24 Apologies

Moved Debi Marshall-Lobb, seconded Vaughan Dennison.

RESOLVED

1. That Council receive the apologies.

Clause 180-24 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

181-24 Notification of Additional Items

Moved Debi Marshall-Lobb, seconded Vaughan Dennison.

RESOLVED

That Council agree to consider the following late report titled Toitū Te Tiriti Hīkoi event: Level and nature of Council support for the reasons below:

Reason for lateness:

Presentation to 30 October meeting allows for more sufficient planning

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time, rather than publishing in 6 November agenda.

Reason for urgency:

Confirmation of the level and nature of Council support will aid in appropriate planning for the event to be held 16 November.

Clause 181-24 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Councillor Billy Meehan did not vote.

182-24 **Confirmation of Minutes**

Moved Debi Marshall-Lobb, seconded Vaughan Dennison.

RESOLVED

That the minutes of the ordinary Council meeting of 2 October 2024 Part I Public, Part II Confidential and Part IIB be confirmed as a true and correct record.

Clause 182-24 above was carried 13 votes to 0, with 2 abstentions, the voting being as follows:

For:

Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Orphée Mickalad, Karen Naylor and Kaydee Zabelin.

Abstained:

Councillors Billy Meehan and William Wood.

The meeting adjourned 9.11am

The meeting resumed 9.20am

183-24 **Annual Report 2023/24 - Recommendations from Risk & Assurance Committee Meeting of 23 October 2024**

Scott Mancer, Finance Manager updated Council on the proofing changes made since the Risk & Assurance Committee had reviewed the Annual Report. He tabled the list of minor changes made to the Annual Report, and the Auditor's Opinion (attached).

Debbie Perera, Audit Director, Audit New Zealand commented on the Auditor's Opinion.

Council's Annual Report received two qualifications on non-financial performance indicators:

- Waters services complaints—ongoing issue with how the Council

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counted water services complaints. However the Audit Director was pleased that systems were changed in April 2024 to accurately record complaints.

- Issues around recording resource consents - due to new software, there have been issues with accurately recording the legal days required to issue resource consent. The Auditor's Opinion noted a 'limitation of scope' as Auditors could not verify the accuracy of Council's data.

Councillor Karen Naylor, Deputy Chair of the Risk and Assurance Committee presented the recommendations.

Moved Karen Naylor, seconded Vaughan Dennison.

RESOLVED

1. That Council adopt the recommendations from the Risk & Assurance Committee of 23 October 2024:

Adoption of Annual Report 2023/24 (clause 29-24)

Memorandum, presented by Scott Mancer, Manager - Finance and Debbie Perera, Audit Director.

The **COMMITTEE RECOMMENDS**

3. That Council note that, assuming Audit clearance is given, the final Auditor's 'opinion' from Audit New Zealand will be received following expected adoption by Council on 30 October 2024 and Council signing of the reports.
4. That the Chief Executive engage Elected Members in the process of identifying Key Achievements for inclusion in Annual Reports 2025 onwards.
5. That key achievements in the 2024 Annual Report be amended to:
 - (b) Key achievements for Goal 2 (page 12) – substitute bus launch with highlighting CCO visitor numbers.
 - (c) Key achievements for Goal 3 (page 15) – substitute environmental health contract with completion of Papaioea Place.

Clause 183-24 above was carried 15 votes to 0, the voting being as follows:

For:

Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Leonie Hapeta, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Moved Karen Naylor, seconded Vaughan Dennison.

RESOLVED

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2. That Council adopt the Annual Report 2023/24 and Summary Annual Report 2023/24 (as amended).

Clause 183-24 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Moved Karen Naylor, seconded Vaughan Dennison.

Note: On the Committee recommendation:

5. That key achievements in the 2024 Annual Report be amended to:
(a) Key achievements for Goal 1 (page 8) – remove reference to Featherston Street.

The recommendation was lost 6 votes to 9, the voting being as follows:

For:

Councillors Mark Arnott, Lew Findlay, Leonie Hapeta, Billy Meehan, Karen Naylor and William Wood.

Against:

Councillors Debi Marshall-Lobb, Brent Barrett, Rachel Bowen, Vaughan Dennison, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Orphée Mickalad and Kaydee Zabelin.

Councillor Hapeta left the meeting at 10:26am

184-24 Results of the 2024 Residents' Survey

Memorandum, presented by Kian Lee, Policy Analyst (Research and Monitoring).

An additional motion was put to consider running focus groups to complement the information collected from the survey.

Moved Debi Marshall-Lobb, seconded Vaughan Dennison.

RESOLVED

1. That Council note the results of the 2024 Residents' Survey

Clause 184-24 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

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Moved Brent Barrett, seconded Rachel Bowen.

RESOLVED

2. That Council refer a budget for focus group research to the Annual Budget 2025-2026 process.

Clause 184-24 above was carried 11 votes to 3, the voting being as follows:

For:

Councillors Debi Marshall-Lobb, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Orphée Mickalad, William Wood and Kaydee Zabelin.

Against:

Councillors Mark Arnott, Billy Meehan and Karen Naylor.

185-24

Toitū Te Tiriti Hīkoi event: Level and nature of Council support

Memorandum, presented by Todd Taiepa, Poutoko Aporei - Principal Māori Advisor, and Luke McIndoe, Head of Events.

Moved Debi Marshall-Lobb, seconded Patrick Handcock.

RESOLVED

1. That the level and nature of Council support for the Toitū Te Tiriti Hīkoi event scheduled visit to Palmerston North on Saturday 16 November 2024 be:
 - c. To respond to the use of public spaces managed by the Council and partner with Rangitāne o Manawatū and other agencies to welcome and host Toitū Te Tiriti Hīkoi in Palmerston North.
2. That it be noted that the Chief Executive will utilise existing operational budgets to support the Toitū Te Tiriti Hīkoi event.

Clause 185-24 above was carried 12 votes to 2, the voting being as follows:

For:

Councillors Debi Marshall-Lobb, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor and Kaydee Zabelin.

Against:

Councillors Mark Arnott and William Wood.

186-24

Council Work Schedule

Moved Debi Marshall-Lobb, seconded Vaughan Dennison.

RESOLVED

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1. That Council receive its Work Schedule dated 30 October 2024.

Clause 186-24 above was carried 14 votes to 0, the voting being as follows:

For:

Councillors Debi Marshall-Lobb, Mark Arnott, Brent Barrett, Rachel Bowen, Vaughan Dennison, Lew Findlay, Roly Fitzgerald, Patrick Handcock, Lorna Johnson, Billy Meehan, Orphée Mickalad, Karen Naylor, William Wood and Kaydee Zabelin.

Karakia Whakamutunga

Councillor Fitzgerald closed the meeting with karakia.

The meeting finished at 12.00pm.

Confirmed 6 November 2024

Deputy Mayor